



## City of Holly Springs

Date: Monday, June 15, 2020

Location: 3235 Holly Springs Parkway

### City Council Work Session Agenda 6:30 p.m.

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

IV. NEW BUSINESS

- A. Discuss the 2020-2021 Classic Main Street Memorandum of Understanding among the Georgia Department of Community Affairs Office of Downtown Development Georgia Main Street Program, the Downtown Development Authority, the Main Street Director, and the City of Holly Springs, Georgia and authorize the City Clerk and Main Street Director to electronically execute the agreement

*Presented By: Erin Honea, Main Street Director/Assistant City Clerk*

- B. Discuss a Trademark Sublicense Agreement between the Georgia Department of Community Affairs and the City of Holly Springs, Georgia

*Presented By: Erin Honea, Main Street Director/Assistant City Clerk*

- C. Discuss quotes for the East Cherokee Drive Guardrail Project

*Presented By: Robert H. Logan, City Manager*

- D. Discuss a proposal from OnSite Monitoring & Management, LLC

*Presented By: Robert H. Logan, City Manager*

- E. Discuss an amendment to the Contract for Professional Services between Optech Monette, LLC and the City of Holly Springs, Georgia

*Presented By: Robert H. Logan, City Manager*

F. Discuss Contract Change Order #11 from Georgia Development Partners for the Hickory Road and Palm Street Intersection Improvements Project  
*Presented By: Robert H. Logan, City Manager*

G. Approve amending the job description for Administrative Assistant, Police Department  
*Presented By: Karen Norred, City Clerk*

V. ADJOURNMENT

**City Council Business Meeting  
Agenda  
7:00 p.m.**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

*“Veterans of U.S. military services may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007.”*

IV. INVOCATION

V. CONSENT AGENDA

1. May 4, 2020 Council Work Session & Special Called Meeting Minutes
2. May 21, 2020 Council Work Session & Meeting Minutes
3. Proposal for pre-demolition screening for suspected asbestos for certain structures located at 411 Hickory Road and 100 Hickory Circle from Environmental Associates, Inc. in an amount not to exceed \$1,400
4. Letter of Agreement for Professional Design Services, Holly Springs Town Center Project, Task 1 – Audio-Visual System Design, Task 2 – Site Electrical & Low Voltage Lighting Design, Task 3 – Tree Mitigation Plans, Task 4 – Memorial Park Design, and Task 5 – Memorial Park Bidding Assistance & Construction Administration Assistance among Foresite Group, LLC, the Downtown Development Authority, and the City of Holly Springs, Georgia
5. Professional Services Agreement Addendum No. 13 for Task 73 – Boundary Survey and Task 74 – Topographic Mapping between Southeastern Engineering, Inc. (SEI) and the City of Holly Springs, Georgia

6. Utility Relocation Agreement between Georgia Power Company and the City of Holly Springs, Georgia for the Palm Street Sidewalk and Drainage Project, Georgia Department of Transportation Project Number PI# L8211, in an amount not to exceed \$58,894
7. Terminating a Service Agreement between Clementine Creative and the City of Holly Springs, Georgia
8. Amendments to RES-15-2020, to open one (1) Certificate of Deposit (CD) in the Autocallable Goldman Sachs (GS) Momentum Builder Multi-Asset 5S ER Index-Linked Certificate of Deposit (CD) due 2027 with South State Bank Investment Services and authorize the City Manager to manage said investment
9. Resolution to open a Certificate of Deposit with South State Bank and authorize the City Manager to manage said Certificate of Deposit

## VI. NEW BUSINESS

10. Approve/deny the 2020-2021 Classic Main Street Memorandum of Understanding among the Georgia Department of Community Affairs Office of Downtown Development Georgia Main Street Program, the Downtown Development Authority, the Main Street Director, and the City of Holly Springs, Georgia and authorize the City Clerk and Main Street Director to electronically execute the agreement
11. Approve/deny a Trademark Sublicense Agreement between the Georgia Department of Community Affairs and the City of Holly Springs, Georgia and authorize the Main Street Director to electronically execute the agreement
12. Approve/deny Proposal Number 1612 for the East Cherokee Guardrail Project from Gracie Gray Contractors, Inc. in an amount not to exceed \$39,930
13. Approve/deny a proposal from OnSite Monitoring & Management, LLC for the activities associated with the National Pollutant Discharge Elimination System (NPDES) general permit GAR100001 for the Holly Springs Mixed-Use Land Disturbance Permit in an amount not to exceed \$300 per month and authorize and ratify the City Manager's execution of the agreement
14. Approve/deny Amendment One to the Contract for Professional Services between Optech Monette, LLC and the City of Holly Springs, Georgia
15. Approve/deny Contract Change Order #11 from Georgia Development Partners for the Hickory Road and Palm Street Intersection Improvements Project in an amount not to exceed \$14,506.80

16. Approve/deny amendments to the job description for Administrative Assistant,  
Police Department

## VII. REPORTS

## VIII. ADJOURNMENT