



City of Holly Springs

Date: Monday, April 27, 2020

Location: Teleconferencing via Zoom

City Council Work Session Agenda 6:30 p.m.

Please note that due to ongoing efforts to encourage social distancing in response to the COVID-19 pandemic, this meeting will be conducted virtually using Zoom. This platform will allow for the public and media to attend the meeting from the safety of their homes.

At his discretion, Mayor Steven W. Miller may read comments regarding current agenda items from the public aloud during the meeting. If you would like to submit a comment to Mayor Miller, please do so no later than Monday, April 27, 2020 at 12:00 p.m. to admin@hollyspringsga.us. Please be sure to include your name and address along with your comment.

Ways to Attend

- **TO JOIN VIA COMPUTER, TABLET, OR SMARTPHONE:**

<https://us02web.zoom.us/j/82173669160>

- **TO JOIN VIA TELEPHONE**

DIAL US: +1 312 626 6799 OR +1 646 558 8656 OR +1 253 215 8782 OR +1 301
715 8592 OR +1 346 248 7799 OR +1 669 900 9128

(For higher quality, dial a number based on your current location.)

WEBINAR ID: 821 7366 9160

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

IV. NEW BUSINESS

- A. Discuss the Cherokee County Community Development Block Grant Program Cooperation Agreement, Federal Fiscal Year 2021-2023 between Cherokee County and the City of Holly Springs

Presented By: Robert H. Logan, City Manager

- B. Discuss Property and Casualty Insurance Coverage with Georgia Interlocal Risk Management Agency (GIRMA)

Presented By: Karen Norred, City Clerk/Human Resources Director

- C. Discuss Public Safety Catastrophe Accidental Death & Dismemberment (ADD) Coverage with Zurich North America

Presented By: Karen Norred, City Clerk/Human Resources Director

- D. Discuss Law Enforcement Liability Coverage with Public Risk Underwriters of Texas

Presented By: Karen Norred, City Clerk/Human Resources Director

- E. Discuss Excess Cyber Insurance with Berkeley Insurance

Presented By: Karen Norred, City Clerk/Human Resources Director

- F. Discuss Terrorism, Active Shooter & Crisis Management Services Insurance with Hiscox

Presented By: Karen Norred, City Clerk/Human Resources Director

- G. Discuss Environmental Liability Insurance with Georgia Interlocal Risk Management Agency (GIRMA) / Ironshore

Presented By: Karen Norred, City Clerk/Human Resources Director

- H. Discuss Excess Crime Insurance with Great American

Presented By: Karen Norred, City Clerk/Human Resources Director

V. ADJOURNMENT

**City Council Business Meeting
Agenda
7:00 p.m.**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

“Veterans of U.S. military services may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007.”

IV. INVOCATION

V. CONSENT AGENDA

1. March 2, 2020 Work Session Minutes
2. March 18, 2020 Special Called Work Session & Special Called Meeting Minutes
3. March 25, 2020 Emergency Called Minutes

VI. NEW BUSINESS

4. Approve/deny the Cherokee County Community Development Block Grant Program Cooperation Agreement, Federal Fiscal Year 2021-2023 between Cherokee County and the City of Holly Springs and to authorize the Mayor to execute the agreement
5. Approve/deny Property and Casualty Insurance Coverage with Georgia Interlocal Risk Management Agency (GIRMA) and to authorize the City Clerk to execute the renewal documents
6. Approve/deny Public Safety Catastrophe Accidental Death & Dismemberment (ADD) Coverage with Zurich North America and to authorize the City Clerk to execute the renewal documents
7. Approve/deny Law Enforcement Liability Coverage with Public Risk Underwriters of Texas and to authorize the City Clerk to execute the renewal documents
8. Approve/deny Excess Cyber Insurance with Berkeley Insurance and to authorize the City Clerk to execute the documents

9. Approve/deny Terrorism, Active Shooter & Crisis Management Services Insurance with Hiscox, and to authorize the City Clerk to execute the documents
10. Approve/deny Environmental Liability Insurance with Georgia Interlocal Risk Management Agency (GIRMA) / Ironshore, and to authorize the City Clerk to execute the documents
11. Approve/deny Excess Crime Insurance with Great American and to authorize the City Clerk to execute the documents

VII. REPORTS

VIII. ADJOURNMENT

Chairman
Harry B. Johnston

County Manager
Jerry W. Cooper



Commissioners
Steve West, District 1
Ray Gunnin, District 2
Benny Carter, District 3
Corey Ragsdale, District 4

CHEROKEE COUNTY BOARD OF COMMISSIONERS

1130 Bluffs Parkway | Canton, GA 30114
Office 678-493-6000 | Fax 678-493-6035
www.cherokeega.com

April 17, 2020

Steven Miller, Mayor
City of Holly Springs
3237 Holly Springs Parkway
P.O. Box 990
Holly Springs, GA 30142

Dear Mayor Miller:

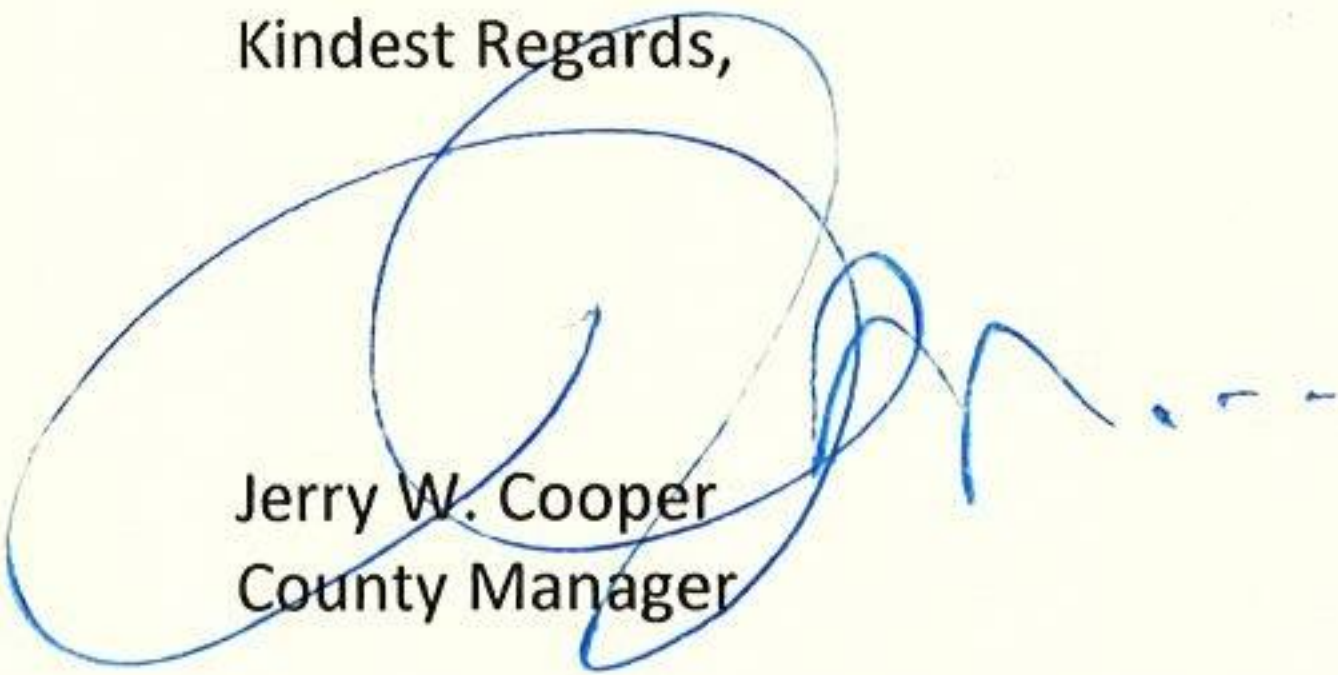
The Cherokee County Board of Commissioners approved the revisions to the Cooperation Agreement between the County and Participating Cities who wish to have CDBG activities conducted within their respective bounds to provide community improvements with CDBG funds at the April 7th, 2020 Regular Meeting. The agreement has the same terms and provisions as have previously been included in the Cooperation Agreement executed in 2008, or 2011 where applicable, but it was updated to include specific language to prohibit the sale, trade, or transfer of CDBG funds. This agreement covers the fiscal years 2021, beginning October 1, 2020 through September 30, 2023. The agreement also has the automatic renewal option every three years, and you will be notified and given an opportunity to continue or terminate for each three-year renewal cycle.

A Cooperation Agreement is included with this letter. Please return the original by June 6, 2020 to:

Laura Calfee, CDBG Manager
Cherokee County CDBG Program Office
1130 Bluffs Parkway
Canton, GA 30114

An executed copy of the agreement will be provided after the Chairman has provided his signature.

Kindest Regards,


Jerry W. Cooper
County Manager

Enclosure

CHEROKEE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

COOPERATION AGREEMENT

[AUTHORITY: CPD NOTICE 20-03; March 2020]

FFY 2021-2023

STATE OF GEORGIA -- COUNTY OF CHEROKEE

This Cooperation Agreement made this ____th day of _____, 2020, by Cherokee County, a political subdivision of the State of Georgia (hereinafter referred to as the "County") and the City of _____, a political subdivision of the State of Georgia (hereinafter referred to as the "City").

The United States Department of Housing and Urban Development (hereinafter referred to as "HUD") has determined that the County is eligible, as an "Urban County", to receive Entitlement Community Development Block Grant (CDBG) funds under Title I of the Housing and Community Development Act of 1974, as amended, to address certain needs of predominantly low and moderate income persons with CDBG funds [and any program income derived from the expenditure of CDBG funds] to be made available during the period beginning with Federal Fiscal Year [hereinafter referred to as "FFY"] 2021 and continuing in place and in full effect until such time in the future as the City shall elect to exclude itself, in accordance with HUD instructions and schedules. The County agrees to provide written notice to the City of its rights of future exclusion from the County CDBG Program for each successive three-year qualification period, in compliance with HUD-required notification dates.

HUD permits Urban Counties and their participating municipalities to execute Cooperation Agreements which are to renew automatically at the end of each three-year qualification period, unless changes in the Agreement are required by HUD that would necessitate the execution of a new Agreement and/or unless the participating municipality elects to be excluded from the Agreement at the beginning of each three-year cycle. The County and the City agree, herein, to execute this automatically renewing Cooperation Agreement, with these special stipulations [and as further described in this Agreement], beginning with FFY 2021. The County is requiring this executed Agreement between the County and the City to be a part of the 2019-2023 Consolidated Plan.

This Agreement shall be automatically renewing unless the City elects to exclude itself from the County CDBG Program, per the procedure required by HUD and described in this Agreement.

The funds received by the County under this Agreement will be used to improve the quality of housing, public facilities, certain public service capital needs, and to create and/or retain jobs, predominantly for low and moderate income persons. These funds will benefit low and moderate income citizens of the County's incorporated municipalities, if the needs of such persons in these municipalities are included in the Cherokee County CDBG Program.

Participation in this Agreement covers participation in the Community Development Block Grant [CDBG] Program, per HUD requirements. The County invites the participation of the incorporated municipalities located in Cherokee County in the Community Development Block Grant Program, upon the respective municipalities dedicating their population counts in support of the County's allocation of funds, and the County agrees to carry out the objectives of the Housing and Community Development Act, as amended, throughout the unincorporated areas of the County and in the City.

The County agrees to make CDBG funds available for eligible projects within the City based on an assessment of needs and priorities with the County and the City, the availability of CDBG funds each year, and consideration of the share of the City's population within Cherokee County.

During each Program Year, the City agrees to make priority decisions and to submit a list of eligible CDBG activities to the County. The CDBG activities shall be submitted to the County in accordance with the County's schedule for the preparation of the Consolidated Plan(s), which must be approved by HUD. The list of CDBG activities will be considered by the County, based on eligibility under the federal CDBG Program regulations. The County and the City acknowledge that neither party shall obstruct the implementation of the HUD-approved Consolidated Plan(s) during the period covered by this Agreement. The County and City jointly agree to work cooperatively each program year to establish a schedule of implementation, which is responsive to the City's needs, while complying with all federal requirements. The County agrees to submit to the City, for review and comment, any plans, which would affect the City, which will involve the use of CDBG funds for implementation.

This Agreement remains in effect until the CDBG funds and program income received with respect to the qualification period (and any successive qualification periods) are expended and the funded activities completed. Neither the County nor the City may terminate or withdraw from the Cooperation Agreement while it remains in effect.

The City pledges its willingness to undertake or assist in the undertaking of eligible CDBG activities funded by the Cherokee County CDBG Program. The City understands that it remains a part of the County CDBG Program beginning with FFY 2021 and shall remain a member until such time, at the end of any HUD-designated three-year period, as the County provides to the City written notice, in accordance with the HUD-established instructions and schedule, and the City elects not to participate in a new qualification period. The failure of either party to adopt an amendment to the Agreement incorporating all changes necessary to meet the requirements for Cooperation Agreements set forth by HUD for a subsequent three-year Urban County qualification period and to submit the amendment(s) to HUD, as required by HUD, will void the automatic renewal of such qualification period. The County will notify the City, by HUD prescribed dates, for the next and all subsequent three-year qualification periods, of the City's rights to remain a party to the Agreement or elect to choose exclusion from the County CDBG Program.

The City understands that it may not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits, or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

The City understands that it may not apply for grants under the Small Cities or State CDBG Programs from appropriations for fiscal years during the period in which it is participating in the County's CDBG Program.

The County agrees to actively request the City's involvement in the Community Development Block Grant Program and the County agrees to accept the City's interest in undertaking eligible CDBG activities. The City and the County agree to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly-assisted housing within the municipal limits of said City.

The City acknowledges that it has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations. The City acknowledges that it has adopted and is enforcing a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location, which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

The County will have the responsibility for approving projects as eligible for funding, after their recommendation by the Mayor and Council of the City. The County will also have the responsibility for preparing the Consolidated Plan and for other documents and reports to be submitted to HUD. The City will provide the necessary documentation, with technical assistance from the County, for projects funded with

CDBG funds. Pursuant to the requirements of 24 CFR 570.501(b), the City agrees that it may enter into a CDBG Subrecipient Agreement [as do all Subrecipients, as set forth in 24 CFR 570.503] for each of the years during which the City remains as a participating municipality in the County CDBG Program for the use of such funds as are approved by the County for the City for each of the respective years.

The Mayor of the City is hereby authorized to execute any and all documents necessary as a condition for the City's participation under the terms of the aforementioned Housing and Community Development Act of 1974, as amended. It is hereby agreed to by the parties signed hereto that neither party shall terminate this Cooperation Agreement after the date first written prior to the end of any three year qualifying period. The City may choose to exclude itself from the County CDBG Program only at the beginning of each three year qualifying period. Unless the City has exercised its option to exclude itself from the County CDBG Program -- established under the terms of the Housing and Community Development Act of 1974, as amended, the only other options for termination of this Agreement are the cancellation by HUD of its obligation to the County under the aforementioned Act, or if the County fails to qualify as an Urban County, or if the County does not receive a CDBG grant in any year of the three-year period previously identified. It is also agreed by the parties signed hereto that this Agreement shall remain valid until such time as: (1) HUD requires changes in the Agreement; or (2) the City shall choose to exclude itself from the County CDBG Program; or (3) the County shall no longer qualify to receive CDBG funds.

The County and the City will take all actions necessary to assure compliance with the County's certification required by Section 104 (b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable laws.

The County acknowledges that it is prohibited from funding activities in or in support of any cooperating city that does not affirmatively further fair housing within its own jurisdiction or that impede the County's actions to comply with its fair housing certification. If the City undertakes any activities with Community Development Block Grant funds, the City will take all required actions to comply with the provisions of Section 104 (b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable laws.

The City agrees to affirmatively further fair housing within its jurisdiction and to assist the County in the implementation of its HUD approved Consolidated Plan covering the County and the City throughout the effective term of this Agreement.

If the City generates any program income as a result of the expenditure of CDBG funds, the provisions of 24 CFR 570.504(c), as well as the following specific stipulations, shall apply:

- a. The City acknowledges that it must notify the County of any program income generated through the expenditure of CDBG funds during the calendar month that such program income is generated.
- b. The City acknowledges that any such program income must be expended by the City or paid to the County at the end of the month in which the program income is generated.
- c. The City further acknowledges that the County has the responsibility for monitoring and reporting to the U.S. Department of Housing and Urban Development (HUD) on the generation of any such program income. The responsibility for appropriate recordkeeping by the City and reporting to the County by the City on the generation of such program income is hereby acknowledged by the City. The County agrees, herein, to provide technical assistance to the City in establishing an appropriate and proper recordkeeping and reporting system, as required by HUD.
- d. In the event of close-out or change in status of the City, any program income that is on hand or received subsequent to the close-out or change in status shall be paid to the County within 30 calendar days following the official date of the close-out or change in status. The County agrees to notify the City, in writing, should close-out or change in status of the City occur as a result of changes in CDBG Program statutes, regulations and/or instructions.

The following standards shall apply to real property (within the control of the City) acquired or improved, in whole or in part, using CDBG funds. The standards are:

- a. The City shall inform the County in writing at least thirty (30) calendar days prior to any modification or change in the use of the real property from that planned at the time of acquisition or improvements, including disposition;
- b. The City shall reimburse the County in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG funds) of property acquired or improved with CDBG funds that is sold or transferred for a use which does not qualify under the CDBG regulations. Said reimbursement shall be provided to the County at the time of sale or transfer of the property referenced, herein.
- c. Any program income generated from the disposition or transfer of property prior to or subsequent to the close-out, change of status or termination of the Cooperation Agreement between the County and the City shall be repaid to the County at the time of disposition or transfer of the property.

FOR THE CITY OF _____, GEORGIA

BY: _____
_____, Mayor

Date of Signature

Pursuant to an authorization of approval by City
Council on

_____, 2020.
DATE

ATTEST:

Signature

Name/Title (Printed)

Date of Signature

[AFFIX CITY SEAL HERE]

FOR CHEROKEE COUNTY, GEORGIA

BY: _____
Harry B. Johnston, Chairman, Board of
Commissioners of Cherokee County, Georgia,

_____, 2020.
Date of Signature

Said signature pursuant to an authorization of
approval by said Board on

_____, 2020.

ATTEST:

Signature

Christy Black, Cherokee County Clerk
Name and Title (Printed)

Date of Signature

[AFFIX COUNTY SEAL HERE]

Approved: _____
Signature of County Attorney

Name of County Attorney (Printed)

Date of County Attorney Approval

I do hereby certify that the above Cooperation Agreement, to the best of my knowledge and belief, complies with all the laws of the State of Georgia and of Cherokee County. This Agreement provides full legal authority for the County to undertake or assist in undertaking essential community development and housing activities, specifically urban renewal and publicly-assisted housing.

Name of City: _____

This is to certify that the authority to execute the attached Cooperation Agreement with the Cherokee County Board of Commissioners for participation in the Cherokee County Community Development Block Grant Program, for Urban County qualification beginning with FFY 2021, and continuing until such time for future Urban County qualification periods as the City might choose to exclude itself from the Cherokee County Community Development Block Grant Program, was approved and adopted in the regular meeting of City Council held on:

_____, 2020.
DATE

This is to further certify that the attached is a true and correct copy of said "Cooperation Agreement," as approved at the City Council meeting held on the date written above.

Signature of City Clerk

Print Name of City Clerk

Date of Signature

ATTEST:

Signature

Print Name of Attestor

Date of Signature

CITY OF HOLLY SPRINGS
5.1.2020 TO 5.1.2021

Program Details	2019-2020			2020-2021			Cost Comparison		
	Current Program	Current Rating Basis	Current Premium	Proposed Program	Rating Basis	Proposed Premium	Exposure Change	Premium Change	Net Rate Change
General Liability			\$8,133			\$8,608	17.7%	5.8%	-11.8%
Each Occurrence	\$4,000,000	\$2,809,876		\$4,000,000	\$3,306,508				
General Aggregate	Unlimited	<i>Reported Payroll</i>		Unlimited	<i>Reported Payroll</i>				
Deductibles									
General Liability	\$0			\$0					
Public Officials Liability			\$13,593			\$15,895	17.7%	16.9%	-0.7%
Each Occurrence	\$4,000,000	\$2,809,876		\$4,000,000	\$3,306,508				
Aggregate	\$20,000,000	<i>Reported Payroll</i>		\$20,000,000	<i>Reported Payroll</i>				
Deductible	\$5,000			\$5,000					
Law Enforcement Liab.			\$34,711			\$37,207	8.3%	7.2%	-1.1%
Each Occurrence	\$4,000,000	36		\$4,000,000	39				
Aggregate	Unlimited	<i>Officers</i>		Unlimited	<i>Officers</i>				
Deductible	\$5,000			\$5,000					
Automobile Liability			\$18,787			\$25,604	19.6%	36.3%	16.7%
Combined Single Limit	\$4,000,000	51		\$4,000,000	61				
Uninsured Motorist Liab.	\$75,000	<i>Vehicles</i>		\$75,000	<i>Vehicles</i>				
Deductibles									
Auto Liability	\$0			\$0					
Auto Physical Damage			\$9,508			\$12,693	21.7%	33.5%	11.8%
Limit	ACV	46		ACV	56				
Vehicles Covered	Scheduled	<i>Vehicles</i>		Scheduled	<i>Vehicles</i>				
Deductible	\$1,000			\$1,000					
Crime			\$960			\$1,032	18.2%	7.5%	-10.7%
Employee Dishonesty	\$500,000	55		\$500,000	65				
Money & Securities	\$500,000	<i>Employees</i>		\$500,000	<i>Employees</i>				
Deductible	\$1,000			\$1,000					
Property & Equipment			\$5,679			\$5,994	9.7%	5.5%	-4.2%
Total Insured Values	\$3,450,297	\$3,450,297		\$3,785,940	\$3,785,940				
Flood Limit	\$3,450,297	<i>Property Values</i>		\$3,785,940	<i>Property Values</i>				
Earthquake Limit	\$3,450,297			\$3,785,940					
Deductibles									
Building and Contents	\$1,000			\$1,000	\$3,785,940				
Mobile Equipment	\$1,000			\$1,000	\$103,646				
Equipment Breakdown			\$681			\$768	12.9%	12.8%	-0.1%
Per Occurrence	\$3,262,594	\$3,262,594		\$100,000,000	\$3,682,294				
Deductible	\$1,000	<i>Property Values</i>		\$1,000	<i>Property Values</i>				
Animal Mortality			\$1,500			\$1,500	0.0%	0.0%	0.0%
Scheduled Limit	\$15,000	1		\$15,000	1				
Deductible	\$0	<i>Animals</i>		\$0	<i>Animals</i>				
GIRMA Contributions			\$93,552			\$109,301	17.2%	16.8%	-0.4%
Dividends/Credits			(\$12,272)			(\$7,688)			
GIRMA Net Contributions			\$81,280			\$101,613	17.2%	25.0%	7.8%
Gallagher Mgmt Fees			\$10,000			\$10,000			
Grand Total Cost			\$91,280			\$111,613	17.2%	22.3%	5.1%

Program Details	2019-2020			2020-2021			Cost Comparison		
	Current Program	Current Rating Basis	Current Premium	Proposed Program	Rating Basis	Proposed Premium	Exposure Change	Premium Change	Net Rate Change
Municipal Workforce AD&D			\$1,213			\$1,426	18.2%	17.6%	-0.6%
Limit	\$50,000	55			65				
Deductible	\$0	<i>Employees</i>			<i>Employees</i>				
Off-Duty Liability			\$10,400			\$11,423	8.3%	9.8%	1.5%
Limit	\$1,000,000	36		\$1,000,000	39				
Deductible	\$10,000	<i>Officers</i>		\$10,000	<i>Officers</i>				
Ancillary Lines Total			\$11,613			\$12,849	13.3%	10.6%	-2.6%
Total Cost (All lines)			\$102,893			\$124,462	15.2%	21.0%	5.7%

Notes:

- * Total exposure and rate change based on weighted averages
- * Commission on the AD&D is 20% and commission on the off-duty liability is 10%.
- * Auto includes hired/non-owned coverage included within the above for liability and physical damage.
- * Crime includes \$25K sub-limit for social engineering.
- * Off-Duty Liability policy premium above contains 4% surplus lines taxes.



RISK MANAGEMENT AND
EMPLOYEE BENEFIT SERVICES
BOARD OF TRUSTEES

April 8, 2020

Chairman
W. D. Palmer, III
Councilmember, Camilla

Vice Chairman
Rebecca L. Tydings
City Attorney, Centerville

Secretary-Treasurer
Larry H. Hanson
Executive Director

Trustees:

Shelly Berryhill
Councilmember, Hawkinsville

Linda Blechinger
Mayor, Auburn

Ronald Feldner
City Manager, Garden City

Marcia Hampton
City Manager, Douglasville

Meg Kelsey
City Manager, LaGrange

Sam Norton
Mayor, Dahlonega

David Nunn
City Manager, Madison

James F. Palmer
Mayor, Calhoun

John Reid
Mayor, Eatonton

Kenneth L. Ustry
Mayor, Thomson

Clemontine Washington
Mayor Pro Tem, Midway

Donna Whitener
Mayor, Blue Ridge

Vince Williams
Mayor, Union City

MEMORANDUM VIA EMAIL

TO: Members, Georgia Interlocal Risk Management Agency (GIRMA)

FROM: Stan Deese, Director, Risk Management Services

SUBJECT: 2020/2021 Renewal of Property and Liability Coverages

As a member of the Georgia Interlocal Risk Management Agency (GIRMA), we are pleased to present the enclosed renewal terms for your property and liability coverage for the period of May 1, 2020 to May 1, 2021. Please review the renewal terms closely as they contain important information about the renewal of your property and liability coverage.

Each year, GIRMA conducts an actuarial review of exposures and expected losses to determine the appropriate premiums needed to meet the long-term financial obligations of the program. Due to losses increasing in recent years for the Auto Liability, Auto Physical Damage and Property lines of coverage, it is necessary that GIRMA increase rates approximately 6% for the program as a whole. The effect of the rate increases will vary depending on each member's individual exposures and loss experience. Members located in Tiers 1 and 2 windstorm counties, or those with large auto fleets, will experience rate increases of more than 6%. Members located in Tier 3 windstorm counties that do not have large auto exposures can generally expect smaller rate increases.

Because of contrasting property loss experience and associated expenses across the state related to catastrophe storms, it has become necessary for GIRMA to now utilize territory factors in determining premiums for Property coverage. Implementation of territory rating is consistent with how commercial markets charge for property insurance. Empirical loss data has shown significantly more property damage exposure for certain geographic areas of the state, such as Tier 1 and Tier 2 windstorm counties. Therefore, property rates for members in Tier 1 and Tier 2 counties will be higher than for those in counties with less exposure to catastrophe storms.

Increasing loss trends for Auto and Property follow national trends and are not unique to GIRMA or Georgia. Being part of the pool does insulate members somewhat from the wide premium swings felt across many other industries, but premium adjustments do become necessary. The insurance industry in general is passing along significant increases for many lines of coverage. These increases are being driven largely by the following factors:

- Several consecutive years of catastrophic losses – hurricanes, typhoons and wildfires
- Attritional (non-catastrophic) losses have also been more severe than normal in the last few years
- Large verdicts in liability claims have become extremely common, especially in Auto liability cases

Should you have any questions related to the new rates, please do not hesitate to reach out to us.

Renewal Credit - As in years past, GIRMA is distributing a renewal credit based on the loss experience and total contributions of each individual member. The amount of the renewal credit approved by the Board of Trustees for the 2020-2021 coverage period is \$4,000,000.

Coverage Changes & Enhancements: GIRMA distributed a memo to the membership on February 11, 2020 outlining the coverage changes effective as of May 1, 2020. A copy of the memo is included in this attachment.

Auto ID Cards - The hard copies of the Auto ID cards will be distributed to you prior to May 1, 2020. They should be placed in all vehicles the city insures prior to May 1, 2020 as the cards do have an expiration date.

Limits and Deductibles - The renewal terms reflect the per-occurrence limits and deductibles selected by your entity for the 2020/2021 period. Please review these closely. Should you wish to consider alternate deductible options or liability limits, please contact any of the individuals listed at the end of this correspondence.

Payment Terms - The enclosed documents include an invoice containing payment terms offered by GIRMA. These terms are meant to assist members in meeting cash flow needs. Please review the payment terms and decide which payment option is best for your entity. A minimum payment of 25% is due upon receipt of this invoice and no later than 30 days from the date of this correspondence. Please send payment to the address indicated on the invoice and reference the invoice number on your payment.

Pollution Coverage - If your entity has chosen to purchase the optional pollution coverage for the 2020/2021 coverage period, or you completed an application and requested a quote, a renewal proposal will be sent separately via email in the next few weeks. The pollution contribution is **not included** in the renewal contribution shown on the GIRMA renewal invoice.

Coverage & Member Documents - A packet containing your specific renewal Certificate of Coverage, Member Coverage Agreement and Declarations Pages will be **emailed** to you no later than the end of June along with a copy of your updated exposure schedules.

On behalf of the GIRMA Board of Trustees and the Georgia Municipal Association, we want to thank you for your continued support. GIRMA is a stable and successful program due to the long-term commitment and participation of its membership.

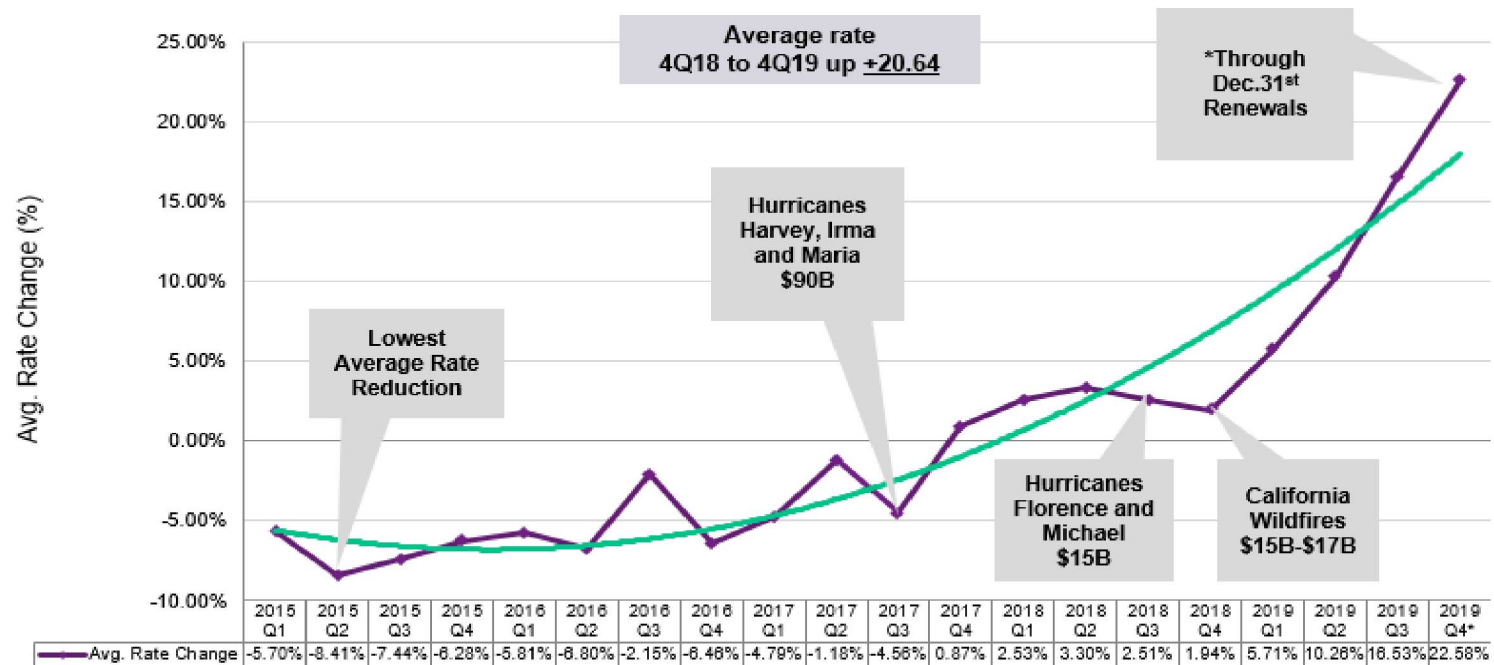
For your review, we have included with this communication a couple of graphs indicating market conditions for Property and Auto Liability lines of coverage.

If you have any questions about the 2020/2021 annual renewal contribution, please contact Lindsey Albright at 404-224-5044 or Meghan Murray at 404-302-3898. I can be reached at 678-686-6221. Our toll-free number is 888-488-4462.

State of the Property Market – Average Rate Change

Historical average rates by quarter as of December 31, 2019

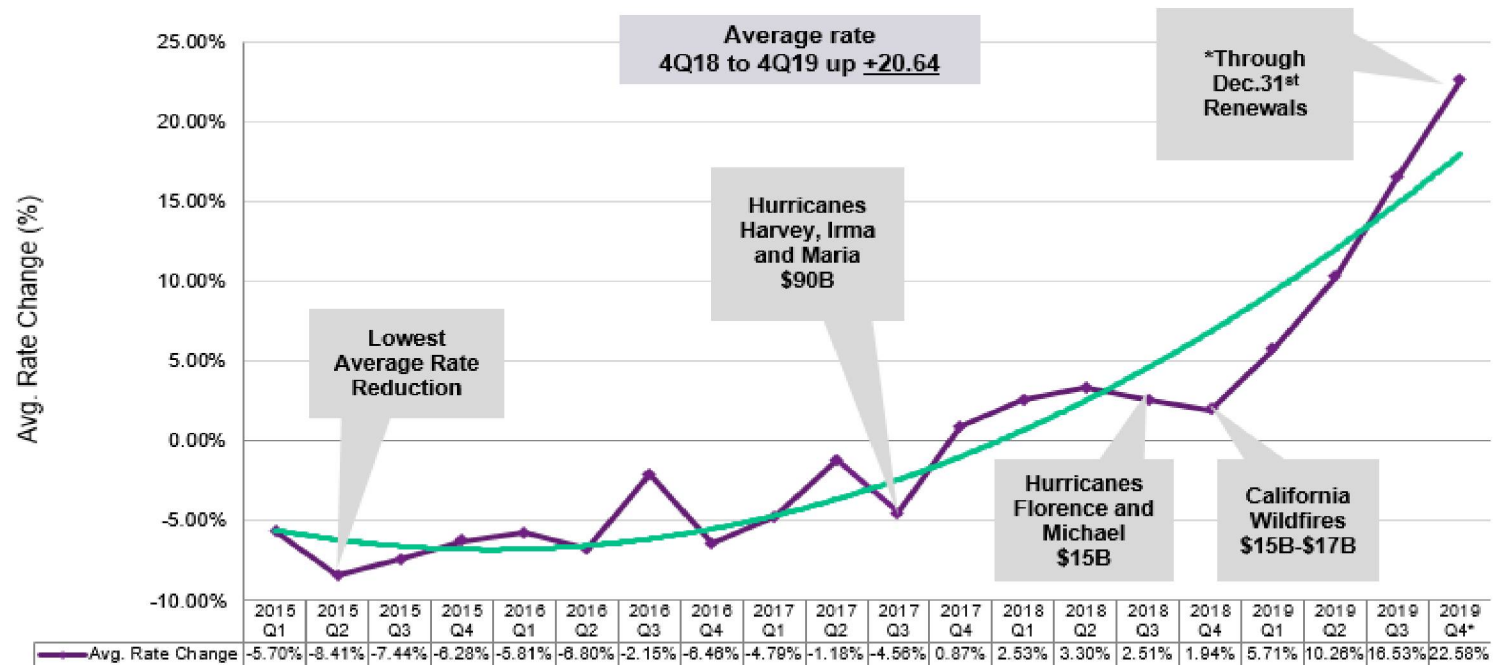
As property conditions continue to see rate pressure, we recommend that all key stakeholders are aware of the challenging environment. Budgetary expectations may fluctuate based on availability of capacity, underwriting guidelines and market conditions.



State of the Property Market – Average Rate Change

Historical average rates by quarter as of December 31, 2019

As property conditions continue to see rate pressure, we recommend that all key stakeholders are aware of the challenging environment. Budgetary expectations may fluctuate based on availability of capacity, underwriting guidelines and market conditions.





RISK MANAGEMENT AND
EMPLOYEE BENEFIT SERVICES
BOARD OF TRUSTEES

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February 11, 2020

MEMORANDUM VIA E-MAIL

TO: Members of the Georgia Interlocal Risk Management Agency (GIRMA)

FROM: Stan Deese
Director, Risk Management Services

SUBJECT: Updates to Member Coverage Agreement

GIRMA has recently conducted a review of the Member Coverage Agreement. As a result, the Member Coverage Agreement has been updated to change certain coverages and provide coverage enhancements.

A summary of the updates is below. The page numbers shown are where the changes can be found in the Member Coverage Agreement. Please contact Meghan Murray or Lindsey Albright if you have questions. Their contact information is at the end of this announcement. Please note that the actual Member Coverage Agreement and endorsements govern the coverage afforded to Members.

- **Removal of exclusion for explosion**
Remove exclusion for Explosion under GENERAL EXCLUSIONS APPLICABLE TO THE PROPERTY COVERAGE SECTIONS (p. 4, II.D)
- **Coverage for Unmanned Aircraft System (Drones)**
Modify GENERAL EXCLUSIONS APPLICABLE TO THE CASUALTY COVERAGE SECTIONS (p. 5, III.A) to **include** coverage for Unmanned Aircraft System.

Add "Unmanned Aircraft Systems Liability" to the coverages listed under the Casualty Coverage Section for COMPREHENSIVE GENERAL LIABILITY and LAW ENFORCEMENT LIABILITY (p. 30, I.A).

"UNMANNED AIRCRAFT SYSTEMS LIABILITY" is defined under the DEFINITIONS section (p. 32, I.C.9) as follows:

The term "UAS Liability" shall mean Bodily Injury, Personal Injury, or Property Damage arising out of a Member's ownership, maintenance, or use of an unmanned aircraft system operated in compliance with 14 C.F.R. Part 107 (an "Unmanned Aircraft System"), subject to an annual aggregate limit of liability \$50,000.

- **Unscheduled Property Sublimit**

Modify the Miscellaneous Unscheduled Property language under the COVERAGE SUMMARY (p. 15, I.B.1) area of the Property Coverage Section to add personal property outside a covered structure, street lights, traffic signals, telephone and power poles and cables, transmission and distribution lines, data and telecommunications cables, power infrastructure of any kind, drones, playground equipment to the list of types of property specifically not covered.

Clarify language to make clear that \$100,000 sublimit is provided as an Annual Aggregate Limit.

- **Limit of Liability language and Aggregate for Sexual Abuse Claims**

Move LIMIT OF LIABILITY Section of the GENERAL CONDITIONS APPLICABLE TO THE ENTIRE COVERAGE AGREEMENT (p. 9, I.L) to GENERAL CONDITIONS APPLICABLE TO THE CASUALTY COVERAGE SECTIONS (p. 12, III.D).

Add language to the LIMIT OF LIABILITY section of the GENERAL CONDITIONS APPLICABLE TO THE CASUALTY COVERAGE SECTIONS to provide for an Annual Aggregate Limit equal to three times the per Occurrence Limit of Liability for claims involving Sexual Abuse.

- **Definition of Occurrence under the Property Coverage Section**

Modify definition of Occurrence under the Property Coverage Section Definitions (p. 17, II.F) to limit a single event, and therefor application of a single deductible, to the 72 hours.

- **Business Interruption and Extra Expense**

Remove exclusions from p. 18, III.A.1.c. and d. for extra expense related to any local or state ordinance or law regulating construction, repair or demolition of buildings or structures and language setting the limit provided to that which is set forth in the schedules.

- **Electronic Data Endorsement**

The purpose of this endorsement is to make clear that GIRMA's Property coverage does not include coverage for loss to stored Electronic Data from any cause unless there is first physical damage to equipment holding the Electronic Data.

- **"Named Storm" Percentage Deductible Endorsement**

Addition of Named Storm Percentage Deductible for Tier 1 county members. The Named Windstorm Deductible would be calculated by adding together 1% of the value of each building, automobile or mobile equipment damaged by the storm.

- **Occurrence Limit of Liability Endorsement**

Modify endorsement to include 80% Coinsurance Clause for locations insured at Agreed Value.

Should you have any questions, please do not hesitate to contact us.

Contact Information:

Meghan Murray
404-302-3898
meghan.murray@willistowerswatson.com

Lindsey Albright
404-224-5024
Lindsey.Albright@willstowerswatson.com

C: Mr. Larry Hanson
Mr. Randy Logan

WHAT IS IT?

Since May 1, 2011, GIRMA has been providing Data and Network Security coverage at no additional cost to our members! This coverage provides protection for expenses associated in a network breach or for a personal data incident. Coverage includes engagement of IT forensics, legal advice, notification expenses, regulatory investigations, cyber extortion and third party liability. In addition, the coverage provides access to resources pre and post incident.

GIRMA has partnered with AIG to insure this exposure. The limits outlined below are automatically included in your renewal. If you wish to consider purchasing higher limits, we can provide options for you for an additional premium. Please contact Lindsey Albright at 404-224-5044 with any questions.

SECURITY & PRIVACY LIABILITY COVERAGE

Limit of Liability: \$250,000 per Member
Deductible: \$10,000 per Member per Claim

Coverage responds to important third party liability for claims arising from:

- ❖ A failure of the Member's network security
- ❖ A failure to protect personally identifiable information from misappropriation, including disclosures as a result of social engineering attacks (e.g., phishing)
- ❖ A failure to protect or wrongful disclosure of private or confidential information
- ❖ Violation of any federal, state or local privacy statute alleged in connection with failure to protect private information
- ❖ Broader definition of "computer system" to include leased computers

EVENT MANAGEMENT COVERAGE

Limit of Liability: \$250,000 per Member
Deductible: \$10,000 per Member per Claim

Coverage responds to the costs to retain public relations services to assist in managing and mitigating a covered privacy or network security incident.

- ❖ Includes costs to notify consumers of a release of private information. Such notification is now mandated by most states and can be very costly
- ❖ Includes cost of credit-monitoring or other remediation services to help minimize damages to those victimized by a covered privacy or network security incident
- ❖ Includes costs associated with losses to information assets such as customer databases resulting from a failure of network security
- ❖ Provides vital protection for "intangible" assets that are not covered by traditional property insurance

CYBER EXTORTION

Limit of Liability: \$250,000 per Member
Deductible: \$10,000 per Member per Claim

Coverage responds to the threat of intentional security attacks against a member by an outsider attempting to extort money, securities, or other valuables. This includes monies paid to end the threat and the cost of an investigation to determine the cause of the threat.

- ❖ Includes Legal Expenses
- ❖ Includes the costs of forensics to recover or rebuild data
- ❖ Includes costs associated with Extortion/Ransom payment (with carrier consent)
- ❖ Includes access to bitcoin or cryptocurrency, as needed

HELP is a free-service provided to GMA's
property and liability program members...

GIRMA

Administered by GMA, the Georgia Interlocal Risk Management Agency (GIRMA) is an intergovernmental risk-sharing fund created in 1987 to provide property and liability coverage to local government entities in Georgia. Contributions from GIRMA's membership of over 300 members are pooled to pay claim defense, claim losses, insurance to limit exposure, and administrative expenses.

Members of the Fund

Municipalities, municipal authorities and commissions, RCs, and municipal school districts with an average daily student population of at least 2,800 are eligible to participate in the fund.

Available Property and Liability Coverages

Coverages are offered to members for Property, including boiler and machinery; auto physical damage and liability; law enforcement liability; general liability; public officials' liability; employee benefits liability; pollution; fidelity, including crime and all bonds.

Advantages of Membership

- ⇒ GIRMA is controlled by its members, therefore is responsive to the member's individual needs.
- ⇒ GIRMA's claims process allows more input and control from the members.
- ⇒ Administrative benefits include: property valued under \$100,000 automatically covered; easy renewal process; common renewal date; and no premium audit.
- ⇒ Financial benefits include: competitive pricing and insulation from the pricing volatility of the insurance marketplace.

January 2020

HELP!

1-800-721-1998

A free
service for
members of
GMA's
property and
liability
program,
the
Georgia
Interlocal
Risk
Management
Agency

Hotline for
Employment
Legal
Problems



Hotline for Employment Legal Problems

1-800-721-1998

What is HELP?

HELP stands for **Hotline for Employment Legal Problems** and is a service designed to assist GIRMA members with potential employment and personnel related issues. HELP allows GIRMA members to consult legal counsel specializing in employment-related issues prior to making or implementing a personnel decision.

What are the program benefits of HELP?

The GIRMA Board of Trustees have taken a proactive approach to reduce the potential of employment and personnel-related claims against GIRMA members. Regardless of whether the GIRMA member wins the suit, the cost of defense of these type claims is significant. So often, GIRMA has found that had a GIRMA member taken the appropriate action prior to an employment or personnel decision, a costly claim and time consuming litigation could have been avoided.

HELP is designed to be an aid to officials of GIRMA members or their legal counsel. HELP is not intended to supplant the local legal counsel or the city attorney on employment issues. Local legal counsel or the city attorney should always be consulted on questionable employment issues.

Member Claim Deductible will be waived.

GIRMA will waive the member deductible for any resulting member claim that arises out of a HELP issue as long as the member has followed the advice provided by the HELP attorney.

How does HELP work?

GIRMA has established a toll-free telephone line which connects directly to the law office of Elarbee, Thompson, Sapp and Wilson. The law firm specializes in employment legal issues and serves as defense counsel for GIRMA on employment-related cases.

When GIRMA members call the HELP toll-free telephone number, they contact a paralegal who will ask for preliminary information. The paralegal will consult an attorney who will review and evaluate the preliminary information. An attorney will respond directly to the member with advice and recommendations.

Who should call HELP?

GIRMA requests that the service be used by the person making or recommending the employment or personnel decision, such as the chief administrative officer, chief executive or city attorney.

When should I call HELP?

The service should be used when an employment or personnel decision needs to be made which may have significant legal consequences.

What are the costs to call HELP?

HELP is a free service to GIRMA members. The telephone call and legal advice is at no cost to the GIRMA member.

For more information

Stan Deese
Director, Risk Management
Services

GMA
PO Box 105377
Atlanta, Georgia 30348
Direct : (678)-686-6221
Fax: (678)-686-6321
sdeese@gacities.com

Toll-free in GA 888-488-4462



IMPORTANT INFORMATION REGARDING THE
GIRMA
Inmate Medical
Program



Dear Member,

You are a member of the Georgia Interlocal Risk Management Agency (GIRMA), GMA's property and liability self-insurance fund. Because GIRMA members are also the owners of the program, the Board of Trustees has always searched for additional ways to help the membership contain costs while ensuring they are meeting their obligations.

A 1976 Supreme Court Ruling mandated that jails and prisons are responsible for inmate medical needs. As a result, cities with police departments and arrest authority are responsible for the medical care of inmates *no matter how much it costs the city*.

Recognizing that this is a significant exposure to GIRMA members, GIRMA began offering the Inmate Medical Program to all members of GIRMA. We have partnered with Correctional Risk Services, Inc. (CRS) Inmate Medical Program to assist with claims management.

The Inmate Medical Program is comprised of two parts: **Medical Claims Management Services and Excess Inmate Medical Insurance**. The good news is there is no reporting requirements to participate in this program. If you have arrest authority, you have the coverage automatically.

We are confident that implementation of an Inmate Medical Program for all GIRMA members can be a solution to help the member avoid financial surprises and reduce administrative burdens.

Kind Regards,



Stan Deese, GMA
Director, Risk Management Services

This is offered to you as a GIRMA member at no additional cost.

PROBLEMS

- Members are responsible for the medical care of arrestees, detainees and inmates
- Members face **unlimited risk**
- The person responsible for paying medical claims is often **inexperienced in medical cost containment**
- Catastrophic situations may cause the city's **budget to suffer**
- Smaller cities are **unable to purchase coverage**
- Current methods employed to manage medical expenses:
 - Indigent Care Rates
 - Full Rates
 - Emergency Room Rates



CURES

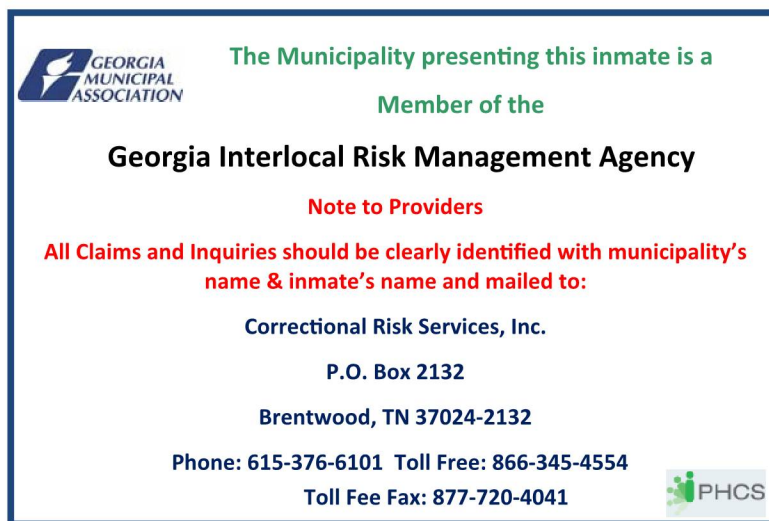
- Provide **claims management** for members through CRS
- **Cost containment** through CRS' bill review, PPO network and monitoring all medical bills-even below the deductible
- Provide **catastrophic medical protection** through GIRMA
- **\$10,000 deductible** will apply per person per year
- **No size limitations**

CLAIMS MANAGEMENT SERVICES WILL:

- | | |
|--|---|
| ⇒ Determine if the medical treatment was actually delivered | ⇒ Determine if inmate has private medical insurance or is within COBRA eligibility period |
| ⇒ Provide hospital and physician discount and/or per diems through the CRS PPO network | ⇒ Negotiate provider 'quick pay' discounts |
| ⇒ Determine error/duplicate billing | ⇒ Provide detailed claims reports |

HOW MEDICAL CLAIMS MANAGEMENT SERVICES WORK:

- CRS provides an ID card that is presented to a doctor or hospital when an inmate is taken for medical treatment. That ID card tells the doctor or hospital to send all bills, questions, inquiries, etc. to CRS.



- When the bill arrives at CRS, CRS verifies the claim is for an eligible inmate by sending a fax to the member asking for booking and release times for that inmate. After it is verified as an eligible charge, CRS then uses its expertise, software and national PPO network to evaluate and reduce the bill.
 - Each week a summary of the bills that have been processed is sent to participating members. The invoice lists each charge for each inmate, the doctor or hospital, the reduced amount of the bill, fees to CRS (a percentage of the savings) and the total amount due. Copies of the doctor and hospital bills are also made available.
 - City pays GIRMA for total invoice amount. CRS then sends payment to all medical providers, **saving City both time and money.**
- ⇒ CRS fees are a percentage of savings. If no money is saved, no fee is charged.

NEW COVERAGE ENHANCEMENTS:

- A Prescription Drug Savings Plan helps cut costs for inmate prescription medications.
- ⇒ City presents pharmacy with Prescription ID card.
 - ⇒ Over 60,000 pharmacies
 - ⇒ Average savings on prescription medications are 15% for brand name and 53% on generic.
 - ⇒ No charges or fees for utilizing Inmate Prescription Drug Savings Plan!

HOW DOES THE AFFORDABLE CARE ACT IMPACT YOUR CITY JAIL:

The Affordable Care Act went into effect on January 1, 2014. Many cities are under the assumption that this means the medical bills of those incarcerated will not be the responsibility of their city. This is not necessarily true.

All proposals to expand and or reform Medicaid eligibility in Georgia failed to pass in the 2013 legislative session. What this means is that low-income, un-insured individuals will not be newly eligible for Medicaid coverage (based on their income) in the State of Georgia.

This means your City will continue to bear the burden.

INMATE EXCESS MEDICAL INSURANCE COVERS:

- ⇒ Inpatient Hospitalization
 - ⇒ Outpatient Surgical Charges
 - ⇒ Emergency Room Charges
 - ⇒ Physician & Surgeon Fees
 - ⇒ Anesthesiologist /Radiologists
 - ⇒ Nurses
 - ⇒ Diagnostic x-ray & laboratory services
 - ⇒ Dressings, drugs & medicines
- ⇒ Medical conditions such as cancer, heart, kidney, diabetes
 - ⇒ Accidental injuries
 - ⇒ Fights
 - ⇒ Self-Inflicted injuries
 - ⇒ Attempted suicide
 - ⇒ Policy Limit up to \$250,000 per Inmate per year less deductible
 - ⇒ No Pre-Existing Medical Condition Limitations

CONTACTS FOR INMATE MEDICAL COVERAGE

Lindsey Albright, GIRMA

404-224-5044

lindsey.albright@willistowerswatson.com

DJ Kreal, CRS

615-376-6101

dkreal@crisks.com

Stan Deese, GMA

678-686-6221

sdeese@gacities.com



PRESCRIPTION DRUG SAVINGS PLAN

BIN #: 011867

Group #: HTA325G

Rx ID #: HTA325G

Pharmacy Help: 877-459-8474

Customer Care: 888-277-3911

THIS IS NOT INSURANCE



CRS

HEALTHTRANS

Present this **FREE** card along with your valid prescription to receive discounts between 10% to 85% on brand and generic medications.

To find a pharmacy near you, check a drug price, or print additional cards, please visit:

www.rxdiscout123.com/hta325

This card is valid at most pharmacies, with over 60,000 participating locations nationwide.



No cost to sign up. No restrictions.



Georgia Interlocal Risk Management Agency

GMA Property & Liability Self-Insurance Program

RENEWAL TERMS FOR 2020-2021

CITY OF HOLLY SPRINGS

HO7

1050 Crown Pointe Pkwy., Suite 600
Atlanta, GA 30338

Coverage Period:

May-01-2020 to May-01-2021

Presented by:



201 Pryor Street
Atlanta, GA 30303

Quote Date:

4/8/2020

Administered by:

Willis Towers Watson Southeast, Inc.

Concourse Corporate Center Five, 18th Floor
Atlanta, GA 30328

Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2020-2021

CITY OF HOLLY SPRINGS

General Liability and Law Enforcement Liability	Limit of Liability
Each Occurrence	\$4,000,000
Personal & Advertising Injury	\$4,000,000
Products / Completed Operations	\$4,000,000
Failure to Supply Utilities	\$4,000,000
Fire Legal Liability	\$4,000,000
Law Enforcement Liability	\$4,000,000
General Aggregate	Unlimited
Products / Completed Ops Aggregate	\$20,000,000
Failure to Supply Utilities Aggregate	\$20,000,000
Medical Payments	Excluded
Form	Occurrence
General Liability Deductible	\$0
Law Enforcement Liability Deductible	\$5,000
Employee Benefits Liability	\$4,000,000
Employee Benefits Aggregate	\$20,000,000
Form	Occurrence
Deductible	\$0

Coverage Features:

- No Premium Audits
- Defense Costs Outside the Limit
- Special Events Liability
- Athletic Participants Liability
- Fireworks Display Liability
- Cemetery Professional Liability
- Limited Pollution Liability
- Non-Owned Aircraft & Watercraft
- Liquor Liability
- Limited Drone Coverage (\$50,000)
- Garage Liability
- Personal Injury Liability
- Authorized Moonlighting by Police Officers
- Jail Cell Operations
- Police Animal Liability
- Assault and Battery
- Inmate Medical Coverage
- Sexual Abuse Coverage
- Worldwide Territory

Disclaimer:

These terms are not to be construed as an exact or complete analysis of the coverage agreement, nor as a legal evidence of coverage. The provisions of the actual coverage document will prevail.

Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2020-2021

CITY OF HOLLY SPRINGS

Public Officials / Errors & Omissions Liability	Limit of Liability
Each Wrongful Act or Occurrence	\$4,000,000
Aggregate Limit	\$20,000,000
Form	Occurrence
Deductible	\$5,000

Coverage Features:

- No Premium Audits
- Defense Costs Outside the Limits
- Pay on Behalf Basis
- Personal Injury – to include:
 - Mental Anguish
 - Shock
 - Humiliation
- Employment Practices Liability – including coverage for:
 - Libel
 - Slander
 - Defamation
 - Sexual Harassment
 - Sexual Abuse
- Americans with Disabilities Act (ADA)
- Zoning Claims Seeking Monetary Demands
- Civil Rights Violations
- Services Performed Under a Mutual Aid Agreement

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Disclaimer:

Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2020-2021

CITY OF HOLLY SPRINGS

Automobile Liability	Limit of Liability
Combined Single Occurrence Limit	\$4,000,000
Uninsured Motorists Liability	\$75,000
Hired & Non-Owned Liability	\$4,000,000
Medical Payments	Excluded
Deductible	\$0
Uninsured Motorist Deductible	\$0

Automobile Physical Damage	Limit of Liability
Limit	Actual Cash Value
Hired Physical Damage	Included
Vehicles Covered	Per Schedule
Comprehensive Deductible	\$1,000
Collision Deductible	\$1,000
Hired Physical Damage Deductible	\$1,000

Coverage Features:

- Automatic Coverage for Vehicles up to \$100,000 in value
- Automatic Liability Coverage for new vehicles
- Deductible Per Occurrence

Crime / Fidelity	Limit of Liability
Blanket Employee Dishonesty	\$500,000
Forgery or Alteration	\$500,000
Computer Crime	\$500,000
Money and Securities	\$500,000
Social Engineering Fraud	\$25,000
Deductible	\$1,000

Coverage Features:

- Faithful Performance Included
- Includes all local and state required bonds

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Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2020-2021

CITY OF HOLLY SPRINGS

Property	Limit of Liability
Total Insured Values	\$3,785,940
Blanket Building & Contents	\$3,682,294
Mobile Equipment	\$103,646
Computers ("EDP")	Included
Flood Limit – Including Zones A and V	\$3,785,940
Earthquake Limit	\$3,785,940
Coinsurance Provision	None
Locations Covered	Per Schedule
Valuation – Building & Contents	Replacement Cost
Valuation – Mobile Equipment	Actual Cash Value
Deductible – Buildings & Contents All Perils (Tier 1 Only-All Perils except Named Windstorm)	\$1,000
Deductible – Mobile Equipment All Perils (Tier 1 Only-All Perils except Named Windstorm)	\$1,000
Deductible – Named Windstorm for Tier 1 Only* * Applies separately to (1) Each separate building. (2) The value of personal property located in each separate building. (3) Each item of Mobile Equipment. (4) Actual value of Business Interruption and Extra Expense loss for the 12 months immediately following the date of the direct physical loss.	1% per unit
Automatic Coverage Extensions:	
Business Interruption	\$500,000
Extra Expense	\$500,000
Computers ("EDP")	\$500,000
Builders Risk	\$500,000
Property in Transit	\$500,000
Valuable Papers	\$500,000
Equipment Breakdown	Limit of Liability
Limit Per Occurrence	\$3,682,294
Ordinance or Law Limit	\$3,682,294
Hazardous Substance	\$250,000
Deductible	\$1,000
Automatic Coverage Extensions	
Ammonia Contamination	\$1,000,000
Expediting Expenses	\$10,000,000
Service Interruption	\$3,682,294
Spoilage / Consequential Damage	\$10,000,000
Water Damage	\$1,000,000

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Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2020-2021

CITY OF HOLLY SPRINGS

Cyber*	Limit of Liability
Security & Privacy Liability	\$250,000
Regulatory Action Sublimit of Liability	\$250,000
Event Management	\$250,000
Cyber Extortion	\$250,000
Deductible	\$10,000

**Cyber coverage is insured outside of GIRMA by a commercial insurance carrier.*

Police Animal Mortality Coverage	Limit of Liability
Scheduled Limit	\$15,000
Deductible	Nil

Risk Management Services

<u>Type of Service</u>	<u>Annual Contribution</u>
Loss Control & Safety Training	
On Site Visitation	Included
Awareness Training	Included
Awareness Through Safety Bulletins	Included
Automobile Drivers Training	Included
Access to Safety Videos	Included
Safety Grant	
Based on a Contribution Volume and up to \$10,000	Included
*Subject to Approval & Requirements	
Employment Practices Help Line	
Legal Advice	Included
Property Appraisals	
Building Valuations	Included
Contents and Historical Valuations	Included
Crisis Management	
Provides \$50,000 for expenses incurred in response to a Crisis Event including Workplace Violence	Included

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Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2020-2021

CITY OF HOLLY SPRINGS

Contribution Summary

<u>Line of Coverage</u>	<u>Annual Contribution</u>
General Liability	\$8,608
Law Enforcement Liability – Before Credit	\$46,509
<i>Law Enforcement Initiative Credit Amount</i>	<i>\$9,302</i>
Law Enforcement Liability – After Credit	\$37,207
Public Officials Liability	\$15,895
Automobile Liability	\$24,849
Automobile Physical Damage	\$12,693
Property – Buildings & Contents	\$5,900
Mobile Equipment	\$94
Police Animal Mortality	\$1,500
Crime / Fidelity	\$1,032
Boiler & Machinery	\$768
Uninsured Motorist	\$755
Sub Total	\$109,301
Less Renewal Credit	\$7,688
Total	\$101,613

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Georgia Interlocal Risk Management Agency

Member Contribution Breakdown

LINE OF COVERAGE	Contribution Breakdown	Contribution Total
City of Holly Springs (H07)	Effective Date	05/01/2020
GENERAL LIABILITY		
Grants Administered	\$0	
GROSS OPERATING EXPENDITURES	\$8,403	
PARK ACREAGE	\$205	
HOUSING AUTHORITIES - UNITS	\$0	
PUBLIC UTILITIES - CABLE / TELECOM	\$0	
PUBLIC UTILITIES - ELECTRIC	\$0	
PUBLIC UTILITIES - GAS	\$0	
PUBLIC UTILITIES - SEWER	\$0	
PUBLIC UTILITIES - WATER	\$0	
REFUSE COLLECTION	\$0	
SCHOOLS - ALL OTHER STUDENTS	\$0	
SCHOOLS - TRADE OR VOCATIONAL STUDENTS	\$0	
WATER RELATED ACTIVITIES - # BEACHES, LAKES, POOLS	\$0	
GENERAL LIABILITY TOTALS		\$8,608

Georgia Interlocal Risk Management Agency

Member Contribution Breakdown

LINE OF COVERAGE	Contribution Breakdown		Contribution Total
	Number of Vehicles	Contrib Per Vehicle	Total Contribution
AUTOMOBILE LIABILITY			
Trucks - Van, Pickups, Light Trucks	13	\$186.97	\$2,430.61
Trucks - Medium Weight	3	\$249.08	\$747.24
Trucks - Heavy Weight	0	\$0.00	\$0.00
Trucks - Extra Heavy Weight	0	\$0.00	\$0.00
Trucks - Ambulances or Paramedic Vehicles	0	\$0.00	\$0.00
Trucks - Garbage	0	\$0.00	\$0.00
Trucks - Fire Trucks	0	\$0.00	\$0.00
Private Passenger - Fire Cars	0	\$0.00	\$0.00
Private Passenger - Police Cars	43	\$498.17	\$21,421.31
Private Passenger - All Other Type Cars	0	\$0.00	\$0.00
Trailers - Semi Trailers	0	\$0.00	\$0.00
Trailers - Trailers	0	\$0.00	\$0.00
Buses - Public Transit Buses	0	\$0.00	\$0.00
Buses - School Buses	0	\$0.00	\$0.00
Motorcycles	2	\$124.87	\$249.74
AUTO LIABILITY TOTALS	61		\$24,849

Georgia Interlocal Risk Management Agency

Member Contribution Breakdown

LINE OF COVERAGE		Contribution Breakdown	Contribution Total
AUTOMOBILE PHYSICAL DAMAGE	Number of Vehicles	Contrib Per Vehicle	Total Contribution
Trucks - Van, Pickups, Light Trucks	10	\$106.45	\$1,064.50
Trucks - Medium Weight	1	\$106.45	\$106.45
Trucks - Heavy Weight	0	\$0.00	\$0.00
Trucks - Extra Heavy Weight	0	\$0.00	\$0.00
Trucks - Ambulances or Paramedic Vehicles	0	\$0.00	\$0.00
Trucks - Garbage	0	\$0.00	\$0.00
Trucks - Fire Trucks	0	\$0.00	\$0.00
Private Passenger - Fire Cars	0	\$0.00	\$0.00
Private Passenger - Police Cars	43	\$265.48	\$11,415.64
Private Passenger - All Other Type Cars	0	\$0.00	\$0.00
Trailers - Semi Trailers	0	\$0.00	\$0.00
Trailers - Trailers	0	\$0.00	\$0.00
Buses - Public Transit Buses	0	\$0.00	\$0.00
Buses - School Buses	0	\$0.00	\$0.00
Motorcycles	2	\$53.23	\$106.46
PHYSICAL DAMAGE TOTALS	56		\$12,693

Georgia Interlocal Risk Management Agency

Member Contribution Breakdown

LINE OF COVERAGE	Contribution Breakdown	Contribution Total
UNINSURED MOTORIST LIABILITY		\$755
LAW ENFORCEMENT LIABILITY	\$954.03 per officer	\$37,207
PUBLIC OFFICIALS LIABILITY		\$15,895
PROPERTY (including Mobile Equipment and Boiler & Machinery)	Values / Rates	\$6,762
Total Insured Value	\$3,785,940	
Rate per \$100 of Value	\$0.1786	
POLICE ANIMALS	\$15,000	\$1,500
CRIME	\$15.88 per employee	\$1,032
TOTAL CONTRIBUTION*		\$109,301

* Figures may be off by \$1 due to rounding

**A RESOLUTION OF THE CITY OF HOLLY SPRINGS, GEORGIA
AUTHORIZING RENEWAL AND BINDING OF INSURANCE; TO RENEW
AND BIND PROPERTY AND CASUALTY COVERAGE WITH GEORGIA
INTERLOCAL RISK MANAGEMENT AGENCY (GIRMA)**

WHEREAS, the City of Holly Springs is currently insured through Georgia Interlocal Risk Management Agency (GIRMA) for property and casualty coverage; and

WHEREAS, the City of Holly Springs wishes to renew and bind the property and casualty coverage with Georgia Interlocal Risk Management Agency (GIRMA).

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Holly Springs, Georgia, to approve the renewal and binding of insurance; to renew and bind property and casualty coverage with Georgia Interlocal Risk Management Agency (GIRMA).

This Resolution is adopted this 27th day of April 2020.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)



Insurance | Risk Management | Consulting

1050 Crown Pointe Parkway, Suite 600 P - 678.393.5200
Atlanta, GA 30338-7702 F - 678.393.5220
United States ajg.com

April 14, 2020

City of Holly Springs
Karen Norred
3237 Holly Springs Parkway
Holly Springs, GA 30115

Re: Accidental Death & Dismemberment
Zurich American Insurance Company - Policy #GTU0285069
Policy Effective: 05/01/2020 to 05/01/2021

Law Enforcement Liability
QBE Specialty Insurance Company
Policy Effective: 05/01/2020 to 05/01/2021

Dear Karen:

Enclosed are your renewal policies. Please let us know if changes are needed, or if you do not wish to renew these policies.

We are not aware of any changes in your exposures to loss, nor are we aware of any changes in your business operations that would necessitate additional coverage options. Please notify us immediately if you are planning any new business operations.

We would like to outline the following notable points for your consideration:

- Any entity not named in this proposal, may not be an insured entity. This may include affiliates, subsidiaries, LLC's, partnerships and joint ventures
 - The insurance carriers are:
 - Zurich American Insurance Company
 - QBE Specialty Insurance Company
 - The A. M. Best ratings are A+ XV, A XV. The A.M. Best Rating Summary is attached for your review.
 - The renewal premiums are:
 - Accidental Death & Dismemberment: \$1,426.00
 - Law Enforcement Liability: \$10,833.00 plus
 - Policy Fee: \$150.00
 - Surplus Lines Tax: \$439.32
- Total Law Enforcement Liability Premium: \$11,422.32
Total renewal policies premium: \$12,848.32. The insurance carrier will invoice you directly.
- Gallagher Risk Management Fee of \$10,000 is applicable for GIRMA placement consulting
 - The Law Enforcement Liability premium is subject to minimum earned premium: 25% to bind.
 - The Accidental Death & Dismemberment premium is based upon # of Employees.
 - Defense costs are limited and included within the policy limits.
 - Immediately report all claims to: SoutheastClaims@ajg.com; 1-855-497-0578
 - Gallagher is responsible for the placement of the following lines of coverage: Accidental Death & Dismemberment, Law Enforcement Liability, and WC.



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It is understood that any other type of exposure/coverage is either self-insured or placed by another brokerage firm other than Gallagher. If you need help in placing other lines of coverage or covering other types of exposures, please contact your Gallagher representative.

It is recommended that you consider purchasing coverage for the following coverages, which are not included in your insurance program:

- Cyber Liability
- Pollution Liability
- Employment Practices Liability
- Professional Liability
- Foreign Liability
- Earthquake
- Flood
- Mechanical Breakdown
- Increased building reconstruction costs due to enforcement of local building laws.

We appreciate your business and look forward to working with you in the coming year. Please contact me if you have any questions.

Sincerely,

Theresa Lohr

Theresa Lohr
Client Service Manager
Theresa_Lohr@ajg.com



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Compensation Disclosure Schedule

Coverage(s)	Carrier Name(s)	Wholesaler, MGA, or Intermediary Name 1	Estimated Annual Premium 2	Comm. % or Fee 3	Gallagher U.S. owned Wholesaler, MGA or Intermediary %
Accidental Death & Dismemberment	Zurich American Insurance Company	N/A	\$1,426	20%	N/A
Law Enforcement Liability	QBE Specialty Insurance Company	Public Risk Underwriters (Program Management Services)	\$10,983	10%	N/A
Package Policy	GIRMA	N/A	N/A	\$10,000	N/A

1. We were able to obtain more advantageous terms and conditions for you through an intermediary/wholesaler.
2. If the premium is shown as an indication: The premium indicated is an estimate provided by the market. The actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.
* A verbal quotation was received from this carrier. We are awaiting a quotation in writing.
3. The commission rate is a percentage of annual premium excluding taxes & fees.



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Compensation Disclosure

1. Gallagher Companies are primarily compensated from the usual and customary commissions, fees or, where permitted, a combination of both, for brokerage and servicing of insurance policies, annuity contracts, guarantee contracts and surety bonds (collectively "insurance coverages") handled for a client's account, which may vary based on market conditions and the insurance product placed for the client.
2. In placing, renewing, consulting on or servicing your insurance coverages, Gallagher companies may participate in contingent and supplemental commission arrangements with intermediaries and insurance companies that provide for additional compensation if certain underwriting, profitability, volume or retention goals are achieved. Such goals are typically based on the total amount of certain insurance coverages placed by Gallagher with the insurance company, not on an individual policy basis. As a result, Gallagher may be considered to have an incentive to place your insurance coverages with a particular insurance company. If you do not wish to have your commercial insurance placement included in consideration for additional compensation, contact your producer or service team for an Opt-out form.
3. Gallagher Companies may receive investment income on fiduciary funds temporarily held by them, or from obtaining or generating premium finance quotes, unless prohibited by law.
4. Gallagher Companies may also access or have an ownership interest in other facilities, including wholesalers, reinsurance intermediaries, captive managers, underwriting managers and others that act as intermediaries for both Gallagher and other brokers in the insurance marketplace some of which may earn and retain customary brokerage commission and fees for their work.

If you have specific questions about any compensation received by Gallagher and its affiliates in relation to your insurance placements, please contact your Gallagher representative for more details.

In the event you wish to register a formal complaint regarding compensation Gallagher receives from insurers or third-parties, please contact Gallagher via e-mail at Compensation_Complaints@ajg.com or by regular mail at:

Chief Compliance Officer
Gallagher Global Brokerage
Arthur J. Gallagher & Co.
2850 Golf Rd.
Rolling Meadows, IL 60008

CARRIER RATINGS AND ADMITTED STATUS

Proposed Insurance Companies	A.M. Best's Rating & Financial Size Category *	Admitted/Non-Admitted **
Zurich American Insurance Company	A+ XV	Admitted
QBE Specialty Insurance Company	A XV	Non-Admitted

*Gallagher companies use A.M. Best rated insurers and the rating listed above was verified on the date the proposal document was created.

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A Best's Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. It is not a warranty of a company's financial strength and ability to meet its obligations to policyholders. Best's Credit Ratings™ are under continuous review and subject to change and/or affirmation. For the latest Best's Credit Ratings™ and Guide to Best's Credit Ratings, visit the A.M. Best website at <http://www.ambest.com/ratings>.

**If coverage placed with a non-admitted carrier, it is doing business in the state as a surplus lines or non-admitted carrier, and is neither subject to the same regulations as an admitted carrier nor do they participate in any state insurance guarantee fund.

Gallagher companies make no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.



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CITY OF HOLLY SPRINGS

CLIENT AUTHORIZATION TO BIND COVERAGE

After careful consideration of Gallagher's proposal dated **April 14, 2020**, we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

POLICY OPTIONS:

YES	NO	OPTION DESCRIPTION
		Bind All Policies As Shown Herein:
		Accidental Death & Dismemberment (Zurich American Insurance Company) Premium: \$1,426.00
		Law Enforcement Liability (QBE Specialty Insurance Company) Premium: \$10,983.00
		AJG Risk Management Fee - \$10,000.00

The above coverage may not necessarily represent the entirety of available insurance products. If you are interested in pursuing additional coverages other than those addressed in the coverage considerations included in this proposal, please list below:

EXPOSURES AND VALUES

We confirm the payroll, values, schedules, and other data contained in the proposal, and submitted to the underwriters, are compiled from our records and we acknowledge it is our responsibility to see that they are maintained accurately. If no updates were provided to Gallagher, the values, exposures and operations used were based on the expiring policies.

Fee Agreement: In addition of commission received by Gallagher for the policy term reflected herein, effective **05/01/2020**, Gallagher will receive a fee of **\$10,000.00** for:

☒ placement of insurance coverage

☒ maintenance and management of the account

☐ loss/risk control services

☐ claim advocacy services

☐ consulting services

☐ data analytics program studies

☐ umbrella limits analysis -

☐ pool administration



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☐ program administration

☐ Risk Purchasing Group or Risk Retention Group program administration fees, and/or

☐ other _____

This fee IS NOT refundable, is fully earned by signing below, and is due and payable within thirty (30) days of such signing. Any placements that require the payment of additional state or federal taxes and/or fees are the client's responsibility.

By accepting this fee agreement, we agree and understand that it reflects services to be provided that have been discussed with and fully disclosed to us, and the above fee is consistent with our understanding. This agreement and any disputes that arise out of this fee agreement shall be governed by the laws of the state of Illinois.

Gallagher's liability to Client arising from any acts or omissions of Gallagher shall not exceed \$20 million in the aggregate. Gallagher shall only be liable for actual damages incurred by Client, and shall not be liable for any indirect, consequential or punitive damages or attorneys' fees. No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with this Agreement or any Services provided hereunder may be brought by either party any later than two (2) years after the accrual of such claim or cause of action.

Gallagher has established security controls to protect Client confidential information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at <https://www.ajg.com/privacy-policy/>

I have read, understand and agree that the above-information is correct and has been disclosed to us prior to authorizing Gallagher to bind coverage and/or provide services to us.

Client Signature

Dated

A RESOLUTION OF THE CITY OF HOLLY SPRINGS, GEORGIA TO AUTHORIZE THE RENEWAL AND BINDING OF INSURANCE; TO RENEW AND BIND THE PUBLIC SAFETY CATASTROPHE ACCIDENTAL DEATH AND DISMEMBERMENT (AD&D) COVERAGE WITH ZURICH NORTH AMERICA

WHEREAS, the City of Holly Springs is currently insured through Public Risk Underwriters of Texas for the Law Enforcement Liability coverage; and

WHEREAS, the City of Holly Springs wishes to renew and bind the Public Safety Catastrophe Accidental Death & Dismemberment (AD&D) coverage with Zurich North America.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Holly Springs, Georgia, to approve the renewal and binding of insurance; to renew and bind the Public Safety Catastrophe Accidental Death & Dismemberment (AD&D) coverage with Zurich North America.

This Resolution is adopted this 27th day of April 2020.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

**A RESOLUTION OF THE CITY OF HOLLY SPRINGS, GEORGIA TO
AUTHORIZE ELECTING AND BINDING OF THE LAW ENFORCEMENT
LIABILITY COVERAGE WITH PUBLIC RISK UNDERWRITERS OF TEXAS**

WHEREAS, the City of Holly Springs wishes to elect and bind the Public Safety Law Enforcement coverage with Public Risk Underwriters of Texas.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Holly Springs, Georgia, to approve electing and binding of insurance; to elect and bind the Public Safety Law Enforcement coverage with Public Risk Underwriters of Texas.

This Resolution is adopted this 27th day of April 2020.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

Georgia MUNI PLUS Insurance Program

Enhanced Coverage Options for Gallagher Members



Insurance | Risk Management | Consulting

Member Name: City of Holly Springs

Member Code: HO7

Effective Date: May 1, 2020

All Coverages listed below are additional coverages or higher limits not provided by GIRMA that can serve as a valuable way of protecting your assets, employees, board, and taxpayers. Each option can be customized at your request.

Option	Insurance Coverage	Comment	Limit	Deductible	Premium*	Accept	Reject
1	Excess Cyber Insurance	Highly Recommended	\$1,000,000	GIRMA Terms	\$4,976	☐	☐
	Berkeley Insurance						
2	Terrorism, Active Shooter & Crisis Mgmt Services	Protect Your City and Employees	\$5,000,000	\$1,000	\$1,000	☐	☐
	Hiscox						
3	Environmental Liability Liability + Site Cleanup	Emerging risks for cities	\$1,000,000	\$1,000	\$13,784	☐	☐
	GIRMA / Ironshore						
4	Municipal Workforce All Public Safety Employees	24x7 AD&D including off-duty	\$50,000	Nil	\$1,426	☐	☐
	Zurich Insurance						
5	Excess Crime Insurance	May require an application	\$1,500,000	GIRMA Terms	\$2,500	☐	☐
	Great American						
6	Off-Duty Law Enforcement Liability	Requires full application	\$1,000,000	\$10,000	\$11,423	☐	☐
	QBE Insurance						
Total Premium for All Options					\$35,109		

Notes and Disclaimers:

1. These are **indications only** and are subject to underwriting approval and final premium calculations
2. Some policies may be subject to a surplus lines tax of 4% of premium
3. Additional underwriting information and/or an application may be required in order to bind coverage

IMPORTANT: The offer above and any marketing material included outlines certain terms and conditions of the insurance proposed by the insurers, based on the information provided by your company. It does not include all the terms, coverages, exclusions, limitations and/or conditions of the actual policy contract language. The insurance policies themselves must be read for those details. Policy forms or additional details can be made available upon request.

MUNI PLUS is a NEW program is administered by Arthur J. Gallagher & Co. © 2020 All Rights Reserved

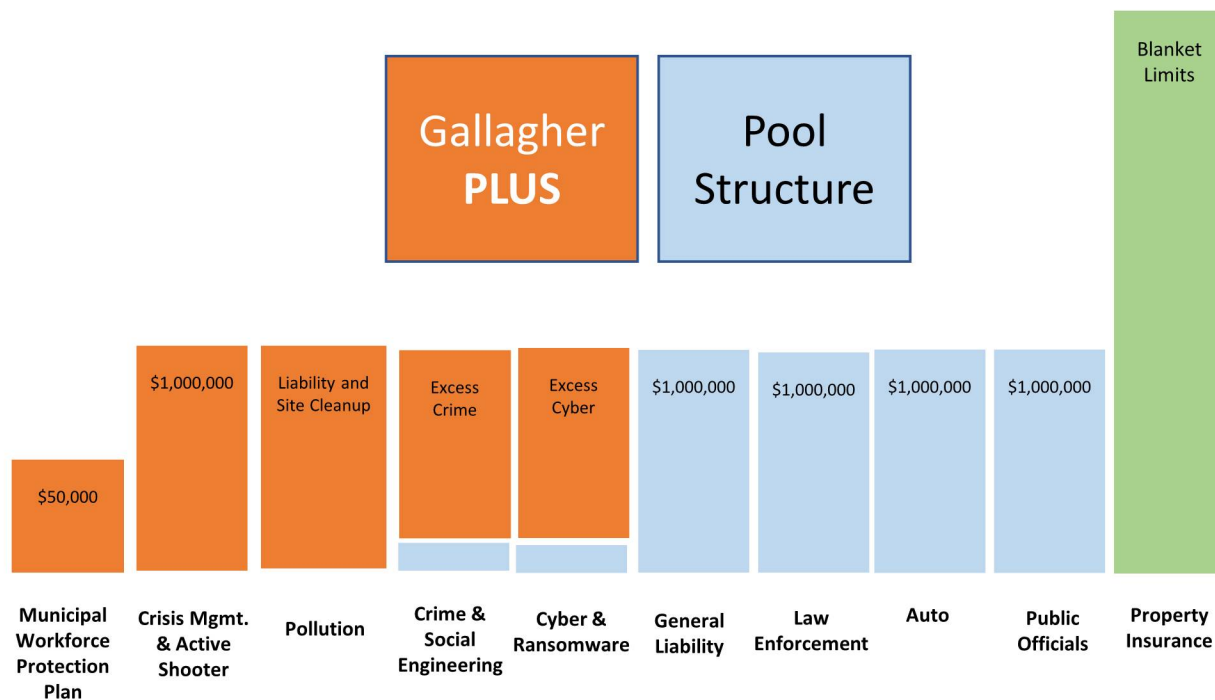


Gallagher Public Entity **PLUS**

Filling the Insurance Coverage Gaps for Public Entities

The Gallagher “PLUS” (Pool Liability Underwriting Solutions) Program is a coverage analysis and proposal to fill the gaps in coverage public entities face in today’s world. Pooling programs provide great benefits to members, but their standardized nature results in baseline program structures with little room for customization by entity.

In understanding the role public entity pools play and the benefits they provide, Gallagher has developed the PLUS program to address current and emerging risks. We are providing coverage options that expand upon the program offered by the pool to apply our CORE 360™ approach to your Total Cost of RISK (TCOR).



Disclaimer: Chart does not reflect all policies available including workers compensation

This program is exclusive to Arthur J. Gallagher & Co. For more information, please contact

Matt Simmons, Assistant Vice President | Gallagher Public Sector (Atlanta)

Phone: 678-393-5205 or Email: Matt_Simmons@ajg.com



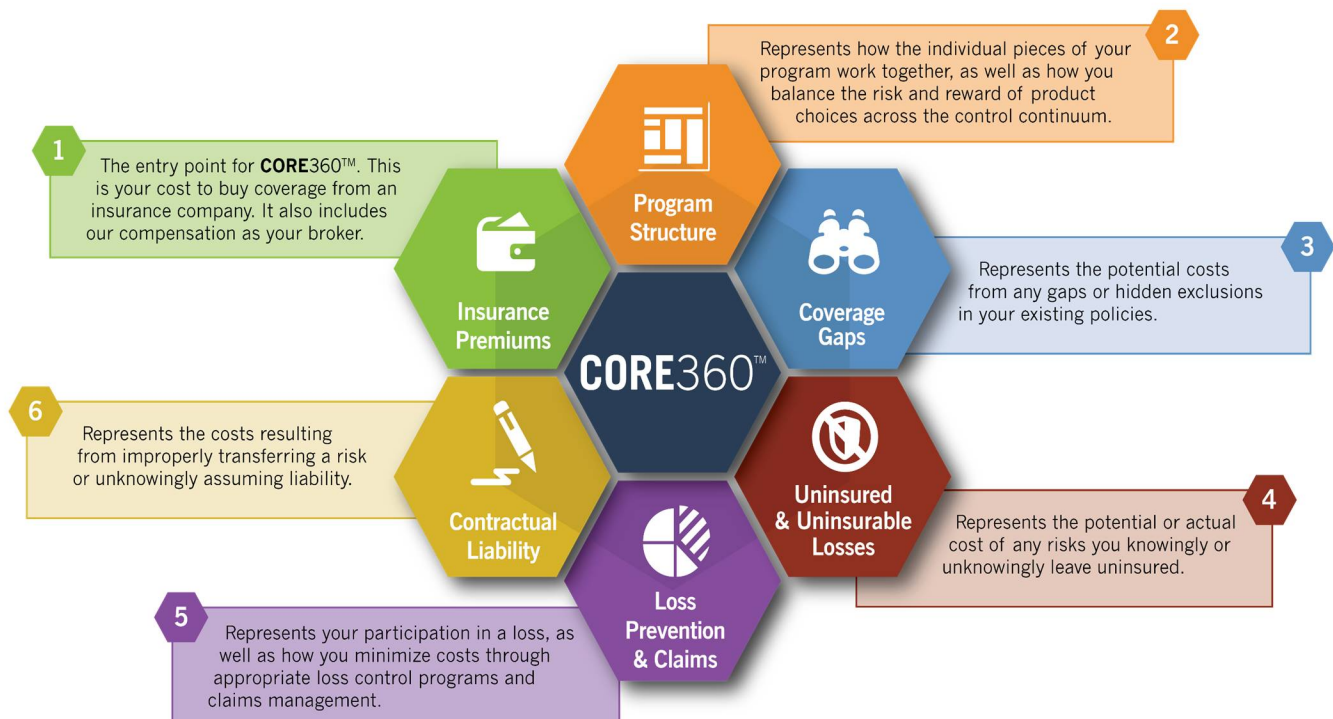
Why Gallagher **PLUS**?

Georgia's municipal governments face unique risks and exposures in today's world.

While the municipal pool provides comprehensive coverage with limits and rates not easily matched in the commercial market, the nature of its structure places a hindrance on customizable solutions and increased limits where applicable. While in some areas we are providing excess over the pool, others are bringing in new coverages to address the emerging issues of today.

The Gallagher PLUS program utilizes our proprietary Gallagher Drive™ benchmarking platform to identify ideal limits based on peer data, and insurance industry standards and best practices.

By applying our CORE 360™ platform for analyzing Total Cost of Risk (TCOR), we are able to ensure that your entity is being presented with the best possible options to address today's risk landscape



Gallagher **PLUS** Coverages:

Excess Cyber Insurance

- 1 in 3 entities will experience a data breach within the next two years
- Excess Cyber increases your limits to and adds additional sub-limits not currently provided by the pool including Contingent Business Interruption

Crisis Management & Active Shooter Coverage

- Active Shooter events are not covered by Property/Liability Insurances
- Provides coverage for “soft costs” including Business Interruption, Public Relations, Crisis Coaching and Counseling Services

Environmental Liability

- Provides coverage for Bodily Injury, Property Damage, Transportation and Waste Disposal, Site Cleanup, Remediation Expenses, Disinfection Event Expenses

Excess Crime Insurance

- Increased limits for you commercial crime coverage
- Computer fraud in on the rise in today’s world
- Fidelity loss numbers are increasing on both frequency and severity

Municipal Workforce Protection Plan

- 24-Hour, On/Off Duty AD&D Coverage for Public Safety including terrorism, assaults
- Occupational Accident for non public safety (if selected)
- \$50,000 benefit plus hospitalization and disability income coverage

PLUS Terrorism, Active Shooter, & Crisis Services

Expansive Coverages for Georgia Municipalities

This risk of violence in our nation has been steadily on the rise for the past several years. These unfortunate events invariably bear unforeseen and unbudgeted costs. We are seeing more active shooter incidents than ever before. Due to the increase exposure public entities face,

Gallagher has worked with the insurance marketplace to offer enhanced coverage on top of what is currently available through GIRMA for these types of events. As you'll read below, we are building on the current foundation to include things like Business Interruption, the cost of Counseling Services and Crisis Coaching in the event of an active shooter or terrorism event.

GIRMA Crisis Management

GIRMA provides crisis management expenses for events like terrorism, workplace violence, police shootings, and other events up to \$50,000

Expanded coverages listed below are designed to be **excess** of any GIRMA coverages and will expand your coverage and services during a crisis.

Terrorism & Sabotage

Acts of Terrorism

Domestic & Foreign

Sabotage

TRIA

Limit of \$50mm

Coverage Enhancements

Business Interruption

Civil & Military Authority

Cleanup Costs

Extra Expenses

Limits vary up to \$1m

Active Shooter Coverage

Public Relations

Additional Security

Counseling Services

Crisis Coaching

Limit of \$250,000

Municipal Workforce Protection Plan

IMPACT Program



The “MWPP” (Municipal Workforce Protection Plan) accident policy provides for line of duty benefits that expand beyond any group accident policy available. The coverage is primary and fills gaps between a group accident, workers compensation, and off-duty policies. Your law enforcement and judicial employees are at the highest risk of accidents and injuries, thus we have put together several options for you to consider.

All employees are eligible for coverage for catastrophic and severe accidents involving terrorism, felonious assaults, and natural disasters is included with a limit of \$50,000. For Public Safety and judicial employees we included include 24 hour accident coverage, on and off the job, including off duty secondary locations, In-Hospital indemnity benefits and Accident weekly indemnity benefits.

Law Enforcement and Public Safety:

- Includes full/part time uniformed officers, active school resource officers, reserve deputies, constables, court security employees, full/part time firefighters and volunteer firefighters
- Coverage for catastrophic and severe accidents involving terrorism, felonious assaults, critical burns, and natural disasters - **\$50,000 Accident Death & Dismemberment Limit**
- Employer paid risk management plan and Benefits that pay regardless of other insurance
- **24 hour accident coverage, on and off the job, including off duty secondary locations**

Non Public Safety Municipal Employees:

- Includes administration, public works, pilots and flight crew
- Occupational accident coverage for catastrophic and severe accidents involving terrorism, felonious assaults, critical burns, and natural disasters - **\$50,000 Accident Death & Dismemberment Limit**

Municipal Workforce Protection Plan

IMPACT Program

Additional Benefits and Coverages for all employees include:

- Terrorism benefit up to \$50,000
- Coma coverage benefit up to \$50,000
- HIV Occupational accident (Excluding certain states)
- Critical Burn accident benefit up to \$25,000
- Felonious assault benefit up to \$10,000
- Post-accident care for non-fatal accidents
- Therapeutic counseling services

Law Enforcement Officers and Public Safety can receive benefits up to \$50,000 AD&D and:

- Plus \$50,000 if act of Terrorism
- Permanent & Total Disability \$500/month x 100 months
- Plus \$10,000 if Felonious Assault
- Plus \$10,000 if Natural Disaster
- Occupational HIV - \$50,000
- Coma – \$500/month x 100 months
- Critical Burn - \$25,000
- **Accident Weekly Indemnity – up to \$350 per week after 5 days, up to 26 weeks**
- **Hospital Indemnity - \$500 per day with 1 day confinement**

EXTRA DUTY OF CARE

Each day our public safety employees put themselves in harm's way and provide critical services to taxpayers and the entire community. In today's social climate the risks have never been greater.

This risk management driven group accident program is designed to provide a **"DUTY OF CARE"** ensuring our people are taken care of if something were to happen, and especially law enforcement officers who put their life on the line every day. This customized policy provides an additional layer of coverage to address modern threats of terrorism, hostile social activism, AND off-duty related exposures. The program brings a proactive approach to providing public safety employees coverage for out-of-pocket non-medical and medical expenses.

The "MWPP" (Municipal Workforce Protection Plan) accident policy provides for line of duty benefits that expand beyond any group accident policy available. The coverage is primary and fills gaps between a group accident, workers compensation, and off-duty policies.

Your law enforcement and judicial employees are at the highest risk of accidents and injuries, thus we have put together several options for you to consider.

Municipal Workforce Protection Plan

IMPACT Program

Sample Claim Scenarios

Benefit	Payable
Accidental Death	\$50,000
Terrorism Benefit	\$50,000
Total	\$100,000

TERRORISM EXAMPLE:

Darren was a patrol officer headed to court to testify about a felony arrest he had made. He was walking up the courthouse steps when he was ambushed by an armed man. Darren was among multiple individuals shot and he died from his wounds before reaching the hospital. The armed man was killed by other officers responding to the scene but had a note on his person claiming the attack was made in the name of ISIS.

Benefit	Payable
In-Hospital Indemnity	\$6,000
Accident Weekly Indemnity	\$2,750
Total	\$8,750

OFF-DUTY EXAMPLE:

Jim was a 10-year veteran police officer and was off-duty at his home when a neighbor knocked on his door and asked for help with a domestic situation. The officer went to her home where he was met by the neighbor's estranged and armed husband. The husband advanced on the officer, firing multiple shots wounding Jim. He was rushed to the hospital where he had multiple surgeries and spent 12 days in the hospital. Once released, he recovered at home for another 12 weeks before returning to light duty.

Benefit	Payable
Critical Burn Benefit	\$25,000
In-Hospital Indemnity	\$10,500
Accident Weekly Indemnity	\$4,750
Total	\$40,250

NATURAL DISASTER EXAMPLE:

Sarah was a 10-year veteran of the police force when a series of wildfires broke out in her area and she was assigned to aid in the local evacuation effort. She traveled door to door through the smoke, urging remaining residents to immediately leave and helping a few elderly residents. A wind shift caused Sarah to become trapped by fire on all sides and she suffered severe burns over 25% of her body before she could be rescued. After a 5-week hospitalization and reconstructive surgery, Sarah was out of work for 20 weeks during her recovery.

NOT AVAILABLE IN ALL STATES

This proposal is a summary of policy terms and conditions. Please refer to the carrier quotes or statement of fact and policy documentation in conjunction with this proposal.

Gallagher at a glance

Gallagher has been designing solutions to meet our clients' unique needs for more than 90 years. We pioneered many of the innovations in risk management used by businesses in all industries today. We believe that the best environment for learning and growing is one that remembers the past and invents the future. Gallagher has divisions specializing in retail insurance brokerage operations, benefits and HR consulting, wholesale distributions and third-party administrations and claims processing.

As one of the largest insurance brokers in the world, Gallagher has approximately 700 offices in 33 countries and provides County-service capabilities in more than 150 countries around the world through our network of partners. Wherever you are – we're nearby.

Scott Thomason
*Area Senior Vice President
Regional Director | Gallagher Public Sector*
678.393.5234
Scott_Thomason@ajg.com

Matt Simmons
*Area Assistant Vice President
Gallagher Public Sector*
678.393.5205
Matt_Simmons@ajg.com

Arthur J. Gallagher Risk Management
Services, Inc.
1050 Crown Pointe Parkway, Suite 600
Atlanta, GA 30338



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Environmental Risk and Insurance Discussion for Public Entities



Gallagher

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Environmental Risk and Insurance Discussion for Public Entities.

Standard liability and property insurance policies have excluded coverage for claims associated with pollution events since 1985, leaving significant coverage gaps in insurance programs throughout the U.S. Although there has been a market for pollution liability insurance since 1979, until recently, coverage was very narrow, limits were low, and premiums were often not cost-effective.

The market for pollution liability insurance, has dramatically changed over the past years. Environmental liability coverage has greatly broadened, limits have increased, and premiums are significantly lower. This discussion is provided to public entities to provide an overview of how environmental liability insurance can be used to manage financial risks associated with environmental liabilities. Today, more and more public entities are purchasing environmental liability coverage.

Arthur J. Gallagher & Co., a leader in risk management advisory and insurance brokerage services, offers this discussion. Gallagher Environmental Risk and Insurance (GERI) specializes in providing environmental risk management and insurance services. Our role as an industry leader in this area is to (1) identify the potential environmental risks facing our clients, (2) analyze them in terms of potential frequency and severity, and (3) review the appropriate risk control and financing mechanisms, including environmental insurance, available to address these risks.

Potential Environmental Liability Exposures Facing Public Entities

Public entities are exposed to many environmental liabilities and cost exposures due to their operations. In general, they face third-party liabilities related to contaminants from known and unknown historical usage/operation or neighboring properties, as well as third-party liabilities from ongoing operations.

The most common environmental and regulatory exposures encountered by public entities include:

General Facilities, School Districts, and Universities

- Sick building syndrome—for example, carbon monoxide, bacterial air releases, and/or vapor intrusion.
- Legionella in water systems and HVAC.
- Bodily injury claims resulting from lead, asbestos, PCBs, and radioactive materials.

Investigation and Defense Due to Local and Regional Soil and Groundwater Contamination

- Phase I environmental assessment performed fails to recognize environmental conditions.
- Illicit abandonment of materials and “midnight dumping.”
- Unknown leaking underground or aboveground storage tanks or piping.
- Property donated to school and school districts with unknown pollution conditions.
- Inadequate containment at loading/unloading areas, and for hazardous materials, waste, and process areas.
- Construction debris containing hazardous materials (e.g., paint cans, tars, etc.).
- Poor community relations.
- Complexities regarding waste management regulations.
- Easements (rail/roadways/pipelines) on the property with potential environmental implications.
- Absence of comprehensive and coordinated spill control plans.
- No coordinated or formal environmental risk management program.
- Lack of a storage tank management program.
- Improper maintenance of laboratory hood filters.
- Inadequate backflow prevention devices to keep harmful chemicals and microorganisms from siphoning back into the municipal water supply.
- Wastewater treatment operations (insufficient pretreatment, air emissions, effluent, and raw material usage, such as chlorine).
- Salt piles—corrosive and oxidizer.

Sanitary Landfills

- Poor information on groundwater gradient and the relevant aquifers.
- Inadequate groundwater and surface water monitoring program.
- Heavy dependence on a clay liner to contain leachate.
- Absence of a landfill liner resulting in groundwater contamination.
- Leachate collection system fails to protect aquifers.
- Insufficient containment of leachate impoundments.
- No inspection for cracks and holes in leachate impoundments.
- No well survey to identify drinking, irrigation, and industrial wells.
- Inadequate control of dust, odors, and windblown trash.
- Absent or inadequate methane collection and venting system.
- Poor screening of incoming waste for hazardous constituents.
- Insufficient daily cover material.
- Inadequate treatment of leachate and stormwater.
- Lack of formal inspection documentation.



Recycling/Resource Recovery/Incinerator Facilities

- Contaminated stormwater runoff.
- Poorly treated wastewater discharges.
- Lack of proper air permits, monitoring equipment, and reports.
- Noise and odor emissions.
- Chronic litter problems around the property.
- Incomplete combustion causing increased ash disposal requirements.
- Incomplete testing of incinerator ash for hazardous characteristics.
- Improper on-site and off-site ash disposal practices.
- Inadequate screening of municipal sludge and solid waste.



Contractor Activities

- General contracting work—trenching, street and road, plumbing, and sewer work.
- Hazardous material response teams.
- Remediation contractors and consultants—potential for a situation to worsen because of their negligent activities.
- Landscaping activities, including pesticide and herbicide applications.

Vehicle and Road Maintenance Facilities

- Improper disposal of waste oils and solvents.
- Lack of proper secondary containment for oil storage areas.
- Road salt improperly stored.
- Floor drains for spilled liquids to flow to local surface waters.
- Improperly maintained oil and water separator systems.
- Past spills and on-site disposal of waste oils and solvents.

Electrical Transmission Facilities

- Herbicides leach into surface and groundwaters waters at transmission areas.
- Leaching from pressure-treated wood along power transmission areas.
- Improperly maintained electrical equipment containing PCBs.
- Remote PCB transformers and capacitors along transmission lines.
- Improper handling and disposal of solvents from maintenance operations.
- Electrical equipment and dielectric fluids stored without containment.

Note: This list is not a comprehensive inventory of every environmental exposure found at public entities, but rather an indication of the exposures that are often encountered.

Emerging Risk (PFAS)

- Per- and Polyfluoroalkyl substances (PFAS) has been named by the EPA as one of the most significant emerging contaminants. Evidence has shown that increased exposure to PFAS can lead to adverse health outcomes in humans, ultimately impacting immune systems, hormone levels, neurodevelopment and pregnancy outcomes, among other health concerns.
- Products and materials containing PFAS typically include nonstick cookware, water-resistant apparel, stain-resistant upholstery and carpets, food paper wrappings, and some cosmetics, among many other products. They are also prevalent in fire-fighting foams.
 - » Plaintiff attorneys have grabbed the opportunity to file class-action suits against municipalities who:
 - ◆ Own and operate landfills potentially containing PFAS from these products being disposed as waste.
 - When these waste products degrade in the landfills, the PFAS can enter soil and/or groundwater, potentially leading to significant environmental cleanup costs and bodily injury costs from polluted drinking water.
 - ◆ Utilized fire-fighting foams for any fire extinguishing operations can be held liable.
- Moreover, PFAS has been found in domestic sewage sludge provided by municipal Wastewater Treatment Facilities. EPA states that more than half of the sludge produced in the United States is applied to agricultural land as biosolids; therefore, biosolids application can be a source of PFAS to the environment.
 - » Application of biosolids as a soil amendment can result in a transfer of PFAS to soil. These PFAS can then be available for uptake by plants and soil organisms. There are indications that PFAS can enter the food chain through the use of biosolids-amended soil. Further studies show that PFAS concentrations can be elevated in surface and groundwater in the vicinity of agricultural fields that received PFAS contaminated biosolids for an extended period of time.
 - ◆ Wastewater Treatment Facilities can be held liable for PFAS found in the biosolids sold and distributed to farmers.

Claims Examples

- A Michigan-based decorative chrome plating facility pretreated and discharged its industrial process wastewater to the wastewater treatment plant. This treatment plant had approval from the Michigan Department of Environmental Quality to spread the biosolids it generates on land as fertilizer since 2001, which contained PFOS, one of the best-known PFAS compounds. Michigan's DEQ is still in the process of testing and determining responsibility, which could result in millions of dollars related to cleanup and bodily injury.
- A municipality purchased a former manufacturing facility as part of a larger brownfield redevelopment project. After taking control of the property and beginning the project, the municipality discovered an old tank was missed during due diligence. Soil samples taken from the tank pit were impacted with petroleum. The total cost to excavate the property and dispose of the soil was over \$450,000.
- A Northeast municipality was charged for bodily injury and property damage claims caused by sewage backup. The homeowner alleged that multiple sewer backups forced sewage back through the home's toilets, sinks, and bathtubs, resulting in mold contamination. The city settled for \$500,000.
- Two hundred women filed suit against a city for contaminated water that was distributed to the residents. The women claimed high levels of toxic chemicals in the city's drinking water caused miscarriages. The state Supreme Court ruled that the city was immune to such lawsuits; however, the city paid nearly \$2.4 million in legal costs.
- A city's water-filtration plant and sewage plant routinely discharged too much chlorine and other waste materials into a stream that discharged into a local river. The city was fined \$27,500 per day in fines and penalties for discharging pollutants into the waterways without a permit. The city also paid \$700,000 to federal and state environmental agencies for environmental cleanups.
- Benzene escaped a landfill and migrated to an adjacent residential property. The homeowners filed suit when their 4-year-old child was diagnosed with leukemia. The city was found negligent in its operation of the landfill and paid damages totaling \$23 million for bodily injury, property damage, punitive damages, malice, and diminution in value of the property.
- Toxic mold was discovered in various areas of an elementary school after several weeks of heavy rainfall, heat, and humidity. The school was closed for two months to clean the mold from the premises. The cost to remediate the mold totaled about \$700,000.

Environmental Liability Insurance Examples

As discussed in the section above, public entities have many potential environmental liability exposures that, uninsured, could have a significant financial impact and adversely affect their everyday operations. Many public entities have used environmental liability insurance coverage to insure their risks. A few recent examples include the following:

- A municipal sanitary district was concerned about pollution conditions emanating from their sewage treatment plants, and the liabilities related to sewage backups from its sewage lines into residences and businesses. The sanitary district maintains a three-year environmental liability policy with \$1 million each incident and \$2 million in the policy aggregate. The total policy premium was \$30,000.

- A large municipality was concerned about the potential claims for third-party bodily injuries and property damages caused by pollution conditions related to the redevelopment and reuse of a large brownfield project in its downtown area. Although the property was being cleaned up under the state's voluntary cleanup program and the municipality was receiving a covenant not to sue from the state, the third-party exposures still existed. These exposures were still present even in light of the immunity granted to municipalities by state statutes because such immunity was ruled not applicable for these types of potential claims by the state's Supreme Court. A 10-year, \$10 million policy was designed to insure these claims at a total cost of under \$120,000.
- A municipality responsible for the distribution of power across the city purchased an environmental insurance policy for electromagnetic field coverage. The annual policy also provides coverage for new and preexisting pollution conditions. The limit of liability for the policy is \$1 million each incident and \$1 million aggregate for an annual premium of \$16,000.
- A large municipality purchased a three-year environmental liability policy. The policy provides coverage for new and preexisting pollution conditions, products liability coverage for the distribution of water, contractors pollution liability coverage for the spraying of pesticides, mold coverage, and coverage for underground and aboveground storage tanks. The policy has limits of \$25 million each loss and aggregate, with a total policy premium of approximately \$110,000.
- A very large school pool with more than 160 members is concerned about the potential third-party claims for pollution claims related to bodily injury at their locations, specifically claims caused by mold and asbestos. The annual policy provides coverage for new and preexisting pollution conditions, and has limits of \$1 million each incident, \$2 million per district aggregate, and \$75 million total policy aggregate. The total premium is \$300,000.
- A university maintains a pollution liability policy for all campus facilities. The three-year policy covers new and preexisting pollution conditions and has limits of \$10 million each incident and aggregate. The total policy aggregate is approximately \$70,000.

Environmental Insurance Overview

The environmental liability insurance market today is approaching \$2 billion in annual premiums, and leading insurers, including Ironshore, Great American, The Hartford, AWAC, Beazley, Zurich, Aspen, Allianz, AXA XL, and Chubb (to name a few) are providing significant coverage at cost-effective rates. These carriers account for more than 90% of the total environmental insurance market.

As discussed above, public entities have many potential environmental liabilities that, uninsured, could adversely affect their financial performance, internal budgeting, and net earnings. The policies and coverage summarized on the following page can be designed to address these risks and provide companies with a cost-effective way of transferring their costs through insurance.

INSURANCE POLICY TYPE

RISKS INSURED

LIMITS

FIXED-SITE POLLUTION LIABILITY	1. On-Site and Off-Site Cleanup, Bodily Injury, and Property Damage From New and Preexisting Pollution Conditions 2. Business Interruption 3. Nonowned Disposal Sites 4. First- and Third-Party Transportation 5. Defense of Claims 6. Indoor Air Quality, Including Mold and Legionella Coverage 7. Illicit Abandonment of Materials 8. Underground and Aboveground Storage Tanks 9. Bodily Injury and Property Damage From Asbestos and Lead-Based Paint	Determined on a site-specific basis. Up to \$50 million per loss and aggregate limits are available from a single insurer. Over \$500 million in total limits are available by stacking insurers.
CONTRACTORS POLLUTION LIABILITY	1. Third-Party Bodily Injury, Property Damage and Cleanup Costs From Pollution Conditions As a Result of Contracting and Management Operations 2. Occurrence or Claims Made 3. Defense of Claims 4. Nonowned Disposal Sites 5. Transportation 6. Indoor Air Quality, Including Mold and Legionella 7. Bodily Injury and Property Damage for Asbestos and Lead-Based Paint	Up to \$50,000,000 per loss and aggregate limits are available from a single insurer. Over \$300 million in limits are available through stacking insurers.

Gallagher Environmental Team Members

Chicago

Managing Director

Anthony Lehn, CHMM
312.803.7447
anthony_lehn@ajg.com

Cameron Douglass
312.803.6069

cameron_douglass@ajg.com

Madeleine Poirrier
312.416.6837

madeleine_poirrier@ajg.com

Amber Chavin
312.803.6338
amber_chavin@ajg.com

Christopher (Kit) Grenier
312.803.7404
christopher_grenier@ajg.com

Tara Frasure
312.803.7391
tara_frasure@ajg.com

San Francisco

Regional Director—West Coast

Jonathan Leavens
925.310.1014
jonathan_leavens@ajg.com

Boston

Ray Roach
617.646.0321
ray_roach@ajg.com

New York

Regional Director—Northeast

Gene Devine
516.622.2483
gene_devine@ajg.com

Carl Varteresian
212.994.7097
carl_varteresian@ajg.com

Travis Ben-Zvi
973.921.8230
travis_benzvi@ajg.com





FINANCIAL HIGHLIGHTS
March 31, 2020



Budget Summary
25% of year lapsed

	Unaudited			
	2019 Year End Actual	2020 Annual Budget	2020 Year to Date	% Annual Budget
REVENUES BY FUND				
General Fund	9,328,364	8,950,000	1,507,410	16.84%
Operating Grant Fund	186,863	215,000	36,308	16.89%
Parks & Recreation Fund	387,790	390,000	95,304	24.44%
Hotel/Motel Tax Fund	4,397	5,000	810	16.19%
Urban Redevelopment Agency	1,493,031	3,000,000	3,506,969	116.90%
SPLOST III Fund	15,296	275,000	22	0.01%
SPLOST IV Fund	12,479	70,000	14	0.02%
SPLOST V Fund	2,293,717	8,556,365	573,617	6.70%
Town Center Fund	2,419,961	3,351,600	3,507,010	104.64%
Debt Service Fund	2,179,430	516,319	567	0.11%
Stormwater Utility Fund	408,178	350,000	12,248	3.50%
TOTAL REVENUES - ALL FUNDS	\$ 18,729,506	\$ 25,679,284	\$ 9,240,279	35.98%
EXPENDITURES/EXPENSES BY FUND				
General Fund	11,064,740	8,950,000	1,792,060	20.02%
Operating Grant Fund	185,182	215,000	39,602	18.42%
Parks & Recreation Fund	488,059	390,000	17,455	4.48%
Hotel/Motel Tax Fund	7,580	5,000	-	0.00%
Urban Redevelopment Agency	1,493,031	3,000,000	3,506,969	116.90%
SPLOST III Fund	-	275,000	-	0.00%
SPLOST IV Fund	-	70,000	-	0.00%
SPLOST V Fund	4,375,283	8,556,365	64,127	0.75%
Town Center Fund	2,029,601	3,351,600	3,234,509	96.51%
Debt Service Fund	358,736	516,319	15,382	2.98%
Stormwater Utility Fund	252,599	350,000	48,169	13.76%
TOTAL EXPENDITURES/ EXPENSES - ALL FUNDS	\$ 20,254,811	\$ 25,679,284	\$ 8,718,272	33.95%



**Comparison to Prior Year
25% of year lapsed**

	3/31/19 Actual	2019 Annual Budget	% of Annual Budget	3/31/20 Actual	2020 Annual Budget	% of Annual Budget
REVENUES BY FUND						
General Fund	1,457,628	11,500,000	12.68%	1,507,410	8,950,000	16.84%
Operating Grant Fund	53,162	228,500	23.27%	36,308	215,000	16.89%
Parks & Recreation Fund	88,280	500,000	17.66%	95,304	390,000	24.44%
Hotel/Motel Tax Fund	972	4,500	21.60%	810	5,000	16.19%
Urban Redevelopment Agency	-	2,000,000	0.00%	3,506,969	3,000,000	116.90%
SPLOST III Fund	6,090	15,325	39.74%	22	275,000	0.01%
SPLOST IV Fund	8,423	71,500	11.78%	14	70,000	0.02%
SPLOST V Fund	602,977	4,728,895	0.00%	573,617	8,556,365	6.70%
Town Center Fund	192,811	2,635,103	7.32%	3,507,010	3,351,600	104.64%
Debt Service Fund	-	2,179,368	0.00%	567	516,319	0.11%
Stormwater Utility Fund	23,059	335,000	6.88%	12,248	350,000	3.50%
TOTAL REVENUES - ALL FUNDS	\$ 2,433,402	\$ 24,198,191	38.19%	\$ 9,240,279	\$ 25,679,284	35.98%
EXPENDITURES/EXPENSES BY FUND						
General Fund	1,704,465	11,500,000	14.82%	1,792,060	8,950,000	20.02%
Operating Grant Fund	43,431	228,500	19.01%	39,602	215,000	18.42%
Parks & Recreation Fund	64,344	500,000	12.87%	17,455	390,000	4.48%
Hotel/Motel Tax Fund	3,500	4,500	77.78%	-	5,000	0.00%
Urban Redevelopment Agency	-	2,000,000	0.00%	3,506,969	3,000,000	116.90%
SPLOST III Fund	-	15,325	0.00%	-	275,000	0.00%
SPLOST IV Fund	-	71,500	0.00%	-	70,000	0.00%
SPLOST V Fund	460,236	4,728,895	0.00%	64,127	8,556,365	0.75%
Town Center Fund	189,698	2,635,103	7.20%	3,234,509	3,351,600	96.51%
Debt Service Fund	-	2,179,368	0.00%	15,382	516,319	2.98%
Stormwater Utility Fund	114,096	335,000	34.06%	48,169	350,000	13.76%
TOTAL EXPENDITURES/ EXPENSES - ALL FUNDS	\$ 2,579,771	\$ 24,198,191	36.03%	\$ 8,718,272	\$ 25,679,284	33.95%



**Changes in Fund Balance/Net Position
As of March 31, 2020**

Fund				Unaudited	
	Balance as of 1/1/20	Revenues	Expenditures/ Expenses	Balance as of 3/31/2020	Net Increase/ (Decrease)
General Fund	6,837,959	1,507,410	1,792,060	6,553,308	(284,651)
Operating Grant Fund	38,763	36,308	39,602	35,469	(3,294)
Parks & Recreation Fund	146,410	95,304	17,455	224,259	77,849
Hotel/ Motel Tax Fund	6,990	810	-	7,800	810
Urban Redevelopment Agency	-	3,506,969	3,506,969	-	-
SPLOST III Fund	273,979	22	-	274,001	22
SPLOST IV Fund	71,960	14	-	71,974	14
SPLOST V Fund	(3,029,600)	573,617	64,127	(2,520,109)	509,491
Town Center Fund	407,953	3,507,010	3,234,509	680,454	272,501
Debt Service Fund	1,820,694	567	15,382	1,805,880	(14,814)
Stormwater Utility Fund	4,167,434	12,248	48,169	4,131,513	(35,921)
	\$ 10,742,542	\$ 9,240,279	\$ 8,718,272	\$ 11,264,549	\$ 522,007

General Fund - History of Fund Balance

GENERAL FUND FUND BALANCE

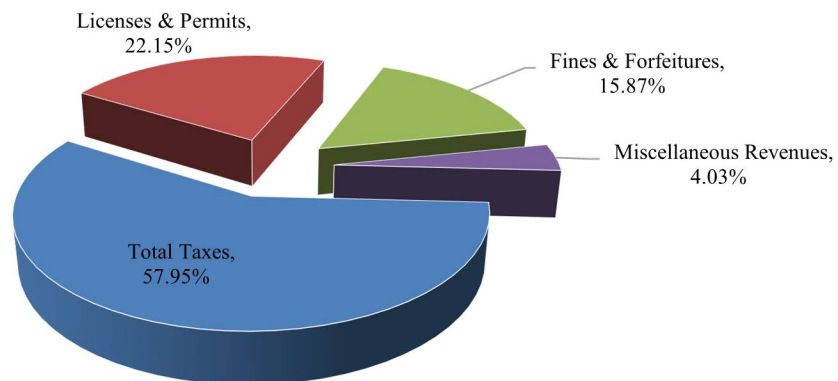




Budget Comparison Report - General Fund
25% of year lapsed

REVENUES	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Property Taxes	21,067	4,200,000	122,012	2.91%
Motor Vehicle Taxes	13,488	60,000	32,654	54.42%
Motor Vehicle Title Ad Valorem Tax	30,724	325,000	94,688	29.13%
Mobile Home Tax	41	150	61	40.69%
Recording Intangible Taxes	7,709	75,000	29,214	38.95%
Penalties & Interest	851	12,500	3,626	29.01%
Fifa Fees	555	2,000	600	30.00%
Franchise Tax	-	415,000	449,940	108.42%
Railroad Equipment Car Tax	-	650	-	0.00%
Real Estate Transfer Tax	675	15,000	4,827	32.18%
Business & Occupation Tax	3,685	125,000	37,367	29.89%
Financial Institutions Tax	3,831	3,500	3,831	109.46%
Insurance Premium Tax	-	705,000	-	0.00%
Total Taxes	119,358	6,440,300	873,553	13.56%
Licenses & Permits	168,857	1,222,600	333,945	27.31%
Fines & Forfeitures	58,837	665,100	239,157	35.96%
Miscellaneous Revenues	30,948	556,750	57,795	10.38%
Interest Income	477	35,000	2,960	8.46%
Proceeds from the Sale of Conf Assets	-	250	-	0.00%
Proceeds from the Sale of Assets	-	10,000	-	0.00%
Donation from Private Sources	-	20,000	-	0.00%
TOTAL GENERAL FUND REVENUES	\$ 378,476	\$ 8,950,000	\$ 1,507,410	16.84%

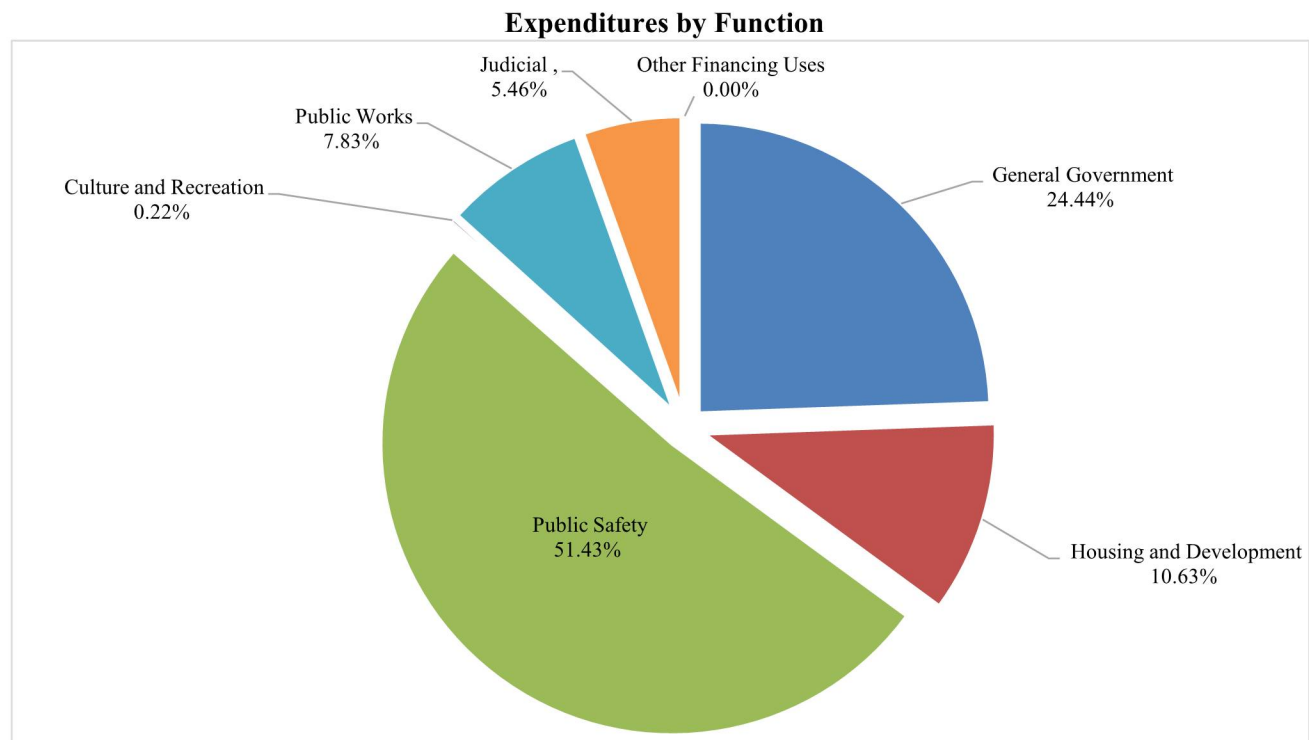
Revenues by Source





Budget Comparison Report - General Fund
25% of year lapsed

EXPENDITURES	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
General Government	250,409	1,666,873	437,897	26.27%
Housing and Development	62,270	745,850	190,494	25.54%
Public Safety	269,872	5,564,690	921,645	16.56%
Culture and Recreation	-	4,000	4,000	100.00%
Public Works	46,615	641,990	140,239	21.84%
Judicial	28,909	326,597	97,786	29.94%
Other Financing Uses	-	-	-	#DIV/0!
TOTAL GENERAL FUND EXPENDITURES	\$ 658,076	\$ 8,950,000	\$ 1,792,060	20.02%





Budget Comparison Report - All Funds
25% of year lapsed

	Unaudited			
	2019 Year End Actuals	2020 Annual Budget	Year to Date	% 2020 Annual Budget
<u>GENERAL FUND</u>				
Revenues:	9,328,364	8,950,000	1,507,410	16.84%
Expenditures:	11,064,740	8,950,000	1,792,060	20.02%
Excess Revenues over (under) Expenditures	(1,736,376)	-	(284,651)	
<u>OPERATING GRANT FUND</u>				
Revenues:	186,863	215,000	36,308	16.89%
Expenditures:	185,182	215,000	39,602	18.42%
Excess Revenues over (under) Expenditures	1,681	-	(3,294)	
<u>PARKS & RECREATION FUND</u>				
Revenues:	387,790	390,000	95,304	24.44%
Expenditures:	488,059	390,000	17,455	4.48%
Excess Revenues over (under) Expenditures	(100,269)	-	77,849	
<u>HOTEL/MOTEL TAX FUND</u>				
Revenues:	4,397	5,000	810	16.19%
Expenditures:	7,580	5,000	-	0.00%
Excess Revenues over (under) Expenditures	(3,183)	-	810	
<u>URBAN REDEVELOPMENT AGENCY</u>				
Revenues:	1,493,031	3,000,000	3,506,969	116.90%
Expenditures:	-	3,000,000	3,506,969	116.90%
Excess Revenues over (under) Expenditures	1,493,031	-	-	
<u>SPLOST III FUND</u>				
Revenues:	15,296	275,000	22	0.01%
Expenditures:	-	275,000	-	0.00%
Excess Revenues over (under) Expenditures	15,296	-	22	
<u>SPLOST IV FUND</u>				
Revenues:	12,479	70,000	14	0.02%
Expenditures:	-	70,000	-	0.00%
Excess Revenues over (under) Expenditures	12,479	-	14	
<u>SPLOST V FUND</u>				
Revenues:	-	8,556,365	573,617	6.70%
Expenditures:	-	8,556,365	64,127	0.75%
Excess Revenues over (under) Expenditures	-	-	509,491	



Budget Comparison Report - All Funds
25% of year lapsed

Unaudited

	2019 Year End Actuals	2020 Annual Budget	Year to Date	% 2020 Annual Budget
<u>TOWN CENTER FUND</u>				
Revenues:	2,419,961	3,351,600	3,507,010	104.64%
Expenditures:	2,029,601	3,351,600	3,234,509	96.51%
Excess Revenues over (under) Expenditures	390,360	-	272,501	
<u>DEBT SERVICE FUND</u>				
Revenues:	2,179,430	516,319	567	0.11%
Expenditures:	358,736	516,319	15,382	2.98%
Excess Revenues over (under) Expenditures	1,820,694	-	(14,814)	
<u>STORMWATER UTILITY FUND</u>				
Revenues:	408,178	350,000	12,248	3.50%
Expenses:	252,599	350,000	48,169	13.76%
Excess Revenues over (under) Expenses	155,579	-	(35,921)	

22,679,284
22,679,284



Investments
As of March 31, 2020

Ameris Bank

Downtown Development Authority - CD .75% 35,864

Subtotal Ameris Bank	\$	35,864
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Bank United		250,000
First Choice Bank		250,486
First Foundation Bank		250,000
First National Bank		29,054
Goldman Sachs Bank		250,000
Old National Bank		250,468
State Bank of Lizton		250,486
TBK Bank SSB		12,000

Subtotal South State Investment Services	\$	1,542,495
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Total Investments	\$	1,578,359
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Cash
As of March 31, 2020

Ameris Bank

Downtown Development Authority - Checking 83,840

Subtotal Ameris Bank	\$	83,840
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South State Bank

General Fund		2,553,667
Main Street Board		59,153
Parks & Recreation Fund		197,366
Hotel Motel Tax Fund		7,457
Money Market Account		418,449
Municipal Court Fund		156,661
Operating Grant Fund		9,595
Police Forfeiture Account		6,027
Police Seized Asset Account		26
SPLOST III		274,000
SPLOST IV		61,505
SPLOST IV/Grant Revenue		2,075
SPLOST V		539,499
Town Center Fund		737,240
Debt Service Fund		1,805,880
Stormwater Utility Fund		856,152
Tree Replacement Fund		3,789

Subtotal South State Bank	\$	7,688,541
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BB&T

Savings Account 1,965,135

Subtotal BB&T	\$	1,965,135
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South State Investment Services

Budget Stabilization Cash Account 9,557

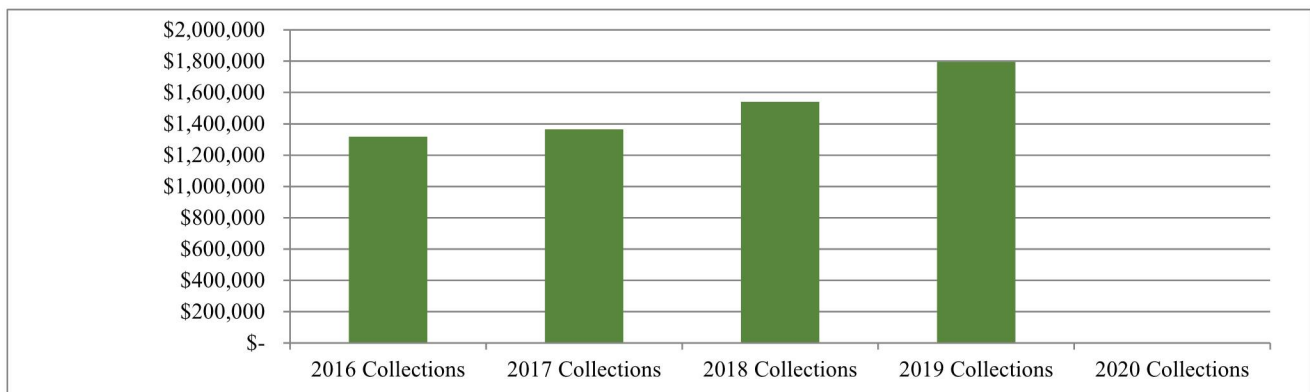
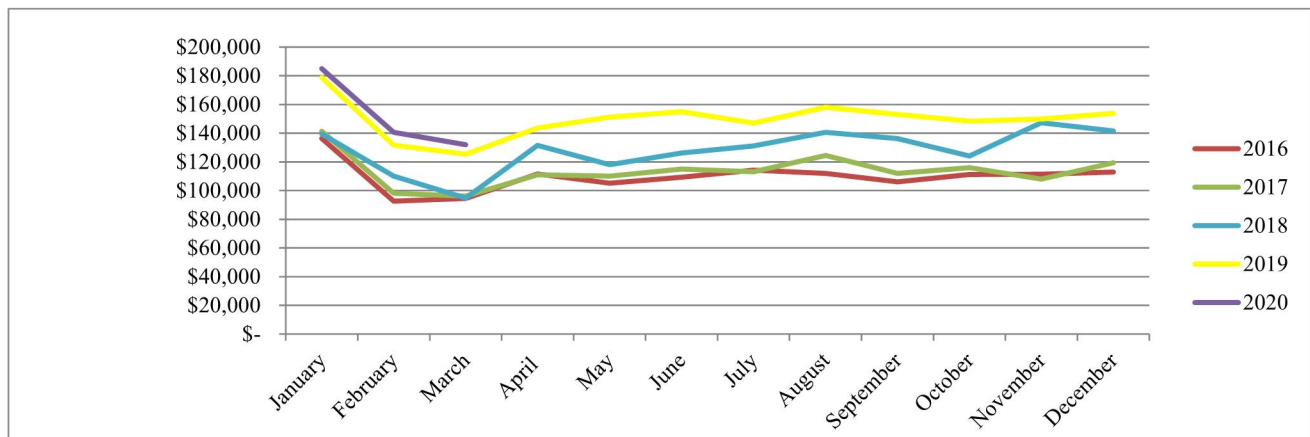
Subtotal South State Investment Services	\$	9,557
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Total Cash	\$	9,747,073
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Special Purpose Local Option Sales Tax Collections
As of March 31, 2020

	2016 Collections	2017 Collections	2018 Collections	2019 Collections	2020 Collections	% Change from Prior Year
January	\$ 136,321	\$ 141,344	\$ 139,474	\$ 178,754	\$ 184,956	3.47%
February	92,605	98,189	109,987	131,700	140,587	6.75%
March	94,455	96,130	94,765	125,375	131,947	5.24%
April	111,527	111,048	131,392	143,535		-100.00%
May	105,169	110,063	117,981	151,269		-100.00%
June	109,300	114,965	126,193	154,922		-100.00%
July	114,305	113,172	131,005	146,946		-100.00%
August	112,004	124,429	140,651	158,066		-100.00%
September	106,169	111,901	136,184	153,139		-100.00%
October	111,138	115,857	124,067	148,285		-100.00%
November	111,396	108,048	147,256	149,921		-100.00%
December	112,996	119,270	141,583	153,903		-100.00%
	\$ 1,317,384	\$ 1,364,416	\$ 1,540,538	\$ 1,795,816		





**Downtown Development Authority
As of March 31, 2020**

Revenues	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Prior Year Fund Balance	-	4,900	-	0.00%
Interest Revenue	-	100	-	0.00%
TOTAL REVENUES	\$ -	\$ 5,000	\$ -	0.00%

Expenditures				
Dues & Fees	-	500	-	0.00%
Training	-	250	-	0.00%
Other Expenditures	-	250	-	0.00%
Stormwater Fees	-	2,500	-	0.00%
Sponsorships	-	1,500	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 5,000	\$ -	0.00%



GENERAL FUND REVENUE DETAIL

As of March 31, 2020

	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Real Property Tax	21,067	4,200,000	122,012	2.91%
Real Property Tax - Public Utility	-	56,000	-	0.00%
Personal Property Tax	-	183,000	-	0.00%
Motor Vehicle Tax	13,488	60,000	32,654	54.42%
Motor Vehicle Title Ad Valorem Tax	30,724	325,000	94,688	29.13%
Apportioned Vehicles (AAVT)	-	2,500	-	0.00%
Mobile Home Tax	41	150	61	40.69%
Intangible Tax	7,709	75,000	29,214	38.95%
Railroad Equipment Car Tax	-	650	-	0.00%
Real Estate Transfer Tax	675	15,000	4,827	32.18%
Franchise Tax - Electric	-	415,000	449,940	108.42%
Franchise Tax - Gas	18,636	55,000	18,636	33.88%
Franchise Tax - Cable	18,096	195,000	74,421	38.16%
Franchise Tax - Telephone	-	10,000	1,676	16.76%
Business & Occupational Tax	3,685	125,000	37,367	29.89%
Insurance Premium Tax	-	705,000	-	0.00%
Financial Institutions Tax	3,831	3,500	3,831	109.46%
Penalties & Interest	851	12,500	3,626	29.01%
FiFa Fees	555	2,000	600	30.00%
Total Taxes	119,358	6,440,300	873,553	13.56%
Alcoholic Beverage Licenses	500	70,000	3,500	5.00%
Alcohol Pouring Permit	390	2,500	790	31.60%
Zoning and Land Use Permits	-	10,000	7,198	71.98%
Planning and Development Fees	-	10,000	280	2.80%
Sign Permit Fees	260	3,000	990	33.00%
Special Event Permits	-	250	50	20.00%
Vacant Lot Registration	-	50	25	50.00%
Personal Transportation Veh Permit	10	50	10	20.00%
Other Licenses and Permits	-	1,000	-	0.00%
Building Permit Revenue	128,777	850,000	245,561	28.89%
Certificate of Occupancy Fees	23,000	175,000	45,500	26.00%
Building Permit - Reinspection Fees	2,100	15,000	5,975	39.83%
Building Permit-Sub Fee	9,040	35,000	19,120	54.63%
Occupational Tax Late Fees	171	750	287	38.25%
Plan Review Fees	4,608	50,000	4,658	9.32%
Total Licenses and Permits	168,857	1,222,600	333,945	27.31%
Municipal Court Fines	58,547	650,000	237,657	36.56%
Forfeitures	-	500	-	0.00%
Court Costs	-	7,500	200	2.67%
Drug Testing Fees	40	500	50	10.00%
Expungements	-	100	-	0.00%
Tree Recompense Revenue	-	5,000	-	0.00%
Other Fines & Forfeitures-Code	250	500	1,250	250.00%
Other Forfeitures	-	1,000	-	0.00%
Total Fines and Forfeitures	58,837	665,100	239,157	35.96%
Grant Revenue	6,246	1,000	19,896	1989.60%
Probation Fees	2,895	15,000	8,973	59.82%
Printing and Duplicating Service Fees	-	750	1	0.08%
Election and Qualifying Fees	-	1,440	-	0.00%
Advertising Fees	135	5,000	435	8.70%
Accident/Incident Reports	275	2,500	840	33.60%
Wrecker Service Contract	18,500	15,000	18,500	123.33%
Background Checks	30	1,000	120	12.00%
Bad Check Fees	-	100	-	0.00%
Miscellaneous Revenue	-	498,960	3,000	0.60%
Rents and Royalties	1,140	6,000	2,305	38.42%
Reimbursement for Damaged Property	1,727	10,000	3,726	37.26%
Total Miscellaneous Income	30,948	556,750	57,795	10.38%



GENERAL FUND REVENUE DETAIL
As of March 31, 2020

	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Interest Revenue	477	35,000	2,960	8.46%
Total Investment Income	477	35,000	2,960	8.46%
Proceeds from Sale of Conf Assets	-	250	-	0.00%
Proceeds from Sale of Assets	-	10,000	-	0.00%
Donations from Private Sources	-	20,000	-	0.00%
Total Other Financing Sources	-	30,250	-	0.00%
TOTAL GENERAL FUND REVENUES	\$ 378,476	\$ 8,950,000	\$ 1,507,410	16.84%



**General Fund Expenditures
As of March 31, 2020**

	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Governing Body				
Salaries & Wages-Council	3,500	42,000	10,500	25.00%
Employee Benefits-Medical	4,546	62,511	19,307	30.89%
Employee Benefits-Dental	234	2,179	937	43.01%
Employee Benefits-ADD Life	74	882	294	33.33%
FICA	156	2,604	466	17.88%
Medicare	37	609	109	17.88%
Employee Benefits-Retirement	338	3,811	1,015	26.62%
Unemployment	8	101	25	25.01%
Workers Comp Insurance	-	108	20	18.61%
Total Salaries and Benefits	<u>8,893</u>	<u>114,805</u>	<u>32,673</u>	<u>28.46%</u>
Communications	62	750	145	19.32%
Travel	-	500	-	0.00%
Dues and Fees	-	750	140	18.67%
Education and Training	-	1,500	-	0.00%
Other Expenditures	164	250	164	65.60%
General Supplies and Materials	-	250	-	0.00%
Small Equipment	74	-	74	100.00%
Total Operations	<u>300</u>	<u>4,000</u>	<u>523</u>	<u>13.07%</u>
City Manager				
Salaries & Wages	10,220	132,855	35,620	26.81%
Employee Benefits-Medical	559	7,956	2,380	29.92%
Employee Benefits-Dental	70	920	280	30.40%
Employee Benefits-ADD Life	12	147	49	33.33%
Employee Benefits-Disability	84	939	336	35.78%
FICA	633	8,237	2,205	26.77%
Medicare	148	1,926	516	26.78%
Employee Benefits-Retirement	1,039	12,054	3,116	25.85%
Unemployment	-	27	27	98.52%
Workers' Comp. Insurance	-	574	107	18.61%
Total Salaries and Benefits	<u>12,764</u>	<u>165,635</u>	<u>44,635</u>	<u>26.95%</u>
Communications	67	600	160	26.64%
Travel	199	500	199	39.70%
Dues and Fees	-	2,500	389	15.56%
Education and Training	-	1,000	-	0.00%
Other Expenditures	61	500	700	139.96%
General Supplies and Materials	-	1,000	36	3.56%
Total Operations	<u>326</u>	<u>6,100</u>	<u>1,483</u>	<u>24.31%</u>
City Clerk				
Salaries & Wages	10,086	152,218	35,040	23.02%
Employee Benefits-Medical	1,617	22,678	6,919	30.51%
Employee Benefits-Dental	70	1,297	426	32.83%
Employee Benefits-ADD Life	25	294	98	33.33%
Employee Benefits-Disability	92	934	367	39.31%
FICA	603	9,437	2,098	22.23%
Medicare	141	2,207	491	22.24%
Employee Benefits-Retirement	1,195	13,811	3,586	25.96%
Unemployment	7	53	53	100.40%
Workers' Comp. Insurance	-	426	79	18.61%
Total Salaries and Benefits	<u>13,836</u>	<u>203,355</u>	<u>49,156</u>	<u>24.17%</u>



**General Fund Expenditures
As of March 31, 2020**

	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Professional Services	-	20,000	-	0.00%
Communications	67	1,000	160	15.99%
Advertising	-	750	-	0.00%
Travel	336	2,500	336	13.45%
Dues and Fees	-	6,000	332	5.53%
Education and Training	-	1,000	490	49.00%
Other Expenditures	122	1,000	152	15.23%
General Supplies and Materials	-	5,000	71	1.41%
Software	-	5,195	-	0.00%
Total Operations	<u>525</u>	<u>42,445</u>	<u>1,541</u>	<u>3.63%</u>
Elections				
Advertising	-	1,500	-	0.00%
Intergovernmental - Elections	-	12,500	-	0.00%
Total Operations	<u>-</u>	<u>14,000</u>	<u>-</u>	<u>0.00%</u>
Contingency				
Contingency	-	289,500	-	0.00%
Total Operations	<u>-</u>	<u>289,500</u>	<u>-</u>	<u>0.00%</u>
Financial Administration				
Salaries & Wages	9,170	167,073	30,661	18.35%
Employee Benefits-Medical	2,919	59,750	12,422	20.79%
Employee Benefits-Dental	70	2,759	280	10.14%
Employee Benefits-ADD Life	25	441	98	22.22%
Employee Benefits-Disability	83	692	313	45.23%
FICA	522	10,359	1,740	16.80%
Medicare	122	2,423	407	16.80%
Employee Benefits-Retirement	1,330	15,159	3,991	26.33%
Unemployment	6	80	53	66.50%
Workers' Comp. Insurance	-	428	80	18.61%
Total Salaries and Benefits	<u>14,247</u>	<u>259,164</u>	<u>50,045</u>	<u>19.31%</u>
Professional Services	-	5,000	-	0.00%
Professional Services - Audit	3,500	20,000	3,500	17.50%
Advertising/Promotions	-	1,000	390	39.00%
Printing and Binding	-	1,000	-	0.00%
Travel	455	-	455	100.00%
Dues and Fees-Bank Service Fees	1,247	5,250	3,414	65.02%
Education and Training	-	500	-	0.00%
Other Expenditures	-	100	-	0.00%
General Supplies and Materials	46	2,500	68	2.73%
General Supplies-Postage	385	7,500	1,803	24.04%
Gasoline/Diesel	-	100	-	0.00%
Small Equipment	1,014	500	2,105	421.08%
Total Operations	<u>6,647</u>	<u>43,450</u>	<u>11,735</u>	<u>27.01%</u>



**General Fund Expenditures
As of March 31, 2020**

	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Legal				
Professional Services - Legal	648	45,000	2,959	6.58%
Total Operations	<u>648</u>	<u>45,000</u>	<u>2,959</u>	<u>6.58%</u>
Salaries & Wages	4,144	53,881	14,528	26.96%
Employee Benefits-Medical	998	13,649	4,228	30.98%
Employee Benefits-Dental	70	920	280	30.40%
Employee Benefits-ADD Life	12	147	49	33.33%
Employee Benefits-Disability	38	431	151	35.01%
FICA	236	3,341	828	24.80%
Medicare	55	781	194	24.81%
Employee Benefits-Retirement	421	4,889	1,264	25.85%
Unemployment	-	27	27	98.52%
Workers' Comp. Insurance	-	138	26	18.61%
Total Salaries and Benefits	<u>5,974</u>	<u>78,204</u>	<u>21,574</u>	<u>27.59%</u>
Communications	67	750	160	21.31%
Dues and Fees	-	1,750	-	0.00%
Other Expenditures	-	100	-	0.00%
General Supplies and Materials	-	5,000	281	5.62%
Small Equipment	-	7,500	534	7.12%
Software	171,337	100,000	186,114	186.11%
Total Operations	<u>171,403</u>	<u>115,100</u>	<u>187,089</u>	<u>162.54%</u>
Risk Management				
Professional Services	5,000	10,000	5,000	50.00%
Liability Insurance	1,000	115,000	1,000	0.87%
Total Operations	<u>6,000</u>	<u>125,000</u>	<u>6,000</u>	<u>4.80%</u>
General Government Building				
Salaries & Wages	2,880	55,702	10,092	18.12%
Employee Benefits-Medical	559	7,956	2,380	29.92%
Employee Benefits-Dental	29	377	117	31.00%
Employee Benefits-ADD Life	12	147	49	33.33%
Employee Benefits-Disability	26	300	105	34.95%
FICA	178	3,453	622	18.02%
Medicare	42	808	146	18.01%
Employee Benefits-Retirement	293	3,491	878	25.16%
Unemployment	7	53	27	50.19%
Workers' Comp. Insurance	-	5,708	1,062	18.61%
Total Salaries and Benefits	<u>4,025</u>	<u>77,995</u>	<u>15,478</u>	<u>19.85%</u>
Disposal - Garbage	30	500	91	18.13%
Pest Control	90	3,500	180	5.14%
Repairs and Maintenance	684	15,000	1,170	7.80%
Repairs and Maintenance - Vehicles	584	5,000	654	13.09%
Rental of Equipment	362	5,000	976	19.53%
Communications	915	10,000	2,705	27.05%



**General Fund Expenditures
As of March 31, 2020**

	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Dues and Fees	-	500	-	0.00%
Other Expenditures	-	500	2,000	400.00%
General Supplies and Materials	804	15,000	1,024	6.82%
Water and Sewer	65	2,500	206	8.24%
Natural Gas	161	5,000	503	10.05%
Electricity	965	10,000	2,802	28.02%
Gasoline and Diesel	123	1,750	265	15.16%
Small Equipment	-	5,370	312	5.82%
Software	39	3,500	118	3.37%
Total Operations & Capital	4,823	83,120	13,007	15.65%
TOTAL GENERAL GOVERNMENT	\$ 250,409	\$ 1,666,873	\$ 437,897	26.27%
Municipal Court				
Salaries & Wages	11,884	143,843	41,380	28.77%
Salaries & Wages - Overtime	164	1,000	590	58.99%
Employee Benefits-Medical	2,701	27,873	10,572	37.93%
Employee Benefits-Dental	169	1,840	647	35.17%
Employee Benefits-ADD Life	37	442	123	27.71%
Employee Benefits-Disability	90	615	335	54.48%
FICA	634	8,980	2,238	24.92%
Medicare	148	2,100	523	24.93%
Employee Benefits-Retirement	1,020	11,927	3,059	25.65%
Unemployment	12	106	85	80.56%
Workers' Compensation	-	371	69	18.61%
Total Salaries and Benefits	16,860	199,097	59,622	29.93%
Professional Services - Public Defender	540	7,500	1,890	25.20%
Professional Services - Solicitor/Judge	7,242	65,000	23,492	36.14%
Repairs & Maintenance	-	2,500	-	0.00%
Rental of Equipment	143	1,750	410	23.45%
Communications	-	500	-	0.00%
Advertising	-	100	-	0.00%
Printing & Binding	105	1,000	105	10.50%
Travel	-	1,500	231	15.38%
Dues and Fees	-	750	-	0.00%
Education and Training	268	750	943	125.80%
Other Expenditures	-	1,000	42	4.21%
General Supplies and Materials	176	2,500	968	38.70%
General Supplies and Materials Postage	-	100	120	120.42%
Gasoline/Diesel	26	50	26	52.28%
Food Supplies	309	2,500	892	35.69%
Books and Periodicals-Code Books	-	250	-	0.00%
Small Equipment	-	2,500	406	16.23%
Software	3,065	25,000	7,378	29.51%
Other Supplies - Uniforms	-	250	-	0.00%
Intergovernmental - Inmate Housing	175	12,000	1,260	10.50%
Total Operations	12,049	127,500	38,164	29.93%
TOTAL JUDICIAL	\$ 28,909	\$ 326,597	\$ 97,786	29.94%



**General Fund Expenditures
As of March 31, 2020**

	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
<i>Police Administration</i>				
Salaries & Wages	34,626	444,485	123,590	27.81%
Salaries & Wages-Overtime	-	6,000	-	0.00%
Employee Benefits-Medical	4,614	71,907	15,691	21.82%
Employee Benefits-Dental	367	4,811	1,298	26.97%
Employee Benefits-ADD Life	80	1,029	319	30.95%
Employee Benefits-Disability	310	3,357	1,202	35.81%
FICA	2,091	27,930	7,313	26.18%
Medicare	489	6,532	1,710	26.19%
Employee Benefits-Retirement	3,503	40,873	10,508	25.71%
Unemployment	9	186	182	97.74%
Workers' Compensation	-	18,662	3,473	18.61%
<i>Total Salaries and Benefits</i>	<u>46,089</u>	<u>625,772</u>	<u>165,286</u>	<u>26.41%</u>
Professional Services	-	5,000	-	0.00%
Repair & Maintenance	-	1,000	-	0.00%
Repair & Maintenance-Vehicle	1,904	6,000	2,099	34.99%
Rental of Equipment	495	5,000	1,267	25.33%
Communications	436	4,250	978	23.01%
Advertising	-	1,000	-	0.00%
Printing and Binding	56	500	204	40.80%
Travel	507	4,000	1,714	42.85%
Dues and Fees	-	7,500	895	11.93%
Education and Training	530	6,000	1,255	20.92%
Other Expenditures	130	4,000	303	7.58%
General Supplies and Materials	183	7,500	505	6.74%
General Supplies - Postage	109	250	173	69.17%
Gasoline/Diesel	851	9,000	1,689	18.77%
Small Equipment	-	5,000	3,676	73.52%
Software	432	4,000	648	16.21%
Other Supplies - Uniforms	1,326	3,200	2,148	67.14%
<i>Total Operations and Capital</i>	<u>6,960</u>	<u>73,200</u>	<u>17,555</u>	<u>23.98%</u>
<i>Criminal Investigation Division</i>				
Salaries & Wages	17,485	227,117	64,102	28.22%
Salaries & Wages-Overtime	1,653	6,000	4,536	75.60%
Employee Benefits-Medical	4,134	55,745	17,411	31.23%
Employee Benefits-Dental	198	3,137	915	29.18%
Employee Benefits-ADD Life	49	588	183	31.14%
Employee Benefits-Disability	144	1,554	576	37.09%
FICA	1,136	14,453	4,082	28.25%
Medicare	266	3,380	955	28.25%
Employee Benefits-Retirement	1,732	21,151	5,196	24.57%
Unemployment	-	106	106	100.31%
Workers' Compensation	-	10,556	1,964	18.61%
<i>Total Salaries and Benefits</i>	<u>26,796</u>	<u>343,787</u>	<u>100,027</u>	<u>29.10%</u>



**General Fund Expenditures
As of March 31, 2020**

	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Repair & Maintenance-Vehicle	116	7,000	1,230	17.57%
Communications	246	2,500	579	23.18%
Printing and Binding	-	250	-	0.00%
Travel	-	1,000	131	13.13%
Dues and Fees	-	1,000	256	25.60%
Education and Training	405	2,500	405	16.20%
General Supplies and Materials	57	2,000	100	5.02%
General Supplies and Materials-Postage	-	50	-	0.00%
Gasoline and Diesel	361	6,000	943	15.72%
Small Equipment	1,610	5,500	3,518	63.96%
Software	-	2,000	-	0.00%
Other Supplies - Uniforms	1,038	1,000	1,884	188.38%
Total Operations and Capital	3,834	30,800	9,047	29.37%
Vice				
Salaries & Wages	4,039	53,089	14,786	27.85%
Salaries & Wages-Overtime	-	2,000	-	0.00%
Employee Benefits-Medical	1,022	14,722	4,353	29.56%
Employee Benefits-Dental	70	920	280	30.40%
Employee Benefits-ADD Life	12	147	49	33.33%
Employee Benefits-Disability	34	375	135	36.04%
FICA	229	3,416	843	24.67%
Medicare	54	799	197	24.66%
Employee Benefits-Retirement	406	4,998	1,217	24.35%
Unemployment	-	27	27	98.52%
Workers' Compensation	-	2,494	464	18.61%
Total Salaries and Benefits	5,865	82,987	22,350	26.93%
Repairs & Maintenance Vehicles	70	2,000	232	11.59%
Communications	-	750	-	0.00%
Dues and Fees	-	150	-	0.00%
Gasoline	168	2,000	387	19.35%
Total Operations and Capital	238	4,900	619	12.63%
Patrol				
Salaries & Wages	84,321	1,249,871	298,887	23.91%
Salaries & Wages-Overtime	5,280	52,000	12,434	23.91%
Employee Benefits-Medical	27,227	317,069	93,267	29.42%
Employee Benefits-Dental	1,571	15,777	5,129	32.51%
Employee Benefits-ADD Life	314	3,822	1,147	30.01%
Employee Benefits-Disability	798	9,051	2,953	32.62%
FICA	5,396	80,716	18,876	23.39%
Medicare	1,262	18,877	4,415	23.39%
Employee Benefits-Retirement	9,669	117,113	29,007	24.77%
Unemployment	62	718	637	88.68%
Workers' Compensation	-	58,949	10,969	18.61%
Total Salaries and Benefits	135,901	1,923,963	477,720	24.83%



**General Fund Expenditures
As of March 31, 2020**

	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Professional Services	461	750	2,667	355.55%
Repair & Maintenance	509	3,000	1,683	56.10%
Repair & Maintenance-Vehicle	5,820	45,000	15,170	33.71%
Communications	1,531	19,000	4,316	22.72%
Printing and Binding	-	500	-	0.00%
Travel	136	2,000	136	6.82%
Dues and Fees	-	1,500	45	3.00%
Education & Training	92	12,000	437	3.64%
Contract Labor	-	1,000	500	50.00%
Other Expenditures	559	7,000	1,204	17.20%
General Supplies and Materials	1,572	6,000	1,987	33.12%
Gasoline and Diesel	5,590	80,000	11,961	14.95%
Small Equipment	825	10,000	5,907	59.07%
Software	3,000	20,000	3,000	15.00%
Other Supplies - Uniforms	5,631	30,000	12,892	42.97%
Total Operations and Capital	<u>25,726</u>	<u>237,750</u>	<u>61,906</u>	<u>26.04%</u>
Police Training				
Salaries & Wages	3,992	55,348	13,843	25.01%
Salaries & Wages-Overtime	548	2,000	548	27.42%
Employee Benefits-Medical	-	7,956	-	0.00%
Employee Benefits-Dental	-	377	-	0.00%
Employee Benefits-ADD Life	25	147	25	16.67%
Employee Benefits-Disability	34	375	135	36.04%
FICA	282	3,556	892	25.09%
Medicare	66	832	209	25.08%
Employee Benefits-Retirement	406	5,203	1,217	23.39%
Unemployment	-	27	27	98.52%
Workers' Compensation	-	2,597	483	18.61%
Total Salaries and Benefits	<u>5,352</u>	<u>78,418</u>	<u>17,379</u>	<u>22.16%</u>
Repair & Maintenance	93	2,000	93	4.63%
Repair & Maintenance-Vehicle	675	2,000	706	35.32%
Communications	62	500	145	29.03%
Travel	-	2,000	247	12.34%
Dues and Fees	-	500	-	0.00%
Education and Training	-	3,000	495	16.50%
General Supplies and Materials	-	3,000	296	9.86%
Weapons Supplies & Ammunition	-	65,000	11,947	18.38%
Gasoline and Diesel	146	2,000	246	12.32%
Other Supplies - Uniforms	240	300	240	80.00%
Intergovernmental	2,500	5,000	2,500	50.00%
Total Operations and Capital	<u>3,716</u>	<u>85,500</u>	<u>16,915</u>	<u>19.85%</u>



**General Fund Expenditures
As of March 31, 2020**

	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Police Stations and Buildings				
Disposal-Garbage/Recycle	91	1,500	272	18.13%
Pest Control	45	1,000	90	9.00%
Repairs and Maintenance	1,118	12,500	5,498	43.98%
Communications	853	9,500	2,560	26.95%
General Supplies and Materials	11	5,000	11	0.22%
Water/Sewer	851	5,000	1,725	34.50%
Electricity	935	15,000	2,698	17.99%
Small Equipment	-	500	462	92.33%
Software	91	3,500	292	8.35%
Total Operations	<u>3,995</u>	<u>55,500</u>	<u>13,607</u>	<u>25.43%</u>
Probation				
Salaries & Wages	3,763	46,800	13,078	27.94%
Employee Benefits-Medical	538	7,956	1,748	21.97%
Employee Benefits-Dental	58	377	58	15.50%
Employee Benefits-ADD Life	-	147	37	25.00%
Employee Benefits-Disability	33	354	33	9.25%
FICA	230	2,902	800	27.56%
Medicare	54	679	187	27.55%
Employee Benefits-Retirement	377	4,246	1,131	26.63%
Unemployment	-	27	26	96.22%
Workers' Compensation	-	2,119	394	18.61%
Total Salaries and Benefits	<u>5,053</u>	<u>65,607</u>	<u>17,492</u>	<u>26.66%</u>
Communications	62	500	145	28.98%
Travel	-	250	-	0.00%
Dues and Fees	36	300	36	12.12%
General Supplies and Materials	-	300	-	0.00%
Small Equipment	-	-	811	#DIV/0!
Software	250	-	750	#DIV/0!
Other Supplies - Uniforms	-	-	-	#DIV/0!
Total Operations and Capital	<u>348</u>	<u>1,350</u>	<u>1,742</u>	<u>129.03%</u>
Fire Services				
Intergovernmental-Fire Services	-	1,957,356	-	0.00%
Total Fire Services	<u>-</u>	<u>1,957,356</u>	<u>-</u>	<u>0.00%</u>
TOTAL PUBLIC SAFETY	<u>\$ 269,872</u>	<u>\$ 5,564,690</u>	<u>\$ 921,645</u>	<u>16.56%</u>
Highways and Streets				
Professional Services-Engineering	500	7,500	2,000	26.67%
Disposal-Garbage/Recycling	95	1,250	284	22.69%
Lawn Care	-	1,000	43	4.31%
Pest Control	45	500	90	18.00%
Repairs & Maintenance	914	63,314	1,592	2.51%
Repairs & Maintenance-Vehicles	375	6,000	2,512	41.86%
Rental of Equipment	104	2,500	205	8.18%
Contract Labor	34,848	418,176	103,861	24.84%
Other Expenditures	-	250	-	0.00%
General Supplies and Materials	-	3,000	-	0.00%
Electricity	333	3,500	842	24.05%
Gasoline/Diesel	391	5,000	695	13.91%
Small Equipment	-	2,500	-	0.00%
Total Operations	<u>37,605</u>	<u>514,490</u>	<u>112,122</u>	<u>21.79%</u>



**General Fund Expenditures
As of March 31, 2020**

	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
<i>Street Lights</i>				
Electricity-Street Lights	8,834	100,000	27,593	27.59%
Total Street Lights	8,834	100,000	27,593	27.59%
<i>Traffic Lights</i>				
Electricity-Traffic Lights	177	2,000	524	26.19%
Total Traffic Lights	177	2,000	524	26.19%
<i>Tree Commission</i>				
Repairs & Maintenance	-	22,000	-	0.00%
Travel	-	750	-	0.00%
Dues and Fees	-	500	-	0.00%
Education and Training	-	1,000	-	0.00%
General Supplies & Materials	-	750	-	0.00%
Books and Periodicals	-	500	-	0.00%
Total Operations	-	25,500	-	0.00%
TOTAL PUBLIC WORKS	\$ 46,615	\$ 641,990	\$ 140,239	21.84%
<i>Culture and Recreation</i>				
Intergovernmental-Sequoyah Regional	-	4,000	4,000	100.00%
TOTAL CULTURE AND RECREATION	\$ -	\$ 4,000	\$ 4,000	100.00%
<i>Building Inspections</i>				
Salaries & Wages	15,286	198,064	53,132	26.83%
Overtime	-	1,000	-	0.00%
Employee Benefits-Medical	2,041	55,745	9,158	16.43%
Employee Benefits-Dental	158	2,594	630	24.30%
Employee Benefits-ADD Life	40	588	162	27.50%
Employee Benefits-Disability	139	1,556	555	35.64%
FICA	924	12,342	3,209	26.00%
Medicare	216	2,886	751	26.01%
Employee Benefits-Retirement	1,949	18,061	5,848	32.38%
Unemployment	11	106	106	100.01%
Workers' Compensation	250	3,404	884	25.96%
Total Salaries and Benefits	21,015	296,346	74,434	25.12%



**General Fund Expenditures
As of March 31, 2020**

	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Professional Services-Engineering	6,031	50,000	17,587	35.17%
Professional Services-Legal	490	7,500	1,760	23.47%
Technical Services - Planning	-	25,000	-	0.00%
Repairs & Maintenance	-	1,000	-	0.00%
Repairs & Maintenance - Vehicles	30	3,000	45	1.50%
Communications	345	5,000	915	18.30%
Advertising -Promotions	-	1,500	478	31.85%
Printing & Binding	90	250	90	36.00%
Travel	-	1,500	-	0.00%
Dues and Fees	135	7,500	824	10.99%
Education and Training	-	2,500	-	0.00%
Contract Labor	9,225	10,000	9,225	92.25%
Other Expenditures	-	750	-	0.00%
General Supplies and Materials	76	1,000	118	11.84%
General Supplies - Postage	-	100	-	0.00%
Gasoline/Diesel	307	4,000	650	16.25%
Books and Periodicals-Code Books	-	250	-	0.00%
Small Equipment	-	2,000	811	40.54%
Other Supplies - Uniforms	-	250	-	0.00%
Total Operations	16,729	123,100	32,502	26.40%
Planning and Zoning				
Salaries & Wages	8,577	115,103	31,749	27.58%
Employee Benefits-Medical	1,501	27,873	6,955	24.95%
Employee Benefits-Dental	68	920	304	33.00%
Employee Benefits-ADD Life	25	294	111	37.76%
Employee Benefits-Disability	92	872	390	44.72%
FICA	498	7,136	1,852	25.95%
Medicare	117	1,669	434	26.00%
Employee Benefits-Retirement	569	10,443	1,707	16.34%
Unemployment	7	53	72	136.45%
Workers' Compensation	(230)	4,558	158	3.47%
Total Salaries and Benefits	11,224	168,921	43,732	25.89%
Professional Services	-	1,000	-	0.00%
Professional Services-Legal	-	1,000	-	0.00%
Technical Services - Planning	-	5,000	-	0.00%
Repairs & Maintenance	-	500	-	0.00%
Other Services - Map Updates	-	1,000	-	0.00%
Communications	67	1,750	160	9.13%
Advertising	4,568	15,000	6,164	41.09%
Printing & Binding	-	250	-	0.00%
Travel	759	2,500	759	30.38%
Dues and Fees	130	2,500	130	5.20%
Education and Training	-	1,500	55	3.67%
Planning & Zoning Meeting Fees	245	3,000	686	22.87%
Other Expenditures	-	500	73	14.51%
General Supplies and Materials	-	1,500	26	1.70%
Gasoline & Diesel	-	500	-	0.00%
Small Equipment	-	1,500	127	8.47%
Total Operations	5,769	39,000	8,180	20.97%



**General Fund Expenditures
As of March 31, 2020**

	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
<i>Main Street Program</i>				
Salaries and Wages	5,480	50,665	19,100	37.70%
Overtime	-	1,000	-	0.00%
Employee Benefits - Medical	999	13,649	4,242	31.08%
Employee Benefits - Dental	29	377	117	31.00%
Employee Benefits - Add Life	12	147	49	33.33%
Employee Benefits - Disability	50	405	199	49.24%
FICA	329	3,203	1,147	35.80%
Medicare	77	749	268	35.81%
Employee Benefits - Retirement	396	4,688	1,188	25.33%
Unemployment	-	27	27	98.48%
Workers Comp Insurance	-	223	41	18.61%
<i>Total Salaries and Benefits</i>	<u>7,372</u>	<u>75,133</u>	<u>26,378</u>	<u>35.11%</u>
Communications	62	750	145	19.31%
Advertising	-	500	-	0.00%
Travel	-	1,000	-	0.00%
Dues and Fees	100	1,600	440	27.50%
Education and Training	-	1,000	-	0.00%
Contract Labor	-	7,500	710	9.47%
Supplies - Special Events	-	15,000	3,974	26.49%
Software	-	1,000	-	0.00%
Payments to Other Agencies	-	5,000	-	0.00%
<i>Total Operations</i>	<u>162</u>	<u>33,350</u>	<u>5,269</u>	<u>15.80%</u>
<i>Intergovernmental</i>				
Intergovernmental - COED	-	10,000	-	0.00%
Total Intergovernmental	<u>-</u>	<u>10,000</u>	<u>-</u>	<u>0.00%</u>
TOTAL HOUSING AND DEVELOPMENT	<u>\$ 62,270</u>	<u>\$ 745,850</u>	<u>\$ 190,494</u>	<u>25.54%</u>
TOTAL GENERAL FUND EXPENDITURES	<u>\$ 658,076</u>	<u>\$ 8,950,000</u>	<u>\$ 1,792,060</u>	<u>20.02%</u>



**Operating Grant Fund
As of March 31, 2020**

	March 2020	2020 Annual	YTD	% of Annual
REVENUES:	Transactions	Budget	Transactions	Budget
Atlanta Regional Commission Grant	12,069	214,975	36,306	16.89%
Interest Revenue	-	25	2	7.72%
TOTAL REVENUES	\$ 12,069	\$ 215,000	\$ 36,308	16.89%
EXPENDITURES:				
Payments to Other Agencies-FOCUS	13,891	215,000	39,602	18.42%
TOTAL EXPENDITURES	\$ 13,891	\$ 215,000	\$ 39,602	18.42%



Parks & Recreation Fund
As of March 31, 2020

	March 2020	2020 Annual	YTD	% of Annual
REVENUES:	Transactions	Budget	Transactions	Budget
Alcoholic Bev Excise Tax Beer & Wine	16,327	244,000	59,861	24.53%
Alcoholic Bev Excise Tax Liquor	5,010	85,000	22,221	26.14%
Local Option Mixed Drink Tax	3,340	45,000	10,416	23.15%
Penalties and Interest	-	250	-	0.00%
Bad Check Fees	-	50	-	0.00%
Interest Revenue	-	200	12	6.12%
Rents and Royalties	864	15,000	2,794	18.63%
Prior Year Fund Balance	-	500	-	0.00%
TOTAL REVENUES	\$ 25,541	\$ 390,000	\$ 95,304	24.44%
EXPENDITURES:				
Disposal - Garbage Depot	51	1,000	154	15.42%
Pest Control - Depot	45	750	90	12.00%
Repairs & Maintenance - Depot	31	30,000	140	0.47%
Communications	138	1,500	414	27.58%
General Supplies - Depot	-	2,000	-	0.00%
Water/Sewer - Depot	10	750	31	4.15%
Natural Gas - Depot	163	1,500	517	34.47%
Electricity - Depot	108	5,000	312	6.25%
Small Equipment - Depot	-	1,500	170	11.33%
Disposal - Garbage Parks	51	750	154	20.56%
Lawn Care	355	9,000	1,477	16.41%
Pest Control - Parks	45	1,000	90	9.00%
Repairs & Maintenance - Parks	1,084	25,000	2,333	9.33%
Rental - Equipment & Land	-	1,250	-	0.00%
Dues and Fees	-	500	363	72.60%
Contract Labor	3,825	50,000	9,363	18.73%
General Supplies and Materials - Parks	-	1,500	237	15.79%
Water/Sewer - Parks	457	5,000	1,371	27.41%
Electricity - Parks	86	1,500	240	15.98%
Small Equipment - Parks	-	500	-	0.00%
Capital Outlay - Site Improvements	-	250,000	-	0.00%
TOTAL EXPENDITURES	\$ 6,450	\$ 390,000	\$ 17,455	4.48%



Hotel/Motel Tax Fund
As of March 31, 2020

	March 2020	2020 Annual	YTD	% of Annual
REVENUES:	Transactions	Budget	Transactions	Budget
Hotel/Motel Taxes	320	4,995	809	16.20%
Interest Revenue	-	5	1	11.20%
TOTAL REVENUES	\$ 320	\$ 5,000	\$ 810	16.19%
EXPENDITURES:				
Advertising/Promotions	-	5,000	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 5,000	\$ -	0.00%



**Urban Redevelopment Agency
As of March 31, 2020**

	March 2020	2020 Annual	YTD	% of Annual
REVENUES:	Transactions	Budget	Transactions	Budget
Proceeds from General Long-term E	3,039,394	3,000,000	3,506,969	116.90%
TOTAL REVENUES	\$ 3,039,394	\$ 3,000,000	\$ 3,506,969	116.90%
EXPENDITURES:				
Transfer to Town Center Fund	3,039,394	3,000,000	3,506,969	116.90%
TOTAL EXPENDITURES	\$ 3,039,394	\$ 3,000,000	\$ 3,506,969	116.90%



SPLOST III Fund
As of March 31, 2020

	March 2020	2020 Annual	YTD	% of Annual
REVENUES:	Transactions	Budget	Transactions	Budget
Special Assessments - Crestmont	-	11,928	-	0.00%
Prior Year Fund Balance	-	262,622	-	0.00%
Interest Revenue	-	450	22	4.92%
TOTAL REVENUES	\$ -	\$ 275,000	\$ 22	0.01%
EXPENDITURES:				
Capital Outlay-Infrastructure	-	275,000	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 275,000	\$ -	0.00%



SPLOST IV Fund
As of March 31, 2020

	March 2020	2020 Annual	YTD	% of Annual
REVENUES:	Transactions	Budget	Transactions	Budget
Interest Revenue	-	150	14	9.47%
Prior Year Fund Balance	-	69,850	-	0.00%
TOTAL REVENUES	\$ -	\$ 70,000	\$ 14	0.02%
EXPENDITURES:				
Capital Outlay-Infrastructure	-	70,000	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 70,000	\$ -	0.00%



SPLOST V Fund
As of March 31, 2020

REVENUES:	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
SPLOST V Revenue	131,947	1,500,000	457,490	30.50%
Grant Revenue-LMIG	-	150,065	-	0.00%
Grant Revenue-SRTA	-	1,500,000	-	0.00%
Grant Revenue-TIP	-	1,604,167	-	0.00%
Grant Revenue-LCI Phase II	-	-	116,110	100.00%
Interest Revenue	-	500	18	3.53%
Prior Year Fund Balance	-	211,183	-	0.00%
Proceeds from SRTA Loan	-	3,590,450	-	0.00%
TOTAL REVENUES	\$ 131,947	\$ 8,556,365	\$ 573,617	6.70%
EXPENDITURES:				
Capital Outlay-Public Safety Equipment	-	200,000	1,148	0.57%
Capital Outlay-Police Cars	24,960	205,000	24,960	12.18%
Capital Outlay-Infrastructure	6,049	626,870	31,914	5.09%
Capital Outlay-Industrial Connector	-	1,925,000	-	0.00%
Capital Outlay-HS Pkwy Phase II	3,728	5,599,495	3,878	0.07%
Capital Outlay-LCI Phase II	-	-	2,228	100.00%
TOTAL EXPENDITURES	\$ 34,737	\$ 8,556,365	\$ 64,127	0.75%



Town Center Fund
As of March 31, 2020

Revenues	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Interest Revenue	-	103	42	40.36%
Prior Year Fund Balance	-	351,497	-	0.00%
Transfer from URA	3,039,394	3,000,000	3,506,969	116.90%
TOTAL REVENUES	\$ 3,039,394	\$ 3,351,600	\$ 3,507,010	104.64%

Expenditures				
Advertising	-	-	62	100.00%
Professional Services	4,810	350,000	5,370	1.53%
Capital Outlay - Sites	541,443	1,000,000	546,144	54.61%
Capital Outlay - Site Improvements	37,885	325,000	157,464	48.45%
Capital Outlay - Buildings	2,067,878	-	2,087,244	100.00%
Capital Outlay - TCP Road Network	8,277	1,676,600	438,224	26.14%
TOTAL EXPENDITURES	\$ 2,660,294	\$ 3,351,600	\$ 3,234,509	96.51%



Debt Service Fund
As of March 31, 2020

Revenues	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Interest	174	-	567	100.00%
Prior Year Fund Balance	-	516,319	-	0.00%
TOTAL REVENUES	\$ 174	\$ 516,319	\$ 567	0.11%
Expenditures				
Debt Service - Bond Principal HSPRA	-	311,206	-	0.00%
Debt Service - Bond Interest HSPRA	-	47,530	-	0.00%
Debt Service - Bond Interest URA	-	157,583	15,382	9.76%
TOTAL EXPENDITURES	\$ -	\$ 516,319	\$ 15,382	2.98%



Stormwater Utility Fund
As of March 31, 2020

REVENUES:	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Stormwater Utility Fees	2,011	349,500	12,177	3.48%
Interest Revenue	-	500	71	14.14%
TOTAL REVENUES	\$ 2,011	\$ 350,000	\$ 12,248	3.50%
EXPENSES:				
Salaries & Wages	3,950	47,390	11,850	25.01%
Employee Benefits - Medical Insurance	663	7,956	1,989	25.00%
Employee Benefits - Dental Insurance	31	377	93	24.67%
Employee Benefits - Disability	22	261	66	25.29%
Employee Benefits - ADD Life	12	147	36	24.49%
FICA	245	2,938	735	25.02%
Medicare	57	687	171	24.89%
Employee Benefits - Retirement	358	4,300	1,074	24.98%
Unemployment	2	27	6	22.22%
Workers Comp Insurance	230	2,756	690	25.04%
Legal & Professional	-	4,487	-	0.00%
Regional Stormwater	-	2,500	-	0.00%
Pollution Prevention	-	1,500	-	0.00%
Watershed Planning	-	500	-	0.00%
Maintenance & Cleaning	8,926	100,000	20,372	20.37%
Structural Upgrades	1,188	95,000	1,354	1.42%
Rental of Equipment	-	5,000	7,020	140.40%
Communications	87	2,000	260	13.00%
Advertising	-	250	-	0.00%
Dues and Fees	-	6,500	-	0.00%
Training	35	2,000	1,229	61.45%
Contract Labor	-	46,500	-	0.00%
General Supplies & Materials	-	1,500	56	3.73%
Postage	-	424	-	0.00%
Water/Sewer	-	5,000	-	0.00%
Gasoline & Diesel	146	4,000	419	10.47%
Small Equipment	-	1,500	410	27.35%
Office Supplies	183	1,000	339	33.93%
Contingency	-	3,500	-	0.00%
TOTAL EXPENSES	\$ 16,135	\$ 350,000	\$ 48,169	13.76%



**Main Street Board
Budget To Actual Comparison Report
As of March 31, 2020**

Revenues	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% of Annual Budget
Business & Occupation Licenses	3,685	50,586	36,746	72.64%
Alcohol Beverage Licenses	500	25,000	3,500	14.00%
Alcohol Pouring Permits	390	5,000	790	15.80%
Donations From Private Sources	-	20,000	-	0.00%
Miscellaneous/Registrations/Booth Fees	-	8,825	-	0.00%
Rents and Royalties	1,140	2,500	2,305	92.20%
Interest Revenue	-	50	4	7.74%
TOTAL REVENUES	\$ 5,715	\$ 111,961	\$ 43,345	38.71%
Expenditures				
Salaries & Wages	5,480	50,163	19,100	38.08%
Overtime	-	1,000	-	0.00%
Employee Benefits - Medical	999	17,663	4,242	24.02%
Employee Benefits- Dental	29	377	117	31.00%
Employee Benefits-Add Life	12	147	49	33.33%
Employee Benefits-Disability	50	405	199	49.24%
FICA	329	3,172	1,147	36.15%
Medicare	77	742	268	36.15%
Employee Benefits-Retirement	396	4,694	1,188	25.30%
Unemployment	-	27	27	98.48%
Workers Comp Insurance	-	221	41	18.77%
Communications	62	750	145	19.31%
Advertising	-	500	-	0.00%
Travel	-	1,000	-	0.00%
Dues and Fees	100	1,600	440	27.50%
Education and Training	-	1,000	-	0.00%
Contract Labor	-	7,500	710	9.47%
Supplies-Special Events	-	15,000	3,974	26.49%
Software	-	1,000	-	0.00%
Payments to Other Agencies	-	5,000	-	0.00%
TOTAL EXPENDITURES	\$ 7,533	\$ 111,961	\$ 31,647	28.27%



**Holly Springs Tree Commission
Budget to Actual Comparison Report
As of March 31, 2020**

Revenues	March 2020 Transactions	2020 Annual Budget	YTD Transactions	% Variance
Development Fees/Recompense	-	25,450.00	-	0.00%
Interest Revenue	0.03	50.00	0.09	0.18%
TOTAL REVENUES	\$ 0.03	\$ 25,500.00	\$ 0.09	0.00%
Expenditures				
Landscaping/Tree Planting & Care	-	8,000.00	-	0.00%
Tree Maintenance	-	8,000.00	-	0.00%
Tree Removal	-	6,000.00	-	0.00%
Travel	-	750.00	-	0.00%
Dues and Fees	-	500.00	-	0.00%
Education and Training	-	1,000.00	-	0.00%
Tree Seedlings	-	500.00	-	0.00%
Banners & Shirts	-	250.00	-	0.00%
Books and Periodicals	-	500.00	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 25,500.00	\$ -	0.00%

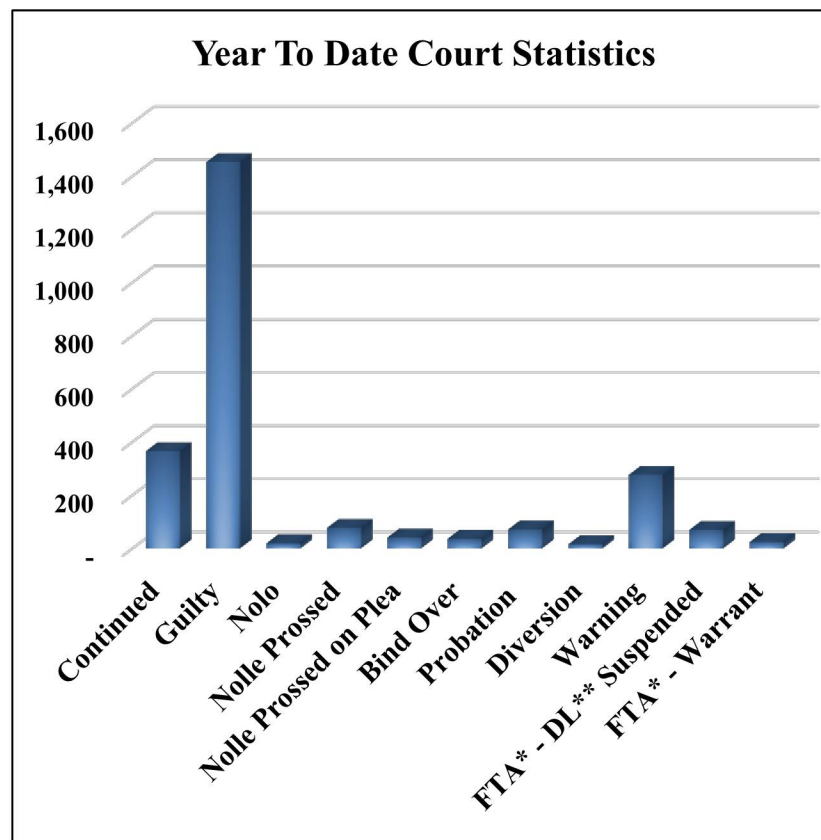


City of Holly Springs Court Statistics 2020 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Continued	130	170	65	-	-	-	-	-	-	-	-	-	365
Guilty	585	685	183	-	-	-	-	-	-	-	-	-	1,453
Nolo	6	12	1	-	-	-	-	-	-	-	-	-	19
Nolle Prossed	37	34	6	-	-	-	-	-	-	-	-	-	77
Nolle Prossed on Plea	13	18	10	-	-	-	-	-	-	-	-	-	41
Bind Over	17	17	2	-	-	-	-	-	-	-	-	-	36
Probation	18	39	14	-	-	-	-	-	-	-	-	-	71
Diversion	5	8	3	-	-	-	-	-	-	-	-	-	16
Warning	82	135	59	-	-	-	-	-	-	-	-	-	276
FTA* - DL** Suspended	5	29	35	-	-	-	-	-	-	-	-	-	69
FTA* - Warrant	6	8	10	-	-	-	-	-	-	-	-	-	24
	904	1,155	388	-	-	-	-	-	-	-	-	-	2,447

* Failure to Appear

** Driver's License

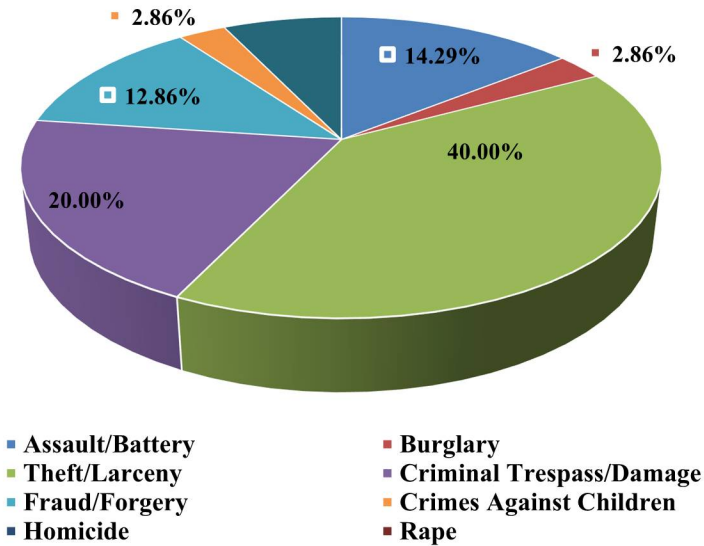




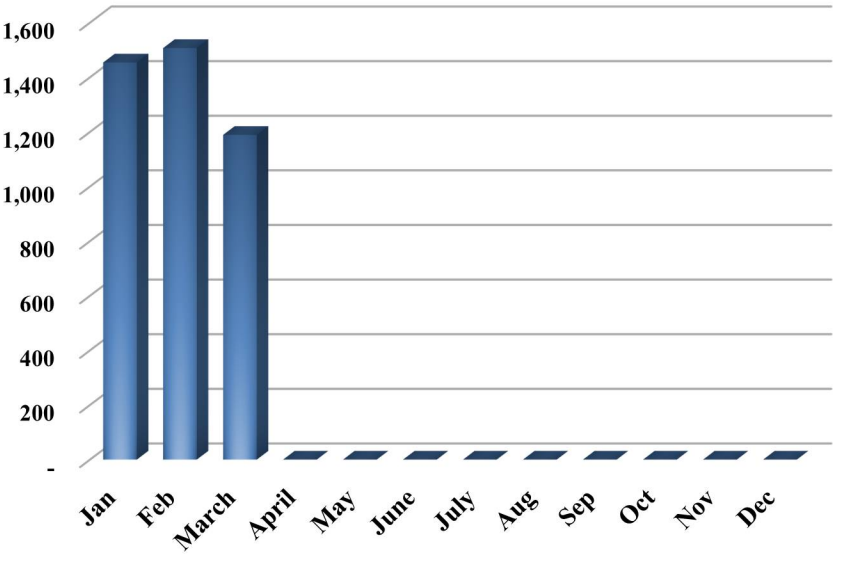
City of Holly Springs
Police Statistics
2020 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Assault/Battery	3	2	5	-	-	-	-	-	-	-	-	-	10
Burglary	-	-	2	-	-	-	-	-	-	-	-	-	2
Theft/Larceny	15	6	7	-	-	-	-	-	-	-	-	-	28
Criminal Trespass/Damage	4	10	-	-	-	-	-	-	-	-	-	-	14
Fraud/Forgery	4	4	1	-	-	-	-	-	-	-	-	-	9
Crimes Against Children	-	2	-	-	-	-	-	-	-	-	-	-	2
Homicide	-	-	-	-	-	-	-	-	-	-	-	-	-
Rape	-	-	-	-	-	-	-	-	-	-	-	-	-
Robbery	-	-	-	-	-	-	-	-	-	-	-	-	-
Arson	-	-	-	-	-	-	-	-	-	-	-	-	-
Motor Vehicle Theft	3	1	1	-	-	-	-	-	-	-	-	-	5
Sex Crimes	-	-	-	-	-	-	-	-	-	-	-	-	-
	29	25	16	-	-	-	-	-	-	-	-	-	70
Calls for Service	1,454	1,507	1,189	-	-	-	-	-	-	-	-	-	4,150

Year To Date Police Statistics



Year To Date Calls for Service





**City of Holly Springs
Monthly Operation Report
Executive Summary**

Description	Mar-20	
Pot Hole Repair	5	roads
Tree Service Work	2	row
ROW Mowing	13	row
Dead Animal Pick Up	3	roads
Street Sweeping	0	street sweeping
Road Salting	0	roads
Sign Maintenance	11	signs
Traffic Signals	4	signs
Equipment Maintenance	7	equipment maintenance
Misc. Work Orders	13	misc
PARKS		
J.B. Owens	17	parks
Barrett Park	16	parks
J.C. Mullins	14	parks
Monthly Totals	105	

Notes:

- 1) Landscaping duties are in full effect
- 2) Spraying for weeds and unwanted vegetation on sidewalks/ guardrails
- 3) Filling edge of pavements with millings/ cold patch
- 4) Assisting with capital projects around the City when needed

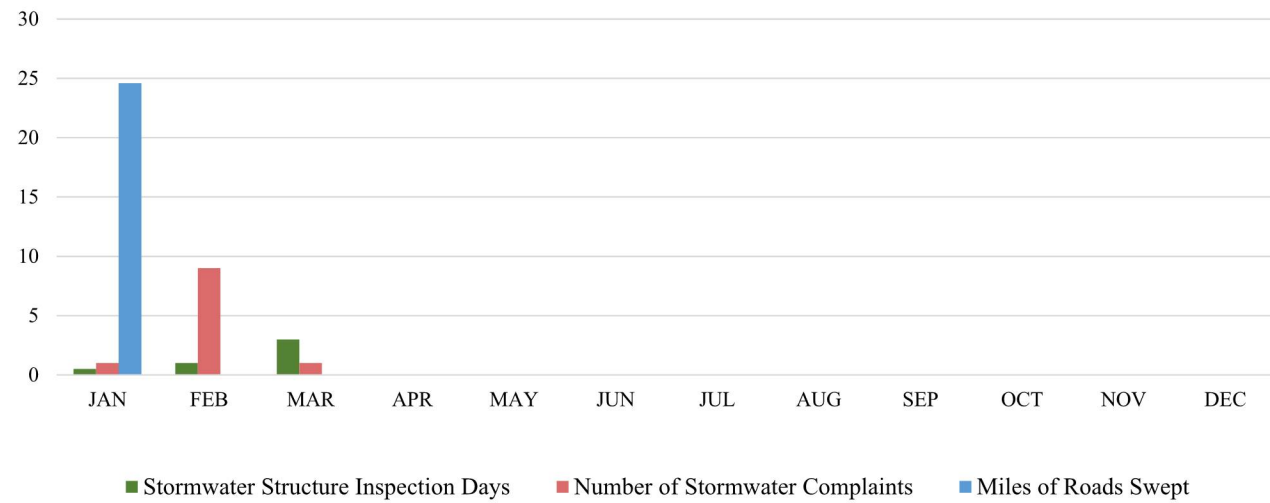


Stormwater Structure Inspection Days
 Number of Stormwater Complaints
 Miles of Roads Swept

**City of Holly Springs
 Stormwater Statistics
 2020 Year to Date**

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
	0.5	1	3									4.5
	1	9	1									11
	24.6	0	0									24.6

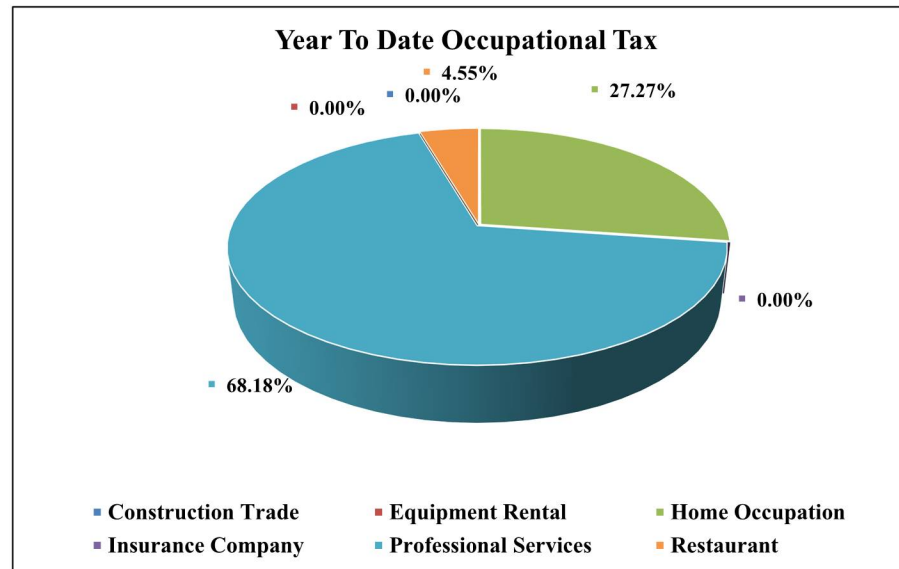
Year to Date Stormwater Statistics





City of Holly Springs Occupational Tax Summary 2020 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	
Construction Trade	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Equipment Rental	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Home Occupation	-	5	1	-	-	-	-	-	-	-	-	-	6	27.27%
Insurance Company	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Professional Services	7	3	5	-	-	-	-	-	-	-	-	-	15	68.18%
Restaurant	1	-	-	-	-	-	-	-	-	-	-	-	1	4.55%
	8	8	6	-	-	-	-	-	-	-	-	-	22	100.00%

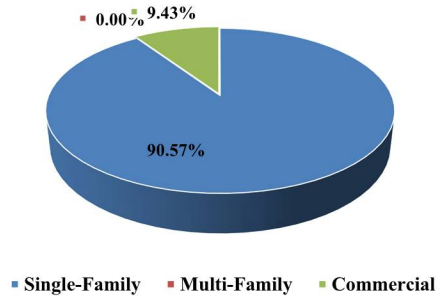




City of Holly Springs
Building Permits and Certificates of Occupancy
2020 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Single-Family													
Houses	18	42	46										106
Accessory Structures			1										1
Additions		1											1
Basement Buildouts	1	1	1										3
Mechanical	3	5	3										11
Plumbing		1	1										2
Electrical	1	1	2										4
Miscellaneous	4	12											16
Certificates of Completion	1	1	1										3
Certificates of Occupancy	31	28	30										89
Multi-Family													
Townhomes													0
Apartments													0
Misc-Multi Family													0
Certificates of Occupancy	8	3											11
Commercial													
New Structures	1												1
Addition-C													0
Tenant Build Outs	1	1	1										3
Accessory Structures													0
Mechanical	2												2
Plumbing			1										1
Electrical	1	2	2										5
Misc-C		2	1										3
Certificates of Completion	1	1											2
Certificates of Occupancy	4	2	1										7

Year To Date Permits Issued



Year To Date Certificates of Occupancy Issued

