



City of Holly Springs

Date: Thursday, May 21, 2020

Location: Teleconferencing via Zoom

City Council Work Session Agenda 6:30 p.m.

Please note that due to ongoing efforts to encourage social distancing in response to the COVID-19 pandemic, this meeting will be conducted virtually using Zoom. This platform will allow for the public and media to attend the meeting from the safety of their homes.

At his discretion, Mayor Steven W. Miller may read comments regarding current agenda items from the public aloud during the meeting. If you would like to submit a comment to Mayor Miller, please do so no later than Thursday, May 21, 2020 at 12:00 p.m. to admin@hollyspringsga.us. Please be sure to include your name and address along with your comment.

Ways to Attend

- **TO JOIN VIA COMPUTER, TABLET, OR SMARTPHONE:**

<https://us02web.zoom.us/j/84454025342>

- **TO JOIN VIA TELEPHONE**

DIAL US: 1 312 626 6799 OR +1 646 558 8656 OR +1 301 715 8592 OR +1 346 248 7799 OR +1 669 900 9128 OR +1 253 215 8782

(For higher quality, dial a number based on your current location.)

WEBINAR ID: 844 5402 5342

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

IV. NEW BUSINESS

- A. Discuss Budget Stabilization Certificates of Deposit with South State Bank Investment Services

Presented By: Robert H. Logan, City Manager

- B. Discuss a resolution declaring certain property as surplus and authorizing its sale or disposal

Presented By: Robert H. Logan, City Manager

- C. Discuss a proposal for construction materials testing for the Palm Street Drainage and Hickory Road Proposed Improvements Project

Presented By: Robert H. Logan, City Manager

- D. Discuss the Morgan Road Resurfacing Project bids

Presented By: Robert H. Logan, City Manager

- E. Discuss a resolution appointing Phyllis Long to the Downtown Development Authority and Urban Redevelopment Agency

Presented By: Robert H. Logan, City Manager

V. ADJOURNMENT

City Council Business Meeting

Agenda

7:00 p.m.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

“Veterans of U.S. military services may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007.”

IV. INVOCATION

V. CONSENT AGENDA

1. April 13, 2020 Council Work Session & Special Called Meeting Minutes

2. April 27, 2020 Council Meeting Minutes
3. Enrollment of the Holly Springs Police Department in the CARFAX for Police Program and to authorize the Chief of Police to execute the document
4. A resolution to amend the Municipal Services Master Fee Schedule
5. Terminating a lease agreement between Cherokee FOCUS and the City of Holly Springs

VI. OLD BUSINESS

6. Approve/deny an ordinance to amend Chapter 6 – Alcoholic Beverages; Section 6-67. – Joint sales of alcoholic beverages by the drink and by the package of the Official Code of the City of Holly Springs

VII. NEW BUSINESS

7. Approve/deny a resolution to reinvest five Certificates of Deposit in the Autocallable Goldman Sachs Momentum Building Multi-Asset 5S ER Index-Linked Certificates of Deposit due 2027 with South State Investment Services and authorize the City Manager to execute the documents
8. Approve/deny a resolution declaring certain property as surplus and authorizing its sale or disposal
9. Approve/deny a proposal for construction materials testing for the Palm Street Drainage and Hickory Road Proposed Improvements, Proposal Number P20052 (Revised) from Oasis Consulting Services
10. Approve/deny awarding the Morgan Road Resurfacing Project to Baldwin Paving Company in an amount not to exceed \$178,038.04 and to authorize the Mayor to execute the construction contract documents
11. Approve/deny a resolution appointing Phyllis Long to the Downtown Development Authority and Urban Redevelopment Agency

VIII. REPORTS

IX. ADJOURNMENT

EXECUTIVE SESSION

- Litigation
- Real Estate



COUNCIL AGENDA REPORT

FROM: Robert H. Logan

TO: Mayor and City Council

CC: City Clerk
Public Information

SUBJECT: Budget Stabilization Certificates of Deposit

DATE: May 14, 2020

RECOMMENDATION: To roll maturing certificates of deposits totaling approximately \$1.029 million at South State Investment Services into the Auto Callable Goldman Sachs Momentum Builder Multi-Asset 5S ER Index-Linked Certificates of Deposit Due in 2027.

REPORT-IN-BRIEF: The City of Holly Springs Budget Stabilization Certificates of Deposit managed by South State Bank Investment Services will be maturing starting on May 22, 2020. The renewal rates offered on the CDs are currently between .10% and .25%. The program offered by Goldman Sachs is 100% covered by FDIC. The historical return on these CDs has been approximately 4%. The first auto call date is on May 26, 2022 at 105.50%.

CONCURRENCES: Staff concurs with this recommendation.

FISCAL IMPACT: Investing the budget stabilization certificates of deposit into the Goldman Sachs Momentum Builder Multi-Asset 5S ER Index Linked CDs provides a significantly higher rate of return based on a comparison to traditional certificates of deposit.

A RESOLUTION OF THE CITY OF HOLLY SPRINGS MAYOR AND COUNCIL TO REINVEST FIVE (5) CERTIFICATES OF DEPOSIT (CDs) IN THE AUTOCALLABLE GOLDMAN SACHS (GS) MOMENTUM BUILDER MULTI-ASSET 5S ER INDEX-LINKED CERTIFICATES OF DEPOSIT (CDs) DUE 2027; TO AUTHORIZE THE CITY MANAGER TO MANAGE SAID INVESTMENTS

WHEREAS, the City of Holly Springs has a need to reinvest five (5) Certificates of Deposit (CDs); and

WHEREAS, it is the desire of the City Council of the City of Holly Springs to reinvest the following accounts:

Amount	Fund	Maturity
\$ 250,000	Budget Stabilization Fund	5/26/2027
\$ 250,000	Budget Stabilization Fund	5/26/2027
\$ 250,000	Budget Stabilization Fund	5/26/2027
\$ 250,000	Budget Stabilization Fund	5/26/2027
\$ 29,000	Budget Stabilization Fund	5/26/2027

WHEREAS, it is the desire of the City Council of the City of Holly Springs to authorize the City Manager to manage said investments; and

WHEREAS, it is further the desire of the City Council of the City of Holly Springs that South State Investment Services shall be the financial institution with which to reinvest these investments.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Holly Springs that the City Manager is hereby authorized to reinvest and manage five (5) Certificates of Deposit (CDs) in the Autocallable Goldman Sachs (GS) Momentum Building Multi-Asset 5S ER Index-Linked Certificates of Deposit (CDs) due 2027 with South State Investment Services.

SO RESOLVED THIS 21st DAY OF MAY, 2020.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)



Autocallable GS Momentum Builder® Multi-Asset 5S ER Index-Linked CDs Due 2027

OVERVIEW

The CDs do not bear interest. Unless the CDs are automatically called on any annual call observation date beginning in 2022, at maturity an investor in the CDs will be paid an amount in cash equal to the face amount of their CD plus a supplemental amount, if any, based on the performance of the GS Momentum Builder® Multi-Asset 5S ER Index. The CDs will be automatically called if the closing level of the index on any call observation date is greater than or equal to the applicable call level.

The index measures the extent to which the performance of the selected underlying assets (up to 14 ETFs and a money market position in 3-month USD LIBOR, which provide exposure to broad-based equities, fixed income, emerging markets, alternatives, commodities, inflation, and cash equivalent asset classes) outperform the sum of the return on 3-month USD LIBOR plus 0.65% per annum (accruing daily). The money market position reflects the notional returns accruing to a hypothetical investor from an investment in a money market account denominated in U.S. dollars that accrues interest at a rate equal to 3-month USD LIBOR. Index features include:

- daily rebalancing among the 15 underlying assets on each index business day (in this context, a base index-rebalancing day) by calculating, for such day and each of the prior 21 index business days, the combination of underlying assets that would have provided the highest return during three return look-back periods (9, 6 and 3 months), subject to:
 - a limit of 5% on the degree of variation in the daily closing prices or closing level, as applicable, of the aggregate of such underlying assets over the related realized volatility look-back periods (the prior 6, 3 and 1 month for the 9-, 6- and 3-month return look-back periods, respectively); and
 - a minimum and maximum weight for each underlying asset and each asset class; and
- the potential for daily total return index rebalancing into the money market position, based on whether the realized volatility of the underlying assets comprising the index exceeds the volatility cap of 6% for the prior one month.

KEY TERMS

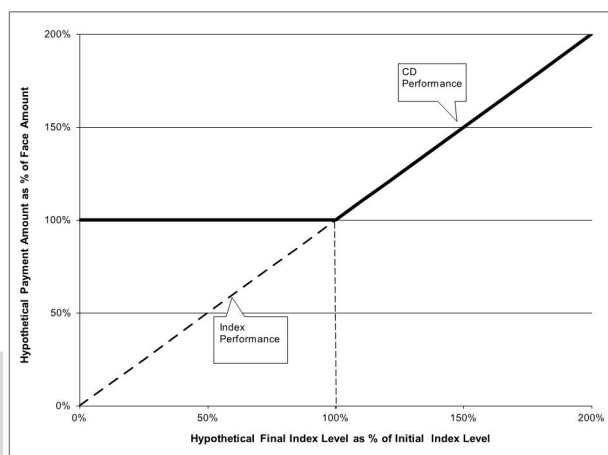
Issuer	Goldman Sachs Bank USA, member FDIC
Index	GS Momentum Builder® Multi-Asset 5S ER Index
Trade Date	Expected to be May 26, 2020
Settlement Date	Expected to be May 29, 2020
Determination Date	Expected to be May 26, 2027
Stated Maturity Date	Expected to be June 10, 2027
Initial Index Level	Set on the trade date
Final Index Level	The closing level of the index on the determination date
Automatic Call Feature	If, as measured on any call observation date, the closing level of the index is greater than or equal to the applicable call level, your CDs will be automatically called and you will be paid, on the corresponding call payment date (expected to be the tenth business day after each call observation date), an amount in cash equal to the sum of (i) \$1,000 plus (ii) the product of \$1,000 times the applicable call return

HYPOTHETICAL EXAMPLES

The CDs Are Automatically Called

If, for example, your CDs are automatically called on the first call observation date, the payment amount that you would be paid for each \$1,000 face amount of your CDs on the applicable call payment date would be the sum of \$1,000 plus the product of the applicable call return times \$1,000. Therefore, for example, if the closing level of the index on the first call observation date were determined to be 120% of the initial index level, your CDs would be automatically called and the payment amount that we would deliver on your CDs on the corresponding call payment date would be 109% of the face amount of your CDs or \$1,090 for each \$1,000 face amount of your CDs.

The CDs Are Not Automatically Called



Call Observation Dates	Call Level (as a % of the Initial Index Level)	Call Return
May 26, 2022	105.5%	9%
May 26, 2023	108.25%	13.5%
May 28, 2024	111%	18%
May 27, 2025	113.75%	22.5%
May 26, 2026	116.5%	27%

Payment Amount (on the Stated Maturity Date) If your CDs are not automatically called, on the stated maturity date you will be paid, for each \$1,000 face amount of your CDs, an amount in cash equal to the sum of \$1,000 plus the supplemental amount

Supplemental Amount

- if the index return is positive (the final index level is greater than the initial index level), the product of (i) \$1,000 times (ii) the index return; or
- if the index return is zero or negative (the final index level is equal to or less than the initial index level), \$0

Index Return The quotient of (i) the final index level minus the initial index level divided by (ii) the initial index level, expressed as a percentage

CUSIP 38149JWG1

Distributor Goldman Sachs & Co. LLC

Hypothetical Final Index Level (as a % of the Initial Index Level)

Hypothetical Payment Amount (as a % of Face Amount)

150.00%	150.00%
125.00%	125.00%
110.00%	110.00%
100.00%	100.00%
90.00%	100.00%
50.00%	100.00%
25.00%	100.00%
0.00%	100.00%

Because the index measures the performance of the selected underlying assets less the sum of the return on 3-month USD LIBOR plus 0.65% per annum (accruing daily), on any day such assets must outperform the return on 3-month USD LIBOR plus 0.65% per annum for the index level to increase. As a result of the daily rebalancing among the 15 underlying assets, the index may include as few as 3 ETFs (and the money market position) and may never include some of the underlying assets or asset classes. As a result of any rebalancing into the money market position to reduce the prior month realized volatility to 6%, the index may not include any ETFs and may allocate its entire exposure to the money market position, the return on which will always be less than the sum of the return on 3-month USD LIBOR plus 0.65% per annum. Historically, a significant portion of the index has been in the money market position.

You should not invest in the CDs without reading the accompanying preliminary disclosure statement supplement, dated May 4, 2020, MOBU 5S ER index supplement no. 16 dated April 22, 2020 (the index supplement is also available at <https://www.goldmansachs.com/disclaimer/gsbankusa/gs-bank-mobu5s-index-supplement-16.pdf>, dated May 17, 2018 (the disclosure statement is also available at <http://www.goldmansachs.com/disclaimer/gsbankusa/gs-bank-usa-disclosure-statement-may-17-2018.pdf>).

The estimated value of your CDs at the time the terms of your CDs are set on the trade date (as determined by reference to pricing models used by Goldman Sachs & Co. LLC (GS&Co.) and taking into account our credit spreads) is expected to be between \$885 and \$925 per \$1,000 face amount, which is less than the original issue price. The value of your CDs at any time will reflect many factors and cannot be predicted; however, the price (not including GS&Co.'s customary bid and ask spreads) at which GS&Co. would initially buy or sell CDs (if it makes a market, which it is not obligated to do) and the value that GS&Co. will initially use for account statements and otherwise is equal to approximately the estimated value of your CDs at the time of pricing, plus an additional amount (initially equal to \$ _____ per \$1,000 face amount).

Prior to _____, the price (not including GS&Co.'s customary bid and ask spreads) at which GS&Co. would buy or sell your CDs (if it makes a market, which it is not obligated to do) will equal approximately the sum of (a) the then-current estimated value of your CDs (as determined by reference to GS&Co.'s pricing models) plus (b) any remaining additional amount (the additional amount will decline to zero on a straight-line basis from the time of pricing through _____). On and after _____, the price (not including GS&Co.'s customary bid and ask spreads) at which GS&Co. would buy or sell your CDs (if it makes a market) will equal approximately the then-current estimated value of your CDs determined by reference to such pricing models.

The CDs evidence deposit liabilities of Goldman Sachs Bank USA and are not obligations of or guaranteed by The Goldman Sachs Group, Inc. or any other entity. The CDs are covered, with respect to the face amount only, by federal deposit insurance within the limits and to the extent set forth in the Federal Deposit Insurance Act and the rules, regulations and interpretations of the Federal Deposit Insurance Corporation (FDIC), some of which are described in the accompanying disclosure statement supplement and disclosure statement (as of the date of the accompanying disclosure statement supplement, up to a maximum limit of \$250,000 per depositor or \$250,000 per participant in the case of certain retirement accounts). These maximum limits are the total federal deposit insurance protection available for your CDs, together with any other deposit accounts you may hold at Goldman Sachs Bank USA in the same right and capacity. In addition, the Federal Deposit Insurance Corporation has taken the position that the call return is not insured by the FDIC until it has been finally ascertained and accrued on the applicable call observation date and the supplemental amount is not insured by the FDIC until it has been finally ascertained and accrued on the determination date.

By your purchase of a CD, you are deemed to represent to us and any dealer through which you purchase the CD that your deposits with Goldman Sachs Bank USA, including the CDs, when aggregated in accordance with FDIC regulations, are within the \$250,000 FDIC insurance limit for each insurable capacity. For purposes of early withdrawal upon your death or adjudication of incompetence, we will limit the combined aggregate principal amount of (i) these CDs and (ii) any other CDs of Goldman Sachs Bank USA subject to this withdrawal limit to the FDIC insurance coverage amount applicable to each insurable capacity in which such CDs are held. Please contact us or the applicable dealer if you have any questions concerning the application of the limit on early withdrawal to your CDs.

INDEX

The GS Momentum Builder® Multi-Asset 5S ER Index measures the extent to which the performance of the selected underlying assets (up to 14 ETFs and a money market position in 3-month USD LIBOR, which provide exposure to broad-based equities, fixed income, emerging markets, alternatives, commodities, inflation, and cash equivalent asset classes) outperform the sum of the return on 3-month USD LIBOR plus 0.65% per annum (accruing daily). Any cash dividend paid on an index ETF is deemed to be reinvested in such index ETF and subject to subsequent changes in the value of the index ETF. The money market position reflects the notional returns accruing to a hypothetical investor from an investment in a money market account denominated in U.S. dollars that accrues interest at the notional interest rate. The index rebalances on each index business day from among the 15 underlying assets.

The daily weight used to rebalance each underlying asset on any index business day equals the average of the target weights for each underlying asset determined on each day in the weight averaging period. Target weights are determined by calculating for each day the combination of underlying assets with the highest return during three return look-back periods (9, 6 and 3 months), subject to a (a) limit of 5% on portfolio realized volatility over the related volatility look-back period (6, 3 and 1 months for the 9, 6 and 3 month return look-back periods, respectively) and (b) minimum and maximum weight for each underlying asset and each asset class. This results in a portfolio for each of the three return look-back periods for each day. The target weight of each underlying asset will equal the average of the weights, if any, of such underlying asset in the three potential portfolios while the weight of each underlying asset for the daily base index rebalancing will equal the average of such target weights. This daily rebalancing is referred to as the base index rebalancing and the resulting portfolio of index underlying assets comprise the base index effective after the close of business on the day such daily rebalancing occurs. The weight averaging period for any base index rebalancing day will be the period from (but excluding) the 22nd index business day on which no index market disruption event occurs or is continuing with respect to any underlying asset prior to such day to (and including) such day.

After the index is rebalanced on an index business day, the realized volatility for the prior month is calculated. Realized volatility is the degree of variation in the daily closing prices or levels of the aggregate of the underlying assets over the applicable look-back period. If the realized volatility exceeds 6%, the index will be rebalanced again for that day by ratably reallocating a portion of the exposure to the ETFs in the index to the money market position sufficient to reduce the prior month realized volatility to 6%.

Please read the accompanying disclosure statement supplement, index supplement and disclosure statement for a more detailed description of the index, how it works and certain risks associated with linking the return of your CDs to it.

The following is a list of the eligible underlying assets for the index, including the related asset classes, asset class minimum and maximum weights and underlying asset minimum and maximum weights.

Asset Class	Asset Class		Eligible Underlying Asset*	Ticker	Underlying Asset	
	Minimum Weight	Maximum Weight			Minimum Weight	Maximum Weight
Broad-Based Equities	0%	50%	SPDR® S&P 500® ETF Trust	SPY	0%	20%
			iShares® MSCI EAFE ETF	EFA	0%	20%
			iShares® MSCI Japan ETF	EWJ	0%	10%
Fixed Income	0%	50%	iShares® 20+ Year Treasury Bond ETF	TLT	0%	20%
			iShares® iBoxx \$ Investment Grade Corporate Bond ETF	LQD	0%	20%
			iShares® iBoxx \$ High Yield Corporate Bond ETF	HYG	0%	20%
			iShares® 7-10 Year Treasury Bond ETF	IEF	0%	20%
Emerging Markets	0%	20%	iShares® MSCI Emerging Markets ETF	EEM	0%	20%
Alternatives	0%	25%	iShares® U.S. Real Estate ETF	IYR	0%	20%
			iShares® Preferred and Income Securities ETF	PFF	0%	10%
			iShares® Nasdaq Biotechnology ETF	IBB	0%	10%
Commodities	0%	25%	SPDR® S&P® Oil and Gas Exploration & Production ETF	XOP	0%	20%
			SPDR® Gold Trust	GLD	0%	20%
Inflation	0%	10%	iShares® TIPS Bond ETF	TIP	0%	10%
Cash Equivalent	0%	50%**	Money Market Position	N/A	0%	50%**

* The value of a share of an eligible ETF may reflect transaction costs and fees incurred or imposed by the investment advisor of the eligible ETF as well as the costs to the ETF to buy and sell its assets. These costs and fees are not included in the calculation of the index underlying the eligible ETF. For more fee information relating to an eligible ETF, see "The Eligible Underlying Assets" in the accompanying index supplement.

** With respect to the money market position, the related asset class maximum weight and underlying asset maximum weight limitations do not apply after the first rebalancing on each index business day and, therefore, the index may allocate its entire exposure to the money market position.

RISK FACTORS

An investment in the CDs is subject to risks. Many of the risks are described in the accompanying disclosure statement supplement, index supplement and disclosure statement. Below we have provided a list of the risk factors discussed in the accompanying disclosure statement supplement, index supplement and disclosure statement. Although the risk factors included in the disclosure statement supplement have been classified into two categories (general risks and risks related to the index), and the index supplement includes a third category of risks (risks related to the eligible ETFs), the order and document in which any category of risks appears is not intended to signify any decreasing (or increasing) significance of these risks. In addition to the below, you should read in full “Additional Risk Factors Specific To Your Certificates of Deposit” in the accompanying disclosure statement supplement, “Additional Risk Factors Specific to the Eligible ETFs” in the accompanying index supplement, as well as “Risk Factors” in the accompanying disclosure statement.

The following risk factors are discussed in greater detail in the accompanying disclosure statement supplement:

General Risks

- The Estimated Value of Your CDs at the Time the Terms of Your CDs Are Set on the Trade Date (as Determined by Reference to Pricing Models Used by GS&Co.) Is Less than the Original Issue Price Of Your CDs
- The CDs Differ from Conventional Bank Deposits. The CDs combine features of equity and debt. The terms of the CDs differ from those of conventional CDs and other bank deposits in that the supplemental payment is based on the performance of the index
- You May Receive Only the Face Amount of Your CDs at Maturity
- The Payment Amount You May Receive on a Call Payment Date or on the Stated Maturity Date is Not Linked to the Closing Level of the Index at Any Time Other Than on the Applicable Call Observation Date or the Determination Date, as the Case May Be
- Your CDs Do Not Bear Interest
- The Payment Amount You May Receive on a Call Payment Date Will Be Limited
- Your CDs Are Subject to Automatic Redemption
- If You Sell Your CDs in a Secondary Market Transaction, You May Experience a Loss
- The Market Value of Your CDs May Be Influenced by Many Unpredictable Factors
- Other Investors in the CDs May Not Have the Same Interests as You
- You Have No Shareholder Rights or Rights to Receive Any Shares or Units of Any Eligible ETF, or Any Assets Held by Any Eligible ETF or the Money Market Position
- The CD Calculation Agent Will Have the Authority to Make Determinations That Could Affect the Market Value of Your CDs, When Your CDs Mature and the Amount You Receive at Maturity
- Your CDs May Not Have an Active Trading Market
- The CD Calculation Agent Can Postpone Any Call Observation Date or the Determination Date if a Non-Trading Day Occurs
- The Full Face Amount of Your CDs and the Supplemental Amount May Not Be Protected by FDIC Insurance
- To the Extent Payments Under the CDs Are Not Insured by the FDIC, You Can Depend Only on Our Creditworthiness for Payment on the CDs
- Status as Uninsured Deposits Could Reduce Your Recovery of Principal Deposited and/or Adversely Affect Your Return
- You Will Not Have the Right to Withdraw the Face Amount of Your CDs Prior to the Stated Maturity Date
- Your CDs Are Subject to Mandatory Redemption. In the event our status as an insured depository institution is terminated by the FDIC or us or as a result of our actions or if regulatory or statutory changes in the future render the CDs ineligible for FDIC insurance coverage, to the extent permitted by applicable law and regulation we will redeem your CDs in full, unless they mature prior to the redemption date
- If Your CDs Are Mandatorily Redeemed You May Not Receive the Mandatory Redemption Amount for up to Almost Two Years. In Addition, the Full Mandatory Redemption Amount May Not Be Protected by FDIC Insurance
- If Regulatory Changes Render the CDs Ineligible for FDIC Insurance Coverage, Your CDs May Not Be Covered by FDIC Insurance and Will Be Subject to Mandatory Redemption
- Certain Considerations for Insurance Companies and Employee Benefit Plans: Any insurance company or fiduciary of a pension plan or other employee benefit plan that is subject to the prohibited transaction rules of the Employee Retirement Income Security Act of 1974, as amended, which we call “ERISA”, or the Internal Revenue Code of 1986, as amended, including an IRA or a Keogh plan (or a governmental plan to which similar prohibitions apply), and that is considering purchasing the CDs with the assets of the insurance company or the assets of such a plan, should consult with its counsel regarding whether the purchase or holding of the CDs could become a “prohibited transaction” under ERISA, the Internal Revenue Code or any substantially similar prohibition in light of the representations a purchaser or holder in any of the above categories is deemed to make by purchasing and holding the CDs
- Your CDs Will Be Treated as Debt Instruments Subject to Special Rules Governing Contingent Payment Debt Instruments for U.S. Federal Income Tax Purposes
- Foreign Account Tax Compliance Act (FATCA) Withholding May Apply to Payments on Your CDs, Including as a Result of the Failure of the Bank or Broker Through Which You Hold the CDs to Provide Information to Tax Authorities

Risks Related to the Index

- The Index Measures the Performance of the Index Underlying Assets Less the Sum of the Return on the Notional Interest Rate Plus 0.65% Per Annum (Accruing Daily)
 - Your Investment in the CDs May Be Subject to Concentration Risks. The assets underlying an eligible underlying asset may represent a particular market or commodity sector, a particular geographic region or some other sector or asset class. As a result, your investment in the CDs may be concentrated in a single sector or asset class even though there are maximum weights for each underlying asset and each asset class
 - You May Not Have Exposure to One or More of the Eligible Underlying Assets During the Term of the CDs
 - The Weight of Each Index Underlying Asset Reflects the Average of the Average of the Weights of Such Index Underlying Asset Over Three Potential Portfolios For Each Day in the Applicable Weight Averaging Period
 - The Index May Not Successfully Capture Price Momentum and May Not Achieve its Target Volatility
 - Asset Class Maximum Weights Will in Many Cases Prevent All of the Eligible Underlying Assets in an Asset Class From Being Included in the Index at Their Underlying Asset Maximum Weights and May Also Prevent the Index From Having Exposure to Certain Types of Assets At Any Given Time
 - Each Index Underlying Asset's Weight Is Limited by Its Underlying Asset Maximum Weight, Its Asset Class Maximum Weight and the Volatility Constraint
 - If the Level of the Index Changes, the Market Value of Your CDs May Not Change in the Same Manner
 - Past Index Performance is No Guide to Future Performance
 - The Lower Performance of One Index Underlying Asset May Offset an Increase in the Other Index Underlying Assets
 - Because Historical Returns and Realized Volatility Are Measured on an Aggregate Basis, Index Underlying Assets Could Include Eligible Underlying Assets With a High Realized Volatility and Could Exclude Eligible Underlying Assets With a High Historical Return
 - Correlation of Performances Among the Index Underlying Assets May Reduce the Performance of the Index
 - The Policies of the Index Sponsor, Index Committee and Index Calculation Agent, and Changes That Affect the Index or the Eligible ETFs, Could Affect the Amount Payable on Your CDs and Their Market Value
 - The Index Calculation Agent Will Have Authority to Make Determinations that Could Affect the Value of Your CDs and the Amount You Receive at Maturity. The Goldman Sachs Group, Inc. Owns a Non-Controlling Interest in the Index Calculation Agent
 - As Index Sponsor, GS&Co. Can Replace the Index Calculation Agent at Any Time
 - The Index Calculation Agent Can Resign Upon Notification to the Index Sponsor
 - The Index Weightings May Be Ratably Rebalanced into the Money Market Position on Any or All Days During the Term of the CDs
 - The Index May Perform Poorly During Periods Characterized by Increased Short-Term Volatility
 - Index Market Disruption Events Could Affect the Level of the Index on Any Date
 - The Index Has a Limited Operating History
 - U.K. Regulators Will No Longer Persuade or Compel Banks to Submit Rates for Calculation of LIBOR After 2021; Interest Rate Benchmark May Be Discontinued
 - Regulation and Reform of "Benchmarks", Including LIBOR and Other Types of Benchmarks, May Cause such "Benchmarks" to Perform Differently Than in the Past, or to Disappear Entirely, or Have Other Consequences Which Cannot be Predicted
 - The Historical Levels of the Notional Interest Rate Are Not an Indication of the Future Levels of the Notional Interest Rate
- The following risk factors are discussed in greater detail in the accompanying index supplement:

Risks Related to the Eligible ETFs

General Risks Related to the Eligible ETFs

- The Eligible ETFs Are Passively Managed To Track an Index and May Not Perform as Well as an Actively Managed Fund or Another Investment
- Except to the Extent That The Goldman Sachs Group, Inc. is the Issuer of Equity, Debt Securities or Preferred Stock in an Underlying Index, There is No Affiliation Between Us and Any Issuer of Assets Held by Any Eligible ETF or Any Sponsor of Any Eligible ETF
- The Policies of the Eligible ETF Sponsors and/or Investment Advisor, and the Policies of Any Sponsor of an Underlying Index Tracked by an Eligible ETF, Could Affect the Level of the Index
- There Are Risks Associated with the Eligible ETFs. There is no assurance that an active trading market will continue for the eligible ETFs or that there will be liquidity in any such trading market. Additionally, each

eligible ETF is subject to custody risk, which refers to the risks in the process of clearing and settling trades and the holding of securities by local banks, agents and depositories

- The Eligible ETFs May Be Subject to Pricing Dislocations and Other Market Forces, Which May Adversely Affect the Level of the Index
- The Values of the Eligible ETFs May Not Completely Track the Level of the Indices Underlying Such Eligible ETFs
- The Eligible ETFs May Be Subject to Global or Regional Financial Risks, Which May Adversely Affect the Level of the Index

Risks Related to Eligible ETFs Holding Foreign Assets (including the iShares® MSCI EAFE ETF, the iShares® MSCI Japan ETF, the iShares® iBoxx \$ High Yield Corporate Bond ETF, the iShares® iBoxx \$ Investment Grade Corporate Bond ETF, the iShares® Emerging

Markets ETF and the iShares® Preferred and Income Securities ETF

- Your CDs Will Be Subject to Foreign Currency Exchange Rate Risk
- Regulators Are Investigating Potential Manipulation of Published Currency Exchange Rates
- Even Though Currencies Trade Around-The-Clock, Your CDs Will Not
- Intervention in the Foreign Currency Exchange Markets by the Countries Issuing Any Currency In Which an Asset Held by an Eligible ETF Trades or Is Denominated Could Adversely Affect the Level of the Index
- Suspensions or Disruptions of Market Trading in One or More Foreign Currencies May Adversely Affect the Value of Your CDs
- Your Investment in the CDs Will Be Subject to Risks Associated with Foreign Securities Markets

Risks Related to Eligible ETFs Holding U.S. Government Debt Securities

- Your Investment is Subject to Concentration Risks. Certain of the eligible ETFs invest in U.S. Treasury bonds that are all obligations of the United States and in securities with a similar remaining time to maturity. As a result, these eligible ETFs are concentrated in the performance of bonds issued by a single issuer and having the same general tenor and terms
- ETFs Holding U.S. Government Bonds May Change in Unexpected Ways

Risks Related to Eligible ETFs Holding Debt Securities

- Your Investment is Subject to Income Risk and Interest Rate Risk
- Your Investment is Subject to Investment-Grade Credit Risk

Risks Related to the iShares® 20+ Year Treasury Bond ETF

- The iShares® 20+ Year Treasury Bond ETF Recently Changed the Index it Tracks
- The Index Which the iShares® 20+ Year Treasury Bond ETF Tracks Is a New Index Without a Historical Track Record

Risks Related to the iShares® 7-10 Year Treasury Bond ETF

- The iShares® 7-10 Year Treasury Bond ETF Recently Changed the Index it Tracks
- The Index Which the iShares® 7-10 Year Treasury Bond ETF Tracks Is a New Index Without a Historical Track Record

Risks Related to the iShares® Nasdaq Biotechnology ETF

- The Sponsor of the Underlying Index Tracked by the iShares Nasdaq Biotechnology ETF Retains Significant Control and Discretionary Decision-Making Over the Underlying Index, Which May Have an Adverse Effect on the Level of the Underlying Index and on Your CDs

Risks Related to the iShares® Preferred and Income Securities ETF

- The iShares® Preferred and Income Securities ETF holds primarily preferred stock. Unlike interest payments on debt securities, dividend payments on a preferred

stock typically must be declared by the issuer's board of directors. An issuer's board of directors is generally not under any obligation to pay a dividend (even if such dividends have accrued) and may suspend payment of dividends on a preferred stock at any time. In the event an issuer of preferred stock experiences economic difficulties, the issuer's preferred stock may lose substantial value due to the reduced likelihood that the issuer's board of directors will declare a dividend and the fact that the preferred stock may be subordinated to other securities of the same issuer. Certain additional risks associated with preferred stock also could adversely affect the value of the iShares® Preferred and Income Securities ETF.

- The iShares® Preferred and Income Securities ETF Has Limited Historical Information Tracking Its Underlying Index

Risks Related to the iShares® TIPS Bond ETF

- The iShares® TIPS Bond ETF includes inflation-protected bonds, which typically have lower yields than conventional fixed rate bonds because of their inflation adjustment feature

Risks Related to the iShares® iBOXX \$ High Yield Corporate Bond ETF

- The iShares® iBoxx \$ High Yield Corporate Bond ETF holds generally U.S. dollar-denominated liquid high yield corporate bonds, sometimes referred to as "junk" bonds. High yield bonds, compared to higher-rated securities of similar maturities, tend to have more volatile prices and increased price sensitivity to changing interest rates and to adverse economic and business developments, greater risk of loss due to default or declining credit quality, greater likelihood that adverse economic or company specific events will make the issuer of such bonds unable to make interest and/or principal payments, and greater susceptibility to negative market sentiments leading to depressed prices and decrease in liquidity

Risks Related to the iShares® U.S. Real Estate ETF

- The iShares® U.S. Real Estate ETF invests in shares of companies that directly or indirectly invest in real estate. The performance of the real estate industry is affected by multiple factors, including general economic and political conditions, the availability of financing for real estate, governmental actions that affect real estate, liquidity in the real estate market and interest rates

Risks related to SPDR® S&P® Oil & Gas Exploration & Production ETF

- The SPDR® S&P® Oil & Gas Exploration & Production ETF is Concentrated in Oil & Gas Companies and Does Not Provide Diversified Exposure

Risks related to SPDR® Gold Trust

- Termination or Liquidation of the SPDR® Gold Trust Could Adversely Affect the Value of the Index
- Your Investment is Subject to Concentration Risks. The SPDR® Gold Trust is concentrated in a single commodity. As a result, the performance of the SPDR® Gold Trust will be concentrated in the performance of that specific commodity

- Fees and Expenses Payable by the SPDR® Gold Trust Are Charged Regardless of Profitability and May Result in a Depletion of its Assets
- Legal and Regulatory Changes Could Adversely Affect the Level of the Index
- Ongoing Commodities-Related Regulatory Investigations And Private Litigation Could Affect Prices for Commodities, Which Could Adversely Affect Your CDs
- Potential Discrepancies, or Future Changes, in the Calculation of the LBMA Gold Price PM Could Have an

Adverse Effect on the Value of the SPDR® Gold Trust Shares

- The Value of the Shares of SPDR® Gold Trust Relates Directly to the Value of the Gold Held by SPDR® Gold Trust and Fluctuations in the Price of Gold Could Materially Adversely Affect an Investment in SPDR® Gold Trust's Shares
- The Amount of Gold Represented by the Shares of SPDR® Gold Trust Will Continue to Be Reduced During the Life of SPDR® Gold Trust Due to SPDR® Gold Trust's Expenses

The following risk factors are discussed in greater detail in the accompanying disclosure statement:

- Investors in Indexed CDs May Not Receive More Than the Face Amount of Their CDs at Maturity
- The Issuer of a Security That Serves as an Underlier Could Take Actions That May Adversely Affect Indexed CDs
- Indexed CDs May Be Linked to a Volatile Underlier, Which May Adversely Affect Your Investment
- An Index to Which CDs Are Linked Could Be Changed or Become Unavailable
- Information About an Underlier May Not Be Indicative of Future Performance
- Other Investors in the CDs May Not Have the Same Interests as You
- Our Affiliate's Anticipated Hedging Activities May Negatively Impact Investors in the CDs and Cause Our Interests and Those of Our Clients and Counterparties to be Contrary to Those of Investors in the CDs
- Trading and Investment Activities for Its Own Account or for Its Clients, Could Negatively Impact Investors in the CDs
- Goldman Sachs' Market-Making Activities Could Negatively Impact Investors in the CDs
- You Should Expect That Goldman Sachs Personnel Will Take Research Positions, or Otherwise Make Recommendations, Provide Investment Advice or Market Color or Encourage Trading Strategies that Might Negatively Impact Investors in the CDs
- Goldman Sachs Regularly Provides Services to, or Otherwise Has Business Relationships with, a Broad Client Base, Which May Include the Sponsors of Indices or Constituent Indices, as Applicable, to Which Your CDs May Be Linked, or the Issuers of the Index Stocks or Other Entities that Are Involved in the Transaction
- The Offering of the CDs May Reduce an Existing Exposure of Goldman Sachs or Facilitate a Transaction or Position that Serves the Objectives of Goldman Sachs or Other Parties

HISTORICAL INFORMATION AND HYPOTHETICAL DATA

The index has a limited operating history. For information regarding the historical closing levels of the index from the launch of the index on May 16, 2016 and the hypothetical performance data for the index prior to its launch on May 16, 2016, please read "The Index — Daily Closing Levels of the Index" in the accompanying disclosure statement supplement.

The CDs are distributed through Goldman Sachs & Co. LLC. Goldman Sachs & Co. LLC is an affiliate of Goldman Sachs Bank USA.

"SPDR®" is a registered trademark of Standard & Poor's Financial Services LLC (S&P) and Dow Jones is a registered trademark of Dow Jones Trademark Holdings LLC ("Dow Jones") and have been licensed for use by S&P Dow Jones Indices LLC. The index is not sponsored, endorsed, sold or promoted by S&P Dow Jones Indices LLC, Dow Jones, S&P or their respective affiliates, and neither S&P Dow Jones Indices LLC, Dow Jones, S&P or their respective affiliates make any representation regarding the advisability of investing in the index.

"iShares®" is a registered trademark of BlackRock Institutional Trust Company, N.A. (BITC). The index is not sponsored, endorsed, sold, or promoted by BITC. BITC makes no representations or warranties to the owners of the index or any member of the public regarding the advisability of investing in the index. BITC has no obligation or liability in connection with the operation, marketing, trading or sale of the index.

The CDs are not sponsored, endorsed, sold or promoted by ICE Benchmark Administration and ICE Benchmark Administration makes no representation regarding the advisability of investing in the CDs.



Effective (04/01/2020)

CD/IRA Rate Specials

No pricing discretion on rate specials. These certificates renew at the regular rate.

Certificate Term	Rate Code	Balance Tiers	Rate	APY
13 Months	N/A	All balances	0.75%	0.75%
19 Months	N/A	All balances	0.80%	0.80%
25 Months	N/A	All Balances	0.90%	0.90%

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HOLLY SPRINGS, GEORGIA, DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE OR DISPOSAL

WHEREAS, it has been determined that the City has no further use of these certain item;
and

WHEREAS, the City Council may determine that these items are surplus property; and

WHEREAS, the fair market value, if any, is determined for the surplus property and its disposal will be for the common benefit; and,

WHEREAS, the City Manager or his designee will oversee the sale or disposal of this item; and,

NOW THEREFORE, IT IS HEREBY RESOLVED that the Mayor and City Council of the City of Holly Springs hereby approve the surplus and authorize the sale or disposal of the items described in attached Exhibit "A":

This Resolution is adopted this 21st day of May 2020.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

<u>Make</u>	<u>Model</u>	<u>Serial Number</u>
Ranger Products	tire balancer	L0-0509
Ranger Products	tire changer	RX950AT



April 15, 2020

City of Holly Springs
3237 Holly Springs Parkway
Holly Springs, Georgia 30115

Subject: Proposal for Construction Materials Testing
Palm Street Drainage and Hickory Road Proposed Improvements
Holly Springs, Georgia
Oasis Proposal Number: P20052 (Revised)

To whom it may concern,

Oasis Consulting Services (Oasis) sincerely appreciates the opportunity to provide this proposal for construction materials testing services for the Palm Street Drainage and Hickory Road proposed improvements in Holly Springs, Georgia. Our expertise in the field of materials testing and inspection, our experience with the Hickory Road and Palm Street Improvements project, and our commitment to provide quality service makes us an excellent choice to assist you with this project. **Due to the proximity of the project location to our Canton laboratory, Oasis will waive the cost of mileage.**

Project Information and Scope of Services

We understand that Mr. Mitch Green has requested testing services for the Palm Street Drainage and Hickory Road proposed improvements project in Holly Springs, Georgia. Limited information has been provided concerning the details of this project. We understand that our primary function will be to serve as your Quality Assurance Representative for storm line backfill and concrete curb testing. Based on Mr. Green's email conversation, we understand he anticipates 13 trips for storm line backfill and 5 trips for concrete testing for curb. Specific test procedures and frequencies will be performed in accordance with the project plans and specifications. We anticipate that our services on this project will include:

I. Earthwork

- A. Observe placement of storm line backfill to verify compliance with project requirements. Perform in-place density tests as required by project specifications and verify that lifts are properly placed and compacted prior to placement of additional fill.
- B. Perform laboratory Proctor and index property tests to verify material compliance.

- C. Where deficiencies are noted during fill or backfill placement, suggest and observe remedial actions, including reworking and recompacting of materials.
- D. Provide documentation of daily events in the field and notify the appropriate persons immediately upon recognition of deficiencies.

II. Site Concrete

- A. Sample concrete and perform the following tests and functions, as required;
 - Slump, ASTM C 143
 - Air Content, ASTM C 231
 - Unit Weight/Yield, ASTM C 138
 - Temperature, ASTM C 1064
 - Batch-to-Placement Time
 - Cast Test Cylinders, ASTM C 31
 - Compressive Strength of Concrete Cylinders, ASTM C 39
- B. Perform sampling, testing, and curing of specimens in the field in accordance with applicable ASTM guidelines and project specifications. Perform additional testing as required in the event deficiencies are encountered. Verify use of approved design mix and compliance with extreme weather procedures.
- C. Cure and test concrete cylinders in the laboratory as directed by the project specifications and in accordance with ASTM C 31 and ASTM C 39.
- D. Provide detailed documentation of daily events in the field and notify the appropriate persons immediately upon recognition of deficiencies.

Cost Summary

Our services will be provided in accordance with our current Unit Rate Fee Schedule. **The actual fees will be based on the number of trips needed to perform the required testing and the actual schedule.** Based on the identified scope of services and the provided number of trips, we have developed a projected budget for the requested scope of services of **\$5,210.00**. The detailed cost estimate is presented in the attached Exhibit A. No overtime was included in the cost estimate. **Due to the proximity of the project location to our Canton laboratory, Oasis will waive the cost of mileage.**

The estimated costs provided above are limited to the anticipated scope of services and our assumptions of the project sequencing. Our services will be provided in accordance with the Unit Rate Fee Schedule attached. The actual fees will be based on the number of trips needed to perform the required testing and the actual schedule.

Limitations

In performing our work, we will use personnel experienced in the various phases of construction testing and inspection and will perform our tests in general accordance with the project specifications and applicable standards of the industry in the Atlanta area. Our representatives will not direct the contractor or his subcontractors in performance of the work. Testing is intended to be a random sampling of the work and is not a guarantee of the quality of the entire work product. The contractor is responsible for scheduling testing and inspection for the project and the contractor is solely responsible for making sure that the work is tested and inspected according to the contract documents. We accept no responsibility for job-site safety, which is the sole responsibility of the contractor.

Closure

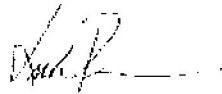
Oasis Consulting Services appreciates the opportunity to submit this proposal and we will be happy to answer any questions that you may have. If this proposal is satisfactory, we request that you execute the attached Project Services Agreement and return it to us.

Sincerely,

Oasis Consulting Services



Benjamin D. Thomason, E.I.T.
Project Engineer



Luke Parker, P.E.
Project Engineer

Attachments: Exhibit A
Unit Rate Schedule
Project Services Agreement

Exhibit A
Construction Materials Testing Services
Palm Street Drainage and Hickory Road Proposed Improvements
Holly Springs, Georgia
Oasis Proposal No. P20052



Utility Backfill - Storm	Quantity	Units	Unit Cost	Total
Engineering Technician II - Storm (13 trips @ 4 hrs/trip)	52	HR	\$55.00	\$2,860.00
Standard Proctor Test	3	EA	\$100.00	\$300.00
Travel (per trip)	13	TRIP	\$0.00	\$0.00

Subtotal Utility Backfill - Storm: \$3,160.00

Concrete Testing - Curb	Quantity	Units	Unit Cost	Total
Engineering Technician I - Concrete Testing and Sampling (5 trips @ 4 hrs/trip)	20	HR	\$50.00	\$1,000.00
Compressive Stength Testing - Cylinders (assume 5 sets of 5 cylinders)	25	EA	\$12.00	\$300.00
Engineering Technician I - Cylinder Pickup (5 trips @ 3 hrs/trip)	15	HR	\$50.00	\$750.00
Travel (per trip)	10	TRIP	\$0.00	\$0.00

Subtotal Concrete Testing - Curb: \$2,050.00

CMT Total: \$5,210.00

CONSTRUCTION MATERIALS TESTING AND INSPECTION SERVICES

Unit Rate Schedule

PROJECT NAME: Palm Street Drainage and Hickory Road Proposed Improvements
LOCATION: Holly Springs, Georgia
DATE: April 15, 2020 PROPOSAL NUMBER: P20052 (Revised)

I. ENGINEERING AND TECHNICIAN SERVICES

A. Senior Registered Engineer/Geologist, per hour	\$150.00
B. Project Engineer, per hour	\$95.00
C. Engineer 1, per hour	\$75.00
D. Engineering Aide, per hour*	\$75.00
E. Level II Soil and Concrete Technician, per hour*	\$55.00
F. Level I Soil and Concrete Technician, per hour*	\$50.00
G. Mileage, per mile	** \$0.00

* Overtime rate is 1.5 times standard rate, includes Holiday, Weekend, and over 8 hours/day.
Minimum charge is 3 hours per trip.

** Mileage waved due to proximity of Project Location and Oasis' lab



PROJECT SERVICES AGREEMENT

This **PROJECT SERVICES AGREEMENT (PSA)** is between _____ (Client) including its subsidiaries and affiliates and Oasis Consulting Services (Consultant) for services to be provided on the project(s) referenced immediately below and/or described in the individual proposals or task orders whose sections are incorporated into this PSA.

Project: Palm Street Drainage and Hickory Road Proposed Improvements
Holly Springs, Georgia

Proposal Number: P20052 (Revised)

Dated: April 15, 2020

Scope of Services: Construction Materials Testing services as defined in the above proposal.

☐

Please check and initial the box if this PSA will serve as a Master Services Agreement for multiple projects.
The agreement will automatically renew annually until terminated in writing by either party as set forth herein.

1. **Scope of Services.** The scope of Consultant's services ("Services") will be set forth in the Scope of Services section of an individual proposal, task order (which sections are incorporated into this PSA) or as described in the Scope of Services above. Portions of the Services may be subcontracted. Consultant's Services do not include the investigation or detection, nor do recommendations in Consultant's reports address the presence or prevention of biological pollutants (e.g., mold, fungi, bacteria, viruses, or their byproducts) or occupant safety issues, such as vulnerability to natural disasters, terrorism, or violence. If Services include purchase of software, Client will execute a separate software license agreement. Consultant's findings, opinions, and recommendations are based solely upon data and information obtained by and furnished to Consultant at the time of Services.
2. **Acceptance/Termination.** Client agrees that execution of this PSA is a material element of the consideration Consultant requires to execute the Services. If Services are initiated by Consultant prior to execution of this PSA as an accommodation for Client at Client's request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this PSA. Additional terms and conditions may be added or changed only by written amendment to this PSA signed by both parties. In the event Client uses a purchase order or other form to administer this PSA, the use of such form shall be for convenience purposes only and any additional or conflicting terms it contains are stricken. This PSA shall not be assigned by either party without prior written consent of the other party. Either party may terminate this PSA or the Services upon seven (7) days written notice to the other. In such case, Consultant shall be paid costs incurred and fees earned to the date of termination plus reasonable costs of closing the project.
3. **Change Orders.** Client may request changes to the Scope of Services by altering or adding to the Services to be performed. If Client so requests and Consultant agrees, Consultant will return to Client a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs, authorizes, or permits Consultant to perform changed or additional work, the Services are changed accordingly and Consultant will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to Consultant at the time of proposal, Consultant is entitled to a change order equitably adjusting its Services and fee.
4. **Compensation and Terms of Payment.** Client shall pay compensation for the Services performed at the fees stated in the Compensation section of the individual proposal, task order (which sections are incorporated into this PSA) or per the Fee Schedule attached to this PSA. If not stated in either, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Fees do not include sales tax. Client will pay applicable sales tax as required by law. Consultant may invoice Client at least monthly and payment is due upon receipt of invoice. Client shall notify Consultant in writing, at the address below, within 15 days of the date of the invoice if Client objects to any portion of the charges the invoice and shall promptly pay the undisputed portion. Client shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 30 days or older. Client agrees to pay all collection-related costs that Consultant incurs, including reasonable attorney fees. Consultant may suspend Services for lack of timely payment upon seven (7) days written notice until Client pays all outstanding fees and costs, including suspension charges. It is the responsibility of Client to determine whether federal, state, or local prevailing wage requirements apply and to notify Consultant if prevailing wages apply. If it is later determined that prevailing wages apply, and Consultant was not previously notified by Client, Client agrees to pay the prevailing wage from that point forward, as well as retroactive payment adjustment to bring previously paid amounts in line with prevailing wages. Client also agrees to defend, indemnify, and hold harmless Consultant from any alleged violations made by any governmental agency regulating prevailing wage activity for failing to pay prevailing wages, including the payment of any fines or penalties.

5. **Third Party Reliance.** This PSA and the Services provided are for Consultant and Client's sole benefit and exclusive use with no third party beneficiaries intended. Reliance upon the Services and any work product is limited to Client and is not intended for third parties. For a limited time period, not to exceed three months from the date of the report, Consultant will issue additional reports to others agreed upon with Client. However, Client understands that such reliance will not be granted until those parties sign and return Consultant's reliance agreement and Consultant receives the agreed-upon reliance fee.
6. **LIMITATION OF LIABILITY.** CLIENT AND CONSULTANT HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PSA, INCLUDING CONSULTANT'S FEE RELATIVE TO THE RISKS ASSUMED. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF CONSULTANT (AND ITS RELATED CORPORATIONS AND EMPLOYEES) TO CLIENT IS LIMITED TO THE GREATER OF \$50,000 OR THE COMPENSATION PAID TO CONSULTANT FOR THE SPECIFIC PROJECT TASK ORDER IN DISPUTE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF CONSULTANT'S SERVICES OR THIS PSA. THIS LIMITATION SHALL APPLY REGARDLESS OF AVAILABLE PROFESSIONAL LIABILITY INSURANCE COVERAGE, CAUSE(S) OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER CONSULTANT'S COMMERCIAL GENERAL LIABILITY POLICY. PRIOR TO ACCEPTANCE OF THIS AGREEMENT AND UPON WRITTEN REQUEST FROM CLIENT, CONSULTANT MAY NEGOTIATE A HIGHER LIMITATION FOR ADDITIONAL CONSIDERATION.
7. **Indemnity/Statute of Limitations.** Consultant and Client shall indemnify and hold harmless the other and their respective employees from and against legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by their respective negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are legally determined to be caused by the joint or concurrent negligence of Consultant and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Neither party shall have a duty to defend the other party, and no duty to defend is hereby created by this indemnity provision and such duty is explicitly waived under this PSA. Causes of action arising out of Consultant's services or this PSA regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of Consultant's substantial completion of services on the project.
8. **Warranty.** Consultant will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same locale. EXCEPT FOR THE STANDARD OF CARE PREVIOUSLY STATED, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES, AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
9. **Insurance.** Consultant represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the states having jurisdiction over Consultant's employees who are engaged in the Services, and employer's liability insurance (\$1,000,000); (ii) commercial general liability insurance (\$1,000,000 occ/\$1,000,000 agg); (iii) automobile liability insurance (\$1,000,000 B.I. and P.D. combined single limit); and (iv) professional liability insurance (\$1,000,000 claim/\$2,000,000 agg). Certificates of insurance will be provided upon request. Client and Consultant shall waive subrogation against the other party on all general liability and property coverage.
10. **CONSEQUENTIAL DAMAGES.** NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR CONSEQUENTIAL DAMAGES INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.
11. **Dispute Resolution.** This PSA shall be governed by and construed according to Georgia law, without regard to any choice of law provisions. The Parties agree that exclusive jurisdiction and venue for any claims or suits arising from, by or between the Parties relating to this Agreement or the Project shall be the State or Superior Court of Fulton County, Georgia.
12. **Subsurface Explorations.** Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. Client understands Consultant's layout of boring and test locations is approximate and that Consultant may deviate a reasonable distance from those locations. Consultant will take reasonable precautions to reduce damage to the site when performing Services. However, Client accepts that invasive services such as drilling or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the Services.
13. **Testing and Observations.** Client understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. Consultant will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or exhaustive, and are conducted to reduce - not eliminate - project risk. Client agrees to the level or amount of testing performed and the associated risk. Client is responsible (even if delegated

to contractor) for requesting services, and notifying and scheduling Consultant so Consultant can perform these Services. Consultant is not responsible for damages caused by services not performed due to a failure to request or schedule Consultant's services. Consultant shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Consultant's performance of testing and observation services shall not relieve Client's contractor in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee. Consultant will not supervise or direct the work performed by Client's contractor or its subcontractors and is not responsible for their means and methods.

14. **Sample Disposition, Affected Materials, and Indemnity.** Samples are consumed in testing or disposed of upon completion of tests (unless stated otherwise in the Services). Client shall furnish or cause to be furnished to Consultant all documents and information known or available to Client that relate to the identity, location, quantity, nature, or characteristic of any hazardous waste, toxic, radioactive, or contaminated materials ("Affected Materials") at or near the site and shall immediately transmit new, updated, or revised information as it becomes available. Client agrees that Consultant is not responsible for the disposition of Affected Material unless specifically provided in the Services, and that Client is responsible for directing such disposition. In the event that test samples obtained during the performance of Services (i) contain substances hazardous to health, safety, or the environment, or (ii) equipment used during the Services cannot reasonably be decontaminated, Client shall sign documentation (if necessary) required to ensure the equipment and/or samples are transported and disposed of properly, and agrees to pay Consultant the fair market value of this equipment and reasonable disposal costs. In no event shall Consultant be required to sign a hazardous waste manifest or take title to any Affected Materials. Client shall have the obligation to make all spill or release notifications to appropriate governmental agencies. The Client agrees that Consultant neither created nor contributed to the creation or existence of any Affected Materials conditions at the site. Accordingly, Client waives any claim against Consultant and agrees to indemnify and save Consultant, its agents, employees, and related companies harmless from any claim, liability or defense cost, including attorney and expert fees, for injury or loss sustained by any party from such exposures allegedly arising out of Consultant's non-negligent performance of services hereunder, or for any claims against Consultant as a generator, disposer, or arranger of Affected Materials under federal, state, or local law or ordinance.
15. **Ownership of Documents.** Work product, such as reports, logs, data, notes, or calculations, prepared by Consultant shall remain Consultant's property. Proprietary concepts, systems, and ideas developed during performance of the Services shall remain the sole property of Consultant. Files shall be maintained in general accordance with Consultant's document retention policies and practices.
16. **Utilities.** Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean structures or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant. Consultant shall be entitled to rely on said information provided by client.
17. **Site Access and Safety.** Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees but shall not be responsible for the supervision or health and safety precautions for any other parties, including Client, Client's contractors, subcontractors, or other parties present at the site.

Consultant: Oasis Consulting Services

Client: _____

By: _____ Date: _____

By: _____ Date: _____

Name/Title: Benjamin D. Thomason / Eng. Director

Name/Title: _____

Address: 45 Woodstock Street

Address: _____

City: Roswell State and Zip: GA 30075

City: _____ State and Zip: _____

Office Phone: 678-739-2400 Cell: 404-597-4844

Office Phone: _____ Cell: _____

Email: bthomason@oasis-cs.com

Email: _____

Invoice Contact: _____

* Client, please initial the box on page 6 if this PSA will serve as a Master Services Agreement for multiple projects.



May 11, 2020

City of Holly Springs
Attn: Mr. Rob Logan, City Manager
PO Box 990
Holly Springs, GA 30142

Subject: Award Recommendation – Morgan Road Resurfacing Project

Dear Mr. Logan:

Technical evaluation of the bids submitted for the Morgan Road Resurfacing Project has been completed. A thorough review has confirmed that each proposal met all of the prescribed requirements. The table below summarizes the bidders and their prospective bids.

RANK	BIDDER	AMOUNT
1	Baldwin Paving Company	\$ 178,038.04
2	Blount Construction Company	\$183,469.55
3	Northwest Georgia Paving Company	\$189,372.50
4	CW Matthews Contracting Company	\$196,700.00
5	East Coast Grading Inc.	\$223,436.22
6	Bartow Paving Company	\$240,329.95
7	ShepCo Paving Inc.	\$245,635.25

Complete bid packages for all bidders (excluding Baldwin Paving) are included as Enclosures 1-6. They are being returned for safekeeping until the contract has been awarded. Bid Bonds will need to be returned to the remaining bidders at your earliest opportunity.

Baldwin Paving Company submitted the qualifying low bid. Their bid is 9% lower than the engineer's estimate and approximately 3% lower than the next qualifying bid (Blount Construction Company). Therefore, I recommend award of the Morgan Road Resurfacing Project contract to Baldwin Paving Company. I have included the bid tabulation for your review as Enclosure 7.

Furthermore, a Notice of Award has been included to Baldwin Paving Company as Enclosure 8. It should be placed on City letterhead and, upon award, mailed to Baldwin Paving Company at 1014 Kenmill Drive, N.W., Marietta, GA 30060. The final contract



www.bmandk.com

May 11, 2020
City of Holly Springs
Page 2

documents will be prepared for signatures and forwarded for execution while we await Payment Bonds, Performance Bonds, and Certificates of Insurance from the contractor. When these items are received and the contracts have been executed, a Notice to Proceed will be issued.

Please let me know if you have any questions or need any additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. Hughes".

Jacob Hughes, P.E.
Consultant City Engineer

Cc: Project File

ENCL: (1) Bid Package, Northwest GA Paving
 (2) Bid Package, CW Matthews
 (3) Bid Package, East Coast Grading
 (4) Bid Package, Blount Construction Company
 (5) Bid Package, Bartow Paving
 (6) Bid Package, ShepCo Paving
 (7) Bid Tabulation
 (8) Notice of Award

Bid Schedule- Morgan Rd Resurfacing Project

Line No.	Item Number	Description	Unit	Quantity	Unit Price						
					Baldwin Paving	Blount	NWGP	CW Matthews	East Coast Grading	Bartow Paving	ShepCo
					1	2	3	4	5	6	7
5	150-1000	TRAFFIC CONTROL -2018-01	LS	1	\$17,811.34	\$14,771.38	\$15,500.00	\$34,727.20	\$15,000.00	\$41,750.00	\$24,000.00
10	402-1802	RECYCLED ASPH CONC PATCHING, INCL BITUM MATL & H-LIME (440LB/SY)	TN	560	\$124.85	\$126.18	\$130.00	\$120.00	\$140.00	\$144.00	\$175.26
20	402-3102	RECYCLE ASPH CONC 9.5 MM SUPERPAVE, TP 2, BLEND 1, INCL BITUM MATL & H-LIME	TN	898	\$82.38	\$89.25	\$90.00	\$88.00	\$105.00	\$104.00	\$109.61
25	413-1000	BITUM TACK COAT	GL	500	\$3.11	\$2.65	\$0.01	\$1.75	\$5.00	\$8.55	\$6.00
30	432-5010	MILL ASPH CONC PVMT, VARIABLE DEPTH	SY	200	\$13.00	\$24.56	\$35.00	\$24.00	\$20.00	\$22.65	\$52.03
35	653-1502	THERMOPLASTIC SOLID TRAFFIC STRIPE, 5 IN, YELLOW	LF	10916	\$0.48	\$0.46	\$0.50	\$0.40	\$1.21	\$0.60	\$0.46
40	653-1501	THERMOPLASTIC SOLID TRAFFIC STRIPE, 5 IN, WHITE	LF	10771	\$0.48	\$0.46	\$0.50	\$0.40	\$1.21	\$0.60	\$0.46
45	653-1706	THERMOPLASTIC SOLID TRAFFIC STRIPE, 24 IN, WHITE	LF	98	\$9.70	\$9.20	\$8.00	\$8.00	\$6.90	\$16.50	\$9.20
50	654-1001	RAISED PAVEMENT MARKERS, TP 1	EA	135	\$6.06	\$5.75	\$12.00	\$5.00	\$17.25	\$8.25	\$5.75
TOTAL					\$ 178,038.04	\$ 183,469.55	\$ 189,372.50	\$ 196,760.00	\$ 223,436.22	\$ 240,329.95	\$ 245,635.25

**A RESOLUTION OF THE CITY OF HOLLY SPRINGS
MAYOR AND COUNCIL TO APPOINT MEMBERS TO THE
DOWNTOWN DEVELOPMENT AUTHORITY AND URBAN REDEVELOPMENT
AGENCY; AND FOR OTHER PURPOSES**

WHEREAS, Section 3.02 of the City Charter provides for the creation of Boards, Commissions and Authorities by ordinance to fulfill any investigative, quasi-judicial, or quasi-legislative function the City Council deems necessary and shall by ordinance establish the composition, period of existence, duties and powers thereof; and

WHEREAS, all members of boards, commissions, and authorities of the city shall be appointed by the City Council for such terms of office and in such manner as shall be provided by ordinance, except where other appointing authority, term of office, or manner of appointment is prescribed by the charter or general state law; and

WHEREAS, the City Council by ordinance may provide for the compensation and reimbursement for actual and necessary expenses of the members of any board, commission, or authority; and

WHEREAS, the qualifications required of members of boards, commissions, or authorities shall be as prescribed by the City Council or general state law; and

WHEREAS, any vacancy on a board, commission, or authority of the city shall be filled for the unexpired term in the manner prescribed herein for original appointment, except as otherwise provided by the charter or general state law; and

WHEREAS, the following board member has agreed to be appointed to the Downtown Development Authority and Urban Redevelopment Agency:

Member	Term Beginning	Term Expiration
Phyllis Long	January 1, 2020	December 31, 2023

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council that City of Holly Springs ratifies and appoints the aforementioned Authority and Agency members.

SO RESOLVED THIS 21st DAY OF MAY, 2020.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

City of Holly Springs
City Council Work Session Meeting Minutes
April 13, 2020

Elected Officials Present via Videoconferencing: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Jeremy Smith, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present Via Videoconferencing: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Community Development Director Nancy Moon, Chief Michael Carswell, IT/Facilities Manager Ron Carter, Corporal Michael Adams, and Main Street Director/Assistant City Clerk Erin Honea.

Mayor Miller called the Work Session to order.

Mayor Miller led the Pledge of Allegiance. Councilmember Smith gave the invocation.

No action taken

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Meeting adjourned.

City of Holly Springs
City Council Special Called Meeting Minutes
April 13, 2020

Elected Officials Present via Videoconferencing: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Jeremy Smith, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present Via Videoconferencing: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Community Development Director Nancy Moon, Chief Michael Carswell, IT/Facilities Manager Ron Carter, Corporal Michael Adams, and Main Street Director/Assistant City Clerk Erin Honea.

Mayor Miller called the Special Called City Council meeting to order.

Councilman Whitaker made a motion to approve ratifying the Georgia Highway Safety Grant Application. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Councilman Whitaker made a motion to approve a Commitment Letter among South State Bank, the Urban Redevelopment Agency of the City of Holly Springs, and the City of Holly Springs, Georgia for the financing of the Town Center Project infrastructure needs, and authorize the Mayor to execute the document. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to award the 2020 Local Maintenance Improvement Grant (LMIG) Asphalt Resurfacing Project to Baldwin Paving Company in an amount not to exceed \$394,669.26, ratify the conditional Notice to Proceed and authorize the Mayor to execute the construction documents. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to approve the Service Delivery Strategy extension through October 31, 2020. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve a request for No Parking signs in Overlook Subdivision. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilman Whitaker made a motion to approve CUP-03-2020, a conditional use permit for an Equipment Repair Establishment for property located at 2610 Holly Springs Parkway, Holly Springs, Georgia, tax parcel 005 of tax plat 93N02 with staff stipulations. Councilman Smith seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve the Limited Rating Information Agreement for Insurance-Support Organizations between Georgia Technology Authority and the City of Holly Springs and authorize the City Clerk to execute the document. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve the Bulk MVR Acknowledgement from the Georgia Department of Driver Services and authorize the City Clerk to execute the document. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

City of Holly Springs
City Council Special Called Work Session Meeting Minutes
April 27, 2020

Elected Officials Present via videoconferencing: Mayor Steven W. Miller, Councilwoman Dee Phillips, Councilman Jeremy Smith, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilwoman Karen Barnett

Staff Present via videoconferencing: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, Facilities/IT Manager Ron Carter, Main Street Director/Assistant City Clerk Erin Honea.

Mayor Miller called the Work Session to order.

No action taken.

Councilwoman Phillips made a motion to adjourn. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

Meeting adjourned.

City of Holly Springs
City Council Meeting Minutes
April 27, 2020

Elected Officials Present via videoconferencing: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Jeremy Smith, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present via videoconferencing: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, Facilities/IT Manager Ron Carter, Main Street Director/Assistant City Clerk Erin Honea.

Mayor Miller called the meeting to order. Councilman Smith gave the invocation.

Consent Agenda

1. March 2, 2020 Work Session Minutes
2. March 18, 2020 Special Called Work Session & Special Called Meeting Minutes
3. March 25, 2020 Emergency Called Meeting Minutes

Councilwoman Phillips made a motion to approve the April 27, 2020 Consent Agenda. Councilman Smith seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve the Cherokee County Community Development Block Grant Program Cooperation Agreement, Federal Fiscal Year 2021-2023 between Cherokee County and the City of Holly Springs and to authorize the Mayor to execute the agreement. Mayor Pro Zenchuk seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve Property and Casualty Insurance Coverage with Georgia Interlocal Risk Management Agency (GIRMA) and to authorize the City Clerk to execute the renewal documents. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve Public Safety Catastrophe Accidental Death & Dismemberment (AD&D) Coverage with Zurich North America and to authorize the City Clerk to execute the renewal documents. Mayor Pro Tem seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to approve Law Enforcement Liability Coverage with Public Risk Underwriters of Texas and to authorize the City Clerk to execute the renewal documents. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to approve the Excess Cyber Insurance with Berkeley Insurance and to authorize the City Clerk to execute the documents. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve Terrorism, Active Shooter & Crisis Management Services Insurance with Hiscox, and to authorize the City Clerk to execute the documents. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to deny Environmental Liability Insurance with Georgia Interlocal Risk Management Agency (GIRMA) / Ironshore. Councilman Whitaker seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve Excess Crime Insurance with Great American and to authorize the City Clerk to execute the documents. Councilwoman Phillips seconded the motion. Motion carried 5-0.

City Manager Robert H. Logan announced that the March finance report was in the packet and that public meetings would resume in the Council Chambers in June.

Mayor Pro Tem made a motion to adjourn. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

ENROLLMENT FORM FOR LAW ENFORCEMENT

Official Agency Name (must provide FULL name) ("Agency"): Holly Springs Police Department

Agency ORI Number: GA0280300

Name of Chief of Police or Sheriff: Chief Michael Carswell Number of Sworn Officers: 40

Address: 3235 Holly Springs Parkway City: Holly Springs

County: Cherokee State: GA Zip: 30115

Total Number of Motor Vehicle Accident Reports written last year: 566 including Private Property Accidents

Enrollment in the CARFAX For Police Program allows Agency to subscribe, in exchange for motor vehicle accident reports data created or collected by Agency, to the CARFAX investigative tools ("Investigative Tools"), the CARFAX Crash Report Distribution Platform, the CARFAX eCrash Platform, and such other tools and services that CARFAX may offer subscribers to the CARFAX For Police Program.

Agency wishes to subscribe to:

Investigative Tools ☒ Yes ☐ No

CARFAX Crash Report Distribution Platform ☐ Yes ☒ No (If Yes, please provide additional information requested below)

CARFAX eCrash Platform (only available if Agency subscribes to the CARFAX Crash Report Distribution Platform) ☐ Yes ☒ No

Additional information required for the CARFAX Crash Report Distribution Platform:

Does applicable state or local law or regulation require that motor vehicle accident reports can only be provided to specific interested parties (as defined by such law or regulation)? ☐ Yes ☒ No

Amount to be reimbursed to Agency for each accident report sold through the CARFAX Crash Report Distribution Platform: \$N/A

By signing below, I represent that I am duly authorized to execute this Enrollment Form on behalf of Agency and bind Agency to the CARFAX For Police Program Terms and Conditions:

Signature: _____

Title: _____

Printed Name: _____

Date: _____

Send completed form to: Jeff Lamarche | EMAIL: jefflamarche@carfax.com | FAX: 866.959.0565

CARFAX® For Police Program Terms and Conditions

These CARFAX® For Police Program Terms and Conditions ("Terms and Conditions"), any enrollment form (each, an "Enrollment Form") signed or accepted by the law enforcement agency ("Agency"), and any exhibits and addenda to any Enrollment Form (whether entered into at the same time or at a later date) collectively form the agreement ("Agreement") between CARFAX, Inc. ("CARFAX") and Agency and govern Agency's subscription to the CARFAX® for Police Program ("Program"). This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and terminates and supersedes all previous agreements, whether oral or written, relating to the same subject matter, and will continue in full force and effect so long as Agency subscribes to the Program.

1. Provision of Data. Agency agrees to provide, or authorizes its third party service provider to provide, to CARFAX all motor vehicle accident reports (or any data contained therein, as mutually agreed by the parties) that are created or collected by Agency and that Agency is permitted to provide to CARFAX ("Accident Data"). Agency understands that CARFAX relies on its sources for the accuracy and reliability of the information, and therefore Agency will notify CARFAX of erroneous information in any Accident Data provided to CARFAX. Agency authorizes CARFAX to include any and all non-personal information from the Accident Data in the CARFAX Vehicle History Service database ("VHDB"), and to use such information in connection with any data, products and services provided by CARFAX. Agency authorizes CARFAX to include any and all information from the Accident Data provided by Agency (including, without limitation, any personal information) in CARFAX's crash report center database (the "Crash Report Center Database" and collectively with the VHDB, the "CARFAX Databases") for use in connection with the CARFAX services that Agency subscribes to through the Program, including the CARFAX Crash Report Distribution Platform (as defined below), the Investigative Tools (as defined below), and/or such other services as may be offered by CARFAX from time to time (each, a "Service" and collectively, the "Services"). Agency agrees to use its best efforts to provide to CARFAX, upon CARFAX's request, another copy of any previously provided Accident Data as soon as reasonably possible after such request. Agency understands that, in the event of any termination of Agency's subscription to any Service or this Agreement, CARFAX may continue to use the Accident Data already acquired by CARFAX.

2. Term and Termination. Agency agrees that its subscription to the Program will be effective from the date on which Agency first provides Accident Data to CARFAX in the form and format that allows CARFAX to upload such Accident Data in the CARFAX Databases (the "Effective Date") and will continue in effect for a period of one (1) year and thereafter will automatically renew for additional one (1) year periods until either party provides the other party ninety (90) days written notice prior to any renewal date (the "Term"). If, during the Term, Agency elects to terminate its subscription to the CARFAX Crash Report Distribution Platform, the CARFAX eCrash Platform and/or the CARFAX Databases, Agency must provide written notice to CARFAX of such election and CARFAX shall reasonably accommodate such request within thirty (30) days of receipt of such request. Termination of Agency's subscription to any Service does not terminate any other Services to which Agency may have subscribed. CARFAX may terminate this Agreement immediately upon written notice if Agency breaches any provision of this Agreement. All provisions of this Agreement that expressly or should by their nature survive any expiration or termination of this Agreement shall so survive, including without limitation the last sentence of Section 1, this last sentence of Section 2, the last two sentences of Section 8, and Sections 3, 5, 7(c), 10, 11, 13 and 14.

3. Ownership. Agency acknowledges that the CARFAX Databases and the Investigative Tools (including all data contained therein), the CARFAX eCrash Platform, the CARFAX Crash Report Distribution Platform, and all intellectual property relating to each of the foregoing, are and will remain the property of CARFAX.

4. Agency Account. Promptly following the Effective Date, CARFAX will establish an Agency Account and will provide Agency with username(s) and password(s) to access the CARFAX Databases to use the Investigative Tools. Agency will ensure that only authorized employees of Agency are given access to the Agency Account. Agency will ensure that a separate username and password is issued for each authorized employee of Agency. Agency will be responsible for the administration of such username(s) and password(s) (including, without limitation, in connection with changes in authorized personnel and/or user job functions) and will promptly notify CARFAX of any changes to current authorized users. Agency understands that it is liable for the security of the username(s) and password(s) issued by CARFAX and all charges or fees arising out of the unauthorized or improper use of such username(s) and password(s), including access by non-authorized individuals or use for commercial purposes. Agency will not share the username(s) and/or password(s) issued by CARFAX with any third party (other than with CARFAX-approved third party vendors to facilitate the Permitted Use).

5. Security. Agency acknowledges that the Crash Report Center Database (as defined below) contains accident reports that may include personally identifiable information (collectively, "PII"). Agency will keep all such PII confidential and secure, including without limitation by (a) restricting access to the Agency Account and/or such accident reports to employees of Agency who have a need to know as part of their official duties; (b) ensuring that the Agency Account and such accident reports are accessed for a Permitted Use only, and information from such accident reports is not shared with any third party except as permitted by law and pursuant to this Agreement; (c) maintaining and complying with any applicable data retention policy governing the security and retention of accident reports; and (d) maintaining an information security program that is designed to meet applicable state and federal law requirements for safeguarding PII, including, at a minimum, to (i) ensure the security and confidentiality of such accident reports; (ii) protect against any anticipated threats or hazards to the security or integrity of data contained on such accident reports; and (iii) protect against unauthorized access to or use of the data contained in such accident reports. In the event of any actual or reasonably suspected breach of accident reports data caused by Agency's access to or use of the accident reports contained in the Crash Report Center Database ("Agency Breach"), Agency will promptly notify CARFAX of such actual or suspected Agency Breach and will fully cooperate with CARFAX in investigating such breach or unauthorized access and preventing the recurrence of any unauthorized or attempted possession, use or knowledge of the data. Agency shall be solely responsible for any legal or regulatory obligations which may arise under applicable law in connection with such Agency Breach and shall bear all costs associated with complying with legal and regulatory obligations in connection therewith and will reimburse CARFAX for any expenses incurred by CARFAX in connection with such Agency Breach, or any actions required as a result thereof. For purposes of clarification, and without limiting the generality of the foregoing, Agency shall, in compliance with law and at its own expense, notify the individuals whose information is the subject of such Agency Breach or potential Agency Breach, and shall also

notify any other parties (including without limitation regulatory entities and credit reporting agencies) as may be required by law. Agency agrees that such notification shall not reference CARFAX or the CARFAX Crash Report Center Database, nor shall CARFAX be otherwise identified or referenced in connection with such Agency Breach, without CARFAX's express written consent. Agency shall remain solely liable for claims that may arise from such Agency Breach, including without limitation costs for litigation (including attorneys' fees), and reimbursement sought by individuals, including without limitation costs for credit monitoring or allegations of loss in connection with such Agency Breach.

6. CARFAX Services Integrity. Agency will not upload or otherwise introduce any viruses, spyware or other software that jeopardizes the security or integrity of the CARFAX Databases, the Investigative Tools, the CARFAX eCrash Platform or any CARFAX website and/or mobile device application or otherwise interferes with the CARFAX Databases, the Investigative Tools, the CARFAX eCrash Platform or any CARFAX website and/or mobile device application functioning as intended by CARFAX.

7. Investigative Tools. In consideration of Agency's provision of Accident Data to CARFAX and authorization for CARFAX to use such Accident Data in accordance with Section 1, CARFAX hereby grants to Agency a limited, revocable, nontransferable, nonsublicensable and nonexclusive license to the CARFAX Databases to access and use the services described in Sections 7(a) and 7(b) (collectively, the "Investigative Tools"), subject to the terms and conditions of this Agreement. The license to the CARFAX Databases is limited to the extent required for criminal investigative purposes (which will constitute the "Permitted Use" of the Investigative Tools).

(a) Subscription to the VHDB. CARFAX will provide to Agency a subscription to the VHDB to access CARFAX Vehicle History Reports, QuickVIN®, VINAlert®, Partial License Plate Search and such other investigative tools that CARFAX may offer from time to time.

(b) Subscription to the Crash Report Center Database. CARFAX will provide Agency with a subscription to the Crash Report Center Database to obtain, as necessary, copies of motor vehicle accident reports that were provided to CARFAX by other law enforcement agencies and any information contained in the foregoing.

(c) Restrictions on Access and Use of the Investigative Tools. Agency shall not: (i) provide, offer, distribute, sell, resell or otherwise disclose any of the Investigative Tools or any information derived from the Investigative Tools to any third party (except to the extent such Investigative Tool becomes part of Agency's criminal investigation record, subject to the state's open records laws); (ii) permit the use of the CARFAX Databases or any information contained therein by any third parties; (iii) search the CARFAX Databases or any information contained therein on behalf of any third party; (iv) use or permit the use of the CARFAX Databases or any information contained therein for purposes other than the Permitted Use; (v) use or permit the use of the CARFAX Databases or Investigative Tools in the operation of a service bureau; or (vi) use or permit the use of the CARFAX Databases or the Investigative Tools for personal or unlawful purposes. Systematic access or retrieval of Investigative Tools or the information derived from Investigative Tools, including, but not limited to, the use of "bots" or "spiders," is strictly prohibited. In the event Agency provides any Investigative Tool or the information derived from the Investigative Tool to another party, Agency shall not: (A) provide such Investigative Tool or information to any party for resale or remarketing in any manner or (B) modify such Investigative Tool or information in any way. Agency shall make no representation or provide any warranty to any person or entity regarding CARFAX, the CARFAX Databases, the Investigative Tools, or the information derived from the Investigative Tools, whether written or oral, that is inconsistent with the provisions of this Agreement or the information contained on the Investigative Tools (including all disclaimers).

8. CARFAX Crash Report Distribution Platform. Agency understands that in order to subscribe to the CARFAX Crash Report Distribution Platform, the Accident Data provided to CARFAX by Agency must include substantially all data elements contained on the motor vehicle accident reports (to the extent permitted by applicable law). If Agency elects to subscribe to the CARFAX Crash Report Distribution Platform, Agency authorizes CARFAX to offer to sell and sell accident reports online (the "CARFAX Crash Report Distribution Platform") to the extent permitted by applicable law. Agency agrees to: (i) include on its website(s) and social media site(s) one or more hyperlinks to the CARFAX Crash Report Distribution Platform unless Agency notifies CARFAX in writing that it wants to opt out of this requirement, (ii) direct entities that want to purchase its motor vehicle accident reports to the CARFAX Crash Report Distribution Platform, (iii) direct all calls that Agency receives relating to CARFAX or the CARFAX Crash Report Distribution Platform to 1-800-990-2452 or such other phone number designated by CARFAX, and (iv) authorize CARFAX to issue press releases and public statements relating to Agency's subscription to the CARFAX Crash Report Distribution Platform, unless Agency notifies CARFAX in writing that it wants to opt out of this requirement. CARFAX will pay Agency the amount to be reimbursed to Agency for each accident report sold through the CARFAX Crash Report Distribution Platform (as provided by Agency on the Enrollment Form) ("Reimbursed Fee") for each accident report sold to the CARFAX Crash Report Distribution Platform corporate subscribers and/or referrals directed to the CARFAX Crash Report Distribution Platform by Agency. Agency will notify CARFAX in writing of any change to the then-current Reimbursed Fee and any such change will take effect thirty (30) days after CARFAX's receipt of such notice. Notwithstanding any other provision of this Agreement, in no event will Agency require a higher Reimbursed Fee when accident reports are sold through CARFAX than a citizen would be required to pay when an accident report is purchased directly from Agency's website. Within thirty (30) days after the end of each calendar month, CARFAX will provide Agency a payment equal to the number of accident reports purchased by the CARFAX Crash Report Distribution Platform corporate subscribers and/or referrals directed to the CARFAX Crash Report Distribution Platform by Agency in the prior calendar month multiplied by the applicable Reimbursed Fee. Agency understands that, in the event of any termination of Agency's subscription to the CARFAX Crash Report Distribution Platform or this Agreement, CARFAX may continue to sell or offer to sell, in accordance with this Agreement, the vehicle accident reports already acquired by CARFAX prior to such termination.

9. CARFAX eCrash Platform. If Agency subscribes to the CARFAX Crash Report Distribution Platform, Agency may also subscribe to the application offered by CARFAX to help Agency create vehicle accident reports in electronic form (the "CARFAX eCrash Platform"). Subject to the terms and conditions set forth herein, CARFAX hereby grants to Agency a limited, revocable, nontransferable, nonsublicensable and nonexclusive license to use the CARFAX eCrash Platform in accordance with the terms of this Agreement. The license to use the CARFAX eCrash Platform is limited to the extent required to complete vehicle accident reports and for no other purpose (which will constitute the "Permitted Use" of the CARFAX eCrash Platform). Agency shall not: (i) provide, offer, distribute, sell, resell or otherwise permit unauthorized parties from accessing or using the CARFAX eCrash Platform for any purpose; or (ii) use or permit the

use of the CARFAX eCrash Platform for any purpose other than a Permitted Use. Agency shall be solely responsible for (a) any and all data entered into the CARFAX eCrash Platform and (b) approval of the information to create the applicable vehicle accident report. Agency shall notify CARFAX in writing if any applicable state or local law or regulation limit the use or distribution of motor vehicle accident reports, including without limitation any requirement that motor vehicle accident reports must be reported to the state before being distributed to any interested parties and/or third parties. Unless so notified by Agency in writing, once the applicable police accident report has been approved by Agency, CARFAX may use the Accident Data created using the CARFAX eCrash Platform as permitted under Sections 1 and/or 8. If Agency terminates its subscription to the CARFAX eCrash Platform, it will no longer have access to create new vehicle accident reports or approve vehicle accident reports that are entered in the CARFAX eCrash Platform but are not approved prior to the effective date of the termination. If this Agreement is terminated, Agency will no longer have access to the vehicle accident reports created by Agency using the CARFAX eCrash Platform and Agency is responsible for retaining all such vehicle accident reports on its own systems prior to the effective date of the termination.

10. Disclaimers; Limited Warranty. Agency acknowledges that CARFAX collects data from public records and other sources for use in the CARFAX Databases and that this data may contain errors and omissions. CARFAX does not guarantee the correctness or completeness of the CARFAX Databases, the Investigative Tools or any information contained therein, and CARFAX will not be liable for any loss or injury caused, in whole or part, either by its negligence or circumstances beyond its control in procuring, compiling, collecting, interpreting or making available the CARFAX Databases or the Investigative Tools. Agency understands that not all information is available for all states and that CARFAX does not have access to some information that may be available to other parties. Agency also understands there may be a period of time between receipt of certain information by CARFAX and its inclusion of such information into the CARFAX Databases or the Investigative Tools. Agency acknowledges that neither the CARFAX Databases nor the Investigative Tools provide any conclusions regarding the condition of any vehicle, and Agency assumes full responsibility with respect to its decisions and transactions using the CARFAX Databases, the Investigative Tools or any information contained therein. THE CARFAX DATABASES, THE INVESTIGATIVE TOOLS, THE CARFAX CRASH REPORT DISTRIBUTION PLATFORM AND/OR THE CARFAX ECRASH PLATFORM AND ALL INFORMATION CONTAINED IN THE FOREGOING ARE PROVIDED "AS IS" AND "AS AVAILABLE." CARFAX MAKES AND AGENCY RECEIVES NO WARRANTIES, EXPRESS OR IMPLIED, AND CARFAX EXPRESSLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. CARFAX DOES NOT GUARANTEE THAT THE CARFAX DATABASES, THE INVESTIGATIVE TOOLS, THE CARFAX CRASH REPORT DISTRIBUTION PLATFORM AND/OR THE CARFAX ECRASH PLATFORM WILL FUNCTION WITHOUT INTERRUPTION OR ERRORS IN FUNCTIONING. IN PARTICULAR, THE OPERATION OF THE CARFAX DATABASES, THE INVESTIGATIVE TOOLS, THE CARFAX CRASH REPORT DISTRIBUTION PLATFORM AND/OR THE CARFAX ECRASH PLATFORM MAY BE INTERRUPTED DUE TO MAINTENANCE, UPDATES, OR SYSTEM OR NETWORK FAILURES. CARFAX, ITS AFFILIATES AND ITS AND THEIR RESPECTIVE LICENSORS DISCLAIM ALL LIABILITY FOR ANY LOSS OR DAMAGES CAUSED BY USE OF THE CARFAX DATABASES, THE INVESTIGATIVE TOOLS, THE CARFAX CRASH REPORT DISTRIBUTION PLATFORM AND/OR THE CARFAX ECRASH PLATFORM OR ANY INFORMATION CONTAINED THEREIN.

11. Limitation of Liability; Indemnification. Agency agrees that CARFAX's liability hereunder for damages, regardless of the form of action, shall not exceed the amount paid by Agency for the Investigative Tool in question, the CARFAX Crash Report Distribution Platform and/or the CARFAX eCrash Platform, as applicable. This shall be Agency's exclusive remedy. IN NO EVENT WILL CARFAX BE LIABLE FOR CONSEQUENTIAL, SPECIAL, PUNITIVE OR INCIDENTAL DAMAGES (INCLUDING, BUT NOT LIMITED TO, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS OR INCOME, OR ANY THIRD PARTY CLAIM OR DEMAND) EVEN IF CARFAX HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. Except to the extent prohibited by applicable law, Agency will indemnify and hold CARFAX, its affiliates and its and their respective directors, officers, employees and agents harmless from any claims, suits, investigations, damages (either direct or indirect), costs, expenses and losses of any and every kind (including but not limited to reasonable attorneys' fees and costs) arising out of Agency's use of the CARFAX Databases, any Investigative Tools or the CARFAX eCrash Platform or any information contained therein for any purpose other than the Permitted Use or in a manner prohibited by this Agreement.

12. Marks. CARFAX grants to Agency a limited, revocable, nonexclusive and nontransferable license to use CARFAX trademarks and logos provided by CARFAX to Agency ("CARFAX Marks") solely as approved by CARFAX. Agency acknowledges that Agency's use of the CARFAX Marks shall inure to CARFAX's benefit.

13. Governing Law. This Agreement, and any claim or dispute relating in any way to the activities under this Agreement, shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia, without regard to its conflict of law principles.

14. Miscellaneous. In the event of a direct conflict between the terms and conditions contained in an Enrollment Form and those set forth in these Terms and Conditions, the terms of the Enrollment Form shall govern. CARFAX reserves the right to discontinue or modify, upon notification to Agency, any aspect of any of the Services provided by CARFAX hereunder. CARFAX reserves the right to modify these Terms and Conditions and to impose new or additional terms and conditions at any time. Such modifications and additional terms and conditions will be effective immediately upon being posted online on the CARFAX For Police website (or such other successor website) and incorporated into this Agreement. Agency's continued use of the Services, as applicable, will be deemed acceptance thereof. CARFAX's failure to insist in any one or more instances upon the performance of any term, obligation, or condition of this Agreement by Agency, or to exercise any right or privilege conferred in this Agreement, will not be construed as a waiver of such term, obligation, or condition or a relinquishment of such right or privilege. Any waiver of a breach of any term or condition of this Agreement by CARFAX will not be considered a waiver of any subsequent breach of the same or any other condition. If any provision of this Agreement is found invalid or unenforceable, that provision will be enforced to the maximum extent permissible, and the other provisions of this Agreement will remain in force, unless the invalidity or unenforceability of a provision materially alters the rights or obligations of a party. Agency shall not assign this Agreement without the prior written consent of CARFAX.

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HOLLY SPRINGS, GEORGIA, TO AMEND THE ADOPTED MUNICIPAL SERVICES MASTER FEE SCHEDULE; TO PROVIDE FOR THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC; TO ESTABLISH THE EFFECTIVE DATE; AND FOR OTHER PURPOSES

WHEREAS, the Mayor and City Council of the City of Holly Springs, Georgia, seek to provide for the health, safety, and welfare of the general public; and

WHEREAS, the Mayor and City Council of the City of Holly Springs, Georgia amend the fee schedule from time to time; and

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Mayor and City Council of the City of Holly Springs, Georgia, do hereby adopt the amended Municipal Services Master Fee Schedule as attached hereto as Exhibit “A.”

IT IS HEREBY FURTHER RESOLVED, by the Mayor and City Council of the City of Holly Springs, Georgia, that the amended Municipal Services Master Fee Schedule attached hereto as Exhibit “A,” shall be effective immediately.

This Resolution is adopted this 21st day of May, 2020.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

EXHIBIT A**-AMENDED-
CITY OF HOLLY SPRINGS MUNICIPAL SERVICES MASTER FEE SCHEDULE*****AMEND THE FOLLOWING FEES:*****Zoning Services**

Architecture/Structure Design Review- Professional	\$800 (Includes Review and One Final Inspection)
Architecture/Structure Final Reinspection- Professional	\$250

Building Permits

Plumbing, Mechanical, Electrical	
Residential	\$50
Commercial (based on square feet)	
Under 4,000 square feet	\$70
4,001-50,000 square feet	\$70 + \$1 per thousand over 4,000
Over 50,000 square feet	\$200 + \$1 per thousand over 50,000

ORDINANCE TO AMEND SECTION 6-67 OF THE CODE OF THE CITY OF HOLLY SPRINGS, GEORGIA TO PERMIT PACKAGE SALES OF BEER AND WINE BY RETAIL CONSUMPTION ON THE PREMISES LICENSE HOLDERS

WHEREAS, the Rules and Regulations for the Department of Revenue for the State of Georgia, 560-2-3.15 permit a retail consumption on the premises license holder to sell beer and wine by the package; and

WHEREAS, O.C.G.A. Sec. 3-6-4 permits a retail consumption on the premises license holder to sell partially consumed bottles of wine;

WHEREAS, the City Council wishes to permit retail consumption on the premises license holders to sell beer and wine by the package as permitted by the regulations of the Georgia Department of Revenue and to sell partially consumed bottles of wine as permitted by state law;

NOW THEREFORE, The Council of the City of Holly Springs hereby ordains that:

Section 1. Section 6-67 of the Code of The City of Holly Springs, Georgia is deleted in its entirety and the is substituted in its place:

Sec. 36-67. - Sec. 6-67. - Joint sales of alcoholic beverages by the drink and by the package; partially consumed bottles of wine.

(a) The holder of a license for the retail consumption on the premises of distilled spirits, malt beverages, or wine may sell beer or wine by the package, except on any day or at any time when the sale of package beer or wine is otherwise prohibited by law or ordinance.

(b) The holder of a license for the retail consumption on the premises of distilled spirits, malt beverages or wine may permit a customer to take a partially consumed bottle of wine from the premises, provided that:

- (i) the bottle of wine was purchased, and partially consumed in conjunction with a meal purchased from the licensee;
- (ii) the bottle is securely resealed with tamper resistant tape by the licensee; and
- (iii) the bottle is placed in a bag or container that is secured in such a manner that it would be visibly apparent if the container has been subsequently opened or tampered with, along with an affixed, dated receipt indicating the terms of the purchase

Section 2. If any Section, sub-section, sentence, clause, phrase or any portion of this Ordinance be declared invalid or unconstitutional by any court or competent jurisdiction or if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid. It is hereby declared to be the intent of the City Council to provide for separable and divisible parts and does hereby adopt any and all parts hereof as may not be held invalid for any reason.

Section 3. This Ordinance shall become effective immediately upon approval by the Mayor and City Council.

SO ORDAINED, this _____ day of _____, 2020.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)



FINANCIAL HIGHLIGHTS
April 30, 2020



Budget Summary
33% of year lapsed

	Audited		Unaudited	
	2019 Year End Actual	2020 Annual Budget	2020 Year to Date	% Annual Budget
REVENUES BY FUND				
General Fund	8,873,082	8,950,000	1,786,217	19.96%
Operating Grant Fund	183,262	215,000	49,951	23.23%
Parks & Recreation Fund	390,944	390,000	130,822	33.54%
Hotel/Motel Tax Fund	4,249	5,000	1,061	21.22%
Urban Redevelopment Agency	1,493,031	3,000,000	3,506,969	116.90%
SPLOST III Fund	15,296	275,000	30	0.01%
SPLOST IV Fund	7,235	70,000	16	0.02%
SPLOST V Fund	2,445,685	8,556,365	884,649	10.34%
Town Center Fund	2,419,961	3,351,600	3,507,073	104.64%
Debt Service Fund	2,179,430	516,319	732	0.14%
Stormwater Utility Fund	406,454	350,000	12,714	3.63%
TOTAL REVENUES - ALL FUNDS	\$ 18,418,629	\$ 25,679,284	\$ 9,880,234	38.48%

EXPENDITURES/EXPENSES BY FUND				
General Fund	11,184,086	8,950,000	4,280,606	47.83%
Operating Grant Fund	183,219	215,000	53,547	24.91%
Parks & Recreation Fund	488,132	390,000	24,158	6.19%
Hotel/Motel Tax Fund	7,580	5,000	540	10.80%
Urban Redevelopment Agency	1,493,031	3,000,000	3,506,969	116.90%
SPLOST III Fund	-	275,000	-	0.00%
SPLOST IV Fund	-	70,000	-	0.00%
SPLOST V Fund	4,556,125	8,556,365	111,942	1.31%
Town Center Fund	2,270,161	3,351,600	4,023,283	120.04%
Debt Service Fund	358,736	516,319	15,382	2.98%
Stormwater Utility Fund	263,042	350,000	64,206	18.34%
TOTAL EXPENDITURES/ EXPENSES - ALL FUNDS	\$ 20,804,112	\$ 25,679,284	\$ 12,080,633	47.04%



**Comparison to Prior Year
33% of year lapsed**

	4/30/19 Actual	2019 Annual Budget	% of Annual Budget	4/30/20 Actual	2020 Annual Budget	% of Annual Budget
REVENUES BY FUND						
General Fund	1,794,162	11,500,000	15.60%	1,786,217	8,950,000	19.96%
Operating Grant Fund	53,166	228,500	23.27%	49,951	215,000	23.23%
Parks & Recreation Fund	120,573	500,000	24.11%	130,822	390,000	33.54%
Hotel/Motel Tax Fund	1,496	4,500	33.25%	1,061	5,000	21.22%
Urban Redevelopment Agency	-	2,000,000	0.00%	3,506,969	3,000,000	116.90%
SPLOST III Fund	6,137	15,325	40.04%	30	275,000	0.01%
SPLOST IV Fund	8,436	71,500	11.80%	16	70,000	0.02%
SPLOST V Fund	759,516	4,728,895	0.00%	884,649	8,556,365	10.34%
Town Center Fund	192,815	2,635,103	7.32%	3,507,073	3,351,600	104.64%
Debt Service Fund	-	2,179,368	0.00%	732	516,319	0.14%
Stormwater Utility Fund	23,578	335,000	7.04%	12,714	350,000	3.63%
TOTAL REVENUES - ALL FUNDS	\$ 2,959,880	\$ 24,198,191	40.83%	\$ 9,880,234	\$ 25,679,284	38.48%
EXPENDITURES/EXPENSES BY FUND						
General Fund	3,817,361	11,500,000	33.19%	4,280,606	8,950,000	47.83%
Operating Grant Fund	59,347	228,500	25.97%	53,547	215,000	24.91%
Parks & Recreation Fund	103,403	500,000	20.68%	24,158	390,000	6.19%
Hotel/Motel Tax Fund	4,040	4,500	89.78%	540	5,000	10.80%
Urban Redevelopment Agency	-	2,000,000	0.00%	3,506,969	3,000,000	116.90%
SPLOST III Fund	-	15,325	0.00%	-	275,000	0.00%
SPLOST IV Fund	-	71,500	0.00%	-	70,000	0.00%
SPLOST V Fund	943,587	4,728,895	0.00%	111,942	8,556,365	1.31%
Town Center Fund	189,698	2,635,103	7.20%	4,023,283	3,351,600	120.04%
Debt Service Fund	-	2,179,368	0.00%	15,382	516,319	2.98%
Stormwater Utility Fund	122,572	335,000	36.59%	64,206	350,000	18.34%
TOTAL EXPENDITURES/ EXPENSES - ALL FUNDS	\$ 5,240,008	\$ 24,198,191	49.92%	\$ 12,080,633	\$ 25,679,284	47.04%

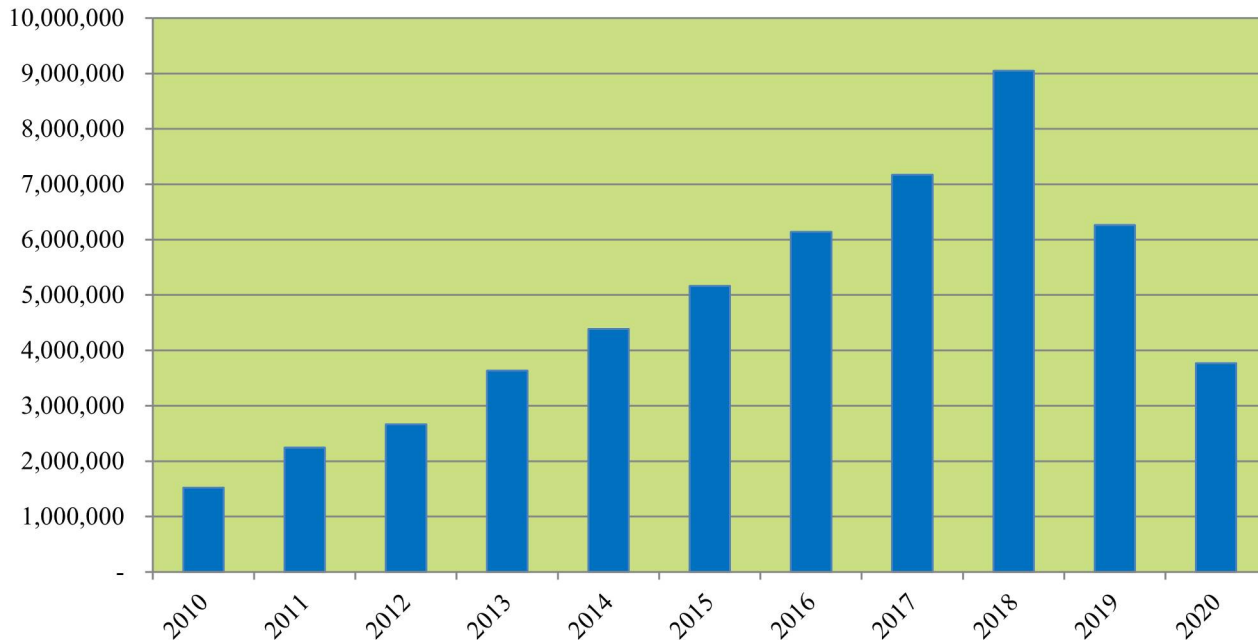


**Changes in Fund Balance/Net Position
As of April 30, 2020**

	Audited			Unaudited	
Fund	Balance as of 1/1/2020	Revenues	Expenditures/ Expenses	Balance as of 4/30/2020	Net Increase/ (Decrease)
General Fund	6,263,331	1,786,217	4,280,606	3,768,942	(2,494,389)
Operating Grant Fund	37,126	49,951	53,547	33,530	(3,596)
Parks & Recreation Fund	149,491	130,822	24,158	256,154	106,663
Hotel/ Motel Tax Fund	6,842	1,061	540	7,363	521
Urban Redevelopment Agency	-	3,506,969	3,506,969	-	-
SPLOST III Fund	273,978	30	-	274,008	30
SPLOST IV Fund	66,716	16	-	66,732	16
SPLOST V Fund	(3,058,475)	884,649	111,942	(2,285,768)	772,707
Town Center Fund	167,393	3,507,073	4,023,283	(348,817)	(516,210)
Debt Service Fund	1,820,694	732	15,382	1,806,045	(14,649)
Stormwater Utility Fund	4,155,266	12,714	64,206	4,103,774	(51,492)
	\$ 9,882,362	\$ 9,880,234	\$ 12,080,633	\$ 7,681,963	\$ (2,200,399)

General Fund - History of Fund Balance

GENERAL FUND FUND BALANCE

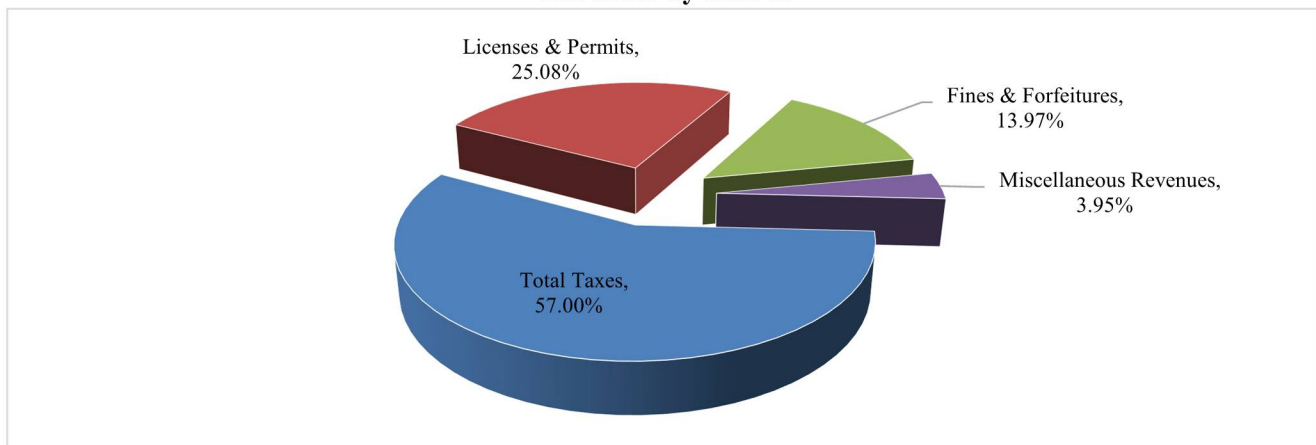




Budget Comparison Report - General Fund
33% of year lapsed

REVENUES	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Property Taxes	3,533	4,200,000	125,545	2.99%
Motor Vehicle Taxes	5,897	60,000	38,551	64.25%
Motor Vehicle Title Ad Valorem Tax	34,549	325,000	129,237	39.77%
Mobile Home Tax	73	150	134	89.38%
Recording Intangible Taxes	13,042	75,000	42,256	56.34%
Penalties & Interest	214	12,500	3,840	30.72%
Fifa Fees	75	2,000	675	33.75%
Franchise Tax	-	415,000	449,940	108.42%
Railroad Equipment Car Tax	-	650	-	0.00%
Real Estate Transfer Tax	1,088	15,000	5,914	39.43%
Business & Occupation Tax	4,274	125,000	41,641	33.31%
Financial Institutions Tax	-	3,500	3,831	109.46%
Insurance Premium Tax	-	705,000	-	0.00%
Total Taxes	144,606	6,440,300	1,018,159	15.81%
Licenses & Permits	113,983	1,222,600	447,928	36.64%
Fines & Forfeitures	10,442	665,100	249,599	37.53%
Miscellaneous Revenues	8,237	556,750	66,032	11.86%
Interest Income	1,339	35,000	4,299	12.28%
Proceeds from the Sale of Conf Assets	-	250	-	0.00%
Proceeds from the Sale of Assets	200	10,000	200	2.00%
Donation from Private Sources	-	20,000	-	0.00%
TOTAL GENERAL FUND REVENUES	\$ 278,808	\$ 8,950,000	\$ 1,786,217	19.96%

Revenues by Source



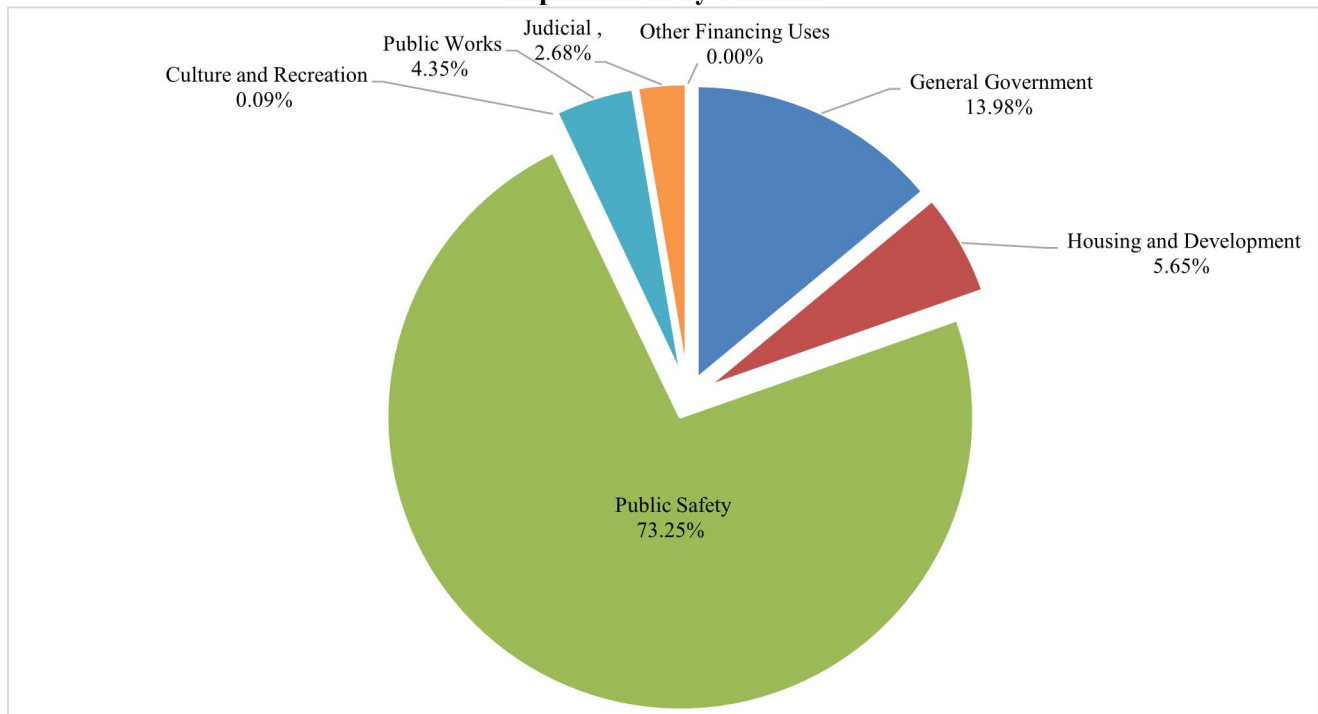
EXPENDITURES	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
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Budget Comparison Report - General Fund
33% of year lapsed

General Government	160,564	1,666,873	598,461	35.90%
Housing and Development	51,294	745,850	241,788	32.42%
Public Safety	2,214,071	5,564,690	3,135,716	56.35%
Culture and Recreation	-	4,000	4,000	100.00%
Public Works	45,801	641,990	186,040	28.98%
Judicial	16,815	326,597	114,601	35.09%
Other Financing Uses	-	-	-	#DIV/0!
TOTAL GENERAL FUND EXPENDITURES	<u>\$ 2,488,546</u>	<u>\$ 8,950,000</u>	<u>\$ 4,280,606</u>	<u>47.83%</u>

Expenditures by Function





Budget Comparison Report - All Funds
33% of year lapsed

	Audited		Unaudited	
	2019 Year End Actuals	2020 Annual Budget	Year to Date	% 2020 Annual Budget
<u>GENERAL FUND</u>				
Revenues:	8,873,082	8,950,000	1,786,217	19.96%
Expenditures:	11,184,086	8,950,000	4,280,606	47.83%
Excess Revenues over (under) Expenditures	(2,311,004)	-	(2,494,389)	
<u>OPERATING GRANT FUND</u>				
Revenues:	183,262	215,000	49,951	23.23%
Expenditures:	183,219	215,000	53,547	24.91%
Excess Revenues over (under) Expenditures	43	-	(3,596)	
<u>PARKS & RECREATION FUND</u>				
Revenues:	390,944	390,000	130,822	33.54%
Expenditures:	488,132	390,000	24,158	6.19%
Excess Revenues over (under) Expenditures	(97,188)	-	106,663	
<u>HOTEL/MOTEL TAX FUND</u>				
Revenues:	4,249	5,000	1,061	21.22%
Expenditures:	7,580	5,000	540	10.80%
Excess Revenues over (under) Expenditures	(3,331)	-	521	
<u>URBAN REDEVELOPMENT AGENCY</u>				
Revenues:	1,493,031	3,000,000	3,506,969	116.90%
Expenditures:	1,493,031	3,000,000	3,506,969	116.90%
Excess Revenues over (under) Expenditures	-	-	-	
<u>SPLOST III FUND</u>				
Revenues:	15,296	275,000	30	0.01%
Expenditures:	-	275,000	-	0.00%
Excess Revenues over (under) Expenditures	15,296	-	30	
<u>SPLOST IV FUND</u>				
Revenues:	7,235	70,000	16	0.02%
Expenditures:	-	70,000	-	0.00%
Excess Revenues over (under) Expenditures	7,235	-	16	
<u>SPLOST V FUND</u>				
Revenues:	2,445,685	8,556,365	884,649	10.34%
Expenditures:	4,556,125	8,556,365	111,942	1.31%



Budget Comparison Report - All Funds
33% of year lapsed

	Audited		Unaudited	
	2019 Year End Actuals	2020 Annual Budget	Year to Date	% 2020 Annual Budget
Excess Revenues over (under) Expenditures	(2,110,440)	-	772,707	
<u>TOWN CENTER FUND</u>				
Revenues:	2,419,961	3,351,600	3,507,073	104.64%
Expenditures:	2,270,161	3,351,600	4,023,283	120.04%
Excess Revenues over (under) Expenditures	149,800	-	(516,210)	
<u>DEBT SERVICE FUND</u>				
Revenues:	2,179,430	516,319	732	0.14%
Expenditures:	358,736	516,319	15,382	2.98%
Excess Revenues over (under) Expenditures	1,820,694	-	(14,649)	
<u>STORMWATER UTILITY FUND</u>				
Revenues:	406,454	350,000	12,714	3.63%
Expenses:	263,042	350,000	64,206	18.34%
Excess Revenues over (under) Expenses	143,412	-	(51,492)	



Investments
As of April 30, 2020

Ameris Bank

Downtown Development Authority - CD .75%	35,864
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Subtotal Ameris Bank	\$ 35,864
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Bank United	250,000
First Choice Bank	250,284
First Foundation Bank	250,000
First National Bank	29,030
Goldman Sachs Bank	250,000
Old National Bank	250,260
State Bank of Lizton	250,284
TBK Bank SSB	12,000

Subtotal South State Investment Services	\$ 1,541,858
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Total Investments	\$ 1,577,722
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Cash
As of April 30, 2020

Ameris Bank

Downtown Development Authority - Checking 83,840

Subtotal Ameris Bank	\$	83,840
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South State Bank

General Fund		2,314,740
Main Street Board		61,343
Parks & Recreation Fund		224,160
Hotel Motel Tax Fund		7,168
Money Market Account		318,530
Municipal Court Fund		89,204
Operating Grant Fund		9,292
Police Forfeiture Account		6,027
Police Seized Asset Account		26
SPLOST III		274,009
SPLOST IV		64,657
SPLOST IV/Grant Revenue		152,141
SPLOST V		642,683
Town Center Fund		48,529
Debt Service Fund		1,806,045
Stormwater Utility Fund		837,328
Tree Replacement Fund		3,789

Subtotal South State Bank	\$	6,859,671
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BB&T

Savings Account 8,020

Subtotal BB&T	\$	8,020
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South State Investment Services

Budget Stabilization Cash Account 10,555

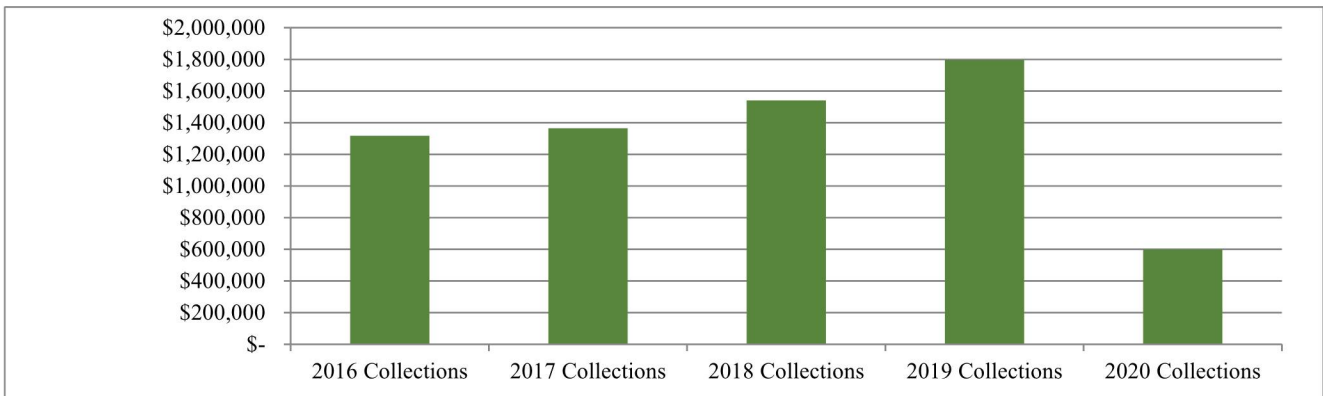
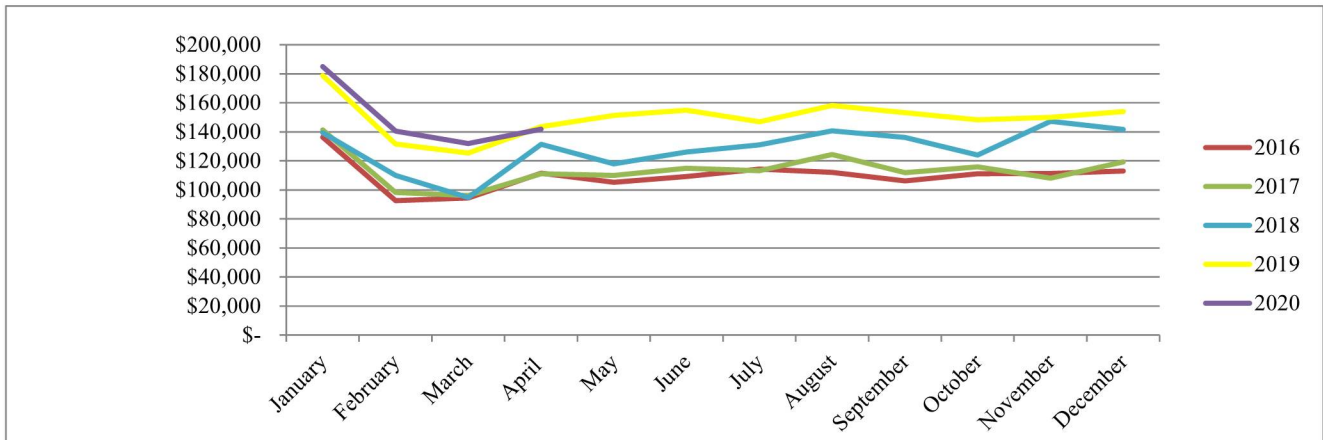
Subtotal South State Investment Services	\$	10,555
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Total Cash	\$	6,962,087
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Special Purpose Local Option Sales Tax Collections
As of April 30, 2020

	2016 Collections	2017 Collections	2018 Collections	2019 Collections	2020 Collections	% Change from Prior Year
January	\$ 136,321	\$ 141,344	\$ 139,474	\$ 178,754	\$ 184,956	3.47%
February	92,605	98,189	109,987	131,700	140,587	6.75%
March	94,455	96,130	94,765	125,375	131,947	5.24%
April	111,527	111,048	131,392	143,535	141,914	-1.13%
May	105,169	110,063	117,981	151,269		
June	109,300	114,965	126,193	154,922		
July	114,305	113,172	131,005	146,946		
August	112,004	124,429	140,651	158,066		
September	106,169	111,901	136,184	153,139		
October	111,138	115,857	124,067	148,285		
November	111,396	108,048	147,256	149,921		
December	112,996	119,270	141,583	153,903		
	\$ 1,317,384	\$ 1,364,416	\$ 1,540,538	\$ 1,795,816	\$ 599,404	





**Downtown Development Authority
As of April 30, 2020**

Revenues	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Prior Year Fund Balance	-	4,900	-	0.00%
Interest Revenue	-	100	-	0.00%
TOTAL REVENUES	\$ -	\$ 5,000	\$ -	0.00%

Expenditures				
Dues & Fees	-	500	-	0.00%
Training	-	250	-	0.00%
Other Expenditures	-	250	-	0.00%
Stormwater Fees	-	2,500	-	0.00%
Sponsorships	-	1,500	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 5,000	\$ -	0.00%



GENERAL FUND REVENUE DETAIL
As of April 30, 2020

	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Real Property Tax	3,533	4,200,000	125,545	2.99%
Real Property Tax - Public Utility	-	56,000	-	0.00%
Personal Property Tax	-	183,000	-	0.00%
Motor Vehicle Tax	5,897	60,000	38,551	64.25%
Motor Vehicle Title Ad Valorem Tax	34,549	325,000	129,237	39.77%
Apportioned Vehicles (AAVT)	-	2,500	-	0.00%
Mobile Home Tax	73	150	134	89.38%
Intangible Tax	13,042	75,000	42,256	56.34%
Railroad Equipment Car Tax	-	650	-	0.00%
Real Estate Transfer Tax	1,088	15,000	5,914	39.43%
Franchise Tax - Electric	-	415,000	449,940	108.42%
Franchise Tax - Gas	-	55,000	18,636	33.88%
Franchise Tax - Cable	80,183	195,000	154,603	79.28%
Franchise Tax - Telephone	1,680	10,000	3,356	33.56%
Business & Occupational Tax	4,274	125,000	41,641	33.31%
Insurance Premium Tax	-	705,000	-	0.00%
Financial Institutions Tax	-	3,500	3,831	109.46%
Penalties & Interest	214	12,500	3,840	30.72%
FiFa Fees	75	2,000	675	33.75%
Total Taxes	144,606	6,440,300	1,018,159	15.81%
Alcoholic Beverage Licenses	3,750	70,000	7,250	10.36%
Alcohol Pouring Permit	35	2,500	825	33.00%
Zoning and Land Use Permits	1,585	10,000	8,783	87.83%
Planning and Development Fees	-	10,000	280	2.80%
Sign Permit Fees	-	3,000	990	33.00%
Special Event Permits	-	250	50	20.00%
Vacant Lot Registration	-	50	25	50.00%
Personal Transportation Veh Permit	-	50	10	20.00%
Other Licenses and Permits	-	1,000	-	0.00%
Building Permit Revenue	81,862	850,000	327,423	38.52%
Certificate of Occupancy Fees	18,500	175,000	64,000	36.57%
Building Permit - Reinspection Fees	1,250	15,000	7,225	48.17%
Building Permit-Sub Fee	6,040	35,000	25,160	71.89%
Occupational Tax Late Fees	365	750	652	86.87%
Plan Review Fees	597	50,000	5,255	10.51%
Total Licenses and Permits	113,983	1,222,600	447,928	36.64%
Municipal Court Fines	10,442	650,000	248,099	38.17%
Forfeitures	-	500	-	0.00%
Court Costs	-	7,500	200	2.67%
Drug Testing Fees	-	500	50	10.00%
Expungements	-	100	-	0.00%
Tree Recompense Revenue	-	5,000	-	0.00%
Other Fines & Forfeitures-Code	-	500	1,250	250.00%
Other Forfeitures	-	1,000	-	0.00%
Total Fines and Forfeitures	10,442	665,100	249,599	37.53%
Grant Revenue	229	1,000	20,125	2012.50%
Probation Fees	1,817	15,000	10,790	71.93%
Printing and Duplicating Service Fees	-	750	1	0.08%
Election and Qualifying Fees	-	1,440	-	0.00%
Advertising Fees	12	5,000	435	8.70%



GENERAL FUND REVENUE DETAIL
As of April 30, 2020

	April 2020	2020 Annual	YTD	% of Annual
	Transactions	Budget	Transactions	Budget
Accident/Incident Reports	210	2,500	1,050	42.00%
Wrecker Service Contract	-	15,000	18,500	123.33%
Background Checks	40	1,000	160	16.00%
Bad Check Fees	-	100	-	0.00%
Miscellaneous Revenue	1,806	498,960	4,806	0.96%
Rents and Royalties	4,135	6,000	6,440	107.33%
Reimbursement for Damaged Property	-	10,000	3,726	37.26%
Total Miscellaneous Income	8,237	556,750	66,032	11.86%
Interest Revenue	1,339	35,000	4,299	12.28%
Total Investment Income	1,339	35,000	4,299	12.28%
Proceeds from Sale of Conf Assets	-	250	-	0.00%
Proceeds from Sale of Assets	200	10,000	200	2.00%
Donations from Private Sources	-	20,000	-	0.00%
Total Other Financing Sources	200	30,250	200	0.66%
TOTAL GENERAL FUND REVENUES	\$ 278,808	\$ 8,950,000	\$ 1,786,217	19.96%



**General Fund Expenditures
As of April 30, 2020**

	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Governing Body				
Salaries & Wages-Council	3,500	42,000	14,000	33.33%
Employee Benefits-Medical	4,935	62,511	24,242	38.78%
Employee Benefits-Dental	234	2,179	1,171	53.76%
Employee Benefits-ADD Life	74	882	368	41.67%
FICA	156	2,604	622	23.87%
Medicare	37	609	145	23.87%
Employee Benefits-Retirement	338	3,811	1,353	35.50%
Unemployment	17	101	42	41.37%
Workers Comp Insurance	-	108	20	18.61%
Total Salaries and Benefits	<u>9,290</u>	<u>114,805</u>	<u>41,962</u>	<u>36.55%</u>
Communications	11	750	156	20.82%
Travel	-	500	-	0.00%
Dues and Fees	97	750	237	31.65%
Education and Training	-	1,500	-	0.00%
Other Expenditures	-	250	164	65.60%
General Supplies and Materials	32	250	32	12.62%
Small Equipment	-	-	74	100.00%
Total Operations	<u>140</u>	<u>4,000</u>	<u>663</u>	<u>16.58%</u>
City Manager				
Salaries & Wages	10,220	132,855	45,839	34.50%
Employee Benefits-Medical	608	7,956	2,988	37.56%
Employee Benefits-Dental	70	920	350	38.01%
Employee Benefits-ADD Life	12	147	61	41.67%
Employee Benefits-Disability	84	939	420	44.73%
FICA	632	8,237	2,837	34.44%
Medicare	148	1,926	664	34.46%
Employee Benefits-Retirement	1,039	12,054	4,155	34.47%
Unemployment	9	27	35	130.19%
Workers' Comp. Insurance	-	574	107	18.61%
Total Salaries and Benefits	<u>12,821</u>	<u>165,635</u>	<u>57,456</u>	<u>34.69%</u>
Communications	11	600	171	28.52%
Travel	-	500	199	39.70%
Dues and Fees	495	2,500	884	35.34%
Education and Training	-	1,000	-	0.00%
Other Expenditures	58	500	758	151.56%
General Supplies and Materials	-	1,000	36	3.56%
Total Operations	<u>564</u>	<u>6,100</u>	<u>2,047</u>	<u>33.55%</u>
City Clerk				
Salaries & Wages	9,989	152,218	45,028	29.58%
Employee Benefits-Medical	1,767	22,678	8,686	38.30%
Employee Benefits-Dental	99	1,297	525	40.48%
Employee Benefits-ADD Life	25	294	123	41.67%
Employee Benefits-Disability	92	934	459	49.13%
FICA	597	9,437	2,695	28.56%
Medicare	140	2,207	630	28.56%
Employee Benefits-Retirement	1,195	13,811	4,781	34.62%
Unemployment	17	53	70	132.62%
Workers' Comp. Insurance	-	426	79	18.61%
Total Salaries and Benefits	<u>13,921</u>	<u>203,355</u>	<u>63,077</u>	<u>31.02%</u>



**General Fund Expenditures
As of April 30, 2020**

	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Professional Services	-	20,000	-	0.00%
Communications	11	1,000	171	17.11%
Advertising	-	750	-	0.00%
Travel	198	2,500	534	21.37%
Dues and Fees	2,031	6,000	2,363	39.38%
Education and Training	-	1,000	490	49.00%
Other Expenditures	-	1,000	152	15.23%
General Supplies and Materials	-	5,000	71	1.41%
Software	-	5,195	-	0.00%
Total Operations	<u>2,240</u>	<u>42,445</u>	<u>3,781</u>	<u>8.91%</u>
Elections				
Advertising	-	1,500	-	0.00%
Intergovernmental - Elections	-	12,500	-	0.00%
Total Operations	<u>-</u>	<u>14,000</u>	<u>-</u>	<u>0.00%</u>
Contingency				
Contingency	-	289,500	-	0.00%
Total Operations	<u>-</u>	<u>289,500</u>	<u>-</u>	<u>0.00%</u>
Financial Administration				
Salaries & Wages	9,185	167,073	39,847	23.85%
Employee Benefits-Medical	3,166	59,750	15,588	26.09%
Employee Benefits-Dental	70	2,759	350	12.67%
Employee Benefits-ADD Life	25	441	123	27.78%
Employee Benefits-Disability	83	692	396	57.27%
FICA	523	10,359	2,264	21.85%
Medicare	122	2,423	529	21.85%
Employee Benefits-Retirement	1,330	15,159	5,321	35.10%
Unemployment	17	80	70	87.85%
Workers' Comp. Insurance	-	428	80	18.61%
Total Salaries and Benefits	<u>14,522</u>	<u>259,164</u>	<u>64,567</u>	<u>24.91%</u>
Professional Services	-	5,000	-	0.00%
Professional Services - Audit	3,500	20,000	7,000	35.00%
Advertising/Promotions	-	1,000	390	39.00%
Printing and Binding	264	1,000	264	26.40%
Travel	-	-	455	100.00%
Dues and Fees-Bank Service Fees	7,903	5,250	11,316	215.55%
Education and Training	-	500	-	0.00%
Other Expenditures	-	100	-	0.00%
General Supplies and Materials	-	2,500	68	2.73%
General Supplies-Postage	600	7,500	2,403	32.03%
Gasoline/Diesel	-	100	-	0.00%
Small Equipment	134	500	2,239	447.89%
Total Operations	<u>12,401</u>	<u>43,450</u>	<u>24,135</u>	<u>55.55%</u>
Legal				
Professional Services - Legal	1,445	45,000	4,404	9.79%
Total Operations	<u>1,445</u>	<u>45,000</u>	<u>4,404</u>	<u>9.79%</u>
Salaries & Wages	4,144	53,881	18,672	34.65%



**General Fund Expenditures
As of April 30, 2020**

	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Employee Benefits-Medical	1,081	13,649	5,309	38.90%
Employee Benefits-Dental	70	920	350	38.01%
Employee Benefits-ADD Life	12	147	61	41.67%
Employee Benefits-Disability	38	431	189	43.76%
FICA	236	3,341	1,065	31.87%
Medicare	55	781	249	31.88%
Employee Benefits-Retirement	421	4,889	1,685	34.47%
Unemployment	9	27	35	130.19%
Workers' Comp. Insurance	-	138	26	18.61%
Total Salaries and Benefits	<u>6,066</u>	<u>78,204</u>	<u>27,640</u>	<u>35.34%</u>
Communications	22	750	182	24.21%
Dues and Fees	6,707	1,750	6,707	383.27%
Other Expenditures	-	100	-	0.00%
General Supplies and Materials	-	5,000	281	5.62%
Small Equipment	-	7,500	534	7.12%
Software	37,122	100,000	223,235	223.24%
Total Operations	<u>43,851</u>	<u>115,100</u>	<u>230,940</u>	<u>200.64%</u>
Risk Management				
Professional Services	-	10,000	5,000	50.00%
Liability Insurance	34,298	115,000	35,298	30.69%
Total Operations	<u>34,298</u>	<u>125,000</u>	<u>40,298</u>	<u>32.24%</u>
General Government Building				
Salaries & Wages	2,880	55,702	12,972	23.29%
Employee Benefits-Medical	608	7,956	2,988	37.56%
Employee Benefits-Dental	29	377	146	38.75%
Employee Benefits-ADD Life	12	147	61	41.67%
Employee Benefits-Disability	26	300	131	43.68%
FICA	178	3,453	800	23.16%
Medicare	42	808	187	23.15%
Employee Benefits-Retirement	293	3,491	1,171	33.55%
Unemployment	9	53	35	66.30%
Workers' Comp. Insurance	-	5,708	1,062	18.61%
Total Salaries and Benefits	<u>4,076</u>	<u>77,995</u>	<u>19,554</u>	<u>25.07%</u>
Disposal - Garbage	30	500	121	24.17%
Pest Control	90	3,500	270	7.71%
Repairs and Maintenance	20	15,000	1,190	7.93%
Repairs and Maintenance - Vehicles	-	5,000	654	13.09%
Rental of Equipment	394	5,000	1,370	27.40%
Communications	1,303	10,000	4,008	40.08%
Dues and Fees	343	500	343	68.62%
Other Expenditures	-	500	2,000	400.00%
General Supplies and Materials	1,258	15,000	2,282	15.21%
Water and Sewer	107	2,500	313	12.53%
Natural Gas	130	5,000	632	12.64%
Electricity	1,119	10,000	3,921	39.21%
Gasoline and Diesel	97	1,750	362	20.69%
Small Equipment	-	5,370	312	5.82%
Software	39	3,500	157	4.49%



**General Fund Expenditures
As of April 30, 2020**

	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
<i>Total Operations & Capital</i>	<u>4,930</u>	<u>83,120</u>	<u>17,937</u>	<u>21.58%</u>
TOTAL GENERAL GOVERNMENT	<u>\$ 160,564</u>	<u>\$ 1,666,873</u>	<u>\$ 598,461</u>	<u>35.90%</u>
<i>Municipal Court</i>				
Salaries & Wages	9,839	143,843	51,220	35.61%
Salaries & Wages - Overtime	-	1,000	590	58.99%
Employee Benefits-Medical	2,823	27,873	13,395	48.06%
Employee Benefits-Dental	169	1,840	816	44.36%
Employee Benefits-ADD Life	37	442	159	36.03%
Employee Benefits-Disability	90	615	426	69.20%
FICA	583	8,980	2,821	31.41%
Medicare	136	2,100	660	31.41%
Employee Benefits-Retirement	1,020	11,927	4,079	34.20%
Unemployment	28	106	113	106.50%
Workers' Compensation	-	371	69	18.61%
<i>Total Salaries and Benefits</i>	<u>14,725</u>	<u>199,097</u>	<u>74,347</u>	<u>37.34%</u>
Professional Services - Public Defender	-	7,500	1,890	25.20%
Professional Services - Solicitor/Judge	-	65,000	23,492	36.14%
Repairs & Maintenance	-	2,500	-	0.00%
Rental of Equipment	136	1,750	546	31.21%
Communications	-	500	-	0.00%
Advertising	-	100	-	0.00%
Printing & Binding	90	1,000	195	19.50%
Travel	-	1,500	231	15.38%
Dues and Fees	148	750	148	19.78%
Education and Training	(268)	750	675	90.00%
Other Expenditures	56	1,000	98	9.76%
General Supplies and Materials	-	2,500	968	38.70%
General Supplies and Materials Postage	-	100	120	120.42%
Gasoline/Diesel	-	50	26	52.28%
Food Supplies	222	2,500	1,114	44.57%
Books and Periodicals-Code Books	-	250	-	0.00%
Small Equipment	-	2,500	406	16.23%
Software	1,497	25,000	8,875	35.50%
Other Supplies - Uniforms	-	250	-	0.00%
Intergovernmental - Inmate Housing	210	12,000	1,470	12.25%
<i>Total Operations</i>	<u>2,090</u>	<u>127,500</u>	<u>40,254</u>	<u>31.57%</u>
TOTAL JUDICIAL	<u>\$ 16,815</u>	<u>\$ 326,597</u>	<u>\$ 114,601</u>	<u>35.09%</u>
<i>Police Administration</i>				
Salaries & Wages	34,413	444,485	158,003	35.55%
Salaries & Wages-Overtime	-	6,000	-	0.00%
Employee Benefits-Medical	5,035	71,907	20,725	28.82%
Employee Benefits-Dental	367	4,811	1,665	34.61%
Employee Benefits-ADD Life	80	1,029	398	38.69%
Employee Benefits-Disability	310	3,357	1,512	45.04%
FICA	2,078	27,930	9,391	33.62%
Medicare	486	6,532	2,196	33.63%
Employee Benefits-Retirement	3,503	40,873	14,011	34.28%
Unemployment	66	186	248	133.31%
Workers' Compensation	-	18,662	3,473	18.61%
<i>Total Salaries and Benefits</i>	<u>46,337</u>	<u>625,772</u>	<u>211,623</u>	<u>33.82%</u>



**General Fund Expenditures
As of April 30, 2020**

	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Professional Services	-	5,000	-	0.00%
Repair & Maintenance	-	1,000	-	0.00%
Repair & Maintenance-Vehicle	429	6,000	2,529	42.14%
Rental of Equipment	438	5,000	1,705	34.09%
Communications	119	4,250	1,097	25.82%
Advertising	-	1,000	-	0.00%
Printing and Binding	-	500	204	40.80%
Travel	10	4,000	1,724	43.10%
Dues and Fees	1,775	7,500	2,670	35.59%
Education and Training	405	6,000	1,660	27.67%
Other Expenditures	512	4,000	815	20.37%
General Supplies and Materials	-	7,500	505	6.74%
General Supplies - Postage	36	250	208	83.37%
Gasoline/Diesel	757	9,000	2,447	27.19%
Small Equipment	-	5,000	3,676	73.52%
Software	1,411	4,000	2,059	51.49%
Other Supplies - Uniforms	588	3,200	2,737	85.52%
Total Operations and Capital	6,480	73,200	24,035	32.83%

Criminal Investigation Division

Salaries & Wages	16,660	227,117	80,762	35.56%
Salaries & Wages-Overtime	-	6,000	4,536	75.60%
Employee Benefits-Medical	4,434	55,745	21,845	39.19%
Employee Benefits-Dental	198	3,137	1,114	35.50%
Employee Benefits-ADD Life	49	588	232	39.48%
Employee Benefits-Disability	144	1,554	720	46.36%
FICA	982	14,453	5,064	35.04%
Medicare	230	3,380	1,184	35.04%
Employee Benefits-Retirement	1,732	21,151	6,928	32.75%
Unemployment	34	106	141	132.59%
Workers' Compensation	-	10,556	1,964	18.61%
Total Salaries and Benefits	24,463	343,787	124,490	36.21%

Repair & Maintenance-Vehicle	32	7,000	1,262	18.03%
Communications	38	2,500	618	24.71%
Printing and Binding	-	250	-	0.00%
Travel	-	1,000	131	13.13%
Dues and Fees	130	1,000	386	38.58%
Education and Training	-	2,500	405	16.20%
General Supplies and Materials	56	2,000	156	7.81%
General Supplies and Materials-Postage	-	50	-	0.00%
Gasoline and Diesel	262	6,000	1,205	20.09%
Small Equipment	-	5,500	3,518	63.96%
Software	-	2,000	-	0.00%
Other Supplies - Uniforms	-	1,000	1,884	188.38%
Total Operations and Capital	518	30,800	9,565	31.06%

Vice

Salaries & Wages	3,876	53,089	18,662	35.15%
Salaries & Wages-Overtime	-	2,000	-	0.00%
Employee Benefits-Medical	1,112	14,722	5,465	37.12%
Employee Benefits-Dental	70	920	350	38.01%



**General Fund Expenditures
As of April 30, 2020**

	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Employee Benefits-ADD Life	12	147	61	41.67%
Employee Benefits-Disability	34	375	169	45.05%
FICA	219	3,416	1,061	31.07%
Medicare	51	799	248	31.06%
Employee Benefits-Retirement	406	4,998	1,623	32.47%
Unemployment	9	27	35	130.19%
Workers' Compensation	-	2,494	464	18.61%
Total Salaries and Benefits	<u>5,788</u>	<u>82,987</u>	<u>28,138</u>	<u>33.91%</u>
Repairs & Maintenance Vehicles	-	2,000	232	11.59%
Communications	-	750	-	0.00%
Dues and Fees	19	150	19	12.98%
Gasoline	120	2,000	507	25.33%
Total Operations and Capital	<u>139</u>	<u>4,900</u>	<u>758</u>	<u>15.47%</u>
Patrol				
Salaries & Wages	88,976	1,249,871	387,863	31.03%
Salaries & Wages-Overtime	5,047	52,000	17,481	33.62%
Employee Benefits-Medical	25,698	317,069	118,965	37.52%
Employee Benefits-Dental	1,423	15,777	6,552	41.53%
Employee Benefits-ADD Life	302	3,822	1,449	37.91%
Employee Benefits-Disability	772	9,051	3,725	41.15%
FICA	5,558	80,716	24,434	30.27%
Medicare	1,300	18,877	5,715	30.27%
Employee Benefits-Retirement	9,669	117,113	38,676	33.02%
Unemployment	233	718	870	121.13%
Workers' Compensation	-	58,949	10,969	18.61%
Total Salaries and Benefits	<u>138,976</u>	<u>1,923,963</u>	<u>616,696</u>	<u>32.05%</u>
Professional Services	304	750	2,971	396.12%
Repair & Maintenance	-	3,000	1,683	56.10%
Repair & Maintenance-Vehicle	4,389	45,000	19,560	43.47%
Communications	1,037	19,000	5,354	28.18%
Printing and Binding	-	500	-	0.00%
Travel	200	2,000	336	16.82%
Dues and Fees	195	1,500	240	15.98%
Education & Training	64	12,000	501	4.18%
Contract Labor	-	1,000	500	50.00%
Other Expenditures	-	7,000	1,204	17.20%
General Supplies and Materials	158	6,000	2,145	35.75%
Gasoline and Diesel	5,653	80,000	17,614	22.02%
Small Equipment	-	10,000	5,907	59.07%
Software	-	20,000	3,000	15.00%
Other Supplies - Uniforms	3,139	30,000	16,031	53.44%
Total Operations and Capital	<u>15,140</u>	<u>237,750</u>	<u>77,046</u>	<u>32.41%</u>
Police Training				
Salaries & Wages	4,068	55,348	17,911	32.36%
Salaries & Wages-Overtime	-	2,000	548	27.42%
Employee Benefits-Medical	-	7,956	-	0.00%
Employee Benefits-Dental	-	377	-	0.00%
Employee Benefits-ADD Life	12	147	37	25.00%
Employee Benefits-Disability	34	375	169	45.05%



**General Fund Expenditures
As of April 30, 2020**

	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
FICA	252	3,556	1,144	32.18%
Medicare	59	832	268	32.17%
Employee Benefits-Retirement	406	5,203	1,623	31.19%
Unemployment	9	27	35	130.15%
Workers' Compensation	-	2,597	483	18.61%
Total Salaries and Benefits	<u>4,839</u>	<u>78,418</u>	<u>22,218</u>	<u>28.33%</u>
Repair & Maintenance	-	2,000	93	4.63%
Repair & Maintenance-Vehicle	-	2,000	706	35.32%
Communications	8	500	153	30.54%
Travel	-	2,000	247	12.34%
Dues and Fees	65	500	65	12.98%
Education and Training	-	3,000	495	16.50%
General Supplies and Materials	-	3,000	296	9.86%
Weapons Supplies & Ammunition	2,303	65,000	14,250	21.92%
Gasoline and Diesel	123	2,000	370	18.48%
Other Supplies - Uniforms	-	300	240	80.00%
Intergovernmental	-	5,000	2,500	50.00%
Total Operations and Capital	<u>2,499</u>	<u>85,300</u>	<u>19,414</u>	<u>22.76%</u>
Police Stations and Buildings				
Disposal-Garbage/Recycle	155	1,500	427	28.49%
Pest Control	45	1,000	135	13.50%
Repairs and Maintenance	2,339	12,500	7,836	62.69%
Communications	1,228	9,500	3,788	39.87%
General Supplies and Materials	925	5,000	936	18.73%
Water/Sewer	405	5,000	2,130	42.60%
Electricity	913	15,000	3,611	24.07%
Small Equipment	-	500	462	92.33%
Software	92	3,500	385	10.99%
Total Operations	<u>6,103</u>	<u>53,500</u>	<u>19,710</u>	<u>36.84%</u>
Probation				
Salaries & Wages	3,720	46,800	16,798	35.89%
Employee Benefits-Medical	612	7,956	2,360	29.66%
Employee Benefits-Dental	29	377	88	23.25%
Employee Benefits-ADD Life	12	147	49	33.33%
Employee Benefits-Disability	33	354	66	18.51%
FICA	227	2,902	1,027	35.39%
Medicare	53	679	240	35.38%
Employee Benefits-Retirement	377	4,246	1,508	35.50%
Unemployment	9	27	35	130.15%
Workers' Compensation	-	2,119	394	18.61%
Total Salaries and Benefits	<u>5,072</u>	<u>65,607</u>	<u>22,564</u>	<u>34.39%</u>
Communications	16	500	160	32.09%
Travel	-	250	-	0.00%
Dues and Fees	39	300	75	25.10%
General Supplies and Materials	56	300	56	18.50%
Small Equipment	-	-	811	100.00%
Software	250	-	1,000	100.00%
Other Supplies - Uniforms	-	-	-	100.00%
Total Operations and Capital	<u>360</u>	<u>1,350</u>	<u>2,102</u>	<u>155.70%</u>



**General Fund Expenditures
As of April 30, 2020**

	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Fire Services				
Intergovernmental-Fire Services	1,957,356	1,957,356	1,957,356	100.00%
Total Fire Services	<u>1,957,356</u>	<u>1,957,356</u>	<u>1,957,356</u>	<u>100.00%</u>
TOTAL PUBLIC SAFETY	<u>\$ 2,214,071</u>	<u>\$ 5,564,690</u>	<u>\$ 3,135,716</u>	<u>56.35%</u>
Highways and Streets				
Professional Services-Engineering	-	7,500	2,000	26.67%
Disposal-Garbage/Recycling	95	1,250	378	30.25%
Lawn Care	86	1,000	129	12.92%
Pest Control	45	500	135	27.00%
Repairs & Maintenance	1,165	63,314	2,756	4.35%
Repairs & Maintenance-Vehicles	-	6,000	2,512	41.86%
Rental of Equipment	109	2,500	313	12.54%
Contract Labor	34,848	418,176	138,709	33.17%
Other Expenditures	-	250	-	0.00%
General Supplies and Materials	-	3,000	-	0.00%
Electricity	331	3,500	1,173	33.50%
Gasoline/Diesel	262	5,000	957	19.15%
Small Equipment	-	2,500	-	0.00%
Total Operations	<u>36,940</u>	<u>514,490</u>	<u>149,062</u>	<u>28.97%</u>
Street Lights				
Electricity-Street Lights	8,610	100,000	36,203	36.20%
Total Street Lights	<u>8,610</u>	<u>100,000</u>	<u>36,203</u>	<u>36.20%</u>
Traffic Lights				
Electricity-Traffic Lights	251	2,000	775	38.73%
Total Traffic Lights	<u>251</u>	<u>2,000</u>	<u>775</u>	<u>38.73%</u>
Tree Commission				
Repairs & Maintenance	-	22,000	-	0.00%
Travel	-	750	-	0.00%
Dues and Fees	-	500	-	0.00%
Education and Training	-	1,000	-	0.00%
General Supplies & Materials	-	750	-	0.00%
Books and Periodicals	-	500	-	0.00%
Total Operations	<u>-</u>	<u>25,500</u>	<u>-</u>	<u>0.00%</u>
TOTAL PUBLIC WORKS	<u>\$ 45,801</u>	<u>\$ 641,990</u>	<u>\$ 186,040</u>	<u>28.98%</u>
Culture and Recreation				
Intergovernmental-Sequoyah Regional	-	4,000	4,000	100.00%
TOTAL CULTURE AND RECREATION	<u>\$ -</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>100.00%</u>
Building Inspections				
Salaries & Wages	15,241	198,064	68,373	34.52%
Overtime	-	1,000	-	0.00%



**General Fund Expenditures
As of April 30, 2020**

	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Employee Benefits-Medical	2,378	55,745	11,536	20.70%
Employee Benefits-Dental	158	2,594	788	30.38%
Employee Benefits-ADD Life	40	588	202	34.38%
Employee Benefits-Disability	139	1,556	693	44.55%
FICA	921	12,342	4,131	33.47%
Medicare	215	2,886	966	33.47%
Employee Benefits-Retirement	1,949	18,061	7,797	43.17%
Unemployment	43	106	149	140.15%
Workers' Compensation	1,036	3,404	1,919	56.38%
Total Salaries and Benefits	22,120	296,346	96,554	32.58%
Professional Services-Engineering	5,016	50,000	22,603	45.21%
Professional Services-Legal	875	7,500	2,635	35.13%
Technical Services - Planning	-	25,000	-	0.00%
Repairs & Maintenance	-	1,000	-	0.00%
Repairs & Maintenance - Vehicles	446	3,000	491	16.35%
Communications	124	5,000	1,038	20.77%
Advertising -Promotions	187	1,500	665	44.33%
Printing & Binding	(25)	250	65	26.00%
Travel	-	1,500	-	0.00%
Dues and Fees	974	7,500	1,798	23.97%
Education and Training	-	2,500	-	0.00%
Contract Labor	-	10,000	9,225	92.25%
Other Expenditures	-	750	-	0.00%
General Supplies and Materials	10	1,000	128	12.84%
General Supplies - Postage	-	100	-	0.00%
Gasoline/Diesel	259	4,000	909	22.72%
Books and Periodicals-Code Books	-	250	-	0.00%
Small Equipment	-	2,000	811	40.54%
Other Supplies - Uniforms	-	250	-	0.00%
Total Operations	7,865	123,100	40,367	32.79%
Planning and Zoning				
Salaries & Wages	8,577	115,103	40,326	35.03%
Employee Benefits-Medical	1,600	27,873	8,555	30.69%
Employee Benefits-Dental	68	920	372	40.41%
Employee Benefits-ADD Life	25	294	136	46.17%
Employee Benefits-Disability	92	872	482	55.28%
FICA	498	7,136	2,350	32.93%
Medicare	117	1,669	551	33.00%
Employee Benefits-Retirement	569	10,443	2,276	21.79%
Unemployment	17	53	89	167.74%
Workers' Compensation	(230)	4,558	(72)	-1.58%
Total Salaries and Benefits	11,333	168,921	55,064	32.60%
Professional Services	-	1,000	-	0.00%
Professional Services-Legal	-	1,000	-	0.00%
Technical Services - Planning	-	5,000	-	0.00%
Repairs & Maintenance	-	500	-	0.00%
Other Services - Map Updates	-	1,000	-	0.00%
Communications	-	1,750	160	9.13%
Advertising	-	15,000	6,164	41.09%
Printing & Binding	-	250	-	0.00%
Travel	18	2,500	778	31.11%
Dues and Fees	792	2,500	922	36.86%



**General Fund Expenditures
As of April 30, 2020**

	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Education and Training	-	1,500	55	3.67%
Planning & Zoning Meeting Fees	-	3,000	686	22.87%
Other Expenditures	29	500	102	20.31%
General Supplies and Materials	-	1,500	26	1.70%
Gasoline & Diesel	-	500	-	0.00%
Small Equipment	-	1,500	127	8.47%
Total Operations	<u>839</u>	<u>39,000</u>	<u>9,018</u>	<u>23.12%</u>
Main Street Program				
Salaries and Wages	5,557	50,665	24,657	48.67%
Overtime	-	1,000	-	0.00%
Employee Benefits - Medical	1,083	13,649	5,325	39.01%
Employee Benefits - Dental	29	377	146	38.75%
Employee Benefits - Add Life	12	147	61	41.67%
Employee Benefits - Disability	50	405	249	61.56%
FICA	334	3,203	1,481	46.22%
Medicare	78	749	346	46.23%
Employee Benefits - Retirement	396	4,688	1,584	33.78%
Unemployment	9	27	35	130.19%
Workers Comp Insurance	-	223	41	18.61%
Total Salaries and Benefits	<u>7,548</u>	<u>75,133</u>	<u>33,926</u>	<u>45.15%</u>
Communications	15	750	159	21.25%
Advertising	-	500	-	0.00%
Travel	-	1,000	-	0.00%
Dues and Fees	-	1,600	440	27.50%
Education and Training	-	1,000	-	0.00%
Contract Labor	975	7,500	1,685	22.47%
Supplies - Special Events	600	15,000	4,574	30.49%
Software	-	1,000	-	0.00%
Payments to Other Agencies	-	5,000	-	0.00%
Total Operations	<u>1,590</u>	<u>33,350</u>	<u>6,858</u>	<u>20.57%</u>
Intergovernmental				
Intergovernmental - COED	-	10,000	-	0.00%
Total Intergovernmental	<u>-</u>	<u>10,000</u>	<u>-</u>	<u>0.00%</u>
TOTAL HOUSING AND DEVELOPMENT	<u>\$ 51,294</u>	<u>\$ 745,850</u>	<u>\$ 241,788</u>	<u>32.42%</u>
TOTAL GENERAL FUND EXPENDITURES	<u>\$ 2,488,546</u>	<u>\$ 8,950,000</u>	<u>\$ 4,280,606</u>	<u>47.83%</u>



**Operating Grant Fund
As of April 30, 2020**

	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
REVENUES:				
Atlanta Regional Commission Grant	13,642	214,975	49,948	23.23%
Interest Revenue	1	25	3	10.08%
TOTAL REVENUES	\$ 13,643	\$ 215,000	\$ 49,951	23.23%
EXPENDITURES:				
Payments to Other Agencies-FOCUS	13,945	215,000	53,547	24.91%
TOTAL EXPENDITURES	\$ 13,945	\$ 215,000	\$ 53,547	24.91%



Parks & Recreation Fund
As of April 30, 2020

REVENUES:	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Alcoholic Bev Excise Tax Beer & Wine	25,104	244,000	84,965	34.82%
Alcoholic Bev Excise Tax Liquor	8,863	85,000	31,084	36.57%
Local Option Mixed Drink Tax	2,073	45,000	12,489	27.75%
Penalties and Interest	-	250	-	0.00%
Bad Check Fees	-	50	-	0.00%
Interest Revenue	1	200	14	6.77%
Rents and Royalties	(524)	15,000	2,270	15.13%
Prior Year Fund Balance	-	500	-	0.00%
TOTAL REVENUES	\$ 35,517	\$ 390,000	\$ 130,822	33.54%
EXPENDITURES:				
Disposal - Garbage Depot	51	1,000	206	20.56%
Pest Control - Depot	45	750	135	18.00%
Repairs & Maintenance - Depot	8	30,000	148	0.49%
Communications	138	1,500	552	36.77%
General Supplies - Depot	-	2,000	-	0.00%
Water/Sewer - Depot	10	750	41	5.49%
Natural Gas - Depot	131	1,500	648	43.23%
Electricity - Depot	108	5,000	421	8.42%
Small Equipment - Depot	-	1,500	170	11.33%
Disposal - Garbage Parks	51	750	206	27.41%
Lawn Care	809	9,000	2,286	25.40%
Pest Control - Parks	45	1,000	135	13.50%
Repairs & Maintenance - Parks	938	25,000	3,271	13.08%
Rental - Equipment & Land	-	1,250	-	0.00%
Dues and Fees	-	500	363	72.60%
Contract Labor	3,825	50,000	13,188	26.38%
General Supplies and Materials - Parks	0	1,500	237	15.80%
Water/Sewer - Parks	457	5,000	1,828	36.55%
Electricity - Parks	86	1,500	325	21.69%
Small Equipment - Parks	-	500	-	0.00%
Capital Outlay - Site Improvements	-	250,000	-	0.00%
TOTAL EXPENDITURES	\$ 6,703	\$ 390,000	\$ 24,158	6.19%



**Hotel/Motel Tax Fund
As of April 30, 2020**

	April 2020	2020 Annual	YTD	% of Annual
REVENUES:	Transactions	Budget	Transactions	Budget
Hotel/Motel Taxes	251	4,995	1,060	21.22%
Interest Revenue	0	5	1	15.60%
TOTAL REVENUES	\$ 251	\$ 5,000	\$ 1,061	21.22%
EXPENDITURES:				
Advertising/Promotions	540	5,000	540	10.80%
TOTAL EXPENDITURES	\$ 540	\$ 5,000	\$ 540	10.80%



Urban Redevelopment Agency
As of April 30, 2020

	April 2020	2020 Annual	YTD	% of Annual
REVENUES:	Transactions	Budget	Transactions	Budget
Proceeds from General Long-term E	-	3,000,000	3,506,969	116.90%
TOTAL REVENUES	\$ -	\$ 3,000,000	\$ 3,506,969	116.90%
EXPENDITURES:				
Transfer to Town Center Fund	-	3,000,000	3,506,969	116.90%
TOTAL EXPENDITURES	\$ -	\$ 3,000,000	\$ 3,506,969	116.90%



**SPLOST III Fund
As of April 30, 2020**

	April 2020	2020 Annual	YTD	% of Annual
REVENUES:	Transactions	Budget	Transactions	Budget
Special Assessments - Crestmont	-	11,928	-	0.00%
Prior Year Fund Balance	-	262,622	-	0.00%
Interest Revenue	8	450	30	6.78%
TOTAL REVENUES	\$ 8	\$ 275,000	\$ 30	0.01%
EXPENDITURES:				
Capital Outlay-Infrastructure	-	275,000	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 275,000	\$ -	0.00%



SPLOST IV Fund
As of April 30, 2020

REVENUES:	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Interest Revenue	2	150	16	10.76%
Prior Year Fund Balance	-	69,850	-	0.00%
TOTAL REVENUES	\$ 2	\$ 70,000	\$ 16	0.02%
EXPENDITURES:				
Capital Outlay-Infrastructure	-	70,000	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 70,000	\$ -	0.00%



**SPLOST V Fund
As of April 30, 2020**

REVENUES:	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
SPLOST V Revenue	141,915	1,500,000	599,404	39.96%
Grant Revenue-LMIG	150,066	150,065	150,066	100.00%
Grant Revenue-SRTA	-	1,500,000	-	0.00%
Grant Revenue-TIP	-	1,604,167	-	0.00%
Grant Revenue-LCI Phase II	-	-	116,110	100.00%
Assessments - Roads	19,000	-	19,000	100.00%
Interest Revenue	51	500	69	13.75%
Prior Year Fund Balance	-	211,183	-	0.00%
Proceeds from SRTA Loan	-	3,590,450	-	0.00%
TOTAL REVENUES	\$ 311,031	\$ 8,556,365	\$ 884,649	10.34%
EXPENDITURES:				
Capital Outlay-Public Safety Equipment	-	200,000	1,148	0.57%
Capital Outlay-Police Cars	-	205,000	24,960	12.18%
Capital Outlay-Infrastructure	46,218	626,870	78,133	12.46%
Capital Outlay-Industrial Connector	105	1,925,000	105	0.01%
Capital Outlay-HS Pkwy Phase II	-	5,599,495	3,878	0.07%
Capital Outlay-LCI Phase II	-	-	2,228	100.00%
Capital Outlay - HS Pkwy Sidewalk	696	-	696	100.00%
Capital Outlay - Hickory Sidewalk	170	-	170	100.00%
Capital Outlay - Palm Street Sidewalk	626	-	626	100.00%
TOTAL EXPENDITURES	\$ 47,815	\$ 8,556,365	\$ 111,942	1.31%



Town Center Fund
As of April 30, 2020

Revenues	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Interest Revenue	63	103	105	101.55%
Prior Year Fund Balance	-	351,497	-	0.00%
Transfer from URA	-	3,000,000	3,506,969	116.90%
TOTAL REVENUES	\$ 63	\$ 3,351,600	\$ 3,507,073	104.64%

Expenditures				
Advertising	-	-	62	100.00%
Professional Services	4,500	350,000	9,870	2.82%
Capital Outlay - Sites	4,870	1,000,000	551,014	55.10%
Capital Outlay - Site Improvements	97,265	325,000	254,729	78.38%
Capital Outlay - Buildings	-	-	2,087,244	100.00%
Capital Outlay - TCP Road Network	682,139	1,676,600	1,120,364	66.82%
TOTAL EXPENDITURES	\$ 788,774	\$ 3,351,600	\$ 4,023,283	120.04%



Debt Service Fund
As of April 30, 2020

Revenues	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Interest	165	-	732	100.00%
Prior Year Fund Balance	-	516,319	-	0.00%
TOTAL REVENUES	\$ 165	\$ 516,319	\$ 732	0.14%
Expenditures				
Debt Service - Bond Principal HSPRA	-	311,206	-	0.00%
Debt Service - Bond Interest HSPRA	-	47,530	-	0.00%
Debt Service - Bond Interest URA	-	157,583	15,382	9.76%
TOTAL EXPENDITURES	\$ -	\$ 516,319	\$ 15,382	2.98%



**Stormwater Utility Fund
As of April 30, 2020**

REVENUES:	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Stormwater Utility Fees	387	349,500	12,564	3.59%
Interest Revenue	80	500	150	30.05%
TOTAL REVENUES	\$ 467	\$ 350,000	\$ 12,714	3.63%
EXPENSES:				
Salaries & Wages	3,950	47,390	15,800	33.34%
Employee Benefits - Medical Insurance	663	7,956	2,652	33.33%
Employee Benefits - Dental Insurance	31	377	124	32.89%
Employee Benefits - Disability	22	261	88	33.72%
Employee Benefits - ADD Life	12	147	48	32.65%
FICA	245	2,938	980	33.36%
Medicare	57	687	228	33.19%
Employee Benefits - Retirement	358	4,300	1,432	33.30%
Unemployment	2	27	8	29.63%
Workers Comp Insurance	230	2,756	920	33.38%
Professional Services	112	4,487	112	2.50%
Technical Services - Regional SW	-	2,500	-	0.00%
Technical Services - Pollution	-	1,500	-	0.00%
Technical Services - Watershed	-	500	-	0.00%
Professional Services - Engineer	5,016	100,000	25,388	25.39%
Repairs & Maintenance	-	95,000	1,354	1.42%
Rental of Equipment	-	5,000	7,020	140.40%
Communications	-	2,000	260	13.00%
Advertising	-	250	-	0.00%
Dues and Fees	5,234	6,500	5,234	80.52%
Training	(35)	2,000	1,194	59.70%
Contract Labor	-	46,500	-	0.00%
General Supplies & Materials	-	1,500	56	3.73%
General Supplies - Postage	32	424	32	7.44%
Water/Sewer	-	5,000	-	0.00%
Gasoline & Diesel	109	4,000	528	13.19%
Small Equipment	-	1,500	410	27.35%
Other Supplies	-	1,000	339	33.93%
Contingency	-	3,500	-	0.00%
TOTAL EXPENSES	\$ 16,037	\$ 350,000	\$ 64,206	18.34%



**Main Street Board
Budget To Actual Comparison Report
As of April 30, 2020**

Revenues	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Business & Occupation Licenses	4,273	50,586	41,019	81.09%
Alcohol Beverage Licenses	3,750	25,000	7,250	29.00%
Alcohol Pouring Permits	-	5,000	790	15.80%
Donations From Private Sources	-	20,000	-	0.00%
Miscellaneous/Registrations/Booth Fees	1,806	8,825	1,806	20.46%
Rents and Royalties	195	2,500	2,500	100.00%
Interest Revenue	2	50	6	11.38%
TOTAL REVENUES	\$ 10,026	\$ 111,961	\$ 53,371	47.67%

Expenditures				
Salaries & Wages	5,557	50,163	24,657	49.15%
Overtime	-	1,000	-	0.00%
Employee Benefits - Medical	1,083	17,663	5,325	30.15%
Employee Benefits- Dental	29	377	146	38.75%
Employee Benefits-Add Life	12	147	61	41.67%
Employee Benefits-Disability	50	405	249	61.56%
FICA	334	3,172	1,481	46.67%
Medicare	78	742	346	46.67%
Employee Benefits-Retirement	396	4,694	1,584	33.73%
Unemployment	9	27	35	130.19%
Workers Comp Insurance	-	221	41	18.77%
Communications	15	750	159	21.25%
Advertising	-	500	-	0.00%
Travel	-	1,000	-	0.00%
Dues and Fees	-	1,600	440	27.50%
Education and Training	-	1,000	-	0.00%
Contract Labor	975	7,500	1,685	22.47%
Supplies-Special Events	600	15,000	4,574	30.49%
Software	-	1,000	-	0.00%
Payments to Other Agencies	-	5,000	-	0.00%
TOTAL EXPENDITURES	\$ 9,137	\$ 111,961	\$ 40,784	36.43%



**Holly Springs Tree Commission
Budget to Actual Comparison Report
As of April 30, 2020**

Revenues	April 2020 Transactions	2020 Annual Budget	YTD Transactions	% Variance
Development Fees/Recompense	-	25,450.00	-	0.00%
Interest Revenue	0.03	50.00	0.12	0.24%
TOTAL REVENUES	\$ 0.03	\$ 25,500.00	\$ 0.12	0.00%
Expenditures				
Landscaping/Tree Planting & Care	-	8,000.00	-	0.00%
Tree Maintenance	-	8,000.00	-	0.00%
Tree Removal	-	6,000.00	-	0.00%
Travel	-	750.00	-	0.00%
Dues and Fees	-	500.00	-	0.00%
Education and Training	-	1,000.00	-	0.00%
Tree Seedlings	-	500.00	-	0.00%
Banners & Shirts	-	250.00	-	0.00%
Books and Periodicals	-	500.00	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 25,500.00	\$ -	0.00%

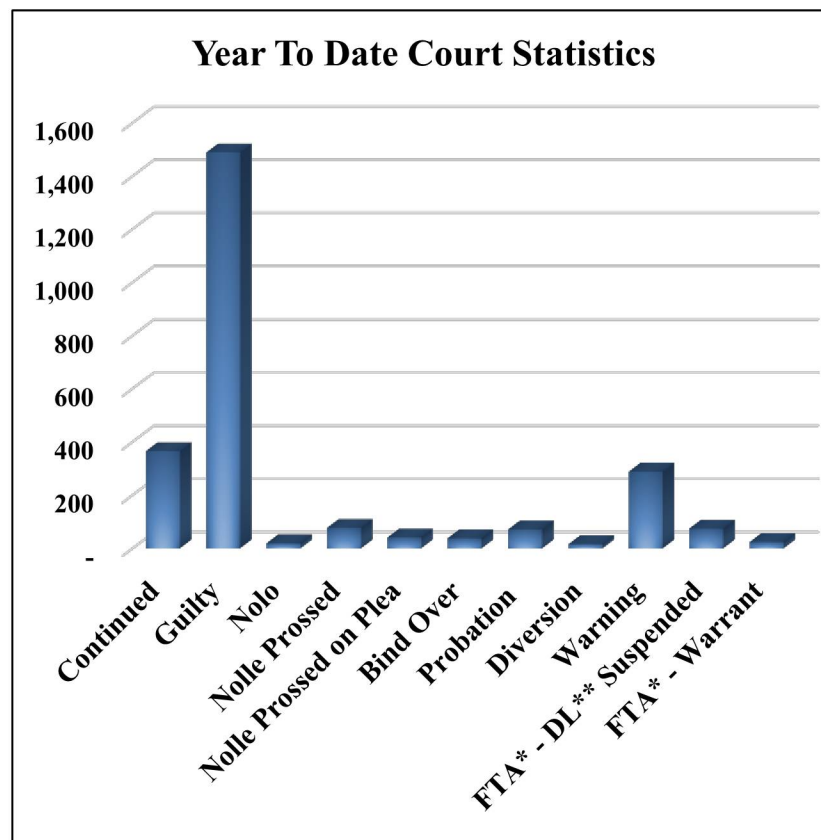


City of Holly Springs Court Statistics 2020 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Continued	130	170	65	-	-	-	-	-	-	-	-	-	365
Guilty	585	685	183	36	-	-	-	-	-	-	-	-	1,489
Nolo	6	12	1	-	-	-	-	-	-	-	-	-	19
Nolle Prossed	37	34	6	-	-	-	-	-	-	-	-	-	77
Nolle Prossed on Plea	13	18	10	-	-	-	-	-	-	-	-	-	41
Bind Over	17	17	2	2	-	-	-	-	-	-	-	-	38
Probation	18	39	14	-	-	-	-	-	-	-	-	-	71
Diversion	5	8	3	-	-	-	-	-	-	-	-	-	16
Warning	82	135	59	12	-	-	-	-	-	-	-	-	288
FTA* - DL** Suspended	5	29	35	5	-	-	-	-	-	-	-	-	74
FTA* - Warrant	6	8	10	-	-	-	-	-	-	-	-	-	24
	904	1,155	388	55	-	-	-	-	-	-	-	-	2,502

* Failure to Appear

** Driver's License

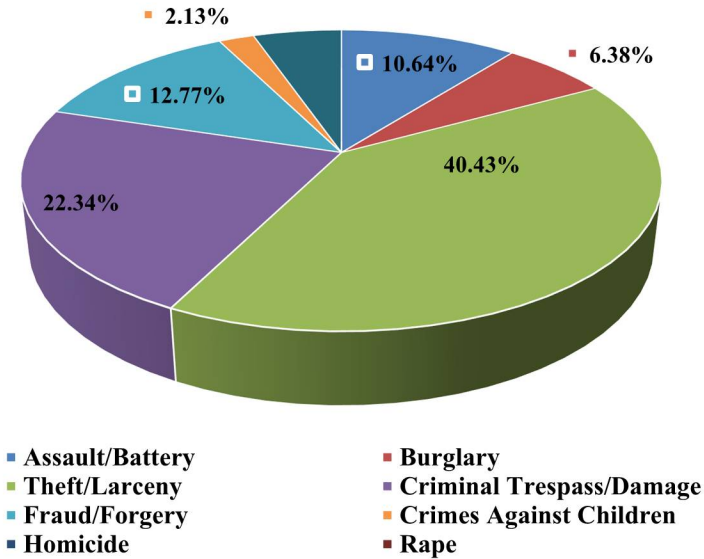




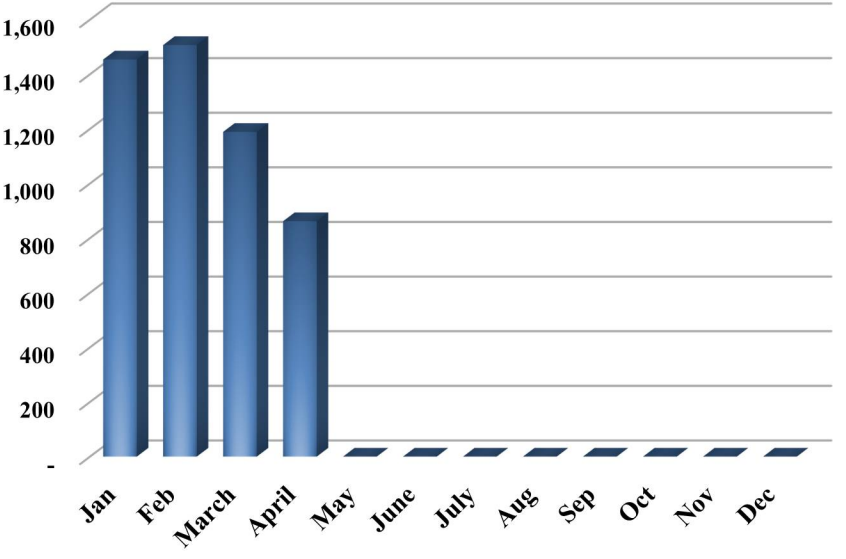
City of Holly Springs Police Statistics 2020 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Assault/Battery	3	2	5	-	-	-	-	-	-	-	-	-	10
Burglary	-	-	2	4	-	-	-	-	-	-	-	-	6
Theft/Larceny	15	6	7	10	-	-	-	-	-	-	-	-	38
Criminal Trespass/Damage	4	10	-	7	-	-	-	-	-	-	-	-	21
Fraud/Forgery	4	4	1	3	-	-	-	-	-	-	-	-	12
Crimes Against Children	-	2	-	-	-	-	-	-	-	-	-	-	2
Homicide	-	-	-	-	-	-	-	-	-	-	-	-	-
Rape	-	-	-	-	-	-	-	-	-	-	-	-	-
Robbery	-	-	-	-	-	-	-	-	-	-	-	-	-
Arson	-	-	-	-	-	-	-	-	-	-	-	-	-
Motor Vehicle Theft	3	1	1	-	-	-	-	-	-	-	-	-	5
Sex Crimes	-	-	-	-	-	-	-	-	-	-	-	-	-
	29	25	16	24	-	-	-	-	-	-	-	-	94
Calls for Service	1,454	1,507	1,189	862	-	-	-	-	-	-	-	-	5,012

Year To Date Police Statistics



Year To Date Calls for Service





**City of Holly Springs
Monthly Operation Report
Executive Summary**

Description	Apr-20	
Pot Hole Repair	2	roads
Tree Service Work	0	row
ROW Mowing	22	row
Dead Animal Pick Up	4	roads
Street Sweeping	0	street sweeping
Road Salting	0	roads
Sign Maintenance	3	signs
Traffic Signals	1	signs
Equipment Maintenance	3	equipment maintenance
Misc. Work Orders	12	misc
PARKS		
J.B. Owens	16	parks
Barrett Park	16	parks
J.C. Mullins	15	parks
Monthly Totals	94	

Notes:

- 1) Summer in full effect, landscaping duties are taking up much of our time.
- 2) Prepping each park playground to be reopened.
- 3) Serviced most of the City's mowing equipment.
- 4) We've been continuously working on edge of pavement repair along Holly St. and Hickc
- 5) Continuing to work with staff to ensure proper safety measures are being taken when pi

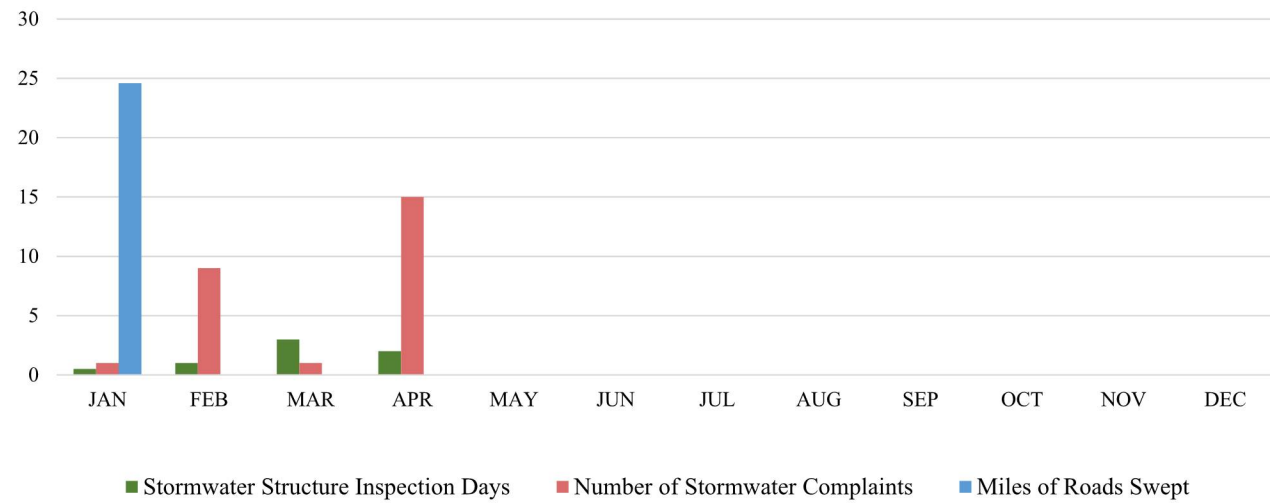


Stormwater Structure Inspection Days
 Number of Stormwater Complaints
 Miles of Roads Swept

**City of Holly Springs
 Stormwater Statistics
 2020 Year to Date**

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
	0.5	1	3	2								6.5
	1	9	1	15								26
	24.6	0	0	0								24.6

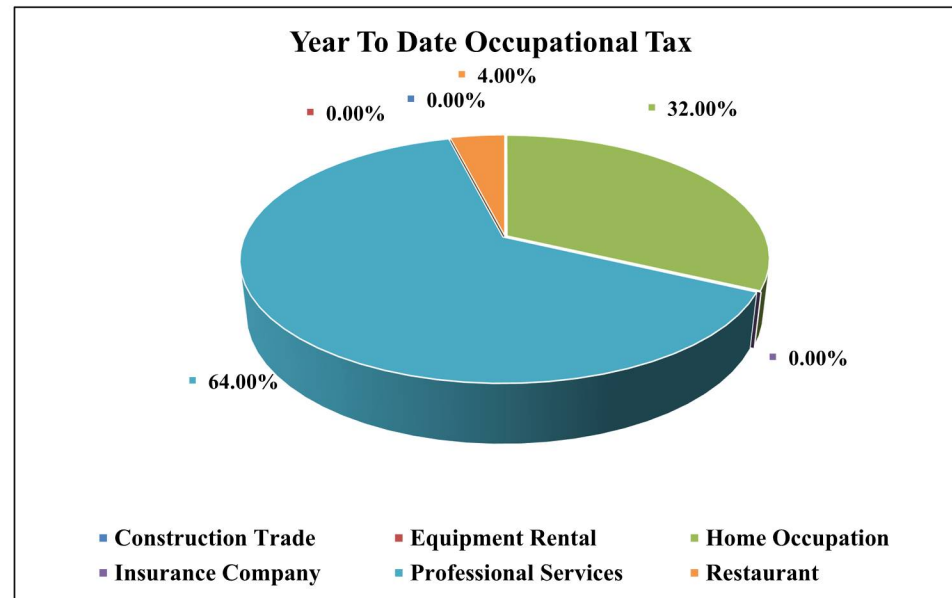
Year to Date Stormwater Statistics





City of Holly Springs Occupational Tax Summary 2020 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	
Construction Trade	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Equipment Rental	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Home Occupation	-	5	1	2	-	-	-	-	-	-	-	-	8	32.00%
Insurance Company	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Professional Services	7	3	5	1	-	-	-	-	-	-	-	-	16	64.00%
Restaurant	1	-	-	-	-	-	-	-	-	-	-	-	1	4.00%
	8	8	6	3	-	-	-	-	-	-	-	-	25	100.00%





City of Holly Springs
Building Permits and Certificates of Occupancy
2020 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Single-Family													
Houses	18	42	46	26									132
Accessory Structures			1	3									4
Additions		1		1									2
Basement Buildouts	1	1	1	2									5
Mechanical	3	5	3	1									12
Plumbing		1	1										2
Electrical	1	1	2	1									5
Miscellaneous	4	12		3									19
Certificates of Completion	1	1	9										11
Certificates of Occupancy	31	28	30	33									122
Multi-Family													
Townhomes													0
Apartments													0
Misc-Multi Family													0
Certificates of Occupancy	8	3											11
Commercial													
New Structures	1												1
Addition-C				1									1
Tenant Build Outs	1	1	1	2									5
Accessory Structures													0
Mechanical	2												2
Plumbing			1										1
Electrical	1	2	2										5
Misc-C		2	1	5									8
Certificates of Completion	1	1	2										4
Certificates of Occupancy	4	2	1	2									9

Permits		
Single-Family	181	88.73%
Multi-Family	0	0.00%
Commercial	23	11.27%
	204	100.00%

CO's		
Single-Family	133	84.71%
Multi-Family	11	7.01%
Commercial	13	8.28%
	157	100.00%

