

Holly Springs Downtown Development Authority
Meeting Minutes
April 15, 2020

Members Present via Teleconferencing: Joe Brywczyński, Tim Downing, Ollie Evans, Secretary Jimmy Long, and Chairman Kevin Moore.

Members Absent: Phyllis Long and Councilman Kyle Whitaker.

Staff Present via Videoconferencing: City Manager Robert H. Logan and Main Street Director/Assistant City Clerk Erin Honea.

Chairman Moore called the meeting to order at approximately 6:30 p.m.

Roll Call

Phyllis Long and Councilman Kyle Whitaker absent.

Election of Officers

Tim Downing made a motion to appoint Ollie Evans as Vice Chairman of the Downtown Development Authority. Secretary Long seconded the motion. Motion carried 5-0.

Ollie Evans made a motion to appoint Joe Brywczyński as Treasurer of the Downtown Development Authority. Tim Downing seconded the motion. Motion carried 5-0.

Treasurer's Report

Chairman Moore presented the February and March 2020 Treasurer's reports.

Joe Brywczyński made a motion to approve the February Treasurer's report. Ollie Evans seconded the motion. Motion carried 5-0.

Secretary Long made a motion to approve the March Treasurer's report. Joe Brywczyński seconded the motion. Motion carried 5-0.

New Business

Joe Brywczyński made a motion to approve the February 26, 2020 meeting minutes. Ollie Evans seconded the motion. Motion carried 5-0.

Tim Downing made a motion to approve the contract for the Detention Pond Wall B-1 among North Georgia Foundations, Inc., the Downtown Development Authority of Holly Springs, and the City of Holly Springs, Georgia, in an amount not to exceed \$361,790.84 and authorize the Chairman to execute the contract. Joe Brywczyński seconded the motion. Motion carried 5-0.

Ollie Evans made a motion to award the clearing, grinding, and hauling project for the Master Detention Pond B-1 to Southeast Grinding, Inc. in an amount not to exceed \$30,000. Tim Downing seconded the motion. Motion carried 5-0.

Joe Brywczyński made a motion to award the erosion control project for the Master Detention Pond B-1 to The Erosion Company (TEC) in an amount not to exceed \$12,270. Ollie Evans seconded the motion. Motion carried 5-0.

Tim Downing made a motion to award the grading and site work project for the Master Detention Pond B-1 to Weaver Grading in an amount not to exceed \$63,998.68. Secretary Long seconded the motion. Motion carried 5-0.

Joe Brywczyński made a motion to award the stormwater infrastructure project for the Master Detention Pond B-1 to Weaver Grading in an amount not to exceed \$99,998.48. Secretary Long seconded the motion. Motion carried 5-0.

City Manager Robert H. Logan gave a brief update about the Town Center Road Network Project.

Tim Downing made a motion to adjourn. Joe Brywczyński seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted.


Kevin Moore, Chairman

Attest:



Erin Honea, Main Street Director/Assistant City Clerk