



City of Holly Springs

Date: Wednesday, April 17, 2019
Location: 3235 Holly Springs Parkway

Downtown Development Authority Meeting Agenda 6:00pm

- I. CALL TO ORDER
- II. ROLL CALL – Sonia Carruthers, Christopher DeLuca, Tim Downing, Jimmy Long, Phyllis Long, Kevin Moore, Kyle Whitaker
- III. TREASURER’S REPORT
- IV. ELECTION OF 2019 OFFICERS
- V. UNFINISHED BUSINESS
- VI. NEW BUSINESS
 1. Approve/deny the annual membership investment for the Cherokee County Chamber of Commerce, in an amount not to exceed \$290
 2. Discuss an Intergovernmental Agreement between the Downtown Development Authority and the City of Holly Springs for the Town Center Road Network Project
Presented By: Robert H. Logan
 3. Approve/deny the March 20, 2019 meeting minutes
- VII. ADJOURNMENT

Holly Springs Downtown Development Authority

Treasurer's Report

March 2019

Opening Balance: \$ 88,098.32

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Less: Cash Disbursements

DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
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\$ -

Total \$ -

Add: Deposits & Other Credits

Total \$ -

Ending Bank Balance \$ 88,098.32

Plus Certificate of Deposit \$ 35,864.00

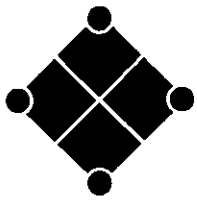
Total Funds \$ 123,962.32



**Downtown Development Authority
As of March 31, 2019**

Revenues	March 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Prior Year Fund Balance	-	4,900	-	0.00%
Interest Revenue	-	100	-	0.00%
TOTAL REVENUES	\$ -	\$ 5,000	\$ -	0.00%

Expenditures				
Dues & Fees	-	500	-	0.00%
Training	-	250	-	0.00%
Other Expenditures	-	250	-	0.00%
Stormwater Fees	-	2,500	-	0.00%
Sponsorships	-	1,500	1,500	100.00%
TOTAL EXPENDITURES	\$ -	\$ 5,000	\$ 1,500	30.00%



CHEROKEE COUNTY CHAMBER OF COMMERCE

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INVOICE

Cherokee County Chamber of Commerce
P.O. Box 4998
Canton GA 30114-0030

Phone: 770-345-0400
Fax: 770-345-0030
Website: <https://www.cherokeechamber.com>
Email: vicky@cherokeechamber.com

Holly Springs Downtown Development Authority
Timothy Downing
P.O. Box 990
Holly Springs GA 30142-0990

Date: 04/01/2019
Invoice #: 38162
Due: 05/01/2019

Description	Quantity	Rate	Amount
Annual Membership Investment	1	\$290.00	\$290.00
Invoice:			\$290.00
Balance:			\$290.00

Chamber of Commerce membership dues may be tax deductible as an ordinary and necessary business expense. Dues paid to the Chamber are not a charitable tax deduction for federal income tax purposes. The Chamber is not a charity: it is an advocate for area businesses.

Keep this portion for your records.

Please return this portion with your payment.

Holly Springs Downtown Development Authority
Timothy Downing
P.O. Box 990
Holly Springs GA 30142-0990

Date: 04/01/2019
Invoice #: 38162
Due: 05/01/2019

Cherokee County Chamber of Commerce
P.O. Box 4998
Canton GA 30114-0030

Amount Due: **\$290.00**

Credit Card Account #: _____ Name on Card: _____
Billing Address Number: _____ Zip: _____ Expiration Date: _____ CVV Code: _____

You may also pay by credit card by visiting the Member's Only Page at www.CherokeeChamber.com



CHEROKEE COUNTY CHAMBER OF COMMERCE

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April 1, 2019

Timothy Downing
Holly Springs Downtown Development Authority
P.O. Box 990
Holly Springs, GA 30142-0990

Dear Timothy,

I would like to take this opportunity to personally thank you for your membership in the Cherokee County Chamber of Commerce. I know that you work hard to earn your membership dollars, and you deserve a return on your investment!

During the past year of your membership, the Chamber offered many exciting networking functions and events such as Good Morning Cherokee Breakfast, Business After Hours, and Power Hour to name a few. We have also offered publicity, exposure, and membership-only avenues in which to market your business. We hope to see you at many of our future events so that you can continue to generate new customer relationships as a result of your Chamber investment. Our next event is our Business After Hours on Tuesday, April 16th from 4:30 p.m. until 6:00 p.m.

We also have many programs that lend to the success of Cherokee County such as Partners In Education, Leadership Cherokee, SchmoozaPalooza as well as the Jingle Bell Shop retail shopping extravaganza. Were you aware that you can save up to 7½ % on your Worker's Compensation premiums by participating in the Drugs Don't Work Program? Feel free to call me to discuss all of your opportunities.

If you haven't visited the Chamber website recently, please take the time to explore the "Business Directory" search function available to the entire public. Our website is known for contributing significant success to Chamber members, and we are happy to report that your listing alone was viewed a total of 1,426 times! Visit www.CherokeeChamber.com to view your listing.

Thank you for standing with us in the past to make Cherokee County a better place to live and work. I have enclosed a copy of your annual membership investment invoice, and I look forward to working with you in the coming year. If you have already renewed on-line, thank you! If I can ever be of assistance, please feel free to contact me.

Sincerely,

Pamela W. Carnes, GCCE
President & CEO

P.O. Box 4998 • 3605 Marietta Highway • Canton, GA 30114
Phone 770.345.0400 • Fax 770.345.0030
Info@CherokeeChamber.com • www.CherokeeChamber.com

Holly Springs Downtown Development Authority
Meeting Minutes
March 20, 2019

Members Present: Vice Chairman Kevin Moore, Treasurer Sonia Carruthers, Secretary Christopher DeLuca, Tim Downing, and Phyllis Long.

Staff Present: City Manager Robert H. Logan, Deputy Chief Tommy Keheley, Officer Marquavius Brownlee, and Assistant City Clerk Donna Sanders.

Roll Call – Councilmember Kyle Whitaker was absent.

Vice Chairman Moore called the meeting to order at approximately 6:30p.m.

Treasurer's Report

Treasurer Carruthers presented the Treasurer's Report for February 2019.

City Manager Robert H. Logan gave an update on the balances in the accounts for February 2019.

Secretary DeLuca made a motion to approve the February financial report. Tim Downing seconded the motion. Motion carried 5-0.

Unfinished Business

None to discuss.

New Business

City Manager Robert H. Logan presented Jimmy T. Long's Downtown Development Authority application for consideration to fill the vacancy of Steve Adcock who resigned on March 15, 2019.

Tim Downing made a motion to recommend Jimmy T. Long's Downtown Development Authority application to City Council for approval. Phyllis Long seconded the motion. Motion carried 5-0.

Phyllis Long made a motion to approve the February 27, 2019 meeting minutes. Vice Chairman Moore seconded the motion. Motion carried 5-0.

City Manager Robert H. Logan gave a brief update on the Town Center Road Network project. Mr. Logan said the bids for the project are due on 3/29/19 and will hopefully present to City Council at the April meeting for approval.

City Manager Robert H. Logan reminded the Board Members they will need to elect new officers at the April meeting.

Treasurer Carruthers made a motion to adjourn. Phyllis Long seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted,

Kevin Moore, Vice Chairman

Date

Attest:

Donna Sanders, Assistant City Clerk