

City of Holly Springs
City Council Work Session Minutes
June 19, 2023

Elected Officials Present: Mayor Steven W. Miller, Mayor Pro Tem Michael Roy Zenchuk II, Councilman Kevin Moore, Councilman Jeff Wilbur, Councilwoman Dee Phillips, and Councilman Kyle Whitaker.

Staff Present: City Attorney Robert M. Dyer, City Manager Rob Logan, City Clerk/Human Resources Director Karen Norred, Chief Tommy Keheley, Deputy Chief Greg Clyburn and Community Development Director Nancy Moon.

I. Call to Order

Mayor Miller called the Work Session to order.

II. Public Comments

No public comments were made.

III. New Business

- A. Discussed Vertical Earth change order #9 for additional conduit for future landscaping, irrigation and lighting in Town Center
- B. Discussed the Patriot Rail Application for construction of an at-grade crossing through railroad corridor and property for a new roadway
- C. Discussed the General Contractor Agreement among Stonecrest Homes GA, LLC, the City of Holly Springs, Georgia and the Downtown Development Authority of Holly Springs for renovations to the Train Depot
- D. Discussed the first amendment to the loan agreement between Georgia Transportation Infrastructure Bank by and through the State Road and Tollway Authority and the City of Holly Springs for the Holly Springs Parkway Widening Project Phase II, to request an extension of time to drawdown funds and to ratify the Mayor's signature
- E. Discussed the release of Advance Auto Stormwater System Maintenance Bond #3460964
- F. Discussed the release of Advance Auto Landscaping Maintenance Bond #3460966
- G. Discussed Amendments to Section 12.7 – Take Home Vehicle Program of the Holly Springs Police Department Operations Manual
- H. Discussed Amendments to Section 16.8 – Biased Based Profiling of the Holly Springs Police Department Operations Manual
- I. Discussed Amendments to Section 17.2 – Follow Up Investigations of the Holly Springs Police Department Operations Manual

IV. Adjournment

Executive Session moved from Business Meeting agenda to Work Session agenda.

EXECUTIVE SESSION

- Litigation

Mayor Pro Tem Zenchuk made a motion to enter into executive session for the purpose of litigation. Councilman Moore seconded the motion. Motion carried 5-0.

Mayor Miller asked for a motion to adjourn and enter into executive session for the purpose of litigation. Councilman Wilbur made a motion to adjourn and enter into executive session for the purpose of litigation, seconded by Mayor Pro Tem Zenchuk. Motion carried 5-0.

City of Holly Springs
City Council Business Meeting Minutes
June 19, 2023

Elected Officials Present: Mayor Steven W. Miller, Mayor Pro Tem Michael Roy Zenchuk II, Councilman Kevin Moore, Councilman Jeff Wilbur, Councilwoman Dee Phillips, and Councilman Kyle Whitaker.

Staff Present: City Attorney Robert M. Dyer, City Manager Rob Logan, City Clerk/Human Resources Director Karen Norred, Chief Tommy Keheley, Deputy Chief Greg Clyburn and Community Development Director Nancy Moon.

I. Call to Order

Mayor Steven W. Miller called the Business Meeting to order.

II. Pledge of Allegiance

Mayor Steven W. Miller led the Pledge of Allegiance.

III. Invocation

Mayor Pro Tem Zenchuk gave the invocation.

Mayor Pro Tem Zenchuk made a motion to amend the agenda to add the Yard of the Month after the invocation, to be presented by Pamela Shurmantine of the Tree Commission. Councilman Whitaker seconded the motion. Motion carried 5-0.

Presentations

Yard of the Month – Kirk and Sharon Manzo

Councilman Whitaker made a motion to amend the agenda to add Items A through I under New Business to the consent agenda. Councilwoman Phillips seconded the motion. Motion carried 5-0.

IV. Consent Agenda

- A. May 1, 2023 Council Work Session and Special Called Meeting Minutes
- B. May 15, 2023 Council Work Session and Council Business Meeting Minutes

New Business Items

- A. The Vertical Earth change order #9 for additional conduit for future landscaping, irrigation and lighting in Town Center in an amount not to exceed \$106,734
- B. The Patriot Rail Application for construction of an at-grade crossing through railroad corridor and property for a new roadway
- C. The General Contractor Agreement, Contract #005-2023 among Stonecrest Homes GA, LLC, the City of Holly Springs, Georgia and the Downtown Development Authority of Holly Springs for renovations to the Train Depot in an amount not to exceed \$56,897

- D. The first amendment to the loan agreement between Georgia Transportation Infrastructure Bank by and through the State Road and Tollway Authority and the City of Holly Springs for the Holly Springs Parkway Widening Project Phase II, to request an extension of time to drawdown funds and to ratify the Mayor's signature
- E. The release of Advance Auto Stormwater System Maintenance Bond #3460964
- F. The release of Advance Auto Landscaping Maintenance Bond #3460966
- G. The Amendments to Section 12.7 – Take Home Vehicle Program of the Holly Springs Police Department Operations Manual
- H. The Amendments to Section 16.8 – Biased Based Profiling of the Holly Springs Police Department Operations Manual
- I. The Amendments to Section 17.2 – Follow Up Investigations of the Holly Springs Police Department Operations Manual

Councilwoman Phillips made a motion to approve the consent agenda. Councilman Moore seconded the motion. Motion carried 5-0

V. Old Business

- A. Mayor Pro Tem Zenchuk made a motion to approve **D-01-2023**, applicants, Michael J. and Shannon Griffith requests deannexation of 1.71 +/- acres located at 722 Peardon Court, Holly Springs, GA, tax parcel 120A of tax plat 15N20. Councilman Wilbur seconded the motion. Motion carried 5-0.

VI. New Business

Agenda items A through I were moved to the consent agenda.

VII. Reports

VIII. Adjournment

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilman Moore seconded the motion. Motion carried 5-0.

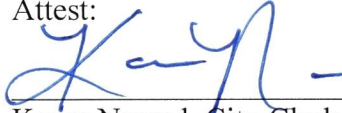
Meeting adjourned.

Respectfully submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

