

Holly Springs Tree Commission

Date: April 13, 2021 Location:
3235 Holly Springs Parkway
6:00 P.M.

AGENDA

- I. CALL TO ORDER
- II. OATH OF OFFICE CEREMONY FOR MANDY LYNN
- III. TREASURER’S REPORT – March 2021
- IV. NEW BUSINESS
 - A. Discuss Memorial Tree Planting Ceremony Scheduled for April 14, 2021
Presented By: Brandi Hackett, Chairman
 - B. Arbor Day Event Report
Presented By: Colleen Konwick, Treasurer
 - C. Approve / deny the February 9, 2021 meeting minutes
- V. REPORTS
- VI. ADJOURNMENT

Holly Springs Tree Commission March 2021				
			\$	8,593.83
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
Total			\$	-
Add: Deposits & Other Credits				
3/31/2021		South State Bank	\$	- Interest Revenue
Total			\$	-
Ending Bank Balance			\$	8,593.83
Total Funds			\$	8,593.83

City of Holly Springs
Tree Commission Meeting Minutes
February 9, 2021
6:00 p.m.

Board of Directors Present: Chief Michael Carswell, Brandi Hackett, Pamela Shurmantine and Colleen Konwick.

Staff Present: City Manager Robert H. Logan and Administrative Assistant Tracey Chambers.

Commissioner Colleen Konwick called the meeting to order.

City Manager Robert H. Logan administered the Oath of Office to the Commissioners.

Chief Carswell made a motion to elect Brandi Hackett as Chairman. Colleen Konwick seconded the motion. Motion carried 5-0.

Chairman Hackett made a motion to elect Chief Carswell as Vice Chairman. Colleen Konwick seconded the motion. Motion carried 5-0.

Chief Carswell made a motion to elect Colleen Konwick as Treasurer. Chairman Hackett seconded the motion. Motion carried 5-0.

Chairman Hackett made a motion to elect Pamela Shurmantine as Secretary. Treasurer Konwick seconded the motion. Motion carried 5-0.

Treasurer Konwick presented the financial report for January 2021.

City Manager Robert H. Logan summarized the five committees for the Holly Springs Tree Commission.

Treasurer Konwick made a motion to nominate Secretary Shurmantine as Chairman of the Tree City USA Committee. Chairman Hackett seconded the motion. Motion carried 5-0.

Treasurer Konwick made a motion to nominate Chief Carswell as Co-Chairman of the Tree City USA Committee. Chairman Hackett seconded the motion. Motion carried 5-0.

Treasurer Konwick made a motion to nominate herself as Chairman of the Arbor Day Committee. Chief Carswell seconded the motion. Motion carried 5-0.

Treasurer Konwick nominated Chairman Hackett as Co-Chairman of the Arbor Day Committee. Chief Carswell seconded the motion. Motion carried 5-0.

Treasurer Konwick made a motion to nominate herself as Chairman of the Great American Cleanup Committee. Chief Carswell seconded the motion. Motion carried 5-0.

Chairman Hackett made a motion to nominate herself as Co-Chairman of the Great American Cleanup Committee. Chief Carswell seconded the motion. Motion carried 5-0.

Chairman Hackett made a motion to nominate Chief Carswell as Chairman of the Landscape and Beautification Committee. Treasurer Konwick seconded the motion. Motion carried 5-0.

Chairman Hackett made a motion to nominate Secretary Shurmantine as Co-Chairman of the Landscape and Beautification Committee. Treasurer Konwick seconded the motion. Motion carried 5-0.

Chairman Hackett made a motion to nominate Chief Carswell as Chairman of the Yard of the Month Committee. Treasurer Konwick seconded the motion. Motion carried 5-0.

Treasurer Konwick made a motion to nominate herself as Co-Chairman of the Yard of the Month Committee. Chairman Hackett seconded the motion. Motion carried 5-0.

City Manager Logan gave an update on the Tree City USA status and reported that Holly Springs is in good standing with Tree City USA.

City Manager Logan discussed projects for 2021. Mr. Logan stated that Atlanta Gas Light has removed the main that was previously preventing planting in the median at Holly Springs Parkway between Sixes Ridge Apartments and the intersection in front of Home Depot. Mr. Logan said that the landscaping there can resume this year. Mr. Logan will be coming back to the Tree Commission with a formal proposal next month from the City Arborist regarding the landscaping plans for the median. Treasurer Konwick reminded the members that at least one tree planting a year is mandatory to stay in good standing with Tree City USA. Mr. Logan recommended that when the tree planting is done, J B Owens Park would be the most suitable location. Chairman Hackett suggested that the Holly Springs Tree Commission join the Friends of Holly Springs Police Foundation and do a co-planting. Chairman Hackett will reach out to the Friends of Holly Springs Police Foundation to ensure they will agree to the co-planting. Chairman Hackett motioned to have the Holly Springs Tree Commission cover the cost of the tree planning, not to exceed \$500. Treasurer Konwick seconded the motion. Motion carried 5-0.

Treasurer Konwick gave an update on the Arbor Day event scheduled for February 19, 2021 at the Train Depot from 10:00 a.m. to 4:00 p.m. Treasurer Konwick asked that any members that can participate to please come and arrive around 8:30 a.m. Treasurer Konwick went over all details regarding signs advertising the event and the species of trees available.

Chairman Hackett motioned to approve the November 10, 2020 meeting minutes. Treasurer Konwick seconded the motion. Motion carried 5-0.

Chairman Hackett welcomed the new Tree Commission member, Pamela Shurmantine.

Chairman Hackett motioned to adjourn. Treasurer Konwick seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted,

Brandi Hackett, Holly Springs Tree Commission Chairman

Attest:

Tracey Chambers
Administrative Assistant
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