



City of Holly Springs

Date: Monday, April 11, 2022

Location: 3235 Holly Springs Pkwy.

City Council Work Session Agenda 7:00 p.m., Council Chambers

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

“Veterans of U.S. military services may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007.”

III. INVOCATION

IV. SPECIAL PRESENTATION

- Promotion Recognition
 - Deputy Chief Greg Clyburn
 - Lieutenant Jeff Lance
 - Lieutenant Sam Rentz

V. PUBLIC COMMENTS

VI. NEW BUSINESS

A. Discuss the Georgia Office of Highway Safety (GOHS) Grant Application
Presented By: Sergeant Mike Adams

B. Discuss MA-01-2022, rezoning of 24.38 +/- acres located off of Redbud Lane and Hickory Road, Holly Springs, GA, tax parcels 235C, 235D, 236, and 237 of tax plat 15N14, from R-40, Single Family Residential Estate and NC, Neighborhood Commercial, to TND, Traditional Neighborhood Development
Presented By: Nancy Moon, Community Development Director

- C. Discuss ORD-04-2022, proposed text amendment to the Holly Springs Zoning Ordinance, Article 2: Definitions and Article 5: District Uses and Regulations to amend regulations for Massage Therapy and Day Spa Establishment, and Bodywork Therapy and Bodywork Therapy Establishment
Presented By: Nancy Moon, Community Development Director
- D. Discuss ORD-05-2022, proposed text amendment to Chapter 22-Businesses, Articles IX-Massage Therapy Profession—Bodywork Therapists and Bodywork Therapy Establishments and X-Reserved of The Code of the City of Holly Springs, Georgia
Presented By: Nancy Moon, Community Development Director
- E. Discuss a resolution to transfer the remaining balance of the Special Purpose Local Option Sales Tax (SPLOST) IV Account to the Special Purpose Local Option Sales Tax (SPLOST) V Account at South State Bank; and to close the Special Purpose Local Option Sales Tax (SPLOST) IV Account at South State Bank; and the authorize the City Manager and/or the Finance Director to transfer the remaining balance and to close the Special Local Option Sales Tax IV Account at South State Bank
Presented By: Denise Lamazares, Finance Director
- F. Discuss a quote for roof repairs to the Public Safety Building from Parker Young Construction, LLC
Presented By: Robert H. Logan, City Manager
- G. Discuss a quote for interior repairs to the Public Safety Building from Parker Young Construction, LLC
Presented By: Robert H. Logan, City Manager
- H. Discuss the Holly Springs Town Center Post Award Professional Services Agreement Addendum #1 and #2 between Southeastern Engineering, Inc. and the City of Holly Springs, Georgia
Presented By: Robert H. Logan, City Manager
- I. Discuss the 2022 Local Maintenance & Improvement Grant (LMIG) Resurfacing Project (RFB #2022-01) bids
Presented By: Robert H. Logan, City Manager
- J. Discuss an estimate from Commercial Buildings & Doors, Inc.
Presented By: Robert H. Logan, City Manager
- K. Discuss a Professional Design Service Fee proposal from BM&K Construction and Engineering, Inc.
Presented By: Robert H. Logan, City Manager

- L. Discuss a Utility Relocation Agreement between Georgia Power Company and the City of Holly Springs, Georgia
Presented By: Robert H. Logan, City Manager
- M. Discuss the Fire Services Intergovernmental Agreement between Cherokee County, Georgia and the City of Holly Springs, Georgia
Presented By: Robert H. Logan, City Manager
- N. Discuss terminating the Standard Professional Services Agreement between Bureau Veritas North America, Inc. and the City of Holly Springs, Georgia
Presented By: Robert H. Logan, City Manager
- O. Discuss a Child Abuse Prevention Month proclamation
Presented By: Robert H. Logan, City Manager
- P. Discuss a Georgia Cities Week resolution
Presented By: Robert H. Logan, City Manager

VII. REPORTS

VIII. ADJOURNMENT

City Council Special Called Meeting Agenda *Immediately following the Work Session*

I. CALL TO ORDER

II. NEW BUSINESS

- 1. Approve/deny authorizing the submittal of and ratifying the Georgia Office of Highway Safety (GOHS) Grant Application
- 2. Approve/deny the Holly Springs Town Center Post Award Professional Services Agreement Addendum #1, Task 4, Continued Construction Document Revisions, between Southeastern Engineering, Inc. and the City of Holly Springs, Georgia in an amount not to exceed \$35,000
- 3. Approve/deny the Holly Springs Town Center Post Award Professional Services Agreement Addendum #2, Task 5, Depot Construction Plan Revisions, between Southeastern Engineering, Inc. and the City of Holly Springs, Georgia in an amount not to exceed \$17,000
- 4. Approve/deny an estimate from Commercial Buildings & Doors, Inc. in an amount not to exceed \$196,800

5. Approve/deny terminating the Standard Professional Services Agreement between Bureau Veritas North America, Inc. and the City of Holly Springs, Georgia
6. Approve/deny the Fire Services Intergovernmental Agreement between Cherokee County, Georgia and the City of Holly Springs, Georgia
7. Approve/deny a Utility Relocation Agreement between Georgia Power Company and the City of Holly Springs, Georgia

III. ADJOURNMENT

EXECUTIVE SESSION

- Real Estate

**“Innovative Grants”
Request for Proposals (RFP)
FFY2023 Initial Proposal**



**The Georgia Governor's Office of Highway Safety (GOHS)
7 Martin Luther King Jr Drive, Suite 643
Atlanta, GA 30334**

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www.gahighwaysafety.org





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Grants to Develop “Innovative” Highway Safety Programs to Save Lives in Georgia

GOHS Mission Statement

The mission of the Governor’s Office of Highway Safety (GOHS) is to educate the public on highway safety and facilitate the implementation of programs that reduce crashes, injuries and fatalities on Georgia roadways.

Description of Highway Safety Problems

In 2019, Georgia experienced 1,491 traffic fatalities¹, 7,308 serious injuries², and 406,290 motor vehicle crashes on Georgia roadways. In 2019, the total number of roadway fatalities decreased by 1% (14 fewer fatalities) in comparison to the previous year. The top five counties with the highest roadway fatalities were: Fulton (144 fatalities, +10% increase from the previous year), DeKalb (79, -27%), Cobb (67, +18%), Gwinnett (61, -2%), and Clayton (51, +13%). GOHS recognizes the need to address specific causes of motor vehicle fatalities across the NHTSA traffic safety performance measures.

- **Unrestrained Fatalities:** In 2019, the observed seat belt usage rate was 95.9% — a 0.4% net decrease compared to the observed usage rate in 2018. Despite this slight drop in observed usage in 2019, the number of unrestrained fatalities decreased by 13% (57 fewer fatalities) since 2018. The number of unrestrained fatalities decreased from 441 in 2018 to 384 in 2019.
- **Alcohol-Related Fatalities:** In 2019 there were 353 fatalities in motor vehicle traffic crashes involving drivers with BACs of .08 g/dL or higher. This is a 7% decrease (26 fewer fatalities) compared to 2018. These alcohol- impaired driving fatalities accounted for 24% of all motor vehicle traffic fatalities in Georgia.
- **Speed-Related Fatalities:** Between 2015 and 2017, the number of speed-related fatalities decreased by 7%. Between 2018 and 2019 where the number of speed-related fatalities decreased by 3% — from the 268 fatalities in 2018 to 260 fatalities in 2019. Speed-related fatalities accounted for 17% of all motor vehicle traffic fatalities in Georgia in 2019.

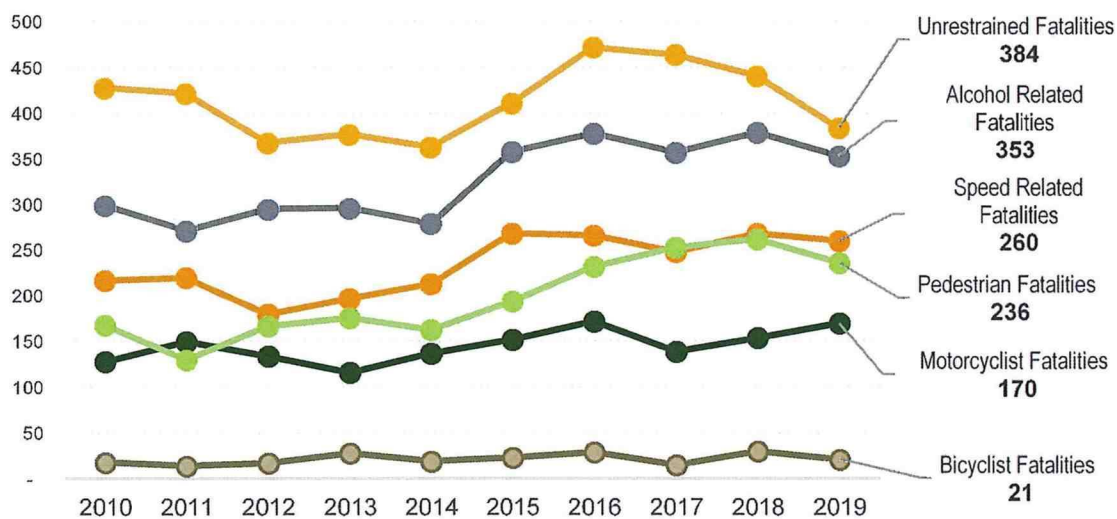
¹2019 FARS Final

² In April 2020, TRCC/CODES revised the ‘serious injury’ the definition and recalibrated the values from serious injury values in previous years. See “Serious Injury Considerations” in Section 4: Performance Plan for more details about the change and adjustments in the datasetC-2 Serious Injury Traffic Safety Performance Measure.

- **Pedestrian Fatalities:** Pedestrian fatalities remain a great concern in Georgia. In 2019, there were 236 pedestrian fatalities in the state of Georgia — a 22% increase from 194 pedestrian fatalities in 2014. Sixteen percent of all traffic fatalities were pedestrians in 2019. Preliminary data³ suggest that pedestrian fatalities increased to **283** in 2020.
- **Motorcyclist Fatalities:** In 2019, there were 170 motorcyclist fatalities in Georgia motor vehicle traffic crashes — an increase of 10% from the 154 motorcyclists fatally injured in 2018. Eleven percent of all traffic fatalities were motorcyclists. The number of un-helmeted motorcyclist fatalities decreased from 16 in 2018 to 15 in 2019. Preliminary data shows that motorcyclist fatalities remain an issue, with **179** motorcyclist fatalities in 2020.
- **Bicyclist Fatalities:** In 2019, there were 21 fatalities in the state of Georgia (9 less fatalities compared to the previous year). One percent of all traffic fatalities were bicyclists in 2019. Preliminary data suggest that this problem area remains an issue, with **28** bicyclist fatalities in 2020.

The figure below shows the trend of each measure from 2010 to 2019.

Georgia Traffic Fatalities by Traffic Safety Performance Measure (2010-2019)



Source: FARS Final Datasets (2010-2019)

³ Preliminary data from the Georgia Department of Transportation: Georgia Traffic Deaths – Yearly Total and Comparison, Office of Traffic Operations. 11 June 2021.

Program Areas

Georgia Governor's Office of Highway Safety has been granted federal funds from the National Highway Traffic Safety Administration (NHTSA) under the Fixing America's Surface Transportation (FAST) Act to promote the development and implementation of **innovative** programs to address highway safety problems relating to alcohol/impaired driving, pedestrian & bicycle safety, motorcycle safety, occupant protection, and other highway safety programs. Proposed programs must be data driven and based on proven countermeasures (see a list of best practices at: <https://www.gahighwaysafety.org/grants/best-practices/> and must address one or more of the following issues:

Motorcycle Safety Education Program

- ◆ A program designed to promote public awareness and outreach programs to enhance driver's awareness of motorcyclists, such as share-the-road safety messages developed using Share-The-Road Model language available on the NHTSA website.
- ◆ A program designed to reduce impaired related motorcyclist crashes, injuries and fatalities in identified high risk areas.

Occupant Protection Programs

- ◆ Education and training programs that increase safety belt usage and lead to increased use of properly installed child safety restraint systems. The program must be designed to reach areas with low safety belt and child safety seat usage, non-English speaking populations, low income populations, and/or pick-up truck drivers.
- ◆ Seeking a booster seat educational program to provide statewide reach. The program must educate children ages 4-10 and their families on Georgia's current child passenger safety law as well as best practice recommendations for the use of booster seats. An exemplary program would target many populations and counties statewide within school systems, childcares, pediatrician offices, or other children oriented organizations. Proposals for pilot programs within targeted high-risk areas, as evident by crash data, will also be considered.

Teen Traffic Safety Programs

- ◆ Peer to peer education and prevention strategies in schools and communities designed to:
 1. Increase safety belt use
 2. Reduce speeding
 3. Reduce impaired and distracted driving
 4. Reduce underage drinking
- ◆ Programs designed to increase the public's awareness of the Teenage and Adult Drivers' Responsibility Act (TADRA) and safe and defensive driving techniques will also be considered.

Young Adult Traffic Safety Program

- ◆ A program designed to reduce the incidence of alcohol and/or drug -impaired driving or distracted driving by persons between the ages of 18 and 24, which must involve at least one of the following components: 1) participation of employers, 2) participation of colleges and universities, or 3) participation of hospitality industry.

Law Enforcement Programs

- ◆ A program designed to implement innovative highly visible and highly publicized law enforcement strategies to reduce highway safety crashes, injuries and fatalities.

Administrative Judges and DUI Court Programs

- ◆ A program designed to train judges and prosecutors on highway safety issues, including but not limited to: Standardized field sobriety testing techniques, innovative sentencing techniques, update on new traffic laws and license sanctioning procedures, effective prosecution of DUI offenders, and incorporating treatment as appropriate into judicial sentencing for drivers between the ages of 21 and 34 who have been convicted of first time DUI/DWI.
- ◆ A program designed to remove repeated DUI offenders from Georgia's roadways through innovative prosecutorial/adjudication programs.

Minority Highway Safety Programs

- ◆ Programs focused on minorities, particularly the populations of non-English as a primary language. Programs must focus on the awareness of the laws relating to safety belt and child restraint uses, impaired driving, or pedestrian safety initiatives.

Non-Motorized Safety Grants

- ◆ **Pedestrian** education and enforcement programs should be designed to reduce pedestrian crashes, injuries, and fatalities within high-risk counties. The development and implementation of pedestrian safety programs should focus on the pedestrian and motorist to enhance knowledge and skills via outreach, community base, awareness and etc.:
- ◆ **Bicycle** educational and enforcement programs should be designed to reduce bicycle injuries and fatalities statewide. Develop and implement bicycle safety programs with a focus on the bicyclist and motorist to enhance knowledge and skills via outreach, community base, awareness and etc.
- ◆ Programs should focus on the following:
 1. Training of law enforcement officials on State laws applicable to pedestrian and bicycle safety
 2. Enforcement mobilizations and campaigns designed to enforce State traffic laws applicable to pedestrian and bicycle safety
 3. Public Information and awareness programs designed to inform motorists, pedestrians, and bicyclists of State laws applicable to pedestrian

Older Drivers and Passengers

- ◆ The aging Georgia population is more susceptible to fatal injury than younger motor vehicle occupants. The number of drivers ages 65+ years involved in fatal crashes increased by 15 percent (from 272 drivers in 2018 to 313 drivers in 2019). Drivers ages 65+ years accounted for 14 percent of all drivers involved in fatal crashes in 2019. Programs targeting this age group need to be developed and implemented to reverse these alarming trends. The program should be a skill-based program for older drivers to enhance driving skill or educational programs that focus on relevant physical cognitive changes of aging.

Evaluation and Survey Program

- ◆ **Evaluation Program** should be designed to evaluate GOHS grants and projects on a monthly and yearly basis. A database should be created and maintained to monitor monthly reporting and activity of grantees.

If you are interested in a **Students Against Destructive Decisions (SADD)** project for a high school or a **Young Adult Driver (YA)** program for a college or university, please contact Mr. Jared Eaves directly at jared.eaves@gohs.ga.gov.

Program Parameters

For detailed information in completing the referenced program guidelines, applicants must complete each section in eGOHS Plus. All proposals must include the following information:

1. **Problem Identification:** The problem ID statement is a detailed written narrative that must clearly define the highway safety issues in the community/jurisdiction. The statement must provide a concise description of the problem(s), where it is occurring, and the population affected, how and when the problem is occurring, etc. Include the 5 most recent consecutive years of crash data (2015-2019), including fatality and serious injury data, to establish the conditions and the extent of the problem(s). (Charts, graphs, and percentages are effective ways of displaying the required data). Refer to the GOHS website for state and county data and/or Attachment A for assistance.
2. **Program Assessment:** Identify “what” the community/jurisdiction is currently doing to address the problem(s) identified under the problem identification section. Review and note activities and results of past and current efforts, indicating what did or did not work. Assess resources to determine what is needed to more effectively address the problem(s). Identify local laws, policies, safety advocate groups and organizations that may support/inhibit the success of the project.
3. **Project Objectives, Activities and Evaluation:** The objective(s) must indicate exactly what the project will accomplish to impact/correct the problem(s) identified in the Problem Identification section. The activities must clearly identify the steps needed to accomplish each objective. A comprehensive evaluation plan must be developed to explain how the outcomes will be measured for each proposed activity listed in this section. Must follow the **S.M.A.R.T. (Specific, Measurable, Attainable, Realistic, and Time Specific) model**. (See *Sample Objectives, Activities and Evaluation – Attachment B*)
4. **Milestone Chart:** This chart must provide a summary of the projected activities to be accomplished on a monthly basis. This section must reflect the activities described in the Project Objectives, Activities and Evaluation Section.
5. **Media Plan:** Describe the plan for announcing the award of this grant to the identified community. Identify the media outlets, including social media, available to your project. Discuss how the public will be informed of grant activities throughout the entire project period.
6. **Resource Requirements:** Statement must describe and explain the budget (resources) needed in order to accomplish the objectives listed above. Requirements may include but not be limited to personnel, enforcement hours, equipment, supplies, training needs and public information/educational materials. A brief description of how and by whom the resources will be used is also required.

7. **Self Sufficiency:** This statement must reflect a plan of action that explains how the activities of the project will be continued after federal funds are no longer available to implement this project. The self-sufficiency plan must identify potential sources of non-federal funds.
8. **Budget:** Each budget item(s) must be allowable, reflects a reasonable cost and be necessary to carry out the objectives and activities of the project.
 - a. Personnel Services (salaries and fringes – non law enforcement and prosecutors)
 - b. Enforcement/Activity Hours (law enforcement and prosecutors only)
 - c. Regular Operating Expenses (single item less than \$1,000) – see **NOTE** below
 - d. Travel of Employees (employees of grantee)
 - e. Equipment Purchases (items \$1,000 or more)
 - f. Contractual Services
 - g. Per Diem and Fees (employees not employed by grantee)
 - h. Computer Charges and Computer Equipment
 - i. Telecommunications
 - j. Motor Vehicle Purchases

Note: See Attachment C for Allowable and Non Allowable Expenses.

NOTE: Purchase price of an item includes shipping and taxes. EX: If an item costs \$900 plus \$150 for shipping and taxes then this item should be included in the equipment category because the total pushed it over the \$1000 point.

9. **Grant Terms and Conditions:** Applicants are required to meet all applicable federal/state laws and requirements.
10. **Certifications and Signatures:** Applicants must agree to abide by the Grant Terms and Conditions within this section. Certification signatures must be signed in “blue ink” and the original mailed to GOHS no later than **March 25, 2022.**

Eligibility Criteria

1. Potential grantees/partners within the State of Georgia include, but is not limited to: local law enforcement agencies, county health departments, high schools (*private and public*), colleges and universities (*private and public*), citizen groups, civic organizations, churches and faith-based communities, county councils, mayors, EMS, county agencies, not-for-profit organizations (i.e. Safe Kids of Georgia, MADD, etc. and others).
2. For FFY 2023, GOHS grant proposals to a single grantee must not be submitted for less than \$10,000 or greater than \$375,000 for this fiscal year for the General Application (GA). The grants award for colleges and universities will be based on student population. The maximum award for SADD projects is \$6,500 per high school.
3. Law enforcement grants should include "enforcement hours" rather than salary and fringe benefits.
4. Full time positions will be evaluated on a case-by-case basis for grants whose budget exceeds \$100,000. (Job descriptions must be attached for each personnel position required.)
5. Potential grantee(s) must demonstrate its willingness and ability to accept and implement the planned programs by showing staffing, equipment, office space and other resources that will be dedicated to this effort.
6. Potential grantee(s) must report in the grant application whether or not its organization collects and is willing to disseminate critical data necessary to demonstrate the effectiveness of a **before** and **after** project impact. Programs planned, implemented and evaluated **must be "specific" and focused on the issues of saving lives and reducing injuries**. Evaluation tools must measure outcomes and the potential grantees MUST be able to show that crash data was decreased or increased as applicable in all emphasis areas at the end of the grant period. All exceptions must be documented and explained. Potential grantees will be required to collect and report to GOHS required data on highway safety programs that are supported by this grant to demonstrate the required change.
7. Programs planned should be necessary programs that will reach the goals stated. Programs that are "nice," or "feel good," or evaluated by anecdotal comments should not be proposed. All evaluation plans must be well documented in the application and approved by GOHS.
8. The cost for developing the proposal, including any travel costs associated with the application is the sole responsibility of the potential grantee. GOHS will not provide reimbursement for such costs.
9. GOHS will reimburse awarded grantees based on monthly approved/implemented project activities and expenditures through an Automated Clearing House (ACH) payment.

10. In accordance with the Federal Funding Accountability and Transparency Act (FFATA) recipients of Federal grants and contracts must submit information on sub-grant awards to GOHS prior to implementation. Please contact your agency Accounting Department to obtain the SAM.gov Unique Entity Identifier (**UEI**) Number and Federal Employment Identification Number (**FEIN**). These numbers will be needed in order to complete the agency information form. (Attachment G)
11. **Non-profit organizations**
 - Must be willing to adhere by GOHS requirements for Non-Profit Organizations (See Attachment D).
 - Must include letters of support/references from at least two of the following: local law enforcement, school systems, local safety advocate organizations and/or medical organizations. These must be dated within 2 years of date of application.
12. Applications must receive an average final rating of 70% or above to be considered for funding. Applicants receiving an average final rating of 69% and below will not be funded by GOHS.
13. GOHS reserves the right to reject any and all proposals submitted in response to this request.
14. **Awarded grantee(s) must be willing to submit monthly activity reports concurrent with a monthly claim for reimbursement report utilizing eGOHS Plus by the 20th of the following month. The claim for reimbursement must be submitted and approved in order to be reimbursed for activities/services rendered. SADD projects will be reporting 4 times during the grant year, effective FFY2022.**
15. Catalog of Federal Domestic Assistance (**CFDA**) number
 - 20.600 – 402 (State and Community Highway Safety)
 - 20.616 – 405 (National Priority Safety Programs)

The Application Submission Procedures

Grant Submissions

ALL grant applications must be submitted through GOHS online Electronic Grants for the Office of Highway Safety (eGOHS Plus) System.

- The link to the website is: <https://georgia.intelligrants.com>
- Certification signature page must be signed in "blue ink" and the original mailed to GOHS no later than **March 25, 2022**. Mail to:

Governor's Office of Highway Safety (GOHS)
ATTN: Mrs. Candice Hamilton-Lawless
7 Martin Luther King Jr Drive; Suite 643
Atlanta, Georgia 30334

Special Note: Original signatures on the Certification Page must be in [blue ink](#). Stamped signatures will not be accepted.

Grant Selection Types

- **GA** = General Application (*All Applications except: SADD, TEN and YA*)
 - City Government
 - County Government
 - Emergency Medical Service
 - Individual Consultant/Contractor
 - Non-Profit Organization
 - Police Department
 - Public Health
 - Sheriff's Office
 - State Agency
- **SADD** = Students Against Destructive Decisions
 - Funds only available for Georgia High School (*private and public*).
- **YA** = Young Adult
 - Funds only available for State Universities/Colleges/Technical Schools (*private and public*).

Grant Period – FFY2023

Federal Fiscal Year – October 1, 2022 to September 30, 2023.

Grant Application Workshop

To be eligible for funding, all **new** applicants who wish to submit an application shall have a representative present at ONE of the grant application workshops. Current FFY2022 grantees are not required to attend.

For FFY 2023, the workshops will be held in-person.
To register for the workshop, click on the appropriate link below for the workshop you plan to attend prior to January 3, 2022

January 5, 2022

10:00am

Chattahoochee Tech North Metro Campus

5198 Ross Road, Bldg D

Acworth, GA 30102

See Attachment E

<https://www.eventbrite.com/e/2023-gohs-grant-application-training-mandatory-tickets-221987930877>

January 6, 2022

10:00am

Wiregrass Technical College

Charles House Learning Center

667 Perry House Rd

Fitzgerald, Ga 31750

See Attachment F

<https://www.eventbrite.com/e/2023-gohs-grant-application-training-mandatory-tickets-222017118177>

Once registered, you will receive notification of the workshop

The Agency Information Form should be completed and emailed to Mrs. Candice Hamilton-Lawless at chamilton@gohs.ga.gov prior to the training (Attachment G)

Grant Proposal Submission

Grant Applications must be submitted via eGOHS Plus no later than 11:59 p.m. on **Monday, February 28, 2022.**

All questions must be addressed via email, letter or telephone to:
Mr. Jimmy Sumner, GOHS Deputy Director
Jimmy.sumner@gohs.ga.gov

or

Governor's Office of Highway Safety
ATTN: Mr. Jimmy Sumner
7 Martin Luther King Jr. Dr.; Suite 643
Atlanta, GA 30334
Office: (404)-656-6996 Toll Free: (888)-420-0767

Application DUE DATE: February 28, 2022
Don't forget to click "**submit.**"



Problem ID Worksheet

1 Name of applicant

2 Demographics/ Population (day vs. night)

Demographics (race, ethnicity, gender, age, education, profession, occupation, income level, and marital status)

3 Urban/Rural

Population less than 50,000 is considered Rural

4 Roadway description- Where are the crashes occurring?

Interstates

Yes/no

How much?

List interstates

State Routes

Yes/no

How much?

List State Routes

Local Roads

How much?

List interstates

Speed limits

Avg Speeds

5 Restaurants/ bars? Bar district? Number of bars? Concert venues?

Open container law with pedestrians?

Ride Share?

6 Schools/Universities?- Name and Describe

Student population

Pedestrians

Bicycles

e-scooters

7 Business District

Pedestrians

To-Go Alcoholic Beverages

8 55 Plus Communities?

yes/no

Describe (% of population)

9 Minority population

yes/no

Describe (% of population)

10 Native American Communities

yes/no

Describe (% of population)

11 Seatbelt usage rate

State rate

94.90%

2021 rate

Local rate

Date of survey

12 Local Crash Data

5 consecutive years of data - Use FARS Data where applicable

	2015	2016	2017	2018	2019	2020 (if available)
Crashes						
Injuries (FARS)						
Fatalities (FARS)						

13 Number of unrestrained fatalities (include years of data used)

Percentage of unrestrained fatalities vs. overall fatalities

14 Number of unrestrained injuries (include years of data used)

Percentage of unrestrained injuries.

15 Speed related fatalities -percent of overall fatalities

State rate

23%

2020

Local rate

what year of data?

16 Impaired related fatalities- percent of overall fatalities

State rate

24%

2020

Local rate

what year of data?

17 Pedestrian fatalities

State rate

17%

2020

Local rate

what year of data?

18 Bicycle fatalities

State rate

2%

2020

Local rate

what year of data?

19 Motorcycle fatalities

State rate 12% 2020
Local rate _____ what year of data? _____

20 Drivers involved in Fatal Crashes

2020 State	2,365	2020 Local	_____
Young Drivers (15-20)	206	Young Drivers (15-20)	_____
Age 21 and over)	2,101	Age 21 and over)	_____

21 Are other languages are spoken in your community?

If so, what other languages are spoken? Percentage of individuals who speak _____

22 Document data sources

23 Data Sources for Grant Applications:

GOHS website: Crash Data Dashboard - https://www.gahighwaysafety.org/research/data-by-county/
GOHS website: Traffic Safety Facts Sheets - https://www.gahighwaysafety.org/highway-safety/shsp/
2021 NHTSA Countermeasures that work- https://www.ghsa.org/resources/countermeasures
FARS Data- https://www.nhtsa.gov/research-data/fatality-analysis-reporting-system-fars
GEARS (must be an approved agency) - https://www.gearsportal.com/Pages/Public/Home.aspx
NHTSA Tools, Publications, and Data - https://cdan.nhtsa.gov/
GA OASIS (This has different criteria then the FARS data)- https://oasis.state.ga.us/
CDC Motor Vehicle Safety - https://www.cdc.gov/transportationsafety/states/index.html
GHSA Publications- https://www.ghsa.org/resources/BTSCR
Children's Hospital of Philadelphia- https://injury.research.chop.edu/
County Health Rankings- https://www.countyhealthrankings.org/app/georgia/2021/downloads

There are a number of sources of data and information that can be used to identify specific traffic safety concerns. However, applicants are encouraged to use or incorporate the crash data available on the GOHS data dashboard page:

<https://public.tableau.com/app/profile/gahighwaysafety/viz/ProblemIDCountyWorksheets/Dashboard1>

This page will pre-fill the Problem ID Worksheet with crash data for various traffic topic areas for each county. The GOHS application review team will use these county-level worksheets to evaluate and score each grant application. Applicants are welcome to present additional information to further describe the traffic safety concerns in their region and support their application.

SAMPLES OBJECTIVES, ACTIVITIES AND EVALUATIONS

OBJECTIVE:

- A. Grantee will provide educational programming on _____ [insert type of program] to _____ [number of participants] _____ [description of participants] in [location] during the grant year.

Example 1: (*Grantee*) will provide educational programming on the importance of wearing safety belts to 1200 students in local high schools in (*City/County*), Georgia by end of grant year.

Example 2: (*Grantee*) will provide educational programming on the importance of wearing safety belts to 120 Latino participants at community events in (*City/County*), Georgia by end of grant year.

ACTIVITY:

Important: if the educational program and supporting materials are already available, skip directly to activity "c".

- A. Develop an education curriculum/program by _____ [date] [reported on milestone chart].

Example 1: *Develop an educational program appropriate to high school students on the importance of wearing safety belts by the end of November 2021.*

Example 2: *Develop an educational program in Spanish on the importance of wearing safety belts by the end of November 2021.*

- B. Prepare educational materials appropriate for _____ [description of participants] by [date] [reported on milestone chart].

Example 1: *Prepare educational materials stressing the importance of wearing safety belts that are appropriate to high school students by the end of January 2022.*

Example 2: *Prepare educational materials in Spanish stressing the importance of wearing safety belts by the end of January 2022.*

- C. During the grant period, deliver educational curriculum/program to _____ [number of participants] per month in [location].

Example 1: *During the grant period, deliver the educational program on the importance of wearing safety belts to 100 high school students in (*City/County*), Georgia per month.*

Example 2: *During the grant period, deliver the educational program tailored for Latino populations to 10 students per month in (*City/County*), Georgia.*

EVALUATION

- A. Determine whether the appropriate number and type of students received the educational program during the grant period. This is an example of a process evaluation. Process evaluations measure if the program is being implemented as planned.

Example 1: Determine whether 1200 students in local high schools in (City/County), Georgia received educational programming on the importance of wearing safety belts during the grant period.

-keep a calendar of events conducted

-count attendees (use a sign-in sheet, observation, or use attendance sheet)

Example 2: Determine whether 120 Latino participants at community events in (City/County), Georgia received educational programming on the importance of wearing safety belts.

-keep a calendar of events conducted

-count attendees (use a sign-in sheet, observation, or use attendance sheet)

- B. Determine whether learning has occurred during the teen driving safety presentation during the grant period. This is an example of an impact evaluation. Impact evaluations measure the change in attitude, knowledge, skills, and behavior.

Example: Determine whether 1200 students in local high schools in (City/County), Georgia learned new traffic safety knowledge on the importance of wearing safety belts during the grant period.

- All participants take five question pre-test before the presentation begins and the same five question post-test after the presentation ends

- Average pre-test and post-test scores. If scores improved amongst participants, then learning has occurred and there is a change in knowledge.

EXAMPLES OF OBJECTIVES: OCCUPANT PROTECTION SAFETY BELT USAGE RATE

OBJECTIVE 1:

To assess changes in overall safety belt usage rate within the appropriate jurisdiction over the grant period.

Activities for Objective 1:

- a. Conduct a baseline observational safety belt survey within the appropriate jurisdiction
- b. Conduct a post-program observational safety belt survey within the appropriate jurisdiction.

Evaluation for Objective 1:

- a. Compare safety belt usage rates from the baseline survey to the survey at the end of the period, and report findings in Final Report to GOHS.
- b. Determine whether the seatbelt surveys were conducted on schedule.

OBJECTIVE 2:

To increase the safety belt usage rate in the jurisdiction by 5% from baseline by the end of the grant period. (To use percentages increase/decrease you must determine the baseline number)

Activities for Objective 2:

- a. Participate in all "Click It or Ticket" mobilizations initiated by GOHS.
- b. [insert other activities appropriate to Agency.]

Evaluation for Objective 2:

- a. Compare safety belt usage rates from the baseline survey to the survey at the end of the period and determine whether a 5% increase in safety belt usage rate has occurred.

Other Examples -

Objective: During the FFY23 grant period, (Grantee) will work with local partners to hold 4 kids bike safety classes featuring on-bike safety skills drills and 4 bike safety classes featuring a classroom presentation, with an emphasis on helmet safety, visibility, and rules of the road.

Activity: During the FFY23 grant year, (Grantee) will host 4 bike safety classes featuring a classroom presentation with an emphasis on helmet safety, visibility, and rules of the road. Class size is expected to be 20 children per class.

Evaluation: (Grantee) will supply the syllabus, pictures, and attendance sheets for each event in the monthly programmatic reports. By the end of the lesson, the students will be able to properly fit a helmet, know what clothes to wear, which lights to use, and the students will be able to know the most important age-specific bike traffic laws.

Objective: During the grant year, (Grantee) will implement a comprehensive, hands-on, program that will educate 1800 school aged motorists and pedestrians on required safety behaviors that will help reduce pedestrian fatalities.

Activity: (Grantee) will provide pedestrian education to 150 students each month during the grant period, either at a school or school affiliated summer program either at a school or at a school-based summer program.

Evaluation: (Grantee) will provide pre/post-test evaluations and document the number of participants of the education. (Grantee) will provide this information in a monthly report throughout the grant period.

ALLOWABLE AND UNALLOWABLE COSTS

ALLOWABLE COSTS

Payment for costs incurred shall be on a reimbursable basis. An advance of funding is not allowable for Highway Safety activities. Cost incurred means the grant must have established a liability for payment.

Items must meet all of the following criteria to be an admissible cost for reimbursement of an approved highway safety grant:

All items must:

- be an item or service approved in the grant.
- represent an actual expenditure and be chargeable to the grant.
- be incurred on or after the authorized effective date of the grant and on or before the ending date of the grant period.
- be necessary for proper and efficient administration of the project and be allocated to the activities in the grant
- be reasonable when compared to unit value.
- be reduced by all applicable credits.
- be in the pro-rata share of the approved project (when allowable costs are to be allocated or pro-rated to a project, an allocation or pro-ration worksheet must be prepared and retained by the agency for audit).
- be permissible under federal, state and local laws, regulations and practices.
- not result in a profit or other increment to the grantee, unless the profit is used to advance the project within the grant limits.
- not be allocated to, or included, as a cost of any other federally financed program.

UNALLOWABLE COSTS

- Promotional/ Incentive type items
- Compensation for time spent in court.
- Compensation for overtime paid at one and a half times pay unless the following conditions are met:
 - 1) Payments for overtime, which are clearly defined, and separately delineated in the grant application, exhibited as a separate cost category in the budget pages of the grant application, **and pre-approved by GOHS.**
 - 2) A plan for overtime payment, including the existing departmental or agency overtime policy for non-project personnel, must be submitted for review and approval by GOHS prior to expense being incurred.
- Employee's salary/enforcement hours while pursuing training nor to pay the salary of the employee's replacement, except where the employee's salary is supported with federal funds under an approved GOHS project.

GOHS REQUIREMENTS FOR NON-PROFIT ORGANIZATIONS

Title 50. Chapter 20 of the Official Code of Georgia Annotated. **Relations with Non-profit Contractors** requires State agencies entering into agreements with non-profit organizations to provide the following financial and compliance information:

1. Identification of any state funds included as part of the contract. Such identification should include the contract number.
2. Identification of any federal pass-through assistance included as part of the contract. Such identification should include the Catalog of Federal Domestic Assistance number.
3. Identification of requirements imposed by federal laws, regulations, and the provisions of contracts as well as any state or supplementary requirements imposed by state law or the contributing state organization.

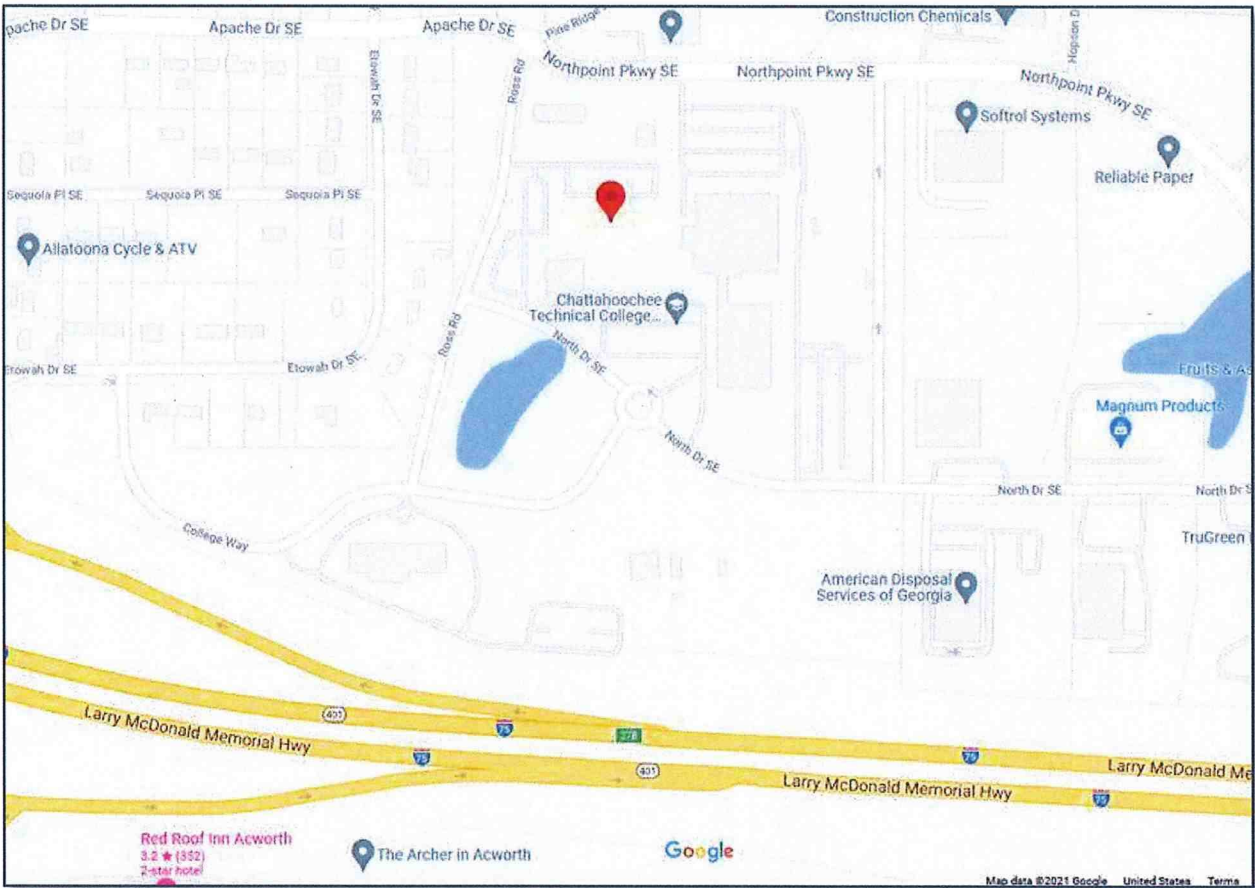
In accordance with O.C.G.A. Section 50-20-3, **non profit organizations applying to contract for funds from the Governor's Office of Highway Safety (GOHS) must submit the following financial information to GOHS prior to entering into any financial agreement:**

1. Listing of the source or sources of all public funds received by the non-profit contractor and the program for which funds were received.
2. A copy of the non-profit IRS status form 501 (c) (3).
3. A copy of the Secretary of State certification of Georgia non-profit status.
4. In cases where the non-profit contractor has been in existence for less than a full year, the financial statements must cover the non-profit contractor's operations year to date for the current year.
5. A non-profit organization, which has expended \$100,000 or more during its fiscal year in State Funds, must provide for and cause to be made annually an audit of the financial affairs and transactions of all of the non-profit organization's funds and activities. The audit shall be performed in accordance with generally accepted auditing standards.
6. A non-profit organization, which has expended less than \$100,000 during its fiscal year in State Funds, shall forward to the state auditor and each contracting state organization a copy of the nonprofit organization's financial statements. If the financial statements are reported upon by a public accountant, the accountant's report must accompany the financial statements. If not, the annual financial statements must be accompanied by the statement of the president or person responsible for the nonprofit organization's financial statements:
 - A. Stating the president's or other person's belief as to whether the statements were prepared on the basis of generally accepted accounting principles and, if not, describing the basis of preparation.
 - B. Describing any respects in which the statements were not prepared on a basis consistent with statements prepared for the preceding year.
7. A non-profit organization which receives funds from a state organization and which meets the federal audit requirements of the Single Audit Act Amendments of 1996 shall submit

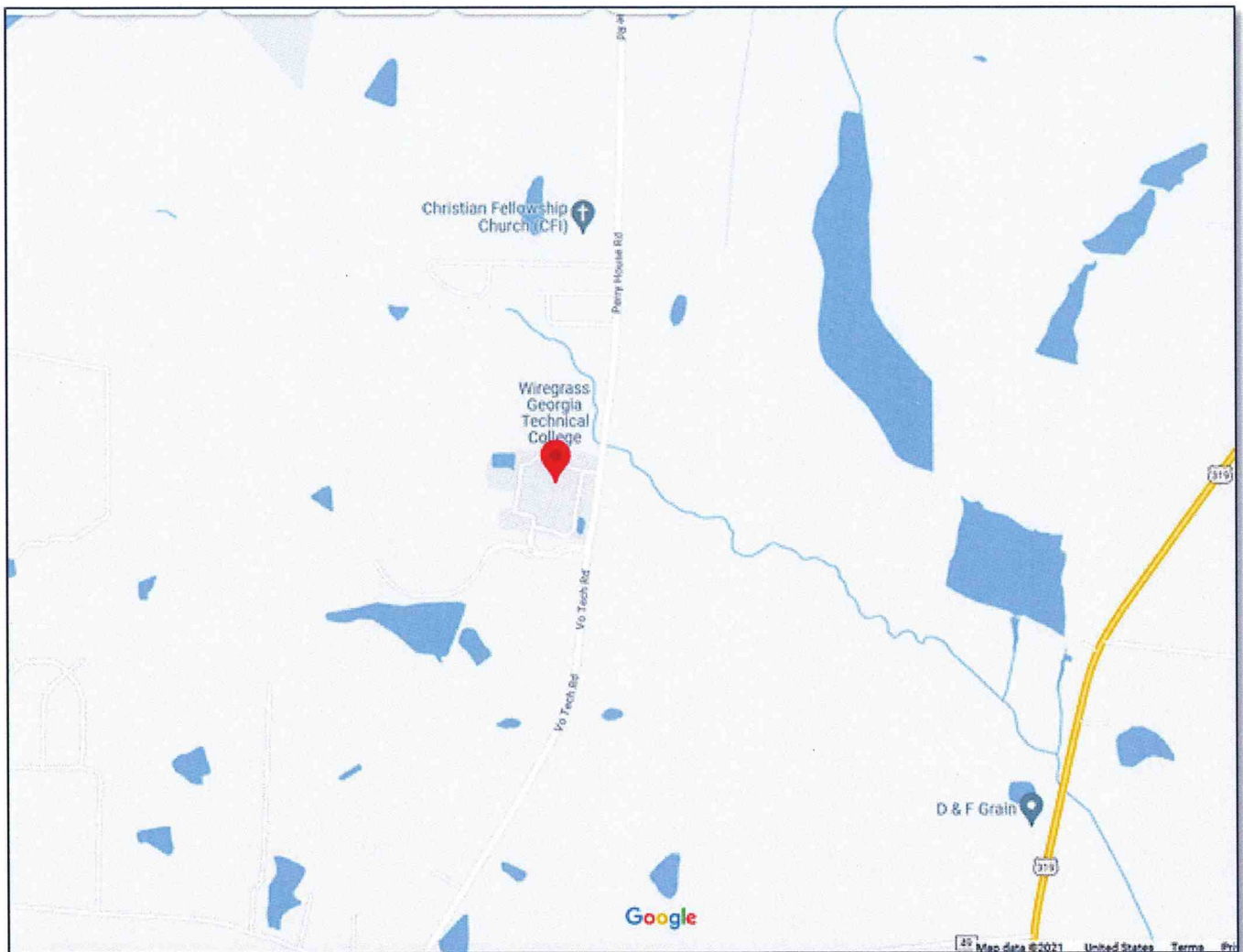
audit reports and reporting packages in accordance with (Federal) Office of Management and Budget (OMB) Circular A-133.

8. Reporting packages or financial statements shall be forwarded to the state auditor and each contracting state organization within 180 days after the close of the nonprofit organization's fiscal year. The state auditor, for good cause, may waive the requirement for completion of an audit within 180 days. Such waiver shall be for an additional period of not more than 90 days, and no such waiver shall be granted for more than two successive years to the same nonprofit organization. The state auditor may prescribe an electronic format for financial statement and audit package submission purposes.
9. Non-profit organizations, which receive funds from state organizations, shall refrain from political activities including endorsement of any political candidate or party, use of machinery, equipment, postage, or personnel on behalf of any candidate or any question or public policy subject to public referendum.
10. Non-profit organizations must provide a letter of support from a local government official stating this program is needed.

January 5, 2022
10:00am
Chattahoochee Tech North Metro Campus
5198 Ross Road, Bldg. D
Acworth, GA 30102



January 6, 2022
10:00am
Wiregrass Technical College
Charles House Learning Center
667 Perry House Rd
Fitzgerald, Ga 31750





Governor's Office of Highway Safety
7 Martin Luther King Jr. Dr. SW
Suite 643
Atlanta, GA 30334

Agency Information

Agency Information

Agency Name: _____

Agency Address: _____
Street Address *Suite or Room #*

City *State* *ZIP Code*

Agency Phone: _____ Agency Fax #: _____

Agency Email: _____

Federal Tax ID # (FEIN): _____ SAM _____
 UEI #: _____

County: _____ Website: _____

Agency Type*: _____

Agency Category+: _____

Grant Administrator: _____ Grant Administrator
 Email Address: _____

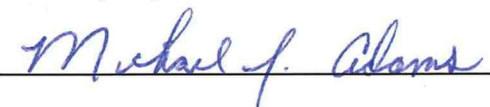
*Agency Types: State / Education / County / City / Other

+ Agency Categories: Schools (K-12) / Non-Profit Organization / State Universities/Colleges/Tech Schools / Police Department
 / City Government / Sheriff's Office / Government Agency / Public Health / State Agency / Local

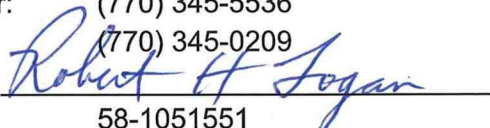
Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Certification and Signatures

I certify that I understand and agree to comply with the general and fiscal year terms and conditions of this application including special conditions; to comply with provisions of the Act governing these funds and all other federal laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the applicant to perform the tasks as they relate to the terms and conditions of this grant application; that costs incurred prior to grant approval may result in the expenses being absorbed by the grantee; and, that the receipt of grantor funds through the Governor's Office of Highway Safety will not supplant state or local funds. **Monthly reimbursement claim submissions filed electronically are in effect, "electronically signed".**

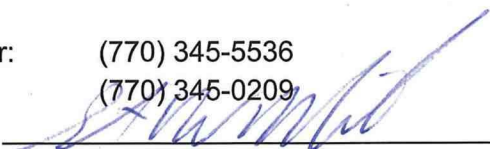
Agency Administrator *

Name:	Mr. Michael Adams	Title:	Sergeant
Agency:	Holly Springs Police Department	Address:	3235 Holly Springs Parkway Holly Springs, GA, 30142
Phone Number:	(770) 345-5537	Email Address:	deptadams@gmail.com
Fax Number:			
Signature:		Date:	1/5/2022

Agency Staff *

Name:	Mr. Robert Logan	Title:	City Manager
Agency:	Holly Springs Police Department	Address:	3237 Holly Springs Parkway Holly Springs, GA, 30142
Phone Number:	(770) 345-5536	Email Address:	rlogan@hollyspringsga.us
Fax Number:	(770) 345-0209		
Signature:		Date:	1/5/2022
FEI Number:	58-1051551		

Authorized Official *

Name:	Mr. Steven Miller	Title:	Mayor
Agency:	Holly Springs Police Department	Address:	3237 Holly Springs Parkway Holly Springs, GA, 30142
Phone Number:	(770) 345-5536	Email Address:	smiller@hollyspringsga.us
Fax Number:	(770) 345-0209		
Signature:		Date:	1/5/2022

*** NOTE: AGENCY ADMIN, AGENCY STAFF AND AUTHORIZED OFFICIAL CANNOT BE THE SAME PERSON WITHOUT GOHS APPROVAL. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT GOHS APPROVAL.**

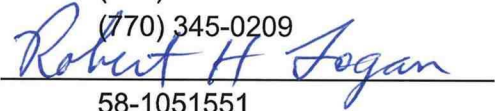
Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
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Agency Administrator *

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Agency:	Holly Springs Police Department	Address:	3235 Holly Springs Parkway Holly Springs, GA, 30142
Phone Number:	(770) 345-5537	Email Address:	deptadams@gmail.com
Fax Number:			
Signature:		Date:	1/5/2022

Agency Staff *

Name:	Mr. Robert Logan	Title:	City Manager
Agency:	Holly Springs Police Department	Address:	3237 Holly Springs Parkway Holly Springs, GA, 30142
Phone Number:	(770) 345-5536	Email Address:	rlogan@hollyspringsga.us
Fax Number:	(770) 345-0209		
Signature:		Date:	1/5/2022
FEI Number:	58-1051551		

Authorized Official *

Name:	Mr. Steven Miller	Title:	Mayor
Agency:	Holly Springs Police Department	Address:	3237 Holly Springs Parkway Holly Springs, GA, 30142
Phone Number:	(770) 345-5536	Email Address:	smiller@hollyspringsga.us
Fax Number:	(770) 345-0209		
Signature:		Date:	1/5/2022

*** NOTE: AGENCY ADMIN, AGENCY STAFF AND AUTHORIZED OFFICIAL CANNOT BE THE SAME PERSON WITHOUT GOHS APPROVAL. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT GOHS APPROVAL.**



Governor's Office of Highway Safety

7 Martin Luther King Jr Drive • Suite 643 • Atlanta, Georgia 30334
Telephone: 404.656.6996 or 888.420.0767 • Facsimile: 404.651.9107
www.gahighwaysafety.org

Brian P. Kemp
GOVERNOR

Allen Poole
DIRECTOR

December 1, 2021

Holly Springs Police Department
Mr. Steven Miller
3237 Holly Springs Parkway
Holly Springs, GA 30142

RE: Grant Number: TEN-2022-402 PT-019
Project Title: TEN - Appalachian Trail

Dear Mr. Steven Miller:

The Governor's Office of Highway Safety (GOHS) is pleased to inform you that starting on December 13, 2021, eGOHS Plus will be open for FFY2022 grantees to submit "renewal" applications for Federal Fiscal Year (FFY) 2023, which begins October 1, 2022, and ends September 30, 2023. Access to eGOHS Plus can be found at <https://georgia.intelligrants.com>.

The renewal period in eGOHS Plus will open on December 13, 2021, and close on January 21, 2022. Your agency will not be allowed to create an application in eGOHS Plus on the day in which the renewal period closes. Also note that for FFY 2023, eGOHS Plus will allow you to carry forward your current FFY 2022 grant. Applications must be updated to reflect your most recent highway safety problem.

To maintain or improve your current Risk Assessment level, please make sure to submit claims and progress reports on time throughout the grant year. If your FFY 2023 application is selected for funding and prior to its approval, ***all Progress Reports and Claims for Reimbursement for FFY 2022 must be current.***

GOHS will continue to reimburse grantees for expenses through Automated Clearing House (ACH) payment. Due to the revision of the Vendor Maintenance Form (VMF) by the State Accounting Office, your agency must complete the attached form and submit with your application. Please contact Ms. Majeana Mattox, GOHS Grant Specialist 2 at Majeana.mattox@gohs.ga.gov or 404-656-6996 should you have questions or concerns.

Your application must be submitted to GOHS on or before 11:59 pm on **January 21, 2022**. The certification page must be signed in "[blue ink](#)" with the original delivered to or mailed to GOHS, with a postmark no later than **March 25, 2022**.

Thank you for your efforts in making Georgia's roadways safer for everyone. Your dedication to this program is exemplified through your efforts and citizens traveling our state are safer because of it.

Please do not hesitate in contacting your assigned grant manager should you have any questions.

Sincerely,

Allen Poole
GOHS Director

cc: Mr. Michael Adams, Agency Administrator
Mr. Ed Weaver, GOHS Grant Manager



An Equal Opportunity Employer

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Application Project Information

Project Title: TEN - Appalachian Trail

Project Summary:

The Appalachian Traffic Enforcement Network (ATTEN) will coordinate enforcement and education of law enforcement within the network region to maximize the highway safety benefit.

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
General Additional Information

Check here if you are a non-profit organization

Click [HERE](#) to view the Non-Profit Disclosure information

Public Funds Documentation

501 (c) (3) form

Secretary of State Certification

Letter of Support

Reference Letter #1

Reference Letter #2

Reference Letter #3

Are funds being sought from other sources? * Yes ☒ No

Does your jurisdiction receive any other federal funds from other sources? * ☒ Yes No

If so, how much? \$828,475.00

When is your Audit Period? From: 1/1/2022 To: 12/31/2022

SAM UEI UMKGM8M4NPF6

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Problem Identification

The problem identification should clearly present the "Who, What, When, Where, and Why" of the traffic-related issues that are distressing the community and causing crashes, injuries and fatalities. The statement should provide a concise description for the defined geographic area or jurisdiction. Include consecutive years of the most recent local and statewide data, as well as local demographic information.

(Charts, graphs and percentages are effective ways of displaying the data. Chart and graph documents can be uploaded as attachments on the next page).

In 2020, Georgia experienced 1,664 traffic fatalities on public roadways. The number of roadway fatalities increased by 12% (net 172 count increase) in comparison the previous year. During the early months of 2020, Georgia initiated a statewide response to the COVID-19 public health emergency. Travel patterns show that more residents were staying home and not traveling on Georgia roadways. However, of the drivers who remained on the roads, some engaged in riskier behavior, including speeding, driving under the influence of alcohol, and not using seat belts.

GOHS recognizes the need to address specific causes of motor vehicle fatalities across the following traffic safety performance measures: unrestrained fatalities, alcohol-related fatalities, pedestrian fatalities, speed-related fatalities, motorcyclist fatalities, and bicyclist fatalities.

State Data-

Unrestrained Fatalities: The number of unrestrained passenger fatalities increased by 21 percent from 385 unrestrained fatalities in 2019 to 465 in 2020. Despite Georgia's high observed seat belt use (94.9 percent in 2021), 43 percent of passenger vehicle occupants who were fatality injured in traffic crashes are unrestrained (465 out of 1,072) in 2020. In 2019, 39 percent of passenger vehicle occupants who were fatality injured in traffic crashes are unrestrained (385 out of 990).

Alcohol-Related Fatalities: In 2020 there were 402 fatalities in motor vehicle traffic crashes involving drivers with BACs of .08 g/dL or higher. These alcohol impaired-driving fatalities accounted for 24 percent of all motor vehicle traffic fatalities in Georgia in 2020. Fatalities in alcohol-impaired-driving crashes increased by 13 percent (353 to 402 fatalities) from 2019 to 2020. The Georgia counties with the highest alcohol-related fatalities in the 2019 year are: Fulton (42), Dekalb (22), Gwinnett (18), Clayton (17), and Cobb (16).

Speed-Related Fatalities: The number of speed-related fatalities increased by 46 percent, from 260 in 2019 to 380 in 2020. The proportion of speed-related fatalities increased from 17 percent in 2019 to 23 percent in 2020. Georgia counties with the highest speed-related fatalities in the 2019 year are: Fulton (30), Cobb (16), Dekalb (10), and Gwinnett (10).

Pedestrian Fatalities: In 2020, there were 279 pedestrians fatally injured in the state of Georgia – 17 percent of all traffic fatalities were pedestrians. The 279 pedestrian fatalities in 2020 is an 18 percent increase from 236 pedestrian fatalities in 2019. The Georgia counties with the highest pedestrian fatalities in the 2019 year are: Fulton (34), Dekalb (28), Clayton (20), Cobb (20), and Gwinnett (15).

Motorcyclist Fatalities: In 2020 there were 192 motorcyclists fatally injured in Georgia motor vehicle traffic crashes – an increase of 13 percent from the 170 motorcyclists fatally injured in 2019. The number of un-helmeted motorcyclist fatalities increased by three in 2020 compared to 2019. The Georgia counties with

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Problem Identification

the highest motorcyclist fatalities in the 2019 year are: Fulton (22), Dekalb (12), Gwinnett (10), Bibb (8), and Cobb (8).

The Traffic Enforcement Networks (TEN) serve as a systematic means to address these traffic safety performance measures and implement police traffic services statewide. Each network is comprised of multiple counties that have various highway safety problems (i.e. occupant safety, impaired driving, speeding, etc.). In addition to the highway safety problems, each Network has multiple law enforcement agencies and their traffic safety conducted issues cross-jurisdictional lines. Agency participation and reporting are issues that need to be improved to effectively address and evaluate current highway safety programs. The intent of the Traffic Enforcement Network (TEN) is to coordinate the enforcement and education efforts of law enforcement strategies and mobilizations by agencies to maximize the highway safety benefit.

Regional Data-

The Appalachian Trail Traffic Enforcement Network (ATTEN) serves an 8 county region (see attached map) including Cherokee, Dawson, Fannin, Gilmer, Lumpkin, Pickens, Towns, and Union. The region is located on north Georgia and has a population of 379,874. It is comprised of 11 police departments, 8 sheriff's offices, and 1 college. Interstate 575 runs through part of the region connecting Atlanta with the northern part of the region. US 19 runs through the region from Atlanta to North Carolina. It is a major travel route to Georgia mountain resort areas. Agencies within the Traffic Enforcement Network Region have experienced the following within the past 5 years:

Year	Total Crashes (GEARS)	Total Injuries (GEARS)	Total Fatalities (FARS)	Alcohol Related Fatalities (FARS)	Speed Related Fatalities (FARS)
2016	12,871	4,116	36	4	3
2017	12,697	3,951	82	9	12
2018	13,808	3,913	55	14	11
2019	13,988	3,906	41	11	8
2020	12,721	3,502			
5 Yr Avg	13,217	3,878	54	9	9

As you can see from the chart above, over the past 5 years' crashes and injuries in this region have fluctuated slightly but largely remained constant. We did see a decrease of 9% in 2020. Total Fatalities were down 26% in 2019, and alcohol and speed fatalities decreased as well. Of the, on average, 54 fatalities a year in this region there are about 9 (16.6%) caused by an impaired driver and 9 (16.6%) related to speed, both slightly lower than the state rates of 25% impaired driving and 17% speed related. Cherokee County in particular, showed in the top 20 counties in Georgia for 2019, with 12 fatalities (4 alcohol, 3 speed). With impaired driving fatalities and speed related fatalities continuing to be a concern in this region, the need to continue the network project is essential.

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Documentation Attachment

Document Title: Network Map

Attachment:

https://georgia.intelligrants.com/_Upload/95530_1110490-2019TENandLELRegionMaps.pdf

Document Title: Crash Data

Attachment:

https://georgia.intelligrants.com/_Upload/117560_1112644_2-FFY2021TENCrashData.xlsx

Document Title: TEN Crash History

Attachment:

https://georgia.intelligrants.com/_Upload/143411_1116048_3-TenCrashHistory2022.xlsx

Document Title: Crashes by Network

Attachment:

[https://georgia.intelligrants.com/_Upload/143411_1116048_4-CrashesByNetwork\(GEARS\).pdf](https://georgia.intelligrants.com/_Upload/143411_1116048_4-CrashesByNetwork(GEARS).pdf)

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Program Assessment

Program Assessment helps determine the resources a community currently has in place to address the problem. Include a review of current activities and results of past and current efforts, indicating what did or did not work. Assess resources to determine what is needed to more effectively address the problem. Identify local laws, policies, groups, and organizations that support or inhibit the success of the project.

The Governor's Office of Highway Safety (GOHS) created sixteen (16) Regional Traffic Enforcement Networks that encompass Georgia's 159 counties. The networks are made up of both local and state traffic enforcement officers and prosecutors from each region of the state. The activities and programs of each network are coordinated by a coordinator and along with an assistant. Both coordinators are full time law enforcement officers volunteering their time and efforts to highway safety. The dedicated support from these officers, their law enforcement agency and department heads are unsurpassed.

The Appalachian Trail Traffic Enforcement Network provided services in an eight (8) county region. The network consists of 11 police departments, 8 sheriff's department and 1 college/university. The reporting average for FY2021 was 37%, down from FY2020 (55%). The network held 9 meetings and conducted 4 road-checks with an average attendance of 27 officers at the meeting. Training topics included Child restraint procedures, DUI Case Law, search & seizure, and distracted driving. It should be noted that FY2021 was a particularly difficult year for traffic enforcement networks due to the Covid-19 pandemic. Many of the scheduled meetings, training, and enforcement events had to be cancelled out of an abundance of caution and safety of attendees.

The network held monthly meetings by providing information, training and network opportunities to the attending officers. Prosecutors, judges and non-traditional traffic enforcement agencies such as Georgia Department of Natural Resources, Department of Corrections and Military Police attended the meeting and provided valuable assistance during traffic enforcement training and other initiatives.

One of the network's major accomplishments was the mobilization and participation of officers during traffic enforcement initiatives such as Drive Sober or Get Pulled Over, CIOT, and 1000 Days of Summer HEAT. The Traffic Enforcement Network is and continues to serve as a valuable tool for Georgia law enforcement communities.

In an effort to communicate legislative updates, court decisions and other pertinent information to traffic enforcement officers statewide, GOHS in partnership with Emory University established an email list serv in which all participating law enforcement agencies receive updated traffic enforcement related information in a timely manner. The list serv provided information relating to legal updates, training opportunities, traffic policies along with other important information. More than 800 traffic officers and prosecutors subscribed to the Georgia Traffic Enforcement Network (GATEN) list serv.

In FY23, the Network will strengthen its efforts to increase agency participation and agency reporting. In addition, the Network Coordinator/Assistant Coordinator will track and report monthly the number of officers receiving training within their network. The network will continue to hold monthly meetings to coordinate and carryout GOHS/NHTSA annual mobilizations in an effort to reduce the number of crashes, injuries and fatalities occurring on Georgia' roadways.

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Program Assessment

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Program Assessment Chart

For Young Adult Only

College Population:

For Law Enforcement Agencies only

Please provide the current level of enforcement activity for the entire department for the three (3) previous calendar years (January 1 through December 31). If data is not available for a particular activity/year combination, enter 0.

Activity	Calendar Year		
	2019	2020	2021
DUI Arrests	57	49	113
Speeding (all cases)	2004	1711	1760
Safety Belt Violations	93	110	77
All Other Traffic Violations	2389	3941	7311
Traffic Crashes	441	374	398
Check Point Conducted	2	2	4

For Drivers Education only

Please provide the numbers trained in driver's education for your school for the previous three (3) state fiscal years (July 1 through June 30.). If data is not available for a particular activity/year combination, enter 0.

Activity	State Fiscal Year		
	2020	2021	2022
How many students were trained in a 30/6* driver's education program with financial assistance or free of charge?			
How many total students were trained in a 30/6* driver's education program?			
How many students requested financial assistance for driver's education?			
How many students were denied driver's education due to a lack of financial assistance?			

*30/6 driver's education program means 30 hours of classroom training and 6 hours of behind the wheel instruction

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Media Plan

Describe your plans for announcing the award of this grant to your community through media outlets available to you. Include specific media sources. Discuss how you plan to keep the public informed of grant activities throughout the entire project period.

Agency Administrator will announce this grant when awarded to all local media outlets within the network region in the form of an official press release. The Agency Administrator will coordinate press releases and media events prior to all National and Local campaigns such as Click It or Ticket, Operation Zero Tolerance, and 100 Days of Summer Heat. All of these press releases will be reported to the Governor's Office of Highway Safety when required by reporting procedures.

Agency Administrator will insure the Public Information Officer (PIO) submits all approved media releases to the following media outlets;

- Cherokee Ledger-News printed news
- Whistle Stop city magazine published monthly
- Facebook social media
- WSB-TV 2 News

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Project Objectives: 001

If this goal incorporates a best practice, please check here: **If not, this application may not be approved.**

Proposed programs must be data driven and should be based on proven countermeasures. For guidance on best practices visit <http://www.gahighwaysafety.org/grants/best-practices/>

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

If Other, please specify:

Objective:

The Network Coordinator and/or Assistant Coordinator will ensure that a minimum of 10 Network meetings are held in the Network region within the grant period.

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Project Objectives: 002

If this goal incorporates a best practice, please check here: **If not, this application may not be approved.**

Proposed programs must be data driven and should be based on proven countermeasures. For guidance on best practices visit <http://www.gahighwaysafety.org/grants/best-practices/>

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

If Other, please specify:

Objective:

The Network will participate in 8 GOHS highway safety campaigns, including CIOT, DSOGPO, OZT, and Summer HEAT. The coordinator and assistant coordinator will encourage a 24/7 safety belt and impaired driving enforcement concept to the agencies within the Network each month during the grant period.

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Project Objectives: 003

If this goal incorporates a best practice, please check here: **If not, this application may not be approved.**

Proposed programs must be data driven and should be based on proven countermeasures. For guidance on best practices visit <http://www.gahighwaysafety.org/grants/best-practices/>

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

If Other, please specify:

Objective:

The network coordinator and/or assistant coordinator will ensure that a minimum of 6 (six) Regional enforcement efforts (impaired roadchecks, speed details, distracted driving/seatbelt details) are held in the network region within the grant period. It is preferable that these be held in conjunction with GOHS highway safety campaigns (see objective 2)

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Project Objectives: 004

If this goal incorporates a best practice, please check here: **If not, this application may not be approved.**

Proposed programs must be data driven and should be based on proven countermeasures. For guidance on best practices visit <http://www.gahighwaysafety.org/grants/best-practices/>

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

If Other, please specify:

Objective:

The coordinator and/or assistant coordinator will attend the annual LEL Conference as scheduled by NHTSA, and as approved by GOHS. The coordinator and/or assistant coordinator will also attend GOHS meetings and conferences as scheduled by the GOHS Law Enforcement Services Director or Regional LEL.

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Project Objectives: 005

If this goal incorporates a best practice, please check here: **If not, this application may not be approved.**

Proposed programs must be data driven and should be based on proven countermeasures. For guidance on best practices visit <http://www.gahighwaysafety.org/grants/best-practices/>

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

If Other, please specify:

Objective:

The Coordinator and Assistant Coordinator will document monthly activity hours for work required to performed the executed grant project agreement.

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Project Objectives: 006

If this goal incorporates a best practice, please check here: **If not, this application may not be approved.**

Proposed programs must be data driven and should be based on proven countermeasures. For guidance on best practices visit <http://www.gahighwaysafety.org/grants/best-practices/>

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

If Other, please specify:

Objective:

The grantee agrees to submit a Governor's Challenge application and attend the awards banquet/training.

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Project Activities Evaluations: 001

6.1 GOHS Goal: Enhance Police Traffic S...The Network Coordinator and/or Assistant Coordinator will ensure that a minimum of 10 Network meetin

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective: The Network Coordinator and/or Assistant Coordinator will ensure that a minimum of 10 Network meetings are held in the Network region within the grant period.

Activity: The coordinator and/or assistant coordinator will schedule a minimum of 10 network meetings during the grant period. The coordinator and/or assistant coordinator will stay in constant contact with network law enforcement, judges, and prosecutors to promote the Traffic Enforcement Network concept. An announcement will be placed on the GATEN listserve in a timely manner to announce the monthly meeting.

Evaluation: The coordinator or assistant coordinator will attach meeting agenda and sign-in sheet to the monthly report in eGOHS Plus.

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOT
0	1	0	1	1	1	1	1	1	1	1	1	10

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Project Activities Evaluations: 002

6.1 GOHS Goal: Enhance Police Traffic S...The Network will participate in 8 GOHS highway safety campaigns, including CIOT, DSOGPO, OZT, and Su

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective: The Network will participate in 8 GOHS highway safety campaigns, including CIOT, DSOGPO, OZT, and Summer HEAT. The coordinator and assistant coordinator will encourage a 24/7 safety belt and impaired driving enforcement concept to the agencies within the Network each month during the grant period.

Activity: The Network will participate in 8 GOHS/NHTSA highway safety campaigns including CIOT, Drive Sober or Get Pulled Over, CIOT Border to Border, Operation Southern Shield, and 100 Days of Summer HEAT during the grant period.

Evaluation: Participation in GOHS/NHTSA campaigns will be documented in the eGOHS monthly programmatic reports.

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOT
0	1	0	1	0	0	0	1	1	2	0	2	8

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Project Activities Evaluations: 003

6.1 GOHS Goal: Enhance Police Traffic S...The network coordinator and/or assistant coordinator will ensure that a minimum of 6 (six) Regional

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective: The network coordinator and/or assistant coordinator will ensure that a minimum of 6 (six) Regional enforcement efforts (impaired roadchecks, speed details, distracted driving/seatbelt details) are held in the network region within the grant period. It is preferable that these be held in conjunction with GOHS highway safety campaigns (see objective 2)

Activity: The coordinator and assistant coordinator will work with agencies within the Network to ensure a minimum of 6 (six) Regional enforcement efforts (impaired roadchecks, speed details, distracted driving/seatbelt details) are held in the network region within the grant period. It is preferable that these be held in conjunction with GOHS highway safety campaigns (see objective 2)

Evaluation: The coordinator or assistant coordinator will attach documentation of regional efforts, as well as use of the BAT trailer by other agencies. The report will include number of agencies participating, officers present, location and times of regional effort, and enforcement data.

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOT
0	1	1	0	0	1	0	1	0	1	0	1	6

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Project Activities Evaluations: 004

6.1 GOHS Goal: Enhance Police Traffic S...The coordinator and/or assistant coordinator will attend the annual LEL Conference as scheduled by N

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective: The coordinator and/or assistant coordinator will attend the annual LEL Conference as scheduled by NHTSA, and as approved by GOHS. The coordinator and/or assistant coordinator will also attend GOHS meetings and conferences as scheduled by the GOHS Law Enforcement Services Director or Regional LEL.

Activity: The coordinator and/or assistant coordinator will attend the annual LEL Conference as scheduled by NHTSA, and as approved by GOHS. The coordinator and/or assistant coordinator will also attend GOHS meetings and conferences as scheduled by the GOHS Law Enforcement Services Director or Regional LEL.

Evaluation: The coordinator and assistant coordinator will attach documentation of attendance at all LEL meetings as well as coordinator meetings in the monthly report.

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOT
0	0	0	0	1	0	0	0	0	0	1	0	2

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Project Activities Evaluations: 005

6.1 GOHS Goal: Enhance Police Traffic S...The Coordinator and Assistant Coordinator will document monthly activity hours for work required to

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective: The Coordinator and Assistant Coordinator will document monthly activity hours for work required to performed the executed grant project agreement.

Activity: The Coordinator and Assistant Coordinator will document monthly activity hours for work required to performed the executed grant project agreement.

Evaluation: Monthly activity hours for work required to performed the executed grant project agreement will be documented in the monthly ATTEN Progress Report.

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOT
1	1	1	1	1	1	1	1	1	1	1	1	12

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Project Activities Evaluations: 006

6.1 GOHS Goal: Enhance Police Traffic S...

The grantee agrees to submit a Governor's Challenge application and attend the awards banquet/trai

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective: The grantee agrees to submit a Governor's Challenge application and attend the awards banquet/training.

Activity: The network coordinator and/or assistant coordinator will submit a Governor's Challenge application. The grantee will also attend the awards banquet and training.

Evaluation: The GOHS LES Director will provide a list of all participants attending the Governor's Challenge .

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOT
0	1	0	0	0	0	0	1	0	0	0	0	2

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Resource Requirements

Use this section to provide a detailed justification of all budget items. All resources should support the completion of the activities and objectives needed to accomplish the overall grant goal.

1. What personnel are needed? Hours they will they work? Include job descriptions.
2. What are the types and quantity of needed equipment?
3. How will equipment be used and by whom?
4. Describe the training required by personnel.
5. Are all resources necessary in order to achieve the grant goals/objectives?

With the award of this grant, network funds will be used to implement ATTEN programs and activities . Grant funds will be utilized as detailed below:

Enforcement/Activity Hours: \$10,711.44

Funds will be utilized to reimburse the agency for the time spent performing activities of the coordinator and assistant coordinator. The agency will be reimbursed for up to 18 hours (straight time) each for the coordinator and assistant coordinator of eligible activity required to perform the executed grant project agreement. The reimbursement for hours of activity would include compensation for time spent on the activities of the grant.

Regular Operating: \$8,00.00

Funds will be used for trailer maintenance and network meeting expenses. Network meeting expenses may typically include room rentals, food, catering and other miscellaneous meeting expenses.

Travel: \$5,000

Funds will be utilized to facilitate travel for the coordinator/assistant coordinator to GOHS required meetings and conferences. (i.e. Regional LEL Conference, Hands Across the Borders, network meetings/training, agencies site visitations along with other highway safety conferences. Funds will also be utilized while providing traffic safety education to other network agencies around the state .

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Self-Sufficiency

Continuation Plan

Federal Funding guidelines require that each funded project indicate how the activities of the project will be continued after federal funds are no longer provided. The continuation plan must identify potential sources of non-federal funds.

The Traffic Enforcement network (TEN) program will continue throughout the State of Georgia to allow law enforcement officers and agencies the opportunity to network with others in their region and across the state .

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Enforcement/Activity Hours

Resource	Pay Rate	Total Hours	Funds Needed
1	\$25.98	216	\$5,611.68
2	\$23.61	216	\$5,099.76
	Total	432	\$10,711.44

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Regular Operating Expenses

Description	Unit Price	Quantity	Total Costs
Network Meeting Expenses	\$7,000.00	1	\$7,000.00
BAT Trailer Maintenance	\$500.00	1	\$500.00
Plaques, awards, certificates	\$50.00	10	\$500.00
Total			\$8,000.00

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Travel

Description	Unit Price	Quantity	Total Costs
Network Travel	\$5,000.00	1	\$5,000.00
Total			\$5,000.00

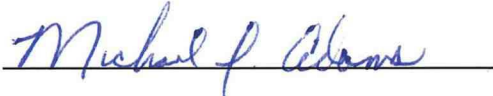
Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Cost Category Summary

COST CATEGORY	TOTAL	AWARD AMT.
1. Personnel Services (salaries & fringes)	\$0	\$0
2. Enforcement/Activity Hours	\$10,711.44	\$10,711.44
3. Regular Operating Expenses	\$8,000.00	\$8,000.00
4. Travel	\$5,000.00	\$5,000.00
5. Equipment Purchases	\$0	\$0
6. Contractual Services	\$0	\$0
7. Per Diem and Fees	\$0	\$0
8. Computer Charges and Computer Equipment	\$0	\$0
9. Telecommunication	\$0	\$0
10. Motor Vehicle Purchase	\$0	\$0
11. Rent Real Estates		\$0
12. Total	\$23,711.44	\$23,711.44
MATCHING FUNDS		
Local Cash Match (You must enter at least a 0 before saving to force the page to calculate the category totals).	0%	\$0
Federal Participation (percentage of total in Item 12)	100.00%	\$23,711.44

Traffic Enforcement Networks 2023
Organization: Holly Springs Police Department
TEN-2023-Holly Spri-00004-C
Certification and Signatures

I certify that I understand and agree to comply with the general and fiscal year terms and conditions of this application including special conditions; to comply with provisions of the Act governing these funds and all other federal laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the applicant to perform the tasks as they relate to the terms and conditions of this grant application; that costs incurred prior to grant approval may result in the expenses being absorbed by the grantee; and, that the receipt of grantor funds through the Governor's Office of Highway Safety will not supplant state or local funds. **Monthly reimbursement claim submissions filed electronically are in effect, "electronically signed".**

Agency Administrator *

Name:	Mr. Michael Adams	Title:	Sergeant
Agency:	Holly Springs Police Department	Address:	3235 Holly Springs Parkway Holly Springs, GA, 30142
Phone Number:	(770) 345-5537	Email Address:	deptadams@gmail.com
Fax Number:			
Signature:		Date:	1/5/2022

Agency Staff *

Name:	Mr. Robert Logan	Title:	City Manager
Agency:	Holly Springs Police Department	Address:	3237 Holly Springs Parkway Holly Springs, GA, 30142
Phone Number:	(770) 345-5536	Email Address:	rlogan@hollyspringsga.us
Fax Number:	(770) 345-0209		
Signature:	_____	Date:	1/5/2022
FEI Number:	58-1051551		

Authorized Official *

Name:	Mr. Steven Miller	Title:	Mayor
Agency:	Holly Springs Police Department	Address:	3237 Holly Springs Parkway Holly Springs, GA, 30142
Phone Number:	(770) 345-5536	Email Address:	smiller@hollyspringsga.us
Fax Number:	(770) 345-0209		
Signature:	_____	Date:	1/5/2022

*** NOTE: AGENCY ADMIN, AGENCY STAFF AND AUTHORIZED OFFICIAL CANNOT BE THE SAME PERSON WITHOUT GOHS APPROVAL. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT GOHS APPROVAL.**



COUNCIL AGENDA REPORT

FROM: Nancy Moon

SUBJECT: **MA-01-2022**, applicant requests rezoning of 24.38 +/- acres located off of Redbud Lane and Hickory Road, Holly Springs, GA, tax parcels 235C, 235D, 236, and 237 of tax plat 15N14, from R-40, Single Family Residential Estate and NC, Neighborhood Commercial, to TND, Traditional Neighborhood Development

DATE: April 6, 2022

PLANNING COMMISSION MEETING DATE: April 11, 2022

STAFF ANALYSIS

Applicant, Taylor Morrison of Georgia, LLC, has requested rezoning of 24.38 +/- acres, tax parcels 235C, 235D, 236, and 237 of tax plat 15N14, from R-40, Single Family Residential Estate and NC, Neighborhood Commercial, to TND, Traditional Neighborhood Development. The applicant proposes a residential development consisting of approximately 150 residential townhome units with a proposed gross density of 6.7 units per acre. Discounting the buffer and other unusable land area, the net density is proposed at 7.0 units per acre. Proposed amenities include pocket parks, cabana and pool area, and open space. Buffers will be required adjacent to less dense residential properties unless otherwise approved. The applicant has provided 40' buffers (required adjacent to R-40) surrounding the property with the exception of the east side of the property. This portion of the property is adjacent to unincorporated County property zoned R-15. The city does not have an equivalent zone; however, the applicant has proposed a 25' buffer along this side of the property. A conceptual site plan, as well as proposed elevations, have been provided for the development.

The entrance to the subdivision is currently planned utilizing the existing Redbud Nursery entrance on Redbud Lane. Throughout the Planning Commission process (public hearings in January and March 2022), the plan was improved with the addition of an emergency access entrance proposed at the intersection of Hickory Road and Cedar Valley Drive. In addition, a significant sight distance improvement at the intersection of Cedar Valley Dr. and Hickory Rd increases the sight distance from 495 feet (current) to 600 feet (proposed) due to the projected road improvements which include accel/decel lanes, sidewalks, streetlights, and curb and gutter. Subsequent to the March Planning Commission Public Hearing, additional changes have been added including left-turn lanes into the proposed development, as well as, Cedar Valley Subdivision. A two-way center left-turn lane is also proposed allowing Cedar Valley residents an additional lane to make a left-turn out of the subdivision. Also proposed is an offer to provide an additional landing area at the entrance into Cedar Valley Subdivision to be installed within the existing right-of-way.

A. Existing Land Use and Zoning Classification of Nearby Property

ADJACENT ZONING		ADJACENT DEVELOPMENT	
NORTH:	R-20 NC	NORTH:	Cedar Valley Subdivision Future Commercial
SOUTH:	R-40	SOUTH:	SFR/Undeveloped
EAST:	R-15 (County)	EAST:	Indian Springs Subdivision
WEST:	R-40 R-20	WEST:	SFR/Undeveloped Cedar Valley Subdivision

B. Zoning Proposal Review Standards; Study Required for Amendment

1. Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property?

Surrounding development in the area includes single-family residential, commercial, and industrial uses. The proposed development, consisting of single-family attached townhomes, is more dense than what is immediately adjacent; however, other uses in the area would be classified as a more intensive use, i.e. industrial and commercial uses and this proposal would act as a transition from those type of uses to the less dense residential areas.

2. Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property?

The development of this property should not cause a substantial adverse effect on adjacent or nearby properties with regards to existing uses or usability.

3. Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned?

The property, as currently zoned, would be allowed to develop with those uses associated with the NC and R-40 zoning districts consisting of smaller commercial and residential uses.

4. Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, public safety, or schools?

This request will generate additional traffic and use of utilities. The proposed entrance will utilize the existing Redbud Lane. An additional emergency entrance has been planned; however the topography is a limiting factor to the installation of a full entrance at this location. The applicant did explore the feasibility of a roundabout, at the request of the City to improve traffic patterns in the area; however, due to the topography of the land, this was also not a feasible option. A

traffic study was completed. The applicant has proposed installation of accel/decel lanes, left-turn lanes into the proposed development and Cedar Valley subdivision, a two-way center left-turn lane, improvements to the entrance at Redbud Lane (including reduction of slope), and an additional landing area for the Cedar Valley Subdivision entrance. These improvements, as well as, the usual installation of sidewalks, streetlights, and curb and gutter also increase the sight distance for the Cedar Valley Subdivision residents. The Cherokee County School District (CCSD) has estimated that approximately 43 students could impact the school system requiring two additional classrooms at the cost of \$58,705, or \$392 per unit. Schools impacted are Holly Springs Elementary School, Dean Rusk Middle School, and Sequoyah High School, currently at 60%, 90%, and 88% capacities, respectively. The report is attached.

5. Whether the zoning proposal is in conformity with the policy and intent of the adopted Future Development Map (FDM) and Future Land Use Map (FLUM)?

The Future Development Map identifies this property with the character area of Neighborhood Center. The areas shown as “Neighborhood Center” on the future development map are very similar to traditional neighborhoods. One noteworthy distinction between traditional neighborhoods and neighborhood center is that “neighborhood centers” are likely to have higher compositions of nonresidential (civic, office, neighborhood-serving retail) uses than “traditional neighborhoods.”

Application: Existing and new single-family residential neighborhoods with a mixed-use component.

Primary Future Land Uses: Neighborhood commercial, office, and government uses, and parks, recreation, greenways, and trails included as part of a traditional neighborhood.

Zoning Districts: PD-R, TND, NC, OI, GV, MXD-1, MXD-2

Density/Intensity: Moderate density single family residential uses up to 8 units/acre

6. Whether the zoning proposal is in conformity with the policies, objectives, and vision set forth by the Community Agenda (Comprehensive Plan) and other adopted policy documents?

The proposed development, consisting of single-family residential use townhomes, is in compliance with the vision and objectives of the Community Agenda, primarily as follows:

- a) **Traditional Neighborhood Development.** Promote traditional neighborhood and mixed-use developments in appropriate areas, which could include commercial, multi-family, and single-family sections within the same project area. (8.1, #4)

- b) **Density.** Consider increased residential densities for property adjacent to arterials and urban collectors. As properties are distanced further from arterials, urban collectors, and more intense uses, residential densities should decrease. (8.1, #8)
 - c) **Architectural Requirements.** Utilize the adopted architectural requirements for the various character areas of the city, seeking to refine and enhance these requirements, as needed. Consistently enforce architectural regulations to promote a uniform and harmonious quality of development within respective character areas. (8.1, #11)
 - d) **Environmentally Sensitive Areas.** Encourage development to use environmentally sensitive areas as buffers between differing land uses where appropriate. (8.1, #15)
 - e) **Housing Options.** Promote an adequate range of safe, affordable, inclusive, and resource efficient housing in the community. This may be achieved by encouraging development of a variety of housing types, sizes, costs, and densities in each neighborhood; promoting programs to provide housing for residents of all socio-economic backgrounds, including affordable mortgage finance options; instituting programs to address homelessness issues in the community; or coordinating with local economic development programs to ensure availability of adequate workforce housing in the community. (8.2, #1)
7. Whether an impact is expected on the environment, including, but not limited to, drainage, soil erosion, and sedimentation, flooding, air quality, and water quality and quantity?

The development of the property will be held to the environmental development standards for all local, state, and federal requirements. Engineering design and approval will meet all standards.

8. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal?

The proposed project is in close proximity to the Town Center area, currently under development. This project will provide an additional type of housing not currently available within the immediate area, as well as, provide an additional customer base for which the Town Center can provide services. The proposed density of 6.7 units per acre is less than the density of the proposed townhomes within the Town Center project (7.85 units per acre).

C. Summary

The proposed use does fit within the goals and projected land use of the City's Comprehensive Plan. This project should provide an adequate transition from the more intense uses within the Town Center to the less intense residential uses as the distance from the Town Center increases.

D. Public Information Meeting

A public information meeting was conducted for this case on December 15, 2021 at the Holly Springs Train Depot. Major concerns included traffic, sight distance, access to Hickory Road, and density. The original entry points, shown at the meeting, included another entrance that lined up with the entrance into Cedar Valley Drive. As a result of that meeting, and upon requests from residents, staff requested that the applicant explore the feasibility of a roundabout on Hickory Road at the intersection of Cedar Valley Drive to improve traffic flow. As discussed previously, this proposed solution was not feasible due to the topography. The additional full entrance was also ruled out due to the topography.

E. Planning Commission Recommendation

At its January meeting, the Planning Commission tabled the application until a traffic study had been updated. This was completed and additional changes to the site plan were not submitted in time for review to be heard at the February meeting. During the March meeting, only the improvements to the entrance with a left-turn lane into the development, a decel lane, reduction of slope, and the sidewalk, streetlights, and curb and gutter were presented. The Planning Commission voted to recommend **DENIAL** of the request (4-0). As discussed previously, since this meeting, additional changes were proposed to allow the intersections, both proposed and existing, to function more efficiently and improve the existing sight distances.

F. Staff Recommendation

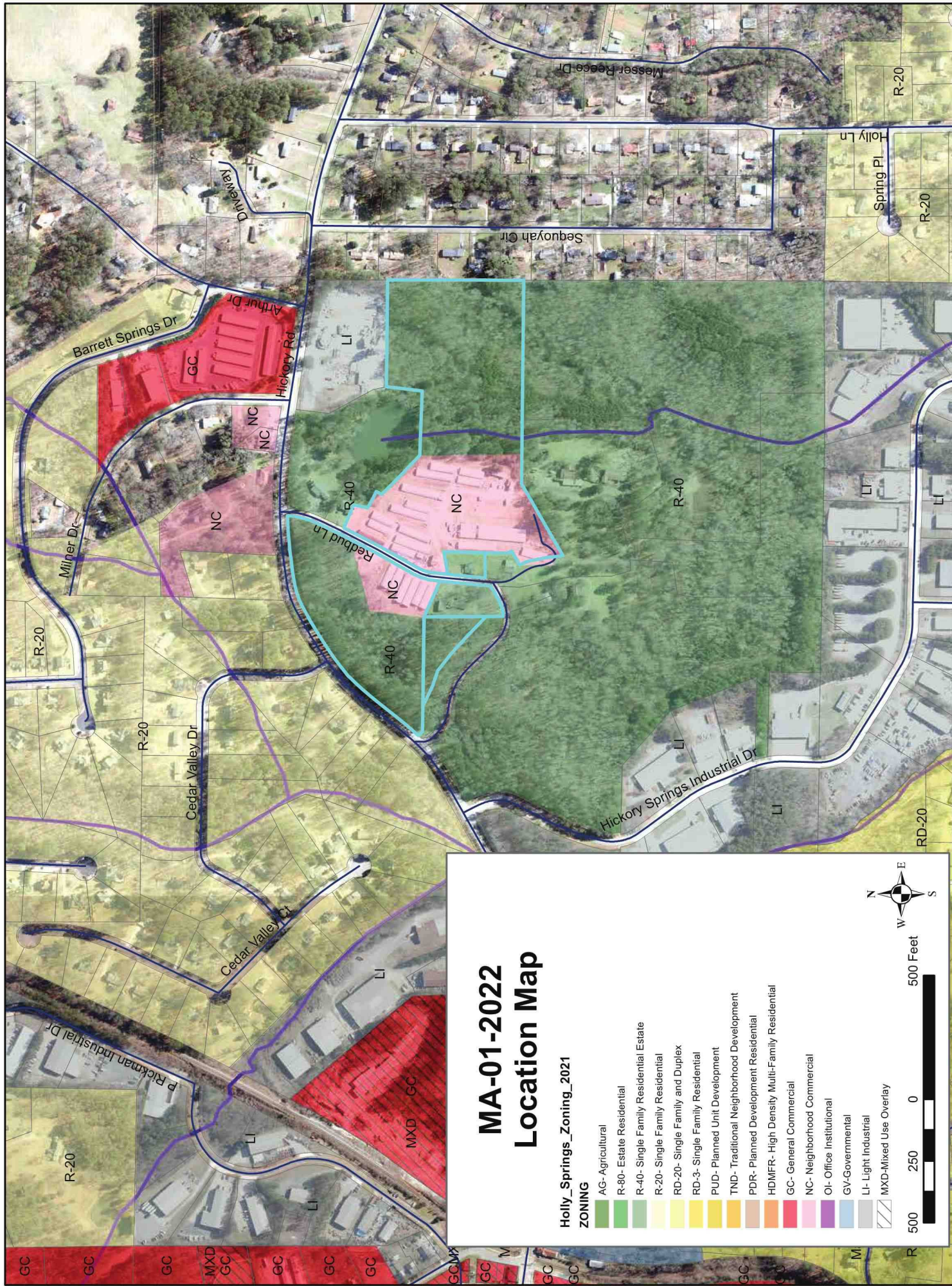
With the additional changes proposed by the applicant, Staff recommends **APPROVAL** to rezone 24.38+/- acres, to **TND, Traditional Neighborhood Development** with the following stipulations:

1. A master association shall be formed which shall include all component parts of the project. The master association shall be responsible for the oversight, upkeep, and maintenance of the entrance areas, signage, private infrastructure, detention areas, mail kiosk, amenity areas, common areas, open space areas, other common recreational areas, and all landscaping and plantings contained within the community.
2. The master association to be formed hereunder shall have architectural design regulations which shall control and coordinate all principal and accessory buildings within the project, as well as items such as project entrance signage, signage for individual units, signage within amenity areas, common areas, open space areas, other common recreational areas and the like to protect and maintain the quality and integrity of the development. The yard areas around each unit shall be fully sodded/landscaped and maintained by the mandatory homeowners' association.
3. All restrictive covenants and association documents shall be submitted for review by the Community Development Director prior to final plat approval.

4. All units within the proposed community shall be "for sale" units. The Declaration of Restrictive Covenants shall restrict the number of units which can be leased at any one time to no more than twenty percent.
5. Density shall be limited to a maximum gross density of 6.7 units per acre, or a maximum of 150 fee simple single-family residential townhome dwelling units.
6. The architectural style shall be of craftsman type and the exterior facade shall consist of brick, stone, stacked stone, cedar shake type and/or Hardi-plank and combinations thereof, one of which must be brick or stone, and follow the design guidelines as outlined in the Holly Springs Zoning Ordinance, Article 19, Design Guidelines for Model Zoning Districts.
7. Gutters shall blend with the architectural style of the buildings, consistent with the master covenants as established by the master association.
8. Garage doors shall be setback a minimum of 20 feet from the back of sidewalks.
9. Signage at the entrance point shall be ground based, monument style, in compliance with Article 10, Signs and Outdoor Advertising and shall complement the high quality, architectural vision and style of the proposed homes. The entrance areas shall be professionally designed, landscaped and maintained.
10. Lighting shall be environmentally sensitive, with developer making every effort to ensure that lighting is as unobtrusive as possible, utilizing fully-shielded LED lamps in compliance with the International Dark Sky Association, or equivalent organization.
11. Owner/developer shall coordinate with the Community Development Director and the City Arborist regarding open space, recreation areas, and landscaping.
12. Entrance design and improvements to Hickory Road to include left-turn lanes into Cedar Valley Subdivision and Redbud Lane, and a two-way center left-turn lane, shall be provided as per determination and recommendation of the City Engineer.
13. An additional landing area at the entrance to Cedar Valley subdivision shall be provided within the existing right-of-way as per determination and recommendation of the City Engineer to improve the sight distance of the intersection of Cedar Valley Drive and Hickory Road. This modification will be installed as it best fits within the current right-of-way and may not meet current city standards.
14. Additional right-of-way along Redbud Lane and the South side of Hickory Road as determined by the City Engineer shall be dedicated at the time of final plat approval.
15. Sidewalks, decorative streetlamps, and curb and gutter shall be installed along the road frontage of Hickory Road, as applicable, and shall conform to the design of the Holly Springs LCI Project 0008961, Pedestrian Improvements, as well as, the requirements of the Holly Springs Parkway District, as stated in Article 19, Design Guidelines for Model Zoning District.
16. All construction and employee vehicles and equipment shall be parked, and otherwise located, on the property during development of infrastructure and construction of residences and shall not be parked on or along Hickory Road. There will be no stacking of vehicles along any roadway waiting for entry onto the property.

17. As requested by the Cherokee County School District, the developer shall provide a School Mitigation Fee of \$392 per unit constructed and such fee shall be paid prior to the issuance of each building permit.

*** The recommendations made herein are the opinions of the City of Holly Springs Staff and do not constitute a final decision. The Holly Springs City Council makes the final decision on all rezoning applications at their regularly scheduled meeting. Any site plan submitted as a part of this application is not considered approved and must go through the normal civil site plan review by the City of Holly Springs Community Development Department to ensure compliance with City regulations.*



MA-01-2022 Location Map

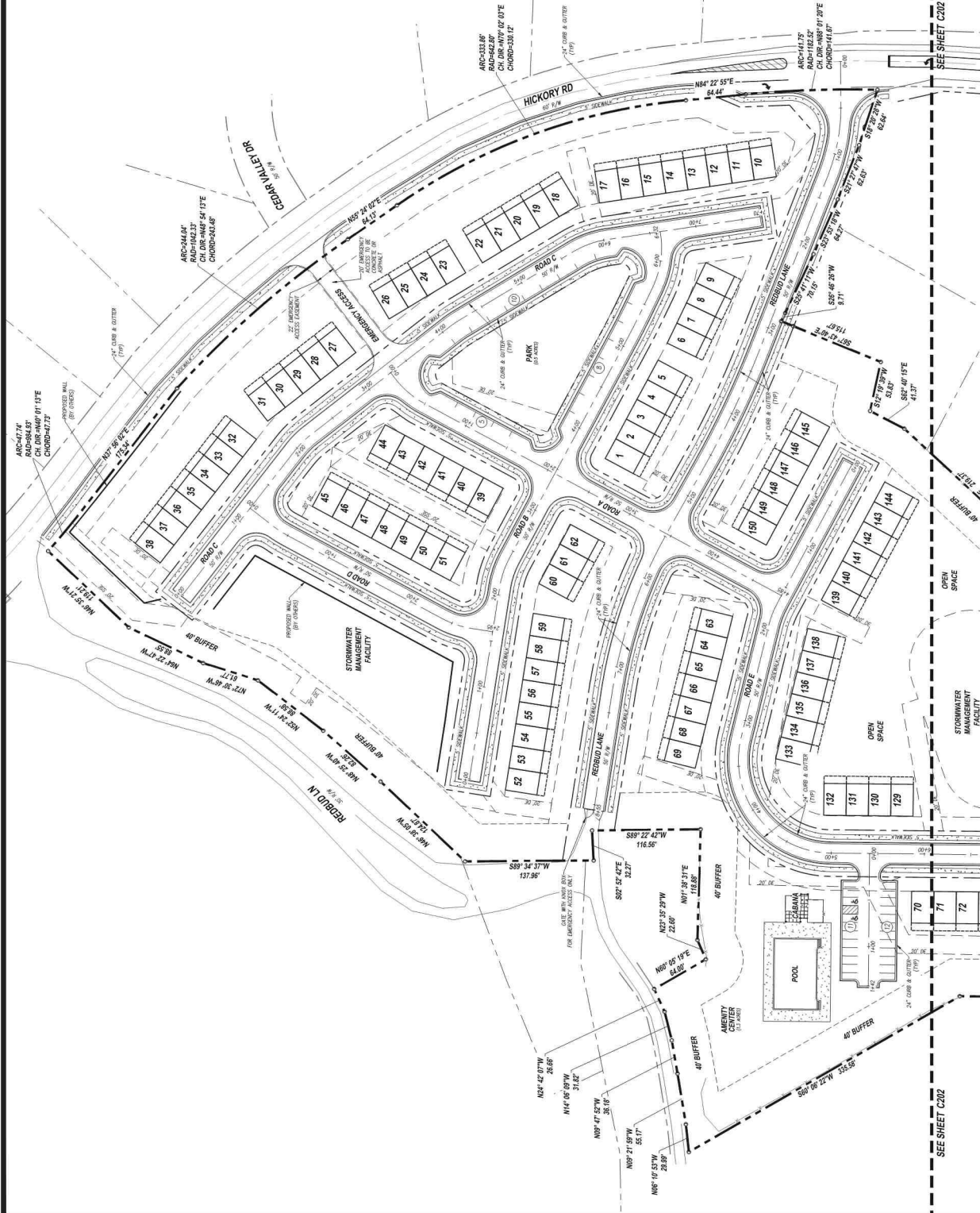
Holly_Springs_Zoning_2021

- ZONING**
- AG- Agricultural
 - R-80- Estate Residential
 - R-40- Single Family Residential Estate
 - R-20- Single Family Residential
 - RD-20- Single Family and Duplex
 - RD-3- Single Family Residential
 - PUD- Planned Unit Development
 - TND- Traditional Neighborhood Development
 - PDR- Planned Development Residential
 - HDMFR- High Density Multi-Family Residential
 - GC- General Commercial
 - NC- Neighborhood Commercial
 - OI- Office Institutional
 - GV- Governmental
 - LI- Light Industrial
 - MXD- Mixed Use Overlay



**Know what's below.
Call before you dig.**

THE UTILITIES SHOWN HEREIN ARE FOR THE CONTRACTORS CONVENIENCE ONLY. THERE MAY BE OTHER UTILITIES NOT SHOWN ON THESE PLANS. THE ENGINEER ASSUMES NO RESPONSIBILITY FOR THE LOCATIONS SHOWN AND IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO VERIFY ALL UTILITIES WITHIN THE LIMITS OF THE WORK. ALL DAMAGE MADE TO EXISTING UTILITIES BY THE CONTRACTOR SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.



EMERGENCY ACCESS

Answers are in the below

GEORGIA811
Utilities Protection Center, Inc.

24 HOUR CONTACT:
BRIAN TAYLOR
706.255.2853

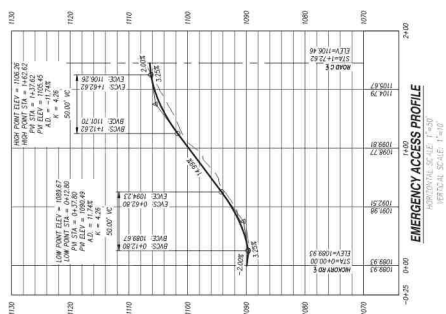
OWNER/DEVELOPER

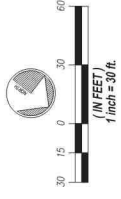
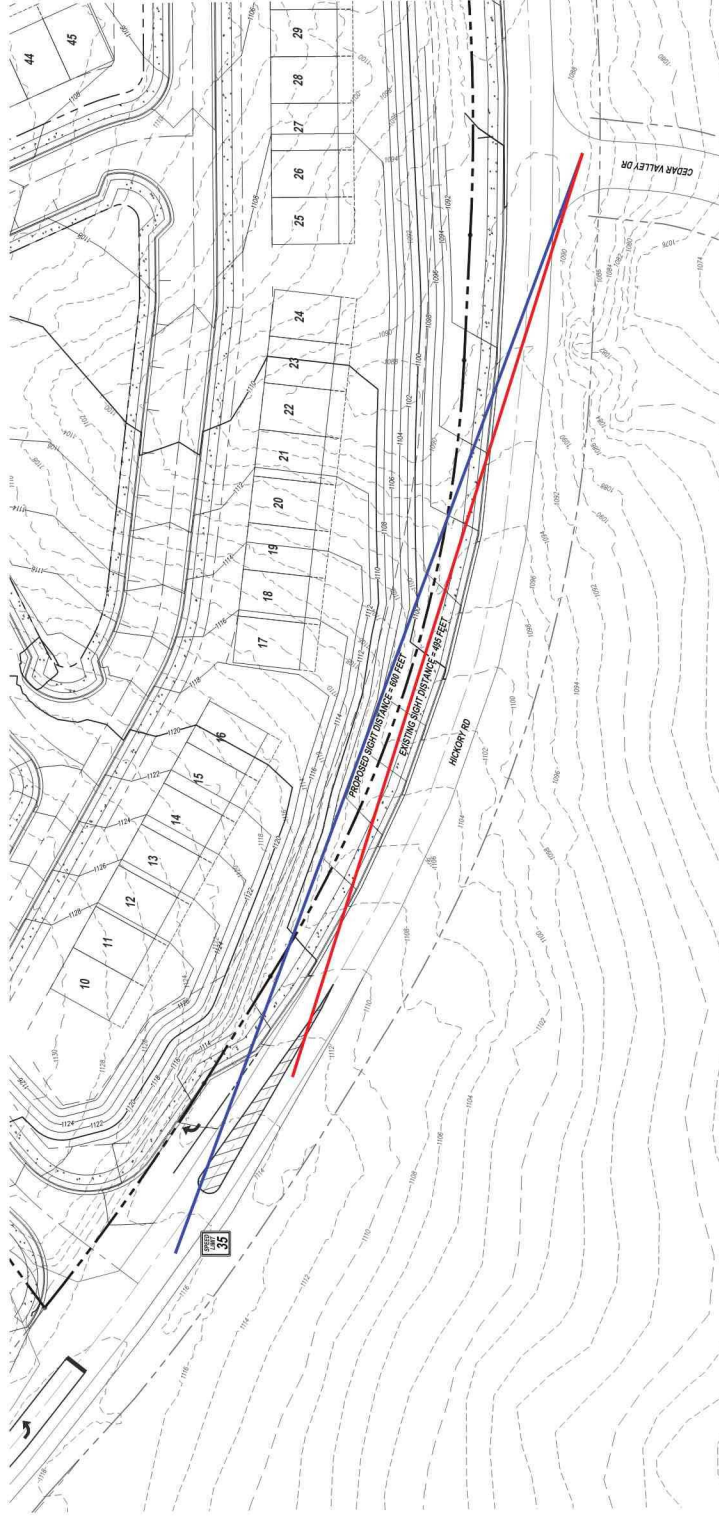
TAYLOR MORRISON
6815 SHILOH ROAD
ALPHARETTA, GEORGIA 30005
PHONE: 770.741.0255

LAND LOTS 307, 308, 347, AND 342
15TH DISTRICT, 2ND SECTION
CITY OF HOLLY SPRINGS, GEORGIA

INSTRUCTION PLANS

RIDGE PLANNING AND ENGINEERING[®]
1290 KENNESTONE CIRCLE • BLDG A
SUITE 200 • MARIETTA, GA 30066
OFFICE 770.938.9000





LEGEND

— EXISTING SIGHT DISTANCE

— PROPOSED SIGHT DISTANCE

SIGHT DISTANCE
CEDAR VALLEY DRIVE
C608

21057 SIGHT DISTANCE.DWG

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REVISIONS

OWNER/DEVELOPER
TAYLOR MORRISON
6815 SHILOH ROAD
ALPHARETTA, GEORGIA 30005
PHONE: 770.741.0255

CONSTRUCTION PLANS
REBUD TRACT
LAND LOTS 307, 308, 341, AND 342
15TH DISTRICT, 2ND SECTION
CITY OF HOLLY SPRINGS, GEORGIA



1 290 KENNESWORTH CIRCLE - BLDG A
SUITE 200 - MARTHA, GA 30066
904.370.0870



RIDGE PLANNING AND ENGINEERING®

1200 KENNEDY DRIVE, SUITE 200
MARIETTA, GA 30066
OFFICE 770.938.9000

CITY OF HOLLY SPRINGS, GEORGIA
LAND LOTS 307, 308, 341, AND 342
15TH DISTRICT, 2ND SECTION

REDBUD TRACT
CONSTRUCTION PLANS

TAYLOR MORRISON
6815 SHILOH ROAD
ALPHARETTA, GEORGIA 30005
PHONE: 770.741.0255

OWNER/DEVELOPER

REVISIONS

CEDAR VALLEY RD
LEFT TURN LANE EXHIBIT

2.0

24 HOUR CONTACT:
BRIAN TAYLOR
706.255.2853

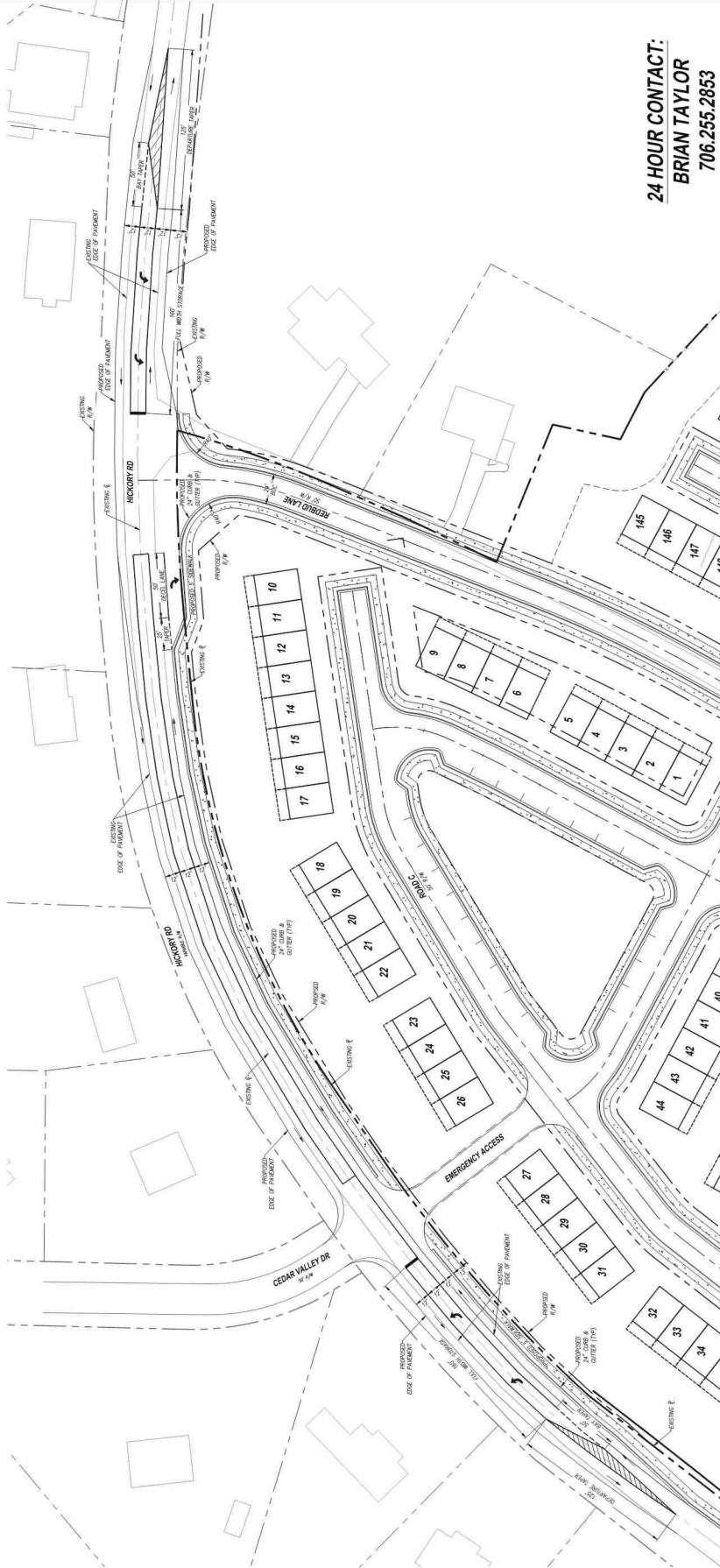


40 20 0 40 60
1" = 40 ft.
(IN FEET)



Know what's below.
Call before you dig.

THE UTILITIES SHOWN HEREIN ARE FOR THE CONTRACTOR'S CONSIDERATION ONLY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION, DEPTH, AND TYPE OF UTILITIES PRIOR TO ANY EXCAVATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO UTILITIES AND SHALL BE RESPONSIBLE FOR THE COST OF REPAIR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE COST OF ANY DAMAGE TO THE ROADWAY AND SHALL BE RESPONSIBLE FOR THE COST OF ANY DAMAGE TO THE LANDSCAPE.





MAP AMENDMENT (REZONING) AND CONDITIONAL USE PERMIT APPLICATION

Adopted by Mayor and Council on February 23, 2006

For Application Procedures, See p. 8



APPLICATION MA- 01-2022 APPLICATION CUP- _____

HEARING DATE _____

DATE OF APPLICATION December 3, 2021

APPLICANT Taylor Morrison of Georgia, LLC

OWNER John Paul Long and
(If other than applicant)
Phyllis Patrick Long

ADDRESS 4400 North Point Parkway, Suite 295
Alpharetta, GA

ADDRESS [REDACTED]

ZIP CODE 30022 PHONE (770) 945-3600
tturner@taylormorrison.com
EMAIL klacagnin@taylormorrison.com

ZIP CODE [REDACTED] PHONE [REDACTED]

SIGNATURE BY: [Signature]
Ted Turner, Vice President of Land Resources

Signature _____

SIGNATURE _____

APPLICANT OR REPRESENTATIVE MUST ATTEND MEETING OR APPLICATION WILL NOT BE CONSIDERED

PRESENT ZONING DISTRICT(S) R-40, NC

REQUESTED ZONING DISTRICT TND

REQUESTED CONDITIONAL USE(S) _____

PROPERTY LOCATION/ADDRESS 267, 315, 316 Red Bud Lane; Hickory Road (unnumbered)
15N14 235C; 15N14 235D;
MAP NUMBER 15N14 236; 15N14 237 15-0307-0035; 15-0308-0015; 15-0308-0014;
PARCEL NUMBER(S) 15-0308-0004

LAND LOT(S) 307, 308, 341, 342

DISTRICT(S) 15th SECTION(S) 2nd

ACREAGE 24.38+/- SEWAGE DISPOSAL TYPE Sanitary UTILITIES AVAILABLE Yes
Sewer

DESCRIPTION OF PROPOSED DEVELOPMENT AND/OR CONDITIONAL USE REQUEST: Townhome Community

(COMPLETE ON ATTACHED PAPER IF NECESSARY)

The following information must be provided with completed application:

- ___ WARRANTY DEED
- ___ TAX DOCUMENTATION
- ___ SURVEY PLAT BY REGISTERED SURVEYOR
- ___ 10 COPIES OF SITE DEVELOPMENT PLAN BY REGISTERED SURVEYOR
- ___ INDIVIDUAL FOLDED TO 8.5"x11" (SEE p.7 FOR REQUIREMENTS)
- ___ CAMPAIGN CONTRIBUTION DISCLOSURE STATEMENT (ATTACHMENT A)
- ___ FOR CONDITIONAL USE REQUESTS, COMPLIANCE WITH SECTION 5.4
- ___ FOR CONDITIONAL USE REQUESTS, COMPLETE ATTACHMENT B
- ___ FILING FEES\$ _____ RECEIPT# _____ CHECK# _____

(APPLICANT DO NOT WRITE BELOW THIS LINE)

PLANNING COMMISSION RECOMMENDATION:		CITY COUNCIL DECISION:	
APPROVED _____	STIPULATIONS _____	APPROVED _____	STIPULATIONS _____
DISAPPROVED _____	TABLED _____	DISAPPROVED _____	TABLED _____



MAP AMENDMENT (REZONING) AND CONDITIONAL USE PERMIT APPLICATION

Adopted by Mayor and Council on February 23, 2006

For Application Procedures, See p. 8



APPLICATION MA-_____

APPLICATION CUP-_____

HEARING DATE _____

DATE OF APPLICATION December 3, 2021

APPLICANT Taylor Morrison of Georgia, LLC

OWNER John Paul Long and
(If other than applicant)
Phyllis Patrick Long

ADDRESS 4400 North Point Parkway, Suite 295
Alpharetta, GA

ADDRESS [REDACTED]

ZIP CODE 30022 PHONE (770) 945-3600
tturner@taylormorrison.com
EMAIL klacagnin@taylormorrison.com

ZIP CODE [REDACTED] PHONE [REDACTED]

SIGNATURE BY: _____
Ted Turner, Vice President of Land Resources

Signature J. Paul Long
SIGNATURE Phyllis Patrick Long

APPLICANT OR REPRESENTATIVE MUST ATTEND MEETING OR APPLICATION WILL NOT BE CONSIDERED

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REQUESTED ZONING DISTRICT TND

REQUESTED CONDITIONAL USE(S) _____

PROPERTY LOCATION/ADDRESS 267, 315, 316 Red Bud Lane; Hickory Road (unnumbered)
15N14 235C; 15N14 235D;
MAP NUMBER 15N14 236; 15N14 237

15-0307-0035; 15-0308-0015; 15-0308-0014;
PARCEL NUMBER(S) 15-0308-0004

LAND LOT(S) 307, 308, 341, 342

DISTRICT(S) 15th SECTION(S) 2nd

ACREAGE 24.38+/- SEWAGE DISPOSAL TYPE Sanitary UTILITIES AVAILABLE Yes
Sewer

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- ___ FILING FEE\$ _____ RECEIPT# _____ CHECK# _____

(APPLICANT DO NOT WRITE BELOW THIS LINE)

PLANNING COMMISSION RECOMMENDATION:

APPROVED _____ STIPULATIONS _____
DISAPPROVED _____ TABLED _____

CITY COUNCIL DECISION:

APPROVED _____ STIPULATIONS _____
DISAPPROVED _____ TABLED _____

ATTACHMENT TO APPLICATION FOR REZONING

Application No.: _____
Hearing Dates: _____, 2022
_____, 2022

Applicant: Taylor Morrison of Georgia, LLC
Property Owners: John Paul Long and Phyllis Patrick Long

Representative for Applicant and Property Owners:

MOORE INGRAM JOHNSON & STEELE, LLP

BY: _____

J. Kevin Moore
Georgia Bar No. 519728

Attorneys for Applicant and Property Owners

Date Executed: December 3, 2021

Signed, sealed, and delivered in the presence of:

Carolyn E. Cook

Notary Public

Commission Expires: January 10, 2023

[Notarial Seal]



Moore Ingram Johnson & Steele, LLP
Attorneys at Law
Emerson Overlook
Suite 100
326 Roswell Street
Marietta, Georgia 30060
(770) 429-1499
(770) 429-8631 (Telefax)
E-mail: jkm@mijs.com

REZONING ANALYSIS

- 1. Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property?**

The proposed Traditional Neighborhood Development ("TND") zoning classification, and the proposed, quality townhome community, are suitable uses for the Subject Property in view of uses of the surrounding properties. The majority of adjacent and surrounding properties are residential neighborhoods or acreage parcels, with some commercial and industrial parcels centered along Hickory Road. The proposed community would be a quality development consistent with and complementary to surrounding neighborhoods.

- 2. Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property?**

No adjacent or nearby properties will be adversely or negatively impacted by rezoning the Subject Property to the proposed TND zoning classification and development of a quality townhome community.

- 3. Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned?**

The current R-40 and NC zoning categories provide some economic viability. If the portion of the Property is further developed and used pursuant to the existing NC zoning classification, the development could result in a greater impact to adjacent and surrounding residential communities than the proposed use.

- 4. Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools?**

There is adequate public facilities and infrastructure in place to sufficiently service the proposed townhome community.

- 5. Whether the zoning proposal is in conformity with the policy and intent of the adopted Future Development Map (FDM) and Future Land Use Map (FLUM)?**

The proposed use is in conformity with the existing Neighborhood Center Future Land Use Map category.

- 6. Whether the zoning proposal is in conformity with the policies, objectives, and vision set forth by the Community Agenda (Comprehensive Plan) and other adopted policy documents?**

The proposed townhome community developed pursuant to the TND zoning classification will meet, and exceed, the policies, objectives, and vision of the City's Comprehensive Plan and related development documents.

- 7. Whether an impact is expected on the environment, including, but not limited to, drainage, soil erosion, and sedimentation, flooding, air quality, and water quality and quantity?**

As with any development, there will be an impact at the initial land disturbance. However, Applicant will implement such controls, measures, and safeguards, to mitigate, and eliminate, negative impacts to the Subject Property; as well as, surrounding properties and neighborhoods.

- 8. Whether there are other existing or changing conditions affecting the use and development of the Property which give supporting grounds for either approval or disapproval of the zoning proposal?**

The City's recent initiatives and future plans to enhance and develop a town or city center are in close proximity to the Subject Property. The proposed development complements the City's future growth plans and enhances those efforts by providing needed and necessary, quality residential uses to support the City's goals. The current zoning of the Subject Property; as well as, nearby industrial uses and zonings, do not complement the City's plans; but rather, would only serve to deter future and needed quality residential growth.

ATTACHMENT A

DISCLOSURE

Please answer the following questions. If the answer to any of the following questions is "yes", you may be required under O.C.G.A. 36-67A, to provide further information.

A.) Are you, or anyone else with a property interest in the property, a member of the City of Holly Springs Planning and Zoning Commission or City of Holly Springs Council?

_____ YES X _____ NO

B.) Does an official of such public bodies have any financial interest in any business entity, which has a property interest in the subject property?

_____ YES X _____ NO

C.) Does a member of the family of such official have an interest in the subject property as described in (A) and (B)?

_____ YES X _____ NO

Ted Turner, Vice President of- Land Acquisition & Development

D.) Within two (2) years immediately preceding this application, have you made campaign contribution (s) or given gifts to public officials aggregating \$250.00 or more?

_____ YES X _____ NO

Taylor Morrison of Georgia, LLC

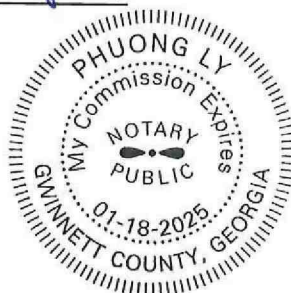
11/30/2021
DATE

Ted Turner
APPLICANT NAME PRINTED

BY: Ted Turner
APPLICANT SIGNATURE
Ted Turner, Vice President of Land Resources

Phuong Ly
NOTARY

Seal:



ATTACHMENT A

DISCLOSURE

Please answer the following questions. If the answer to any of the following questions is "yes", you may be required under O.C.G.A. 36-67A, to provide further information.

A.) Are you, or anyone else with a property interest in the property, a member of the City of Holly Springs Planning and Zoning Commission or City of Holly Springs Council?

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B.) Does an official of such public bodies have any financial interest in any business entity, which has a property interest in the subject property?

_____ YES X _____ NO

C.) Does a member of the family of such official have an interest in the subject property as described in (A) and (B)?

_____ YES X _____ NO

D.) Within two (2) years immediately preceding this application, have you made campaign contribution (s) or given gifts to public officials aggregating \$250.00 or more?

_____ YES X _____ NO

12/03/2021

DATE

J. Kevin Moore

APPLICANT NAME PRINTED

Moore Ingram Johnson & Steele, LLP

BY: 

APPLICANT SIGNATURE

J. Kevin Moore; Georgia Bar No. 519728

Attorneys for Applicant and Property Owners


NOTARY

Seal:

My Commission Expires: January 10, 2023





City of Holly Springs

SYSTEMATIC ALIEN VERIFICATION FOR ENTITLEMENTS (SAVE)

Affidavit of Compliance with O.C.G.A. 50-36-1 "Verification of Lawful Presence within the United States."

O.C.G.A. 50-36-1 requires that applicants applying for such things as licenses for public benefits complete a signed and sworn affidavit verifying the applicant's lawful presence in the United States. Therefore, the applicant must answer the following questions:

The applicant is a U. S. citizen or legal permanent resident at least eighteen (18) years old.

☒ YES ☐ NO or IF NOT:

(Georgia domestic limited liability company)

The applicant is a qualified alien or nonimmigrant under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, at least eighteen (18) years old, and is lawfully present in the United States. *A photo static copy of the applicant's alien card issued by the Department of Homeland Security or other federal immigration agency must be included with this document. **

O.C.G.A. 50-36-1 states that "Any person who knowingly and willfully makes a false, fictitious, or fraudulent statement of representation in an affidavit executed pursuant to this Code section shall be guilty of a violation of Code Section 16-10-20."

I declare, under penalty of law, that this affidavit has been completed by me and is true and correct.

BY: Ted Turner
Signature

November 30, 2021
Date

Ted Turner, Vice President of Land Resources
Title

Taylor Morrison of Georgia, LLC
Legal Company Name

4400 North Point Parkway, Suite 295, Alpharetta, GA 30022
Company Address

(Must be signed by applicant. If the applicant is a corporation, must be signed by an officer of the corporation. A **STAMPED SIGNATURE IS NOT ACCEPTABLE.**)

I hereby certify that Ted Turner is personally known, or verified by me, that the applicant signed this application after stating to me his or her personal knowledge and understanding of all statements and, under oath actually administered by me, has sworn that the statements and answers contained in this affidavit are true.

SUBSCRIBED AND SWORN BEFORE ME ON THIS
30th DAY OF November, 2021

[Signature]
Notary Public

AFFIX SEAL



*All applicants must attach a copy of a secure and verifiable document as defined in O.C.G.A. 50-36-1.

ATTACHMENT TO APPLICATION FOR REZONING

Application No.: _____
Hearing Dates: _____, 2022
_____, 2022

**BEFORE THE PLANNING AND ZONING COMMISSION
AND THE MAYOR AND CITY COUNCIL
FOR THE CITY OF HOLLY SPRINGS, GEORGIA**

**CONSTITUTIONAL CHALLENGE
ATTACHMENT TO MAP AMENDMENT (REZONING)
AND CONDITIONAL USE PERMIT APPLICATION**

COME NOW, Applicant, TAYLOR MORRISON OF GEORGIA, LLC (hereinafter referred to as "Applicant"), and the Property Owners, JOHN PAUL LONG and PHYLLIS PATRICK LONG (hereinafter collectively referred to as "Owners" or "Property Owners"), and assert the following:

1.

By "Map Amendment (Rezoning) and Conditional Use Permit Application" (hereinafter "Rezoning Application") dated and filed with the City of Holly Springs Zoning Office on December 3, 2021, Applicant and Property Owners applied for rezoning of certain real property, being 24.38 acres, more or less, located within the city limits of the City of Holly Springs, Cherokee County, Georgia, a more particular description and delineation of the subject property being set forth in said Application (hereinafter referred to as the "Property" or the "Subject Property").

2.

The Rezoning Application of the Property seeks rezoning from the existing zoning categories of R-40 and NC to the proposed zoning category of Traditional

Neighborhood Development (“TND”), as established by the governing authority of the City of Holly Springs, Cherokee County, Georgia, under and pursuant to the Zoning and Planning Ordinance of the City of Holly Springs, Georgia (hereinafter the “Zoning and Planning Ordinance of the City of Holly Springs”).

3.

The Zoning and Planning Ordinance of the City of Holly Springs is unconstitutional as applied to the portion of the Subject Property zoned to the R-40 zoning classification in that said Ordinance deprives Applicant and Property Owners of the R-40 Property under and pursuant to Art. I, § I, ¶¶ I and II of the Georgia Constitution of 1983, and the Equal Protection and Due Process Clauses of the Fifth and Fourteenth Amendments to the Constitution of the United States of America. This deprivation of Property without due process violates the constitutional prohibition against the taking of private property without just compensation. The R-40 zoning category, as it presently exists, together with any intervening zoning categories between the existing category and the requested category, violates the Applicant’s and Owners’ rights to unfettered use of the Property in that said zoning classifications do not bear a substantial relation to the public health, safety, morality, or general welfare and are therefore confiscatory and void. Further, said Ordinance is unconstitutional in that it is arbitrary and unreasonable resulting in relatively little gain or benefit to the public, while inflicting serious injury and loss on the Applicant and Owners.

4.

With respect to the current NC zoning classification for a portion of the Subject Property, Applicant and Property Owners do contend the Zoning and Planning Ordinance of City of Holly Springs is unconstitutional as applied to the Subject Property in

that said Ordinance does not permit the Applicant and Property Owners to utilize the Property to the use set forth within the Rezoning Application without the necessity of rezoning. However, Applicant and Property Owners do not contend the current zoning category of NC is unconstitutional, per se, only as applied. Thus, the Zoning and Planning Ordinance of the City of Holly Springs deprives Applicant and Property Owners of their Property under and pursuant to Art. I, § I, ¶¶ I and II of the Georgia Constitution of 1983, and the Equal Protection and Due Process Clauses of the Fifth and Fourteenth Amendments to the Constitution of the United States of America. This deprivation of Property without due process violates the constitutional prohibition against the taking of private property without just compensation. Also violated are the Applicant's and Property Owners' rights to unfettered use of their Property, as stated above, in that said zoning classifications do not bear a substantial relation to the public health, safety, morality, or general welfare and are, therefore, confiscatory and void. Further, said Ordinance is unconstitutional in that it is arbitrary and unreasonable resulting in relatively little gain or benefit to the public, while inflicting serious injury and loss on the Applicant and Property Owners.

5.

To the extent the Zoning and Planning Ordinance of the City of Holly Springs allows or permits the Mayor and City Council to rezone the Property to any category other than as requested, said Ordinance is further unconstitutional in that same violates Applicant's and Property Owners' constitutionally guaranteed rights to due process, both substantive and procedural. Furthermore, any such action by the Mayor and City Council, or as allowed by the Zoning and Planning Ordinance of the City of Holly Springs, is an unconstitutional use of the zoning power and would constitute an abuse of discretion with no justification or benefit

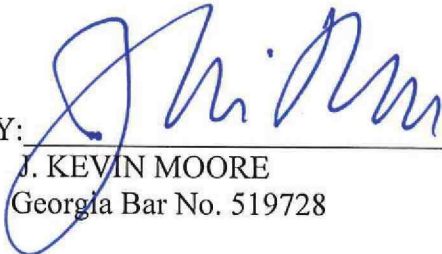
flowing to the public welfare. Accordingly, said Ordinance or action would likewise represent a taking of private property rights without the payment of just and adequate compensation in violation of the Constitutions of the State of Georgia and the United States of America.

6.

The Zoning and Planning Ordinance of the City of Holly Springs is further unconstitutional in that the procedures contained therein pertaining to the public hearing held in connection with the Rezoning Application also violate Art. I, § I, ¶¶ I, II, and XII of the Georgia Constitution of 1983 in that said procedures impose unreasonable time restraints, contain the absence of rebuttal, contain the inability to confront witnesses, contain the lack of procedural and evidentiary safeguards, do not restrict evidence received to the issue at hand and are controlled wholly and solely by political considerations rather than the facts and considerations required by law. These procedures fail to comport with the due process requirements of the Constitution of the State of Georgia 1983 and the due process requirements of the Constitution of the United States of America.

Respectfully submitted, this 3rd day of December, 2021.

MOORE INGRAM JOHNSON & STEELE, LLP

BY: 

J. KEVIN MOORE
Georgia Bar No. 519728

Attorneys for Applicant and Property Owners

58

See affidavit Recorded Deed Book 184 pg 272

153-58

WARRANTY DEED

STATE OF GEORGIA, CHEROKEE COUNTY

THIS INDENTURE, Made this 8th day of July in the year of our Lord One Thousand Nine Hundred and Seventy-Five between Mrs. Ruth Moore Long

of the State of Georgia and County of Cherokee of the first part, and John Paul Long

of the State of Georgia and County of Cherokee of the second part.

WITNESSETH That the said part Y of the first part, for and in consideration of the sum of Dollars, in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, he S. granted, bargained, sold and conveyed, and by these presents do S. grant, bargain, sell and convey unto the said part Y of the second part his heirs and assigns, all that tract or parcel of land lying and being in the 15th District and 2nd Section of Cherokee County, Georgia and being a portion of Land Lot Nos. 307, 308 and 341 and being more particularly described as follows:

To ascertain the beginning point of the property herein conveyed, begin at a point formed by the intersection of the original North and South Land lot line East of Land Lot No. 308 with the centerline of the Hickory Flat-Holly Springs Road; thence along said land lot line South 00 degrees 35 minutes West a distance of 49.9 feet to a point; thence continuing along said land lot line South 00 degrees 35 minutes West a distance of 283.9 feet to an iron pin, which is the beginning point of the property herein conveyed; thence North 89 degrees 24 minutes West a distance of 454.2 feet to an iron pin, located on the easterly bank of a terrace or waterway; thence along the easterly bank of said terrace or waterway North 12 degrees 50 minutes West a distance of 59.9 feet to an iron pin; thence continuing along the easterly bank of said terrace or waterway North 27 degrees 54 minutes West a distance of 188.9 feet to an iron pin; thence along a fence row North 07 degrees 22 minutes East a distance of 146.9 feet to an iron pin located on the southerly right-of-way of the Hickory Flat-Holly Springs Road; thence along the southerly right-of-way of said Hickory Flat-Holly Springs Road the following courses and distances: North 82 degrees 06 minutes West a distance of 151.2 feet to a point; North 83 degrees 55 minutes West a distance of 99.5 feet to a point; North 85 degrees 57 minutes West a distance of 137.4 feet to a point, said point also being located at the intersection of the centerline of Elm Street with the southerly right-of-way of the Hickory Flat-Holly Springs Road; thence continuing along said Hickory Flat-Holly Springs Road South 86 degrees 29 minutes West a distance of 94.1 feet to a point; South 85 degrees 16 minutes West a distance of 108.9 feet to a point; South 80 degrees 38 minutes West a distance of 98.4 feet to a point; South 74 degrees 13 minutes West a distance of 72.8 feet to a point; South 66 degrees 35 minutes West a distance of 73.1 feet to a point, said point being located in Land Lot No. 307; thence continuing along the southeasterly right-of-way of the Hickory Flat-Holly Springs Road South 59 degrees 58 minutes West a distance of 73.3 feet to a point; South 55 degrees 50 minutes

59

West a distance of 98.1 feet to a point; South 53 degrees 14 minutes West a distance of 98.6 feet to a point; South 46 degrees 41 minutes West a distance of 98.1 feet to a point; South 40 degrees 18 minutes West a distance of 108.4 feet to a point; South 35 degrees 53 minutes West a distance of 129.8 feet to a point; South 42 degrees 14 minutes West a distance of 97.2 feet to an iron pin located on the North-easterly side of a private drive; thence along said private drive South 55 degrees 03 minutes East a distance of 41.3 feet to an iron pin; thence North 89 degrees 51 minutes East a distance of 464.8 feet to an iron pin; thence South 64 degrees 56 minutes East a distance of 174.7 feet to a point located in the centerline of Elm Street, said point also being located in Land Lot No. 308; thence North 80 degrees 18 minutes East a distance of 100.6 feet to an iron pin; thence South 01 degree 35 minutes West a distance of 279.6 feet to an iron pin, said iron pin being located in Land Lot No. 341; thence South 23 degrees 09 minutes East a distance of 22.6 feet to an iron pin; thence South 60 degrees 19 minutes West a distance of 64.2 feet to an iron pin located on the easterly side of Elm Street; thence along the easterly side of Elm Street South 23 degrees 36 minutes East a distance of 36.0 feet to a point; thence South 10 degrees 43 minutes East a distance of 84.0 feet to a point; thence South 06 degrees 59 minutes East a distance of 60.0 feet to an iron pin; thence North 60 degrees 07 minutes East a distance of 335.7 feet to an iron pin; thence South 89 degrees 22 minutes East a distance of 831.4 feet to an iron pin located on the original North and South land lot line East of Land Lot No. 341; thence along the original North and South land lot line East of Land Lot Nos. 308 and 341 North 00 degrees 35 minutes East a distance of 570.0 feet to the point of beginning.

For a more detailed description of the metes and bounds of the property herein conveyed specific reference is hereby made to plat of survey by Clyde N. Mize, Registered Surveyor, dated March 25, 1975 and recorded in Plat Book 11, Page 64, deed records, Cherokee County, Georgia.

This deed is made for the purpose of correcting a prior warranty deed between the parties hereto dated October 15, 1974 and recorded in Deed Book 170, Page 698, deed records, Cherokee County, Georgia.

COPY

TO HAVE AND TO HOLD, The said bargained premises, together with all and singular the rights, members and appurtenances thereof, to the same being, belonging or in anywise appertaining to the only proper use, benefit and behoof of John Paul Long the said part Y of the second part, his heirs and assigns forever in Fee Simple

And the said part Y of the first part, for her heirs, executors and administrators, will warrant and forever defend the right and title to the above described property unto the said part Y of the second part his heirs and assigns, against the claims of all persons whomsoever.

IN WITNESS WHEREOF the said part Y of the first part has hereunto set her hand and affixed her seal the day and year first above written

Signed, sealed and delivered in presence of:

Laura L. Race x Ruth Mae Long (Seal)
Notary Public (Seal)
Cherokee County, Georgia Rec 2/15/75 (Seal)

W. A. COLE
Clerk Superior Court of Cherokee County

2021 Property Tax Statement

Sonya Little
Cherokee County Tax Commissioner
2780 Marietta Hwy
Canton, GA 30114

Make Check or Money Order Payable to:
Cherokee County Tax Commissioner

LONG JOHN PAUL
P O BOX 637
HOLLY SPRINGS, GA 30142

RETURN THIS PORTION WITH PAYMENT

(Interest will be added per month if not paid by due date)

Bill No.	Due Date	Current Due	Prior Payment	Back Taxes	*Total Due*
2021-72941	11/15/2021	\$0.00	\$495.70	\$0.00	Paid 11/04/2021

Map: 15N14 237
Location: HICKORY ST

Printed: 11/29/2021

If you have sold this property, fax a copy of the settlement statement to 678-493-6423. If you have an escrow forward tax bill to your mortgage company as soon as possible. Interest will accrue at the rate prescribed by law starting November 16th and the 16th of each month until paid. The penalty will accrue at the rate prescribed by law. ** Pay online at www.cherokeega.com ** Please note: There is a 2.5 % Merchant fee for Visa, MasterCard & Discover. There is a 3% Merchant Fee charged for American Express. (These Merchant fees are not collected by Cherokee County.)

Sonya Little
Cherokee County Tax Commissioner
2780 Marietta Hwy
Canton, GA 30114



Tax Payer: LONG JOHN PAUL
Map Code: 15N14 237 Real
Description: LL 307 308 341 DIST 15
Location: HICKORY ST
Bill No: 2021-72941
District: 004

Building Value	Land Value	Acres	Fair Market Value	Due Date	Billing Date	Payment Good through	Exemptions
29,000.00	361,900.00	22.4900	\$390,900.00	11/15/2021			SV

Entity	Adjusted FMV	Net Assessment	Exemptions	Taxable Value	Millage Rate	Gross Tax	Credit	Net Tax
COUNTY M&O	\$390,900	\$156,360	\$136,608	\$19,752	5.212000	\$102.95	\$0.00	\$102.95
PARKS BOND	\$390,900	\$156,360	\$136,608	\$19,752	0.434000	\$8.57	\$0.00	\$8.57
SCHOOL BOND	\$390,900	\$156,360	\$136,608	\$19,752	1.250000	\$24.69	\$0.00	\$24.69
SCHOOL M&O	\$390,900	\$156,360	\$136,608	\$19,752	18.200000	\$359.49	\$0.00	\$359.49
TOTALS					25.096000	\$495.70	\$0.00	\$495.70

If you need to - change your mailing address / are a new resident / person 62 or older and/or disabled you should call the Tax Assessors office at 678-493-6120 to find out about qualifications for exemptions. April 1 of each year is the deadline to apply with The Tax Assessors Office for any exemptions. If you feel your property value is too high, you should file a return with the Tax Assessor's Office no later than April 1st.

Current Due	\$495.70
Penalty	\$0.00
Interest	\$0.00
Other Fees	\$0.00
Previous Payments	\$495.70
Back Taxes	\$0.00
Total Due	\$0.00
Paid Date	11/04/2021



Thank you for your payment!



Map/Parcel/Lot:	15N14-237	Tax Account Id:	584
Property Location:	HICKORY ST	Zoning Code:	
Owner Name/Address:	LONG JOHN PAUL P O BOX 637 HOLLY SPRINGS, GA 30142	Land Value:	144,760
		Improvement Value:	11,600
		Exempt Value:	273,216
		Total Assessed Value:	-116,856
		Deductions:	None

Taxes

[Make a Payment](#)

[View Current Bill](#)

Year	Due Date	Type	Billed	Balance	Interest	Total Due	Status
2021	12/20/2021	City Tax	83.35	0.00	0.00	0.00	PAID
2021	12/20/2021	Fire Tax	65.02	0.00	0.00	0.00	PAID
2021	12/20/2021	Stormwater	48.00	0.00	0.00	0.00	PAID
Total 2021			196.37	0.00	0.00	0.00	
2020	12/20/2020	City Tax	90.79	0.00	0.00	0.00	PAID
2020	12/20/2020	Fire Tax	67.93	0.00	0.00	0.00	PAID
2020	12/20/2020	Stormwater	456.36	0.00	0.00	0.00	PAID
Total 2020			615.08	0.00	0.00	0.00	
2019	01/01/2019	City Tax	89.80	0.00	0.00	0.00	PAID
2019	01/01/2019	Fire Tax	63.68	0.00	0.00	0.00	PAID
2019	01/01/2019	Stormwater	456.36	0.00	0.00	0.00	PAID
Total 2019			609.84	0.00	0.00	0.00	

Last Payment: 11/22/21

[Return to Home](#)

433-569

Form No. 83-507 WARRANTY DEED

FILED IN OFFICE
CLERK OF SUPERIOR COURT
CHEROKEE COUNTY, GA.

STATE OF GEORGIA, County of

CHEROKEE

DEC 28 PM 3-03
BK 433 Pg 569

THIS INDENTURE, Made this 28th day of December in the

Year of Our Lord One Thousand Nine Hundred and EIGHTY EIGHT, between

JULIAN C. MOORE and MOYE MOORE

of the State of Georgia and County of Cherokee of the first part, and

JOHN PAUL LONG and PHYLLIS PATRICK LONG

of the State of Georgia and County of Cherokee of the second part.

WITNESSETH: That the said parties of the first part, for and in consideration of the sum of Ten Dollars and Other Valuable Considerations (\$10.00) Dollars,

in hand paid, at and before the sealing and delivery of these presents, the receipt of which is hereby acknowledged, have granted, bargained, sold and conveyed, and by these presents

do grant, bargain, sell and convey unto the said parties of the second part, their heirs and assigns, all that tract or parcel of land lying and being in the 15th District and 2nd Section of Cherokee County, Georgia, and being part of original Lots of Land Nos. 307, 308, 341, and 342, more particularly described as follows: BEGINNING at an iron pin located on the Westerly right of way of Elm Street (40-foot right of way), which iron pin is located North 64° 56' West 20.8 feet from a nail and cap located in the centerline of Elm Street, said point and centerline of Elm Street is located 717.6 feet in a Southerly direction along the centerline of Elm Street from the intersection of said centerline and the Southerly right of way of Hickory Flat-Holly Springs Road (60-foot right of way) from said point of beginning the following courses and distances along the Westerly right of way of Elm Street: South 08° 35' West 57.2 feet to an iron pin; South 08° 54' West 80.3 feet to an iron pin; South 02° 01' West 50.0 feet to an iron pin located at the intersection of the Westerly right of way of Elm Street and the Northwestern right of way of a private drive (30-foot right of way); thence along said private drive South 67° 05' West 48.2 feet to an iron pin; thence South 72° 20' West 69.2 feet to an iron pin; thence South 89° 56' West 7.0 feet to an iron pin; thence leaving said right of way North 00° 00' East 291.0 feet to an iron pin; thence South 64° 56' East 145.0 feet to an iron pin; thence continuing South 65° 29' East 9.6 feet to an iron pin, (Property description continued on the reverse side hereof)

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of the said parties of the second part, their heirs and assigns, forever, in Fee Simple.

AND THE SAID parties of the first part, for their heirs, executors and administrators, will warrant and forever defend the right and title to the above described property, unto the said parties of the second part, their heirs and assigns, against the claims of all persons whomsoever.

IN WITNESS WHEREOF, the said parties of the first part have hereunto set hand and seals, the day and year above written.

Signed, sealed and delivered in presence of:

Wit: *Ruth M. Long*
James J. Long
Notary Public

Julian Moore (Seal)

Moye Moore (Seal)

Cherokee COUNTY GA. (Seal)

REAL ESTATE TRANSFER TAX
PAID \$ 50.00

DATE 12-28-88

Amelia J. Long
CLERK OF SUPERIOR COURT

433-570

Property Description Continued:

the point of beginning. Containing 0.71 acre of land, according to Plat of Survey entitled, "Lot Survey for Julian C. Moore", dated March 2, 1978 by Jerry Thacker & Associates, Registered Surveyor #1960, which Plat is incorporated herein by reference for a more complete description of the captioned premises and is recorded in Plat Book 14, page 36, Cherokee County, Georgia Plat Records.

This is the same property as was conveyed by Ruth Moore Long to Julian C. Moore and Moya Moore by Warranty Deed dated April 25, 1978, which said Deed is recorded in Deed Book 237, page 792 of Cherokee County, Georgia Deed Records.

WARRANTY DEED	
FROM JULIAN C. MOORE and MOYE MOORE	
TO JOHN PAUL LONG and PHYLLIS PATRICK LONG	
GEORGIA, County of Cherokee	
Clerk's Office, Superior Court	
Filed for Record at 3 o'clock P. M. 12-31-84	
Recorded in Deed Book 433, folio 569	
Dec. 31, 1984	
Annette Fleming, Clerk	
John Paul Long PO Box 741 Holly Springs 30142	
S. C. P.	

Rec. 12-31-84

ANNETTE FLEMING
Clerk, Superior Court of Cherokee County

2021 Property Tax Statement

Sonya Little
Cherokee County Tax Commissioner
2780 Marietta Hwy
Canton, GA 30114

Make Check or Money Order Payable to:
Cherokee County Tax Commissioner

LONG JOHN PAUL & PHYLLIS
P O BOX 637
HOLLY SPRINGS, GA 30142

RETURN THIS PORTION WITH PAYMENT

(Interest will be added per month if not paid by due date)

Bill No.	Due Date	Current Due	Prior Payment	Back Taxes	*Total Due*
2021-72942	11/15/2021	\$0.00	\$230.41	\$0.00	Paid 11/04/2021

Map: 15N14 236

Location: 316 REDBUD LN

Printed: 11/29/2021

If you have sold this property, fax a copy of the settlement statement to 678-493-6423. If you have an escrow forward tax bill to your mortgage company as soon as possible. Interest will accrue at the rate prescribed by law starting November 16th and the 16th of each month until paid. The penalty will accrue at the rate prescribed by law. ** Pay online at www.cherokeega.com ** Please note: There is a 2.5 % Merchant fee for Visa, MasterCard & Discover. There is a 3% Merchant Fee charged for American Express. (These Merchant fees are not collected by Cherokee County.)

Sonya Little
Cherokee County Tax Commissioner
2780 Marietta Hwy
Canton, GA 30114



Tax Payer: LONG JOHN PAUL & PHYLLIS

Map Code: 15N14 236 Real

Description: LL 307-308.341-342 D.15

Location: 316 REDBUD LN

Bill No: 2021-72942

District: 004

District: 004

Building Value	Land Value	Acres	Fair Market Value	Due Date	Billing Date	Payment Good through	Exemptions	
128,450.00	33,600.00	0.7100	\$162,050.00	11/15/2021			L07 L07 SC	
Entity	Adjusted FMV	Net Assessment	Exemptions	Taxable Value	Millage Rate	Gross Tax	Credit	Net Tax
COUNTY M&O	\$162,050	\$64,820	\$26,009	\$38,811	5.212000	\$202.28	\$0.00	\$202.28
PARKS BOND	\$162,050	\$64,820	\$0	\$64,820	0.434000	\$28.13	\$0.00	\$28.13
TOTALS					25.096000	\$230.41	\$0.00	\$230.41

If you need to - change your mailing address / are a new resident / person 62 or older and/or disabled you should call the Tax Assessors office at 678-493-6120 to find out about qualifications for exemptions. April 1 of each year is the deadline to apply with The Tax Assessors Office for any exemptions. If you feel your property value is too high, you should file a return with the Tax Assessor's Office no later than April 1st.

Current Due	\$230.41
Penalty	\$0.00
Interest	\$0.00
Other Fees	\$0.00
Previous Payments	\$230.41
Back Taxes	\$0.00
Total Due	\$0.00
Paid Date	11/04/2021



Thank you for your payment!



Map/Parcel/Lot: 15N14-236	Tax Account Id: 583
Property Location: 316 REDBUD LN	Zoning Code:
Owner Name/Address: LONG JOHN PAUL & PHYLLIS	Land Value: 13,440
P O BOX 637	Improvement Value: 51,380
HOLLY SPRINGS, GA 30142	Exempt Value: 64,820
	Total Assessed Value: 0
	Deductions: None

[Make a Payment](#)

[View Current Bill](#)

Year	Month	Due Date	Amount	Fire Tax	Stormwater	City Tax	Status
2021	12/20/2021	Fire Tax	213.39	0.00	0.00	0.00	PAID
2021	12/20/2021	Stormwater	48.00	0.00	0.00	0.00	PAID
2020	12/20/2020	Fire Tax	193.24	0.00	0.00	0.00	PAID
2020	12/20/2020	Stormwater	48.00	0.00	0.00	0.00	PAID
2019	01/01/2019	City Tax	42.36	0.00	0.00	0.00	PAID
2019	01/01/2019	Fire Tax	162.10	0.00	0.00	0.00	PAID
2019	01/01/2019	Stormwater	48.00	0.00	0.00	0.00	PAID

Last Payment: 11/22/21

[Return to Home](#)

Deed Book **11006** Pg **328**
Filed and Recorded 5/6/2010 11:31:11 AM

Transfer Tax \$12.00
Patty Baker
Clerk of Superior Court Cherokee Cty, GA

Recording requested by: _____ Space above reserved for use by Recorder's Office
When recorded, mail to: _____ Document prepared by: _____
Name: Paul Long _____ Name _____
Address _____ Address _____
City/State _____ City/State/Zip _____
Property Tax Parcel/Account Number: 15N14-235-A

Quitclaim Deed

This Quitclaim Deed is made on April 2, 2010, between
Linda R. Owen, Grantor, of 650 Longview Street
_____, City of Canton, State of Georgia,
and John Paul Long, Grantee, of 316 Redbud Lane
_____, City of Holly Springs, State of Georgia.

For valuable consideration, the Grantor hereby quitclaims and transfers all right, title, and interest held by the Grantor in the following described real estate and improvements to the Grantee, and his or her heirs and assigns, to have and hold forever, located at adjacent to and west of 316 Redbud Lane
_____, City of Holly Springs, State of Georgia:

All that tract or parcel of land consisting of 0.87 acres, lying and being in the 15th District, 2nd Section of Cherokee County, Georgia, and being a portion of original Land Lots 308 and 342 and being more particularly described on the attached Exhibit "A" attached hereto and made a part hereof.

Subject to all easements, rights of way, protective covenants, and mineral reservations of record, if any.
Taxes for the tax year of 2010 shall be prorated between the Grantor and Grantee as of the date of recording of this deed.

Dated: April 2, 2010

Linda R. Owen
Signature of Grantor

Linda R. Owen
Name of Grantor

[Signature]
Signature of Witness #1

Jennifer Monroe
Printed Name of Witness #1

[Signature]
Signature of Witness #2

Rudolph Tribble III
Printed Name of Witness #2

State of Georgia County of Cherokee

On April 2 2010, the Grantor, Linda R. Owen,

personally came before me and, being duly sworn, did state and prove that he/she is the person described in the above document and that he/she signed the above document in my presence.

[Signature]
Notary Signature

Notary Public,

In and for the County of Cherokee State of Georgia

My commission expires: March 1 2011



Send all tax statements to Grantee.

Exhibit "A"

All that tract or parcel of land lying and being in the 15th District, 2nd Section of, Cherokee County, Georgia and being a portion of original Land Lots Nos. 308 and 342, being more particularly described as follows:

Beginning at a point on the Northeast corner of the tract of land known as Tax Parcel 15N14-235-A in the City of Holly Springs, Georgia, thence South 00 degrees 20 minutes 26 seconds West a distance of 252.22 feet to a point; thence North 46 degrees 19 minutes 17 seconds West a distance of 124.88 feet to a point; thence North 48 degrees 11 minutes 46 seconds West a distance of 82.17 feet to a point; thence North 52 degrees 03 minutes 19 seconds West a distance of 88.65 feet to a point; thence North 72 degrees 10 minutes 29 seconds West a distance of 61.73 feet to a point; thence North 64 degrees 05 minutes 36 seconds West a distance of 88.58 feet to a point; thence South 89 degrees 51 minutes 21 seconds East a distance of 361.43 feet to the point beginning.

For a more detailed description of the point of beginning and of the metes and bounds of the property herewith conveyed specific reference is hereby made to a plat of survey prepared March 10, 2010, for James E. Long and John Paul Long by D&S Land Surveying registered Land Surveyors, to be recorded on or about the date hereof in the Records of Cherokee County, Georgia, upon which plat the property herewith conveyed is set forth as TRACT-2, the area of which is 0.87 acres.

COPY

SECTION A - SELLER'S INFORMATION (Do not use agent's information)				SECTION C - TAX COMPUTATION	
SELLER'S LAST NAME Owen	FIRST NAME Linda	MIDDLE R.	Exempt Code If no exempt code enter NONE		NONE
MAILING ADDRESS (STREET & NUMBER) PO Box 214			1. Actual Value of consideration received by seller Complete Line 1A if actual value unknown		\$0.00
CITY, STATE / PROVINCE / REGION, ZIP CODE, COUNTRY Holly Springs, GA 30142 USA		DATE OF SALE 4/2/2010	1A. Estimated fair market value of Real and Personal property		\$11,985.00
SECTION B - BUYER'S INFORMATION (Do not use agent's information)			2. Fair market value of Personal Property only		\$0.00
BUYER'S LAST NAME Long	FIRST NAME John	MIDDLE Paul	3. Amount of liens and encumbrances not removed by transfer		\$0.00
MAILING ADDRESS (Must use buyer's address for tax billing & notice purposes) PO Box 741			4. Net Taxable Value (Line 1 or 1A less Lines 2 and 3)		\$11,985.00
CITY, STATE / PROVINCE / REGION, ZIP CODE, COUNTRY Holly Springs, GA 30142 USA		Check Buyers Intended Use (X) Residential () Commercial () Agricultural () Industrial	5. TAX DUE at .10 per \$100 or fraction thereof (Minimum \$1.00)		\$12.00
SECTION D - PROPERTY INFORMATION (Location of Property (Street, Route, Hwy, etc))					
HOUSE NUMBER & EXTENSION (ex 265A)		PRE-DIRECTION, STREET NAME AND TYPE, POST DIRECTION			SUITE NUMBER
COUNTY CHEROKEE		CITY (IF APPLICABLE)		MAP & PARCEL NUMBER portion of 15N14-235-A	ACCOUNT NUMBER
TAX DISTRICT	GMD	LAND DISTRICT 15	ACRES 0.87	LAND LOT 308 & 342	SUB LOT & BLOCK
SECTION E - RECORDING INFORMATION (Official Use Only)					
DATE	DEED BOOK	DEED PAGE	PLAT BOOK	PLAT PAGE	

ADDITIONAL BUYERS

None

COPY

2021 Property Tax Statement

Sonya Little
Cherokee County Tax Commissioner
2780 Marietta Hwy
Canton, GA 30114

Make Check or Money Order Payable to:
Cherokee County Tax Commissioner

LONG JOHN PAUL
P O BOX 741
HOLLY SPRINGS, GA 30142

RETURN THIS PORTION WITH PAYMENT

(Interest will be added per month if not paid by due date)

Bill No.	Due Date	Current Due	Prior Payment	Back Taxes	*Total Due*
2021-72939	11/15/2021	\$0.00	\$151.58	\$0.00	Paid 11/04/2021

Map: 15N14 235 C

Printed: 11/29/2021

Location:

If you have sold this property, fax a copy of the settlement statement to 678-493-6423. If you have an escrow forward tax bill to your mortgage company as soon as possible. Interest will accrue at the rate prescribed by law starting November 16th and the 16th of each month until paid. The penalty will accrue at the rate prescribed by law. ** Pay online at www.cherokeega.com** Please note: There is a 2.5 % Merchant fee for Visa, MasterCard & Discover. There is a 3% Merchant Fee charged for American Express. (These Merchant fees are not collected by Cherokee County.)

Sonya Little
Cherokee County Tax Commissioner
2780 Marietta Hwy
Canton, GA 30114



Tax Payer: LONG JOHN PAUL
Map Code: 15N14 235 C Real
Description: LL 308,342 15TH D TRACT 2
Location:
Bill No: 2021-72939
District: 004

Building Value	Land Value	Acres	Fair Market Value	Due Date	Billing Date	Payment Good through	Exemptions
0.00	15,100.00	0.8700	\$15,100.00	11/15/2021			

Entity	Adjusted FMV	Net Assessment	Exemptions	Taxable Value	Millage Rate	Gross Tax	Credit	Net Tax
COUNTY M&O	\$15,100	\$6,040	\$0	\$6,040	5.212000	\$31.48	\$0.00	\$31.48
PARKS BOND	\$15,100	\$6,040	\$0	\$6,040	0.434000	\$2.62	\$0.00	\$2.62
SCHOOL BOND	\$15,100	\$6,040	\$0	\$6,040	1.250000	\$7.55	\$0.00	\$7.55
SCHOOL M&O	\$15,100	\$6,040	\$0	\$6,040	18.200000	\$109.93	\$0.00	\$109.93
TOTALS					25.096000	\$151.58	\$0.00	\$151.58

If you need to - change your mailing address / are a new resident / person 62 or older and/or disabled you should call the Tax Assessors office at 678-493-6120 to find out about qualifications for exemptions. April 1 of each year is the deadline to apply with The Tax Assessors Office for any exemptions. If you feel your property value is too high, you should file a return with the Tax Assessor's Office no later than April 1st.

Current Due	\$151.58
Penalty	\$0.00
Interest	\$0.00
Other Fees	\$0.00
Previous Payments	\$151.58
Back Taxes	\$0.00
Total Due	\$0.00
Paid Date	11/04/2021



Thank you for your payment!



Map/Parcel/Lot:	15N14-235-C	Tax Account Id:	4216
Property Location:		Zoning Code:	
Owner Name/Address:	LONG JOHN PAUL P O BOX 741 HOLLY SPRINGS, GA 30142	Land Value:	6,040
		Improvement Value:	0
		Exempt Value:	0
		Total Assessed Value:	6,040
		Deductions:	None

Taxes

[Make a Payment](#)

[View Current Bill](#)

Year	Due Date	Type	Billed	Balance	Interest	Total Due	Status
2021	12/20/2021	City Tax	25.49	0.00	0.00	0.00	PAID
2021	12/20/2021	Fire Tax	19.88	0.01	0.00	0.01	OPEN
	Total 2021		45.37	0.01	0.00	0.01	
2020	12/20/2020	City Tax	26.58	0.00	0.00	0.00	PAID
2020	12/20/2020	Fire Tax	19.88	0.00	0.00	0.00	PAID
	Total 2020		46.46	0.00	0.00	0.00	
2019	01/01/2019	City Tax	27.84	0.00	0.00	0.00	PAID
2019	01/01/2019	Fire Tax	19.74	0.00	0.00	0.00	PAID
	Total 2019		47.58	0.00	0.00	0.00	

Last Payment: 11/22/21

[Return to Home](#)

JAMES EDGAR LONG
P.O. Box 214
Holly Springs, GA 30142

Deed Book **13506** Pg **412**
Filed 09/23/2015 01:18 PM
28-2015-032470
Transfer Tax 0.00
Patty Baker
Clerk of Superior Court Cherokee Cty, GA

DEED OF ASSENT

STATE OF GEORGIA

COUNTY OF CHEROKEE

THIS INDENTURE, made and entered into this the 23rd day of September 2015, by and between **JAMES EDGAR LONG**, as Executor Under the Will of Ruth Moore Long, of Cherokee County, Georgia, as Grantor, and John Paul Long, of Cherokee County, Georgia, as Grantee;

WITNESSETH:

That under the provisions of the Will of Ruth Moore Long, probated in solemn form in the Probate Court of Cherokee County, Georgia, the following provision was made:

ITEM FOUR PROPERTY BEQUESTS

- (a) I give and bequeath to my son, JOHN PAUL LONG, provided that he survives me, all of that real property lying and being in Land Lot 308, District 15, Section 2 in the City of Holly Springs, Cherokee County, Georgia, being .31 acres on Redbud Lane together with the rental house located thereon as described more particularly in a plat prepared for me by Thomas M. Ginn, Sr., dated January 24, 1995.

AND WHEREAS, all the debts of the Estate of Ruth Moore Long have been paid or adequately provided for;

NOW, THEREFOR, in consideration of these things, and in order to carry out the provisions of the aforementioned Will, the Grantor hereby assents to the foregoing devise and

does bargain, sell, convey and deliver unto the Grantee, the following described real estate, to-wit:

All that tract or parcel of land lying and being in the 15th District, 2nd Section, Cherokee County, Georgia and being a portion of original Land Lot No. 308 and being more particularly described as follows:

Begin at a point located at the northwest corner of property owned by James Edgar Long (being TRACT NO. ONE on Deed Book 875 Page 257) a distance of 15.18 feet North 89 degrees 42 minutes 59 seconds East from the center line of REDBUD Lane 854.46 feet south of its intersection with the southern right of way of Hickory Flat-Holly Springs Road (80 foot right of way); thence North 6 degrees 39 minutes 13 seconds East a distance of 23.02 feet to a point; thence North 9 degrees 15 minutes 22 seconds East a distance of 127.07 feet to a point; thence North 80 degrees 40 minutes 50 seconds East a distance of 79.00 feet to a point on the boundary of property owned by J. Paul Long; thence South 1 degree 58 minutes 56 minutes West a distance of 160.70 feet along the J. Paul Long boundary to a point; thence South 89 degrees 43 minutes 07 seconds West a distance of 95.51 feet along the boundary of property owned by James Edgar Long to the point of beginning. Said parcel contains 0.31 acres more or less.

For a more detailed description of the point of beginning and of the metes and bounds of the property herein described specific reference is hereby made to a plat of survey prepared for Ruth M. Long by Thomas M. Ginn, Sr. dated January 24, 1995.

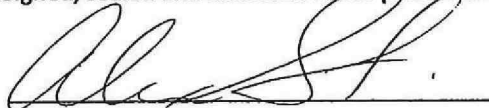
TO HAVE AND TO HOLD unto **JOHN PAUL LONG**, the Grantee, as fully and effectively as the same was held by Ruth Moore Long, in her lifetime, in fee simple.

WITNESS the hand and seal of the Grantor the day and year first above written.



JAMES EDGAR LONG, as Executor under the
Will of Ruth Moore Long, deceased.

Signed, sealed and delivered in the presence of:

 (Plain Witness)





To be filed in **CHEROKEE COUNTY**

PT-61 028-2015-009424

SECTION A - SELLER'S INFORMATION (Do not use agent's information)			SECTION C - TAX COMPUTATION	
SELLER'S LAST NAME Long	FIRST NAME James	MIDDLE Edgar	Exempt Code If no exempt code enter NONE	NONE
MAILING ADDRESS (STREET & NUMBER) P.O. Box 214			1. Actual Value of consideration received by seller Complete Line 1A if actual value unknown	\$0.00
CITY, STATE / PROVINCE / REGION, ZIP CODE, COUNTRY Holly Springs, GA 30142 USA		DATE OF SALE 9/23/2015	1A. Estimated fair market value of Real and Personal property	\$0.00
SECTION B - BUYER'S INFORMATION (Do not use agent's Information)			2. Fair market value of Personal Property only	\$0.00
BUYER'S LAST NAME Long	FIRST NAME John	MIDDLE Paul	3. Amount of liens and encumbrances not removed by transfer	\$0.00
MAILING ADDRESS (Must use buyer's address for tax billing & notice purposes) P.O. Box 741			4. Net Taxable Value (Line 1 or 1A less Lines 2 and 3)	\$0.00
CITY, STATE / PROVINCE / REGION, ZIP CODE, COUNTRY Holly Springs, GA 30142 USA		Check Buyers Intended Use () Residential () Commercial () Agricultural () Industrial	5. TAX DUE at .10 per \$100 or fraction thereof (Minimum \$1.00)	\$0.00
SECTION D - PROPERTY INFORMATION (Location of Property (Street, Route, Hwy, etc))				
HOUSE NUMBER & EXTENSION (ex 265A)		PRE-DIRECTION, STREET NAME AND TYPE, POST DIRECTION		SUITE NUMBER
COUNTY CHEROKEE	CITY (IF APPLICABLE)	MAP & PARCEL NUMBER 15N14 235 D		ACCOUNT NUMBER
TAX DISTRICT	GMD	LAND DISTRICT	ACRES	LAND LOT
				SUB LOT & BLOCK
SECTION E - RECORDING INFORMATION (Official Use Only)				
DATE	DEED BOOK	DEED PAGE	PLAT BOOK	PLAT PAGE

ADDITIONAL BUYERS

None

COPY

2021 Property Tax Statement

Sonya Little
Cherokee County Tax Commissioner
2780 Marietta Hwy
Canton, GA 30114

Make Check or Money Order Payable to:
Cherokee County Tax Commissioner

LONG JOHN PAUL
P O BOX 741
HOLLY SPRINGS, GA 30142

RETURN THIS PORTION WITH PAYMENT

(Interest will be added per month if not paid by due date)

Bill No.	Due Date	Current Due	Prior Payment	Back Taxes	*Total Due*
2021-72940	11/15/2021	\$0.00	\$431.65	\$0.00	Paid 11/04/2021

Map: 15N14 235 D

Printed: 11/29/2021

Location: REDBUD LN

If you have sold this property, fax a copy of the settlement statement to 678-493-6423. If you have an escrow forward tax bill to your mortgage company as soon as possible. Interest will accrue at the rate prescribed by law starting November 16th and the 16th of each month until paid. The penalty will accrue at the rate prescribed by law. ** Pay online at www.cherokeega.com ** Please note: There is a 2.5 % Merchant fee for Visa, MasterCard & Discover. There is a 3% Merchant Fee charged for American Express. (These Merchant fees are not collected by Cherokee County.)

Sonya Little
Cherokee County Tax Commissioner
2780 Marietta Hwy
Canton, GA 30114



Tax Payer: LONG JOHN PAUL
Map Code: 15N14 235 D Real
Description: LL 308 341 342 15TH D
Location: REDBUD LN
Bill No: 2021-72940
District: 004

Building Value	Land Value	Acres	Fair Market Value	Due Date	Billing Date	Payment Good through	Exemptions
30,900.00	12,100.00	0.3100	\$43,000.00	11/15/2021			

Entity	Adjusted FMV	Net Assessment	Exemptions	Taxable Value	Millage Rate	Gross Tax	Credit	Net Tax
COUNTY M&O	\$43,000	\$17,200	\$0	\$17,200	5.212000	\$89.65	\$0.00	\$89.65
PARKS BOND	\$43,000	\$17,200	\$0	\$17,200	0.434000	\$7.46	\$0.00	\$7.46
SCHOOL BOND	\$43,000	\$17,200	\$0	\$17,200	1.250000	\$21.50	\$0.00	\$21.50
SCHOOL M&O	\$43,000	\$17,200	\$0	\$17,200	18.200000	\$313.04	\$0.00	\$313.04
TOTALS					25.096000	\$431.65	\$0.00	\$431.65

If you need to - change your mailing address / are a new resident / person 62 or older and/or disabled you should call the Tax Assessors office at 678-493-6120 to find out about qualifications for exemptions. April 1 of each year is the deadline to apply with The Tax Assessors Office for any exemptions. If you feel your property value is too high, you should file a return with the Tax Assessor's Office no later than April 1st.

Current Due	\$431.65
Penalty	\$0.00
Interest	\$0.00
Other Fees	\$0.00
Previous Payments	\$431.65
Back Taxes	\$0.00
Total Due	\$0.00
Paid Date	11/04/2021



Thank you for your payment!



Map/Parcel/Lot:	15N14-235-D	Tax Account Id:	4340
Property Location:	REDBUD LN	Zoning Code:	
Owner Name/Address:	LONG JOHN PAUL	Land Value:	4,840
	P O BOX 741	Improvement Value:	12,360
	HOLLY SPRINGS, GA 30142	Exempt Value:	0
		Total Assessed Value:	17,200
		Deductions:	None

Taxes

[Make a Payment](#)

[View Current Bill](#)

Year	Due Date	Type	Billed	Balance	Interest	Total Due	Status
2021	12/20/2021	City Tax	72.58	0.00	0.00	0.00	PAID
2021	12/20/2021	Fire Tax	56.62	0.00	0.00	0.00	PAID
2021	12/20/2021	Stormwater	48.00	0.00	0.00	0.00	PAID
Total 2021			177.20	0.00	0.00	0.00	
2020	12/20/2020	City Tax	63.71	0.00	0.00	0.00	PAID
2020	12/20/2020	Fire Tax	47.67	0.00	0.00	0.00	PAID
2020	12/20/2020	Stormwater	48.00	0.00	0.00	0.00	PAID
Total 2020			159.38	0.00	0.00	0.00	
2019	01/01/2019	City Tax	63.99	0.00	0.00	0.00	PAID
2019	01/01/2019	Fire Tax	45.37	0.00	0.00	0.00	PAID
2019	01/01/2019	Stormwater	48.00	0.00	0.00	0.00	PAID
Total 2019			157.36	0.00	0.00	0.00	

Last Payment: 11/22/21

[Return to Home](#)

CITY OF HOLLY SPRINGS

Date: 12/03/2021 Time: 02:07 PM

ZONING & LAND PERMIT Payment: 1,000.00

Chk#: 800000003450

Batch Id: 120321JR

Ref Num: 1297 Seq: 142 to 142

Cash Amount: 0.00

Check Amount: 1,000.00

Credit Amount: 0.00

Total: 1,000.00

TAYLOR MORRISON OF GEORGIA

267,315,316 RED BUD LANE

Thank You for your payment!

80HollySpr City of Holly Springs
PO Box 990
Holly Springs, GA 30142

TAYLOR MORRISON OF GEORGIA, LLC
4400 North Point Parkway
80000-00034504
Dec 2, 2021 \$1,000.00
Wells Fargo Bank, N.A.
0612097568019003345

Date	Invoice	Reference	Payment Amt	Retention	Discount	Lic. WHold.	Total Payment
80000 TM of Georgia LLC - ATL 11/30/2021 P113021REZONEFEE		80000100-009000- Land and Devel	1,000.00	0.00	0.00	0.00	1,000.00
Total Remittance			1,000.00	0.00	0.00	0.00	1,000.00

80HollySpr City of Holly Springs
PO Box 990
Holly Springs, GA 30142

TAYLOR MORRISON OF GEORGIA, LLC
Check Number 80000-00034504
Check Date Dec 2, 2021

Date	Invoice	Reference	Payment Amt	Retention	Discount	Lic. WHold.	Total Payment
80000 TM of Georgia LLC - ATL 11/30/2021 P113021REZONEFEE		80000100-009000- Land and Devel	1,000.00	0.00	0.00	0.00	1,000.00
Total Remittance			1,000.00	0.00	0.00	0.00	1,000.00

TAYLOR MORRISON OF GEORGIA, LLC

4400 North Point Parkway
Suite 295
Alpharetta, GA 30022

VOID AFTER 120 DAYS

Wells Fargo Bank, N.A.
420 Montgomery Street
San Francisco, CA 94104

11-24/1210

Date
Dec 2, 2021

Check Number
80000-00034504

Amount
\$1,000.00

Pay *One Thousand Dollars 00 Cents*

To
The
Order
Of
City of Holly Springs
PO Box 990
Holly Springs, GA 30142

Per 

Per 

PAYABLE IN US DOLLAR

00034504 0612097568 8019003345





**TRAFFIC IMPACT STUDY
FOR
PROPOSED RESIDENTIAL DEVELOPMENT ON HICKORY
ROAD,
CITY OF HOLLY SPRINGS, GEORGIA**



Prepared for:

***Ridge Planning and Engineering
1290 Kennestone Circle – Bldg A Suite 200
Marietta, GA 30066***

Prepared By:



A&R Engineering Inc.

2160 Kingston Court, Suite O
Marietta, GA 30067
Tel: (770) 690-9255 Fax: (770) 690-9210
www.areng.com

January 24, 2022
A & R Project # 21-216

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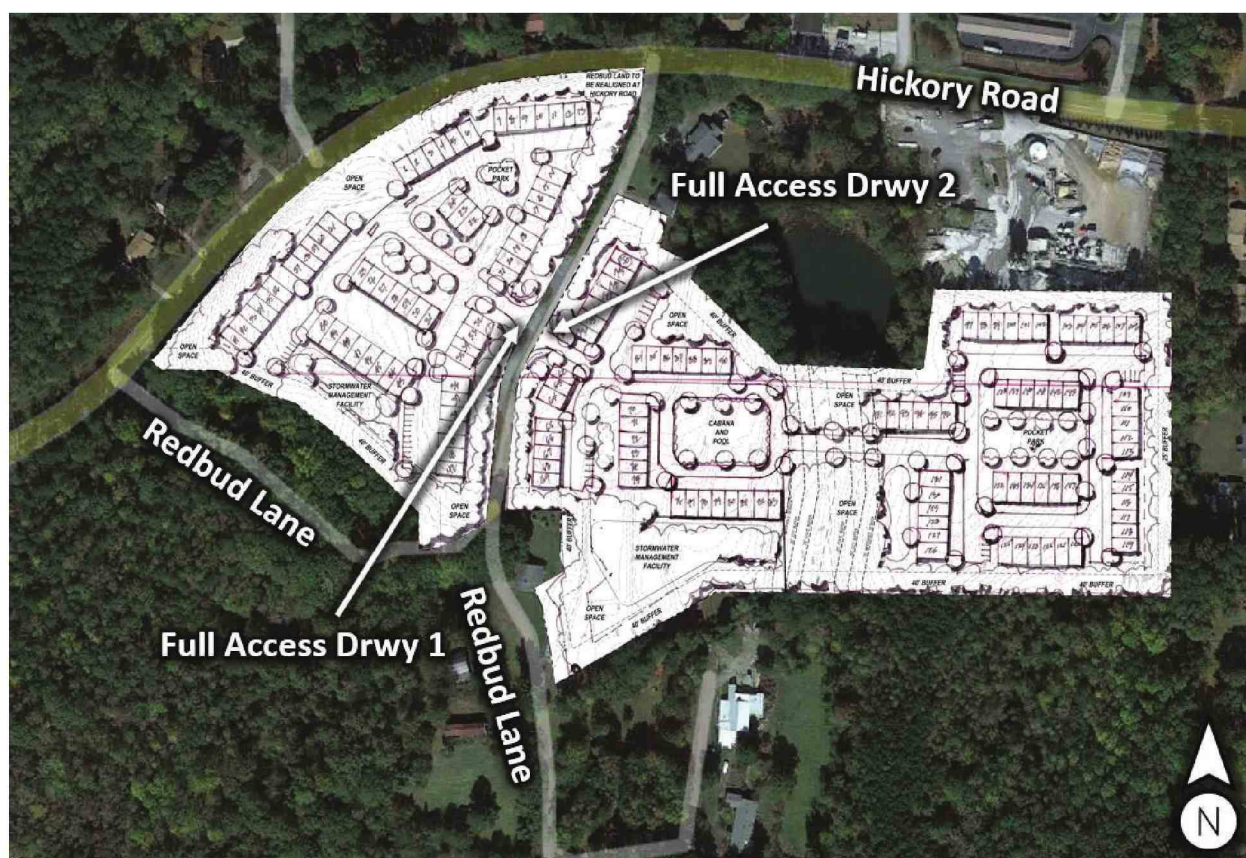
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1.0 INTRODUCTION

The purpose of this study is to determine the traffic impact that will result from the residential development that will be located along on Hickory Road in City of Holly Springs, Cherokee County, Georgia. The traffic analysis evaluates the current operations compared to the future conditions with the traffic generated by the development. The proposed residential development will consist of 150 units of Single-family attached housing.



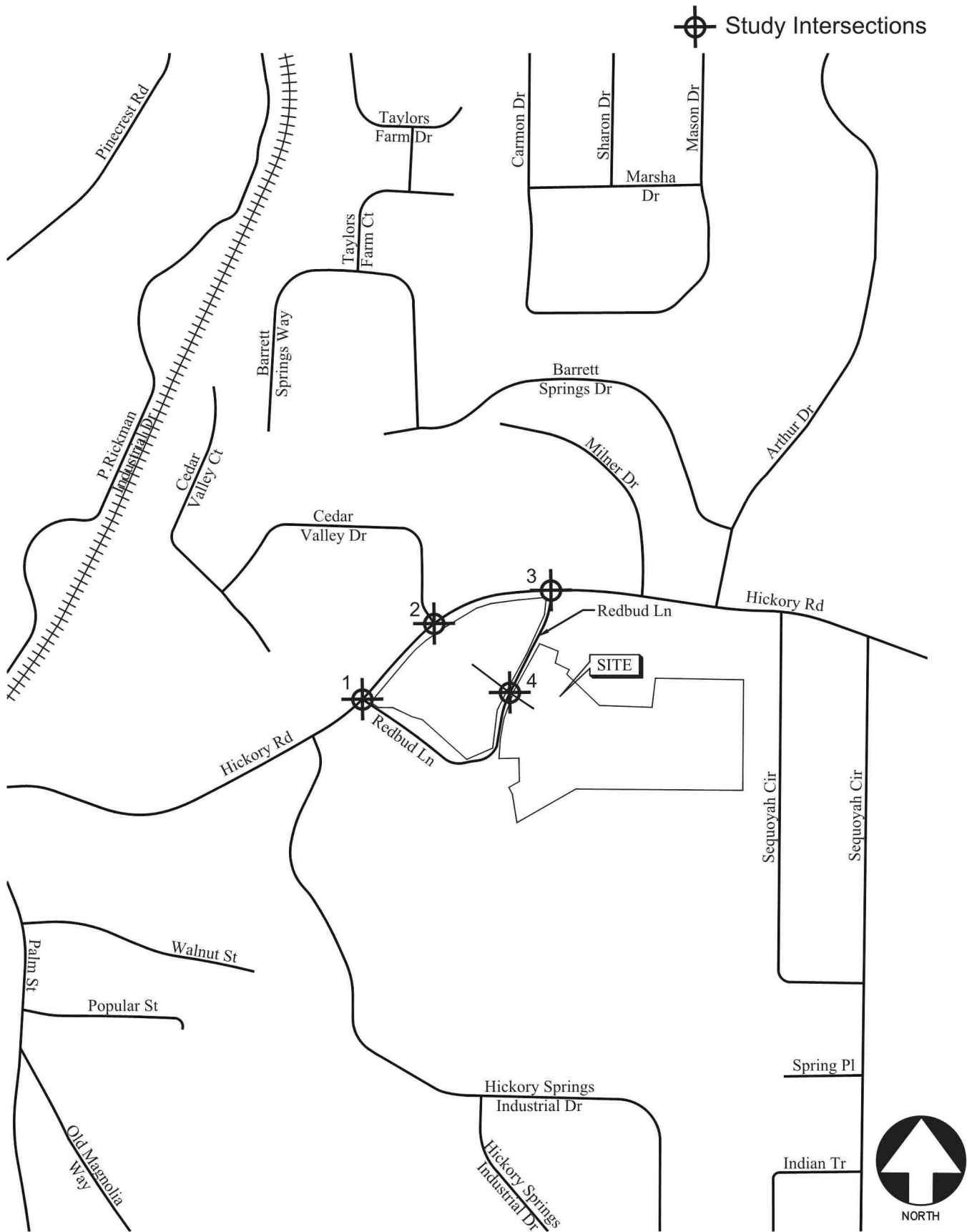
The development proposes access at the following locations:

- Site Driveway 1: Proposed Full Access Western Driveway on Redbud Lane.
- Site Driveway 2: Proposed Full Access Eastern Driveway on Redbud Lane.

The AM and PM peak hours have been analyzed in this study. In addition to the site access points, this study includes the evaluation of traffic operations at the intersections of:

- Hickory Road at Redbud Lane (South)
- Hickory Road at Cedar Valley Drive
- Hickory Road at Redbud Lane (North)

Recommendations to improve traffic operations have been identified as appropriate and are discussed in detail in the following sections of the report. The location of the development and the surrounding roadway network is shown in Figure 1.



LOCATION MAP

FIGURE 1
A&R Engineering Inc.

2.0 EXISTING FACILITIES / CONDITIONS

2.1 Roadway Facilities

The following is a brief description of each of the roadway facilities located in proximity to the site:

2.1.1 Hickory Road

Hickory Road is an east-west, two-lane, un-divided roadway with a posted speed limit of 35 mph in the vicinity of the site. Georgia Department of Transportation (GDOT) traffic counts (Station ID's 057-0305) indicate that the daily traffic volume on Hickory Road in 2019 was 11,400 vehicles per day, West of Harmony Lake Drive. GDOT classifies Hickory Road as a Minor Collector (Urban) roadway.

2.1.2 Redbud Lane

Redbud Lane is a north-south, two-lane, un-divided roadway with a posted speed limit of 15 mph in the vicinity of the site.

2.1.3 Cedar Valley Drive

Cedar Valley Drive is a north-south, two-lane, un-divided roadway with a posted speed limit of 20 mph in the vicinity of the site.

3.0 STUDY METHODOLOGY

In this study, the methodology used for evaluating traffic operations at each of the subject intersections is based on the criteria set forth in the Transportation Research Board's Highway Capacity Manual, 6th edition (HCM 6). Synchro software, which utilizes the HCM methodology, was used for the analysis. The following is a description of the methodology employed for the analysis of unsignalized and signalized intersections.

3.1 Unsignalized Intersections

For unsignalized intersections at which the side street or minor street is controlled by a stop sign, the criteria for evaluating traffic operations are the level-of-service (LOS) for the turning movements at the intersection and the level-of-service for the overall intersection. Level-of-service is based on control delay incurred at the intersection. Control delay for unsignalized intersections includes initial deceleration delay, queue move-up time, stopped delay, and final acceleration delay. Several factors affect the control delay for unsignalized intersections, such as the availability and distribution of gaps in the conflicting traffic stream, critical gaps, and follow-up time for a vehicle in the queue.

Level-of-service is assigned a letter designation from "A" through "F". Level-of-service "A" indicates excellent operations with little delay to motorists, while level-of-service "F" exists when there are insufficient gaps of acceptable size to allow vehicles on the side street to cross safely, resulting in extremely long total delays and long queues. The level-of-service criteria for two-way stop-controlled and all-way stop-controlled (unsignalized) intersections are given in Table 1.

TABLE 1 — LEVEL-OF-SERVICE CRITERIA FOR UNSIGNALIZED INTERSECTIONS	
Level-of-service	Control Delay (sec)
A	≤ 10
B	> 10 and ≤ 15
C	> 15 and ≤ 25
D	> 25 and ≤ 35
E	> 35 and ≤ 50
F	> 50

Source: Highway Capacity Manual

3.2 Signalized Intersections

For signalized intersections, it is necessary to evaluate both capacity and level-of-service in order to evaluate the overall operation of the intersection. The capacity analysis of an intersection is performed by comparing the volume of traffic using the various lane groups at the intersection to the capacity of those lane groups. This results in a volume/capacity (v/c) ratio for each lane group. A v/c ratio greater than 1.0 indicates that the volume of traffic has exceeded the capacity available, resulting in a temporary excess of demand. Although the capacity of the entire intersection is not defined, a composite v/c ratio for the sum of the critical lane groups within the intersection is computed. This composite v/c ratio is an indication of the overall intersection sufficiency.

Level-of-service for a signalized intersection is defined in terms of control delay per vehicle, which is composed of initial deceleration delay, queue move-up time, stopped delay, and final acceleration delay. The level-of-service criteria for signalized intersections, based on control delay, are shown in Table 2. Level-of-service “A” indicates operations with very low control delay, while level-of-service “F” describes operations with extremely high control delay. Level-of-service “E” is typically considered to be the limit of acceptable delay, and level-of-service “F” is considered unacceptable by most drivers.

TABLE 2 — LEVEL-OF-SERVICE CRITERIA FOR SIGNALIZED INTERSECTIONS	
Level-of-service	Control Delay (sec)
A	≤ 10
B	$> 10 \text{ and } \leq 20$
C	$> 20 \text{ and } \leq 35$
D	$> 35 \text{ and } \leq 55$
E	$> 55 \text{ and } \leq 80$
F	> 80

Source: Highway Capacity Manual

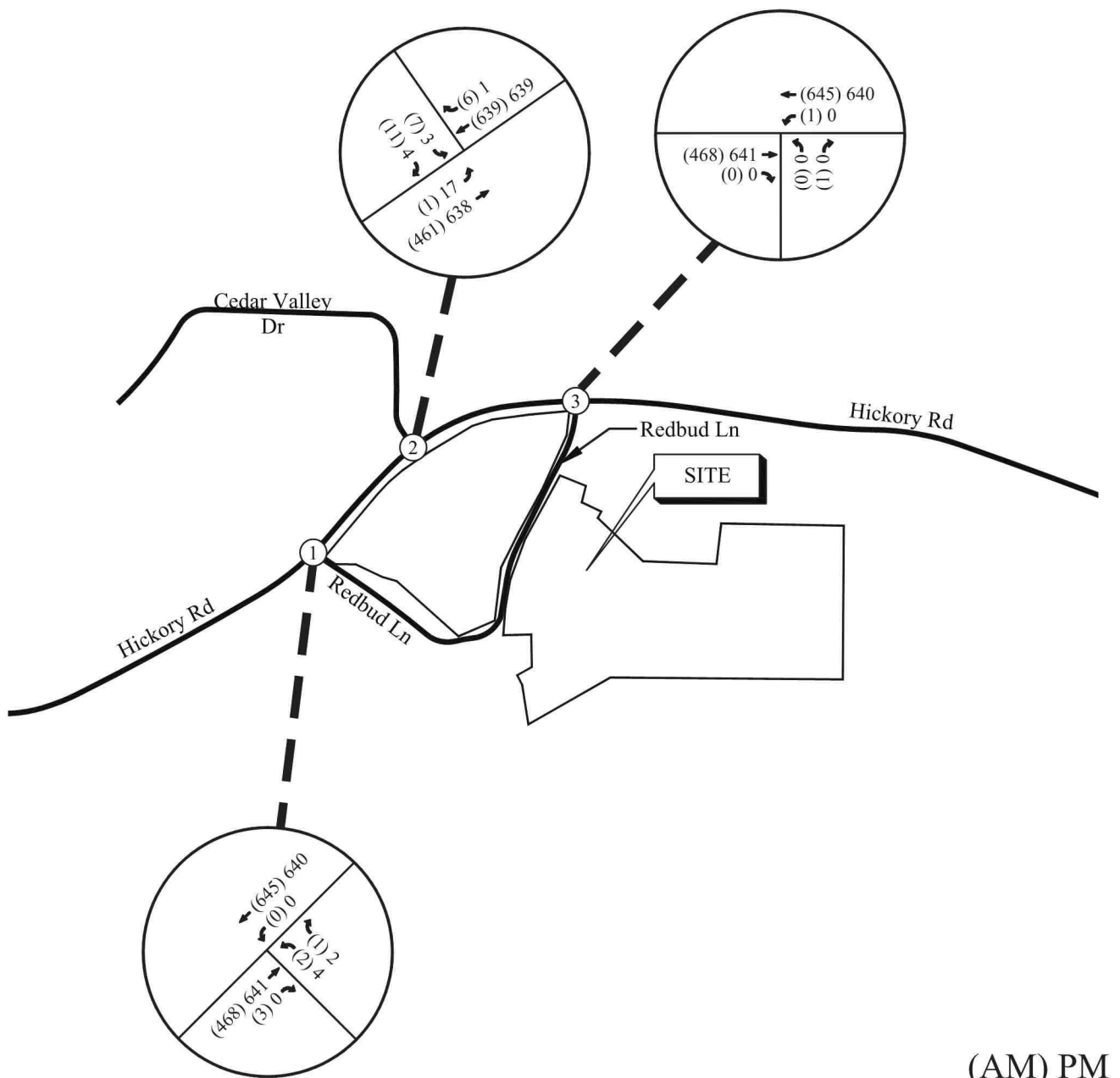
4.0 EXISTING 2021 TRAFFIC ANALYSIS

4.1 Existing Traffic Volumes

Existing traffic counts were obtained at the following study intersections:

- Hickory Road at Redbud Lane (South)
- Hickory Road at Cedar Valley Drive
- Hickory Road at Redbud Lane (North)

Turning movement counts were collected on Tuesday, December 07, 2021. All turning movement counts were recorded during the AM and PM peak hours between 7:00 AM to 9:00 AM and 4:00 PM to 6:00 PM, respectively. The four consecutive 15-minute interval volumes that summed to produce the highest volume at the intersections were then determined. These volumes make up the peak hour traffic volumes for the intersections counted and are shown in Figure 2.



(AM) PM



EXISTING WEEKDAY PEAK-HOUR VOLUMES

FIGURE 2

A&R Engineering Inc.

4.2 Existing Traffic Operations

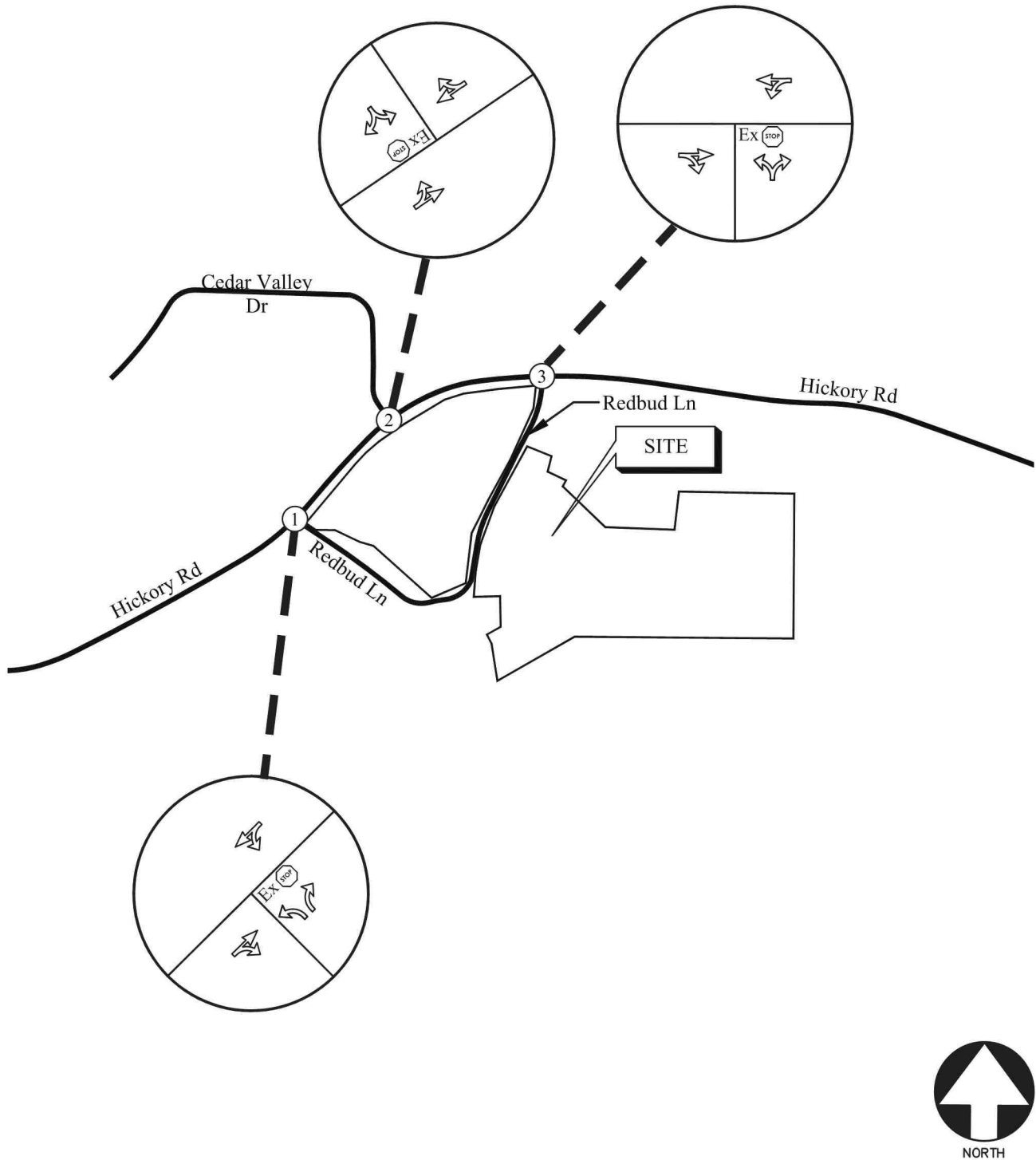
Existing 2021 traffic operations were analyzed at the study intersections in accordance with the HCM methodology. The results of the analysis are shown in Table 3.

TABLE 3 – EXISTING INTERSECTION OPERATIONS				
Intersection		Traffic Control	LOS (Delay)	
			AM Peak Hour	PM Peak Hour
1	<u>Hickory Road @ Redbud Lane (South)</u>	Stop Controlled on Northbound Approach	A (0.0)	A (0.0)
	-Westbound Left -Northbound Approach		C (18.1)	C (19.2)
2	<u>Hickory Road @ Cedar Valley Drive</u>	Stop Controlled on Southbound Approach	A (9.2)	A (9.0)
	-Eastbound Left -Southbound Approach		C (18.8)	C (19.5)
3	<u>Hickory Road @ Redbud Lane (North)</u>	Stop Controlled on Northbound Approach	A (8.5)	A (0.0)
	-Westbound Left -Northbound Approach		B (11.6)	A (0.0)

The results of existing traffic operations analysis indicate that all the study intersections are operating at a level of service “C” or better in both the AM and PM peak hours. The existing traffic control and lane geometry for the intersections are shown in Figure 3.

LEGEND

- Ex  Existing Signed Approach
-  Existing Lane Geometry
- Ex  Existing Traffic Signal



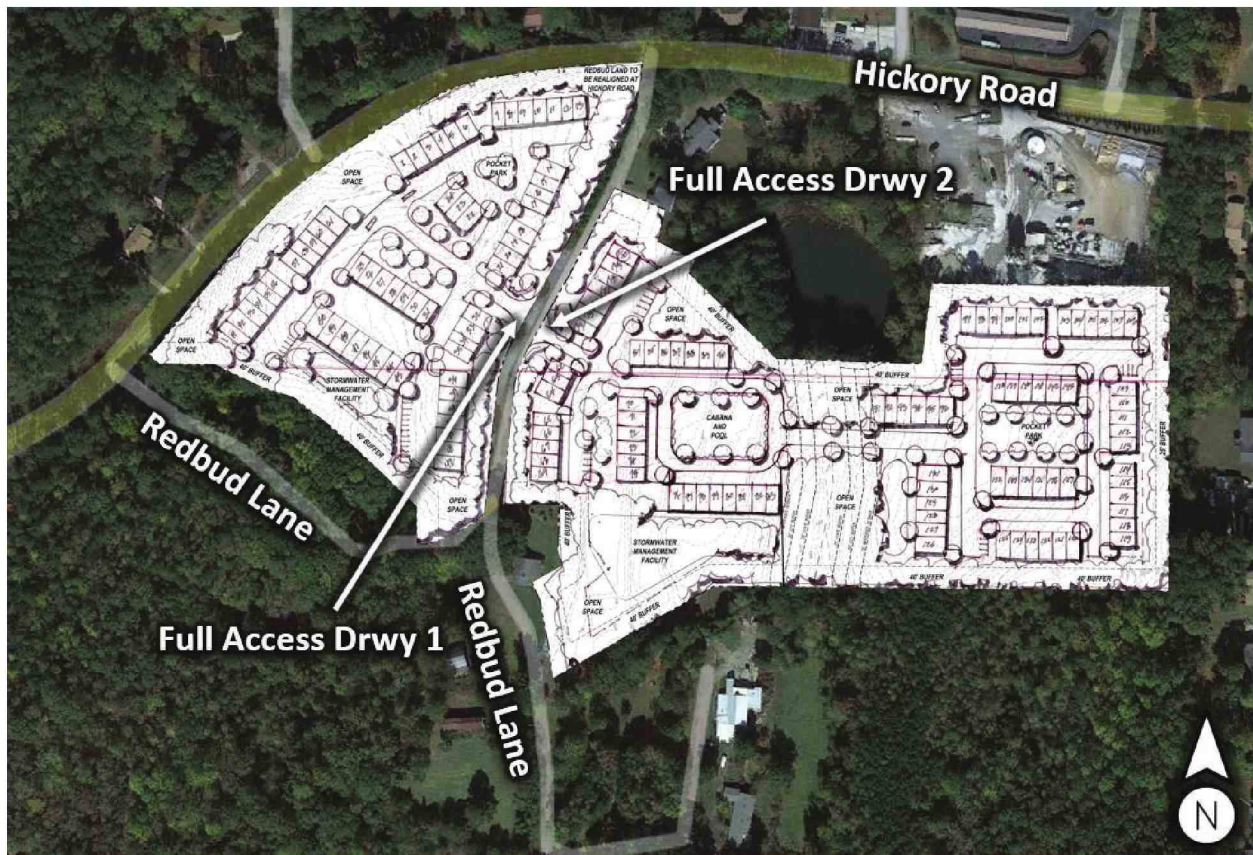
EXISTING TRAFFIC CONTROL AND LANE GEOMETRY

FIGURE 3

A&R Engineering Inc.

5.0 PROPOSED DEVELOPMENT

The purpose of this study is to determine the traffic impact that will result from the residential development that will be located along on Hickory Road in City of Holly Springs, Cherokee County, Georgia. The proposed residential development will consist of 150 units of Single-family attached housing.

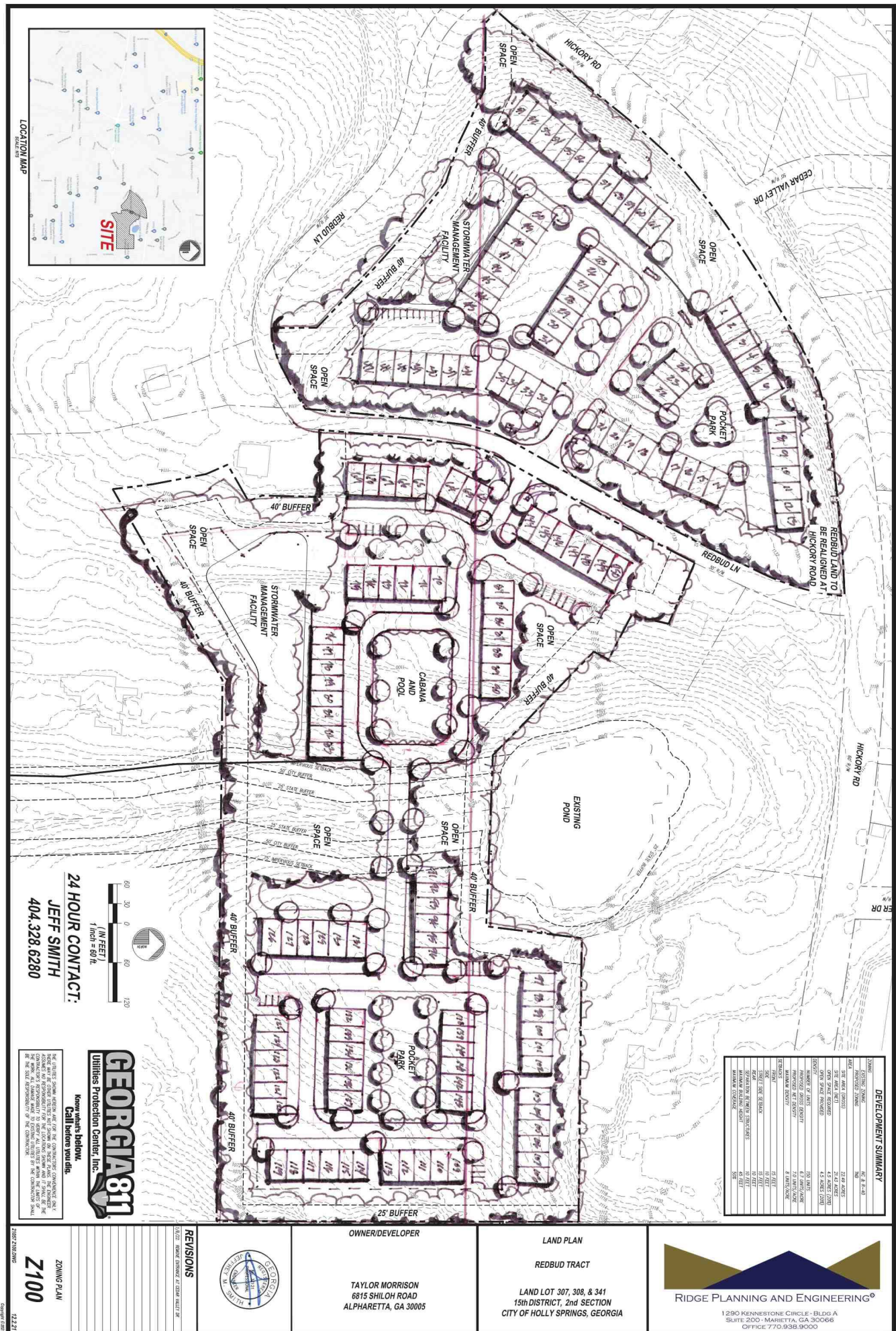


The development proposes access at the following locations:

- Site Driveway 1: Proposed Full Access Western Driveway on Redbud Lane.
- Site Driveway 2: Proposed Full Access Eastern Driveway on Redbud Lane.

No access to Redbud Lane south is anticipated as it is a private roadway and currently no easement is granted for the development.

A site plan is shown in Figure 4.



5.1 Trip Generation

Trip generation estimates for the project were based on the rates and equations published in the 11th edition of the Institute of Transportation Engineers (ITE) Trip Generation report. This reference contains traffic volume count data collected at similar facilities nationwide. The trip generation was based on the following ITE Land Uses: 215 – *Single-Family Attached Housing*. The calculated total trip generation for the proposed development is shown in Table 4A.

TABLE 4A – TRIP GENERATION – PROPOSED RESIDENTIAL LAND USE								
Land Use	Size	AM Peak Hour			PM Peak Hour			24 Hour
		Enter	Exit	Total	Enter	Exit	Total	Two-way
ITE 215 – Single-Family Attached Housing	150 units	22	50	72	49	37	86	1,093

A trip generation comparison was made between the currently proposed land use versus what can be built.

Approved Mixed Use Land Use: 160,000 SF of shopping Center and 97 Townhomes

Currently Proposed: 150 units of Townhomes

The trip generation for approved mixed use land use is shown in Table 4B.

TABLE 4B – TRIP GENERATION FOR POTENTIAL MIXED USE LAND USE								
Land Use	Size	AM Peak Hour			PM Peak Hour			24 Hour
		Enter	Exit	Total	Enter	Exit	Total	Two-way
ITE 215 – Single-Family Attached Housing	97 units	14	31	45	31	23	54	698
Mixed – Use Reduction		-4	-13	-17	-10	-12	-22	-248
ITE 820 – Shopping Center (>150k)	160,000 SF	141	87	228	380	412	792	10,041
Mixed – Use Reduction		-13	-4	-17	-12	-10	-22	-248
Pass-by Trips (0%)34%		0	0	0	-125	-136	-261	-2,610
Total Trips (without Reductions)		155	118	273	411	435	846	10,739
New External Trips (with Reduction)		138	101	239	264	288	541	7,633

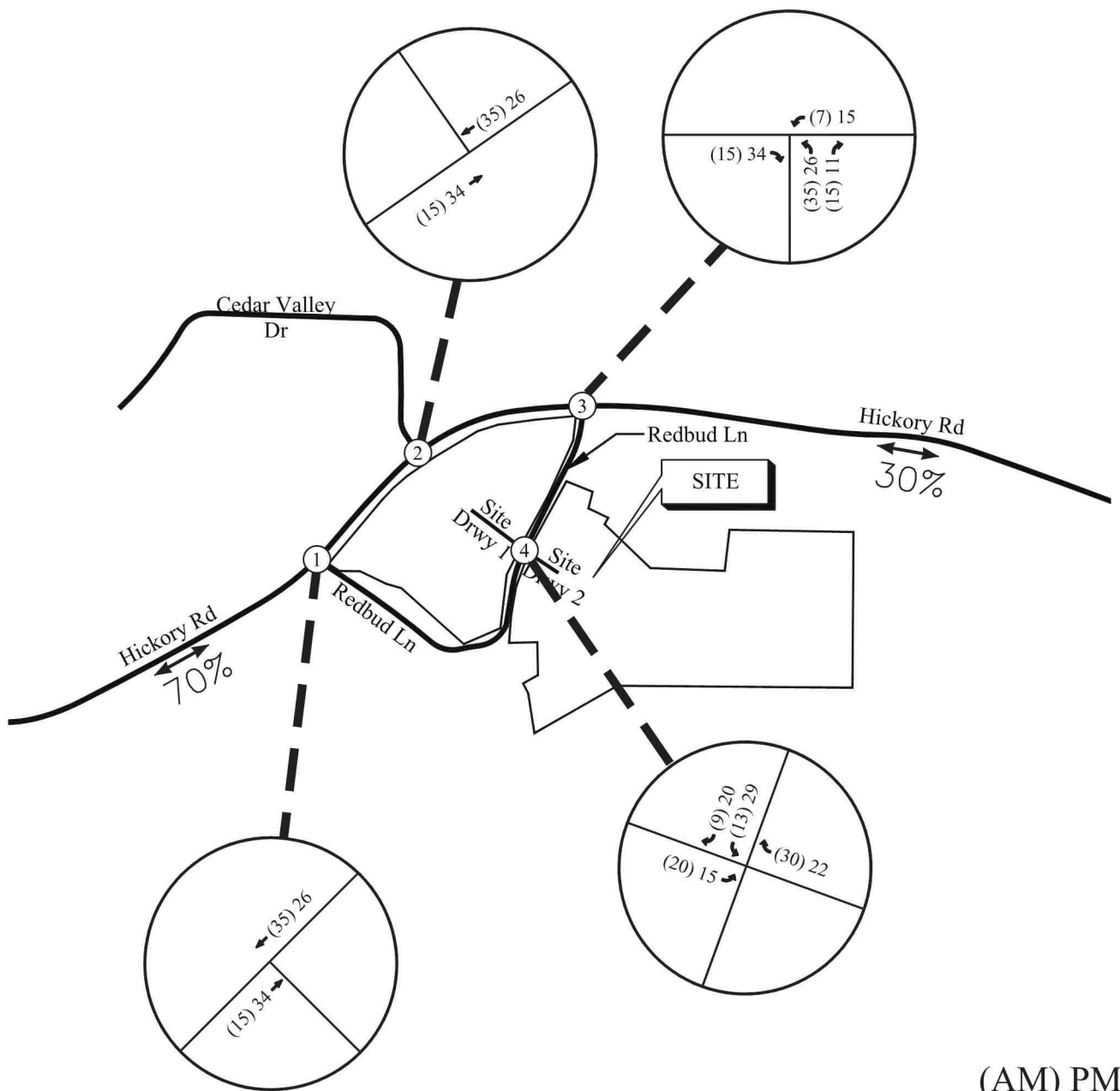
Comparison of both land uses is shown in Table 4C.

TABLE 4C – TRIP GENERATION COMPARISON							
Scenario	AM Peak Hour			PM Peak Hour			24 Hr
	Enter	Exit	Total	Enter	Exit	Total	2-way
Trip Generation - Mixed - Use	138	101	239	264	288	541	7,633
Trip Generation – Residential	22	50	72	49	37	86	1,093
Difference in Trips (Mixed Use - Residential)	116	51	167	215	251	455	6,540
% Difference in Trips (Mixed Use - Residential)	-84%	-50%	-70%	-81%	-87%	-84%	-84%

Based on the result shown in table 4C, the proposed residential development will mean a reduction of over 80% trips from the trips that will be generated by currently approved mixed use zoning.

5.2 Trip Distribution

The trip distribution describes how traffic arrives and departs from the site. An overall trip distribution was developed for the site based on a review of the existing travel patterns in the area and the locations of major roadways and highways that will serve the development. The site-generated peak hour traffic volumes, shown in Table 4, were assigned to the study area intersections based on this distribution. The outer-leg distribution and AM and PM peak hour new traffic generated by the site are shown in Figure 5.



(AM) PM



TRIP DISTRIBUTION AND SITE-GENERATED
WEEKDAY PEAK HOUR VOLUMES

FIGURE 5
A&R Engineering Inc.

6.0 FUTURE 2024 TRAFFIC ANALYSIS

The future 2024 traffic operations are analyzed for the “Build” and “No-Build” conditions. This provides a basis of reference for determining both the contribution of the site to overall traffic conditions and the additional improvements needed to provide sufficient site access and capacity for passing traffic.

6.1 Future “No-Build” Conditions

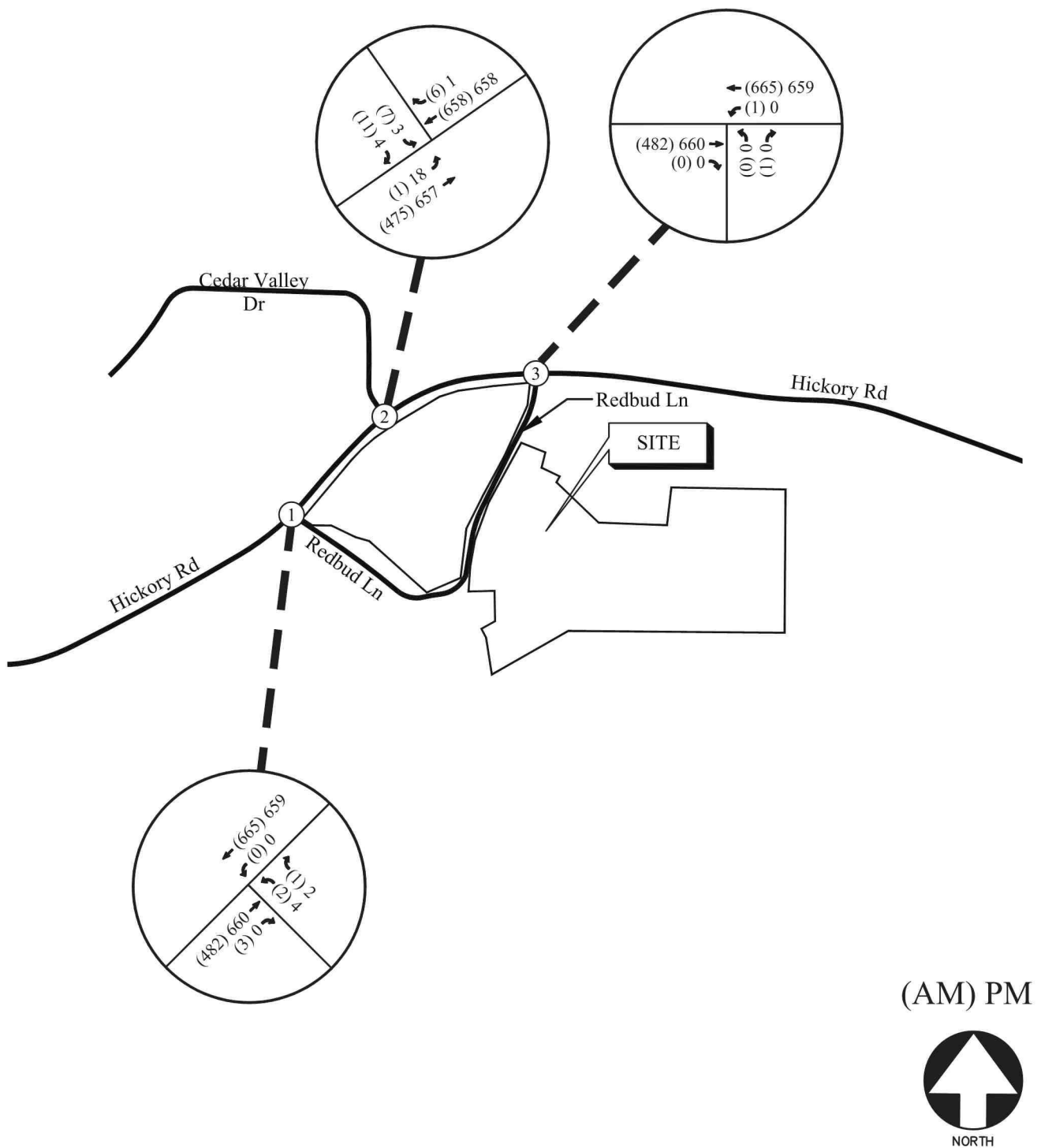
The “No-Build” (or background) conditions provide an assessment of how traffic will operate in the study horizon year without the study site being developed as proposed, with projected increases in through traffic volumes due to normal annual growth. The Future “No-Build” volumes consist of the existing traffic volumes (Figure 2) plus increases for annual growth of through traffic.

6.1.1 Annual Traffic Growth

To evaluate future traffic operations in this area, a projection of normal traffic growth was applied to the existing volumes. The Georgia Department of Transportation recorded average daily traffic volumes at several locations in the vicinity of the site. Reviewing the growth over the last three years revealed growth of approximately 1% in the area was used in the analysis. This growth factor was applied to the existing traffic volumes between collector and arterial roadways in order to estimate the future year traffic volumes prior to the addition of site-generated traffic. The resulting Future “No-Build” volumes on the roadway are shown in Figure 6.

6.2 Future “Build” Conditions

The “Build” or development conditions include the estimated background traffic from the “No-Build” conditions plus the added traffic from the proposed development. In order to evaluate future traffic operations in this area, the additional traffic volumes from the site (Figure 5) were added to base traffic volumes (Figure 6) to calculate the future traffic volumes after the construction of the development. These total future “Build” traffic volumes are shown in Figure 7.



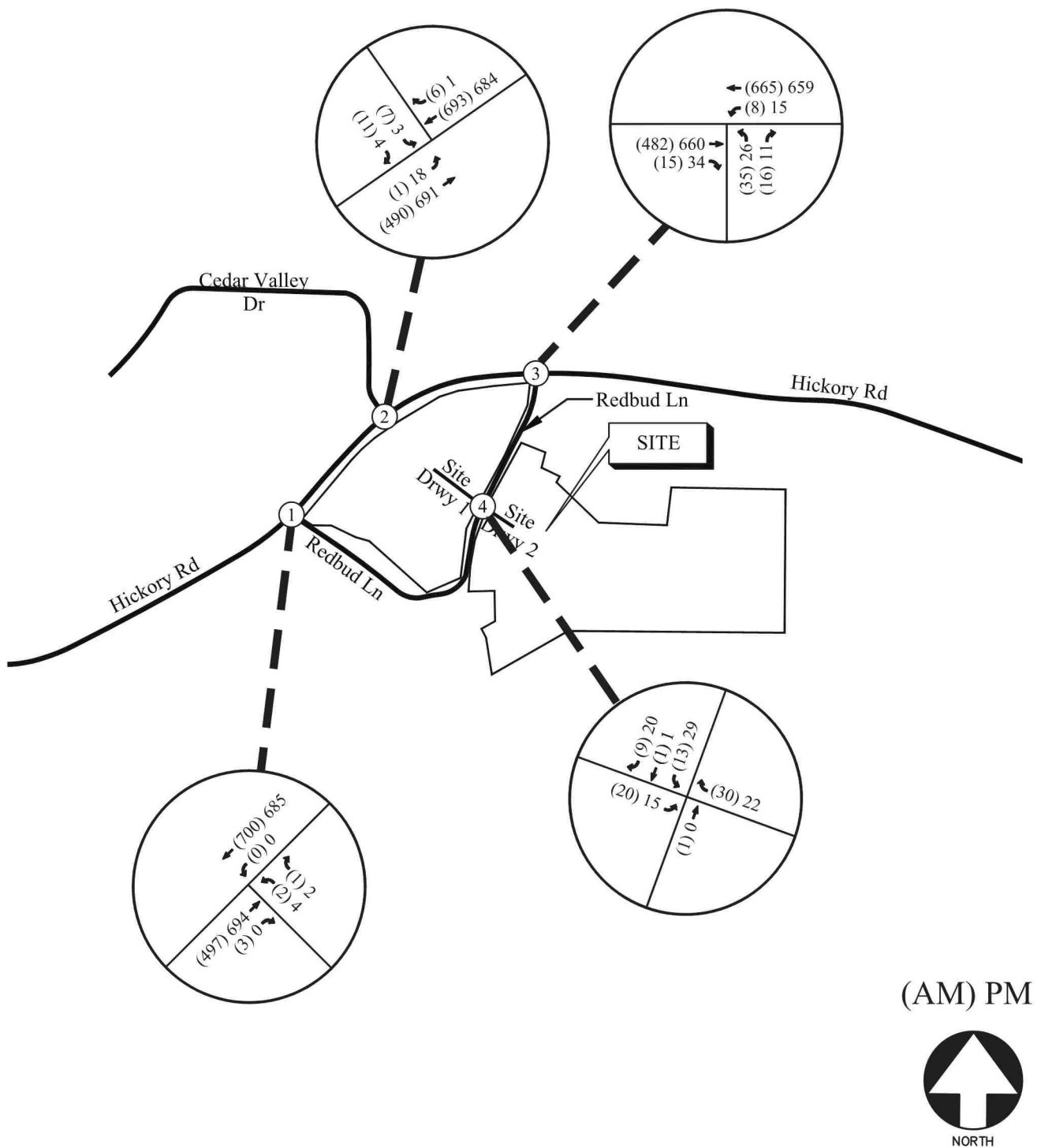
FUTURE (NO-BUILD) WEEKDAY PEAK HOUR VOLUMES

(AM) PM



FIGURE 6

A&R Engineering Inc.



FUTURE (BUILD) WEEKDAY PEAK HOUR VOLUMES

FIGURE 7

A&R Engineering Inc.

6.3 Site Mitigations Improvements

Improvements that are identified as mitigation improvements address deficiencies that are caused by site traffic and can be identified as related to the proposed development. The potential improvements that we may recommend:

- Improve the section of Redbud Lane from Hickory Road (northeastern end) to the end of the development property by providing adequate width, pavement depth, and proper vertical and horizontal alignment
- Deceleration lane on Hickory Road at northern Redbud Lane
- Left Turn Lane on Hickory Road at northern Redbud Lane

These above recommendations are addressed in Future Traffic Operations.

6.4 Future Traffic Operations

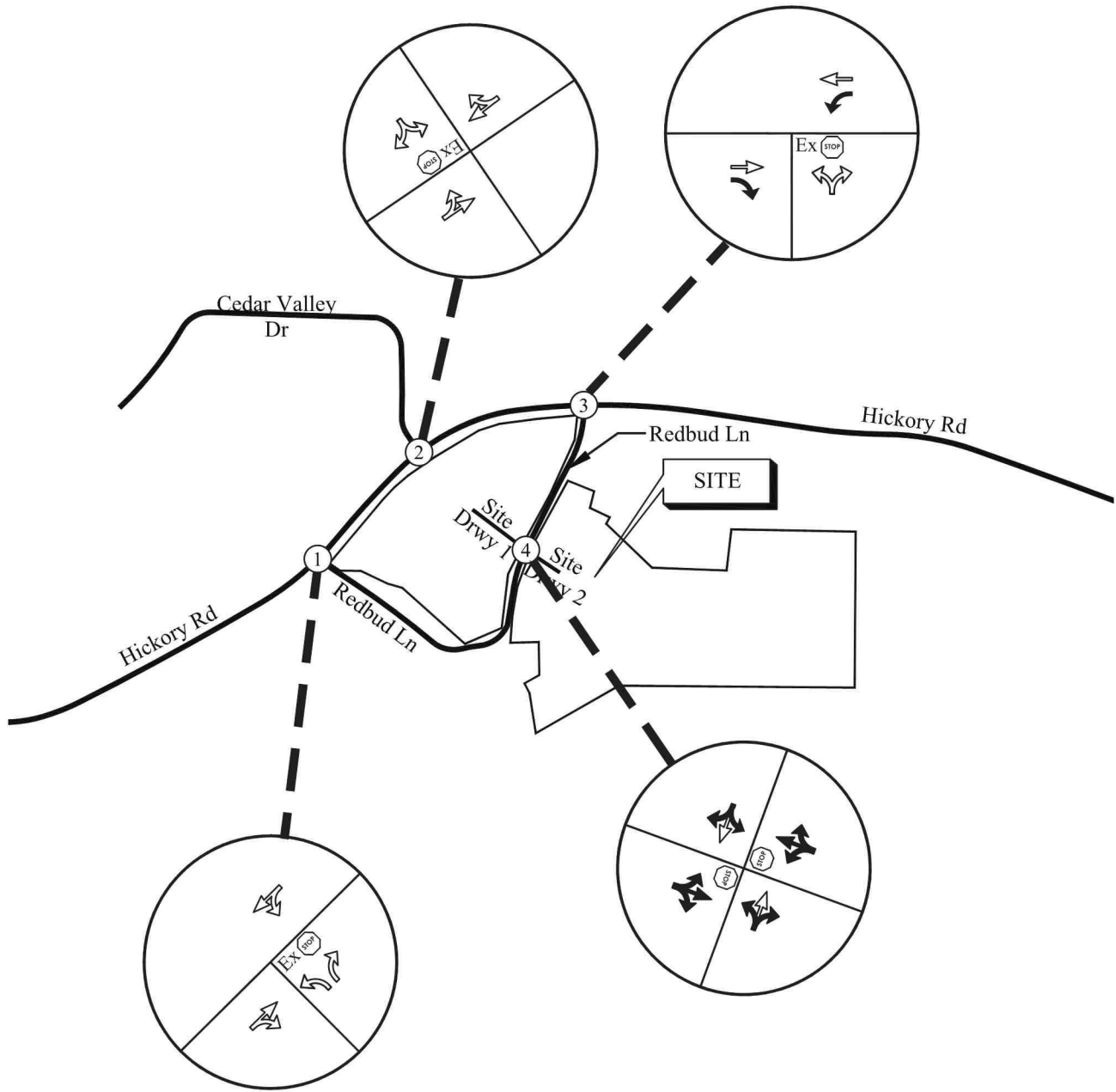
The future “No-Build” and “Build” traffic operations were analyzed using the volumes in Figure 6 and Figure 7, respectively. The results of the future traffic operations analysis are shown below in Table 5. Recommendations for future traffic control and lane geometry is shown in Figure 8.

TABLE 5 — FUTURE INTERSECTION OPERATIONS					
Intersection		Future Condition: LOS (Delay)			
		NO BUILD		BUILD	
		AM Peak	PM Peak	AM Peak	PM Peak
1	<u>Hickory Road @ Redbud Lane (South)</u> -Westbound Left -Northbound Approach	A (0.0) C (18.8)	A (0.0) C (20.0)	A (0.0) C (19.9)	A (0.0) C (21.5)
2	<u>Hickory Road @ Cedar Valley Drive / Site Driveway 1</u> -Eastbound Left -Southbound Approach	A (9.2) C (19.5)	A (9.0) C (20.2)	A (9.4) C (20.6)	A (9.1) C (21.5)
3	<u>Hickory Road @ Redbud Lane (North)</u> -Westbound Left -Northbound Approach	A (8.5) B (11.7)	A (0.0) A (0.0)	A (8.6) D (27.5)	A (9.1) D (28.5)
4	<u>Redbud Lane @ Site Driveway 1 / Site Driveway 2</u> -Eastbound Approach -Westbound Approach -Northbound Left -Southbound Left	-	-	A (9.0) A (8.4) A (0.0) A (7.2)	A (9.2) A (8.4) C (0.0) A (7.3)

After addition of site generated volumes with No-Build, all the study intersections will operate level-of-service “D” or better in both AM and PM peak hours. Based on the analysis shown in Table 5, there are insignificant differences in level-of-services between the “No-Build” and “Build” scenarios.

LEGEND

- | | | | |
|--|--------------------------|---|--------------------------|
| Ex  | Existing Signed Approach |  | Proposed Signed Approach |
|  | Existing Lane Geometry |  | Proposed Lane Geometry |
| Ex  | Existing Traffic Signal | | |



FUTURE TRAFFIC CONTROL AND LANE GEOMETRY

FIGURE 8

A&R Engineering Inc.

7.0 CONCLUSIONS AND RECOMMENDATIONS

The purpose of this study is to determine the traffic impact that will result from the development that will be located along on Hickory Road in City of Holly Springs, Cherokee County, Georgia. The proposed residential development will consist of 150 units of Single-family attached housing.

The development proposes access at the following locations:

- Site Driveway 1: Proposed Full Access Western Driveway on Redbud Lane.
- Site Driveway 2: Proposed Full Access Eastern Driveway on Redbud Lane.

Existing and future operations after completion of the project were analyzed at the intersections of:

- Hickory Road at Redbud Lane (South)
- Hickory Road at Cedar Valley Drive
- Hickory Road at Redbud Lane (North)
- Redbud Lane at Site Driveway 1 (Western)
- Redbud Lane at Site Driveway 2 (Eastern)

The analysis included the evaluation of Future operations for “No-Build” and “Build” conditions, the differences between “No-Build” and “Build” accounts for increases in annual growth of through traffic. The results of “No-Build” and “Build” traffic operations analysis indicate that the all the study intersections will operate level-of-service “D” or better in both AM and PM peak hours. Based on the analysis, the proposed development will have minimal impact on traffic operations in the study network.

7.1 Recommendation for Site Access Configuration

The following improvements are recommended at the proposed site driveway intersections:

Site Driveway 1: Full Access Western Driveway on Redbud Lane

- one entering and one exiting lane.
- The eastbound (driveway) approach is shown to have a shared left/through/right turn lane for exiting traffic.
- stop-sign controlled on the driveway approach with Redbud Lane remaining free flow.
- Provide an adequate sight distance per AASHTO standards.

Site Driveway 2: Full Access Eastern Driveway on Redbud Lane

- one entering and one exiting lane.
- The westbound (driveway) approach is shown to have a shared left/through/right turn lane for exiting traffic.
- stop-sign controlled on the driveway approach with Redbud Lane remaining free flow.
- Provide an adequate sight distance per AASHTO standards.

Redbud Lane at Hickory Road Northern Intersection

- Provide a Left turn lane and a deceleration lane for entering vehicles.
- Widen and improve the northern section of Redbud Lane.

Appendix

Existing Intersection Traffic Counts	
Linear Regression of Daily Traffic.....	
Existing Intersection Analysis.....	
Future “No-Build” Intersection Analysis	
Future “Build” Intersection Analysis	
Traffic Volume Worksheets	

EXISTING INTERSECTION TRAFFIC COUNTS

A & R Engineering, Inc.

2160 Kingston Court, Suite 'O',
Marietta, GA 30067

TMC Data
Hickory Rd @ Cedar Valley Dr
7-9 am I 4-6 pm

File Name : 20210421
Site Code : 20210421
Start Date : 12/7/2021
Page No : 1

Groups Printed- Cars, Buses & Trucks

Start Time	Northbound				Cedar Valley Dr Southbound				Hickory Rd Eastbound				Hickory Rd Westbound				Int. Total
	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	
07:00 AM	0	0	0	0	2	0	2	4	0	108	0	108	0	112	2	114	226
07:15 AM	0	0	0	0	3	0	1	4	0	132	0	132	0	128	3	131	267
07:30 AM	0	0	0	0	0	0	7	7	1	141	0	142	0	174	1	175	324
07:45 AM	0	0	0	0	4	0	2	6	0	109	0	109	0	171	1	172	287
Total	0	0	0	0	9	0	12	21	1	490	0	491	0	585	7	592	1104
08:00 AM	0	0	0	0	0	0	1	1	0	79	0	79	0	166	1	167	247
08:15 AM	0	0	0	0	0	0	4	4	1	72	0	73	0	140	0	140	217
08:30 AM	0	0	0	0	2	0	1	3	1	91	0	92	0	130	0	130	225
08:45 AM	0	0	0	0	2	0	3	5	1	112	0	113	0	136	0	136	254
Total	0	0	0	0	4	0	9	13	3	354	0	357	0	572	1	573	943
*** BREAK ***																	
04:00 PM	0	0	0	0	1	0	1	2	1	117	0	118	0	133	0	133	253
04:15 PM	0	0	0	0	0	0	2	2	3	123	0	126	0	146	0	146	274
04:30 PM	0	0	0	0	0	0	2	2	2	126	0	128	0	142	2	144	274
04:45 PM	0	0	0	0	1	0	1	2	3	154	0	157	0	164	0	164	323
Total	0	0	0	0	2	0	6	8	9	520	0	529	0	585	2	587	1124
05:00 PM	0	0	0	0	0	0	0	0	4	158	0	162	0	148	0	148	310
05:15 PM	0	0	0	0	0	0	3	3	5	164	0	169	0	162	0	162	334
05:30 PM	0	0	0	0	2	0	0	2	5	162	0	167	0	165	1	166	335
05:45 PM	0	0	0	0	3	0	1	4	0	131	0	131	0	135	1	136	271
Total	0	0	0	0	5	0	4	9	14	615	0	629	0	610	2	612	1250
Grand Total	0	0	0	0	20	0	31	51	27	1979	0	2006	0	2352	12	2364	4421
Apprch %	0	0	0		39.2	0	60.8		1.3	98.7	0		0	99.5	0.5		
Total %	0	0	0	0	0.5	0	0.7	1.2	0.6	44.8	0	45.4	0	53.2	0.3	53.5	

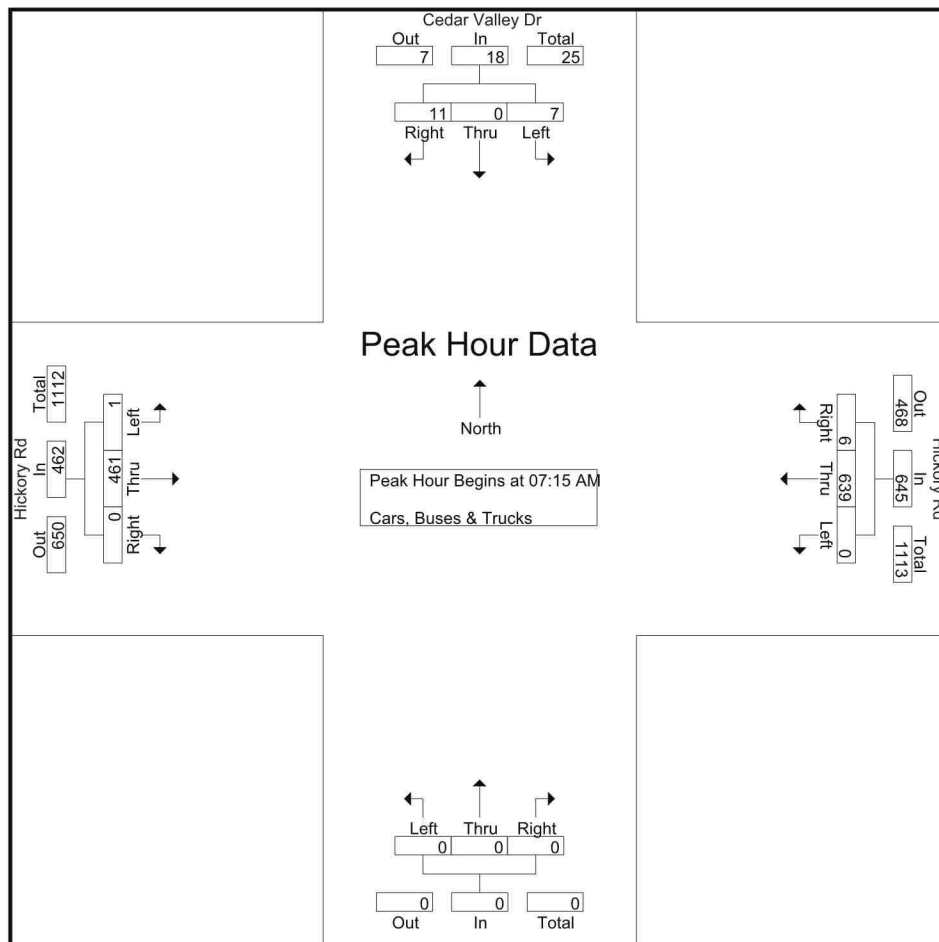
A & R Engineering, Inc.

2160 Kingston Court, Suite 'O',
Marietta, GA 30067

TMC Data
Hickory Rd @ Cedar Valley Dr
7-9 am I 4-6 pm

File Name : 20210421
Site Code : 20210421
Start Date : 12/7/2021
Page No : 2

	Northbound				Cedar Valley Dr Southbound				Hickory Rd Eastbound				Hickory Rd Westbound				
Start Time	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Int. Total
Peak Hour Analysis From 07:00 AM to 08:45 AM - Peak 1 of 1																	
Peak Hour for Entire Intersection Begins at 07:15 AM																	
07:15 AM	0	0	0	0	3	0	1	4	0	132	0	132	0	128	3	131	267
07:30 AM	0	0	0	0	0	0	7	7	1	141	0	142	0	174	1	175	324
07:45 AM	0	0	0	0	4	0	2	6	0	109	0	109	0	171	1	172	287
08:00 AM	0	0	0	0	0	0	1	1	0	79	0	79	0	166	1	167	247
Total Volume	0	0	0	0	7	0	11	18	1	461	0	462	0	639	6	645	1125
% App. Total	0	0	0		38.9	0	61.1		0.2	99.8	0		0	99.1	0.9		
PHF	.000	.000	.000	.000	.438	.000	.393	.643	.250	.817	.000	.813	.000	.918	.500	.921	.868



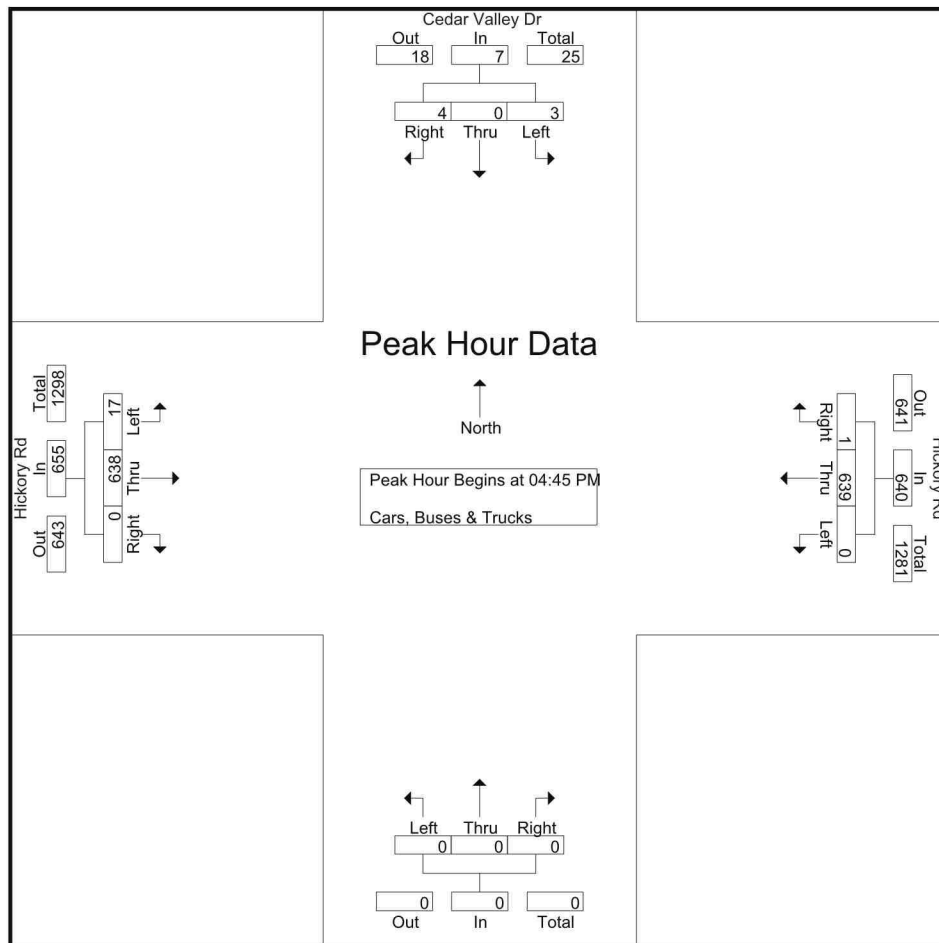
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TMC Data
Hickory Rd @ Cedar Valley Dr
7-9 am | 4-6 pm

File Name : 20210421
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Page No : 3

	Northbound				Cedar Valley Dr Southbound				Hickory Rd Eastbound				Hickory Rd Westbound				
Start Time	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Int. Total
Peak Hour Analysis From 04:00 PM to 05:45 PM - Peak 1 of 1																	
Peak Hour for Entire Intersection Begins at 04:45 PM																	
04:45 PM	0	0	0	0	1	0	1	2	3	154	0	157	0	164	0	164	323
05:00 PM	0	0	0	0	0	0	0	0	4	158	0	162	0	148	0	148	310
05:15 PM	0	0	0	0	0	0	3	3	5	164	0	169	0	162	0	162	334
05:30 PM	0	0	0	0	2	0	0	2	5	162	0	167	0	165	1	166	335
Total Volume	0	0	0	0	3	0	4	7	17	638	0	655	0	639	1	640	1302
% App. Total	0	0	0	0	42.9	0	57.1	2.6	97.4	0	0	99.8	0.2	0	0	0	
PHF	.000	.000	.000	.000	.375	.000	.333	.583	.850	.973	.000	.969	.000	.968	.250	.964	.972



A & R Engineering, Inc.

2160 Kingston Court, Suite 'O',
Marietta, GA 30067

TMC Data
Hickory Rd @ Redbud Ln
7-9 am | 4-6 pm

File Name : 20210422
Site Code : 20210422
Start Date : 12/7/2021
Page No : 1

Groups Printed- Cars, Buses & Trucks

Start Time	Redbud Ln Northbound				Southbound				Hickory Rd Eastbound				Hickory Rd Westbound				Int. Total
	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	
07:00 AM	0	0	0	0	0	0	0	0	0	110	0	110	0	114	0	114	224
07:15 AM	0	0	0	0	0	0	0	0	0	135	0	135	0	131	0	131	266
07:30 AM	0	0	1	1	0	0	0	0	0	141	0	141	0	175	0	175	317
07:45 AM	0	0	0	0	0	0	0	0	0	113	0	113	1	172	0	173	286
Total	0	0	1	1	0	0	0	0	0	499	0	499	1	592	0	593	1093
08:00 AM	0	0	0	0	0	0	0	0	0	79	0	79	0	167	0	167	246
08:15 AM	0	0	0	0	0	0	0	0	0	71	1	72	0	140	0	140	212
08:30 AM	1	0	0	1	0	0	0	0	0	93	0	93	0	129	0	129	223
08:45 AM	0	0	0	0	0	0	0	0	0	114	0	114	0	136	0	136	250
Total	1	0	0	1	0	0	0	0	0	357	1	358	0	572	0	572	931
*** BREAK ***																	
04:00 PM	0	0	0	0	0	0	0	0	0	118	0	118	0	133	0	133	251
04:15 PM	0	0	0	0	0	0	0	0	0	123	0	123	0	146	0	146	269
04:30 PM	0	0	0	0	0	0	0	0	0	126	0	126	0	144	0	144	270
04:45 PM	0	0	0	0	0	0	0	0	0	155	0	155	0	164	0	164	319
Total	0	0	0	0	0	0	0	0	0	522	0	522	0	587	0	587	1109
05:00 PM	0	0	0	0	0	0	0	0	0	158	0	158	0	148	0	148	306
05:15 PM	0	0	0	0	0	0	0	0	0	164	0	164	0	162	0	162	326
05:30 PM	0	0	0	0	0	0	0	0	0	164	0	164	0	166	0	166	330
05:45 PM	0	0	0	0	0	0	0	0	0	134	0	134	0	136	0	136	270
Total	0	0	0	0	0	0	0	0	0	620	0	620	0	612	0	612	1232
Grand Total	1	0	1	2	0	0	0	0	0	1998	1	1999	1	2363	0	2364	4365
Apprch %	50	0	50		0	0	0		0	99.9	0.1		0	100	0		
Total %	0	0	0	0	0	0	0	0	0	45.8	0	45.8	0	54.1	0	54.2	

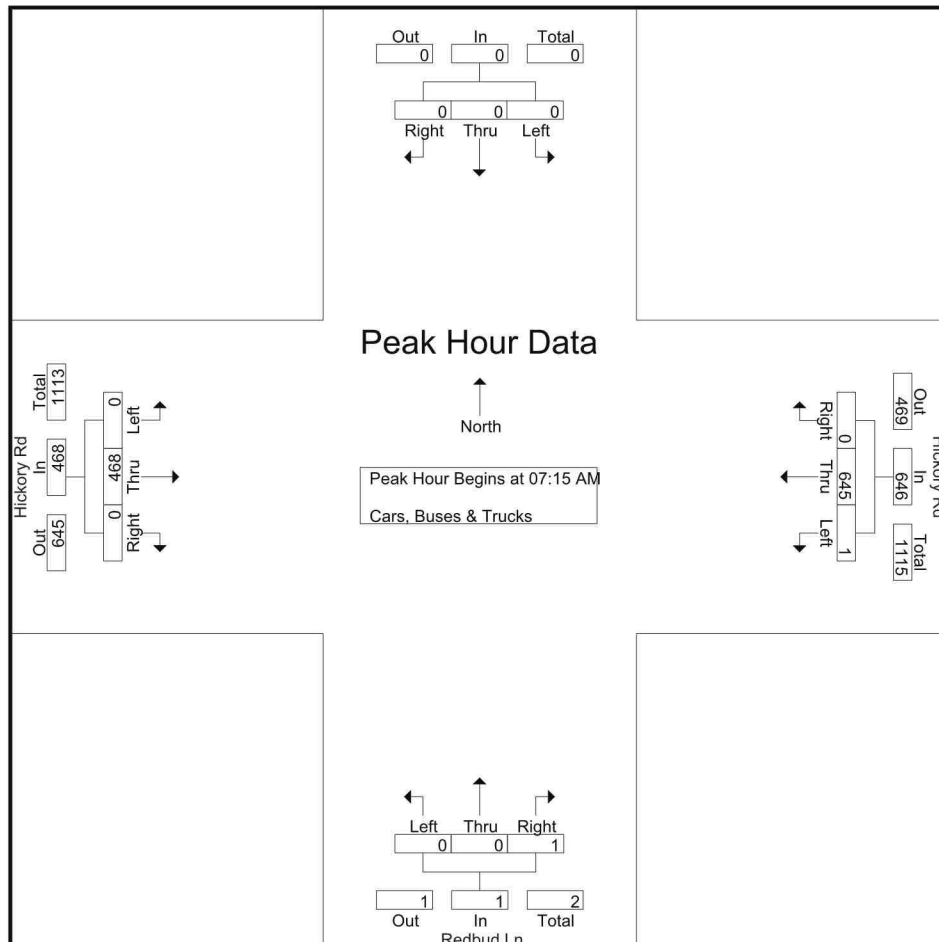
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Hickory Rd @ Redbud Ln
7-9 am I 4-6 pm

File Name : 20210422
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Page No : 2

	Redbud Ln Northbound				Southbound				Hickory Rd Eastbound				Hickory Rd Westbound				
Start Time	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Int. Total
Peak Hour Analysis From 07:00 AM to 08:45 AM - Peak 1 of 1																	
Peak Hour for Entire Intersection Begins at 07:15 AM																	
07:15 AM	0	0	0	0	0	0	0	0	0	135	0	135	0	131	0	131	266
07:30 AM	0	0	1	1	0	0	0	0	0	141	0	141	0	175	0	175	317
07:45 AM	0	0	0	0	0	0	0	0	0	113	0	113	1	172	0	173	286
08:00 AM	0	0	0	0	0	0	0	0	0	79	0	79	0	167	0	167	246
Total Volume	0	0	1	1	0	0	0	0	0	468	0	468	1	645	0	646	1115
% App. Total	0	0	100		0	0	0		0	100	0		0.2	99.8	0		
PHF	.000	.000	.250	.250	.000	.000	.000	.000	.000	.830	.000	.830	.250	.921	.000	.923	.879



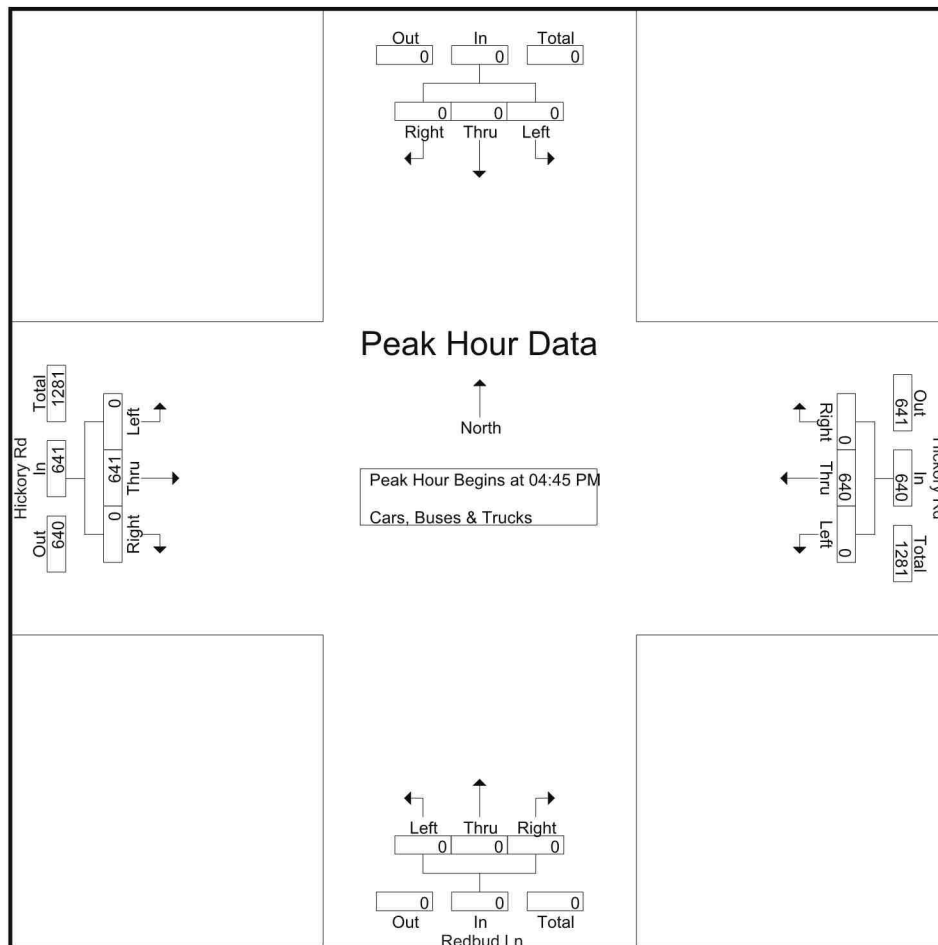
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Start Time	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Int. Total
Peak Hour Analysis From 04:00 PM to 05:45 PM - Peak 1 of 1																	
Peak Hour for Entire Intersection Begins at 04:45 PM																	
04:45 PM	0	0	0	0	0	0	0	0	0	155	0	155	0	164	0	164	319
05:00 PM	0	0	0	0	0	0	0	0	0	158	0	158	0	148	0	148	306
05:15 PM	0	0	0	0	0	0	0	0	0	164	0	164	0	162	0	162	326
05:30 PM	0	0	0	0	0	0	0	0	0	164	0	164	0	166	0	166	330
Total Volume	0	0	0	0	0	0	0	0	0	641	0	641	0	640	0	640	1281
% App. Total	0	0	0	0	0	0	0	0	0	100	0	100	0	100	0	100	
PHF	.000	.000	.000	.000	.000	.000	.000	.000	.000	.977	.000	.977	.000	.964	.000	.964	.970



A & R Engineering, Inc.

2160 Kingston Court, Suite 'O',
Marietta, GA 30067

TMC Data
Hickory Rd @ Redbud Ln (South)
7-9 am | 4-6 pm

File Name : 20210423
Site Code : 20210423
Start Date : 12/7/2021
Page No : 1

Groups Printed- Cars, Buses & Trucks

Start Time	Redbud Ln (South) Northbound				Southbound				Hickory Rd Eastbound				Hickory Rd Westbound				Int. Total
	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	
07:00 AM	0	0	0	0	0	0	0	0	0	110	0	110	0	114	0	114	224
07:15 AM	0	0	0	0	0	0	0	0	0	135	1	136	0	131	0	131	267
07:30 AM	1	0	1	2	0	0	0	0	0	141	1	142	0	175	0	175	319
07:45 AM	1	0	0	1	0	0	0	0	0	113	1	114	0	172	0	172	287
Total	2	0	1	3	0	0	0	0	0	499	3	502	0	592	0	592	1097
08:00 AM	0	0	0	0	0	0	0	0	0	79	0	79	0	167	0	167	246
08:15 AM	0	0	0	0	0	0	0	0	0	71	1	72	0	140	0	140	212
08:30 AM	1	0	0	1	0	0	0	0	0	93	1	94	0	129	0	129	224
08:45 AM	1	0	0	1	0	0	0	0	0	114	0	114	0	136	0	136	251
Total	2	0	0	2	0	0	0	0	0	357	2	359	0	572	0	572	933
*** BREAK ***																	
04:00 PM	1	0	0	1	0	0	0	0	0	118	0	118	0	133	0	133	252
04:15 PM	1	0	0	1	0	0	0	0	0	123	0	123	0	146	0	146	270
04:30 PM	2	0	0	2	0	0	0	0	0	126	0	126	0	144	0	144	272
04:45 PM	1	0	1	2	0	0	0	0	0	155	0	155	0	164	0	164	321
Total	5	0	1	6	0	0	0	0	0	522	0	522	0	587	0	587	1115
05:00 PM	1	0	0	1	0	0	0	0	0	158	0	158	0	148	0	148	307
05:15 PM	1	0	1	2	0	0	0	0	0	164	0	164	0	162	0	162	328
05:30 PM	1	0	0	1	0	0	0	0	0	164	0	164	0	166	0	166	331
05:45 PM	0	0	0	0	0	0	0	0	0	134	0	134	0	136	0	136	270
Total	3	0	1	4	0	0	0	0	0	620	0	620	0	612	0	612	1236
Grand Total	12	0	3	15	0	0	0	0	0	1998	5	2003	0	2363	0	2363	4381
Apprch %	80	0	20		0	0	0		0	99.8	0.2		0	100	0		
Total %	0.3	0	0.1	0.3	0	0	0	0	0	45.6	0.1	45.7	0	53.9	0	53.9	

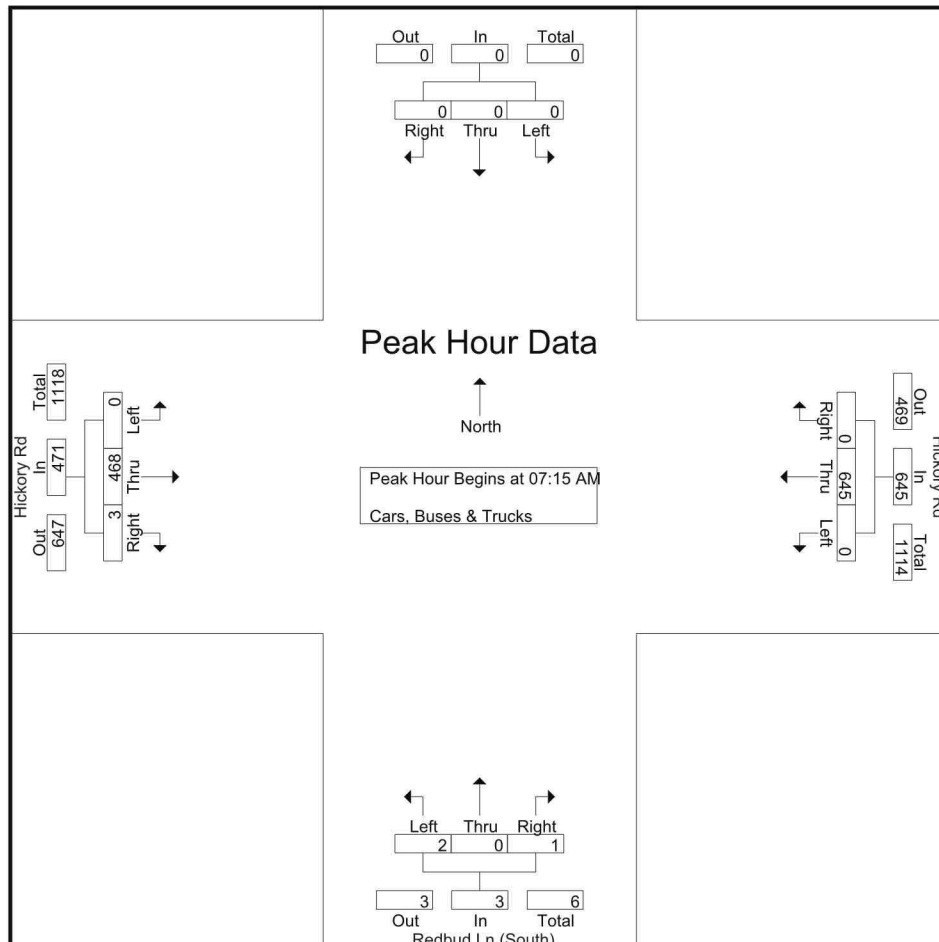
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TMC Data
Hickory Rd @ Redbud Ln (South)
7-9 am | 4-6 pm

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	Redbud Ln (South) Northbound				Southbound				Hickory Rd Eastbound				Hickory Rd Westbound				
Start Time	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Int. Total
Peak Hour Analysis From 07:00 AM to 08:45 AM - Peak 1 of 1																	
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07:15 AM	0	0	0	0	0	0	0	0	0	135	1	136	0	131	0	131	267
07:30 AM	1	0	1	2	0	0	0	0	0	141	1	142	0	175	0	175	319
07:45 AM	1	0	0	1	0	0	0	0	0	113	1	114	0	172	0	172	287
08:00 AM	0	0	0	0	0	0	0	0	0	79	0	79	0	167	0	167	246
Total Volume	2	0	1	3	0	0	0	0	0	468	3	471	0	645	0	645	1119
% App. Total	66.7	0	33.3		0	0	0		0	99.4	0.6		0	100	0		
PHF	.500	.000	.250	.375	.000	.000	.000	.000	.000	.830	.750	.829	.000	.921	.000	.921	.877



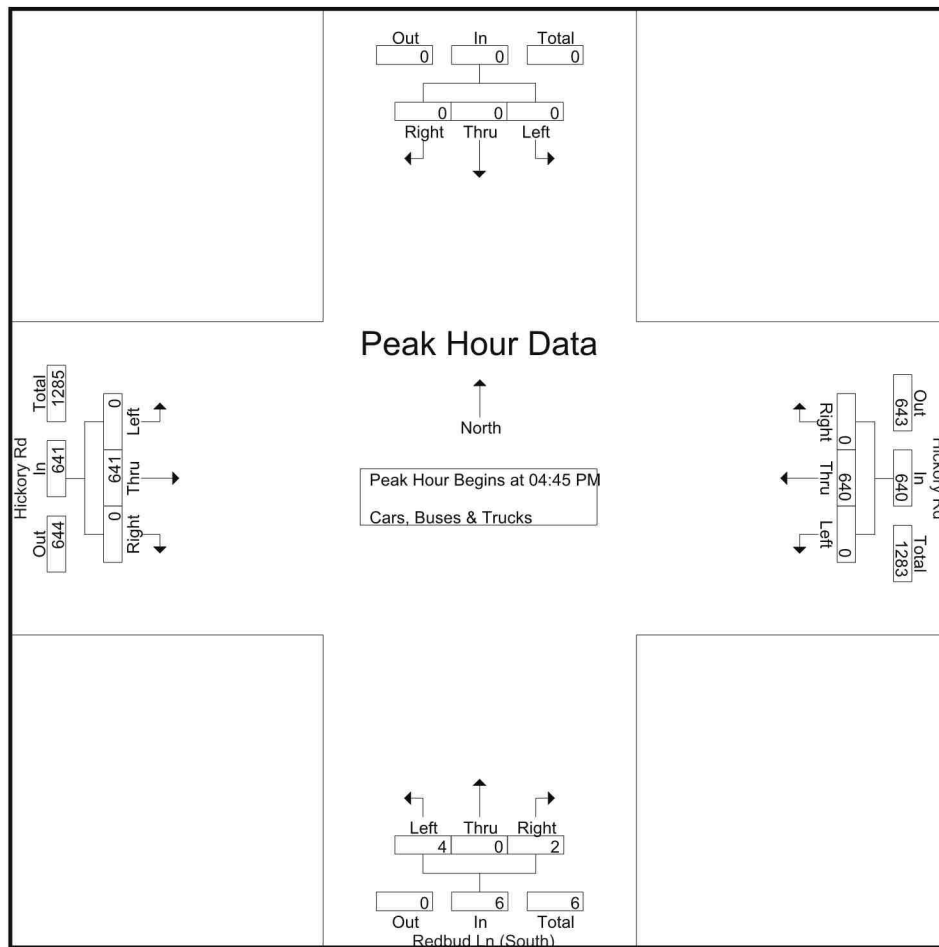
A & R Engineering, Inc.

2160 Kingston Court, Suite 'O',
Marietta, GA 30067

TMC Data
Hickory Rd @ Redbud Ln (South)
7-9 am | 4-6 pm

File Name : 20210423
Site Code : 20210423
Start Date : 12/7/2021
Page No : 3

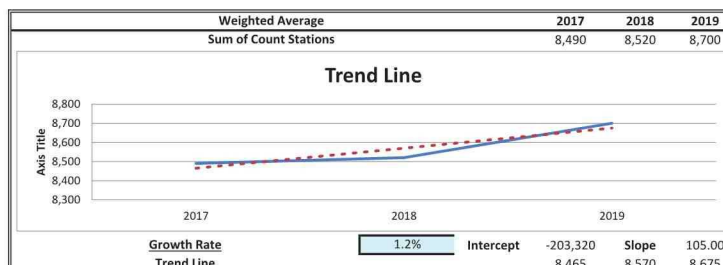
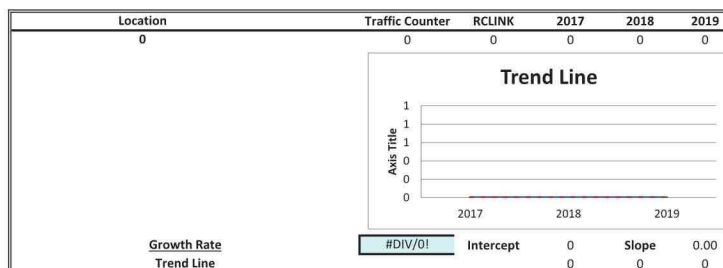
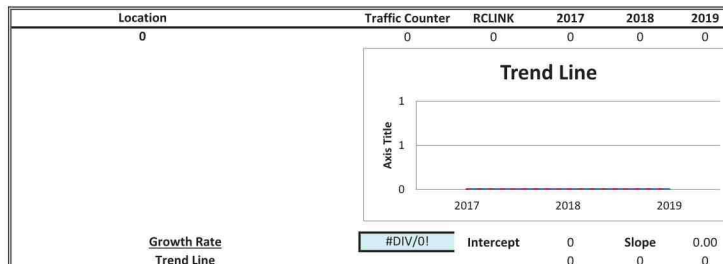
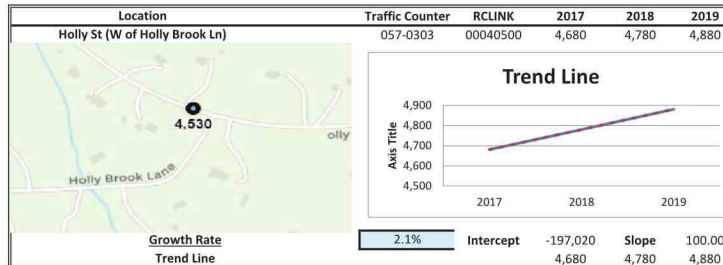
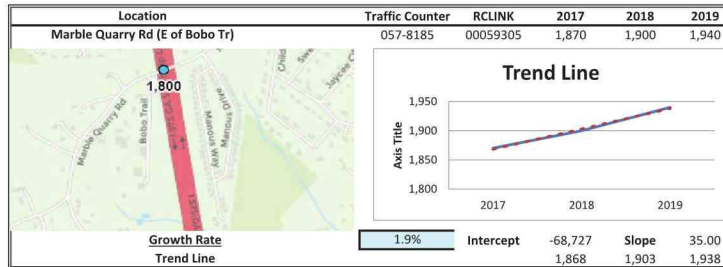
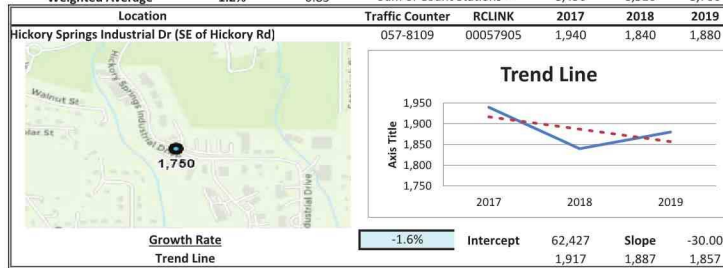
	Redbud Ln (South) Northbound				Southbound				Hickory Rd Eastbound				Hickory Rd Westbound				
Start Time	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Int. Total
Peak Hour Analysis From 04:00 PM to 05:45 PM - Peak 1 of 1																	
Peak Hour for Entire Intersection Begins at 04:45 PM																	
04:45 PM	1	0	1	2	0	0	0	0	0	155	0	155	0	164	0	164	321
05:00 PM	1	0	0	1	0	0	0	0	0	158	0	158	0	148	0	148	307
05:15 PM	1	0	1	2	0	0	0	0	0	164	0	164	0	162	0	162	328
05:30 PM	1	0	0	1	0	0	0	0	0	164	0	164	0	166	0	166	331
Total Volume	4	0	2	6	0	0	0	0	0	641	0	641	0	640	0	640	1287
% App. Total	66.7	0	33.3		0	0	0		0	100	0		0	100	0		
PHF	1.00	.000	.500	.750	.000	.000	.000	.000	.000	.977	.000	.977	.000	.964	.000	.964	.972



LINEAR REGRESSION OF DAILY TRAFFIC

Location	Growth Rate	R Squared	Station ID	Route	2017	2018	2019
Hickory Springs Industrial Dr (SE	-1.6%	0.36	057-8109	00057905	1,940	1,840	1,880
Marble Quarry Rd (E of Bobo Tr	1.9%	0.99	057-8185	00059305	1,870	1,900	1,940
Holly St (W of Holly Brook Ln)	2.1%	1.00	057-0303	00040500	4,680	4,780	4,880

Weighted Average 1.2% 0.85 Sum of Count Stations = 8,490 8,520 8,700



EXISTING INTERSECTION ANALYSIS

Intersection						
Int Delay, s/veh	0					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Traffic Vol, veh/h	468	3	0	645	2	1
Future Vol, veh/h	468	3	0	645	2	1
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	Yield	-	None	-	Yield
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	88	88	88	88	88	88
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	532	3	0	733	2	1
Major/Minor	Major1	Major2		Minor1		
Conflicting Flow All	0	0	532	0	1267	534
Stage 1	-	-	-	-	534	-
Stage 2	-	-	-	-	733	-
Critical Hdwy	-	-	4.12	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	-	-	2.218	-	3.518	3.318
Pot Cap-1 Maneuver	-	-	1036	-	186	546
Stage 1	-	-	-	-	588	-
Stage 2	-	-	-	-	475	-
Platoon blocked, %	-	-		-		
Mov Cap-1 Maneuver	-	-	1036	-	186	546
Mov Cap-2 Maneuver	-	-	-	-	186	-
Stage 1	-	-	-	-	588	-
Stage 2	-	-	-	-	475	-
Approach	EB	WB		NB		
HCM Control Delay, s	0	0		18.1		
HCM LOS	C					
Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT	
Capacity (veh/h)	279	-	-	1036	-	
HCM Lane V/C Ratio	0.012	-	-	-	-	
HCM Control Delay (s)	18.1	-	-	0	-	
HCM Lane LOS	C	-	-	A	-	
HCM 95th %tile Q(veh)	0	-	-	0	-	

Intersection						
Int Delay, s/veh	0.3					
Movement	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Vol, veh/h	1	461	639	6	7	11
Future Vol, veh/h	1	461	639	6	7	11
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	-	0	0	-	0	-
Grade, %	-	0	0	-	0	-
Peak Hour Factor	87	87	87	87	87	87
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	1	530	734	7	8	13
Major/Minor	Major1	Major2		Minor2		
Conflicting Flow All	741	0	-	0	1270	738
Stage 1	-	-	-	-	738	-
Stage 2	-	-	-	-	532	-
Critical Hdwy	4.12	-	-	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	2.218	-	-	-	3.518	3.318
Pot Cap-1 Maneuver	866	-	-	-	186	418
Stage 1	-	-	-	-	473	-
Stage 2	-	-	-	-	589	-
Platoon blocked, %		-	-	-		
Mov Cap-1 Maneuver	866	-	-	-	186	418
Mov Cap-2 Maneuver	-	-	-	-	186	-
Stage 1	-	-	-	-	472	-
Stage 2	-	-	-	-	589	-
Approach	EB	WB		SB		
HCM Control Delay, s	0	0		18.8		
HCM LOS				C		
Minor Lane/Major Mvmt	EBL	EBT	WBT	WBR	SBLn1	
Capacity (veh/h)	866	-	-	-	281	
HCM Lane V/C Ratio	0.001	-	-	-	0.074	
HCM Control Delay (s)	9.2	0	-	-	18.8	
HCM Lane LOS	A	A	-	-	C	
HCM 95th %tile Q(veh)	0	-	-	-	0.2	

Intersection						
Int Delay, s/veh	0					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Traffic Vol, veh/h	468	0	1	645	0	1
Future Vol, veh/h	468	0	1	645	0	1
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	88	88	88	88	88	88
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	532	0	1	733	0	1
Major/Minor	Major1		Major2		Minor1	
Conflicting Flow All	0	0	532	0	1267	532
Stage 1	-	-	-	-	532	-
Stage 2	-	-	-	-	735	-
Critical Hdwy	-	-	4.12	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	-	-	2.218	-	3.518	3.318
Pot Cap-1 Maneuver	-	-	1036	-	186	547
Stage 1	-	-	-	-	589	-
Stage 2	-	-	-	-	474	-
Platoon blocked, %	-	-		-		
Mov Cap-1 Maneuver	-	-	1036	-	186	547
Mov Cap-2 Maneuver	-	-	-	-	186	-
Stage 1	-	-	-	-	589	-
Stage 2	-	-	-	-	473	-
Approach	EB		WB		NB	
HCM Control Delay, s	0		0		11.6	
HCM LOS					B	
Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT	
Capacity (veh/h)	547	-	-	1036	-	
HCM Lane V/C Ratio	0.002	-	-	0.001	-	
HCM Control Delay (s)	11.6	-	-	8.5	0	
HCM Lane LOS	B	-	-	A	A	
HCM 95th %tile Q(veh)	0	-	-	0	-	

Intersection						
Int Delay, s/veh	0.1					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Traffic Vol, veh/h	641	0	0	640	4	2
Future Vol, veh/h	641	0	0	640	4	2
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	Yield	-	None	-	Yield
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	97	97	97	97	97	97
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	661	0	0	660	4	2
Major/Minor	Major1	Major2		Minor1		
Conflicting Flow All	0	0	661	0	1321	661
Stage 1	-	-	-	-	661	-
Stage 2	-	-	-	-	660	-
Critical Hdwy	-	-	4.12	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	-	-	2.218	-	3.518	3.318
Pot Cap-1 Maneuver	-	-	927	-	173	462
Stage 1	-	-	-	-	514	-
Stage 2	-	-	-	-	514	-
Platoon blocked, %	-	-		-		
Mov Cap-1 Maneuver	-	-	927	-	173	462
Mov Cap-2 Maneuver	-	-	-	-	173	-
Stage 1	-	-	-	-	514	-
Stage 2	-	-	-	-	514	-
Approach	EB	WB		NB		
HCM Control Delay, s	0	0		19.2		
HCM LOS	C					
Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT	
Capacity (veh/h)	260	-	-	927	-	
HCM Lane V/C Ratio	0.024	-	-	-	-	
HCM Control Delay (s)	19.2	-	-	0	-	
HCM Lane LOS	C	-	-	A	-	
HCM 95th %tile Q(veh)	0.1	-	-	0	-	

Intersection						
Int Delay, s/veh	0.2					
Movement	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Vol, veh/h	17	638	639	1	3	4
Future Vol, veh/h	17	638	639	1	3	4
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	-	0	0	-	0	-
Grade, %	-	0	0	-	0	-
Peak Hour Factor	97	97	97	97	97	97
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	18	658	659	1	3	4
Major/Minor	Major1	Major2		Minor2		
Conflicting Flow All	660	0	-	0	1354	660
Stage 1	-	-	-	-	660	-
Stage 2	-	-	-	-	694	-
Critical Hdwy	4.12	-	-	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	2.218	-	-	-	3.518	3.318
Pot Cap-1 Maneuver	928	-	-	-	165	463
Stage 1	-	-	-	-	514	-
Stage 2	-	-	-	-	496	-
Platoon blocked, %		-	-	-		
Mov Cap-1 Maneuver	928	-	-	-	160	463
Mov Cap-2 Maneuver	-	-	-	-	160	-
Stage 1	-	-	-	-	498	-
Stage 2	-	-	-	-	496	-
Approach	EB	WB		SB		
HCM Control Delay, s	0.2	0		19.5		
HCM LOS	C					
Minor Lane/Major Mvmt	EBL	EBT	WBT	WBR	SBLn1	
Capacity (veh/h)	928	-	-	-	256	
HCM Lane V/C Ratio	0.019	-	-	-	0.028	
HCM Control Delay (s)	9	0	-	-	19.5	
HCM Lane LOS	A	A	-	-	C	
HCM 95th %tile Q(veh)	0.1	-	-	-	0.1	

Intersection						
Int Delay, s/veh	0					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Traffic Vol, veh/h	641	0	0	640	0	0
Future Vol, veh/h	641	0	0	640	0	0
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	97	97	97	97	97	97
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	661	0	0	660	0	0
Major/Minor	Major1	Major2		Minor1		
Conflicting Flow All	0	0	661	0	1321	661
Stage 1	-	-	-	-	661	-
Stage 2	-	-	-	-	660	-
Critical Hdwy	-	-	4.12	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	-	-	2.218	-	3.518	3.318
Pot Cap-1 Maneuver	-	-	927	-	173	462
Stage 1	-	-	-	-	514	-
Stage 2	-	-	-	-	514	-
Platoon blocked, %	-	-		-		
Mov Cap-1 Maneuver	-	-	927	-	173	462
Mov Cap-2 Maneuver	-	-	-	-	173	-
Stage 1	-	-	-	-	514	-
Stage 2	-	-	-	-	514	-
Approach	EB	WB		NB		
HCM Control Delay, s	0	0		0		
HCM LOS	A					
Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT	
Capacity (veh/h)	-	-	-	927	-	
HCM Lane V/C Ratio	-	-	-	-	-	
HCM Control Delay (s)	0	-	-	0	-	
HCM Lane LOS	A	-	-	A	-	
HCM 95th %tile Q(veh)	-	-	-	0	-	

**FUTURE “NO-BUILD” INTERSECTION
ANALYSIS**

Intersection						
Int Delay, s/veh	0					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Traffic Vol, veh/h	482	3	0	665	2	1
Future Vol, veh/h	482	3	0	665	2	1
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	Yield	-	None	-	Yield
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	88	88	88	88	88	88
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	548	3	0	756	2	1
Major/Minor	Major1		Major2		Minor1	
Conflicting Flow All	0	0	548	0	1306	550
Stage 1	-	-	-	-	550	-
Stage 2	-	-	-	-	756	-
Critical Hdwy	-	-	4.12	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	-	-	2.218	-	3.518	3.318
Pot Cap-1 Maneuver	-	-	1021	-	176	535
Stage 1	-	-	-	-	578	-
Stage 2	-	-	-	-	464	-
Platoon blocked, %	-	-		-		
Mov Cap-1 Maneuver	-	-	1021	-	176	535
Mov Cap-2 Maneuver	-	-	-	-	176	-
Stage 1	-	-	-	-	578	-
Stage 2	-	-	-	-	464	-
Approach	EB		WB		NB	
HCM Control Delay, s	0		0		18.8	
HCM LOS					C	
Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT	
Capacity (veh/h)	264	-	-	1021	-	
HCM Lane V/C Ratio	0.013	-	-	-	-	
HCM Control Delay (s)	18.8	-	-	0	-	
HCM Lane LOS	C	-	-	A	-	
HCM 95th %tile Q(veh)	0	-	-	0	-	

Intersection						
Int Delay, s/veh	0.3					
Movement	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Vol, veh/h	1	475	658	6	7	11
Future Vol, veh/h	1	475	658	6	7	11
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	-	0	0	-	0	-
Grade, %	-	0	0	-	0	-
Peak Hour Factor	87	87	87	87	87	87
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	1	546	756	7	8	13
Major/Minor	Major1	Major2		Minor2		
Conflicting Flow All	763	0	-	0	1308	760
Stage 1	-	-	-	-	760	-
Stage 2	-	-	-	-	548	-
Critical Hdwy	4.12	-	-	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	2.218	-	-	-	3.518	3.318
Pot Cap-1 Maneuver	850	-	-	-	176	406
Stage 1	-	-	-	-	462	-
Stage 2	-	-	-	-	579	-
Platoon blocked, %		-	-	-		
Mov Cap-1 Maneuver	850	-	-	-	176	406
Mov Cap-2 Maneuver	-	-	-	-	176	-
Stage 1	-	-	-	-	461	-
Stage 2	-	-	-	-	579	-
Approach	EB	WB		SB		
HCM Control Delay, s	0	0		19.5		
HCM LOS				C		
Minor Lane/Major Mvmt	EBL	EBT	WBT	WBR	SBLn1	
Capacity (veh/h)	850	-	-	-	269	
HCM Lane V/C Ratio	0.001	-	-	-	0.077	
HCM Control Delay (s)	9.2	0	-	-	19.5	
HCM Lane LOS	A	A	-	-	C	
HCM 95th %tile Q(veh)	0	-	-	-	0.2	

Intersection						
Int Delay, s/veh	0					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations				 		
Traffic Vol, veh/h	482	0	1	665	0	1
Future Vol, veh/h	482	0	1	665	0	1
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	88	88	88	88	88	88
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	548	0	1	756	0	1
Major/Minor	Major1		Major2		Minor1	
Conflicting Flow All	0	0	548	0	1306	548
Stage 1	-	-	-	-	548	-
Stage 2	-	-	-	-	758	-
Critical Hdwy	-	-	4.12	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	-	-	2.218	-	3.518	3.318
Pot Cap-1 Maneuver	-	-	1021	-	176	536
Stage 1	-	-	-	-	579	-
Stage 2	-	-	-	-	463	-
Platoon blocked, %	-	-		-		
Mov Cap-1 Maneuver	-	-	1021	-	176	536
Mov Cap-2 Maneuver	-	-	-	-	176	-
Stage 1	-	-	-	-	579	-
Stage 2	-	-	-	-	462	-
Approach	EB		WB		NB	
HCM Control Delay, s	0		0		11.7	
HCM LOS					B	
Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT	
Capacity (veh/h)	536	-	-	1021	-	
HCM Lane V/C Ratio	0.002	-	-	0.001	-	
HCM Control Delay (s)	11.7	-	-	8.5	0	
HCM Lane LOS	B	-	-	A	A	
HCM 95th %tile Q(veh)	0	-	-	0	-	

Intersection						
Int Delay, s/veh	0.1					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations				 		
Traffic Vol, veh/h	660	0	0	659	4	2
Future Vol, veh/h	660	0	0	659	4	2
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	Yield	-	None	-	Yield
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	97	97	97	97	97	97
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	680	0	0	679	4	2
Major/Minor	Major1		Major2		Minor1	
Conflicting Flow All	0	0	680	0	1359	680
Stage 1	-	-	-	-	680	-
Stage 2	-	-	-	-	679	-
Critical Hdwy	-	-	4.12	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	-	-	2.218	-	3.518	3.318
Pot Cap-1 Maneuver	-	-	912	-	164	451
Stage 1	-	-	-	-	503	-
Stage 2	-	-	-	-	504	-
Platoon blocked, %	-	-		-		
Mov Cap-1 Maneuver	-	-	912	-	164	451
Mov Cap-2 Maneuver	-	-	-	-	164	-
Stage 1	-	-	-	-	503	-
Stage 2	-	-	-	-	504	-
Approach	EB		WB		NB	
HCM Control Delay, s	0		0		20	
HCM LOS					C	
Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT	
Capacity (veh/h)	246	-	-	912	-	
HCM Lane V/C Ratio	0.025	-	-	-	-	
HCM Control Delay (s)	20	-	-	0	-	
HCM Lane LOS	C	-	-	A	-	
HCM 95th %tile Q(veh)	0.1	-	-	0	-	

Intersection						
Int Delay, s/veh	0.2					
Movement	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Vol, veh/h	18	657	658	1	3	4
Future Vol, veh/h	18	657	658	1	3	4
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	-	0	0	-	0	-
Grade, %	-	0	0	-	0	-
Peak Hour Factor	97	97	97	97	97	97
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	19	677	678	1	3	4
Major/Minor	Major1	Major2		Minor2		
Conflicting Flow All	679	0	-	0	1394	679
Stage 1	-	-	-	-	679	-
Stage 2	-	-	-	-	715	-
Critical Hdwy	4.12	-	-	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	2.218	-	-	-	3.518	3.318
Pot Cap-1 Maneuver	913	-	-	-	156	452
Stage 1	-	-	-	-	504	-
Stage 2	-	-	-	-	485	-
Platoon blocked, %		-	-	-		
Mov Cap-1 Maneuver	913	-	-	-	151	452
Mov Cap-2 Maneuver	-	-	-	-	151	-
Stage 1	-	-	-	-	487	-
Stage 2	-	-	-	-	485	-
Approach	EB	WB		SB		
HCM Control Delay, s	0.2	0		20.2		
HCM LOS				C		
Minor Lane/Major Mvmt	EBL	EBT	WBT	WBR	SBLn1	
Capacity (veh/h)	913	-	-	-	244	
HCM Lane V/C Ratio	0.02	-	-	-	0.03	
HCM Control Delay (s)	9	0	-	-	20.2	
HCM Lane LOS	A	A	-	-	C	
HCM 95th %tile Q(veh)	0.1	-	-	-	0.1	

Intersection						
Int Delay, s/veh	0					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Traffic Vol, veh/h	660	0	0	659	0	0
Future Vol, veh/h	660	0	0	659	0	0
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	97	97	97	97	97	97
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	680	0	0	679	0	0
Major/Minor	Major1	Major2		Minor1		
Conflicting Flow All	0	0	680	0	1359	680
Stage 1	-	-	-	-	680	-
Stage 2	-	-	-	-	679	-
Critical Hdwy	-	-	4.12	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	-	-	2.218	-	3.518	3.318
Pot Cap-1 Maneuver	-	-	912	-	164	451
Stage 1	-	-	-	-	503	-
Stage 2	-	-	-	-	504	-
Platoon blocked, %	-	-		-		
Mov Cap-1 Maneuver	-	-	912	-	164	451
Mov Cap-2 Maneuver	-	-	-	-	164	-
Stage 1	-	-	-	-	503	-
Stage 2	-	-	-	-	504	-
Approach	EB	WB		NB		
HCM Control Delay, s	0	0		0		
HCM LOS	A					
Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT	
Capacity (veh/h)	-	-	-	912	-	
HCM Lane V/C Ratio	-	-	-	-	-	
HCM Control Delay (s)	0	-	-	0	-	
HCM Lane LOS	A	-	-	A	-	
HCM 95th %tile Q(veh)	-	-	-	0	-	

FUTURE “BUILD” INTERSECTION ANALYSIS

Intersection						
Int Delay, s/veh	0					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Traffic Vol, veh/h	497	3	0	700	2	1
Future Vol, veh/h	497	3	0	700	2	1
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	Yield	-	None	-	Yield
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	88	88	88	88	88	88
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	565	3	0	795	2	1
Major/Minor	Major1	Major2		Minor1		
Conflicting Flow All	0	0	565	0	1362	567
Stage 1	-	-	-	-	567	-
Stage 2	-	-	-	-	795	-
Critical Hdwy	-	-	4.12	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	-	-	2.218	-	3.518	3.318
Pot Cap-1 Maneuver	-	-	1007	-	163	523
Stage 1	-	-	-	-	568	-
Stage 2	-	-	-	-	445	-
Platoon blocked, %	-	-		-		
Mov Cap-1 Maneuver	-	-	1007	-	163	523
Mov Cap-2 Maneuver	-	-	-	-	163	-
Stage 1	-	-	-	-	568	-
Stage 2	-	-	-	-	445	-
Approach	EB	WB		NB		
HCM Control Delay, s	0	0		19.9		
HCM LOS	C					
Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT	
Capacity (veh/h)	245	-	-	1007	-	
HCM Lane V/C Ratio	0.014	-	-	-	-	
HCM Control Delay (s)	19.9	-	-	0	-	
HCM Lane LOS	C	-	-	A	-	
HCM 95th %tile Q(veh)	0	-	-	0	-	

Intersection						
Int Delay, s/veh	0.3					
Movement	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Vol, veh/h	1	490	693	6	7	11
Future Vol, veh/h	1	490	693	6	7	11
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	-	0	0	-	0	-
Grade, %	-	0	0	-	0	-
Peak Hour Factor	87	87	87	87	87	87
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	1	563	797	7	8	13
Major/Minor	Major1	Major2		Minor2		
Conflicting Flow All	804	0	-	0	1366	801
Stage 1	-	-	-	-	801	-
Stage 2	-	-	-	-	565	-
Critical Hdwy	4.12	-	-	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	2.218	-	-	-	3.518	3.318
Pot Cap-1 Maneuver	820	-	-	-	162	384
Stage 1	-	-	-	-	442	-
Stage 2	-	-	-	-	569	-
Platoon blocked, %		-	-	-		
Mov Cap-1 Maneuver	820	-	-	-	162	384
Mov Cap-2 Maneuver	-	-	-	-	162	-
Stage 1	-	-	-	-	441	-
Stage 2	-	-	-	-	569	-
Approach	EB	WB		SB		
HCM Control Delay, s	0	0		20.6		
HCM LOS				C		
Minor Lane/Major Mvmt	EBL	EBT	WBT	WBR	SBLn1	
Capacity (veh/h)	820	-	-	-	251	
HCM Lane V/C Ratio	0.001	-	-	-	0.082	
HCM Control Delay (s)	9.4	0	-	-	20.6	
HCM Lane LOS	A	A	-	-	C	
HCM 95th %tile Q(veh)	0	-	-	-	0.3	

Intersection						
Int Delay, s/veh	1.2					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Traffic Vol, veh/h	482	15	8	665	35	16
Future Vol, veh/h	482	15	8	665	35	16
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	100	160	-	0	-
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	88	88	88	88	88	88
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	548	17	9	756	40	18
Major/Minor	Major1	Major2		Minor1		
Conflicting Flow All	0	0	565	0	1322	548
Stage 1	-	-	-	-	548	-
Stage 2	-	-	-	-	774	-
Critical Hdwy	-	-	4.12	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	-	-	2.218	-	3.518	3.318
Pot Cap-1 Maneuver	-	-	1007	-	173	536
Stage 1	-	-	-	-	579	-
Stage 2	-	-	-	-	455	-
Platoon blocked, %	-	-		-		
Mov Cap-1 Maneuver	-	-	1007	-	171	536
Mov Cap-2 Maneuver	-	-	-	-	171	-
Stage 1	-	-	-	-	579	-
Stage 2	-	-	-	-	451	-
Approach	EB	WB		NB		
HCM Control Delay, s	0	0.1		27.5		
HCM LOS	D					
Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT	
Capacity (veh/h)	217	-	-	1007	-	
HCM Lane V/C Ratio	0.267	-	-	0.009	-	
HCM Control Delay (s)	27.5	-	-	8.6	-	
HCM Lane LOS	D	-	-	A	-	
HCM 95th %tile Q(veh)	1	-	-	0	-	

Intersection												
Int Delay, s/veh	7.1											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Vol, veh/h	20	0	0	0	0	30	0	1	0	13	1	9
Future Vol, veh/h	20	0	0	0	0	30	0	1	0	13	1	9
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	-	-	-	-	-	-	-	-	-	135	-	75
Veh in Median Storage, #	-	0	-	-	0	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	92	92	92	92	92	92	92	92	92	92	92	92
Heavy Vehicles, %	2	2	2	2	2	2	2	2	2	2	2	2
Mvmt Flow	22	0	0	0	0	33	0	1	0	14	1	10
Major/Minor	Minor2		Minor1		Major1		Major2					
Conflicting Flow All	47	30	1	35	40	1	11	0	0	1	0	0
Stage 1	29	29	-	1	1	-	-	-	-	-	-	-
Stage 2	18	1	-	34	39	-	-	-	-	-	-	-
Critical Hdwy	7.12	6.52	6.22	7.12	6.52	6.22	4.12	-	-	4.12	-	-
Critical Hdwy Stg 1	6.12	5.52	-	6.12	5.52	-	-	-	-	-	-	-
Critical Hdwy Stg 2	6.12	5.52	-	6.12	5.52	-	-	-	-	-	-	-
Follow-up Hdwy	3.518	4.018	3.318	3.518	4.018	3.318	2.218	-	-	2.218	-	-
Pot Cap-1 Maneuver	954	863	1084	971	852	1084	1608	-	-	1622	-	-
Stage 1	988	871	-	1022	895	-	-	-	-	-	-	-
Stage 2	1001	895	-	982	862	-	-	-	-	-	-	-
Platoon blocked, %								-	-	-	-	-
Mov Cap-1 Maneuver	920	855	1084	964	844	1084	1608	-	-	1622	-	-
Mov Cap-2 Maneuver	920	855	-	964	844	-	-	-	-	-	-	-
Stage 1	988	863	-	1022	895	-	-	-	-	-	-	-
Stage 2	971	895	-	974	854	-	-	-	-	-	-	-
Approach	EB		WB		NB		SB					
HCM Control Delay, s	9		8.4		0		4.1					
HCM LOS	A		A									
Minor Lane/Major Mvmt	NBL	NBT	NBR	EBLn1	WBLn1	SBL	SBT	SBR				
Capacity (veh/h)	1608	-	-	920	1084	1622	-	-				
HCM Lane V/C Ratio	-	-	-	0.024	0.03	0.009	-	-				
HCM Control Delay (s)	0	-	-	9	8.4	7.2	-	-				
HCM Lane LOS	A	-	-	A	A	A	-	-				
HCM 95th %tile Q(veh)	0	-	-	0.1	0.1	0	-	-				

Intersection						
Int Delay, s/veh	0.1					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Traffic Vol, veh/h	694	0	0	685	4	2
Future Vol, veh/h	694	0	0	685	4	2
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	Yield	-	None	-	Yield
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	97	97	97	97	97	97
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	715	0	0	706	4	2
Major/Minor	Major1	Major2		Minor1		
Conflicting Flow All	0	0	715	0	1421	715
Stage 1	-	-	-	-	715	-
Stage 2	-	-	-	-	706	-
Critical Hdwy	-	-	4.12	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	-	-	2.218	-	3.518	3.318
Pot Cap-1 Maneuver	-	-	885	-	150	431
Stage 1	-	-	-	-	485	-
Stage 2	-	-	-	-	489	-
Platoon blocked, %	-	-		-		
Mov Cap-1 Maneuver	-	-	885	-	150	431
Mov Cap-2 Maneuver	-	-	-	-	150	-
Stage 1	-	-	-	-	485	-
Stage 2	-	-	-	-	489	-
Approach	EB	WB		NB		
HCM Control Delay, s	0	0		21.5		
HCM LOS	C					
Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT	
Capacity (veh/h)	225	-	-	885	-	
HCM Lane V/C Ratio	0.027	-	-	-	-	
HCM Control Delay (s)	21.5	-	-	0	-	
HCM Lane LOS	C	-	-	A	-	
HCM 95th %tile Q(veh)	0.1	-	-	0	-	

Intersection						
Int Delay, s/veh	0.2					
Movement	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Vol, veh/h	18	691	684	1	3	4
Future Vol, veh/h	18	691	684	1	3	4
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	-	0	0	-	0	-
Grade, %	-	0	0	-	0	-
Peak Hour Factor	97	97	97	97	97	97
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	19	712	705	1	3	4
Major/Minor	Major1	Major2	Minor2			
Conflicting Flow All	706	0	-	0	1456	706
Stage 1	-	-	-	-	706	-
Stage 2	-	-	-	-	750	-
Critical Hdwy	4.12	-	-	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	2.218	-	-	-	3.518	3.318
Pot Cap-1 Maneuver	892	-	-	-	143	436
Stage 1	-	-	-	-	489	-
Stage 2	-	-	-	-	467	-
Platoon blocked, %		-	-	-		
Mov Cap-1 Maneuver	892	-	-	-	138	436
Mov Cap-2 Maneuver	-	-	-	-	138	-
Stage 1	-	-	-	-	472	-
Stage 2	-	-	-	-	467	-
Approach	EB	WB		SB		
HCM Control Delay, s	0.2	0		21.5		
HCM LOS				C		
Minor Lane/Major Mvmt	EBL	EBT	WBT	WBR	SBLn1	
Capacity (veh/h)	892	-	-	-	226	
HCM Lane V/C Ratio	0.021	-	-	-	0.032	
HCM Control Delay (s)	9.1	0	-	-	21.5	
HCM Lane LOS	A	A	-	-	C	
HCM 95th %tile Q(veh)	0.1	-	-	-	0.1	

Intersection						
Int Delay, s/veh	0.8					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Traffic Vol, veh/h	660	34	15	659	26	11
Future Vol, veh/h	660	34	15	659	26	11
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	100	160	-	0	-
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	97	97	97	97	97	97
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	680	35	15	679	27	11
Major/Minor	Major1	Major2		Minor1		
Conflicting Flow All	0	0	715	0	1389	680
Stage 1	-	-	-	-	680	-
Stage 2	-	-	-	-	709	-
Critical Hdwy	-	-	4.12	-	6.42	6.22
Critical Hdwy Stg 1	-	-	-	-	5.42	-
Critical Hdwy Stg 2	-	-	-	-	5.42	-
Follow-up Hdwy	-	-	2.218	-	3.518	3.318
Pot Cap-1 Maneuver	-	-	885	-	157	451
Stage 1	-	-	-	-	503	-
Stage 2	-	-	-	-	488	-
Platoon blocked, %	-	-		-		
Mov Cap-1 Maneuver	-	-	885	-	154	451
Mov Cap-2 Maneuver	-	-	-	-	154	-
Stage 1	-	-	-	-	503	-
Stage 2	-	-	-	-	480	-
Approach	EB	WB		NB		
HCM Control Delay, s	0	0.2		28.5		
HCM LOS	D					
Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT	
Capacity (veh/h)	191	-	-	885	-	
HCM Lane V/C Ratio	0.2	-	-	0.017	-	
HCM Control Delay (s)	28.5	-	-	9.1	-	
HCM Lane LOS	D	-	-	A	-	
HCM 95th %tile Q(veh)	0.7	-	-	0.1	-	

Intersection												
Int Delay, s/veh	0											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Vol, veh/h	15	0	0	0	0	22	0	0	0	29	0	20
Future Vol, veh/h	15	0	0	0	0	22	0	0	0	29	0	20
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	-	-	-	-	-	-	-	-	-	135	-	75
Veh in Median Storage, #	-	0	-	-	0	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	92	92	92	92	92	92	92	92	92	92	92	92
Heavy Vehicles, %	2	2	2	2	2	2	2	2	2	2	2	2
Mvmt Flow	16	0	0	0	0	24	0	0	0	32	0	22

Major/Minor	Minor2		Minor1		Major1		Major2	
Conflicting Flow All	76	64	0	75	86	0	22	0
Stage 1	64	64	-	0	0	-	-	-
Stage 2	12	0	-	75	86	-	-	-
Critical Hdwy	7.12	6.52	6.22	7.12	6.52	6.22	4.12	-
Critical Hdwy Stg 1	6.12	5.52	-	6.12	5.52	-	-	-
Critical Hdwy Stg 2	6.12	5.52	-	6.12	5.52	-	-	-
Follow-up Hdwy	3.518	4.018	3.318	3.518	4.018	3.318	2.218	-
Pot Cap-1 Maneuver	914	827	-	915	804	-	1593	-
Stage 1	947	842	-	-	-	-	-	-
Stage 2	1009	-	-	934	824	-	-	-
Platoon blocked, %								-
Mov Cap-1 Maneuver	-	827	-	-	804	-	1593	-
Mov Cap-2 Maneuver	-	827	-	-	804	-	-	-
Stage 1	947	842	-	-	-	-	-	-
Stage 2	1009	-	-	934	824	-	-	-

Approach	EB	WB	NB	SB
HCM Control Delay, s	0			
HCM LOS	-	-		

Minor Lane/Major Mvmt	NBL	NBT	NBR	EBLn1	WBLn1	SBL	SBT	SBR
Capacity (veh/h)	1593	-	-	-	-	-	-	-
HCM Lane V/C Ratio	-	-	-	-	-	-	-	-
HCM Control Delay (s)	0	-	-	-	-	-	-	-
HCM Lane LOS	A	-	-	-	-	-	-	-
HCM 95th %tile Q(veh)	0	-	-	-	-	-	-	-

TRAFFIC VOLUME WORKSHEETS

21-216 Residential Development on Hickory Rd, Holly Springs, GA

Traffic Volumes

A&R Engineering
January 2022

1 Hickory Rd @ Redbud Ln (S)

A.M. Peak Hour

Condition	Redbud Line (South)						-						Hickory Road						Hickory Road					
	Northbound						Southbound						Eastbound						Westbound					
	L	T	R	Tot	L	T	R	Tot	L	T	R	Tot	L	T	R	Tot	L	T	R	Tot	L	T	R	Tot
Existing 2021 Counts:	2	0	1	3					0	0	0	0	0	468	3	471	0	645	0	645	0	645	0	645
Growth Factor (%):	1	1	1		1	1	1		1	1	1		1	1	1		1	1	1		1	1	1	
No-Build 2024 Volumes:	2	0	1	3					0	0	0	0	0	482	3	485	0	665	0	665	0	665	0	665
Total New Trips:	0	0	0	0					0	0	0	0	0	15	0	15	0	35	0	35	0	35	0	35
Future 2024 Traffic Volumes:	2	0	1	3					0	0	0	0	0	497	3	500	0	700	0	700	0	700	0	700

P.M. Peak Hour

Condition	Redbud Line (South)						-						Hickory Road						Hickory Road					
	Northbound						Southbound						Eastbound						Westbound					
	L	T	R	Tot	L	T	R	Tot	L	T	R	Tot	L	T	R	Tot	L	T	R	Tot	L	T	R	Tot
Existing 2021 Counts:	4	0	2	6					0	0	0	0	0	641	0	641	0	640	0	640	0	640	0	640
Growth Factor (%):	1	1	1		1	1	1		1	1	1		1	1	1		1	1	1		1	1	1	
No-Build 2024 Volumes:	4	0	2	6					0	0	0	0	0	660	0	660	0	659	0	659	0	659	0	659
Total New Trips:	0	0	0	0					0	0	0	0	0	34	0	34	0	26	0	26	0	26	0	26
Future 2024 Traffic Volumes:	4	0	2	6					0	0	0	0	0	694	0	694	0	685	0	685	0	685	0	685

21-216 Residential Development on Hickory Rd, Holly Springs, GA
Traffic Volumes

A&R Engineering
January 2022

2 Hickory Rd @ Cedar Valley Drive

A.M. Peak Hour

Condition	Northbound				Cedar Valley Drive Southbound				Hickory Road Eastbound				Hickory Road Westbound			
	L	T	R	Tot	L	T	R	Tot	L	T	R	Tot	L	T	R	Tot
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Existing 2021 Counts:	0	0	0	0	7	0	11	18	1	461	0	462	0	639	6	645
Growth Factor (%):	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
No-Build 2024 Volumes:	0	0	0	0	7	0	11	18	1	475	0	476	0	658	6	664
Total New Trips:	0	0	0	0	0	0	0	0	0	15	0	15	0	35	0	35
Future 2024 Traffic Volumes:	0	0	0	0	7	0	11	18	1	490	0	491	0	693	6	699

P.M. Peak Hour

Condition	Northbound				Cedar Valley Drive Southbound				Hickory Road Eastbound				Hickory Road Westbound			
	L	T	R	Tot	L	T	R	Tot	L	T	R	Tot	L	T	R	Tot
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Existing 2021 Counts:	0	0	0	0	3	0	4	7	17	638	0	655	0	639	1	640
Growth Factor (%):	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
No-Build 2024 Volumes:	0	0	0	0	3	0	4	7	18	657	0	675	0	658	1	659
Total New Trips:	0	0	0	0	0	0	0	0	0	34	0	34	0	26	0	26
Future 2024 Traffic Volumes:	0	0	0	0	3	0	4	7	18	691	0	709	0	684	1	685

21-216 Residential Development on Hickory Rd, Holly Springs, GA
Traffic Volumes

A&R Engineering
January 2022

3 Hickory Rd @ Redbud Ln (N)

A.M. Peak Hour

Condition	Redbud Ln Northbound			-			Hickory Road Eastbound			Hickory Road Westbound		
	L	T	R	L	T	R	L	T	R	L	T	R
Existing 2021 Counts:	0	0	1	0	0	0	0	468	0	468	0	645
Growth Factor (%):	1	1	1	1	1	1	1	1	1	1	1	1
No-Build 2024 Volumes:	0	0	1	0	0	0	0	482	0	482	0	665
Total New Trips:	35	0	15	0	0	0	0	0	15	15	0	0
Future 2024 Traffic Volumes:	35	0	16	0	0	0	0	482	15	497	0	673

P.M. Peak Hour

Condition	Redbud Ln Northbound			-			Hickory Road Eastbound			Hickory Road Westbound		
	L	T	R	L	T	R	L	T	R	L	T	R
Existing 2021 Counts:	0	0	0	0	0	0	0	641	0	641	0	640
Growth Factor (%):	1	1	1	1	1	1	1	1	1	1	1	1
No-Build 2024 Volumes:	0	0	0	0	0	0	0	660	0	660	0	659
Total New Trips:	26	0	11	0	0	0	0	0	34	34	0	15
Future 2024 Traffic Volumes:	26	0	11	0	0	0	0	660	34	694	0	674

21-216 Residential Development on Hickory Rd, Holly Springs, GA
Traffic Volumes

A&R Engineering
January 2022

4 Redbud Ln @ Site Drwy 1 - 2

A.M. Peak Hour

Condition	Redbud Ln Northbound			Redbud Ln Southbound			Site Driveway 1 Eastbound			Site Driveway 2 Westbound		
	L	T	R	Tot	L	T	R	Tot	L	T	R	Tot
Existing 2021 Counts:	0	1	0	1	0	1	0	1	0	0	0	0
Growth Factor (%):	1	1	1		1	1	1		1	1	1	
No-Build 2024 Volumes:	0	1	0	1	0	1	0	1	0	0	0	0
Total New Trips:	0	0	0	0	13	0	9	22	20	0	0	30
Future 2024 Traffic Volumes:	0	1	0	1	13	1	9	23	20	0	0	30

P.M. Peak Hour

Condition	Redbud Ln Northbound			Redbud Ln Southbound			Site Driveway 1 Eastbound			Site Driveway 2 Westbound		
	L	T	R	Tot	L	T	R	Tot	L	T	R	Tot
Existing 2021 Counts:	0	0	0	0	0	0	0	0	0	0	0	0
Growth Factor (%):	1	1	1		1	1	1		1	1	1	
No-Build 2024 Volumes:	0	0	0	0	0	0	0	0	0	0	0	0
Total New Trips:	0	0	0	0	29	0	20	49	15	0	0	22
Future 2024 Traffic Volumes:	0	0	0	0	29	0	20	49	15	0	0	22

Rezoning Case Impact Report

Jurisdiction		Rezoning Case Number		Applicant Name	
City of Holly Springs		MA-02-2022		Taylor Morrison of Georgia, LLC	
Acreage	Number Of Lots	Housing Type		Current Zoning	Proposed Zoning
24.38	150	Multi Family		R-40/NC	TND
Estimated Student Impact ⁽¹⁾		Additional Capacity Needed		Additional Capacity Cost ⁽²⁾	Annual Student Cost ⁽³⁾
43	Students	2	Classroom(s)	\$58,705	\$374,277
Planning Commission Meeting Date		County Commission/City Council Meeting Date		Map & Parcel Number(s)	
				15N14-235C, 235D, 236 & 237	
Property Description					
Hickory Rd & Redbud Ln					

Affected Schools Capacity Information

Elementary School	ES Enrollment	ES Capacity	% Capacity
Holly Springs ES	711	1,193	60%
Middle School	MS Enrollment	MS Capacity	% Capacity
Dean Rusk MS	1,473	1,637	90%
High School	HS Enrollment	HS Capacity	% Capacity
Sequoyah HS	2,091	2,375	88%

All Enrollment and Capacities are based on the last published Cherokee County Inventory of School Housing (CCISH) Numbers.

It is the position of CCSD that all developers should attempt to mitigate as much of the impact of their proposed development as possible. In every such case, the district designates a minimum contribution expected to help provide adequate facilities for the school age children who will occupy the residences in the development.

Please recommend to all Residential Zoning applicants to contact Mitch Hamilton at 770-721-8429 to discuss mitigation of their subdivision prior to appearing before the Zoning Board. If the applicant cannot meet during that time period, we request that the Zoning Board put a condition on the zoning so they must meet with Mr. Hamilton prior to the City Council/County Commission Meeting.

The estimated cost for building an elementary school is 22 to 27 million dollars, middle school is 35 to 40 million, and the cost of building a high school is 55 to 60 million dollars.

(1) - All increases to student enrollment should be considered cumulative in nature. All recent cases will impact the affected Schools. The School District may have to transport the students of any given development to an alternate district due to over-enrollment.

(2) - Additional Capacity Calculations are based on adding Mobile Units to existing campus facilities at the following rate: 1 Mobile Unit = 2 Classrooms with a cost of \$60,000/Mobile Unit

(3) - Annual Cost is calculated using the General Fund Operating Expenditure cost per pupil of \$8,694.

James E. Long

December 29, 2021

Nancy Moon
Community Development Director
City of Holly Springs
P.O. Box 990
Holly Springs, GA 30142

Re: Rezoning Application MA-01-2022

Dear Mrs. Moon:

I am in receipt of your letter of December 22, 2021, concerning the subject Application. I fully support the rezoning of this property to Traditional Neighborhood Development.

My only request is that the agreements and covenants among the parties require that the new homes are to be occupied by the new homeowners and are not sold to absentee investors as rental properties.

Thank you for your consideration.

Yours Very Truly,


James E. Long





COUNCIL AGENDA REPORT

FROM: Nancy Moon

SUBJECT: **ORD-04-2022**, proposed text amendment to the Holly Springs Zoning Ordinance, Article 2: Definitions and Article 5: District Uses and Regulations to amend regulations for Massage Therapy and Day Spa Establishment, and Bodywork Therapy and Bodywork Therapy Establishment

DATE: April 6, 2022

CITY COUNCIL MEETING DATE: April 11, 2022

Due to changes in state law governing massage therapy establishments, the following changes are recommended to the Holly Springs Zoning Ordinance:

2.2: Definitions

Bodywork Therapy: A general term that refers to a group of body-based approaches to treatment that emphasize manipulation and realignment of the body's structure in order to improve its function as well as the client's mental outlook. These therapies typically combine a relatively passive phase, in which the client receives deep-tissue bodywork or postural correction from an experienced instructor or practitioner, and a more active period of movement education, in which the client practices sitting, standing, and moving about with better alignment of the body and greater ease of motion. Body work therapy may include, but is not limited to, Asian Bodywork Therapy, Polarity Therapy, Reflexology, and Structural Integration. Bodywork therapies are not regulated in the Georgia Massage Therapy Practice Act. Persons operating under the term of bodywork therapy may not advertise or operate under the term of massage therapist unless a Georgia massage therapist active state license has been issued in their name. Bodywork therapy shall not include a diagnosis, service or procedure normally provided by a Doctor of Medicine, Doctor of Chiropractic, or Doctor of Podiatry, nor shall it apply to massage therapists, athletic trainers, technicians, or physical therapists who act by prescription or under the supervision of an authorized licensee to practice medicine or surgery, approved by the Georgia Composite Medical Board or the Georgia Secretary of State Professional Licensing Boards Division. See 5.4-3010A for specific requirements.

Bodywork Therapy Establishment: Any business, conducted in whatever form, where one or more bodywork therapists perform bodywork therapy on a site or premises, or portion thereof, for compensation. See 5.4-3010A for specific requirements

5.2-6: Neighborhood Commercial, NC

B) Permitted Uses

~~Massage Therapy Ancillary Services~~

Massage Therapy and Massage Therapy Establishment 5.4-30

D) Conditional Uses

Bodywork Therapy and Bodywork Therapy Establishment 5.4-10A
Massage Therapy and Day Spa Establishment

5.2-7: Office/Institutional District, OI

B) Permitted Uses

~~Massage Therapy Ancillary Services~~
Massage Therapy and Massage Therapy Establishment 5.4-30

D) Conditional Uses

Bodywork Therapy and Bodywork Therapy Establishment 5.4-10A
Massage Therapy and Day Spa Establishment

5.2-8: General Commercial, GC

B) Permitted Uses

~~Massage Therapy Ancillary Services~~
Massage Therapy and Massage Therapy Establishment 5.4-30

D) Conditional Uses

Bodywork Therapy and Bodywork Therapy Establishment 5.4-10A
Massage Therapy and Day Spa Establishment

5.4-10A: Bodywork Therapy Establishments

All applicants seeking to operate a Bodywork Therapy Establishment and Day Spa shall, in addition to an application for a conditional use permit shall submit evidence sufficient to demonstrate compliance, and at all times thereafter remain compliant with the following standards:

- a.) Bodywork Therapy and Bodywork Therapy Establishments are conditional uses in the City of Holly Springs and are required to apply for and receive a Conditional Use permit from the City Council after complying with Article IX, Chapter 22 of the Code of the City of Holly Springs; except as provided in “(b).”
- b.) All bodywork therapy uses shall provide evidence that the proposed premises, whether new construction, renovation, or remodel, shall meet the following standards:

1. The premises proposed for the establishment shall be in compliance with all applicable and current building, fire, electrical, plumbing, public health, safety, and zoning laws, as amended; and
2. Adequate equipment for disinfecting and sterilizing any instrument used for bodywork therapy shall be provided; and
3. In addition to the minimum lighting required by the applicable building code, at least one (1) artificial light of not less than sixty (60) watts shall be provided in each enclosed room or booth of the bodywork therapy establishment and shall be lit during the administration of bodywork therapy; and
4. Adequate toilet and lavatory facilities with hot and cold running water, toilet tissue, soap dispenser with soap or other hand-cleansing materials, sanitary towels or other hand drying devices, waste receptacles, and adequate lighting and ventilation sufficient to remove objectionable odors on the premises of the business or entity or within reasonable proximity to such establishment when it is located in a space or facilities also used by other businesses shall be provided; and
5. Adequate and sanitary shower facilities if the bodywork therapist or bodywork therapy establishment maintains a whirlpool bath, sauna, hot tub, spa, steam cabinet, or steam room, including soap and sanitary cloth towels and adequate lighting and ventilation shall be provided; and
6. Closed cabinets shall be utilized for the storage of clean linen; and
7. Dressing and toilet facilities shall be available for customers in compliance with applicable building codes, now and as amended.
8. All walls, ceilings, floors, steam or vapor rooms and other physical facilities for the establishment shall be kept in good repair and maintained in a clean and sanitary condition; and
9. Sanitary towels and linens shall be provided for customers receiving bodywork therapy services and shall be laundered following use by each individual customer; and
10. Any property or location used by the bodywork therapist or bodywork therapy establishment shall be provided with extermination of vermin, insects, termites, and rodents; and
11. Two way or reversible mirrors are expressly prohibited; and
12. Doors. All front, reception, hallway or front exterior doors (except back or rear exterior doors used for employee entrance to and exit from the bodywork therapy establishment) shall be unlocked during business hours, unless some other arrangement related to safety

has been made with the police department. No bodywork therapy may be given within any cubicle, room, booth or any area, which is fitted with a door capable of being locked, unless the only door is an exterior door.

13. Dark, smoky, or otherwise opaque glass is prohibited for all windows on any portion of the structure façade. Lightly tinted or shaded glass is permitted unless the reflective qualities completely eliminate the visibility into the structure; and
14. If a facility is proposed for construction or if the exterior of an existing structure is proposed for remodeling as part of a renovation to house the establishment, applicant must provide conceptual design drawings of the front, rear, and side facades of the structure proposed to house the bodywork therapy establishment. Said façade designs must comply with the codes of the City of Holly Springs. All façade and exterior designs must be submitted to the Mayor and Council for final and binding approval with the Conditional Use Permit (CUP); and
15. A floor plan of the proposed facility must also be submitted, identifying general layout of the establishment and, where applicable, the features required by this code section.
16. Prior to the issuance of a Certificate of Occupancy (C.O.) or occupational tax permit for the establishment or use, the Chief Building Official must inspect the premises to ensure compliance with this code section for all uses under this article.

5.4-30: Massage Therapy and Massage Therapy Establishments. All applicants seeking to practice Massage Therapy, as an establishment, ancillary use, or home occupation, shall submit evidence sufficient to demonstrate compliance, and at all times thereafter remain compliant with the following standards:

- a.) Massage Therapy in compliance with Article X, Chapter 22 of the Code of the City of Holly Springs, is considered a permitted use.
- b.) All Massage Therapy uses shall provide evidence that the proposed premises, whether new construction, renovation, or remodel, shall meet the following standards:
 1. The premises proposed for the establishment shall be in compliance with all applicable and current building, fire, electrical, plumbing, public health, safety, and zoning laws, as amended; and
 2. Adequate equipment for disinfecting and sterilizing any instrument used for massage shall be provided; and
 3. In addition to the minimum lighting required by the applicable building code, at least one (1) artificial light of not less than sixty (60) watts shall be provided in each enclosed room or booth of the massage establishment and shall be lit during the administration of massage; and

4. Adequate toilet and lavatory facilities with hot and cold running water, toilet tissue, soap dispenser with soap or other hand-cleansing materials, sanitary towels or other hand drying devices, waste receptacles, and adequate lighting and ventilation sufficient to remove objectionable odors on the premises of the business or entity or within reasonable proximity to such business or entity when it is located in a space or facilities also used by other businesses shall be provided; and
5. Adequate and sanitary shower facilities if the massage therapist or massage therapy establishment maintains a whirlpool bath, sauna, hot tub, spa, steam cabinet, or steam room, including soap and sanitary cloth towels and adequate lighting and ventilation shall be provided; and
6. Closed cabinets shall be utilized for the storage of clean linen; and
7. Dressing and toilet facilities shall be available for customers in compliance with applicable building codes, now and as amended.
8. All walls, ceilings, floors, steam or vapor rooms and other physical facilities for the establishment shall be kept in good repair and maintained in a clean and sanitary condition; and
9. Sanitary towels and linens shall be provided for customers receiving massage services and shall be laundered following use by each individual customer; and
10. Any property or location used by the massage therapist or massage therapy establishment shall be provided with extermination of vermin, insects, termites, and rodents; and
11. Two way or reversible mirrors are expressly prohibited; and
12. Doors. All front, reception, hallway or front exterior doors (except back or rear exterior doors used for employee entrance to and exit from the massage establishment) shall be unlocked during business hours, unless some other arrangement related to safety has been made with the police department. No massage may be given within any cubicle, room, booth or any area, which is fitted with a door capable of being locked, unless the only door is an exterior door.
13. Dark, smoky, or otherwise opaque glass is prohibited for all windows on any portion of the structure façade. Lightly tinted or shaded glass is permitted unless the reflective qualities completely eliminate the visibility into the structure; and
14. If a facility is proposed for construction or if the exterior of an existing structure is proposed for remodeling as part of a renovation to house the establishment, applicant must provide conceptual design drawings of the front, rear, and side facades of the structure proposed to house the massage establishment. Said façade designs must comply with the codes of the City of Holly Springs. All façade and exterior designs must be

submitted to the Mayor and Council for final and binding approval with the Conditional Use Permit (CUP); and

15. A floor plan of the proposed facility must also be submitted, identifying general layout of the establishment and, where applicable, the features required by this code section.
16. Prior to the issuance of a Certificate of Occupancy (C.O.) or occupational tax permit for the establishment or use, the Chief Building Official must inspect the premises to ensure compliance with this code section for all uses under this article.

~~e.) Massage Therapy Services (as a hair salon ancillary service). A massage therapist holding an active state massage therapy license issued by the Georgia Board of Massage Therapy may operate and perform services as an ancillary service offered by a hair salon or establishment primarily in the business of providing hair-related services as defined under the "Cosmetology Establishments" definition, Article 2. Said massage therapist shall operate under the direct supervision of a State of Georgia licensed cosmetologist, with current occupation taxes paid to the City of Holly Springs, under the following conditions:~~

- ~~1. The massage therapist seeking to operate as an ancillary service under the supervision of a State of Georgia licensed cosmetologist must first comply with Article IX, Chapter 22, of the Official Code of the City of Holly Springs; and~~
- ~~2. The State of Georgia licensed cosmetologist seeking to employ a massage therapist as an ancillary service to their primary business function, must possess a valid business license from the City of Holly Springs, with current occupation taxes paid. The primary business function of the cosmetology establishment shall be a hair salon or principally provide hair-related services as defined under the "Cosmetology Establishments" definition; and~~
- ~~3. A hair salon or hair-related services establishment shall employ a minimum of two (2) full-time employees or independent contractors not engaged in providing massage services to be eligible to hire one (1) full-time massage therapist. Additionally, said establishment shall employ no more than one (1) full-time massage therapist for every two (2) full-time employees or independent contractors, up to a maximum of three (3) full-time massage therapists. (ex. two full-time non-massage therapist employees or independent contractors = one massage therapist; four full-time non-massage therapist employees or independent contractors = two massage therapists; six full-time non-massage therapist employees or independent contractors = three massage therapists).~~
- ~~4. Each massage therapist employed by a hair salon or hair-related services establishment, under the direct supervision of a State of Georgia licensed cosmetologist, shall also be required to apply for and receive a business license from the City of Holly Springs, paying the requisite occupation taxes. Said occupational taxes shall be paid yearly to remain current.~~

~~5. Hair salons or hair-related establishments seeking to employ more than three (3) massage therapists, shall be considered "Massage Therapy Establishments" and are required to apply for and seek a conditional use permit from the Mayor and City Council.~~

~~6. All other facility requirements under "c." above shall also be required prior to issuance of the C.O. or occupational tax permit.~~

~~1. c.)~~

In addition to the zoning ordinance changes, the following changes are recommended to Chapter 22-Businesses, Articles IX-Massage Therapy Profession—Bodywork Therapists and Body work Therapy Establishments and X-Reserved of the City of Holly Springs Municipal Code:

ARTICLE IX. - ~~MASSAGE THERAPY PROFESSION~~—BODYWORK THERAPISTS AND BODYWORK THERAPY ESTABLISHMENTS

Sec. 22-260. - Findings; public purpose.

The mayor and city council find that the general assembly has adopted O.C.G.A. § 43-24A-1, et seq. the "Georgia Massage Therapy Practice Act," which imposes licensing requirements on massage therapists. The Georgia Massage Therapy Practice Act and this article seek to clearly differentiate between the therapeutic and beneficial services of massage therapists, licensed by the Georgia Board of Massage Therapy, and other types of bodywork and massage businesses that are, in most instances, operated by persons who are not licensed by the Georgia Board of Massage Therapy. In fact, the Georgia Massage Therapy Practice Act does not impose any requirements upon those persons or establishments in the business of providing bodywork therapy.

The mayor and city council find that it is in the best interests of the health, welfare, safety and morals of the community to provide for the regulation of bodywork therapists and bodywork therapy establishments. Based upon research and the experience of other communities and municipalities, the mayor and city council find that certain bodywork therapy establishments beget and degenerate into undesirable community conditions including, but not limited to, depression of property values in the surrounding neighborhood, increased expenditures for law enforcement personnel to preserve law and order, increased burden on the judicial system, and acceleration of community blight by the concentration of such establishments in particular areas. Accordingly, it is in the best interests of the health, welfare, safety and morals of the community to enact regulations to reduce the adverse impacts of bodywork therapy establishments.

However, the mayor and city council also find that the outright prohibition of such establishments could improperly infringe upon certain constitutional rights of those wishing to operate licensed establishments. The mayor and city council find that qualified bodywork therapists have received extensive training to provide bodywork therapy that has been proven to be therapeutic; however, regulations are necessary to protect the public from unqualified practitioners. The mayor and city council find that it is in the best interests of the public to set guidelines and procedures for those who seek to practice bodywork therapy; to promote high standards of professional performance for those practicing bodywork therapy; and to protect the public from unprofessional conduct by persons licensed to practice bodywork therapy.

This article seeks to clearly differentiate between the therapeutic and beneficial services of bodywork therapists, and other types of bodywork and massage businesses that are, in most instances, operated by persons who have little or no formal training in bodywork therapy, and are commercial operations for illegal sexually oriented services. The mayor and city council find that state licensed massage therapists have received extensive training to provide massage therapy that has been proven to be therapeutic; however, regulations are necessary to protect the public from unqualified practitioners. Therefore, the purpose of this article is to differentiate from massage therapy and reasonably regulate bodywork therapy and bodywork therapy establishments in a manner that serves the legitimate governmental interests of reducing criminal activity, protecting property values, and providing for safe and sanitary conditions without unreasonably infringing upon the protected rights of licensed bodywork therapy establishments and their patrons.

~~(Ord. of 1-21-10(1), § 1)~~

Sec. 22-261. - Definitions.

The following definitions are to clarify terms found in this article. Terms in this article that are not defined herewith shall be defined by the customary dictionary definition. If the term cannot be found or if there is no logical nexus between the term in this article and a dictionary, the police chief shall seek to provide a suitable definition.

Advertise: The act or practice of calling public attention to one's service by the issuing of or causing to be distributed any card, sign, or other device or causing or permitting any sign or marking on or in any building or structure, or in any newspaper, magazine, or directory, or announcement on radio, or announcement or display on television, computer network, or electronic or telephonic medium.

Asian bodywork therapy: The treatment of human body, mind, emotions, spirit, and energy field using traditional Asian techniques and treatment strategies based on principles of Chinese medicine for the purpose of promoting, maintaining, and restoring health.

Asian bodywork therapist: A person providing Asian bodywork therapy who has completed minimum training as set by American Organization for Bodywork Therapies of Asia, and/or completion of the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) Asian bodywork therapy certification exam.

Board: The Georgia Board of Massage Therapy.

Business name: The name under which the owner applies for an establishment license to provide massage or bodywork therapy.

Bodywork therapist: One who engages in the practice of a bodywork therapy discipline(s).

Bodywork therapy: A general term that refers to a group of body-based approaches to treatment that emphasize manipulation and realignment of the body's structure in order to improve its function as well as the client's mental outlook. These therapies typically combine a relatively passive phase, in which the client receives deep-tissue bodywork or postural correction from an experienced instructor or practitioner, and a more active period of movement education, in which the client practices sitting, standing, and moving about with better alignment of the body and greater ease of motion. Bodywork therapy may include, but is not limited to, Asian bodywork therapy, polarity therapy, reflexology, and structural integration. Bodywork therapies are not regulated in the Georgia Massage Therapy Practice Act. Persons operating under the term of bodywork therapy may not advertise or operate under the term of massage therapist unless a Georgia massage therapist active state license has been issued in their name. Bodywork therapy shall not include a diagnosis, service or procedure normally provided by a doctor of medicine, doctor of chiropractic, or doctor of podiatry, nor shall it apply to massage therapists, athletic trainers, technicians, or physical therapists who act by prescription or under the supervision of an authorized licensee to practice medicine or surgery, approved by the Georgia Composite Medical Board or the Georgia Secretary of State Professional Licensing Boards Division. See section 22-262.

Bodywork therapy establishment: Any business, conducted in whatever form, where one or more bodywork therapists perform bodywork therapy on a site or premises, or portion thereof, for compensation. Bodywork therapy establishments shall not include any establishment exempted by section 22-289 of this article.

City: The City of Holly Springs, Georgia.

Employee: Any person over 18 years of age, other than a massage therapist, who renders any service in connection with the operation of a massage or bodywork therapy business and receives compensation from the operator of the business.

Good moral character: A person is of good moral character according to this article if that person has not been convicted of a drug-related or alcohol-related felony or sex-related crime in the past five years.

Governing authority: The governing authority of Holly Springs, Georgia.

License, Active State Massage Therapy: A valid and current certificate of registration issued by the Georgia Board of Massage Therapy. Pending status is not active status and is not included under this definition.

License, bodywork therapist: The certificate issued by the city that illustrates compliance with this article.

License, bodywork therapy establishment: The certificate issued by the city that illustrates compliance with this article.

Licensee: Any person holding a business establishment license issued hereunder.

Massage therapist: A person holding an active state massage therapy license, issued by the Georgia Board of Massage Therapy, who administers massage or massage therapy for compensation. Pending status is not active status and shall not be included under this definition. Bodywork therapists without an active state massage therapy license are not included in this definition.

Massage or massage therapy: Massage therapy means the application of a system of structured touch, pressure, movement, and holding to the soft tissue of the body in which the primary intent is to enhance or restore health and well-being. The term includes complementary methods, including, without limitation, the external application of water, superficial heat, superficial cold, lubricants, salt scrubs, or other topical preparations and the use of commercially available electromechanical devices that do not require the use of transcutaneous electrodes and that mimic or enhance the actions possible by the hands. The term also includes evaluation by the state-licensed massage therapist to determine whether massage therapy is appropriate or contraindicated, or whether referral to another health care provider is appropriate. Massage therapy shall not include the use of ultrasound, fluidotherapy, laser, or other deep thermal modalities. Massage therapy shall not include a diagnosis, service or procedure normally provided by a Doctor of Medicine, Doctor of Chiropractic, or Doctor of Podiatry, nor shall it apply to athletic trainers, technicians, or physical therapists who act by prescription or under the supervision of an authorized licensee to practice medicine or surgery, approved by the Georgia Composite Medical Board or the Georgia Secretary of State Professional Licensing Boards Division. Massage therapy shall not include any conduct or activity that is otherwise prohibited by state, federal or local law. O.C.G.A. § 43-24A-3

Massage therapy establishment: Any business, conducted in whatever form, where one or more massage therapists perform massage therapy on a site or premises, or portion thereof, wherein a massage therapist with an active state license practices massage for compensation. Massage therapy establishments shall not include any establishment exempted by section 22-289 of this article.

Minor: For the purposes of this article, any person who has not attained the age of 18 years.

Operator: Manager or other natural person principally in charge of an establishment.

Out-call bodywork therapy service: Bodywork therapy service provided by a bodywork therapist at a location designated by the patron or the bodywork therapist, other than at the designated approved bodywork therapy establishment. Services may not be performed at the place of residence of the bodywork therapist.

Owner or owners: The proprietor if a sole proprietorship, all partners (general and limited) if a partnership, or all officers, directors and persons holding ten percent or more of the outstanding shares if a corporation.

Patron: Any person over 18 years of age who receives bodywork therapy under such circumstances that it is reasonably expected that he or she will pay money or give any other consideration therefore.

Person: A natural person only.

Polarity therapy: The treatment of the human body, mind, emotions, spirit, and energy fields for the purpose of promoting, maintaining, and restoring health.

Polarity therapist: A person who has completed minimum training requirements as established by the American Polarity Therapy Association®, and/or designation as a registered polarity practitioner.

Reflexology: The application of alternating pressure applied to the reflexes within the reflex maps of the body located on the feet, hands, and outer ears.

Reflexologist: A person who has completed minimum training as established by the American Reflexology Certification Board, and/or passed the American Reflexology Certification Exam.

Sexually oriented business: Any adult business, including but not limited to, a sex parlor, massage parlor, adult bookstore, adult movie theater, adult video store, adult motel, spa or sauna alluding to sexual content or services, or other commercial business that offer items or services to provide sexual stimulation or gratification.

Structural integration: The restoration of postural balance and functional ease by systematically aligning and integrating the human body in gravity. Structural integrators work through manipulation of the connective tissue matrix, enhancement of the client's awareness, and education.

Structural integrator: A person who has completed minimum training, as set by the International Association of Structural Integrators®, membership in or qualification for membership in IASI, and/or completion of the certification exam for structural integrators (SM).

~~(Ord. of 1-21-10(1), § 1)~~

Sec. 22-262. - Bodywork therapy industries and other practices.

- (a) The Georgia Massage Therapy Practice Act, O.C.G.A. § 43-24A-1 et seq., exempts from regulation certain therapeutic industries, which for the purposes of this code are known as bodywork therapy. All industries exempt from regulation of the Georgia Massage Therapy Practice Act, as listed in O.C.G.A. § 43-24A-19, now and as may be amended in the future, shall be required to apply for and receive a bodywork therapy license from the City of Holly Springs to operate in the city.
- (b) Examples of bodywork therapy shall include, but not be limited to:
 - (1) A person licensed, registered, or certified under any other chapter or article under O.C.G.A. tit. 43 while engaged in the professional or trade practices properly conducted under authority of such other licensing laws, provided that such person shall not use the title of massage therapist;
 - (2) A person pursuing a course of study leading to a degree or certificate as a massage therapist in an educational program recognized by the board, if such person is designated by title indicating student status and is fulfilling uncompensated work experiences required for the attainment of the degree or certificate;
 - (3) A nonresident person rendering massage therapy up to 60 days during a 12-month period for treatment of a temporary sojourner only, provided that such nonresident massage therapist holds a license, registration, or certification from another state, jurisdiction, or country if the requirements as determined by the board for licensure are substantially equal to the requirements contained in this chapter or provided that such nonresident massage therapist is currently nationally certified in therapeutic massage and bodywork;
 - (4) *Reflexology*. A person who restricts his or her practice to the manipulation of the soft tissue of the human body to hands, feet, or ears who does not have the client disrobe and does not hold himself or herself out as a massage therapist;
 - (5) *Hellerwork®*, *Rolfing® structural integration*, *structural integration*. A person who uses touch and movement education to effect change in the structure of the body while engaged in the practice of structural integration, provided that he or she is a member of, or whose training would qualify for membership in, the International Association of Structural Integrators and provided that his or her services are not designated or implied to be massage or massage therapy;
 - (6) A person who uses touch to affect the energy systems, polarity, acupoints, or Qi meridians, also known as channels of energy, of the human body while engaged within the scope of practice of a profession with established standards and ethics, provided that his or her services are not designated or implied to be massage or massage therapy;

Asian bodywork therapy

Acupressure

Amma

AMMA Therapy®

Chi Nei Tsang

Craniosacral therapy

Jin Shin

Jin Shin Do® bodymind acupressure

Jin Shin Jitsu

Jin Shin Jyutsu®

Medical Qigong

Nuad Bo 'Rarn (traditional Thai bodywork)

Okazaki restorative therapy

Polarity

Polarity therapy

Polarity bodywork therapy

Qigong

Reiki

Shiatsu (all forms including, but not limited to, Five Element Shiatsu, Integrative Eclectic Shiatsu, Japanese Shiatsu, Macrobiotic Shiatsu, Ohashiatsu®, Quantum Shiatsu, Zen Shiatsu)

Shiatsu Anma therapy

Tuina

Sec. 22-263. — ~~Reserved. Massage therapy licensing process; application requirements. Massage therapists and massage therapy establishments. Any person, operator, or owner desiring to engage in the business, trade or profession of massage therapy or operate a massage therapy establishment in the city shall complete the following:~~

~~(1) — Submit a copy of his or her active state massage therapy license issued by the Georgia Board of Massage Therapy, O.C.G.A. § 43-24A, before engaging in that business trade or profession. Pending status shall not be accepted as active status.~~

~~(2) — Seek from the city council any zoning or conditional use approval required. Upon zoning approval by the city council and with requisite occupation taxes paid, a business license to operate may then be issued.~~

~~(3) — The current and active state massage therapy license shall be submitted upon annual business license renewal.~~

~~(Ord. of 1-21-10(1), § 1)~~

Sec. 22-264. - Bodywork therapy licensing process; application requirements.

- (a) *Bodywork therapy license required.* No person shall engage in bodywork therapy without first obtaining a license from the city.
- (b) *Bodywork therapist license process.* Any person desiring to engage in the business, trade or profession of bodywork therapist, or a bodywork therapy establishment shall provide to the city the following:
 - (1) File an application for a bodywork license with the city police department.
 - (2) Obtain approval of the location bodywork therapy establishment through the zoning or conditional use process. Upon approval of the location for the bodywork therapy establishment, said applicant may then apply for and receive an occupational tax license to operate. Upon the issuance of the occupational tax license, the bodywork establishment license as detailed in this article shall also be issued.
 - (3) Any corporation, limited liability company, partnership or other business entity may employ bodywork therapists, provided that each bodywork therapist shall obtain a bodywork therapy license, and the corporation, limited liability company, partnership or other business entity must obtain the approval of the conditional use permit for the location to provide the bodywork therapy.
- (c) *Bodywork therapist license application.* All bodywork therapists must make application for a license and provide the following information:
 - (1) Applicant must provide evidence of certification by a nationally recognized organization, and/or evidence of successful completion of a psychometrically valid certification exam that tests for entry level competence in the bodywork profession;
 - (2) *Personal information.*
 - a. Name,
 - b. Date of birth,
 - c. Social Security Number,
 - d. Gender,
 - e. Home address,
 - f. Home telephone number,
 - g. Valid Georgia Driver's License or an official state sanctioned identification card,
 - h. Current two-inch by two-inch photograph of the applicant, taken within six months of application,
 - i. Address of place of employment,
 - j. Telephone number of place of employment;
 - (3) The applicant, including each owner, operator, and employee, must be fingerprinted by the Holly Springs Police Department. Fingerprints must be made at least 15 days prior to issuance of any license in order to allow for the investigation of the applicant;
 - (4) The applicant, including each owner, operator, and employee, shall provide a signed and notarized consent on forms prescribed by the Georgia Crime Information Center authorizing the release of each such person's criminal records to the Holly Springs Police Department;
 - (5) If applicant has had a bodywork therapy license, massage therapy license or similar type of license denied, revoked or suspended, the applicant must state the violation that led to the denial, suspension or revocation, the date of the denial, suspension or violation, the disposition, including any fine or sentence imposed, and whether or not the terms of the disposition have been completed;

- (6) The applicant must furnish a list of at least three character witnesses providing their names, addresses and telephone numbers;
- (7) The applicant must furnish the name, address and telephone number of the applicant's previous employers for the last five years immediately preceding the date of application;
- (8) If applicant has been convicted of any crime involving good moral character in the past five years, applicant must state a complete description of any such crime including date of violation, date of conviction, jurisdiction and any disposition, including any fine or sentence imposed and whether terms of disposition have been fully completed must be furnished;
- (9) The applicant must provide a copy of the insurance policy covering property damage and bodily injury liability;
- (10) The applicant must be a legal resident of the United States;
- (11) Changes thereto shall be filed with said department within three days from the date the change becomes effective;

Sec. 22-26~~45~~. - Qualifications.

Each applicant, operator, and all employees hereunder, prior to making application for a business license must have the following qualifications:

- (1) All bodywork therapists must provide evidence of certification by a nationally recognized organization, and/or evidence of successful completion of a psychometrically valid certification exam that tests for entry level competence in the bodywork profession.
- (2) The applicant, operator, and all employees ~~may be male or female and~~ must be of good moral character, and in case the applicant is a corporation, it must be created in or domesticated by the laws of the State of Georgia.

~~(Ord. of 1-21-10(1), § 1)~~

Sec. 22-266. - Renewal of business license.

- (a) Occupation tax licenses for bodywork therapy establishments shall be assessed on an annual basis and any changes from the originally approved licensing shall be stated and submitted with the occupation tax renewal. Should said changes violate the provisions of this article, the bodywork therapy establishment license shall be revoked in accordance with section 22-275.
- (b) At the time of application for renewal, the applicant must provide a current copy of any bodywork therapy certifications issued by a nationally recognized organization.
- (c) Each owner, operator, and employee shall provide a signed and notarized consent on forms prescribed by the Georgia Crime Information Center authorizing the release of each such person's criminal records to the Holly Springs Police Department;
- (d) Applicant must provide a copy of the current insurance policy covering property damage and bodily injury liability.

~~(Ord. of 1-21-10(1), § 1)~~

Sec. 22-267. - Compliance with zoning ordinance.

- (a) A bodywork therapy establishment shall be located in a zone(s) as determined by the city council. Should a proposed bodywork therapy establishment location require a rezoning, map amendment, or conditional use permit from the city council, all licensing requirements as stipulated in this article must be satisfied prior to making application.
- (b) No licensee under this article shall change the location of the business without applying for and receiving a new license for such location. Compliance with subsection (a) of this section shall be required for said license.

- (c) All bodywork therapy establishments shall be in compliance with article 5, section 5.4-~~30-10A~~ of the City of Holly Springs Zoning Ordinance.

~~(Ord. of 1-21-10(1), § 1)~~

Sec. 22-268. - Outcall massage services; practice at place of residence prohibited.

- (a) Any bodywork therapist who has complied with all applicable provisions of this article may provide out-call bodywork therapy services. Such bodywork therapist shall maintain his/her permits upon their persons; or within their immediate reach, at all times while performing bodywork therapy and shall display these upon the request of any client, police officer or code compliance officer.
- (b) The licensee is prohibited from engaging in the practice of bodywork therapy from his/her place of residence; however, a business office will be allowed at the place of residence for the purposes of recordkeeping and other clerical duties.
- (c) Any special circumstances that may warrant practicing at the place of residence of a bodywork therapist, such as blindness, a disability that prevents travel to an office, or care of ill family members, shall be submitted to agencies and authorities as directed by the city.

~~(Ord. of 1-21-10(1), § 1)~~

Sec. 22-269. - Bodywork therapists and bodywork therapy establishments license application fees.

- (a) A licensing application fee, as established and adopted by the mayor and city council with resolution from time to time shall be paid to the city at the time of filing each application.
- (b) If the application is submitted in proper form and is approved by the police chief, or designee, then the business license department is authorized to issue an occupation tax license to the applicant upon the payment of any occupation taxes due and in accordance with article II; however, all zoning requirements, if any, must be met prior to the issuance of the occupation tax permit.

~~(Ord. of 1-21-10(1), § 1)~~

Sec. 22-270. - Authority to train personnel.

Any applicant granted a business license hereunder shall have the authority to train bodywork therapists under their supervision in their studio or establishment provided that the licensee remains in full compliance with the requirements of this Code.

~~(Ord. of 1-21-10(1), § 1)~~

Sec. 22-271. - Changes in ownership and/or employees.

Any changes in ownership and/or employees shall comply with the following:

- (1) The city shall be notified immediately, within three days, of any changes in ownership and/or partners and/or employees of the applicant.
- (2) Upon the change of ownership for a bodywork therapy establishment, the establishment license issued under the former ownership shall be null and void.
- (3) Any change in ownership and/or employees shall comply with the provisions of this article.

~~(Ord. of 1-21-10(1), § 1)~~

Sec. 22-272. - Transfer of business license.

- (a) No bodywork therapist business license issued pursuant to this article shall be transferred, altered in name, or assigned in any manner, whether by operation of law or otherwise, from location to location or from person to person, except that any person possessing a valid bodywork therapist business license shall be able to move from one employer to another without filing a new application or paying a new fee, so long as the permit holder notifies the city of the change in his/her employment within three business days of their move date to the new location and the new location is in compliance with all requirements of this article.
- (b) No bodywork therapy establishment license may be sold, transferred or assigned by a licensee, or by operation of law, to any other person or persons. Any such sale, transfer or assignment, or attempted sale, transfer or assignment, shall be deemed to constitute a voluntary surrender of such business license and such business license shall thereafter be null and void; provided and excepting, however, that if the licensee is a partnership and one or more of the partners should die, one or more of the surviving partners may acquire, by purchase or otherwise, the interest of the deceased partner or partners without effecting a surrender or termination of such business license, and in such case, the business license upon notification to the city, shall be placed in the name of the surviving partner. A bodywork therapy establishment license issued to a corporation shall be deemed terminated and void when either any outstanding stock of the corporation is sold, transferred or assigned after the issuance of the business license, or any stock not issued at the time of the granting of a business license is thereafter issued.

~~(Ord. of 1-21-10(1), § 1)~~

Sec. 22-273. - Advertising.

- (a) It is a violation of this article for any person or business to advertise bodywork therapy services unless such services are provided by a person who holds a valid business license under this article in the classification so advertised.
- (b) It shall be a violation of this article for any person to advertise:
 - (1) Bodywork therapy services combined with any sexually oriented business, including escort or dating services or adult entertainment.
 - (2) Bodywork therapy services combined with sauna, health spas, or day spas unless only a bodywork therapist holding a valid business license under this article is performing legitimate treatment.
- (c) It shall be unlawful for a person or business entity or its employees, agents, or representatives to practice any of the named bodywork therapy practices or to use in connection with its name or business activity the terms structural integrator, structural integration, Asian bodywork therapy or any of its practices, reflexology, polarity therapy or any other designation implying directly or indirectly that the person is licensed in any of the licensed bodywork therapy professions unless the license has been issued by the city.
- (d) It shall be a violation of this article for any person to practice under another licensed bodywork therapist with a city issued business license number. O.C.G.A. § 43-24A-15

Sec. 22-274. - Record of treatment to be kept.

- (a) It shall be the duty of any person granted a business license under this article to maintain accurate records with the following information:
 - (1) Names and addresses of the persons receiving treatment;
 - (2) Date and time of treatment;
 - (3) Type of treatment administered;
 - (4) Name of person administering the treatment.
- (b) No bodywork therapy shall be performed by any bodywork therapist in the home of any client or in any place except for the place of business of the licensee hereunder, unless accurate records are maintained at the place of business with the following information:
 - (1) Name and addresses of persons receiving treatment;
 - (2) Date and time of treatment;
 - (3) Type of treatment administered;
 - (4) Name of person administering the treatment;
 - (5) Time each treatment was completed.
- (c) The records shall be subject to inspection at any time by any duly authorized city agent or police officer.
- (d) The records of any person receiving treatment shall, at all times, remain confidential.
- (e) Records shall be kept for a minimum of three years.

Sec. 22-275. - Grounds for suspension or revocation of business license; notice; hearings; refund.

- (a) No business license which has been issued or which may hereafter be issued, by the city to any licensee hereunder, shall be suspended or revoked, except for due cause as hereinafter defined, and after a hearing before the municipal court and upon a prior five-day written notice to the holder of the business license of the time, place and purpose of the hearing and statement of the charge upon which the hearing shall be held. Penalties shall be assessed in accordance with section 22-288.
- (b) "Due cause" for the suspension or revocation of the business license shall consist of the violation of any laws or ordinances regulating the businesses, or violation of regulations made pursuant to authority granted for the purpose of regulating the businesses, in accordance with section 22-279.
- (c) The city manager or police chief is delegated the authority to suspend any business license hereunder for due cause in any emergency situation; and said suspension may be made effective immediately and remain in force until the next session of the municipal court.
- (d) When a business license is so revoked, the licensing, business, and occupation tax fees shall not be refunded.

Sec. 22-276. - Additional remedies.

In the event any provision of this article has been violated or is being violated, in addition to other remedies, the city through its attorney may institute injunction, mandamus, or other appropriate action or proceeding to prevent or abate such violation.

Sec. 22-277. - Patronage of massage establishments by minors.

- (a) *Restricted.* It is unlawful for any person under the age of 18 to patronize any bodywork therapy establishment unless that person carries with him or her, at the time of the patronage, a written order directing the treatment to be given signed by a licensed physician and the minor's legal guardian accompanies him or her to the establishment and remains during the course of treatment.
- (b) *Duty of operator.* It shall be the duty of the operator of a bodywork establishment to determine the age of the persons patronizing the establishment and a violation of this section shall be grounds for

revocation of the business license of the bodywork therapy establishment in accordance with section 22-275 of this article.

Sec. 22-278. - Hours of operation.

No bodywork therapist shall engage in the business or profession except within and between the hours of 6:00 a.m. and 10:00 p.m. eastern standard time; nor shall any operator of a bodywork therapy establishment operate the same except within and between the aforesaid hours.

Sec. 22-279. - Signed affidavit to be filed with business license application.

A signed and notarized affidavit stating the following shall be filed with any business license application:

I, _____, have received and reviewed a copy of Article IX, Bodywork Therapist and Bodywork Therapy Establishments.

Sec. 22-280. - Operating requirements; unlawful acts and restrictions.

- (a) No bodywork therapist or owner or employee of a bodywork therapy establishment shall manipulate, fondle or handle the sexual organs of any person.
- (b) The premises shall be kept clean, neat, and sanitary and shall comply with all sanitary and health requirements of the state, county, and city.
- (c) No alcoholic beverages shall be sold or provided to customers on premises.
- (d) It shall be unlawful for any stand-alone bodywork therapy establishments (those establishments not located within a professional's office, e.g., chiropractor, doctor, etc.) to perform bodywork therapy within any cubicle, room, booth, or any area within the establishment, which is fitted with a door capable of being locked. Exterior doors may have locks, but such exterior doors shall not be locked while the bodywork establishment is open for business or while any bodywork therapy is being performed therein.
- (e) It shall be unlawful for any person owning, operating, or managing a bodywork therapy establishment to knowingly cause, allow, or permit in or about such bodywork therapy establishment any agent, employee or other person under his/her supervision or control to perform any acts prohibited under this section.
- (f) No bodywork therapist, owner, or employee shall wear swimsuits, lingerie, or similar garment or garments, which expose areas described in subsection (a) of this section.
- (g) No owner, operator, responsible managing employee, manager or licensee in charge of or in control of a bodywork therapy establishment shall not permit any employee to be on the premises of a bodywork therapy establishment during its hours of operation while performing or available to perform any task or service associated with the operation of a bodywork therapy business unless the employee is fully covered from a point not exceed four inches above the center of the kneecap to the base of the neck. The covering will be of an opaque material and will be maintained in a clean and sanitary condition.
- (h) No bodywork therapist shall be on the premises of a bodywork therapy establishment during its hours of operation while performing or available to perform any task or service associated with the operation of a bodywork therapy establishment, unless the bodywork therapist is fully covered from a point not to exceed four inches above the center of the kneecap to the base of the neck. For the purpose of this section, the covering will be of an opaque material and will be maintained in a clean and sanitary condition.
- (i) All stand-alone bodywork therapy establishments (those establishments not located within a professional's office, e.g., chiropractor, doctor, etc.) which apply for a business license, shall provide a reception area with adequate seating and immediate accessible entry and exit into and from the back office and area where the treatment rooms are located.

- (j) No bodywork therapy establishment shall employ or contract with as a bodywork therapist a person under the age of 18 years or a person not permitted pursuant to this article.
- (k) During normal business hours as listed in this article, no one other than a patient, patient's legal guardian(s), and employees of the bodywork therapy establishment shall be permitted beyond the reception area.
- (l) All bodywork therapy establishments shall designate a natural person to serve as an on-premises operator. The operator shall be principally in charge of the establishment and shall be located on the premises on a regular basis.
- (m) A licensed bodywork therapist must be on the premises of the establishment if a client or patron is in a treatment room.

Sec. 22-281. - Inspection of premises authorized; inspection procedures.

- (a) Upon receipt of an application for a bodywork therapy establishment license, an inspection will be made of the site. Such inspection shall be to confirm that the site is to be utilized for bodywork therapy and that all establishment requirements are in compliance.
- (b) It shall be the duty of the building inspection department through duly authorized agents to inspect bodywork therapy establishments from time to time to determine compliance with this article. Upon showing the proper credentials, the representatives of the city, including police officers, shall be entitled to inspect portions of the bodywork therapy establishment open to the public to determine compliance with this article, along with all records maintained by such bodywork therapy establishment in regards to patrons served therein.
- (c) Inspection procedures are outlined as follows:
 - (1) Inspections shall be made at a minimum of not less than one time a year.
 - (2) An inspection as outlined in subsection (b) above can be triggered by complaints or random;
 - (3) Inspections are to be made at reasonable times, with due regard to the nature of the business to be inspected, without advanced notice to owners or operators;
 - (4) Such inspection shall include, but not be limited to, whether the establishment is in compliance with the establishment's operation facilities, building, personnel, public health, safety, and zoning requirements. Records of treatment, current insurance coverage, each active licensed bodywork therapist's certification(s) and the city issued business license(s) shall be reviewed;
 - (5) Upon inspection of a bodywork therapy establishment, the operator or owner shall make all records available upon request as regulated by this article;
 - (6) It shall be unlawful for any licensee under this article to fail to allow authorized and designated agents of the city access to the premises or to hinder the agent in any manner;
 - (7) Should the duly authorized agent discover any violators of this article upon inspection, the agent may grant the bodywork therapy establishment 24 hours to comply with the stipulations of this article, or should said violation(s) be of an egregious nature, or under emergency conditions, the agent shall execute section 22-275 of this article and penalties shall be assessed in accordance with section 22-289;
 - (8) Should the bodywork therapy establishment fail to comply with the stipulations of this article within 24 hours after notice of given by the duly authorized agent, said establishment shall be penalized in accordance with sections 22-275 and 22-289 of this article.

Sec. 22-282. - Complaints.

Any complaints on one or more of the following grounds regarding a licensed bodywork therapist shall be filed with the city business license office:

- (1) The licensee is guilty of fraud in the practice of bodywork therapy, or fraud or deceit in being certified and/or licensed to practice bodywork therapy.

- (2) The licensee is engaged in the practice of bodywork therapy under a false or assumed name or is impersonating another practitioner of a like or different name.
- (3) The licensee is addicted to the habitual use of intoxicating liquors, narcotics, or chemical or organic stimulants to such an extent that the licensee is unable to perform his/her duties.
- (4) The licensee is guilty of fraudulent, false, misleading, or deceptive advertising or practices.
- (5) The licensee is charged with, has been convicted of, or has plead guilty or nolo contendere to, a felony or a misdemeanor involving moral turpitude or to any charge of a lascivious nature.
- (6) The original application or renewal thereof contains materially false information or the applicant has deliberately sought to falsify information contained therein.
- (7) The licensee has exhibited conduct, which could constitute a violation of law.

Sec. 22-283. - Facilities.

All bodywork therapy establishment facilities shall comply with article 5, section 5.4-~~30~~10A of the Zoning Ordinance.

Sec. 22-284. - Posting of business license.

Every person obtaining a bodywork therapy establishment license under this article shall display such certificate in a prominent and public area of the establishment.

Sec. 22-285. - License to include only licensee.

- (a) Each business license issued to an individual bodywork therapist shall only include that licensee to which the license is issued.
- (b) No one may practice as a bodywork therapist under another licensed bodywork therapist's business license.

Sec. 22-286. - Financial responsibility and insurance coverage.

Each bodywork therapy establishment shall maintain property damage and bodily injury liability insurance coverage. Individual massage therapists shall maintain bodily injury liability insurance coverage. The original or a copy of such policy shall be available on the premises of the establishment. A copy of the policy must be provided at the time of application.

Sec. 22-287. - Reapplication after denial or revocation of business license.

Any licensee under this article whose business license application is denied or business license is revoked shall be disqualified from reapplying for such license for 12 months immediately following the revocation or denial.

Sec. 22-288. - Appeal of business license denial or revocation.

- (a) Upon denial or revocation of a business license pursuant to this article, the applicant may appeal in writing to the mayor and city council within 30 days of denial.
- (b) The mayor and city council may consider such appeal within 60 days of the date of receipt of written appeal. Should mayor and city council choose not to consider said appeal, the revocation or denial shall stand.

Sec. 22-289. - Unlawful operation declared nuisance; penalty.

- (a) Any bodywork therapy establishment operated, conducted or maintained contrary to the provisions of this article shall be and the same is hereby declared to be unlawful and a public nuisance. The city may, in addition to, or in lieu of prosecuting a criminal action hereunder, commence an action or actions, proceeding or proceedings for abatement, revocation, or injunction thereof in accordance with section 22-275 and in the manner provided by law. It shall take such other steps and shall apply to such court or courts as may have jurisdiction to grant such relief as will abate or remove such bodywork therapy establishment and restrain and enjoin any person from operating, conducting or maintaining a bodywork therapy establishment contrary to the provisions of this article.

- (b) Any person violating any provision of this article shall be punished in accordance with chapter 1, section 1-12 and upon conviction shall be fined for each offense in an amount to be established by the judge of the municipal court.

Sec. 22-290. - Exemptions.

This article shall not apply to the following individuals while engaged in the personal performance of the duties of their respective professions:

- (1) Physicians, surgeons, chiropractors, osteopaths or physical therapists who are duly licensed to practice their respective professions in the state.
- (2) Nurses who are registered under the laws of the state.
- (3) Barbers and cosmetologists who are duly licensed under the laws of the state, except that this exemption shall apply solely to the massaging of the neck, face, scalp and hair of the customer or client for cosmetic purposes.
- (4) A person duly licensed, registered, or certified in another jurisdiction, state, territory, or a foreign country when incidentally in this state to provide service as part of an emergency response team working in conjunction with disaster relief officials or as part of a charity event with which he or she comes into the state.

Sec. 22-291. - Exceptions.

Nothing in this chapter shall be construed to affect, restrict, or prevent the practice, services, or activities of:

- (1) A person licensed, registered, or certified under any other chapter or article under O.C.G.A. tit. 43 while engaged in professional or trade practices properly conducted under the authority of such other licensing laws, provided that such person shall not use the title of bodywork therapist;
- (2) A person pursuing a course of study leading to a degree or certificate as a bodywork therapist in a nationally recognized educational program, if such person is designated by title indicating student status and is fulfilling uncompensated work experiences required for the attainment of the degree or certificate.

Sec. 22-292. - Reserved.

ARTICLE X. ~~RESERVED~~ MASSAGE THERAPISTS AND MASSAGE THERAPY ESTABLISHMENTS

~~Sees. 22-293 — 22-308. Reserved.~~

Sec. 22-293. - Massage therapy licensing process; application requirements.

Massage therapists and massage therapy establishments. See Article IX for definitions. Any person, operator, or owner desiring to engage in the business, trade or profession of massage therapy or operate a massage therapy establishment in the city shall complete the following:

- (1) Submit a copy of his or her active state massage therapy license issued by the Georgia Board of Massage Therapy. O.C.G.A. § 43-24A, before engaging in that business trade or profession. Pending status shall not be accepted as active status.
- (2) Seek from the city council any zoning or conditional use approval required. Upon zoning approval by the city council and with requisite occupation taxes paid, a business license to operate may then be issued. Submit an occupational tax certificate application and comply with zoning requirements as listed in Section 5.4-30: Massage Therapy Establishments of the Holly Springs Zoning Ordinance.
- (3) Submit current liability insurance coverage for bodily injury, property damage, and professional liability for the massage therapy business.

- (4) Business name shall not include the words "spa establishment," "massage parlor," "personal service," or "adult entertainment."
- (5) A licensed massage therapist present shall be on the premises when massage therapy is being performed for a client of the massage therapy business.
- (6) Evidence of the state and city licenses to practice massage therapy shall be posted on the premises.
- (7) A criminal background check shall be required for any employee, independent contractor, or other person working on the premises of a massage therapy business who is not a licensed massage therapist. No person who has a conviction for a felony or any sexual offense listed in O.C.G.A. Title 16, Chapter 6, including any plea of no lo contendere entered to such charge or the affording of first offender treatment to any such charge, may be employed by the massage therapy business.
- (8) The current and active state massage therapy license shall be submitted upon annual business license renewal.



COUNCIL AGENDA REPORT

FROM: Nancy Moon

SUBJECT: **ORD-05-2022**, proposed text amendment to Chapter 22-Businesses, Articles IX-Massage Therapy Profession—Bodywork Therapists and Bodywork Therapy Establishments and X-Reserved of The Code of the City of Holly Springs, Georgia

DATE: April 6, 2022

CITY COUNCIL MEETING DATE: April 11, 2022

In addition to the zoning ordinance changes, the following changes are recommended to Chapter 22-Businesses, Articles IX-Massage Therapy Profession—Bodywork Therapists and Bodywork Therapy Establishments and X-Reserved of the City of Holly Springs Municipal Code:

ARTICLE IX. - ~~MASSAGE THERAPY PROFESSION~~—BODYWORK THERAPISTS AND BODYWORK THERAPY ESTABLISHMENTS

Sec. 22-260. - Findings; public purpose.

The mayor and city council find that the general assembly has adopted O.C.G.A. § 43-24A-1, et seq. the "Georgia Massage Therapy Practice Act," which imposes licensing requirements on massage therapists. The Georgia Massage Therapy Practice Act and this article seek to clearly differentiate between the therapeutic and beneficial services of massage therapists, licensed by the Georgia Board of Massage Therapy, and other types of bodywork and massage businesses that are, in most instances, operated by persons who are not licensed by the Georgia Board of Massage Therapy. In fact, the Georgia Massage Therapy Practice Act does not impose any requirements upon those persons or establishments in the business of providing bodywork therapy.

The mayor and city council find that it is in the best interests of the health, welfare, safety and morals of the community to provide for the regulation of bodywork therapists and bodywork therapy establishments. Based upon research and the experience of other communities and municipalities, the mayor and city council find that certain bodywork therapy establishments beget and degenerate into undesirable community conditions including, but not limited to, depression of property values in the surrounding neighborhood, increased expenditures for law enforcement personnel to preserve law and order, increased burden on the judicial system, and acceleration of community blight by the concentration of such establishments in particular areas. Accordingly, it is in the best interests of the health, welfare, safety and morals of the community to enact regulations to reduce the adverse impacts of bodywork therapy establishments.

However, the mayor and city council also find that the outright prohibition of such establishments could improperly infringe upon certain constitutional rights of those wishing to operate licensed establishments. The mayor and city council find that qualified bodywork therapists have received extensive training to provide bodywork therapy that has been proven to be therapeutic; however, regulations are necessary to protect the public from unqualified practitioners. The mayor and city council find that it is in the best interests of the public to set guidelines and procedures for those who seek to practice bodywork therapy; to promote high standards of professional performance for those practicing bodywork therapy; and to protect the public from unprofessional conduct by persons licensed to practice bodywork therapy.

This article seeks to clearly differentiate between the therapeutic and beneficial services of bodywork therapists, and other types of bodywork and massage businesses that are, in most instances, operated by

persons who have little or no formal training in bodywork therapy, and are commercial operations for illegal sexually oriented services. The mayor and city council find that state licensed massage therapists have received extensive training to provide massage therapy that has been proven to be therapeutic; however, regulations are necessary to protect the public from unqualified practitioners. Therefore, the purpose of this article is to differentiate from massage therapy and reasonably regulate bodywork therapy and bodywork therapy establishments in a manner that serves the legitimate governmental interests of reducing criminal activity, protecting property values, and providing for safe and sanitary conditions without unreasonably infringing upon the protected rights of licensed bodywork therapy establishments and their patrons.

Sec. 22-261. - Definitions.

The following definitions are to clarify terms found in this article. Terms in this article that are not defined herewith shall be defined by the customary dictionary definition. If the term cannot be found or if there is no logical nexus between the term in this article and a dictionary, the police chief shall seek to provide a suitable definition.

Advertise: The act or practice of calling public attention to one's service by the issuing of or causing to be distributed any card, sign, or other device or causing or permitting any sign or marking on or in any building or structure, or in any newspaper, magazine, or directory, or announcement on radio, or announcement or display on television, computer network, or electronic or telephonic medium.

Asian bodywork therapy: The treatment of human body, mind, emotions, spirit, and energy field using traditional Asian techniques and treatment strategies based on principles of Chinese medicine for the purpose of promoting, maintaining, and restoring health.

Asian bodywork therapist: A person providing Asian bodywork therapy who has completed minimum training as set by American Organization for Bodywork Therapies of Asia, and/or completion of the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) Asian bodywork therapy certification exam.

Board: The Georgia Board of Massage Therapy.

Business name: The name under which the owner applies for an establishment license to provide massage or bodywork therapy.

Bodywork therapist: One who engages in the practice of a bodywork therapy discipline(s).

Bodywork therapy: A general term that refers to a group of body-based approaches to treatment that emphasize manipulation and realignment of the body's structure in order to improve its function as well as the client's mental outlook. These therapies typically combine a relatively passive phase, in which the client receives deep-tissue bodywork or postural correction from an experienced instructor or practitioner, and a more active period of movement education, in which the client practices sitting, standing, and moving about with better alignment of the body and greater ease of motion. Bodywork therapy may include, but is not limited to, Asian bodywork therapy, polarity therapy, reflexology, and structural integration. Bodywork therapies are not regulated in the Georgia Massage Therapy Practice Act. Persons operating under the term of bodywork therapy may not advertise or operate under the term of massage therapist unless a Georgia massage therapist active state license has been issued in their name. Bodywork therapy shall not include a diagnosis, service or procedure normally provided by a doctor of medicine, doctor of chiropractic, or doctor of podiatry, nor shall it apply to massage therapists, athletic trainers, technicians, or physical therapists who act by prescription or under the supervision of an authorized licensee to practice medicine or surgery, approved by the Georgia Composite Medical Board or the Georgia Secretary of State Professional Licensing Boards Division. See section 22-262.

Bodywork therapy establishment: Any business, conducted in whatever form, where one or more bodywork therapists perform bodywork therapy on a site or premises, or portion thereof, for compensation. Bodywork therapy establishments shall not include any establishment exempted by section 22-289 of this article.

City: The City of Holly Springs, Georgia.

Employee: Any person over 18 years of age, other than a massage therapist, who renders any service in connection with the operation of a massage or bodywork therapy business and receives compensation from the operator of the business.

Good moral character: A person is of good moral character according to this article if that person has not been convicted of a drug-related or alcohol-related felony or sex-related crime in the past five years.

Governing authority: The governing authority of the City of Holly Springs, Georgia.

License, Active State Massage Therapy: A valid and current certificate of registration issued by the Georgia Board of Massage Therapy. Pending status is not active status and is not included under this definition.

License, bodywork therapist: The certificate issued by the city that illustrates compliance with this article.

License, bodywork therapy establishment: The certificate issued by the city that illustrates compliance with this article.

Licensee: Any person holding a business establishment license issued hereunder.

Massage therapist: A person holding an active state massage therapy license, issued by the Georgia Board of Massage Therapy, who administers massage or massage therapy for compensation. Pending status is not active status and shall not be included under this definition. Bodywork therapists without an active state massage therapy license are not included in this definition.

Massage or massage therapy: Massage therapy means the application of a system of structured touch, pressure, movement, and holding to the soft tissue of the body in which the primary intent is to enhance or restore health and well-being. The term includes complementary methods, including, without limitation, the external application of water, superficial heat, superficial cold, lubricants, salt scrubs, or other topical preparations and the use of commercially available electromechanical devices that do not require the use of transcutaneous electrodes and that mimic or enhance the actions possible by the hands. The term also includes evaluation by the state-licensed massage therapist to determine whether massage therapy is appropriate or contraindicated, or whether referral to another health care provider is appropriate. Massage therapy shall not include the use of ultrasound, fluidotherapy, laser, or other deep thermal modalities. Massage therapy shall not include a diagnosis, service or procedure normally provided by a Doctor of Medicine, Doctor of Chiropractic, or Doctor of Podiatry, nor shall it apply to athletic trainers, technicians, or physical therapists who act by prescription or under the supervision of an authorized licensee to practice medicine or surgery, approved by the Georgia Composite Medical Board or the Georgia Secretary of State Professional Licensing Boards Division. Massage therapy shall not include any conduct or activity that is otherwise prohibited by state, federal or local law. O.C.G.A. § 43-24A-3

Massage therapy establishment: Any business, conducted in whatever form, where one or more massage therapists perform massage therapy on a site or premises, or portion thereof, wherein a massage therapist with an active state license practices massage for compensation. Massage therapy establishments shall not include any establishment exempted by section 22-289 of this article.

Minor: For the purposes of this article, any person who has not attained the age of 18 years.

Operator: Manager or other natural person principally in charge of an establishment.

Out-call bodywork therapy service: Bodywork therapy service provided by a bodywork therapist at a location designated by the patron or the bodywork therapist, other than at the designated approved bodywork therapy establishment. Services may not be performed at the place of residence of the bodywork therapist.

Owner or owners: The proprietor if a sole proprietorship, all partners (general and limited) if a partnership, or all officers, directors and persons holding ten percent or more of the outstanding shares if a corporation.

Patron: Any person over 18 years of age who receives bodywork therapy under such circumstances that it is reasonably expected that he or she will pay money or give any other consideration therefore.

Person: A natural person only.

Polarity therapy: The treatment of the human body, mind, emotions, spirit, and energy fields for the purpose of promoting, maintaining, and restoring health.

Polarity therapist: A person who has completed minimum training requirements as established by the American Polarity Therapy Association®, and/or designation as a registered polarity practitioner.

Reflexology: The application of alternating pressure applied to the reflexes within the reflex maps of the body located on the feet, hands, and outer ears.

Reflexologist: A person who has completed minimum training as established by the American Reflexology Certification Board, and/or passed the American Reflexology Certification Exam.

Sexually oriented business: Any adult business, including but not limited to, a sex parlor, massage parlor, adult bookstore, adult movie theater, adult video store, adult motel, spa or sauna alluding to sexual content or services, or other commercial business that offer items or services to provide sexual stimulation or gratification.

Structural integration: The restoration of postural balance and functional ease by systematically aligning and integrating the human body in gravity. Structural integrators work through manipulation of the connective tissue matrix, enhancement of the client's awareness, and education.

Structural integrator: A person who has completed minimum training, as set by the International Association of Structural Integrators®, membership in or qualification for membership in IASI, and/or completion of the certification exam for structural integrators (SM).

Sec. 22-262. - Bodywork therapy industries and other practices.

- (a) The Georgia Massage Therapy Practice Act, O.C.G.A. § 43-24A-1 et seq., exempts from regulation certain therapeutic industries, which for the purposes of this code are known as bodywork therapy. All industries exempt from regulation of the Georgia Massage Therapy Practice Act, as listed in O.C.G.A. § 43-24A-19, now and as may be amended in the future, shall be required to apply for and receive a bodywork therapy license from the City of Holly Springs to operate in the city.
- (b) Examples of bodywork therapy shall include, but not be limited to:
 - (1) A person licensed, registered, or certified under any other chapter or article under O.C.G.A. tit. 43 while engaged in the professional or trade practices properly conducted under authority of such other licensing laws, provided that such person shall not use the title of massage therapist;
 - (2) A person pursuing a course of study leading to a degree or certificate as a massage therapist in an educational program recognized by the board, if such person is designated by title indicating student status and is fulfilling uncompensated work experiences required for the attainment of the degree or certificate;
 - (3) A nonresident person rendering massage therapy up to 60 days during a 12-month period for treatment of a temporary sojourner only, provided that such nonresident massage therapist holds a license, registration, or certification from another state, jurisdiction, or country if the requirements as determined by the board for licensure are substantially equal to the requirements contained in this chapter or provided that such nonresident massage therapist is currently nationally certified in therapeutic massage and bodywork;
 - (4) *Reflexology.* A person who restricts his or her practice to the manipulation of the soft tissue of the human body to hands, feet, or ears who does not have the client disrobe and does not hold himself or herself out as a massage therapist;
 - (5) *Hellerwork®, Rolfing® structural integration, structural integration.* A person who uses touch and movement education to effect change in the structure of the body while engaged in the practice of structural integration, provided that he or she is a member of, or whose training would qualify for membership in, the International Association of Structural Integrators and provided that his or her services are not designated or implied to be massage or massage therapy;

- (6) A person who uses touch to affect the energy systems, polarity, acupoints, or Qi meridians, also known as channels of energy, of the human body while engaged within the scope of practice of a profession with established standards and ethics, provided that his or her services are not designated or implied to be massage or massage therapy:

Asian bodywork therapy

Acupressure

Amma

AMMA Therapy®

Chi Nei Tsang

Craniosacral therapy

Jin Shin

Jin Shin Do® bodymind acupressure

Jin Shin Jitsu

Jin Shin Jyutsu®

Medical Qigong

Nuad Bo 'Rarn (traditional Thai bodywork)

Okazaki restorative therapy

Polarity

Polarity therapy

Polarity bodywork therapy

Qigong

Reiki

Shiatsu (all forms including, but not limited to, Five Element Shiatsu, Integrative Eclectic Shiatsu, Japanese Shiatsu, Macrobiotic Shiatsu, Ohashiatsu®, Quantum Shiatsu, Zen Shiatsu)

Shiatsu Anma therapy

Tuina

Sec. 22-263. — ~~Reserved. Massage therapy licensing process; application requirements. Massage therapists and massage therapy establishments. Any person, operator, or owner desiring to engage in the business, trade or profession of massage therapy or operate a massage therapy establishment in the city shall complete the following:~~

~~(1) — Submit a copy of his or her active state massage therapy license issued by the Georgia Board of Massage Therapy. O.C.G.A. § 43-24A, before engaging in that business trade or profession. Pending status shall not be accepted as active status.~~

~~(2) — Seek from the city council any zoning or conditional use approval required. Upon zoning approval by the city council and with requisite occupation taxes paid, a business license to operate may then be issued.~~

~~(3) — The current and active state massage therapy license shall be submitted upon annual business license renewal.~~

Sec. 22-264. - Bodywork therapy licensing process; application requirements.

(a) *Bodywork therapy license required.* No person shall engage in bodywork therapy without first obtaining a license from the city.

(b) *Bodywork therapist license process.* Any person desiring to engage in the business, trade or profession of bodywork therapist, or a bodywork therapy establishment shall provide to the city the following:

(1) File an application for a bodywork license with the city police department.

(2) Obtain approval of the location bodywork therapy establishment through the zoning or conditional use process. Upon approval of the location for the bodywork therapy establishment, said applicant may then apply for and receive an occupational tax license to operate. Upon the issuance of the occupational tax license, the bodywork establishment license as detailed in this article shall also be issued.

(3) Any corporation, limited liability company, partnership or other business entity may employ bodywork therapists, provided that each bodywork therapist shall obtain a bodywork therapy license, and the corporation, limited liability company, partnership or other business entity must obtain the approval of the conditional use permit for the location to provide the bodywork therapy.

(c) *Bodywork therapist license application.* All bodywork therapists must make application for a license and provide the following information:

(1) Applicant must provide evidence of certification by a nationally recognized organization, and/or evidence of successful completion of a psychometrically valid certification exam that tests for entry level competence in the bodywork profession;

(2) *Personal information.*

a. Name,

b. Date of birth,

c. Social Security Number,

d. Gender,

e. Home address,

f. Home telephone number,

g. Valid Georgia Driver's License or an official state sanctioned identification card,

h. Current two-inch by two-inch photograph of the applicant, taken within six months of application,

i. Address of place of employment,

- j. Telephone number of place of employment;
- (3) The applicant, including each owner, operator, and employee, must be fingerprinted by the Holly Springs Police Department. Fingerprints must be made at least 15 days prior to issuance of any license in order to allow for the investigation of the applicant;
- (4) The applicant, including each owner, operator, and employee, shall provide a signed and notarized consent on forms prescribed by the Georgia Crime Information Center authorizing the release of each such person's criminal records to the Holly Springs Police Department;
- (5) If applicant has had a bodywork therapy license, massage therapy license or similar type of license denied, revoked or suspended, the applicant must state the violation that led to the denial, suspension or revocation, the date of the denial, suspension or violation, the disposition, including any fine or sentence imposed, and whether or not the terms of the disposition have been completed;
- (6) The applicant must furnish a list of at least three character witnesses providing their names, addresses and telephone numbers;
- (7) The applicant must furnish the name, address and telephone number of the applicant's previous employers for the last five years immediately preceding the date of application;
- (8) If applicant has been convicted of any crime involving good moral character in the past five years, applicant must state a complete description of any such crime including date of violation, date of conviction, jurisdiction and any disposition, including any fine or sentence imposed and whether terms of disposition have been fully completed must be furnished;
- (9) The applicant must provide a copy of the insurance policy covering property damage and bodily injury liability;
- (10) The applicant must be a legal resident of the United States;
- (11) Changes thereto shall be filed with said department within three days from the date the change becomes effective;

Sec. 22-26~~45~~⁴⁵. - Qualifications.

Each applicant, operator, and all employees hereunder, prior to making application for a business license must have the following qualifications:

- (1) All bodywork therapists must provide evidence of certification by a nationally recognized organization, and/or evidence of successful completion of a psychometrically valid certification exam that tests for entry level competence in the bodywork profession.
- (2) The applicant, operator, and all employees ~~may be male or female and~~ must be of good moral character, and in case the applicant is a corporation, it must be created in or domesticated by the laws of the State of Georgia.

Sec. 22-266. - Renewal of business license.

- (a) Occupation tax licenses for bodywork therapy establishments shall be assessed on an annual basis and any changes from the originally approved licensing shall be stated and submitted with the occupation tax renewal. Should said changes violate the provisions of this article, the bodywork therapy establishment license shall be revoked in accordance with section 22-275.
- (b) At the time of application for renewal, the applicant must provide a current copy of any bodywork therapy certifications issued by a nationally recognized organization.
- (c) Each owner, operator, and employee shall provide a signed and notarized consent on forms prescribed by the Georgia Crime Information Center authorizing the release of each such person's criminal records to the Holly Springs Police Department;
- (d) Applicant must provide a copy of the current insurance policy covering property damage and bodily injury liability.

Sec. 22-267. - Compliance with zoning ordinance.

- (a) A bodywork therapy establishment shall be located in a zone(s) as determined by the city council. Should a proposed bodywork therapy establishment location require a rezoning, map amendment, or conditional use permit from the city council, all licensing requirements as stipulated in this article must be satisfied prior to making application.
- (b) No licensee under this article shall change the location of the business without applying for and receiving a new license for such location. Compliance with subsection (a) of this section shall be required for said license.
- (c) All bodywork therapy establishments shall be in compliance with article 5, section 5.4-~~30~~ 10A of the City of Holly Springs Zoning Ordinance.

Sec. 22-268. - Outcall massage services; practice at place of residence prohibited.

- (a) Any bodywork therapist who has complied with all applicable provisions of this article may provide out-call bodywork therapy services. Such bodywork therapist shall maintain his/her permits upon their persons; or within their immediate reach, at all times while performing bodywork therapy and shall display these upon the request of any client, police officer or code compliance officer.
- (b) The licensee is prohibited from engaging in the practice of bodywork therapy from his/her place of residence; however, a business office will be allowed at the place of residence for the purposes of recordkeeping and other clerical duties.
- (c) Any special circumstances that may warrant practicing at the place of residence of a bodywork therapist, such as blindness, a disability that prevents travel to an office, or care of ill family members, shall be submitted to agencies and authorities as directed by the city.

Sec. 22-269. - Bodywork therapists and bodywork therapy establishments license application fees.

- (a) A licensing application fee, as established and adopted by the mayor and city council with resolution from time to time shall be paid to the city at the time of filing each application.
- (b) If the application is submitted in proper form and is approved by the police chief, or designee, then the business license department is authorized to issue an occupation tax license to the applicant upon the payment of any occupation taxes due and in accordance with article II; however, all zoning requirements, if any, must be met prior to the issuance of the occupation tax permit.

Sec. 22-270. - Authority to train personnel.

Any applicant granted a business license hereunder shall have the authority to train bodywork therapists under their supervision in their studio or establishment provided that the licensee remains in full compliance with the requirements of this Code.

Sec. 22-271. - Changes in ownership and/or employees.

Any changes in ownership and/or employees shall comply with the following:

- (1) The city shall be notified immediately, within three days, of any changes in ownership and/or partners and/or employees of the applicant.
- (2) Upon the change of ownership for a bodywork therapy establishment, the establishment license issued under the former ownership shall be null and void.
- (3) Any change in ownership and/or employees shall comply with the provisions of this article.

Sec. 22-272. - Transfer of business license.

- (a) No bodywork therapist business license issued pursuant to this article shall be transferred, altered in name, or assigned in any manner, whether by operation of law or otherwise, from location to location or from person to person, except that any person possessing a valid bodywork therapist business license shall be able to move from one employer to another without filing a new application or paying a new fee, so long as the permit holder notifies the city of the change in his/her employment within three business days of their move date to the new location and the new location is in compliance with all requirements of this article.

- (b) No bodywork therapy establishment license may be sold, transferred or assigned by a licensee, or by operation of law, to any other person or persons. Any such sale, transfer or assignment, or attempted sale, transfer or assignment, shall be deemed to constitute a voluntary surrender of such business license and such business license shall thereafter be null and void; provided and excepting, however, that if the licensee is a partnership and one or more of the partners should die, one or more of the surviving partners may acquire, by purchase or otherwise, the interest of the deceased partner or partners without effecting a surrender or termination of such business license, and in such case, the business license upon notification to the city, shall be placed in the name of the surviving partner. A bodywork therapy establishment license issued to a corporation shall be deemed terminated and void when either any outstanding stock of the corporation is sold, transferred or assigned after the issuance of the business license, or any stock not issued at the time of the granting of a business license is thereafter issued.

Sec. 22-273. - Advertising.

- (a) It is a violation of this article for any person or business to advertise bodywork therapy services unless such services are provided by a person who holds a valid business license under this article in the classification so advertised.
- (b) It shall be a violation of this article for any person to advertise:
 - (1) Bodywork therapy services combined with any sexually oriented business, including escort or dating services or adult entertainment.
 - (2) Bodywork therapy services combined with sauna, health spas, or day spas unless only a bodywork therapist holding a valid business license under this article is performing legitimate treatment.
- (c) It shall be unlawful for a person or business entity or its employees, agents, or representatives to practice any of the named bodywork therapy practices or to use in connection with its name or business activity the terms structural integrator, structural integration, Asian bodywork therapy or any of its practices, reflexology, polarity therapy or any other designation implying directly or indirectly that the person is licensed in any of the licensed bodywork therapy professions unless the license has been issued by the city.
- (d) It shall be a violation of this article for any person to practice under another licensed bodywork therapist with a city issued business license number. O.C.G.A. § 43-24A-15

Sec. 22-274. - Record of treatment to be kept.

- (a) It shall be the duty of any person granted a business license under this article to maintain accurate records with the following information:
 - (1) Names and addresses of the persons receiving treatment;
 - (2) Date and time of treatment;
 - (3) Type of treatment administered;
 - (4) Name of person administering the treatment.
- (b) No bodywork therapy shall be performed by any bodywork therapist in the home of any client or in any place except for the place of business of the licensee hereunder, unless accurate records are maintained at the place of business with the following information:
 - (1) Name and addresses of persons receiving treatment;
 - (2) Date and time of treatment;
 - (3) Type of treatment administered;
 - (4) Name of person administering the treatment;
 - (5) Time each treatment was completed.
- (c) The records shall be subject to inspection at any time by any duly authorized city agent or police officer.

- (d) The records of any person receiving treatment shall, at all times, remain confidential.
- (e) Records shall be kept for a minimum of three years.

Sec. 22-275. - Grounds for suspension or revocation of business license; notice; hearings; refund.

- (a) No business license which has been issued or which may hereafter be issued, by the city to any licensee hereunder, shall be suspended or revoked, except for due cause as hereinafter defined, and after a hearing before the municipal court and upon a prior five-day written notice to the holder of the business license of the time, place and purpose of the hearing and statement of the charge upon which the hearing shall be held. Penalties shall be assessed in accordance with section 22-288.
- (b) "Due cause" for the suspension or revocation of the business license shall consist of the violation of any laws or ordinances regulating the businesses, or violation of regulations made pursuant to authority granted for the purpose of regulating the businesses, in accordance with section 22-279.
- (c) The city manager or police chief is delegated the authority to suspend any business license hereunder for due cause in any emergency situation; and said suspension may be made effective immediately and remain in force until the next session of the municipal court.
- (d) When a business license is so revoked, the licensing, business, and occupation tax fees shall not be refunded.

Sec. 22-276. - Additional remedies.

In the event any provision of this article has been violated or is being violated, in addition to other remedies, the city through its attorney may institute injunction, mandamus, or other appropriate action or proceeding to prevent or abate such violation.

Sec. 22-277. - Patronage of massage establishments by minors.

- (a) *Restricted.* It is unlawful for any person under the age of 18 to patronize any bodywork therapy establishment unless that person carries with him or her, at the time of the patronage, a written order directing the treatment to be given signed by a licensed physician and the minor's legal guardian accompanies him or her to the establishment and remains during the course of treatment.
- (b) *Duty of operator.* It shall be the duty of the operator of a bodywork establishment to determine the age of the persons patronizing the establishment and a violation of this section shall be grounds for revocation of the business license of the bodywork therapy establishment in accordance with section 22-275 of this article.

Sec. 22-278. - Hours of operation.

No bodywork therapist shall engage in the business or profession except within and between the hours of 6:00 a.m. and 10:00 p.m. eastern standard time; nor shall any operator of a bodywork therapy establishment operate the same except within and between the aforesaid hours.

Sec. 22-279. - Signed affidavit to be filed with business license application.

A signed and notarized affidavit stating the following shall be filed with any business license application:

I, _____, have received and reviewed a copy of Article IX, Bodywork Therapist and Bodywork Therapy Establishments.

Sec. 22-280. - Operating requirements; unlawful acts and restrictions.

- (a) No bodywork therapist or owner or employee of a bodywork therapy establishment shall manipulate, fondle or handle the sexual organs of any person.
- (b) The premises shall be kept clean, neat, and sanitary and shall comply with all sanitary and health requirements of the state, county, and city.
- (c) No alcoholic beverages shall be sold or provided to customers on premises.

- (d) It shall be unlawful for any stand-alone bodywork therapy establishments (those establishments not located within a professional's office, e.g., chiropractor, doctor, etc.) to perform bodywork therapy within any cubicle, room, booth, or any area within the establishment, which is fitted with a door capable of being locked. Exterior doors may have locks, but such exterior doors shall not be locked while the bodywork establishment is open for business or while any bodywork therapy is being performed therein.
- (e) It shall be unlawful for any person owning, operating, or managing a bodywork therapy establishment to knowingly cause, allow, or permit in or about such bodywork therapy establishment any agent, employee or other person under his/her supervision or control to perform any acts prohibited under this section.
- (f) No bodywork therapist, owner, or employee shall wear swimsuits, lingerie, or similar garment or garments, which expose areas described in subsection (a) of this section.
- (g) No owner, operator, responsible managing employee, manager or licensee in charge of or in control of a bodywork therapy establishment shall not permit any employee to be on the premises of a bodywork therapy establishment during its hours of operation while performing or available to perform any task or service associated with the operation of a bodywork therapy business unless the employee is fully covered from a point not exceed four inches above the center of the kneecap to the base of the neck. The covering will be of an opaque material and will be maintained in a clean and sanitary condition.
- (h) No bodywork therapist shall be on the premises of a bodywork therapy establishment during its hours of operation while performing or available to perform any task or service associated with the operation of a bodywork therapy establishment, unless the bodywork therapist is fully covered from a point not to exceed four inches above the center of the kneecap to the base of the neck. For the purpose of this section, the covering will be of an opaque material and will be maintained in a clean and sanitary condition.
- (i) All stand-alone bodywork therapy establishments (those establishments not located within a professional's office, e.g., chiropractor, doctor, etc.) which apply for a business license, shall provide a reception area with adequate seating and immediate accessible entry and exit into and from the back office and area where the treatment rooms are located.
- (j) No bodywork therapy establishment shall employ or contract with as a bodywork therapist a person under the age of 18 years or a person not permitted pursuant to this article.
- (k) During normal business hours as listed in this article, no one other than a patient, patient's legal guardian(s), and employees of the bodywork therapy establishment shall be permitted beyond the reception area.
- (l) All bodywork therapy establishments shall designate a natural person to serve as an on-premises operator. The operator shall be principally in charge of the establishment and shall be located on the premises on a regular basis.
- (m) A licensed bodywork therapist must be on the premises of the establishment if a client or patron is in a treatment room.

Sec. 22-281. - Inspection of premises authorized; inspection procedures.

- (a) Upon receipt of an application for a bodywork therapy establishment license, an inspection will be made of the site. Such inspection shall be to confirm that the site is to be utilized for bodywork therapy and that all establishment requirements are in compliance.
- (b) It shall be the duty of the building inspection department through duly authorized agents to inspect bodywork therapy establishments from time to time to determine compliance with this article. Upon showing the proper credentials, the representatives of the city, including police officers, shall be entitled to inspect portions of the bodywork therapy establishment open to the public to determine compliance with this article, along with all records maintained by such bodywork therapy establishment in regards to patrons served therein.

(c) Inspection procedures are outlined as follows:

- (1) Inspections shall be made at a minimum of not less than one time a year.
- (2) An inspection as outlined in subsection (b) above can be triggered by complaints or random;
- (3) Inspections are to be made at reasonable times, with due regard to the nature of the business to be inspected, without advanced notice to owners or operators;
- (4) Such inspection shall include, but not be limited to, whether the establishment is in compliance with the establishment's operation facilities, building, personnel, public health, safety, and zoning requirements. Records of treatment, current insurance coverage, each active licensed bodywork therapist's certification(s) and the city issued business license(s) shall be reviewed;
- (5) Upon inspection of a bodywork therapy establishment, the operator or owner shall make all records available upon request as regulated by this article;
- (6) It shall be unlawful for any licensee under this article to fail to allow authorized and designated agents of the city access to the premises or to hinder the agent in any manner;
- (7) Should the duly authorized agent discover any violators of this article upon inspection, the agent may grant the bodywork therapy establishment 24 hours to comply with the stipulations of this article, or should said violation(s) be of an egregious nature, or under emergency conditions, the agent shall execute section 22-275 of this article and penalties shall be assessed in accordance with section 22-289;
- (8) Should the bodywork therapy establishment fail to comply with the stipulations of this article within 24 hours after notice of given by the duly authorized agent, said establishment shall be penalized in accordance with sections 22-275 and 22-289 of this article.

Sec. 22-282. - Complaints.

Any complaints on one or more of the following grounds regarding a licensed bodywork therapist shall be filed with the city business license office:

- (1) The licensee is guilty of fraud in the practice of bodywork therapy, or fraud or deceit in being certified and/or licensed to practice bodywork therapy.
- (2) The licensee is engaged in the practice of bodywork therapy under a false or assumed name or is impersonating another practitioner of a like or different name.
- (3) The licensee is addicted to the habitual use of intoxicating liquors, narcotics, or chemical or organic stimulants to such an extent that the licensee is unable to perform his/her duties.
- (4) The licensee is guilty of fraudulent, false, misleading, or deceptive advertising or practices.
- (5) The licensee is charged with, has been convicted of, or has plead guilty or nolo contendere to, a felony or a misdemeanor involving moral turpitude or to any charge of a lascivious nature.
- (6) The original application or renewal thereof contains materially false information or the applicant has deliberately sought to falsify information contained therein.
- (7) The licensee has exhibited conduct, which could constitute a violation of law.

Sec. 22-283. - Facilities.

All bodywork therapy establishment facilities shall comply with article 5, section 5.4-~~30~~10A of the Zoning Ordinance.

Sec. 22-284. - Posting of business license.

Every person obtaining a bodywork therapy establishment license under this article shall display such certificate in a prominent and public area of the establishment.

Sec. 22-285. - License to include only licensee.

- (a) Each business license issued to an individual bodywork therapist shall only include that licensee to which the license is issued.

- (b) No one may practice as a bodywork therapist under another licensed bodywork therapist's business license.

Sec. 22-286. - Financial responsibility and insurance coverage.

Each bodywork therapy establishment shall maintain property damage and bodily injury liability insurance coverage. Individual massage therapists shall maintain bodily injury liability insurance coverage. The original or a copy of such policy shall be available on the premises of the establishment. A copy of the policy must be provided at the time of application.

Sec. 22-287. - Reapplication after denial or revocation of business license.

Any licensee under this article whose business license application is denied or business license is revoked shall be disqualified from reapplying for such license for 12 months immediately following the revocation or denial.

Sec. 22-288. - Appeal of business license denial or revocation.

- (a) Upon denial or revocation of a business license pursuant to this article, the applicant may appeal in writing to the mayor and city council within 30 days of denial.
- (b) The mayor and city council may consider such appeal within 60 days of the date of receipt of written appeal. Should mayor and city council choose not to consider said appeal, the revocation or denial shall stand.

Sec. 22-289. - Unlawful operation declared nuisance; penalty.

- (a) Any bodywork therapy establishment operated, conducted or maintained contrary to the provisions of this article shall be and the same is hereby declared to be unlawful and a public nuisance. The city may, in addition to, or in lieu of prosecuting a criminal action hereunder, commence an action or actions, proceeding or proceedings for abatement, revocation, or injunction thereof in accordance with section 22-275 and in the manner provided by law. It shall take such other steps and shall apply to such court or courts as may have jurisdiction to grant such relief as will abate or remove such bodywork therapy establishment and restrain and enjoin any person from operating, conducting or maintaining a bodywork therapy establishment contrary to the provisions of this article.
- (b) Any person violating any provision of this article shall be punished in accordance with chapter 1, section 1-12 and upon conviction shall be fined for each offense in an amount to be established by the judge of the municipal court.

Sec. 22-290. - Exemptions.

This article shall not apply to the following individuals while engaged in the personal performance of the duties of their respective professions:

- (1) Physicians, surgeons, chiropractors, osteopaths or physical therapists who are duly licensed to practice their respective professions in the state.
- (2) Nurses who are registered under the laws of the state.
- (3) Barbers and cosmetologists who are duly licensed under the laws of the state, except that this exemption shall apply solely to the massaging of the neck, face, scalp and hair of the customer or client for cosmetic purposes.
- (4) A person duly licensed, registered, or certified in another jurisdiction, state, territory, or a foreign country when incidentally in this state to provide service as part of an emergency response team working in conjunction with disaster relief officials or as part of a charity event with which he or she comes into the state.

Sec. 22-291. - Exceptions.

Nothing in this chapter shall be construed to affect, restrict, or prevent the practice, services, or activities of:

- (1) A person licensed, registered, or certified under any other chapter or article under O.C.G.A. tit. 43 while engaged in professional or trade practices properly conducted under the authority of such other licensing laws, provided that such person shall not use the title of bodywork therapist;
- (2) A person pursuing a course of study leading to a degree or certificate as a bodywork therapist in a nationally recognized educational program, if such person is designated by title indicating student status and is fulfilling uncompensated work experiences required for the attainment of the degree or certificate.

Sec. 22-292. - Reserved.

ARTICLE X. ~~RESERVED.~~ MASSAGE THERAPISTS AND MASSAGE THERAPY ESTABLISHMENTS

~~Secs. 22-293—22-308. Reserved.~~

Sec. 22-293. - Massage therapy licensing process; application requirements.

Massage therapists and massage therapy establishments. See Article IX for definitions. Any person, operator, or owner desiring to engage in the business, trade or profession of massage therapy or to operate a massage therapy establishment in the city shall complete the following:

- (1) Submit a copy of his or her active state massage therapy license issued by the Georgia Board of Massage Therapy. O.C.G.A. § 43-24A, before engaging in that business trade or profession. Pending status shall not be accepted as active status.
- (2) ~~Seek from the city council any zoning or conditional use approval required. Upon zoning approval by the city council and with requisite occupation taxes paid, a business license to operate may then be issued.~~ Submit an occupational tax certificate application and comply with zoning requirements as listed in Section 5.4-30: Massage Therapy Establishments of the Holly Springs Zoning Ordinance.
- (3) Submit current liability insurance coverage for bodily injury, property damage, and professional liability for the massage therapy business.
- (4) Business name shall not include the words “spa establishment,” “massage parlor,” “personal service,” or “adult entertainment.”
- (5) A licensed massage therapist shall be present on the premises when massage therapy is being performed for a client of the massage therapy business.
- (6) Evidence of the state and city licenses to practice massage therapy shall be posted on the premises.
- (7) A criminal background check shall be required for any employee, independent contractor, or other person working on the premises of a massage therapy business who is not a licensed massage therapist. No person who has a conviction for a felony or any sexual offense listed in O.C.G.A. Title 16, Chapter 6, including any plea of no lo contendere entered to such charge or the affording of first offender treatment to any such charge, may be employed by the massage therapy business.
- (8) The current and active state massage therapy license shall be submitted upon annual business license renewal.

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HOLLY SPRINGS, GEORGIA TO TRANSFER THE REMAINING BALANCE OF THE SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST) IV ACCOUNT TO THE SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST) V ACCOUNT AT SOUTH STATE BANK; AND TO CLOSE THE SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST) IV ACCOUNT AT SOUTH STATE BANK; AND TO AUTHORIZE THE CITY MANAGER AND/OR THE FINANCE DIRECTOR TO TRANSFER THE REMAINING BALANCE AND TO CLOSE THE SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST) IV ACCOUNT AT SOUTH STATE BANK

WHEREAS, the City of Holly Springs no longer has a need to have a Special Purpose Local Option Sales Tax (SPLOST) IV account at South State Bank; and

WHEREAS, it is the desire of the City Council of the City of Holly Springs to transfer the remaining balance of such account to the Special Purpose Local Option Sales Tax (SPLOST) V account and to close the Special Purpose Local Option Sales Tax (SPLOST) IV account at South State Bank.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Holly Springs, Georgia that the City Manager and/or Finance Director are hereby authorized to transfer the remaining balance and to close the Special Purpose Local Option Sales Tax (SPLOST) IV account at South State Bank.

SO RESOLVED THIS 18th DAY OF APRIL 2022.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk

(Seal)



Parker Young Construction, LLC.

Client: CITY OF HOLLY SPRINGS
Property: 3235 Holly Springs Pkwy
Holly Springs, GA 30115

Business: (770) 345-5536

Operator: SMACON

Estimator: C. STEPHEN MACON

Business: (770) 368-1000

E-mail: SMacon@parkeryoung.com

Type of Estimate: Repairs

Date Entered: 3/11/2022

Date Assigned:

Price List: GAAT8X_FEB21

Labor Efficiency: Restoration/Service/Remodel

Estimate: CITY-OF-HOLLYSPRIN-R

CONTINUED - General

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Totals: General				0.00	1,095.82	6,574.96
Line Item Totals: CITY-OF-HOLLYSPRIN-R				738.86	10,201.64	61,948.55

Grand Total Areas:

0.00 SF Walls	0.00 SF Ceiling	0.00 SF Walls and Ceiling
0.00 SF Floor	0.00 SY Flooring	0.00 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	0.00 LF Ceil. Perimeter
0.00 Floor Area	0.00 Total Area	0.00 Interior Wall Area
8,126.28 Exterior Wall Area	0.00 Exterior Perimeter of Walls	
9,394.23 Surface Area	93.94 Number of Squares	783.89 Total Perimeter Length
155.68 Total Ridge Length	199.25 Total Hip Length	

Summary

Line Item Total	51,008.05
Overhead	5,100.82
Profit	5,100.82
Material Sales Tax	738.86
Replacement Cost Value	\$61,948.55
Net Claim	\$61,948.55


C. STEPHEN MACON

Recap by Room

Estimate: CITY-OF-HOLLYSPRIN-R

Area: Main Level

Roof

45,528.91 89.26%

Area Subtotal: Main Level

45,528.91 89.26%

General

5,479.14 10.74%

Subtotal of Areas

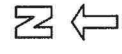
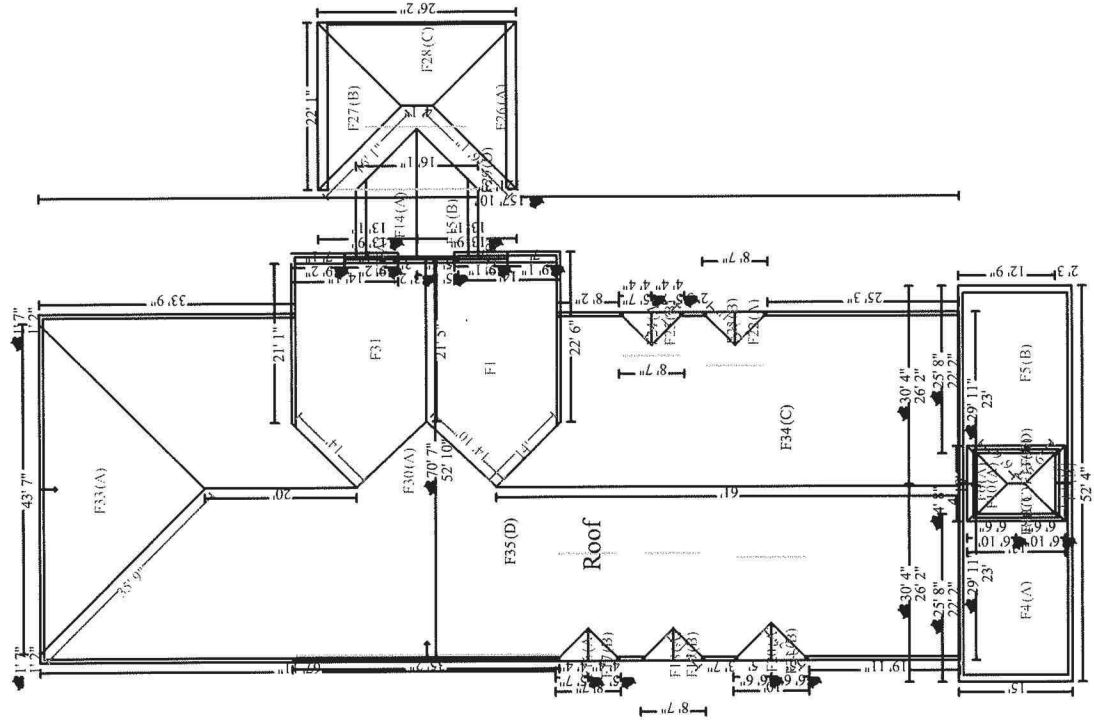
51,008.05 100.00%

Total

51,008.05 100.00%

Recap by Category

O&P Items	Total	%
CLEANING	1,794.50	2.90%
GENERAL DEMOLITION	10,447.12	16.86%
LABOR ONLY	1,660.00	2.68%
ROOFING	37,106.43	59.90%
O&P Items Subtotal	51,008.05	82.34%
Overhead	5,100.82	8.23%
Profit	5,100.82	8.23%
Material Sales Tax	738.86	1.19%
Total	61,948.55	100.00%





Parker Young Construction, LLC

6815 Crescent Dr., N.W.
Norcross, Ga. 30071-2902
770-368-1000

Client: CITY OF HOLLY SPRINGS - POLICE
DEPARTMENT
Property: 2699 Hickory Road
Holly Springs, GA 30115

Business: (770) 721-7502

Operator: SMACON

Estimator: C. STEPHEN MACON

Business: (770) 368-1000

E-mail: SMacon@parkeryoung.com

Type of Estimate: Miscellaneous

Date Entered: 2/14/2022

Date Assigned:

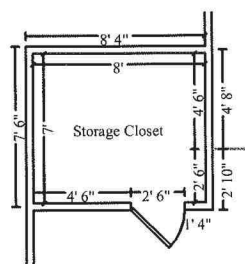
Price List: GAAT8X_FEB21

Labor Efficiency: Restoration/Service/Remodel

Estimate: CITY-HOLLYSPRINGS--1

CONTINUED - Hallway

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Paint the walls - two coats	1,501.14 SF	0.00	0.90	18.91	270.20	1,640.14
Cove base molding - rubber or vinyl, 4" high	166.79 LF	0.00	2.55	11.71	85.06	522.08
Final cleaning - construction - Commercial	480.73 SF	0.00	0.50	0.00	48.08	288.45
Totals: Hallway				56.30	1,328.98	8,030.11



Storage Closet

Height: 9'

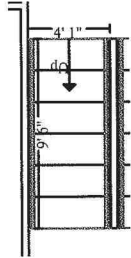
270.00 SF Walls	56.00 SF Ceiling
326.00 SF Walls & Ceiling	56.00 SF Floor
6.22 SY Flooring	30.00 LF Floor Perimeter
30.00 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into ROOM2

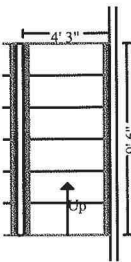
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Content Manipulation charge - per hour	3.25 HR	0.00	36.55	0.00	23.76	142.55
Floor protection - cardboard and tape	33.00 SF	0.00	0.59	0.48	3.90	23.85
Batt insulation - 4" - R13 - unfaced batt	32.00 SF	0.00	1.03	0.88	6.60	40.44
5/8" drywall - hung, taped, floated, ready for paint	32.00 SF	0.00	1.99	1.04	12.74	77.46
Drywall Installer / Finisher - per hour	2.00 HR	0.00	72.91	0.00	29.16	174.98
Skim, float and sand affected areas in drywall - smooth / skim coat	119.00 SF	0.00	1.04	0.71	24.76	149.23
Seal repaired areas in drywall w/latex based stain blocker - one coat	119.00 SF	0.00	0.58	0.50	13.80	83.32
Paint the walls and ceiling - two coats	326.00 SF	0.00	0.90	4.11	58.68	356.19
Final cleaning - construction - Commercial	56.00 SF	0.00	0.50	0.00	5.60	33.60
Totals: Storage Closet				7.72	179.00	1,081.62



Stairs

Height: 22'

375.25 SF Walls	38.79 SF Ceiling
414.04 SF Walls & Ceiling	58.19 SF Floor
6.47 SY Flooring	20.51 LF Floor Perimeter
19.00 LF Ceil. Perimeter	



Subroom: Stairs2 (1)

Height: 17' 6"

289.75 SF Walls	40.38 SF Ceiling
330.13 SF Walls & Ceiling	60.56 SF Floor
6.73 SY Flooring	20.51 LF Floor Perimeter
19.00 LF Ceil. Perimeter	

Missing Wall

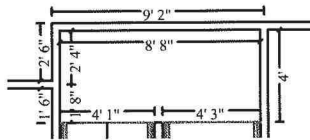
4' 3" X 17' 6"

Opens into LANDING

Missing Wall

4' 3" X 17' 6"

Opens into LANDING1



Subroom: Landing (2)

Height: 17' 6"

291.67 SF Walls	34.67 SF Ceiling
326.33 SF Walls & Ceiling	34.67 SF Floor
3.85 SY Flooring	16.67 LF Floor Perimeter
16.67 LF Ceil. Perimeter	

Missing Wall

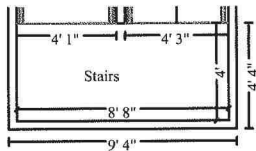
4' 3" X 17' 6"

Opens into STAIRS2

Missing Wall

4' 1" X 17' 6"

Opens into STAIRS



Subroom: Landing (3)

Height: 17' 6"

291.67 SF Walls	34.67 SF Ceiling
326.33 SF Walls & Ceiling	34.67 SF Floor
3.85 SY Flooring	16.67 LF Floor Perimeter
16.67 LF Ceil. Perimeter	

Missing Wall

4' 3" X 17' 6"

Opens into STAIRS2

Missing Wall

4' 1" X 17' 6"

Opens into STAIRS

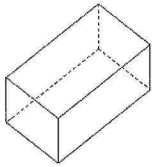
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Floor protection - self-adhesive plastic film	188.08 SF	0.43	0.00	1.58	16.18	98.63

Parker Young Construction, LLC

6815 Crescent Dr., N.W.
Norcross, Ga. 30071-2902
770-368-1000

CONTINUED - Stairs

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Mask or tape off base molding - plastic, paper, tape (per LF)	74.35 LF	0.00	1.10	1.16	16.36	99.31
Seal the ceiling w/latex based stain blocker - one coat	148.50 SF	0.00	0.58	0.62	17.22	103.97
Paint the ceiling - two coats	148.50 SF	0.00	0.90	1.87	26.74	162.26
Seal the long wall w/latex based stain blocker - one coat	385.00 SF	0.00	0.58	1.62	44.66	269.58
Paint the long wall - two coats	385.00 SF	0.00	0.90	4.85	69.30	420.65
Final cleaning - construction - Commercial	188.08 SF	0.00	0.50	0.00	18.80	112.84
Totals: Stairs				11.70	209.26	1,267.24
Total: Police Department				75.72	1,717.24	10,378.97



Riser Room Closet

LxWxH 10' x 8' x 9'

324.00 SF Walls	80.00 SF Ceiling
404.00 SF Walls & Ceiling	80.00 SF Floor
8.89 SY Flooring	36.00 LF Floor Perimeter
90.00 SF Long Wall	72.00 SF Short Wall
36.00 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Floor protection - cardboard and tape	51.00 SF	0.00	0.59	0.73	6.02	36.84
Batt insulation - 4" - R13 - unfaced batt	136.00 SF	0.00	1.03	3.75	28.02	171.85
5/8" water rock (greenboard) hung, taped ready for paint	136.00 SF	0.00	2.55	4.90	69.36	421.06
Drywall Installer / Finisher - per hour	4.00 HR	0.00	72.91	0.00	58.32	349.96
Final cleaning - construction - Commercial	80.00 SF	0.00	0.50	0.00	8.00	48.00
Totals: Riser Room Closet				9.38	169.72	1,027.71

General

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
General Demolition - per hour	4.00 HR	43.37	0.00	0.00	34.70	208.18
Haul debris - per pickup truck load - including dump fees	1.00 EA	145.21	0.00	0.00	29.04	174.25



Parker Young Construction, LLC

6815 Crescent Dr., N.W.
Norcross, Ga. 30071-2902
770-368-1000

CONTINUED - General

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Cart materials from parking area, up/down thru elevator and to the work areas - per hour	4.00 HR	0.00	36.55	0.00	29.24	175.44
Commercial Supervision / Project Management - per hour	14.00 HR	0.00	83.00	0.00	232.40	1,394.40
Totals: General				0.00	325.38	1,952.27
Line Item Totals: CITY-HOLLYSPRINGS--1				85.10	2,212.34	13,358.95

Grand Total Areas:

3,343.47 SF Walls	765.23 SF Ceiling	4,108.70 SF Walls and Ceiling
804.81 SF Floor	89.42 SY Flooring	307.14 LF Floor Perimeter
90.00 SF Long Wall	72.00 SF Short Wall	304.13 LF Ceil. Perimeter
724.81 Floor Area	763.49 Total Area	1,666.14 Interior Wall Area
1,576.27 Exterior Wall Area	157.63 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	



Parker Young Construction, LLC

6815 Crescent Dr., N.W.
Norcross, Ga. 30071-2902
770-368-1000

Summary

Line Item Total	11,061.51
Overhead	1,106.17
Profit	1,106.17
Material Sales Tax	85.10
Replacement Cost Value	\$13,358.95
Net Claim	\$13,358.95



C. STEPHEN MACON



Parker Young Construction, LLC

6815 Crescent Dr., N.W.
Norcross, Ga. 30071-2902
770-368-1000

Recap by Room

Estimate: CITY-HOLLYSPRINGS--1

Area: Police Department

Hallway	6,644.83	60.07%
Storage Closet	894.90	8.09%
Stairs	1,046.28	9.46%

Area Subtotal: Police Department

Riser Room Closet	848.61	7.67%
General	1,626.89	14.71%

Subtotal of Areas

11,061.51	100.00%
-----------	---------

Total

11,061.51	100.00%
-----------	---------

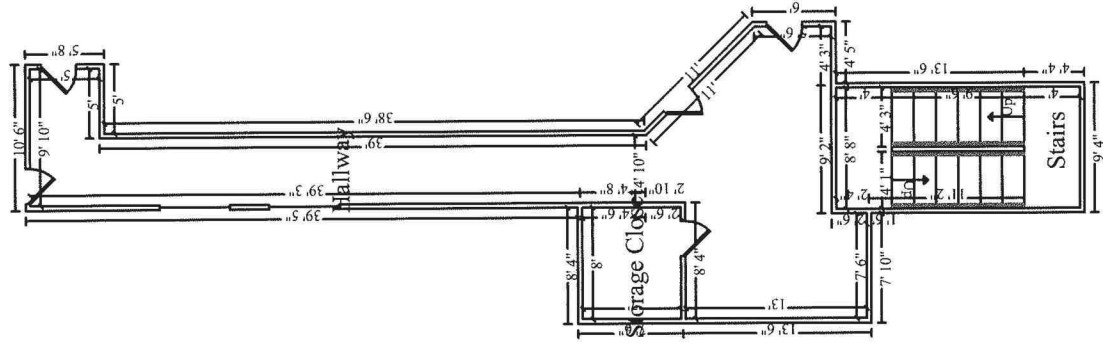


Parker Young Construction, LLC

6815 Crescent Dr., N.W.
Norcross, Ga. 30071-2902
770-368-1000

Recap by Category

O&P Items	Total	%
CLEANING	402.41	3.01%
CONTENT MANIPULATION	118.79	0.89%
GENERAL DEMOLITION	2,077.38	15.55%
DRYWALL	3,071.33	22.99%
FLOOR COVERING - VINYL	425.31	3.18%
INSULATION	234.84	1.76%
LABOR ONLY	1,308.20	9.79%
PAINTING	3,423.25	25.63%
O&P Items Subtotal	11,061.51	82.80%
Overhead	1,106.17	8.28%
Profit	1,106.17	8.28%
Material Sales Tax	85.10	0.64%
Total	13,358.95	100.00%



PROFESSIONAL SERVICES AGREEMENT ADDENDUM NO. 1

This ADDENDUM to the AGREEMENT made and entered into 12/10/2021 by and between Southeastern Engineering, Inc., and the client identified herein, provides for the Additional Services described under the Scope of Services section of this agreement

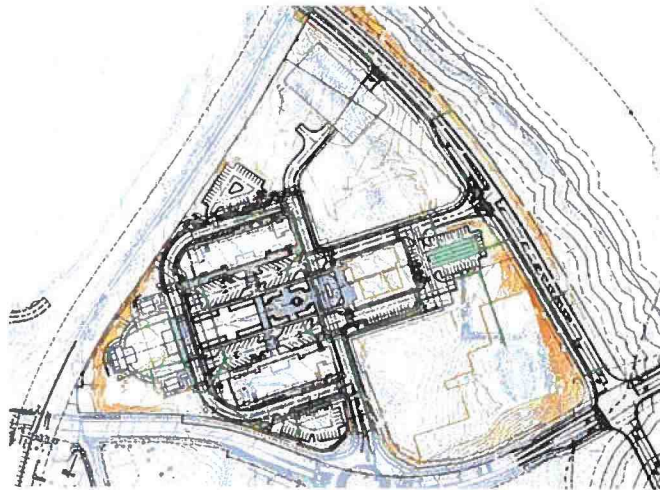
CLIENT: City of Holly Springs
C/O Stonecrest Homes GA., LLC
623 West Crossville Road, Suite 204
Roswell, GA 30075
VIA EMAIL: dme.odyssey@gmail.com
Ph#: 404-518-2750

PROJECT NUMBER: 1076-21-274

PROJECT NAME: Holly Springs Town Center Post Award

PROJECT UNDERSTANDING:

Continued construction document revisions are proposed under this addendum. Plans for the Town Center will be updated and revised per new topography, industrial roadway, site changes and shared stormwater management.



SCOPE OF SERVICES:

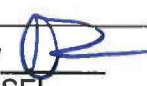
Task 4 – Continued Construction Document Revisions

Continued design revisions are needed to finalize the Town Center site per new topography, earthwork, utility revisions, Walton site adaptations, shared stormwater management responsibilities, and the industrial parkway. A revised construction plan set and hydrology study are the deliverables for this task. If the site scope continues to change and requires additional services, SEI will notify the construction management team.

COMPENSATION:

Please initial all authorized tasks below:

PROFESSIONAL FEES			
Description	Task Subtotal	Billed	Authorized Tasks
Task 4 – Continued Construction Document Revisions	\$35,000	Monthly, % complete of Allowance	Client Initial / Date

Initials _____ / 
Client / SEI

IN WITNESS WHEREOF, the Agreement is accepted on the later date written below, subject to the terms and conditions stated above and the aforementioned Agreement.

CLIENT CITY OF HOLLY SPRINGS

SOUTHEASTERN ENGINEERING, INC.

Signed _____

Signed _____

Name (Typed) _____

Name (Typed) _____

TITLE _____

TITLE _____

DATE _____

DATE _____

Initials

Client / SEI

ATTACHMENT A

EXCLUSIONS:

This agreement does not include the following:

- ☒ Zoning or zoning modification applications and coordination
- ☒ GDOT or other agency coordination
- ☒ Community coordination meetings
- ☒ Graphic design
- ☒ Traffic engineering services
- ☐ Land surveying services
- ☒ Structural engineering and inspection
- ☒ Soil testing/geotechnical analysis of existing soils or levels of compaction
- ☒ Subsurface utility location and/or investigation
- ☒ Utility capacity analyses
- ☒ Offsite utility evaluation and/or extension
- ☒ Offsite utility easements
- ☒ Utility coordination
- ☒ SBV - variance through EPD and/or local jurisdiction
- ☒ Offsite silt study
- ☒ Dam breach
- ☒ FEMA coordination and/or letter of Map Revision
- ☒ MS4 requirements
- ☒ Architectural services
- ☒ Landscape architectural services
- ☒ Irrigation design
- ☒ Tree survey and/or as-builts
- ☒ Planting plans
- ☒ Inspecting and/or placing plants on site
- ☒ State waters and/or wetland location, delineation and/or permitting through USACE
- ☒ Preparation of Storm Water Management, Inspection and Maintenance Agreement or similar/related documents
- ☒ LDP submittal or revisions
- ☒ Final plat submittal or revisions
- ☒ Cost estimates or Quantity take offs
- ☒ Construction management, contract administration or price/cost negotiations of construction work
- ☒ Settlement of disputes of claims due to contractor default or insolvency or discontinuation of work
- ☒ Maintenance services (post-construction or otherwise)

Initials _____ / 
Client / SEI

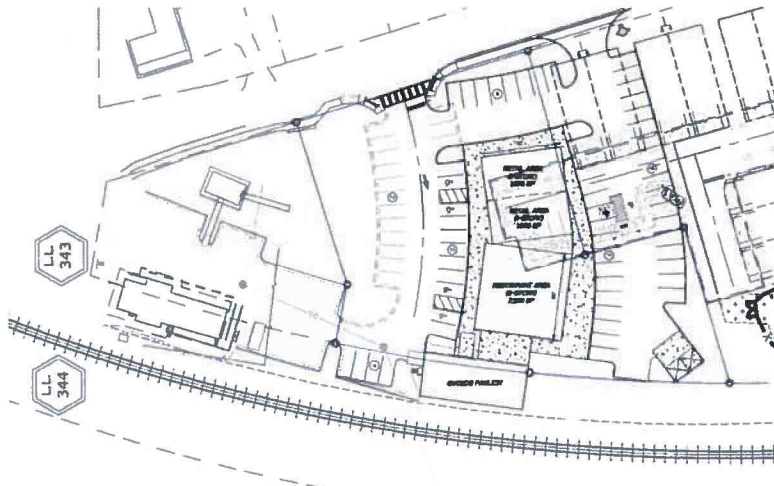
PROFESSIONAL SERVICES AGREEMENT ADDENDUM NO. 2

This ADDENDUM to the AGREEMENT made and entered into 12/10/2021 by and between Southeastern Engineering, Inc., and the client identified herein, provides for the Additional Services described under the Scope of Services section of this agreement

CLIENT: City of Holly Springs
C/O Stonecrest Homes GA., LLC
623 West Crossville Road, Suite 204
Roswell, GA 30075
VIA EMAIL: dme.odyssey@gmail.com
Ph#: 404-518-2750

PROJECT NUMBER: 1076-21-274

PROJECT NAME: Holly Springs Town Center Post Award



SCOPE OF SERVICES:

Task 5 – Depot Construction Plan Revisions

Sei will provide a construction plan update to incorporate new retail, restaurant, pavilion and parking adjacent the historic rail depot buildings. This will include a pad ready site showing new topography, earthwork, utility revisions, and stormwater. A revised construction plan set and hydrology study are the deliverables for this task

Task 6 – Survey Services

SEI survey staff will provide miscellaneous survey services to support the development of the area adjacent to the train depot. This can include, but is not limited to plats, legal descriptions, property exhibits, etc. This will be billed per SEI standard hourly rates up to the allowance for this task.

Initials _____
Client / SEI



COMPENSATION:

Please initial all authorized tasks below:

PROFESSIONAL FEES			
Description	Task Subtotal	Billed	Authorized Tasks
Task 5 – Depot Construction Plan Revisions	\$17,000	<i>Monthly, % Complete of Lump Sum</i>	Client Initial / Date

IN WITNESS WHEREOF, the Agreement is accepted on the later date written below, subject to the terms and conditions stated above and the aforementioned Agreement.

CLIENT CITY OF HOLLY SPRINGS

SOUTHEASTERN ENGINEERING, INC.

Signed _____

Signed _____

Name (Typed) _____

Name (Typed) _____

TITLE _____

TITLE _____

DATE _____

DATE _____

Initials _____ / _____
Client / SEI

ATTACHMENT A

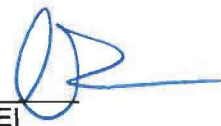
EXCLUSIONS:

This agreement does not include the following:

- ☒ Zoning or zoning modification applications and coordination
- ☒ GDOT or other agency coordination
- ☒ Community coordination meetings
- ☒ Graphic design
- ☒ Traffic engineering services
- ☒ Land surveying services
- ☒ Structural engineering and inspection
- ☒ Soil testing/geotechnical analysis of existing soils or levels of compaction
- ☒ Subsurface utility location and/or investigation
- ☒ Utility capacity analyses
- ☒ Offsite utility evaluation and/or extension
- ☒ Offsite utility easements
- ☒ Utility coordination
- ☒ SBV - variance through EPD and/or local jurisdiction
- ☒ Offsite silt study
- ☒ Dam breach
- ☒ FEMA coordination and/or letter of Map Revision
- ☒ MS4 requirements
- ☒ Architectural services
- ☒ Landscape architectural services
- ☒ Irrigation design
- ☒ Tree survey and/or as-builts
- ☒ Planting plans
- ☒ Inspecting and/or placing plants on site
- ☒ State waters and/or wetland location, delineation and/or permitting through USACE
- ☒ Preparation of Storm Water Management, Inspection and Maintenance Agreement or similar/related documents
- ☐ LDP submittal or revisions
- ☒ Final plat submittal or revisions
- ☒ Cost estimates or Quantity take offs
- ☒ Construction management, contract administration or price/cost negotiations of construction work
- ☒ Settlement of disputes or claims due to contractor default or insolvency or discontinuation of work
- ☒ Maintenance services (post-construction or otherwise)

Initials

Client / SEI





March 25, 2022

City of Holly Springs
Attn: Mr. Rob Logan, City Manager
PO Box 990
Holly Springs, GA 30142

Subject: Award Recommendation – 2022 LMIG Resurfacing Project

Dear Mr. Logan:

Technical evaluation of the bids submitted for the 2022 LMIG Resurfacing project has been completed. A thorough review has confirmed that each proposal met all of the prescribed requirements. The table below summarizes the bidders and their prospective bids.

RANK	BIDDER	AMOUNT
1	Bartow Paving Company, Inc.	\$ 780,886.51
2	East Coast Grading, Inc.	\$793,272.10

Complete bid packages for all bidders are included as Enclosures 1-2. They are being returned for safekeeping until the contract has been awarded. Bid Bonds will need to be returned to the remaining bidders at your earliest opportunity.

Bartow Paving Company, Inc. submitted the qualifying low bid of \$780,886.51. I recommend award of the 2022 LMIG Resurfacing contract to Bartow Paving Company, Inc as they have met all of the prescribed requirements of the bid documents. I have included the bid tabulation for your review as Enclosure 3.

Furthermore, a Notice of Award has been included to Bartow Paving Company, Inc. as Enclosure 4. It should be placed on City letterhead and, upon award, mailed to Bartow Paving Company, Inc. at 1055 Rowland Springs Road, Cartersville, GA 30121. The final contract documents will be prepared for signatures and forwarded for execution while we await Payment Bonds, Performance Bonds, and Certificates of Insurance from the contractor. When these items are received and the contracts have been executed, a Notice to Proceed will be issued.



www.bmandk.com

March 25, 2022
City of Holly Springs
Page 2

Please let me know if you have any questions or need any additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. Hughes", written over the word "Sincerely,".

Jacob Hughes, P.E.
Consultant City Engineer

Cc: Project File

ENCL: (1) Bid Package, Bartow Paving Company, Inc.
 (2) Bid Package, East Coast Grading, Inc.
 (3) Bid Tabulation
 (4) Notice of Award

Bid Tabulation FY 2022 LMIG & Asphalt Resurfacing Project

Line No.	Item Number	Description	Unit	Quantity	1		2	
					Unit Price	Amount	Unit Price	Amount
5	150-1000	TRAFFIC CONTROL -2022-01	LS	1	\$128,945.33	\$128,945.33	\$40,000.00	\$40,000.00
10	402-1802	RECYCLED ASPH CONC PATCHING, INCL BITUM MATL & H-LIME (220LB/SY)	TN	999	\$138.49	\$138,351.51	\$165.00	\$164,835.00
15	402-1802	RECYCLED ASPH CONC PATCHING, INCL BITUM MATL & H-LIME (440LB/SY)	TN	357	\$141.81	\$50,626.17	\$175.00	\$62,475.00
20	402-3102	RECYCLE ASPH CONC 9.5 MM SUPERPAVE, TP 2, BLEND 1, INCL BITUM MATL & H-LIME	TN	2687	\$115.35	\$309,945.45	\$135.00	\$362,745.00
25	402-3130	RECYCLE ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL BITUM MATL & H-LIME	TN	273	\$124.60	\$34,015.80	\$125.00	\$34,125.00
30	413-1000	BITUM TACK COAT	GL	1000	\$12.00	\$12,000.00	\$6.00	\$6,000.00
35	432-5010	MILL APSPH CONC PVMPT, VARIABLE DEPTH	SY	17221	\$4.75	\$ 81,799.75	\$5.00	\$86,105.00
40	647-6000	LOOP DETECTOR 6x40 ALL KINDS	EA	5	\$2,500.00	\$12,500.00	\$2,880.00	\$14,400.00
45	653-1502	THERMOPLASTIC SOLID TRAFFIC STRIPE, 5 IN, YELLOW	LF	4820	\$0.75	\$3,615.00	\$1.66	\$8,001.20
50	653-1501	THERMOPLASTIC SOLID TRAFFIC STRIPE, 5 IN, WHITE	LF	4820	\$0.75	\$3,615.00	\$1.66	\$8,001.20
55	653-1804	THERMOPLASTIC SOLID TRAFFIC STRIPE, 8 IN, YELLOW	LF	120	\$2.75	\$330.00	\$4.96	\$595.20
60	653-1704	THERMOPLASTIC SOLID TRAFFIC STRIPE, 24 IN, WHITE	LF	605	\$8.50	\$5,142.50	\$9.90	\$5,989.50
TOTAL					\$780,886.51		\$793,272.10	

NOTICE OF AWARD

Date -

Awarded To: Bartow Paving Company, Inc.
1055 Rowland Springs Road
Cartersville, GA 30121

Project Description: City of Holly Springs 2022 LMIG Resurfacing Project

Project Number: RFB -2022-01

1. The OWNER has considered the PROPOSAL you submitted for the WORK described above in response to its solicitation. You are hereby notified that your PROPOSAL has been accepted for items in the amount of \$780,886.51.
2. Contract documents will be forwarded to you and you will be required to execute the Agreement and furnish the required certificates of insurance within ten (10) calendar days from the date they are received. A Notice to Proceed will be issued within ten (10) calendar days of the receipt of the aforementioned items.
3. Please return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

City of Holly Springs, Georgia
OWNER

By:
Karen Norred
City of Holly Springs City Clerk

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by

This is the _____ day of _____, 2022.

By _____

Title _____

**Return the signed original of this form to City of Holly Springs, Attn: Karen Norred
P.O. Box 990, Holly Springs, GA 30142**

Commercial Buildings& Doors, INC

5810 Powell Dr
Mableton, Ga 30126

Estimate

Date	Estimate #
3/23/2022	1570

Name / Address
City Of Holly Springs PO BOX 990 Holly Springs, Ga 30142

			Project
Description	Qty	Rate	Total
Labor to demo the inside of the building this includes getting the building ready to take down and we will take the building down and mark all peices where it can be put back up .		18,000.00	18,000.00
dumpsters for all the trash to be put in		2,500.00	2,500.00
equipment to do the job to remove the steel and to put back up		2,500.00	2,500.00
materials for the slab to be formed and all footers dug and install rebar in footers and pour and finish the slab		125,000.00	125,000.00
pump truck to pour concrete		1,500.00	1,500.00
materials for new insulation for the building		19,800.00	19,800.00
labor to erect the metal building and complete it		25,000.00	25,000.00
materials for new screws and mastic for the building for the walls and the roof		2,500.00	2,500.00
Thank you for your business.		Total	\$196,800.00



www.bmandk.com

April 5, 2022

Mr. Rob Logan, City Manager
City of Holly Springs
3237 Holly Springs Pkwy
Holly Springs, GA 30115

RE: Proposal Detention Ponds in Barrett Springs & Taylor Farms

Dear Mr. Logan,

BM&K is pleased to provide our Professional Design Services Fee for evaluation of the ponds in Barret Springs & Taylor Farms subdivisions. These ponds were originally constructed in the late 1990's and have had little maintenance performed on them. BM&K will utilize existing GIS information supplemented with selective ground run topo shots of the area as the basis for a hydro evaluation. BM&K will utilize this information to determine how much rise will happen in the area if the ponds are removed.

Preliminary Cost Estimate:

Engineering Hydro Study to determine rise	
• 3 Ponds @ \$1,223.00 per pond	\$3,669.00
Surveying	\$4,500.00
Total	\$8,169.00

We appreciate the opportunity to present this information for your consideration. Please give me a call if you have any questions regarding this proposal or if you need any additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. Hughes", written over the printed name.

Jacob Hughes, P.E.
Consultant City Engineer
Senior Project Manager

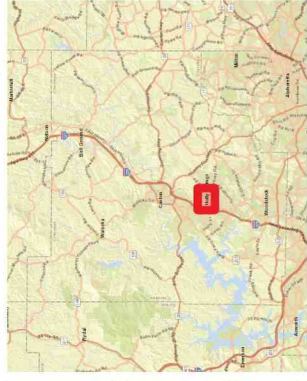
Cc: Don Clerici, P.E.
David Foster, P.E.

103 Mountain Brook Drive, Suite 112, Holly Springs, GA 30115

phone: 678.522.5601

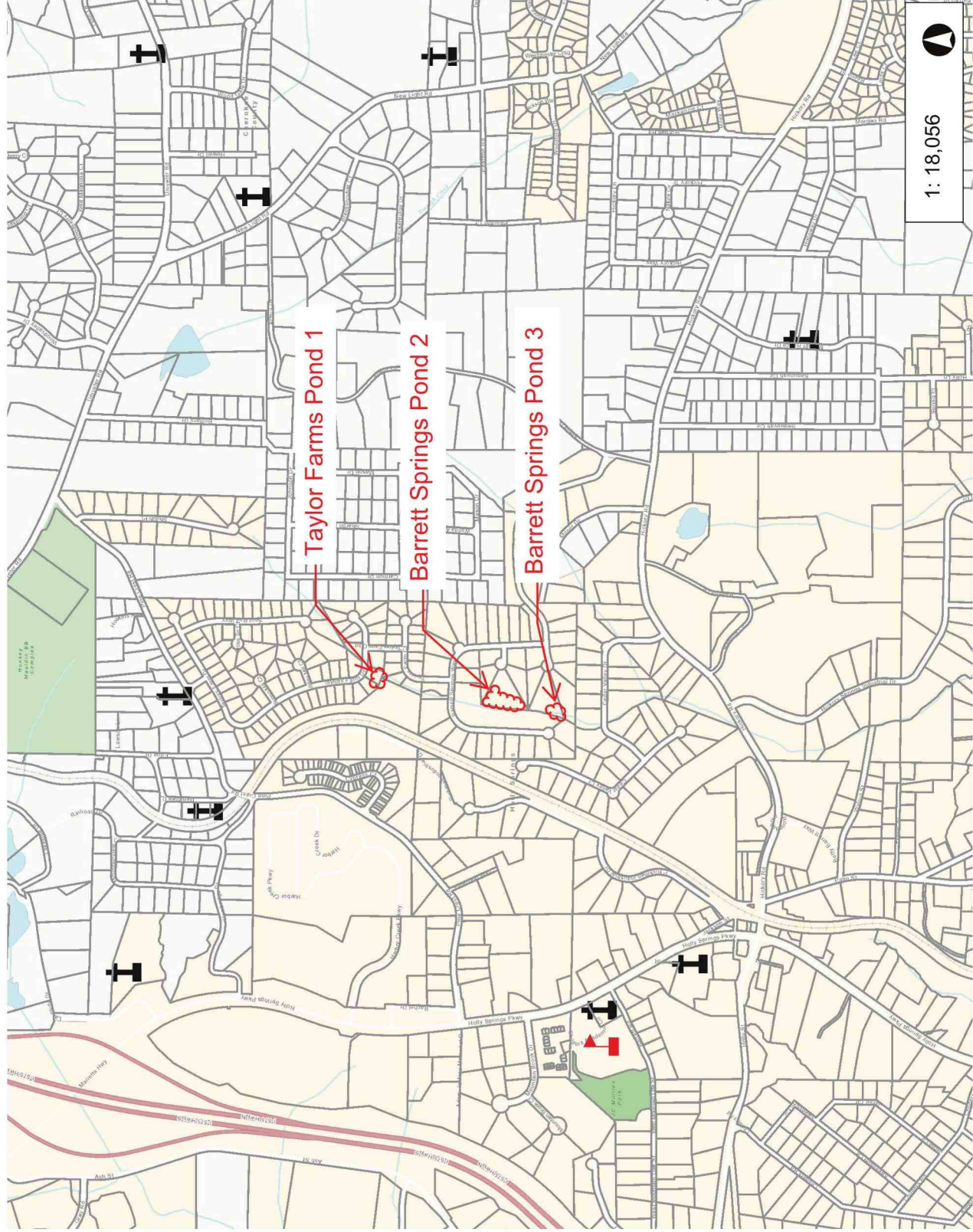


Cherokee County, GA



Legend

- Airports
 - Air Acres Airfield
- Cherokee County Regional Airport
- Parcels
- Schools
- Churches



1: 18,056



Notes

3,009.3 0 1,504.66 3,009.3 Feet

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.



March 17, 2022

City of Holly Springs
Rob Logan, City Manager
3237 Holly Springs Parkway
Holly Springs, GA 30115

Re: PI# L9375 - Holly Springs Pkwy widening from Rabbit Hill Rd to Ronnell Rd (“Project”)

Dear Mr. Logan:

Please find enclosed a Relocation Agreement with respect to the above-referenced project. As you will note in the Relocation Agreement, the total estimated cost for the relocation of the distribution facilities associated with the Project is \$160,917.00 (the “Payment Amount”). In accordance with the Franchise Agreement and any amendments thereto between Georgia Power Company and the City, the City must bear ninety and six tenths percent (90.06%) of the estimated cost of relocation of any distribution facilities not located within the streets, alleys and /or public places of the City (“City Property”) or not otherwise eligible for relocation at Georgia Power’s expense per the Franchise Agreement.

Georgia Power will relocate at its expense any distribution facilities associated with the Project that are located on City Property or are otherwise eligible for relocation at Georgia Power’s expense per the Franchise Agreement. If you believe the City is eligible for such relocation at Georgia Power’s expense, you must provide evidence that the City owns the property within which Georgia Power’s distribution facilities are located. Such evidence may include real property deeds, condemnation records or evidence of acceptance of express dedication.

Both the total estimated cost for relocation and the Payment Amount are valid only for a period of one (1) year following the date set forth on the enclosed estimate. Further, Georgia Power will not commence any work unless, prior to the date that is one (1) year following the date set forth on the enclosed estimate, the City executes and returns the enclosed Relocation Agreement, makes payment to Georgia Power of the Payment Amount, and authorizes commencement of the work.

If you have any questions, please contact Chris Boggs at (404) 450-2601.

Sincerely,

A handwritten signature in blue ink, appearing to read "Monica R. Kimber".

Monica R. Kimber
mrkimber@southernco.com

Please sign the agreement and send the electronic copy to the email address below:

Monica R. Kimber (mrkimber@southernco.com)

After agreements have been executed by Georgia Power Company, we will email a copy to you for your records.

Please remit any payments to the address below:

Georgia Power Company

96 Annex

Atlanta, GA 30396-0001

(Attn: Ayannes Stodghill)

Please reference invoice and or PI# number on check.

UTILITY RELOCATION AGREEMENT

PROJECT NAME: Holly Springs Pkwy widening from Rabbit Hill Rd to Ronnell Rd

PROJECT NUMBER: L9375

GDOT PROJECT NUMBER: _____

THIS AGREEMENT is made and entered into as of the ____ day of _____, 20____, by and between **CITY of HOLLY SPRINGS**, State of Georgia (hereinafter referred to as the "City"), and **GEORGIA POWER COMPANY** (hereinafter referred to as the "Company"). This Agreement may refer to either City or Company, or both, as a "Party" or "Parties."

WITNESSETH:

WHEREAS, the City proposes under the above written Project to construct Holly Springs Pkwy widening from Rabbit Hill Rd to Ronnell Rd (hereinafter referred to as the "Project"); and

WHEREAS, due to the construction of the Project, it will become necessary for the Company to remove, relocate or make certain adjustments to the Company's existing facilities (such facilities, including but not limited to overhead and underground electric transmission, distribution and communication lines, towers, frames, poles, facilities, wires, transformers, service pedestals, apparatus, manholes, conduits, fixtures, appliances, cables, protective wires and devices all being hereinafter referred to collectively as the "Facilities" or individually as the "Facility"); and

WHEREAS, the Company, as hereinafter provided, may assert that it has certain property interests and rights and utilized such property interests and rights for the placement of its Facilities prior in time to City's acquisition of the road right(s)-of-way, all as involved in said Project; and

NOW, THEREFORE, in consideration of the promises and the mutual covenants of the Parties hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

Section 1. THE WORK.

1.1 Company Facilities.

Company, with its regular construction or maintenance crews and personnel, at its standard schedule of wages and working hours (as may be applicable from time to time during the term of this Agreement), and working in accordance with the terms of its agreements with such employees, will remove, relocate or make adjustments to its Facilities in accordance with the scope of work and Estimate (defined below) attached hereto as Exhibit "A" and incorporated herein by reference (the "Work"). Company shall make all technical decisions concerning the Work and may elect to contract any portion of the Work.

1.2 Road Right-of-Way.

Prior to Company commencing the Work, City will provide written assurances to Company that it has acquired the necessary new road right-of-way (including information on the property rights acquired).

1.3 Traffic Control.

Company shall make a reasonable effort to provide signing and other traffic control measures during the Work, in accordance with PART VI of the U. S. Department of Transportation Manual on Uniform Traffic Control Devices, current edition, all at the expense of the City.

Section 2. COSTS AND PAYMENT.

2.1 Compensable Property Interests.

Company shall perform the Work in accordance with the estimate attached hereto as Exhibit "A" and incorporated herein by reference (the "Total Estimate"). The total amount of the Total Estimate is ONE HUNDRED SIXTY THOUSAND, NINE HUNDRED SEVENTEEN Dollars (\$160,917.00). The amount of the Total Estimate that corresponds to Company's claim that it has compensable property interests with respect to the Project (the "Reimbursement Claim") is ONE HUNDRED FORTY-FOUR THOUSAND, NINE HUNDRED TWENTY-FIVE Dollars (\$144,925.00), otherwise reflected as **ninety and six tenths percent (90.06%)** of the Total Estimate. The Reimbursement Claim is limited to: (a) the costs of removing, relocating or adjusting those Facilities which are physically in place and in conflict with the proposed construction and/or maintenance; (b) where replacement is necessary, the costs of replacement in kind, and any improvements or betterments made necessary by the proposed construction and/or maintenance; and (c) the costs incurred in acquiring additional easements or private rights-of-way, including without limitation easements for lines, access, tree trimming, guy wires, anchors and other devices, appliances and other equipment, and any and all other such easements and property rights as may be reasonably necessary for the Company's installation, operation and maintenance of its Facilities (collectively, the "Relocation Costs").

The cost of any improvements or betterments that are not made necessary by the proposed construction or maintenance shall not be subject to the percentage split contemplated above. Such costs shall be paid as follows: (a) the costs of any improvements or betterments of a Facility being made solely at Company's option (and not being made necessary by the proposed construction and/or maintenance) shall be fully paid by Company; and (b) the costs of any improvements or betterments of a Facility being made solely at City's request (and not being made necessary by the proposed construction and/or maintenance) shall be fully paid by City.

Upon completion by Company of the Work and subject to determination of Company's Prior Rights Claim in accordance with Sections 3 and 4 below, City will pay Company a sum equal to the lesser of (a) ONE HUNDRED FORTY-FOUR THOUSAND, NINE HUNDRED TWENTY-FIVE Dollars (\$144,925.00), otherwise reflected as **ninety and six tenths percent (90.06%)** of the Total Estimate and representing the aforementioned Reimbursement Claim, or (b) the corresponding percentage of actual Relocation Costs representing Company's

compensable property interests with respect to the Project. City will also pay Company for the costs of any improvements or betterments of a Facility being made solely at City's request and not being made necessary by the proposed construction and/or maintenance.

2.2 Progress Payments.

If Company chooses to submit invoices for progress payments, City will pay same within thirty (30) days from receipt of the invoice, subject to Verification (as defined below) thereof by the City. Upon completion of the Work, Company shall submit a final bill to City and City shall make a final payment within thirty (30) days from receipt of the final bill, subject to Verification thereof by the City.

2.3 Change in Scope.

In the event there is a change in the Project, including without limitation a change in scope, design, plans, service, property interests to be acquired, engineering or costs, due to either (a) events or circumstances beyond Company's reasonable control, or (b) City's request, the Parties will negotiate in good faith a mutually acceptable agreement or amendment to this Agreement, in writing, to address such change and any increase in costs above those set forth in the Estimate.

Section 3. DETERMINATION OF COMPENSABLE PROPERTY INTEREST

3.1 If Company determines it has compensable property interests with respect to the Project, Company will submit a Reimbursement Claim. The Parties agree that they will in good faith share non-privileged information with each other related to the issue of prior rights for the Project. If City determines that Company's evidence is insufficient to make a determination as to Company's compensable property interests and the percentage of the Relocation Costs to be paid by Company based upon such compensable property interests, City will provide Company with a written basis for such insufficiency and request that Company provide additional information. City will make a determination as to any asserted Reimbursement Claim before the earlier of: (a) the date that is thirty (30) days after receipt of the Reimbursement Claim; and (b) the date on which Company needs to commence the Work in order to prevent a Project delay (the "Commencement Date").

3.2 In the event that a determination cannot reasonably be made prior to the Commencement Date, provided that City certifies in writing to Company that the Project is time-sensitive due to construction scheduling with the possibility of damages for delay, safety concerns, or critical funding deadlines, Company will commence the Work without a written determination having been made. In such case, the Party's rights, claims and defenses with regard to the issue of compensable property interests and prior rights will not be waived or affected in any manner. If City does not thereafter make a determination regarding the Reimbursement Claim within six (6) months from the date of City's receipt of same, the Reimbursement Claim will be deemed approved by City.

Section 4. DISPUTE RESOLUTION.

4.1 Disagreement.

If Company disagrees with City's determination with regard to the Reimbursement Claim and the Parties are unable to settle the issue through informal negotiations, then, at the request of either Party, the Parties agree to escalate the matter pursuant to Section 4.2 below.

4.2 Dispute Notice.

Except as otherwise set forth in this Agreement, any controversy or claim arising out of or relating to this Agreement, or the breach thereof, will be settled: (a) first, by good faith efforts to reach mutual agreement of the Parties; and (b) second, if mutual agreement is not reached within thirty (30) calendar days of a written request by a Party to resolve the controversy or claim (the "Dispute Notice"), each of the Parties will appoint a designated representative who has authority to settle the dispute (or who has authority to recommend to the governing body of such Party a settlement of the dispute) and who is at a higher level of management than the persons with direct responsibility for administration of this Agreement. The designated representatives will meet as often as they reasonably deem necessary in order to discuss the dispute and negotiate in good faith in an effort to resolve such dispute. The specific format for such discussions will be left to the discretion of the designated representatives, provided, however, that all reasonable requests for relevant information made by one Party to the other Party will be honored if such information is reasonably available. If within sixty (60) days after issuance of a Dispute Notice (a) the Parties are unable to resolve issues related to the dispute, or (b) City fails to approve any tentative agreement reached, the Parties agree to participate in confidential, non-binding mediation pursuant to Section 4.3 below, it being understood, however, that nothing herein will diminish or relieve either Party of its rights or obligations under this Section 4.

4.3 Mediation.

If the Parties are unable to resolve a dispute through informal negotiations or pursuant to Section 4.2, the Parties agree to participate in confidential, non-binding mediation by an impartial, third party mediator mutually agreed upon by the Parties, at a mutually convenient location. The Parties agree that a potential mediator's experience in prior rights and real estate law will be relevant factors in selecting a mediator. In the event the Parties are unable to agree on a third party mediator within ninety (90) days of issuance of the Dispute Notice, each Party shall designate a mediation representative, and the two mediator representatives shall in good faith select a third party mediator. Each Party shall be responsible for its own attorneys' fees and expenses and for providing its own information and documentation applicable to the dispute to the mediator. All other agreed upon costs of the mediation will be apportioned equally to each Party. Any dispute not resolved by negotiation, escalation or mediation may then be submitted to a court of competent jurisdiction, and either Party may invoke any remedies at law or in equity. Nothing contained herein, however, will preclude the Parties from first seeking temporary injunctive or other equitable relief. The Parties agree that any statute of limitations, equity or other time-based periods shall be tolled as of and from the date of the Dispute Notice until a complaint, if any, is filed.

Section 5. VERIFICATION.

5.1 Material Discrepancy.

For purposes of this Section 5, “Verification” means that City has reasonably determined that there is a material discrepancy between Company’s invoiced charges and City’s calculation of charges owed, which invoiced charges are subject to a bona fide dispute; provided, however, City agrees to provide the Company with written notice, including supporting documentation, illustrating the basis for such bona fide dispute, within sixty (60) days of receipt of the invoice in dispute. Should City fail to provide such documentation within the specified time period, City must pay the disputed amount. City must pay any undisputed portion of the invoice total within thirty (30) days after its receipt of the invoice. City must pay any disputed portion of the invoice total within thirty (30) days of the date the dispute is resolved, to the extent the dispute is resolved in favor of Company.

5.2 Audit.

At any time within thirty-six (36) months after the date of final payment, City, at its sole expense, may audit the non-privileged cost records, support documentation and accounts of Company pertaining to this Project to solely assess the accuracy of the invoices submitted by Company and notify Company of any amount of any unallowable expenditure made in the final payment under this Agreement, or, if no unallowable expenditure is found, notify Company of that fact in writing. Any such audit will be conducted by representatives of City or, if applicable, the Georgia Department of Transportation or the Federal Highway Administration, after reasonable advance written notice to Company and during regular business hours at the offices of Company in a manner that does not unreasonably interfere with Company’s business activities and subject to Company’s reasonable security requirements. As a prerequisite to conducting such audit, City or, if applicable, the Georgia Department of Transportation or the Federal Highway Administration, will sign Company’s Nondisclosure Agreement. Company may redact from its records provided to City information that is confidential and irrelevant to the purposes of the audit. Company will reasonably cooperate in any such audit, providing access to Company records that are reasonably necessary to enable City to test the accuracy of the invoices to which the audit pertains, provided that City or, if applicable, the Georgia Department of Transportation or the Federal Highway Administration, may only review, but not copy, such records. If Company agrees with the audit results and does not pay any such bill within ninety (90) days of receipt of the bill from City (based on the mutually agreed upon audit results), City may set off the amount of such bill against the amounts owed Company on any then-current contract between Company and City. If, following the audit, the Parties are unable to resolve any dispute concerning the results of the audit through informal negotiation, the provisions of Sections 4.2 and 4.3 will govern the resolution of the dispute. City may not perform an audit pursuant to this Agreement more frequently than once per calendar year and may not conduct audits twice within any six (6) months.

Section 6. CITY AS PARTY.

City acknowledges that this Agreement is “proprietary” in nature under applicable Georgia law, as permitted by O.C.G.A. § 36-60-13(j), and not “governmental” or “legislative,”

as prohibited by O.C.G.A. § 36-30-3(a). City further represents and warrants that this Agreement will comply with all applicable laws concerning City actions and approvals and execution of binding agreements. City covenants to undertake all actions necessary to bind City.

Section 7. COMMENCEMENT AND TERMINATION CONDITIONS

Company is not obligated to commence the Work until Parties agree on the removal, relocation and/or adjustment to Company's facilities required by the Project. If City fails to authorize commencement of the Work by March 17, 2023, Company will have no obligation to begin the Work and may terminate this Agreement without penalty by providing City with notice in writing. If City fails to sign and return this Agreement to Company by March 17, 2023, any offer made by Company pursuant to the Agreement is automatically revoked and the agreement is void and of no effect.

Section 8. MISCELLANEOUS PROVISIONS.

Duplicate originals of this Agreement will be executed, each of which will be deemed an original but both of which together will constitute one and the same instrument. This Agreement may be modified only by an amendment executed in writing by a duly authorized representative for each Party. This Agreement contains the entire agreement of the Parties, and all prior oral agreements are superseded and integrated into this Agreement. This Agreement will be governed by and construed in accordance with the laws of the State of Georgia. This Agreement shall accrue to the benefit of and be binding upon the successors and assigns of the Parties. The Parties agree that this Agreement shall be deemed to have been executed in Georgia.

[SIGNATURES ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties have executed this Contract in four (4) counterparts, each of which shall be deemed an original in the year and day first above mentioned.

ATTEST:

City of Holly Springs, GEORGIA

By: _____

By: _____

Title: _____

Mayor

Witness: _____

(SEAL)

Notary: _____
(SEAL)

Approved as to Form by:

**City of Holly Springs Department of
Transportation**

ATTEST:

GEORGIA POWER COMPANY

By: _____

By: _____

Title: _____

Title: Centralized Engineering Svcs Manager

Witness: _____

Date: _____

Notary: _____
(SEAL)

[Give proper title of each person executing Agreement. Attach seal as required.]

Headquarters : CENTRALIZED DISTR. SVCS
Tax Repair Ind : No **Blanket :** No
Customer : L9375 CITY OF HOLLY SPRINGS
Address : HOLLY SPRINGS PKWY & RABBIT HILL RD - L9375
Town : HOLLY SPRINGS
Map Number :
Estimate Name : HOLLY SPRINGS
Date Last Est : 04-MAR-2022
Engineer : BOGGS,CHRISTOPHER JAMES
Committed Service Date :
Est. Start Date : 01/17/22 **Est. In-Service Date :** 12/31/22
Job Description : Road Reloc - Widening

Oracle Project : 10543916 **Task :** 15
SPECIFIC **Funding Project :** 10476593
Oracle Project Name : L9375 CITY OF HOLLY SPRINGS-GP892H127
Funding Project Name : 703001 - ROADWAY WORK - CONVERGIO
W.O. Number : GP892H12721 **Ref# :** 2202421
WR# :
Job Type : H-HIGHWAY RELOCATIONS OH / UD
Type Customer : DOT PROJECTS OH/UD REIMBURSIBLE & NON
Substation : HOLLY SPRINGS 115/25
Circuit : A9922-CPX
CSS Bill Acct# :

Driving Directions :

Permits/Notification(s) :

Total Estimated External Charges Included Below:				\$0			
Billing:		Fixed	Joint Use		Out Of Ratio	Customer Contribution	
		\$0	\$0		\$0	\$0	
MANHOURS:		Onsite	Travel		Headquarters	Total	
Company		600.01	120.02		60.01	780.04	
Contractor		220.74	24.96		12.48	258.18	
					Total Estimated:	1,038.22	
Labor Multiplier :	1.30	Comment : ESTIMATE					
Travel :	0.00	HQ :	0.00	EOH Labor :	0.00	EOH Matl : 0.00	
Cost Summary		Plant	Transformers	Meters	Maint	Removal	Total
Company Labor		\$30,733	\$380	\$0	\$22,122	\$10,565	\$63,800
Contract Labor		\$17,855	\$0	\$0	\$0	\$0	\$17,855
Company Material		\$9,168	\$3,632	\$0	\$0	\$0	\$12,800
Contractor Material		\$0	\$0	\$0	\$0	\$0	\$0
Company Equipment		\$12,293	\$152	\$0	\$8,849	\$4,226	\$25,520
Contractor Equipment		\$0	\$0	\$0	\$0	\$0	\$0
Engr Supv OH		\$32,222	\$1,916	\$0	\$0	\$6,804	\$40,942
Subtotal		\$102,271	\$6,080	\$0	\$30,971	\$21,595	\$160,917
Blanket							\$0
Salvage		\$0	\$0	\$0	\$0	\$0	\$0
Total		\$102,271	\$6,080	\$0	\$30,971	\$21,595	\$160,917
Total WO Bill :							\$0
Total Net Cost :							\$160,917
Incidental Maint :	\$31,503	Revenue :	\$0	Total Ratio :	0.00		
Rate :		Loc Cost :	\$0	Local Ratio :	0.00		
TVM Amount :	\$0	CPS Amount :	\$0	Sales Tax :	\$0	Profit :	\$0
Total Bill Amount :	\$0				\$0		
Approvals		Date	Completed By		Date		
Auth :	WATSON,JACQUELINE B		02-AUG-2021				
Close :							

Date : 11-Mar-2022 12:24 PM

Job Ref # : 2202421

Applicant Name : L9375 CITY OF HOLLY SPRINGS

Estimate Name : HOLLY SPRINGS

Estimate Description : ROAD RELOC - WIDENING

Work Location Summary Report

ALL LOCATIONS

Maximo GL Account : 10543916-14|10543916

Oracle Project# : 10543916

Labor Task # : 15

Project Type : SPECIFIC

Work Order # : GP892H12721

Job Address : HOLLY SPRINGS PKWY & RABBIT HILL RD -

L9375

Page : 1



Work Function	Special Processing	Local Cost	Unit Identification	Qty	Ret	Ind	Description	Contractor Name
*** Work Location : 16.00								
			Description :					
			Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25	Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25		
			Energized : Y	Inaccessible : Y	Rock/Swamp : N	Est Co ManHour : 64.54	Est Cont ManHours : 15.60	
INSTALL	NONE		FLAGGINGCONTTA10	6	N		TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE		PLCUT	1	N		TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE		POLESTAKE	4	N		POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE		SETUP	4	N		SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE		SPREADPHASES3	1	N		INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING	
						- 3 PH - - TANGENT		
REMOVE	NONE		G11E2	1	N		GUY ANCH EXPDG 11M - 2 GUYS/ANCHS ON THE POLE - INVENTORY	
						GG SEPARATELY		
REMOVE	NONE		PDDV3B1	1	N		PRI DBL DEADEND VERT 3 PH W' 3 POST INSL	
REMOVE	NONE		PL453SG	1	Y		POLE WOOD CCA 45 FT CL 3 W' SECT GND	
REMOVE	NONE		TA10	1	Y		TRANSF ASSY 1 PH 1- 10 KVA 120/240V CPT W/CO & LA BKT & FUSE	
REMOVE	TRANSFER		LTLED100ARCH3GY4K	1	Y		FIXTURE, LIGHTING, ARCHEON MEDIUM; TYPE III, GRAY, 101 W, 15825 LM, 120-277 V, LED, 4000K	
TRANSFER	NONE		PN33974/0AAAC	288	Y		3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	

*** Work Location : 16.01								
			Description :					
			Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25	Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25		
			Energized : Y	Inaccessible : Y	Rock/Swamp : N	Est Co ManHour : 91.80	Est Cont ManHours : 23.40	
INSTALL	NONE		FLAGGINGCONTTA10	6	N		TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE		G11HIG	6	N		GUY ANCH HELIX 11M W' GUARD & 1 FGLASS STRAIN INSUL	
INSTALL	NONE		LTLED100ARCH3GY4K	1	Y		FIXTURE, LIGHTING, ARCHEON MEDIUM; TYPE III, GRAY, 101 W, 15825 LM, 120-277 V, LED, 4000K	
INSTALL	NONE		PDDV3	1	N		PRI DOUBLE DEADEND VERTICAL 3 PH	
INSTALL	NONE		PL552SG	1	Y		POLE WOOD CCA 55 FT CL 2 W' SECT GND	
INSTALL	NONE		PM1	1	N		PH MARKER 1 WHITE ON RED ENAMEL	
INSTALL	NONE		PM2	1	N		PH MARKER 2 BLACK ON WHITE ENAMELED	
INSTALL	NONE		PM3	1	N		PH MARKER 3 WHITE ON BLUE ENAMELED	
INSTALL	NONE		POLESTAKE	4	N		POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE		S1/0TPAC	15	Y		SEC WIRE TRIPLEX #1/0 ALUMINUM ALLOY	
INSTALL	NONE		SCONNOH	8	N		CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE	

INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
INSTALL	NONE	TA15	1	Y	TRANSF ASSY 1 PH 1- 15 KVA 120/240V CPT W/CO & LA BKT & FUSE	
INSTALL	NONE	TW	6	N	TREE WORK – USE “TREE CONTRACTORS” IF PERFORMED BY A TREE CREW	TREE CONTRACTORS
REMOVE	TRANSFER	SD1	1	N	SEC DEADEND ONE WIRE	

*** Work Location : 17.00						
Description : Inst Dsgn Volt Num : 25 Energized : Y						
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	Est Cont ManHours : 10.14 CONTRACTOR BID
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
REMOVE	NONE	DSALB1A	1	Y	DISC SW ASSY 1-100A LB CUTOUT 1 ARRESTER & 1-1PH BKT	
REMOVE	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND	
REMOVE	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B -9445)	
REMOVE	NONE	PRS3	1	N	PRI RISER SHIELD 3 IN.(INVENTORY 1 PER POLE)	
TRANSFER	NONE	PN33974/0AAAC	156	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	

*** Work Location : 17.01						
Description : Inst Dsgn Volt Num : 25 Energized : Y						
INSTALL	NONE	DSALB1A	1	Y	DISC SW ASSY 1-100A LB CUTOUT 1 ARRESTER & 1-1PH BKT	
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE	P1/0AXNC	50	Y	PRI CABLE #1/0 AXN 25KV JACKETED W' CONCENTRIC NEUTRAL	
INSTALL	NONE	PL552SG	1	Y	POLE WOOD CCA 55 FT CL 2 W' SECT GND	
INSTALL	NONE	PM1	1	N	PH MARKER 1 WHITE ON RED ENAMEL	
INSTALL	NONE	PM2	1	N	PH MARKER 2 BLACK ON WHITE ENAMELED	
INSTALL	NONE	PM3	1	N	PH MARKER 3 WHITE ON BLUE ENAMELED	
INSTALL	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B -9445)	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	PRS3	1	N	PRI RISER SHIELD 3 IN.(INVENTORY 1 PER POLE)	
INSTALL	NONE	PS1/0JKCS	2	N	1/0 25KV U.D. MOLDED RUBBER SPLICE W/COLD SHRINK FOLD-BACK JACKET	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
INSTALL	NONE	TN36HDREC	6	N	TRENCHING HAND DIG 36" - 30" COVER -REPLACING EXISTING CABLE	

INSTALL NONE TW 6 N TREE WORK – USE "TREE CONTRACTORS" IF PERFORMED BY A TREE TREE CONTRACTORS CREW

*** Work Location : 18.00

Description : Inst Dsgn Volt Num : 25 Energized : Y							Rmv Dsgn Volt Num : 25 Rock/Swamp : N			Rmv Op Volt Num : 25 Est Co ManHour : 45.14		Est Cont ManHours : 10.14	
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID							
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE								
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY								
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT								
REMOVE	NONE	G11HIG	1	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL								
REMOVE	NONE	PL40SSG	1	Y	POLE WOOD CCA 40 FT CL 5 W' SECT GND								
REMOVE	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B -9445)								
REMOVE	NONE	TA10	1	Y	TRANSF ASSY 1 PH 1- 10 KVA 120/240V CPT W/CO & LA BKT & FUSE								
TRANSFER	NONE	PN33974/0AAAC	185	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)								
TRANSFER	NONE	S1/0TPAC	107	Y	SEC WIRE TRIPLEX #1/0 ALUMINUM ALLOY								

*** Work Location : 18.01

Description : Inst Dsgn Volt Num : 25 Energized : Y							Rmv Dsgn Volt Num : 25 Rock/Swamp : N			Rmv Op Volt Num : 25 Est Co ManHour : 47.84		Est Cont ManHours : 23.40	
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID							
INSTALL	NONE	G11HIG	1	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL								
INSTALL	NONE	PL502SG	1	Y	POLE WOOD CCA 50 FT CL 2 W' SECT GND								
INSTALL	NONE	PM1	1	N	PH MARKER 1 WHITE ON RED ENAMEL								
INSTALL	NONE	PM2	1	N	PH MARKER 2 BLACK ON WHITE ENAMELED								
INSTALL	NONE	PM3	1	N	PH MARKER 3 WHITE ON BLUE ENAMELED								
INSTALL	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B -9445)								
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT							
INSTALL	NONE	SCONNOH	6	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE								
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY								
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT								
INSTALL	NONE	TA15	1	Y	TRANSF ASSY 1 PH 1- 15 KVA 120/240V CPT W/CO & LA BKT & FUSE								
INSTALL	NONE	TW	6	N	TREE WORK – USE "TREE CONTRACTORS" IF PERFORMED BY A TREE CREW	TREE CONTRACTORS							

*** Work Location : 23.00

Description : Inst Dsgn Volt Num : 25 Energized : Y							Rmv Dsgn Volt Num : 25 Rock/Swamp : N			Rmv Op Volt Num : 25 Est Co ManHour : 65.46		Est Cont ManHours : 10.14	
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID							

INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
REMOVE	NONE	PDD3FG10	1	N	PRI DBL DEADEND 3 PH W' 10 FT FIBERGLAS DE ARM	
REMOVE	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND	
REMOVE	NONE	TA10	1	Y	TRANSF ASSY 1 PH 1- 10 KVA 120/240V CPT W/CO & LA BKT & FUSE	
REMOVE	TRANSFER	LTLED100ARCH3GY4K	1	Y	FIXTURE, LIGHTING, ARCHEON MEDIUM; TYPE III, GRAY, 101 W, 15825 LM, 120-277 V, LED, 4000K	
TRANSFER	NONE	PN33974/0AAAC	300	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	
TRANSFER	NONE	S2TPAC	64	Y	SEC WIRE TRIPLEX #2 ALUMINUM ALLOY	

*** Work Location : 23.01						
Description :		Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25	Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25	
Energized : Y		Inaccessible : Y	Inaccessible : Y	Rock/Swamp : N	Est Co ManHour : 46.42	Est Cont ManHours : 23.40
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE	LTLED100ARCH3GY4K	1	Y	FIXTURE, LIGHTING, ARCHEON MEDIUM; TYPE III, GRAY, 101 W, 15825 LM, 120-277 V, LED, 4000K	
INSTALL	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND	
INSTALL	NONE	PM1	1	N	PH MARKER 1 WHITE ON RED ENAMEL	
INSTALL	NONE	PM2	1	N	PH MARKER 2 BLACK ON WHITE ENAMELED	
INSTALL	NONE	PM3	1	N	PH MARKER 3 WHITE ON BLUE ENAMELED	
INSTALL	NONE	PNT3F13	1	N	PRI BRKT F'GLASS 2 PH (B-9445) 2"x60" (W/O PIN INSULS), PRI POLE TOP PIN - 13" F'GLAS TUBULAR POST, 2" DIA, PRI PIN TYPE INSUL, SR1, SEC-TANG WIRE TIE	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
INSTALL	NONE	TA15	1	Y	TRANSF ASSY 1 PH 1- 15 KVA 120/240V CPT W/CO & LA BKT & FUSE	
INSTALL	NONE	TW	6	N	TREE WORK - USE "TREE CONTRACTORS" IF PERFORMED BY A TREE CREW	TREE CONTRACTORS
TRANSFER	NONE	SCONNOH	6	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE	

*** Work Location : 28.00						
Description :		Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25	Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25	
Energized : Y		Inaccessible : Y	Inaccessible : Y	Rock/Swamp : N	Est Co ManHour : 50.86	Est Cont ManHours : 10.14
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
REMOVE	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND	

REMOVE	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH FGLASS BKT-SO. ELE. STANDARD (B-9445)
TRANSFER	NONE	PN33974/0AAAC	329	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)

*** Work Location : 28.01

Description : Inst Dsgn Volt Num : 25 Energized : Y					
		Inst Op Volt Num : 25 Inaccessible : Y	Rmv Dsgn Volt Num : 25 Rock/Swamp : N	Rmv Op Volt Num : 25 Est Co ManHour : 19.81	Est Cont ManHours : 15.60
INSTALL	NONE	FLAGGINGCONT1A10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID* CONTRACTOR BID
INSTALL	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND
INSTALL	NONE	PM1	1	N	PH MARKER 1 WHITE ON RED ENAMEL
INSTALL	NONE	PM2	1	N	PH MARKER 2 BLACK ON WHITE ENAMELED
INSTALL	NONE	PM3	1	N	PH MARKER 3 WHITE ON BLUE ENAMELED
INSTALL	NONE	PNT3F13	1	N	PRI BRKT FGLASS 2 PH (B-9445) 2"X60" (W/O PIN INSULS), PRI POLE TOP PIN - 13" FGLAS TUBULAR POST, 2" DIA, PRI PIN TYPE INSUL, SR1, SEC-TANG WIRE TIE
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR DOT SUPPORT
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT

*** Work Location : 34.00

Description : Inst Dsgn Volt Num : 25 Energized : Y					
		Inst Op Volt Num : 25 Inaccessible : Y	Rmv Dsgn Volt Num : 25 Rock/Swamp : N	Rmv Op Volt Num : 25 Est Co ManHour : 73.83	Est Cont ManHours : 10.14
INSTALL	NONE	FLAGGINGCONT1A10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID* CONTRACTOR BID
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT
REMOVE	NONE	DSALB1A	1	Y	DISC SW ASSY 1-100A LB CUTOUT 1 ARRESTER & 1-1PH BKT
REMOVE	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND
REMOVE	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH FGLASS BKT-SO. ELE. STANDARD (B-9445)
REMOVE	NONE	PRS3	1	N	PRI RISER SHIELD 3 IN.(INVENTORY 1 PER POLE)
REMOVE	TRANSFER	LTLED100ARCH3GY4K	1	Y	FIXTURE, LIGHTING, ARCHEON MEDIUM; TYPE III, GRAY, 101 W, 15825 LM, 120-277 V, LED, 4000K
TRANSFER	NONE	PN33974/0AAAC	512	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)

*** Work Location : 34.01

Description : Inst Dsgn Volt Num : 25 Energized : Y					
		Inst Op Volt Num : 25 Inaccessible : Y	Rmv Dsgn Volt Num : 25 Rock/Swamp : N	Rmv Op Volt Num : 25 Est Co ManHour : 34.64	Est Cont ManHours : 15.60
INSTALL	NONE	DSALB1A	1	Y	DISC SW ASSY 1-100A LB CUTOUT 1 ARRESTER & 1-1PH BKT
INSTALL	NONE	FLAGGINGCONT1A10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID* CONTRACTOR BID
INSTALL	NONE	LTLED100ARCH3GY4K	1	Y	FIXTURE, LIGHTING, ARCHEON MEDIUM; TYPE III, GRAY, 101 W, 15825 LM, 120-277 V, LED, 4000K

INSTALL	NONE	P1/0AXNC	50	Y	PRI CABLE #1/0 AXN 25KV JACKETED W' CONCENTRIC NEUTRAL	
INSTALL	NONE	PL5025G	1	Y	POLE WOOD CCA 50 FT CL 2 W' SECT GND	
INSTALL	NONE	PM1	1	N	PH MARKER 1 WHITE ON RED ENAMEL	
INSTALL	NONE	PM2	1	N	PH MARKER 2 BLACK ON WHITE ENAMELED	
INSTALL	NONE	PM3	1	N	PH MARKER 3 WHITE ON BLUE ENAMELED	
INSTALL	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B-9445)	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	PRS3	1	N	PRI RISER SHIELD 3 IN.(INVENTORY 1 PER POLE)	
INSTALL	NONE	PS1/0JKCS	2	N	1/0 25KV U.D. MOLDED RUBBER SPLICE W/COLD SHRINK FOLD-BACK JACKET	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
INSTALL	NONE	TN36HDEC	6	N	TRENCHING HAND DIG 36" - 30" COVER -REPLACING EXISTING CABLE	

*** Work Location : 43.00						
Description :						
Inst Dsgn Volt Num : 25						
Energized : Y						
Inst Op Volt Num : 25						
Inaccessible : Y						
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
REMOVE	NONE	PL405SG	1	Y	POLE WOOD CCA 40 FT CL 5 W' SECT GND	
REMOVE	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B-9445)	
REMOVE	NONE	TA15	1	Y	TRANSF ASSY 1 PH 1- 15 KVA 120/240V CPT W/CO & LA BKT & FUSE	
TRANSFER	NONE	PN33974/0AAAC	237	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	
TRANSFER	NONE	SVTP1/0S	266	Y	SERVICE-3 WIRE TRIPLEX 1/0AL	

*** Work Location : 43.01						
Description :						
Inst Dsgn Volt Num : 25						
Energized : Y						
Inst Op Volt Num : 25						
Inaccessible : Y						
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	PM1	1	N	PH MARKER 1 WHITE ON RED ENAMEL	
INSTALL	NONE	PM2	1	N	PH MARKER 2 BLACK ON WHITE ENAMELED	
INSTALL	NONE	PM3	1	N	PH MARKER 3 WHITE ON BLUE ENAMELED	
INSTALL	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B-9445)	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT

INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT
INSTALL	NONE	TA15	1	Y	TRANSF ASSY 1 PH 1- 15 KVA 120/240V CPT W/CO & LA BKT & FUSE
INSTALL	NONE	TW	6	N	TREE WORK – USE "TREE CONTRACTORS" IF PERFORMED BY A TREE CREW TREE CONTRACTORS
REMOVE	NONE	PL5025G	1	Y	POLE WOOD CCA 50 FT CL 2 W' SECT GND
TRANSFER	NONE	SCONNOH	6	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE

*** Work Location : 44.00					
Description : Inst Dsgn Volt Num : 25 Energized : Y					
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID* Rock/Swamp : N Est Cont ManHours : 10.14 CONTRACTOR BID
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT
REMOVE	NONE	PL5025G	1	Y	POLE WOOD CCA 50 FT CL 2 W' SECT GND
REMOVE	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B -9445)
REMOVE	TRANSFER	L'TLED100ARCH3GY4K	1	Y	FIXTURE, LIGHTING, ARCHEON MEDIUM; TYPE III, GRAY, 101 W, 15825 LM, 120-277 V, LED, 4000K
TRANSFER	NONE	PN33974/0AAAC	165	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)

*** Work Location : 44.01					
Description : Inst Dsgn Volt Num : 25 Energized : Y					
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID* Rock/Swamp : N Est Cont ManHours : 23.40 CONTRACTOR BID
INSTALL	NONE	L'TLED100ARCH3GY4K	1	Y	FIXTURE, LIGHTING, ARCHEON MEDIUM; TYPE III, GRAY, 101 W, 15825 LM, 120-277 V, LED, 4000K
INSTALL	NONE	PL5025G	1	Y	POLE WOOD CCA 50 FT CL 2 W' SECT GND
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE
INSTALL	NONE	PM1	1	N	PH MARKER 1 WHITE ON RED ENAMEL
INSTALL	NONE	PM2	1	N	PH MARKER 2 BLACK ON WHITE ENAMELED
INSTALL	NONE	PM3	1	N	PH MARKER 3 WHITE ON BLUE ENAMELED
INSTALL	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B -9445)
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR DOT SUPPORT
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT
INSTALL	NONE	TW	6	N	TREE WORK – USE "TREE CONTRACTORS" IF PERFORMED BY A TREE CREW TREE CONTRACTORS

Georgia Power Company
Distribution Work Order
Type Construction: OVERHEAD



Oracle Project : 10543916 **Task :** 15
SPECIFIC **Funding Project :** 10476593
Oracle Project Name : L9375 CITY OF HOLLY SPRINGS-GP892H127
Funding Project Name : 703001 - ROADWAY WORK - CONVERSI
W.O. Number : GP892H12721 **Ref# :** 2202421
WR# :
Job Type : H-HIGHWAY RELOCATIONS OH / UD
Type Customer : DOT PROJECTS OH/UD REIMBURSIBLE & NON
Substation : HOLLY SPRINGS 115/25
Circuit : A9922-CPX
CSS Bill Acct# :

Permits/Notification(s) :

\$0

Labor Multiplier :	1.30	Comment :	ROADWAY PROJECT				
Travel :	0.00	HQ :	0.00	EOH Labor :	0.00	EOH Matl :	0.00

Total WO Bill :		\$
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Total Net Cost :	\$144,925
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TVM Amount :	\$0	CPS Amount :	\$0	Sales Tax :	\$0	Profit :	\$0
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Total Bill Amount :	\$0	\$0
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Approvals	Date	Completed By	Date
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Auth : WATSON,JACQUELINE B **02-AUG-2021**

Close :

Date : 11-Mar-2022 12:26 PM

Job Ref # : 2202421

Applicant Name : L9375 CITY OF HOLLY SPRINGS

Estimate Name : REIMBURSABLE ESTIMATE

Estimate Description : ROAD RELOC - WIDENING REIMBURSABLE AMOUNT

Work Location Summary Report

ALL LOCATIONS

Maximo GL Account : 10543916-14|10543916

Oracle Project# : 10543916

Labor Task # : 15

Project Type : SPECIFIC

Work Order # : GP892H12721

Job Address : HOLLY SPRINGS PKWY & RABBIT HILL RD -

L9375

Page : 1



Work Function	Special Processing	Local Cost	Unit Identification	Qty	Ret	Ind	Description	Contractor Name
*** Work Location : 16.00								
			Description :					
			Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25	Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25		
			Energized : Y	Inaccessible : Y	Rock/Swamp : N	Est Co ManHour : 64.54	Est Cont ManHours : 15.60	
INSTALL	NONE		FLAGGINGCONTTA10	6	N		TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE		PLCUT	1	N		TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE		POLESTAKE	4	N		POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE		SETUP	4	N		SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE		SPREADPHASES3	1	N		INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING	
						- 3 PH - - TANGENT		
REMOVE	NONE		G11E2	1	N		GUY ANCH EXPDG 11M - 2 GUYS/ANCHS ON THE POLE - INVENTORY	
						GG SEPARATELY		
REMOVE	NONE		PDDV3B1	1	N		PRI DBL DEADEND VERT 3 PH W' 3 POST INSL	
REMOVE	NONE		PL453SG	1	Y		POLE WOOD CCA 45 FT CL 3 W' SECT GND	
REMOVE	NONE		TA10	1	Y		TRANSF ASSY 1 PH 1- 10 KVA 120/240V CPT W/CO & LA BKT & FUSE	
REMOVE	TRANSFER		LTLED100ARCH3GY4K	1	Y		FIXTURE, LIGHTING, ARCHEON MEDIUM; TYPE III, GRAY, 101 W, 15825 LM, 120-277 V, LED, 4000K	
TRANSFER	NONE		PN33974/0AAAC	288	Y		3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	

*** Work Location : 16.01								
			Description :					
			Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25	Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25		
			Energized : Y	Inaccessible : Y	Rock/Swamp : N	Est Co ManHour : 91.80	Est Cont ManHours : 23.40	
INSTALL	NONE		FLAGGINGCONTTA10	6	N		TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE		G11HIG	6	N		GUY ANCH HELIX 11M W' GUARD & 1 FGLASS STRAIN INSUL	
INSTALL	NONE		LTLED100ARCH3GY4K	1	Y		FIXTURE, LIGHTING, ARCHEON MEDIUM; TYPE III, GRAY, 101 W, 15825 LM, 120-277 V, LED, 4000K	
INSTALL	NONE		PDDV3	1	N		PRI DOUBLE DEADEND VERTICAL 3 PH	
INSTALL	NONE		PL552SG	1	Y		POLE WOOD CCA 55 FT CL 2 W' SECT GND	
INSTALL	NONE		PM1	1	N		PH MARKER 1 WHITE ON RED ENAMEL	
INSTALL	NONE		PM2	1	N		PH MARKER 2 BLACK ON WHITE ENAMELED	
INSTALL	NONE		PM3	1	N		PH MARKER 3 WHITE ON BLUE ENAMELED	
INSTALL	NONE		POLESTAKE	4	N		POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE		S1/0TPAC	15	Y		SEC WIRE TRIPLEX #1/0 ALUMINUM ALLOY	
INSTALL	NONE		SCONNOH	8	N		CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE	

INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
INSTALL	NONE	TA15	1	Y	TRANSF ASSY 1 PH 1- 15 KVA 120/240V CPT W/CO & LA BKT & FUSE	
INSTALL	NONE	TW	6	N	TREE WORK – USE “TREE CONTRACTORS” IF PERFORMED BY A TREE CREW	TREE CONTRACTORS
REMOVE	TRANSFER	SD1	1	N	SEC DEADEND ONE WIRE	

*** Work Location : 17.00						
Description : Inst Dsgn Volt Num : 25 Energized : Y						
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	Est Cont ManHours : 10.14 CONTRACTOR BID
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
REMOVE	NONE	DSALB1A	1	Y	DISC SW ASSY 1-100A LB CUTOUT 1 ARRESTER & 1-1PH BKT	
REMOVE	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND	
REMOVE	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B -9445)	
REMOVE	NONE	PRS3	1	N	PRI RISER SHIELD 3 IN.(INVENTORY 1 PER POLE)	
TRANSFER	NONE	PN33974/0AAAC	156	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	

*** Work Location : 17.01						
Description : Inst Dsgn Volt Num : 25 Energized : Y						
INSTALL	NONE	DSALB1A	1	Y	DISC SW ASSY 1-100A LB CUTOUT 1 ARRESTER & 1-1PH BKT	
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE	P1/0AXNC	50	Y	PRI CABLE #1/0 AXN 25KV JACKETED W' CONCENTRIC NEUTRAL	
INSTALL	NONE	PL552SG	1	Y	POLE WOOD CCA 55 FT CL 2 W' SECT GND	
INSTALL	NONE	PM1	1	N	PH MARKER 1 WHITE ON RED ENAMEL	
INSTALL	NONE	PM2	1	N	PH MARKER 2 BLACK ON WHITE ENAMELED	
INSTALL	NONE	PM3	1	N	PH MARKER 3 WHITE ON BLUE ENAMELED	
INSTALL	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B -9445)	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	PRS3	1	N	PRI RISER SHIELD 3 IN.(INVENTORY 1 PER POLE)	
INSTALL	NONE	PS1/0JKCS	2	N	1/0 25KV U.D. MOLDED RUBBER SPLICE W/COLD SHRINK FOLD-BACK JACKET	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
INSTALL	NONE	TN36HDREC	6	N	TRENCHING HAND DIG 36" - 30" COVER -REPLACING EXISTING CABLE	

INSTALL NONE TW 6 N TREE WORK – USE "TREE CONTRACTORS" IF PERFORMED BY A TREE TREE CONTRACTORS CREW

*** Work Location : 18.00

Description : Inst Dsgn Volt Num : 25 Energized : Y							Rmv Dsgn Volt Num : 25 Rock/Swamp : N			Rmv Op Volt Num : 25 Est Co ManHour : 45.14		Est Cont ManHours : 10.14	
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID							
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE								
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY								
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT								
REMOVE	NONE	G11HIG	1	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL								
REMOVE	NONE	PL40SSG	1	Y	POLE WOOD CCA 40 FT CL 5 W' SECT GND								
REMOVE	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B -9445)								
REMOVE	NONE	TA10	1	Y	TRANSF ASSY 1 PH 1- 10 KVA 120/240V CPT W/CO & LA BKT & FUSE								
TRANSFER	NONE	PN33974/0AAAC	185	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)								
TRANSFER	NONE	S1/0TPAC	107	Y	SEC WIRE TRIPLEX #1/0 ALUMINUM ALLOY								

*** Work Location : 18.01

Description : Inst Dsgn Volt Num : 25 Energized : Y							Rmv Dsgn Volt Num : 25 Rock/Swamp : N			Rmv Op Volt Num : 25 Est Co ManHour : 47.84		Est Cont ManHours : 23.40	
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID							
INSTALL	NONE	G11HIG	1	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL								
INSTALL	NONE	PL502SG	1	Y	POLE WOOD CCA 50 FT CL 2 W' SECT GND								
INSTALL	NONE	PM1	1	N	PH MARKER 1 WHITE ON RED ENAMEL								
INSTALL	NONE	PM2	1	N	PH MARKER 2 BLACK ON WHITE ENAMELED								
INSTALL	NONE	PM3	1	N	PH MARKER 3 WHITE ON BLUE ENAMELED								
INSTALL	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B -9445)								
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT							
INSTALL	NONE	SCONNOH	6	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE								
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY								
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT								
INSTALL	NONE	TA15	1	Y	TRANSF ASSY 1 PH 1- 15 KVA 120/240V CPT W/CO & LA BKT & FUSE								
INSTALL	NONE	TW	6	N	TREE WORK – USE "TREE CONTRACTORS" IF PERFORMED BY A TREE CREW	TREE CONTRACTORS							

*** Work Location : 23.00

Description : Inst Dsgn Volt Num : 25 Energized : Y							Rmv Dsgn Volt Num : 25 Rock/Swamp : N			Rmv Op Volt Num : 25 Est Co ManHour : 65.46		Est Cont ManHours : 10.14	
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID							

INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
REMOVE	NONE	PDD3FG10	1	N	PRI DBL DEADEND 3 PH W' 10 FT FIBERGLAS DE ARM	
REMOVE	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND	
REMOVE	NONE	TA10	1	Y	TRANSF ASSY 1 PH 1- 10 KVA 120/240V CPT W/CO & LA BKT & FUSE	
REMOVE	TRANSFER	LTLED100ARCH3GY4K	1	Y	FIXTURE, LIGHTING, ARCHEON MEDIUM; TYPE III, GRAY, 101 W, 15825 LM, 120-277 V, LED, 4000K	
TRANSFER	NONE	PN33974/0AAAC	300	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	
TRANSFER	NONE	S2TPAC	64	Y	SEC WIRE TRIPLEX #2 ALUMINUM ALLOY	

*** Work Location : 23.01						
Description :		Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25	Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25	
Energized : Y		Inaccessible : Y	Inaccessible : Y	Rock/Swamp : N	Est Co ManHour : 46.42	Est Cont ManHours : 23.40
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE	LTLED100ARCH3GY4K	1	Y	FIXTURE, LIGHTING, ARCHEON MEDIUM; TYPE III, GRAY, 101 W, 15825 LM, 120-277 V, LED, 4000K	
INSTALL	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND	
INSTALL	NONE	PM1	1	N	PH MARKER 1 WHITE ON RED ENAMEL	
INSTALL	NONE	PM2	1	N	PH MARKER 2 BLACK ON WHITE ENAMELED	
INSTALL	NONE	PM3	1	N	PH MARKER 3 WHITE ON BLUE ENAMELED	
INSTALL	NONE	PNT3F13	1	N	PRI BRKT F'GLASS 2 PH (B-9445) 2"x60" (W/O PIN INSULS), PRI POLE TOP PIN - 13" F'GLAS TUBULAR POST, 2" DIA, PRI PIN TYPE INSUL, SR1, SEC-TANG WIRE TIE	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
INSTALL	NONE	TA15	1	Y	TRANSF ASSY 1 PH 1- 15 KVA 120/240V CPT W/CO & LA BKT & FUSE	
INSTALL	NONE	TW	6	N	TREE WORK - USE "TREE CONTRACTORS" IF PERFORMED BY A TREE CREW	TREE CONTRACTORS
TRANSFER	NONE	SCONNOH	6	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE	

*** Work Location : 34.00						
Description :		Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25	Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25	
Energized : Y		Inaccessible : Y	Inaccessible : Y	Rock/Swamp : N	Est Co ManHour : 73.83	Est Cont ManHours : 10.14
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
REMOVE	NONE	DSALB1A	1	Y	DISC SW ASSY 1-100A LB CUTOUT 1 ARRESTER & 1-1PH BKT	

REMOVE	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND	
REMOVE	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B-9445)	
REMOVE	NONE	PRS3	1	N	PRI RISER SHIELD 3 IN.(INVENTORY 1 PER POLE)	
REMOVE	TRANSFER	L'TLED100ARCH3GY4K	1	Y	FIXTURE, LIGHTING, ARCHEON MEDIUM; TYPE III, GRAY, 101 W, 15825 LM, 120-277 V, LED, 4000K	
TRANSFER	NONE	PN33974/0AAAC	512	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	

*** Work Location : 34.01						
Description : Inst Dsgn Volt Num : 25 Energized : Y						
INSTALL	NONE	DSALB1A	1	Y	DISC SW ASSY 1-100A LB CUTOUT 1 ARRESTER & 1-1PH BKT	Rmv Dsgn Volt Num : 25 Rock/Swamp : N Rmv Op Volt Num : 25 Est Co ManHour : 34.64 Est Cont ManHours : 15.60
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE	L'TLED100ARCH3GY4K	1	Y	FIXTURE, LIGHTING, ARCHEON MEDIUM; TYPE III, GRAY, 101 W, 15825 LM, 120-277 V, LED, 4000K	
INSTALL	NONE	P1/0AXNC	50	Y	PRI CABLE #1/0 AXN 25KV JACKETED W' CONCENTRIC NEUTRAL	
INSTALL	NONE	PL5025G	1	Y	POLE WOOD CCA 50 FT CL 2 W' SECT GND	
INSTALL	NONE	PM1	1	N	PH MARKER 1 WHITE ON RED ENAMEL	
INSTALL	NONE	PM2	1	N	PH MARKER 2 BLACK ON WHITE ENAMELED	
INSTALL	NONE	PM3	1	N	PH MARKER 3 WHITE ON BLUE ENAMELED	
INSTALL	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B-9445)	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	PRS3	1	N	PRI RISER SHIELD 3 IN.(INVENTORY 1 PER POLE)	
INSTALL	NONE	PS1/0JKCS	2	N	1/0 25KV U.D. MOLDED RUBBER SPLICE W/COLD SHRINK FOLD-BACK JACKET	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
INSTALL	NONE	TN36HDREC	6	N	TRENCHING HAND DIG 36" - 30" COVER -REPLACING EXISTING CABLE	

*** Work Location : 43.00						
Description : Inst Dsgn Volt Num : 25 Energized : Y						
INSTALL	NONE	FLAGGINGCONTTA10	6	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
REMOVE	NONE	PL405SG	1	Y	POLE WOOD CCA 40 FT CL 5 W' SECT GND	
REMOVE	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B-9445)	
REMOVE	NONE	TA15	1	Y	TRANSF ASSY 1 PH 1- 15 KVA 120/240V CPT W/CO & LA BKT & FUSE	

INSTALL	NONE	PL5025G	1	Y	POLE WOOD CCA 50 FT CL 2 W' SECT GND	
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	PM1	1	N	PH MARKER 1 WHITE ON RED ENAMEL	
INSTALL	NONE	PM2	1	N	PH MARKER 2 BLACK ON WHITE ENAMELED	
INSTALL	NONE	PM3	1	N	PH MARKER 3 WHITE ON BLUE ENAMELED	
INSTALL	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH FGLASS BKT-SO. ELE. STANDARD (B-9445)	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
INSTALL	NONE	TW	6	N	TREE WORK – USE "TREE CONTRACTORS" IF PERFORMED BY A TREE CREW	TREE CONTRACTORS
TRANSFER	NONE	SCONNOH	2	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE	

**FIRE SERVICES INTERGOVERNMENTAL AGREEMENT
BETWEEN CHEROKEE COUNTY, GEORGIA
AND THE CITY OF HOLLY SPRINGS, GEORGIA**

This Agreement is made and entered into this _____ day of _____, 2022, by and between CHEROKEE COUNTY, GEORGIA, a political subdivision of the State of Georgia, acting by and through its governing authority, the Cherokee County Board of Commissioners, (the "County"), and the CITY OF HOLLY SPRINGS, GEORGIA, a political subdivision of the State of Georgia, acting by and through its governing authority, the Mayor and City Council for the City of Holly Springs, Georgia (the "City"), collectively referred to as the Parties.

WITNESSETH

WHEREAS, the County presently furnishes, within its own boundaries and within the City, certain fire services, including fire suppression, rescue, hazardous material response, fire prevention, emergency services as well as administrative services necessary to support said programs; and

WHEREAS, the City is desirous of contracting for fire services for the City of Holly Springs; and

WHEREAS, the Constitution of the State of Georgia, Art. IX, § III, Para. I, authorizes local governments to enter into agreements for joint or cooperative action; and

WHEREAS, the Parties desire to provide for a more effective, economical and efficient means of providing fire services within the City by maximizing the use of personnel, facilities and equipment;

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants and promises hereafter set forth, the Parties do hereby agree as follows:

1. TERM:

The term of this Agreement shall be for a period of ten (10) years, commencing on _____, 2022 and ending on _____, 2032 and shall automatically renew for an additional ten (10) years, unless the governing authority of one or both Parties takes affirmative action not to renew at the end of the initial term, said term is modified by mutual agreement, or the Agreement is terminated in accordance with the terms and conditions of this Agreement.

2. SERVICE AREA:

The services contracted for herein shall be provided within the corporate limits of the portion of the City of Holly Springs, State of Georgia, located in Cherokee County, Georgia, as amended through annexation during the term of this Agreement. The

expectation is that, by working jointly, the Parties will maintain and/or improve their ISO protection class rating within the contract period.

3. DURING THE TERM OF THIS AGREEMENT, THE CITY SHALL:

- (a) Pay to the County compensation, the amount of which shall be determined per the following example:

First, take the current millage rate of 3.292 (2020 Fire Rate), or the rate charged unincorporated property if different, and multiply that by 100% of the "Net M&O Tax Digest 40% Value" (Gross Digest less Exemptions M&O) for the Holly Springs Tax District, as shown on the County Tax Digest approved by the State of Georgia Department of Revenue (an example of each is attached hereto and marked Exhibit "A").

Using this formula based on the currently adopted tax digest, the amount of compensation would be determined as follows:

One would multiply the millage rate and the Total "Net M&O Tax Digest 40% Value" for the Holly Springs Tax District:

$$.003292 \times \$728,575,974 \text{ (2020 "Net M\&O Tax Digest 40\% Value")} = \underline{\$2,398,472}$$

Payment is due to the County by May 1 each year for services provided during that fiscal year. For example: Payment for services provided by the County for fiscal year 2021 (October 1, 2020 - September 30, 2021) shall be based on the 2020 tax digest and shall be due to the County on May 1, 2020. Should the services be provided for only a portion of the fiscal year, the amount due shall be prorated based on a "per day" calculation. Using the above example, should the services be provided for two hundred and fifty (250) days for fiscal year 2021, the amount due would be:

$$\$2,398,472 / 365 \text{ days} = \$6,571.16 \text{ per day}$$

$$\$6,571.16 \times 250 \text{ days} = \underline{\$1,642,790.00}$$

- (b) Notify the County Fire Chief by e-mail in the event the City makes any changes in the road or street network within the City, temporarily or permanently closes any road or street to vehicular traffic, or becomes aware of any changes or interruptions in the water service to any area within the City.
- (c) Work cooperatively with the County to maintain and/or improve the ISO protection class rating currently in place.

4. DURING THE TERM OF THIS AGREEMENT, THE COUNTY SHALL:

- (a) Work diligently to respond to all emergency fire, hazardous material, and lifesaving related alarms within the City, working towards industry standards, and provide fire prevention, pre-fire inspection, hydrant flow, community services and such other usual and customary services as are provided within the County.
- (b) In responding to specific incidents, rely on support provided by personnel, apparatus and equipment deployed from Stations within the Holly Springs Service Area as well as stations located in unincorporated Cherokee County at the Fire Chief's sole discretion.
- (c) Discuss with the City, prior to implementation, any operational changes or new programs, which may impact future costs or levels of fire service to the City.
- (d) Provide regular reporting, at least annually, to the City of equipment deployment, as well as total call volume, type and location in the City, and emergency calls inside the City and adjacent unincorporated area stations.
- (e) In conjunction with the City, periodically review the Services provided by the County and determine if the current level of service shall be maintained or changed. Meetings of representatives of the County and City shall occur as needed and reasonably agreed upon by both parties in order to review and evaluate the Services and any changes needed. In the event one party requests such a meeting, such meeting shall occur within thirty (30) days of the other party's receipt of the request.
- (f) Provide the necessary training for personnel to maintain certifications to meet the minimum requirements, and shall maintain and be responsible for all personnel and equipment under the licensing of Cherokee County Fire & Emergency Services.
- g) Provide fire inspection services to the City including the following:
 - (i) County shall assign the task of reviewing building and subdivision site plans, for the purpose of determining compliance with fire protection codes and standards as adopted by the County, to a qualified and trained Fire Marshal and/or Fire Inspector.
 - (ii) County shall assign the task of reviewing building and facility construction drawings, for the purpose of determining compliance with fire protection codes and standards as adopted by the County, to a qualified and trained Fire Marshal and/or Fire Inspector.
 - (iii) Prior to the issuance of a Certificate of Occupancy, the County shall assign the task of inspecting buildings and facilities, for the purpose of

determining compliance with fire protection codes and standards as adopted by the County, to a qualified and trained Fire Marshal and/or Fire Inspector.

- (iv) At intervals appropriate to the type of occupancy of facility, the County shall assign the task of periodically inspecting buildings and facilities, for the purpose of determining compliance with fire protection codes and standards as adopted by the County, to qualified and trained fire department personnel.
- (v) County shall work in conjunction with the Holly Springs Police Department and assign a member of the Fire Department's Business Intelligence Department for investigations concerning the crime of arson and other fire investigations as determined by the Holly Springs Police Department in consultation with the Cherokee County Fire Chief.
- (vi) There shall be no additional fee charged to City for these services. Any fees will be charged directly to the property owner and/or developer requesting inspections, plan review, and any other services referenced herein in the same amount charged to County residents for such services.

5. THE COUNTY AND CITY EACH AGREE TO:

- (a) Provide written notice at least thirty (30) days in advance of any proposed changes in its ordinances, laws or regulations which would impact the delivery of fire services set forth herein or which would increase or change the level of services required. The Parties agree that if one Party makes changes to its ordinances, laws or regulations that impact the obligations of the other Party hereunder, the other Party shall have the opportunity to notify the Party making the changes of its decision to accept or reject the changes proposed as well as any additional payment or payment deduction that may be required related thereto.

6. INDEMNIFICATION/HOLD HARMLESS:

Each of the Parties agree that, insofar as it is authorized to do so by applicable law, it will protect, save and hold harmless the other Party from all claims, costs, damages, or expenses arising out of the negligence of its agents, employees, servants, or representatives, in connection with acts performed in accordance with the terms of this Agreement.

7. LIABILITY INSURANCE:

During the term of this Agreement, the County shall provide the City with a certificate of insurance evidencing commercially reasonable property damage, collision, and liability insurance coverage for all apparatus and equipment operated by the County. Said certificate of insurance will indicate the limits of liability indemnification and the coverage period.

8. DEFAULT:

Failure by either Party to perform its obligations under the terms and conditions of this Agreement shall be deemed a breach and shall entitle the other Party to declare a default.

9. WAIVER:

Failure by either Party to strictly enforce any provision hereof or to declare a breach shall not constitute a waiver thereof, nor shall it waive said Party's right to demand strict performance of that or any other provision of this Agreement at any time thereafter.

10. CONTRACT RENEWAL:

No later than six (6) months prior to the expiration of this Agreement, the County will provide the City with a proposal for renewal of this Agreement, if such renewal is desired, which includes a five (5) year comprehensive plan for services to be provided to the City and the cost of providing said services to the City. Negotiations for renewal of this Agreement, if such renewal is desired, shall commence not later than six (6) months prior to the expiration of this Agreement.

11. ENTIRE CONTRACT:

This instrument constitutes the entire agreement between the Parties and supersedes all prior agreements. The Parties further acknowledge that any oral representations or understandings not included herein are excluded and agree that any modifications of this Agreement shall have no force or effect unless in writing signed by both Parties.

12. TERMINATION:

This Agreement may be terminated for convenience by either Party when that Party gives notice to the other Party in writing at least twenty-four (24) months prior to its intended withdrawal from this Agreement.

13. SEVERABILITY:

Should any portion, clause, term, section, or other provision of this Agreement be declared invalid, illegal, void or otherwise unenforceable by a court of competent

jurisdiction, the validity of the remaining sections shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular clause or provision held to be invalid.

14. THIRD PARTY BENEFICIARIES:

This Agreement is entered into for the benefit of the Parties to this Agreement only and shall confer no benefits, direct or implied, to any third persons or authorize anyone not a party to this Agreement to maintain an action pursuant to the terms or provisions of this Agreement.

15. MUTUAL AID AGREEMENT:

If this Agreement is terminated or cancelled for any reason, and upon expiration of this Agreement, the Parties agree to work cooperatively to negotiate a replacement automatic or mutual aid agreement for fire services and the County will ensure that the City residents continue to be provided with fire services until a mutually agreed time upon which the City will assume responsibility and provide fire services.

16. NOTIFICATION:

Any notices required to be given pursuant to the provisions of this Agreement shall be given in writing by certified mail, return receipt requested, by enclosing said notice in a postage prepaid envelope addressed as follows:

To the County:

Cherokee County, Georgia
ATTN: County Manager
1130 Bluffs Parkway
Canton, GA 30114

To the City:

City of Holly Springs
ATTN: City Manager
P.O. Box 990
Holly Springs, Georgia 30142

17. AUTHORITY:

Each of the individuals executing this Agreement on behalf of his or her respective Party agrees and represents to the other Party that he or she is authorized to do so and further agrees and represents that this Agreement has been duly passed upon by the required governmental agency or board in accordance with all applicable laws and spread upon the minutes thereof. The Parties hereto agree that this Agreement is an intergovernmental contract, and is entered into pursuant to Article IX, Section III, Paragraph I of the Constitution of the State of Georgia 1983.

18. PUBLIC PROCUREMENT REQUIREMENTS:

Each Party agrees that it will comply with all public works bidding requirements of the State of Georgia related to any construction, improvements, or services completed

pursuant to the Agreement, including, but not limited to, Title 36, Chapter 91, of the Official Code of Georgia.

19. E-VERIFY AND TITLE VI:

Each Party agrees that it will comply with all E-Verify and Title VI requirements and execute any documents reasonably required related to such compliance. Further, each Party agrees that any contracts let for work completed pursuant to this Agreement shall contain all required E-verify and Title VI requirements under applicable law.

20. FORCE MAJEURE:

Neither the County nor City shall be liable for their respective non-negligent or non-willful failure to perform or shall be deemed in default with respect to the failure to perform (or cure a failure to perform) any of their respective duties or obligations under this Agreement or for any delay in such performance due to: (a) any cause beyond their respective reasonable control; (b) any act of God; (c) any change in applicable governmental rules or regulations rendering the performance of any portion of this Agreement legally impossible; (d) earthquake, fire, explosion or flood; (e) strike or labor dispute; (f) delay or failure to act by any governmental or military authority; or (g) any war, hostility, embargo, sabotage, civil disturbance, riot, insurrection or invasion. In such event, the time for performance shall be extended by an amount of time equal to the period of delay caused by such acts, and all other obligations shall remain intact.

[this portion intentionally left blank; signature page to follow]

IN WITNESS WHEREOF, the Parties have caused their duly authorized officers to hereunto set their hands and affix their respective seals as of the day and year first above written.

APPROVED by the Cherokee County Board of Commissioners
this ____ day of _____, 2022.

Signed On Behalf of Cherokee County, Georgia:

By: _____
HARRY B. JOHNSTON, Chairman Date _____

Attest: _____
CHRISTY BLACK, County Clerk Date _____

APPROVED by the City Council of Holly Springs
this ____ day of _____, 2022.

Signed On Behalf of City of Holly Springs, Georgia:

By: _____
STEVEN W. MILLER, Mayor Date _____

Attest: _____
KAREN NORRED, City Clerk Date _____

March 31, 2022

Mayor
Steven W. Miller

Council Members
Kevin Moore
Dee Phillips
Kyle Whitaker
Jeff Wilbur
Michael Roy Zenchuk II



City of Holly Springs
Post Office Box 990
Holly Springs, GA 30142
www.hollyspringsga.us
Office: 770-345-5536 – Fax: 770-345-0209

City Attorney
Robert M. Dyer

City Manager
Robert H. Logan

City Clerk
Karen Norred

April 11, 2022

Bureau Veritas North America, Inc.
Attn: Contract Processing
1000 Jupiter Road, Suite 800
Plano, TX 75074

Dear Sir or Madam:

The City of Holly Springs is hereby terminating its agreement with Bureau Veritas North America, Inc. (BVNA) pursuant to section 19(c) of the agreement executed on June 6, 2016, and as amended on May 15, 2019. Under section 19(c) of the agreement, the City of Holly Springs elects to provide BVNA with a complete and unconditional release from any and all liability and indemnification requirements regarding all work assignments that remain in-progress upon the effective termination date. Pursuant to the agreement, the effective termination date shall be July 10, 2022.

Services currently performed by BVNA will be assumed by Cherokee County, Georgia pursuant to an intergovernmental agreement between the City of Holly Springs and Cherokee County dated April 11, 2022. You may contact the City Manager, Robert H. Logan, at Holly Springs City Hall at 770-345-5536 or by e-mail at rlogan@hollyspringsga.us if you have any questions.

Sincerely,

Steven W. Miller
Mayor

cc: Robert H. Logan, City Manager
Bobby Dyer, City Attorney
Hal Chitwood, BVNA Southeast Business Unit Manager



PROCLAMATION
CHILD ABUSE PREVENTION MONTH

WHEREAS, Children are critical to Holly Springs' future success, prosperity, and quality of life. While children are our most valuable resource, they are also our most vulnerable. Children have a right to be safe and an opportunity to thrive, learn, and grow in an environment that fosters healthy development; and

WHEREAS, Child abuse and neglect can be prevented by supporting and strengthening Holly Springs' families, thus preventing the far-reaching effects of maltreatment and providing the opportunity for children to develop healthy, trusting family bonds, and consequently, building the foundations of communities; and

WHEREAS, Effectively intervening in the lives of children threatened by abuse is a shared responsibility, and citizens of Holly Springs must come together so that the voices of our children are heard by all. We all must ensure that our communities are extending helping hands to children and families in need; and

WHEREAS, Effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community; and

WHEREAS, By providing a safe and nurturing environment for our children, free of violence, abuse and neglect, we can ensure that Holly Springs' children will grow to their full potential as the next generation of leaders, helping to secure the future of this state and nation; now

THEREFORE, I do hereby proclaim the month of April 2022 as CHILD ABUSE PREVENTION MONTH in Holly Springs and urge families and communities to become involved in protecting our community's children.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

GEORGIA CITIES WEEK APRIL 24-30, 2022 A RESOLUTION OF THE CITY OF HOLLY SPRINGS RECOGNIZING GEORGIA CITIES WEEK, APRIL 24-30, 2022, AND ENCOURAGING ALL RESIDENTS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.

WHEREAS, city government is the closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, city government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and **WHEREAS**, city government officials and employees share the responsibility to pass along their understanding of public services and their benefits; and

WHEREAS, Georgia Cities Week is a very important time to recognize the important role played by city government in our lives; and

WHEREAS, this week offers an important opportunity to spread the word to all the citizens of Georgia that they can shape and influence this branch of government which is closest to the people; and

WHEREAS, the Georgia Municipal Association and its member cities have joined together to teach students and other citizens about municipal government through a variety of different projects and information; and

WHEREAS, Georgia Cities Week offers an important opportunity to convey to all the citizens of Georgia that they can shape and influence government through their civic involvement.

NOW, THEREFORE BE IT RESOLVED that the City of Holly Springs declares April 24-30, 2022 as Georgia Cities Week.

BE IT FURTHER RESOLVED that the City of Holly Springs encourages all citizens, city government officials and employees to do everything possible to ensure that this week is recognized and celebrated accordingly.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

City of Holly Springs Work Session Meeting

Speaker Sign In Sheet

April 11, 2022

Meeting Date: _____

	Name	Address	City Resident Y/N	Topic of Comment
✓ 1.	DAVID KAYWICK	108 CEDAR VALLEY	YES	MA-101-2022
✓ 2.	Matthew Hedder	102 " "	Yes	" "
✓ 3.	Ken Phillips	215 Cedar Valley Ct	Y	" "
✓ 4.	Buck Boyd	213 Cedar Valley Ct	Yes	" "
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

Note: City Council meetings are public meetings but are not public hearings. It is at the Chief Elected Official's discretion if public comment is taken.

