

Holly Springs Downtown Development Authority
Meeting Minutes
July 21, 2021

Members Present: Vice Chairman Ollie Evans, Phyllis Long, Secretary Scott Owen, Treasurer Guillermo Sanabia, and Councilman Kyle Whitaker.

Members Absent: Chairman Kevin Moore, Secretary Scott Owen and Ryan Smith.

Elected Officials Present: Councilman Jeff Wilbur.

Staff Present: City Manager Robert H. Logan, Economic Development Director/Assistant City Clerk Erin Honea, and Lt. Greg Clyburn.

Kevin Moore called the meeting to order.

Ollie Evans made a motion to award the Mixed-Use Sitework and Infrastructure Project (RFB #2021-02) bids to Vertical Earth in an amount not to exceed \$6,664,848.92 and authorize the Chairman to execute the contract documents. Guillermo Sanabia seconded the motion. Motion carried 4-0.

Guillermo Sanabia made a motion to approve Proposal No. 0259 from Alliance Engineering + Planning, LLC in an amount not to exceed \$112,300 and authorize the Chairman to execute the documents. Ollie Evans seconded the motion. Motion carried 4-0.

Guillermo Sanabia made a motion to approve maintenance proposal #21390 for Pond B-2 maintenance from Twin Oaks Landscape Group, Inc. in an amount not to exceed \$1,400 and authorize the Chairman to execute the document. Ollie Evans seconded the motion. Motion carried 4-0.

Phyllis Long made a motion to approve the May 19, 2021 Downtown Development Authority meeting minutes. Guillermo Sanabia seconded the motion. Motion carried 4-0.

Economic Development Director/Assistant City Clerk Erin Honea announced the May and June Main Street and Downtown Development Authority financial statements were included in the agenda packets. She also announced that Autumn Fest would be held on October 2, 2021.

Phyllis Long made a motion to adjourn and enter into Executive Session for the purpose of Real Estate. Ollie Evans seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully Submitted.



Kevin Moore, Chairman

Attest:



Erin Honea, Economic Development Director/Assistant City Clerk