

Holly Springs Parks and Recreation Authority
Special Called Meeting Minutes
August 2, 2021

Members Present: Dee Phillips, Vice Chairman Kyle Whitaker, Jeff Wilbur, and Michael Roy Zenchuk II.

Elected Officials Present: Mayor Steven W. Miller

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Community Development Director Nancy Moon, Finance Director Denise Lamazares, and Information Technology Manager/Facilities Manager Ron Carter.

Kyle Whitaker called the meeting to order.

Mike Zenchuk made a motion to waive the bid procedure process for building restrooms at 362 Stringer Road. Dee Phillips seconded the motion.

Kyle Whitaker made a motion to approve a restroom building at 362 Stringer Road contingent upon completion of the following: 1. Site Plan should be updated to include the following: a. Fall Zone for the silos and b. Note handicapped accessibility/slope for wheelchair surface; 2. Pole Barn – need engineer's certification for footings; 3. Bathrooms – provide updated plans for what is actually being constructed; 4. Pay for permit, in an amount not to exceed \$84,250. Dee Phillip seconded the motion, Motion carried 4-0.

Mike Zenchuk made a motion to approve appointing Kyle Whitaker as Chairman of the Holly Springs Parks and Recreation Authority. Dee Phillips seconded the motion. Motion carried 4-0.

Dee Phillips made a motion to amend the agenda to add appointment of the Parks and Recreation Authority Vice Chair. Mike Zenchuk seconded the motion. Motion carried 4-0.

Mike Zenchuk made a motion to appoint Jeff Wilbur to Vice Chair of the Parks and Recreation Authority. Dee Phillips seconded the motion. Motion carried 4-0.

Michael Zenchuk made a motion to approve the October 19, 2020 Parks and Recreation Authority minutes. Dee Phillips seconded the motion. Motion carried 4-0.

Dee Phillips made a motion to adjourn. Mike Zenchuk seconded the motion. Motion carried 4-0.

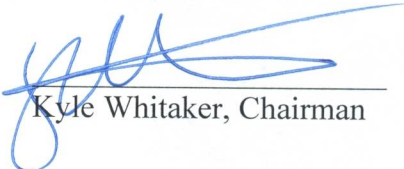
Meeting adjourned.

Respectfully Submitted.

Attest:



Karen Norred, City Clerk
(Seal)



Kyle Whitaker, Chairman