



City of Holly Springs

Date: Monday, May 2, 2022

Location: 3235 Holly Springs Parkway, Holly Springs

Holly Springs Parks and Recreation Authority
Special Called Meeting
Agenda
(Immediately following the Special Called Council Meeting)

- I. CALL TO ORDER
- II. NEW BUSINESS
 - A. Approve/deny February 28, 2022 Holly Springs Parks and Recreation Authority Special Called Meeting minutes
 - B. Approve/deny the April 23, 2022 Holly Springs Parks and Recreation Authority Special Called Meeting minutes
- III. EXECUTIVE SESSION
 - REAL ESTATE
- IV. ADJOURNMENT

Holly Springs Parks and Recreation Authority
Special Called Meeting Minutes
February 28, 2022

Members Present: Kevin Moore, Dee Phillips, Chairman Kyle Whitaker, Vice Chairman Jeff Wilbur, and Michael Roy Zenchuk II.

Elected Officials Present: Mayor Steven W. Miller

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Captain Greg Clyburn, Community Development Director Nancy Moon, Finance Director Denise Lamazares, and Information Technology Manager/Facilities Manager Ron Carter.

Kyle Whitaker called the meeting to order.

Kevin Moore made a motion to approve a modification to the lease agreement between Benjamin and Vicki F. Cagle and the Holly Springs Parks and Recreation Authority. Dee Phillips seconded the motion. Motion carried 5-0.

Jeff Wilbur made a motion to approve a lease agreement between Friends of Holly Springs, Inc., a Domestic Nonprofit Corporation, and the Holly Springs Parks and Recreation Authority and authorize the Chairman to execute the agreement upon final review by the City Attorney. Dee Phillips seconded the motion. Motion carried 5-0.

Jeff Wilbur made a motion to approve a special event permit application from the Cherokee County Chamber of Commerce and Cherokee County Farm Bureau for three candidate forums on March 31, 2022, April 14, 2022, and April 28, 2022. Dee Phillips seconded the motion. Motion carried 5-0.

Dee Phillips made a motion to approve a special event permit application from the Cherokee County Farm Bureau for an agricultural expo on April 22, 2022. Jeff Wilbur seconded the motion. Motion carried 5-0.

Michael Zenchuk made a motion to approve erecting a sign at Timothy B. Downing Park. Dee Phillips seconded the motion. Motion carried 5-0.

Dee Phillips made a motion to approve the August 16, 2021 Parks and Recreation Authority meeting minutes. Michael Zenchuk seconded the motion. Motion carried 5-0.

Michael Zenchuk made a motion to adjourn. Dee Phillips seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted.

Kyle Whitaker, Chairman

Attest:

Karen Norred, City Clerk
(Seal)

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Holly Springs Parks and Recreation Authority
Special Called Meeting Minutes
April 23, 2022

Members Present: Kevin Moore, Dee Phillips, Chairman Kyle Whitaker, Vice Chairman Jeff Wilbur, and Michael Roy Zenchuk II.

Elected Officials Present: Mayor Steven W. Miller.

Staff Present: City Manager Rob Logan, City Clerk Karen Norred, Chief Tommy Keheley, Community Development Director Nancy Moon, Finance Director Denise Lamazares, Communications & External Affairs Director Erin Honea, Court Administrator Donna Sanders, and Chief Building Official Derron Brown.

Kyle Whitaker called the meeting to order.

Michael Zenchuk made a motion to enter into Executive Session for the purpose of Real Estate. Jeff Wilbur seconded the motion. Motion carried 5-0.

Michael Zenchuk made a motion to reenter the Special Called Meeting. Dee Phillips seconded the motion. Motion carried 5-0.

Michael Zenchuk made a motion to amend the agenda to include Item A: Approve/deny a lease agreement between The Friends of Holly Springs, Inc. and the Holly Springs Parks and Recreation Authority. Dee Phillips seconded the motion. Motion carried 5-0.

Dee Phillips made a motion to approve a lease agreement between The Friends of Holly Springs, Inc. and the Holly Springs Parks and Recreation Authority. Michael Zenchuk seconded the motion. Motion carried 5-0.

Michael Zenchuk made a motion to adjourn. Dee Phillips seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted.

Kyle Whitaker, Chairman

Attest:

Karen Norred, City Clerk
(Seal)