

City of Holly Springs
City Council Work Session Meeting Minutes
June 17, 2019

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Dee Phillips, Councilman Jeremy Smith, Councilman Kyle Whitaker, and Councilman Michael Roy Zenchuk II.

Elected Officials Absent: Councilwoman Karen Barnett.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, Information Technology Manager Ron Carter, Lieutenant Greg Clyburn, Lieutenant Steve Cohen, Sergeant Jamie Wilson, Sergeant Nathan Ernst, Officer Ray Beasley, Officer Marquavius Brownlee, and Officer Travis Wood.

Mayor Miller called the Work Session to order.

Public Comments:

No public comments.

No action taken.

Councilwoman Phillips moved to adjourn. Councilman Zenchuk seconded the motion. Motion carried 4-0.

Meeting adjourned.

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Mayor Miller called the City Council meeting to order.

Mayor Miller led the Pledge of Allegiance. Councilman Smith gave the invocation.

Special Presentation

Mayor Miller and Chief Carswell recognized Sergeant Nathan Ernst's 10 years of service to the City of Holly Springs.

Councilman Zenchuk moved to amend the agenda to move the Executive Session from the end of the agenda to before the Consent Agenda. Councilman Whitaker seconded the motion. Motion carried 4-0.

Councilman Zenchuk moved to enter into Executive Session for the purposes of personnel, real estate, and litigation. Councilman Whitaker seconded. Motion carried 4-0.

Councilman Zenchuk moved to return from Executive Session. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Consent Agenda

1. May 6, 2019 Council Meeting Minutes
2. May 20, 2019 Council Meeting Minutes
3. A-04-2019, request to annex 1.0 +/- acres located off of Old Magnolia Way, Cherokee County, GA, tax parcel 133 of tax plat 15N14D
4. MA-04-2019, request to rezone 1.0 +/- acres located off of Old Magnolia Way, Holly Springs, GA, tax parcel 133 of tax plat 15N14D, from R-40, Single Family Residential Estate (County) to RD-20, Single Family and Duplex (City), with staff stipulations
5. ORD-11-2019, amendment to the Code of the City of Holly Springs, Georgia, Chapter 18 – Building and Building Regulations, Article IV – Administration and Enforcement of State Minimum Standard Codes
6. 2019-2020 Georgia Classic Main Streets Program Memorandum of Understanding and authorize the City Manager, Robert H. Logan, to execute the agreement
7. National Main Street Center Local Program Accredited Member Sublicensing Agreement and authorize the City Manager, Robert H. Logan, to execute the agreement
8. Job description for Stormwater Coordinator/GIS Technician
9. Job description for Main Street Director/Assistant City Clerk

10. Estimate from Sherlock Roofing, LLC for the Train Depot

Councilman Zenchuk moved to approve the Consent Agenda for June 17, 2019. Councilwoman Phillips seconded. Motion carried 4-0.

Unfinished Business

Councilman Zenchuk moved to approve the acquisition of a construction camera system for the Town Center Project. Councilman Whitaker seconded the motion. Motion carried 4-0.

New Business

Councilman Zenchuk moved to approve an amendment to the Code of the City of Holly Springs, Georgia, Chapter 46 – Social Hosts. Councilwoman Phillips seconded the motion. Motion carried 4-0. Councilman Zenchuk thanked Chief Carswell for his work on this ordinance.

Councilwoman Phillips moved to approve a proposal from Key Advisors and to authorize the City Manager, Robert H. Logan, to execute the documents. Councilman Zenchuk seconded the motion. Motion carried 4-0.

Councilman Zenchuk moved to approve the Service Delivery Strategy Extension among Cherokee County and the Cities of Ball Ground, Canton, Holly Springs, Mountain Park, Nelson, Waleska, and Woodstock and authorize Mayor Steven W. Miller to execute the extension by June 30, 2019, if the date of mediation is on or before August 15, 2019. Councilman Smith seconded the motion. Motion carried 4-0.

Councilwoman Phillips moved to approve the job description for Administrative Assistant, Administration Department. Councilman Zenchuk seconded the motion. Motion carried 4-0.

Councilwoman Phillips moved to approve the job description for Administrative Assistant, Community Development Department. Councilman Zenchuk seconded the motion. Motion carried 4-0.

Councilman Smith moved to approve a resolution to change polling locations for municipal elections. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Councilman Zenchuk moved to approve a contract with Allgood Pest Solutions in an amount not to exceed \$2,596 for initial termite treatment with \$1,000 annual renewal after the first year. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Councilman Zenchuk moved to approve a contract with Cook's Pest Control in an amount not to exceed \$4,275 for initial pest control with \$3,780 annual renewal after the first year. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Reports

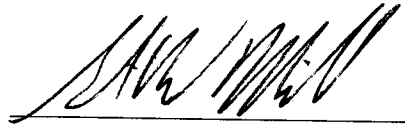
City Manager/Finance Director Robert H. Logan announced the May financial report is in the packet.

Chief Michael Carswell reminded everyone that the most common crime committed in the City is entering autos. Chief Carswell asked that everyone lock their vehicles and to not leave valuables in their vehicles.

Councilman Zenchuk moved to adjourn. Councilman Whitaker seconded the motion. Motion carried 4-0.

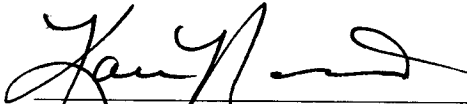
Meeting adjourned.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)