

Holly Springs Downtown Development Authority
Meeting Minutes
June 17, 2020

Members Present: Joe Brywczyński, Ollie Evans, Jimmy Long, Phyllis Long, Kevin Moore, and Councilman Kyle Whitaker.

Members Absent: Tim Downing.

Staff Present: City Manager Robert H. Logan, Community Development Director Nancy Moon, Deputy Chief Tommy Keheley, and Main Street Director/Assistant City Clerk Erin Honea.

New Business

Joe Brywczyński made a motion to approve the April 15, 2020 meeting minutes. Ollie Evans seconded the motion. Motion carried 6-0.

Ollie Evans made a motion to approve the 2020-2021 Classic Main Street Memorandum of Understanding among the Georgia Department of Community Affairs Office of Downtown Development Georgia Main Street Program, the Downtown Development Authority, the Main Street Director, and the City of Holly Springs, Georgia and authorize the Main Street Director to electronically execute the agreement. Jimmy Long seconded the motion. Motion carried 6-0.

Joe Brywczyński made a motion to approve a Letter of Agreement for Professional Design Services, Holly Springs Town Center Project, Task 1 – Audio-Visual System Design, Task 2 – Site Electrical & Low Voltage Lighting Design, Task 3 – Tree Mitigation Plans, Task 4 – Memorial Park Design, and Task 5 – Memorial Park Bidding Assistance & Construction Administration Assistance among Foresite Group, LLC, the Downtown Development Authority, and the City of Holly Springs, Georgia. Ollie Evans seconded the motion. Motion carried 6-0.

Jimmy Long made a motion to approve a proposal from OnSite Monitoring & Management, LLC for the activities associated with the National Pollutant Discharge Elimination System (NPDES) general permit GAR100001 for the Holly Springs Mixed-Use Land Disturbance Permit in an amount not to exceed \$300 per month and authorize and ratify the City Manager's execution of the agreement. Ollie Evans seconded the motion. Motion carried 6-0.

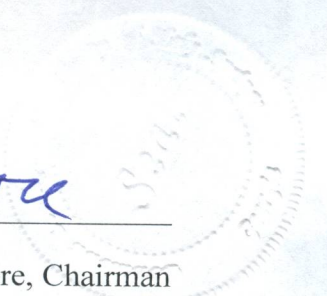
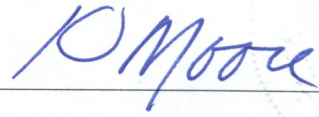
City Manager Robert H. Logan announced that the April and May financial reports were in the agenda packets.

Main Street Director/Assistant City Clerk Erin Honea announced that the January-May Main Street financial reports were in the agenda packets, gave an update regarding the Main Street Work Plan, and announced that the Board would need to complete DDA and Main Street training before the end of the year.

Ollie Evans made a motion to adjourn. Joe Brywczyński seconded the motion. Motion carried 6-0.

Meeting adjourned.

Respectfully Submitted.



Kevin Moore, Chairman

Attest:



Erin Honea, Assistant City Clerk