

Holly Springs Tree Commission

Date: April 11, 2023

Location: 3235 Holly Springs Parkway

6:00 P.M.

AGENDA

I. CALL TO ORDER

II. TREASURER’S REPORT – March 2023

III. NEW BUSINESS

A. Discuss Update on the Arbor Day Event

Presented By: Colleen Konwick Chairman

B. Discuss the Yard of the Month program for 2023

Presented By: Mandy Lynn Co Chairman / Treasurer

B. Approve/deny the February 14, 2023 meeting minutes

IV. REPORTS

V. ADJOURNMENT

Holly Springs Tree Commission				
February 2023				
\$ 4,376.77				
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
2/1/2023	Credit Card	Cherokee Trophy	\$ (29.00)	Service recognition plaque B. Hackett
Total \$ (29.00)				
Add: Deposits & Other Credits				
2/28/2023	Credit Card	Reimb credit card charge	\$ 73.46	
Total \$ 73.46				
Ending Bank Balance \$ 4,421.23				
Total Funds \$ 4,421.23				

Holly Springs Tree Commission				
March 2023				
Less: Cash Disbursements			\$	4,421.23
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
Total			\$	-
Add: Deposits & Other Credits				
Total			\$	-
Ending Bank Balance			\$	4,421.23
Total Funds			\$	4,421.23

City of Holly Springs
Tree Commission Meeting
Minutes February 14, 2023
6:00 p.m.

Board of Directors Present: Alex Gray, Pamela Shurmantine Mandy Lynn, and Colleen Konwick.

Staff Present: City Manager Robert H. Logan, Community Development Director Nancy Moon, Administrative Assistant Wendy Kelley, Administrative Assistant Tracey Chambers, Captain Mike Hales, and Officer Scott Staber

Commissioner Konwick called the meeting to order.

Roll call – All Present

City Manager Robert H. Logan administered the Oath of Office to the Commissioners.

Commissioner Lynn made a motion to elect Commissioner Konwick, as Chairman. Commissioner Shurmantine seconded the motion. Motion carried 4-0.

Chairman Konwick made a motion to elect Commissioner Lynn as Vice Chairman. Commissioner Shurmantine seconded the motion. Motion carried 4-0.

Chairman Konwick made a motion to elect Commissioner Shurmantine as Secretary. Vice Chairman Lynn seconded the motion. Motion carried 4-0.

Commissioner Gray made a motion to elect Vice Chairman Lynn as Treasurer. Secretary Shurmantine seconded the motion. Motion carried 4-0.

Chairman Konwick presented the financial reports for October 2022, November 2022, December 2022, and January 2023.

Chairman Konwick summarized the four committees for the Holly Springs Tree Commission.

Chairman Konwick made a motion to nominate Commissioner Gray as Chairman of the Tree City USA Committee. Vice Chairman / Treasurer Lynn seconded the motion. Motion carried 4-0.

Chairman Konwick made a motion to nominate Secretary Shurmantine as Vice Chairman of the Tree City USA Committee. Vice Chairman / Treasurer Lynn seconded the motion. Motion carried 4-0.

Chairman Konwick made a motion to nominate herself as Chairman of the Arbor Day Committee. Secretary Shurmantine seconded the motion. Motion carried 4-0.

Chairman Konwick made a motion to nominate Vice Chairman / Treasurer Lynn as Vice Chairman of the Arbor Day Committee. Secretary Shurmantine seconded the motion. Motion carried 4-0.

Chairman Konwick made a motion to nominate Vice Chairman / Treasurer Lynn as Chairman of the Great American Cleanup Committee. Secretary Shurmantine seconded the motion. Motion carried 4-0.

Chairman Konwick made a motion to nominate Commissioner Gray as Vice Chairman of the Great American Cleanup Committee. Secretary Shurmantine seconded the motion. Motion carried 4-0.

Chairman Konwick made a motion to nominate Secretary Shurmantine as Chairman of the Landscape and Beautification Committee. Vice Chairman / Treasurer Lynn seconded the motion. Motion carried 4-0.

Chairman Konwick made a motion to nominate Commissioner Gray as Vice Chairman of the Landscape and Beautification Committee. Vice Chairman / Treasurer Lynn seconded the motion. Motion carried 4-0.

Chairman Konwick made a motion to nominate Vice Chairman / Treasurer Lynn as Chairman of the Yard of the Month Committee. Commissioner Gray seconded the motion. Motion carried 4-0.

Chairman Konwick made a motion to nominate Secretary Shurmantine as Vice Chairman of the Yard of the Month Committee. Commissioner Gray seconded the motion. Motion carried 4-0.

City Manager Logan discussed projects for 2023. Mr. Logan stated that the two projects currently are the Holly Springs Parkway Widening Project and the Barrett Park Landscaping Project.

Chairman Konwick gave an update on the Arbor Day event scheduled for February 17, 2023 at the Train Depot from 10 a.m. to 4:00 p.m. Chairman Konwick asked that any members that can participate to please come and arrive around 8:00 a.m. Chairman Konwick went over all details regarding signs advertising the event and the species of trees available.

Vice Chairman / Treasurer Lynn discussed the Yard of the Month program for 2023. The Yard of the Month program starts in April. Vice Chairman / Treasurer Lynn stated that any nominations can be emailed to Wendy Kelley

Vice Chairman / Treasurer Lynn motioned to approve the meeting minutes. Commissioner Gray seconded the motion. Motion carried 4-0.

Vice Chairman / Treasurer Lynn motioned to adjourn. Secretary Shurmantine seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully Submitted,

Colleen Konwick, Holly Springs Tree Commission Chairman

Attest:

Wendy Kelley, Community Development Technician