

City of Holly Springs
City Council Work Session Meeting Minutes
July 27, 2020

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips (via videoconference), Councilman Jeremy Smith, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, and Finance Director Denise Lamazares.

Mayor Miller called the Work Session to order.

No action taken.

Councilwoman Phillips made a motion to adjourn. Councilman Whitaker seconded the motion. Motion carried 5-0.

Meeting adjourned.

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Mayor Miller called the meeting to order. Councilman Smith gave the invocation.

Consent Agenda

1. June 1, 2020 Council Work Session Meeting Minutes
2. June 15, 2020 Council Work Session and Meeting Minutes
3. A resolution to amend the Municipal Services Master Fee Schedule
4. A resolution calling for a Special Election to be held in conjunction with the General Municipal Election to be held on November 3, 2020
5. An addendum to the Memorandum of Agreement with the Systematic Alien Verification Entitlements (SAVE) program and authorize and ratify the City Clerk's execution of the agreement
6. E 9-1-1 Communications Public Safety Memorandum of Understanding between Cherokee County, Georgia and the City of Holly Springs, Georgia
7. Award the 2020 Stormwater Maintenance Project to Excellere Construction for the combined Base Bid Stormwater Improvement and Alternate 1, in an amount not to exceed \$91,650 and authorize the Mayor to execute the construction documents
8. A resolution to accept a loan and a grant from the Georgia Transportation Infrastructure Bank (GTIB) administered by the State Road and Tollway Authority (SRTA) and authorizing the City Manager to act in all matters pertaining to the City of Holly Springs' participation in the GTIB Loan and Grant Program administered by SRTA

Mayor Pro Tem Zenchuk made a motion to approve the July 27, 2020 Consent Agenda. Councilman Smith seconded the motion. Motion carried 5-0.

Old Business

Mayor Pro Tem Zenchuk made a motion to approve A-01-2020, annexation of 18.0 +/- acres located at 972 Sixes Road, Cherokee County, GA tax parcel 086 of tax plat 15N09. Councilman Smith seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve MA-02-2020, rezoning of 18.0 +/- acres located at 972 Sixes Road, Cherokee County, GA tax parcel 086 of tax plat 15N09 from R-40, Single Family Residential Estate (County) to TND, Traditional Neighborhood Development (City) with staff stipulations as described in Rezoning Ordinance MA-02-2020, with an amendment to Stipulation #20 to include, "A U-turn shall be permitted at the intersection of WellStar Way and Sixes Road allowing traffic to make a U-turn onto Sixes Road to travel westbound. These improvements shall be reviewed by the City Engineer. The cost of improvements to permit the U-turn shall be provided by the developer." Councilwoman Barnett seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve MA-03-2020, rezoning of 2.05 +/- acres located off of Highway 140, Holly Springs, GA, tax parcels 049D and 049E of tax plat 15N25D, from PDR/MXD, Planned Development Residential / Mixed Use to GC, General Commercial with staff stipulations as described in Rezoning Ordinance MA-03-2020. Seconded by Councilman Smith. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve CUP-04-2020, a Conditional Use Permit for a Self-Storage establishment located off of Highway 140, Holly Springs, GA, tax parcels 049D and 049E of tax plat 15N25D with staff stipulations as described in CUP-04-2020. Councilwoman Barnett seconded the motion. Motion carried 5-0.

New Business

Mayor Pro Tem Zenchuk made a motion to release the Morgan's Run Subdivision Asphalt Topping Performance Bond No. GA18493. Councilman Smith seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to approve a Memorandum of Understanding between LexisNexis Coplogic Solutions Inc. and the City of Holly Springs, Georgia and authorize the Chief of Police to electronically execute the agreement. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to approve an ordinance to amend the Code of the City of Holly Springs, Georgia, Chapter 22 – Businesses, Article II – Occupation Taxes and Regulatory Fees, Section 22-38 – Administrative and Regulatory Fee Structure. Councilman Smith seconded the motion. Motion carried 5-0.

Councilman Whitaker made a motion to approve a proposal from Caldwell Cline Architects & Designers for as-built floor plans and four elevations showing existing conditions of the structure located at 113 Palm Street, Holly Springs, Georgia, 30115. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve a proposal from OnSite Monitoring & Management, LLC for the activities associated with the National Pollutant Discharge Elimination System (NPDES) general permit GAR100001 for the Holly Springs Mixed-Use Work and Infrastructure Project in an amount not to exceed \$350 per month. Councilman Whitaker seconded the motion. Motion carried 5-0.

Councilman Whitaker made a motion to approve the adoption of various Service Delivery Strategy Form 2 documents: Summary of Service Delivery Strategy Arrangement among the Cities of Ball Ground, Canton, Holly Springs, Mountain Park, Nelson, Waleska, and Woodstock and Cherokee County, and to add the Stormwater Form 2, and remove the Parks and Recreation Form 2 and Roads and Bridges Form 2. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

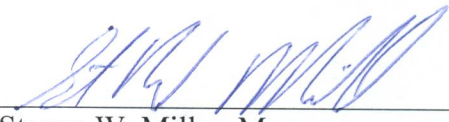
Councilman Smith made a motion to table the Job Description for Special Projects Coordinator. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to recess the Council business meeting in order to enter into the Parks and Recreation Authority meeting and reconvene after the conclusion of the Parks and Recreation Authority meeting in order to enter into Executive Session. Councilman Whitaker seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to enter into Executive Session for the purpose of litigation. Councilman Whitaker seconded the motion. Motion carried 5-0.

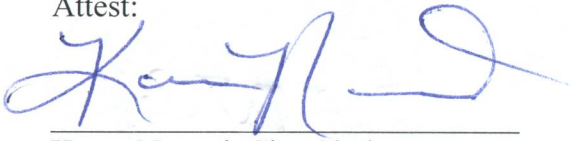
Meeting adjourned.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)