

City of Holly Springs  
City Council Work Session Meeting Minutes  
July 18, 2022

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilman Jeff Wilbur.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Tommy Keheley, Deputy Chief Greg Clyburn, and Finance Director Denise Lamazares, Communications & External Affairs Director Erin Honea, Information Technology Manager/Facilities Manager Ron Carter.

Mayor Miller called the Work Session to order.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to reopen the Work Session. Councilman Whitaker seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to adjourn and enter into Executive Session for the purpose of Real Estate. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Meeting adjourned.

City of Holly Springs  
City Council Business Meeting Minutes  
July 18, 2022

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilman Jeff Wilbur.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Tommy Keheley, Deputy Chief Greg Clyburn, and Finance Director Denise Lamazares, Communications & External Affairs Director Erin Honea, Information Technology Manager/Facilities Manager Ron Carter.

Mayor Miller called the Business Meeting to order.

Mayor Miller led the Pledge of Allegiance. Mayor Pro Tem Zenchuk gave the invocation.

Tree Commission Member, Pamela Shurmantine, recognized the July Yard of the Month recipients, Charles & Brandi Carmichael.

Councilman Whitaker made a motion to add Items 4-14 to the Consent Agenda. Councilman Moore seconded the motion. Motion carried 4-0.

Consent Agenda

1. May 2, 2022 Work Session and Special Called Meeting Minutes
2. May 16, 2022 Work Session and Business Meeting Minutes
3. Quote #005505555 V1 from InterDev, LLC in an amount not to exceed \$16,490 with monthly recurring expenses not to exceed \$800
4. An ordinance to amend the Charter of the City of Holly Springs, Section 5.02 – Regular Elections to Reapportion the City Council Wards by establishing new ward boundaries
5. A Trademark Sublicense Agreement between the Georgia Main Street and the City of Holly Springs, Georgia and authorize the Communications & External Affairs Director to execute the agreement
6. An amendment to the Holly Springs Police Department Operations Manual to include Section 20.10 Rapid Identification Policy
7. A quote from Douglas Outdoors, LLC for 825 Durham Court in an amount not to exceed \$1,700
8. A quote from Douglas Outdoors, LLC for 810 White Oak in an amount not to exceed \$2,706

9. A quote from Douglas Outdoors, LLC for 452 Argonne Terrace in an amount not to exceed \$4,950
10. A quote from Douglas Outdoors, LLC for 446 Argonne Terrace in an amount not to exceed \$4,075
11. Invoice #0017 (amended) from Dawsonville Bluffs, LLC for stream mitigation credits for the Holly Springs Parkway Widening Project Phases I, II, and III in an amount not to exceed \$663,300
12. A proposal from TJ Shell in an amount not to exceed \$1,125
13. The proposed Special Purpose Local Option Sales Tax (SPLOST) VI 2024-2030 City of Holly Springs Project List
14. An Intergovernmental Sales Tax Agreement among Cherokee County, Georgia, the City of Ball Ground, the City of Canton, the City of Holly Springs, the City of Mountain Park, the City of Nelson, the City of Waleska, and the City of Woodstock and authorize the Mayor to execute the agreement upon approval of the City Attorney

Councilman Whitaker made a motion to approve the July 18, 2022 Consent Agenda. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Finance Director Denise Lamazares announced that the June finance report was in the packet.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully Submitted.

  
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Steven W. Miller, Mayor

Attest:

  
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Karen Norred, City Clerk  
(Seal)

