

City of Holly Springs
City Council Work Session Meeting Minutes
July 19, 2021

Elected Officials Present: Councilman Kyle Whitaker, Councilman Jeff Wilbur, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Mayor Steven W. Miller and Councilwoman Dee Phillips.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Lieutenant Greg Clyburn, Community Development Director Nancy Moon, Information Technology Manager/Facilities Manager Ron Carter, and Officer Marshall Helms.

Mayor Pro Tem Zenchuk called the Work Session to order.

Councilman Wilbur made a motion to enter into Executive Session for the purposes of Personnel and Real Estate. Councilman Whitaker seconded the motion. Motion carried 3-0.

Councilman Wilbur made a motion to return to the Work Session. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 3-0.

Councilman Whitaker made a motion to amend the Business Meeting agenda to include the presentation of the Yard of the Month. Councilman Wilbur seconded the motion. Motion carried 3-0.

Councilman Whitaker made a motion to adjourn. Councilman Wilbur seconded the motion. Motion carried 3-0.

Meeting adjourned.

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City Council Business Meeting Minutes
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Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Lieutenant Greg Clyburn, Community Development Director Nancy Moon, Information Technology Manager/Facilities Manager Ron Carter, and Officer Marshall Helms.

Mayor Pro Tem Zenchuk called the Business Meeting to order.

Mayor Pro Tem Zenchuk led the Pledge of Allegiance and gave the invocation.

Councilman Whitaker made a motion to move Items 5-9 to the Consent Agenda. Councilman Wilbur seconded the motion. Motion carried 3-0.

Consent Agenda

1. June 7, 2021 Council Work Session and Special Called Meeting Minutes
2. An Articulation Agreement between Reinhardt University and the City of Holly Springs, Georgia and authorize the Police Chief to execute the agreement
3. An Intergovernmental Funding Agreement for the Cherokee Office of Economic Development between the Development Authority of Cherokee County and the City of Holly Springs, Georgia and authorize the Mayor Pro Tem to execute the agreement
4. The Captain job description
5. The Land Development Manager/GIS Technician job description
6. The Information Technology Technician job description
7. A resolution to amend the adopted salary scale and authorize the Mayor Pro Tem to execute the resolution

Councilman Whitaker made a motion to approve the July 19, 2021 Consent Agenda. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 3-0.

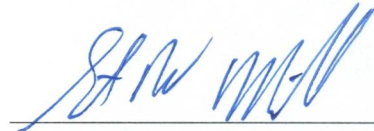
Councilman Wilbur made a motion to approve awarding the Mixed-Use Sitework and Infrastructure Project, RFB #2021-02, to Vertical Earth in an amount not to exceed \$6,645,848.92 and authorize the Mayor to execute the contract documents. Councilman Wilbur seconded the motion. Motion carried 3-0.

Councilman Whitaker made a motion to approve Proposal No. 0259 from Alliance Engineering + Planning, LLC in an amount not to exceed \$112,300 and authorize the Mayor Pro Tem to execute the documents. Councilman Wilbur seconded the motion. Motion carried 3-0.

Councilman Wilbur made a motion to adjourn. Councilwoman Whitaker seconded the motion. Motion carried 3-0.

Meeting adjourned.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

