



City of Holly Springs

Date: Monday, March 20, 2023

Location: 3235 Holly Springs Parkway

City Council Work Session Agenda 6:30 p.m.

I. CALL TO ORDER

II. PUBLIC COMMENTS

III. UNFINISHED BUSINESS

- A. Update on the Hickory Road at Hickory Springs Parkway Project
Presented By: Chad Epple with Southeastern Engineering, Inc.

IV. NEW BUSINESS

- B. Discuss a resolution opposing consideration by the State Legislature to enact legislation that would preempt local control
Presented By: Mayor Pro Tem, Michael Zenchuk
- C. Discuss the Precast Parking Deck Project (RFB #2023-01) bids
Presented By: Robert H. Logan, City Manager
- D. Discuss Addendum No. 8 to the Holly Springs Town Center Post Award Project from Southeastern Engineering Inc. in an amount not to exceed \$7,500 and authorize and ratify the signature of the City Manager
- E. Discuss a proposal from Foresite Group, Inc. for Town Center Project Hardscape/Landscape Construction Document Revisions
Presented By: Robert H. Logan, City Manager
- F. Discuss a resolution to rename a street within the City of Holly Springs
Presented By: Robert H. Logan, City Manager

- G. Discuss a resolution to close six Certificates of Deposit at South State Bank
Presented By: Denise Lamazares, Finance Director
- H. Discuss a resolution to open six Certificates of Deposit with South State Bank
Presented By: Denise Lamazares, Finance Director
- I. Discuss a resolution to close the American Rescue Plan Act of 2021 Checking Account at South State Bank
Presented By: Denise Lamazares, Finance Director
- J. Discuss a resolution to open an American Rescue Plan Act of 2021 Money Market Account with South State Bank
Presented By: Denise Lamazares, Finance Director
- K. Discuss an ordinance to adopt the Official Zoning Map of the City of Holly Springs, Georgia
Presented By: Nancy Moon, Community Development Director

V. ADJOURNMENT

**City Council Business Meeting
Agenda
7:00 p.m.**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

“Veterans of U.S. military services may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007.”

III. INVOCATION

IV. CONSENT AGENDA

- 1. February 6, 2023 Council Work Session and Special Called Meeting Minutes
- 2. February 23, 2023 Work Session and Business Meeting Minutes
- 3. The submittal of and ratifying the Georgia Office of Highway Safety (GOHS) Grant Application
- 4. The release of Performance Bond No. 107472222 for Avery Creek – Mail Kiosk

5. A quote for appraisal services for the Holly Springs Parkway Widening Project Ph. 3 from BM&K, PC in an amount not to exceed \$157,250

V. UNFINISHED BUSINESS

6. Approve/deny A-02-2023, applicant requests annexation of 0.96 +/- acres located off of Hickory Road, Cherokee County, GA, tax parcel 524A of tax plat 15N20
7. Approve/deny MA-02-2023, applicant requests rezoning of 0.96 +/- acres located off of Hickory Road Holly Springs, GA, tax parcel 524A of tax plat 15N20, from RM-10, Multi-Family Residential, and R-20, Single Family Residential, (County), to NC, Neighborhood Commercial (City) with staff stipulations

VI. NEW BUSINESS

8. Approve/deny a base bid from Tindall Corporation for RFB# 2023-01 Precast Parking Deck in an amount not to exceed \$4,217,000 upon approval of Kimley-Horn and authorize the City Manager to enter into contract with Tindall Corporation
9. Approve/deny an add alternate from Tindall Corporation for RFB# 2023-01 Precast Parking Deck in an amount not to exceed \$300,000 for stainless steel connections upon approval of Kimley-Horn and authorize the City Manager to enter into contract with Tindall Corporation
10. Approve/deny Addendum No. 8 to the Holly Springs Town Center Post Award Project from Southeastern Engineering Inc. in an amount not to exceed \$7,500 and authorize and ratify the signature of the City Manager
11. Approve/deny a proposal from Foresite Group, Inc. for Town Center Project Hardscape/Landscape Construction Document Revisions in an amount not to exceed \$17,500 and authorize the Mayor to execute the agreement
12. Approve/deny a resolution to rename a street within the City of Holly Springs
13. Approve/deny a resolution to close six Certificates of Deposit at South State Bank
14. Approve/deny a resolution to open six Certificates of Deposit with South State Bank
15. Approve/deny a resolution to close the American Rescue Plan Act of 2021 Checking Account at South State Bank

16. Approve/deny a resolution to open an American Rescue Plan Act of 2021 Money Market Account with South State Bank

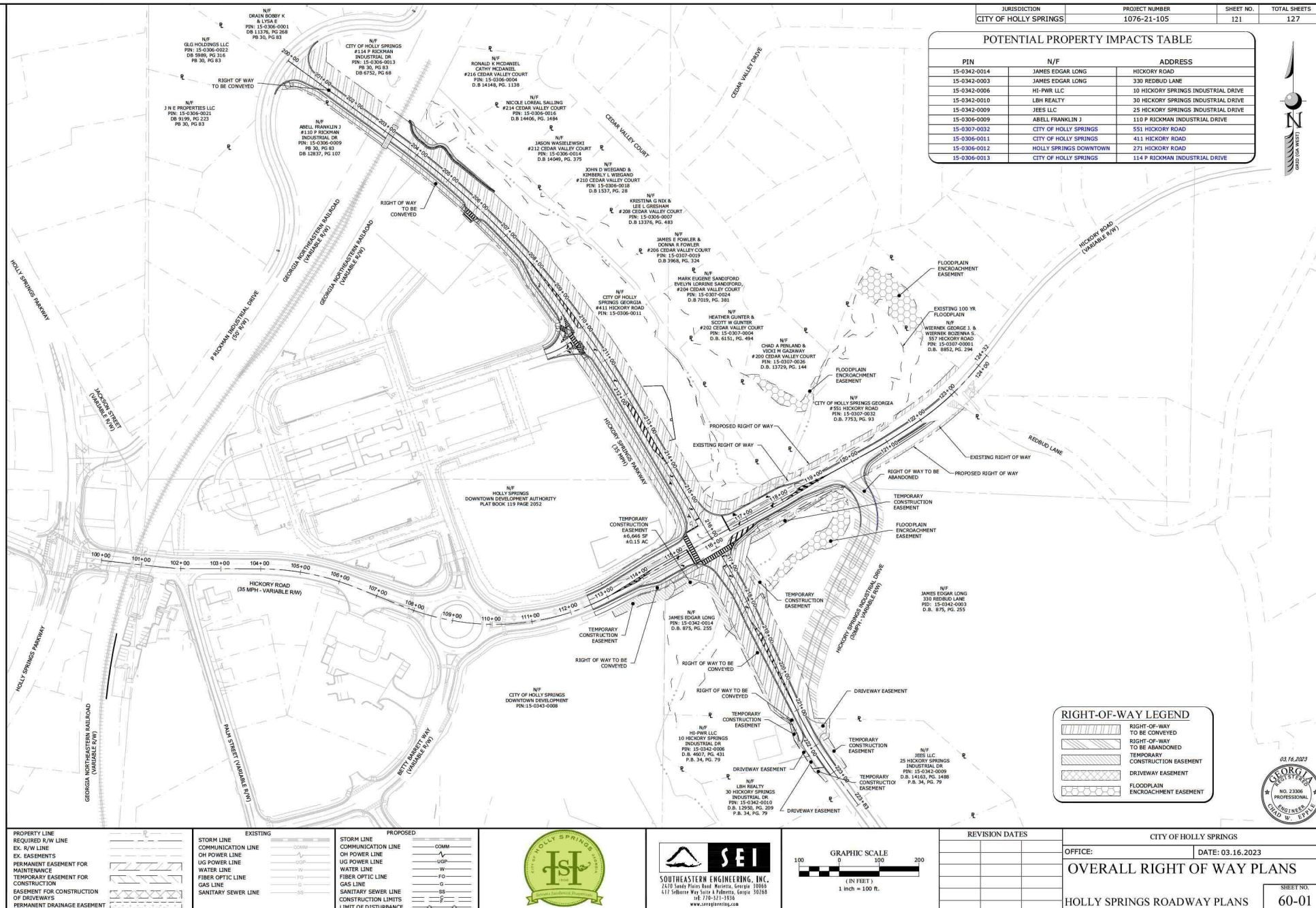
17. Approve/deny ordinance to adopt the Official Zoning Map of the City of Holly Springs, Georgia

VII. REPORTS

VIII. ADJOURNMENT

EXECUTIVE SESSION

- Real Estate



**A RESOLUTION OF THE CITY OF HOLLY SPRINGS MAYOR AND COUNCIL
OPPOSING CONSIDERATION BY THE STATE LEGISLATURE TO ENACT
LEGISLATION THAT WOULD PREEMPT LOCAL CONTROL**

WHEREAS, the City of Holly Springs adopts a guideline of zoning categories in partnership with citizens to establish unified standards that meet the desires of our residents as it relates to residential lot sizes, road frontage requirements for traffic and public safety, and to ensure the uniform development of residential dwellings within character areas of the City; and

WHEREAS, the City of Holly Springs oversees the changes to our Code, cases related to rezonings, annexations, and conditional use permits following the Open Records and Open Meetings Acts of the State of Georgia; and

WHEREAS, the City of Holly Springs establishes fees associated with the application, permitting, and inspection process related to construction of buildings used to support the administration of documenting, inspecting, protecting environmental concerns of the community, assuring public safety, assuring public health, and reinspecting projects after they are constructed to protect life and property in the benefit of the citizens; and

WHEREAS, the citizens of Holly Springs elect a Mayor and Council to protect their investments and interests by having development of properties in the City follow standards that have been created through a partnership and public process with the citizens; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Holly Springs opposes any consideration by the State Legislature which would preempt local control at the cost of citizen desires through their locally elected Mayor and City Council.

Adopted this ____ day of March, 2023.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

Approved as to form:

Robert M. Dyer, City Attorney



3/13/2023

City of Holly Springs
Downtown Development Authority
P.O. Box 990
Holly Springs, GA 30142

RE: Parking Deck – Tindall Pre-cast Bid (RFB #2023-01)

Downtown Development Authority Committee Members:

Stonecrest Homes has reviewed the bid proposal from Tindall for the pre-cast portion of the parking deck, reference RFB #2023-01. It is our recommendation that this bid be accepted by the City of Holly Springs and the Downtown Development Authority and awarded to Tindall.

Respectfully,

A handwritten signature in blue ink, appearing to read "CDH", is written over the printed name and title of the signatory.

Charles D. Heiser, Jr.
Manager

PRECAST CONCRETE PROPOSAL

Date: February 28, 2023
Attention: City of Holly Springs

Project Number: **RFB# 2023-01 Precast Parking Deck**
Location: Holly Springs, GA
Design Lead: Kimley-Horn

We are proposing to furnish materials and services for a (3) level precast parking structure totaling approx. 89,558 elevated SF as summarized below produced in our Atlanta, GA manufacturing facility. Tindall's proposal is similarly based on Kimley-Horn drawings dated **09/22/222** titled Appendix A.

Tindall Precast base bid for the below scope of work is: **\$ 4,217,000.00**

❖ This contract proposal expires ninety (90) calendar days from the date issued.

Precast Components: (approximate)

Member Description	Pieces	SF
8" WALL PANEL - STRUCTURAL	26	6,501
8" SPANDRELS	17	5,384
BEAMS - LEDGED 40" Wide	9	1,274
12" SHEARWALL	4	1,755
LITEWALLS	12	4,566
FLAT SLABS	3	493
DOUBLE TEE - 4" FLANGE	119	87,791
8" WALL PANEL - ARCHITECTURAL BRICK	6	2,074
SPANDRELS - ARCHITECTURAL BRICK	24	7,565
12" SHEARWALL-ARCHITECTURAL BRICK	4	1,554
COLUMNS - STRUCTURAL	19	1,968
Stairs and Landings	15	2,295
	258	

Bid Assumption(s):

- Seismic Design Category "B".
- Tindall's proposal matches Kimley Horn appendix structural drawings dated 09/22/22 as the architectural drawings do NOT match the structural. Tindall is following the structural drawings.
- Wall panels on south elevation at grade removed per callout on 3/S201 that shows these as Cast-In-Place.
 - a. Assuming the panels on the north elevation at grade as well as the east elevation at grade are also changing to Cast in Place as they are the same dark shade of gray that is called out as Cast in Place on the south elevation
- Assuming cable rail on Non load bearing west elevation and in lieu of closure spandrel per previous discussions with Stonecrest Homes.
- Assuming stair towers as Tindall's typical scissoring stairs
- Shifted SW to interior at grids 3/B
- Assuming out to out is 242'-0" x 127'-0"
 - a. Note on TR101 says footprint is limited to 240'-0" however this dimension is to the centerline of a 2'-0" column making the out to out 242'-0".

Please see page two (2) for additional scope alternates

- b. Assuming we are using our typical 28" columns
- Adjusted column spacing to match for transitional ramps between grade and first elevated level.

Erection Assumption(s):

- Assumes erection duration of 5 weeks.
- Clear access for crane/trucks inside footprint for erection to erect from inside out within the entire SOUTH bay utilizing a 275T crawler.
- Shipping, 275T crawler crane, erection hardware, and erection with bracing in one (1) mobilization.
- Horizontal structural grouting and patching concurrent with erection.
- On-site staging for up to 3-5 trailers (preferred) and un-impeded access for trucks and cranes under their own power. Matting for cranes is excluded and our pricing is based on the general contractor providing this un-impeded access.

The Following General Items Are Included:

- ✓ Precast design according to local IBC codes and manufactured according to PCI MNL-116.
- ✓ Uncoated foundation embeds/anchor bolts shipped loose for above precast components installed by others.
- ✓ Galvanized coating on exposed steel connections.
- ✓ Double tees to be provided with a broom (factory topped) surface finish, cast-in washes and two (2) 3" x 5" openings per stem.
- ✓ Interior broom finish will be provided on the "non-form side" of all above components.
- ✓ Sales tax.

Exterior Aesthetics are Included:

- ✓ **East, West & South Exterior elevations** will be produced utilizing an architectural **colored concrete** mix per below photo examples utilizing standard colors/dyes/aggregates/sands. A 4'x4 mock-up/sample will be provided for approval at Tindall's plant.



- ✓ **East & South Exterior elevations** include an allowance of 11,193 SF of a certified PCI **thinset brick** manufacturer (Endicott & or Summitville) in standard sizes, colors and finishes. A 4'x4 mock-up/sample will be provided for approval at Tindall's plant.

Tindall encourages a scope review meeting of this proposal allowing all parties involved to understand Tindall Corporations scope of work including the erection plan presented within this proposal.

- ✓ **North Exterior elevation** will be provided as standard gray smooth form finish per the below photo example per pervious discussions with Stonecrest Homes.



Additional Scope Items:

1. **Cast-in-Place (CIP)** on **all** elevated levels that will be field applied per Tindall structural design. This shall include the design, furnish, and placement of concrete reinforcement required for CIP work including toppings and concrete coverings over precast connections at the locations shown required by Tindall design. Any CIP above & beyond what is required by Tindall's structural design is excluded.
 - a. Add to our base bid the lump sum of: **+ \$ INCLUDED**
2. Tindall to cast Zurn Z-610 **drains** (4" or 6" size to be determined) cast-in the double tees as required. The loose section of the drain will be supplied F.O.B. job site. **Note:** By having Tindall cast in the floor drains eliminates any safety fall hazard as well as improves field schedule.
 - a. Add to our base bid the lump sum of: **+ \$ INCLUDED**
3. Provide caulking to all precast-to-precast component joints utilizing a Polyurethane **caulk**. This includes all horizontal & vertical caulking. Caulking to include baker rod, fire rated joints at specified locations.
 - a. Add to our base bid the lump sum of: **+ \$ INCLUDED**
4. To provide and install galvanized, uncoated, **cabling** on each side of the ramp walls.
 - a. Add to our base bid the lump sum of: **+ \$ INCLUDED**
5. To provide **15 pieces** of Precast stairs/landings. **Note,** that the stair tower walls are included in base bid.
 - a. Add to our base bid the lump sum of: **+ \$ INCLUDED**

Tindall encourages a scope review meeting of this proposal allowing all parties involved to understand Tindall Corporations scope of work including the erection plan presented within this proposal.

6. To provide full traffic control (flagmen) if the contractor believes full time traffic control is required to be on site while erection of precast is occurring.
 - a. Add to our base bid the lump sum of: **+ \$ INCLUDED**
7. To provide a payment and performance bond for 100% of SOW.
 - a. Add to our base bid the lump sum of: **+ \$ INCLUDED**

Value Engineered Alternate:

8. Tindall's base bid assumes precast spandrels on the west elevation as shown on Kimley-Horn drawings. Tindall can convert the west elevation to be cable barrier of meets code requirements per the below photo example. Tindall to provide and install cable barrier on west elevation in lieu of precast spandrels.
 - a. Deduct from our base bid the lump sum of: **- \$ 104,000.00 (DEDUCT)**



Proposed Schedule for above SOW:

Assume the following durations from receipt of full subcontract:

- + 5 weeks Tindall submits foundation loads
- + 3 weeks Tindall submits permit level (SD) drawings
- + 12 weeks Tindall submits final construction shop drawing submittal
- + 2 weeks Tindall receives approval back from project team
- + 20 weeks Tindall starts precast erection
- + 5 weeks for erection to be completed

Tindall encourages a scope review meeting of this proposal allowing all parties involved to understand Tindall Corporations scope of work including the erection plan presented within this proposal.

The Following Are Excluded:

- No third-party inspections.
- Protection of existing pavements or underground utilities.
- Foundation cleaning or dewatering on-site.
- Anything else not specifically indicated.

Respectfully Submitted,
TINDALL CORPORATION



Travis L. Parton | Preconstruction Services
Direct (404) 989-6849 | travisparton@tindallcorp.com

Tindall encourages a scope review meeting of this proposal allowing all parties involved to understand Tindall Corporations scope of work including the erection plan presented within this proposal.



Bid Bond

CONTRACTOR:

(Name, legal status and address)

Tindall Corporation

P.O. Box 280

Conley, GA 30288

OWNER:

(Name, legal status and address)

City of Holly Springs

3237 Holly Springs Parkway

Holly Springs, GA 30115

BOND AMOUNT:

5% Five Percent of Amount Bid

SURETY:

(Name, legal status and principal place of business)

Liberty Mutual Insurance Company

175 Berkeley Street

Boston, MA 02116

MAILING ADDRESS FOR NOTICES:

same as above

This document has important legal consequences.

Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:

(Name, location or address, and Project number, if any)

City of Holly Springs and the Downtown Development Authority of Holly Springs Precast Parking Deck; Project

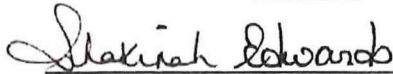
Number: RFB #2023-01

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

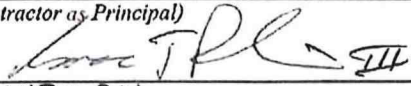
Signed and sealed this 6th day of March, 2023.

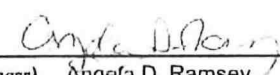

(Witness)

Tindall Corporation

(Contractor as Principal)

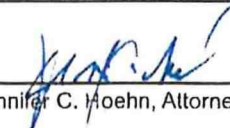
(Seal)

By:  Isaac T. Perkins II
(Title) VP & GM


(Witness) Angela D. Ramsey

Liberty Mutual Insurance Company

(Surety)

By: 
(Title) Jennifer C. Hoehn, Attorney-in-Fact



Init.

/

LMS-20862a 02/21

Liberty Mutual Surety vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010 Edition Bid Bond.

* This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for mortgage, note, loan, letter of credit, bank deposit, currency rate, interest rate or residual value guarantees. For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.



**Liberty
Mutual.**
SURETY

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint Jennifer C. Hoehn of the city of Charlotte state of NC its true and lawful attorney-in-fact, with full power and authority hereby conferred to sign, execute and acknowledge the following surety bond:

Principal Name: Tindall Corporation

Obligee Name: City of Holly Springs

Surety Bond Number: Bid Bond

Bond Amount: See Bond Form

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 12th day of March, 2021.



The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: David M. Carey

David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA
COUNTY OF MONTGOMERY

SS

On this 12th day of March, 2021, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044

Member, Pennsylvania Association of Notaries

By: Teresa Pastella

Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS - Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts - SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, whenever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF I have hereunto set my hand and affixed the seals of said Companies this 6th day of March, 2023



By: Renee C. Llewellyn

Renee C. Llewellyn, Assistant Secretary

Project Cover Sheet

Project Name: City of Holly Springs and the Downtown Development Authority
of Holly Springs (DDA) Precast Parking Deck Project

Project Number: RFB # 2023-01

Company Name: Tindall Corporation

Contact: Travis Parton

Phone #: 404-989-6849

Email address: travisparton@tindallcorp.com.

INVITATION TO BID

City of Holly Springs and the Downtown Development Authority of Holly Springs (DDA) Precast Parking Deck Project

**Project Number:
RFB # 2023-01**

CITY OF HOLLY SPRINGS

3237 HOLLY SPRINGS PARKWAY

HOLLY SPRINGS, GEORGIA 30115

**Honorable Steven W. Miller – Mayor
Honorable Kevin Moore – Council Member
Honorable Dee Phillips – Council Member
Honorable Kyle Whitaker – Council Member
Honorable Jeff Wilbur – Council Member
Honorable Michael R. Zenchuk II – Mayor Pro-Tem**

Date of Opening: February 28, 2023

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* All mandatory documents must be present in the bid package.

Attachments:

- Appendix A – Holly Springs - Structural Parking - Permit Set
- Appendix B – Holly Springs – MEP, Fire, Security – Permit Set
- Appendix C – Holly Springs – Architectural – Permit Set
- Appendix D – Holly Springs - Specifications Package
- Appendix E – Holly Springs – Special Inspections Package
- Appendix F – Holly Springs – COMcheck Reports
- Appendix G – Holly Springs Mixed-Use LDP dated 1/5/2023. For Reference
- Appendix H – Precast Parking Deck CONTRACT

INVITATION TO BID

The City of Holly Springs, located at 3237 Holly Springs Parkway, Holly Springs, Georgia 30115, will receive sealed bids until:

February 28, 2023, 10:00 AM EST

For the project known as:

***City of Holly Springs and the
Downtown Development Authority of Holly Springs (DDA)
("Owners") Precast Parking Deck Project
Project Number: RFB # 2023-01***

Bids are due by 10:00 AM EST, and will be opened and read aloud shortly thereafter in the Holly Springs City Hall, Conference Room, 3237 Holly Springs Parkway, Holly Springs, Georgia 30115. No other determination of award will take place at the bid opening. Bids received after the designated time will not be considered. The Owners of the project are the City of Holly Springs and the Downtown Development Authority of Holly Springs. The Engineer for the project is **Kimley-Horn and Associates, Inc.**

The approximate extent and character of the Work is generally described as follows:

Precast Parking Deck Construction component of the Holly Springs Mixed-Use Site Work and Infrastructure Project.

Bidders shall inform themselves concerning Georgia Laws and comply with same.

Bidding Documents may be obtained by contacting Ben Lester at blester@stonecresthomesga.com.

All engineering and technical questions should be directed to Jason Manners at jason.manners@kimley-horn.com.

The time allowed for Substantial Completion is **18 consecutive months** from the date specified in the **Notice to Proceed**. Nonrefundable liquidated damages in the amount of \$500 per calendar day (except Sundays and federal holidays) will be deducted from monies due the Contractor in the event that a portion of the work remains incomplete beyond the agreed upon contract completion date. The official **Notice to Proceed** is anticipated to be given to the chosen contractor in the spring of 2023.

Each Bid must be accompanied by a Bid Bond with good and sufficient surety or sureties approved by the owner for faithful acceptance of the contract, payable to, in favor of, and for the protection of the OWNERS in an amount equivalent to five percent (5%) of the total amount payable by the terms of the contract.

The Successful Bidder will be required to furnish a performance bond for one hundred percent (100%) of the awarded project bid amount and a payment bond for one hundred percent (100%) of the awarded project bid amount, with the executed Contract meeting the requirements of the Instructions for Bidders. The terms and time for payment are set forth in the Contract.

Surety and insurance companies must have an AM Best rating of A-6 or greater, be listed in the Federal Registry of Companies holding Certificates of Authority and Acceptable Sureties on Federal Bonds, be

licensed by the Georgia Insurance Department and the Georgia Secretary of State to do business in the State of Georgia.

Requests for payments are due by the Fifth (5th) of the month for payment by the Twentieth (20th) of the month less 5% retainage. Retainage will be held until final acceptance of the project by the City of Holly Springs.

All Bids will remain subject to acceptance for 90 days after the date of the Bid opening, but the OWNERS may, in their sole discretion, release any Bid and return the Bid security prior to that date.

Each bid must be submitted in a SEALED ENVELOPE addressed to the OWNERS. Each sealed envelope containing a bid must be plainly marked on the outside as, **Sealed Bid for "City of Holly Springs and DDA Precast Parking Deck Project, RFB #2023-01"**, and the envelope should bear on the outside the name and address of the bidder.

If forwarded by mail, the sealed envelope containing the bid must be enclosed in a separate mailing envelope and plainly marked on the outside as, **Sealed Bid for "City of Holly Springs and DDA Precast Parking Deck Project RFB #2023-01"** to the attention of the OWNERS. The mailing address is P.O. Box 990, Holly Springs, GA 30142. Bids may be hand-delivered to Holly Springs City Hall at 3237 Holly Springs Parkway, Holly Springs, GA 30115.

The Owners reserve the right to reject any or all Bids, to waive formalities and re-advertise.

Steven W. Miller, Mayor
City of Holly Springs

Ollie Evans, Chairman
Downtown Development Authority of Holly Springs

INSTRUCTIONS FOR BIDDERS

Bids will be received by the City of Holly Springs and the Downtown Development Authority of Holly Springs (hereinafter called the "Owners") at City Hall until **10:00 A.M. Eastern Standard Time, February 28, 2023**. Bids will be publicly opened and read aloud in the Conference Room shortly thereafter.

Each bid must be submitted in a sealed envelope, addressed to the City of Holly Springs, 3237 Holly Springs Parkway, Holly Springs, Georgia 30115. Each sealed envelope containing a bid must be plainly marked on the outside as **Sealed Bid for "City of Holly Springs and DDA Precast Parking Deck Project RFB #2023-01"** and the envelope should bear on the outside the name and address of the bidder. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope and plainly marked on the outside as, **Sealed Bid for "City of Holly Springs and DDA Precast Parking Deck Project RFB #2023-01"** to the attention of the OWNERS. The mailing address is P.O. Box 990, Holly Springs, Georgia 30142.

All bids must be made on the required bid form. All blank spaces for bid prices must be filled in with ink or typewritten, and the bid form must be fully completed and executed when submitted. One (1) original hard copy bid package and one (1) digital copy, in PDF, must be received no later than 10:00 A.M. on **February 28, 2023**.

The Owners shall have the right to waive any informality, irregularity, or insufficiency in the bid procedure and in any bid(s) received and to accept the bid which, in the Owners' sole judgment, is in the Owners' best interest. The Owner shall have the right to accept any bid.

The owners may waive any informalities or minor defects or reject any or all bids. Any bid may be withdrawn prior to the scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within sixty (60) days after the actual date of the opening thereof. Should there be reasons why the project cannot be awarded within the specified period, the time may be extended by mutual agreement between the Owners and the bidder.

Bidders must satisfy themselves regarding the accuracy of the estimated quantities in the bid schedule by examination of the site and a review of the drawings and/or specifications including any addenda. After bids have been submitted, the bidder shall not assert that there was a misunderstanding concerning the quantities of work or of the scope of the work to be done.

The Owners shall provide to bidders prior to bidding, all information which is pertinent to, and delineates and describes, the land owned, and rights-of-way acquired or to be acquired. The bid documents contain the provisions required for the completion of the project. Information obtained from an officer, agent, or employee of the Owners or any other person shall not affect the risks or obligations assumed by the contractor or relieve him from fulfilling any of the conditions of the contract.

Each bid must be accompanied by a bid bond payable to the Owners for five percent (5%) of the total amount of the bid. As soon as the project has been awarded, the Owners will return the bid bonds of all except the three (3) lowest responsible bidders. When the contract is executed, the remaining bid bonds will be returned. The bid bond of the successful bidder will be retained until the payment bond and performance bond have been executed and approved, after which it will be returned.

A performance bond for one hundred percent (100%) of the awarded project bid amount and a payment bond for one hundred percent (100%) of the awarded project bid amount, with a corporate surety approved by the Owners, will be required for the faithful performance of the contract. Attorneys-in-fact who sign bid bonds or payment bonds and performance bonds must file with each bond, a certified and effectively dated copy of their powers of attorney.

If a project is awarded, the Owners will select the bid that is in the best interest of the City of Holly Springs and the Downtown Development Authority of Holly Springs. The project will be awarded, if at all, within sixty (60) calendar days after the opening of the bids, unless a longer period is specified in the bid or the successful bidder agrees, in writing, for a longer period for the award. The successful bidder will be notified by an e-mail, letter to the address shown on his bid, that his bid has been accepted and that he has been awarded the project.

The party to whom the project is awarded will be required to execute the contract and obtain the performance bond and payment bond within ten (10) calendar days from the date when Notice of Award is delivered to the bidder. The Notice of Award shall be accompanied by the necessary contract and forms. In case of failure of the bidder to execute the contract, the Owners may at their option consider the bidder in default; in which case the bid bond accompanying the bid shall become the property of the Owners.

The Owners within ten (10) days of receipt of acceptable performance bond, payment bond and contract signed by the party to whom the contract was awarded shall sign the contract and return to such party an executed duplicate of the contract. Should the Owners not execute the contract within such period, the bidder may by written notice withdraw his signed contract. Such notice of withdrawal shall be effective upon receipt of the notice by the Owners.

The Notice to Proceed shall be issued within ten (10) days of the execution of the contract and receipt of the executed payment bond and performance bond by the Owners. Should there be reasons why the Notice to Proceed cannot be issued within such period, the time may be extended by mutual agreement between the Owners and contractor. If the Notice to Proceed has not been issued within the ten (10) day period or within the period mutually agreed upon, the contractor may terminate the contract without further liability on the part of either party.

The Owners may make such investigations as they deem necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the Owners all such information and data for this purpose as the Owners may request. The Owners reserve the right to reject any bid if the evidence submitted by, or investigation of such bidder fails to satisfy the Owners that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout. Below is a link to register on the City's website for prequalification.

[City of Holly Springs Current Solicitations : Vendor Registry](#)

Each bidder is responsible for inspecting the site and for reading and being thoroughly familiar with the bidding documents. The failure or omission of any bidder to do any of the foregoing shall in no way relieve any bidder from any obligation in respect to his/her bid.

Before commencing work, the successful bidder shall supply the names, contact information, and addresses of subcontractors who will be working on the project to the Owners.

Notes & Clarifications:

Refer to the drawings and specifications for requirements of this project. The bidder may modify the column grid spacing between gridlines 3 and 8. However, no vehicular ramp shall exceed a 5.4% slope on any ramp. The nominal Finished Floor Elevations (FFE) provided shall not be modified.

Drawing information for other trades is included for reference only – including cast-in-place concrete foundations, non-precast architectural components, and mechanical, electrical, plumbing and fire protection (MEPFP) systems.

Further coordination with the selected Precaster is required to complete the parking deck design. Therefore, the Precast scope may change during the Construction Documents phase of the project. The Owner will work with the Precaster if changes to the scope occur.

Include the following scope items as clarified:

1. All designs for this project shall adhere to the 2018 International Building Code with Georgia Amendments.
2. Precast design-assist services are included in this contract to coordinate with the Engineer and to develop foundation loads for the Foundation Engineer.
3. Kimley-Horn and Associates, Inc. will act as Engineer of Record for the parking deck.
4. Include the limited areas near elevator/stair towers where field topping will be required. All other precast double tees shall be pre-topped.
5. Include field topped washes.
6. Joint sealant of all horizontal and vertical precast to precast elements.
7. Cable barriers specified on each side of the lite walls.
8. Cast-in-place embed materials shall be provided.
9. Galvanized coating shall be provided on all exposed steel connections, including but not limited to all connections between double-tee flanges and adjacent double-tee flanges, spandrel panels, lite walls / shear walls, wall panels, and inverted tee-girders
 - a. Alternate 1 includes stainless steel connections for all exposed steel connections.
10. Cast-in thin brick shall be included in precast as specified in the drawings and

specifications.

11. Erection crane and bracing for precast as required shall be included.
12. Mobilization shall be included.
13. Stairs and stair landings shall be included.
14. ~~Include expansion joints specified in the drawings and specifications.~~ Item # 14. Excluded. Not required by design.
15. ~~Include silane sealer on washes, field toppings, and entire top level.~~ Item # 15. Excluded. Tindall doesn't provide this type of service
16. Include a corrosion inhibitor in the mix design.
17. Include safety railings and handrail embeds.
18. Bollards and traffic coatings are excluded from this contract.
19. Include floor drains for all floor drains required to properly drain the parking deck precast floor plates.

Planning Constraints:

Improvements taking place must not interfere with use and accessibility of public streets and other infrastructure or pose a danger to residents in the vicinity.

Response to RFB:

All questions as to the interpretation of the Project Documents must be submitted via email to Ben Lester at blester@stonecresthomesga.com. All questions submitted by the following due dates will be published in an addendum and distributed to the plan holders.

RFB Dates:

Questions due: February 15, 2023, by 4:00 PM

RFB Responses due: February 28, 2023, at 10:00 AM

MANDATORY REQUIREMENTS

This section identifies all mandatory requirements which must be present in the bid package before further consideration will be given.

Bid Requirements

- a. Cover letter including the Project Name and Number with Company name and proposed project contact information
- b. Bid Bond (5% of bid amount)
- c. Contractor Qualification Statement
- d. Bid Schedule
- e. Bid Execution Form
- f. Evidence of Insurance
- g. Addenda Certification
- h. SAVE Affidavit
- i. E-Verify Affidavit
- j. Drug and Alcohol Compliance Form
- k. Vendor Application
- l. W-9 Form
- m. Vendor Reference Sheet
- n. Municipal Governments Prior Work Reference Sheet
- o. Copy of current business license/occupational tax certificate

BID SCHEDULE

Provide the cost for the line items specified in the schedule of values below. Add additional line items, as required, to provide a comprehensive bid.

Table 1: Schedule of Values for Base Bid

Line Item No.	Descriptions	Qty	Unit	Unit Price	Subtotal Cost
1	General Conditions, General Requirements, Mobilization / Demobilization, etc.	1	LS	\$	\$ 40,000.00
2	Columns	843	LF	\$	\$ 114,000.00
3	Shear & Lite Walls	1,755	SF	\$	\$ 60,010.00
4	Inverted Tee Beams	382	LF	\$	\$ 135,000.00
5	Wall Panels	6,500	SF	\$	\$ 390,000.00
6	Spandrel beams w/o thin brick	5,384	SF	\$	\$ 360,000.00
7	Spandrel beams w/ cast-in thin brick	5,384	SF	\$	\$ 600,000.00
8	Factory Topped Double Tees	88,000	SF	\$	\$ 1,785,000.00
9	Field Topped Double Tees	0	SF	\$	\$ 0
10	Flat Slabs	493	SF	\$	\$ 24,000.00
11	Precast Stairs and Landings	15	EA	\$	\$ 109,000.00
12	Expansion Joints seal system	0	LF	\$	\$ 0
13	Silane Sealer	0	SF	\$	\$ 0
14	Corrosion Inhibitor in mix design	2 gal per (44 x 5.5 (yellow)	LBS per bag	\$ 2.00	\$ 0
15	Floor drains	20	EA	\$	\$ 5,000.00
16	Galvanized Coating	0	EA	\$	\$ 0
17	Cast-in-place embed materials	500	EA	\$	\$ 50,000.00
18	Barrier cables	17,000	LF	\$	\$ 110,000.00
19	Bearing Pads	240	EA	\$	\$ 10,000.00
20	Other Misc. Items		LS	\$	\$ 425,000.00
SUBTOTAL (NET COST OF BASE BID ITEMS ONLY) COST					\$4,817,000.00

CERTIFICATIONS AND BASE BID

Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Kimley-Horn and Associates, Inc. and engineer's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

1. Four Million Two Hundred Seventeen Thousand Dollars and Zero Cent Dollars (\$ 4,217,000.00).
2. The above amount may be modified by amounts indicated by the Bidder on the attached Table 2 Schedule of Values.

Table 2: Schedule of Values for Alternates

Line Item No.	Alternate No.	Descriptions	Estimated Qty	Unit	Unit Price	Subtotal Cost
21	1 (ADD)	All connections between double-tee flanges and adjacent DT flanges, spandrel panels, lite walls, shear walls, wall panels, and IT girders shall be stainless steel		EA	\$	\$ 300,000.00
22	2 (ADD)	Non-Slip Medium Swirl Finish		SF	\$	\$ NOT Available
SUBTOTAL (NET COST OF ALTERNATE ITEMS ONLY) COST						\$ 300,000.00

CONTRACTOR SIGNATURE: _____

CONTRACTOR SEAL: _____

DATE: _____

BID EXECUTION FORM

To: City of Holly Springs
P.O. Box 990
Holly Springs, Georgia 30142

Date: March 6 2023

From: Tindall Corporation
(Contractor)
3361 Grant Road Conley, GA 30288
(Address)

I have examined the Invitation to Bids, Instructions for Bidders, Supplemental Specifications, General Conditions, Special Provisions, and Drawings for the project entitled **City of Holly Springs and DDA Precast Parking Deck Project RFB #2023-01**. I have examined the site and the conditions affecting the work. I have also received Amendments Numbered _____ and have included their provisions in this bid.

I propose to furnish all services, labor, material, tools, equipment, transportation, supervision, and other items necessary to complete the **City of Holly Springs and DDA Precast Parking Deck Project RFB #2023-01** in its entirety, in accordance with the Specifications and Drawings, for the unit price sum of:

_____ Dollars (\$ _____),

In submitting this bid, I also agree:

1. Not to withdraw or modify this bid for a period of sixty (60) days following the opening of bids.
2. If I am notified in writing of acceptance of this bid within sixty (60) days after the time set for the opening of the bids, I agree to execute a written contract for the compensation herein stated within ten (10) days, in accordance with the Instructions for Bidders, and at the same time, furnish and deliver to the City of Holly Springs a Performance Bond for one hundred percent (100%) of the awarded project bid amount and a Payment Bond for one hundred percent (100%) of the awarded project bid amount.
3. To start work within ten (10) days of the Notice to Proceed with an adequate force and equipment to complete all work required by the contract within 18 consecutive months.
4. That this bid is made subject to all the terms and conditions on the Invitation for Bids, Instructions for Bidders, Supplemental Specifications, General Conditions, Special Provisions, and Drawings, and this bid is made in good faith, without collusion or connection with any other person bidding the same work.

5. I have attached a Bid Bond in an amount not less than five percent (5%) of my total bid amount from _____
Liberty Mutual Insurance Company
(Surety Company)

This Bid is submitted in the name of:

Contractor: Tindall Corporation
Address: 3361 Grant Road
Conley, GA 30288
Phone: 404-366-6270
Email Address: isaac.perkins@tindallcorp.com
By: 
Secretary: 
Witness: Shakineh Edwards

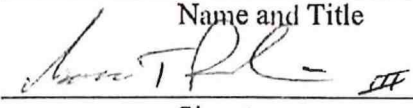
ADDENDA CERTIFICATION

I hereby acknowledge receipt of the following checked amendments of the Proposal, Plans, Specifications, and/or documents pertaining to the **City of Holly Springs and DDA Precast Parking Deck Project RFB #2023-01**.

Tindall's bid is based on Appendix A
Structural drawings by Kimley Horn dated
09/22/22

~~Addendum Number: 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐~~

I understand that failure to confirm the receipt of addenda is cause for rejection of bids.

Tindall Corporation
Company Name
Isaac T Perkins III VP/Gen
Name and Title

Signature

Witness my hand and seal this the 6 day of March 20 23.

The bidder (s) whose signature (s) appears on this Document, having personally appeared before me, and being duly sworn, deposes and says that the above statements are true and correct.

Sworn to and subscribed before me this 6 day of March 20 23.


(Notary Public)

My commission expires on the 8 day of February 20 26.



SAVE AFFIDAVIT

By executing this affidavit under oath, as an applicant for a public benefit, as referenced in the Georgia Security and Immigration Compliance Act (O.C.G.A. § 50-36-1), the undersigned applicant verifies the following with respect to my application for award of a contract with the City of Holly Springs, Georgia.

X I am a United States Citizen.

OR

I am a legal permanent resident of the United States or an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States.

The undersigned applicant also hereby verifies that he or she has provided at least one secure and verifiable document, as required by O.C.G. A. § 50-36-1(e) (1), with this affidavit.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. 16-10-20 and face criminal penalties as allowed by such criminal statute.

Executed this the 6 day of March 2023 in Conley (city), GA (state)

✓ Done TRL-III

Signature of Applicant

March 6 2023

Date _____

Isaac T Perkins, III

Printed Name of Applicant

Alien Registration Number (if applicable)

Tindall Corporation

Applying on Behalf of/Business Name

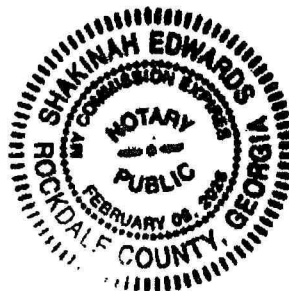
SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

6 DAY OF March, 20²³

Shakiah Edwards

NOTARY PUBLIC

My Commission Expires: February 8, 2026



Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A. § 13-10-91 related to any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

- a) The Contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
- b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
- c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
- d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
- e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);
- f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10-91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
- g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

57-0702071 1688926	5/14/2021
Federal Work Authorization User Identification Number	Date of Authorization
<u>Tindall Corporation</u>	<u>City of Holly Springs</u>
Name of Contractor	Name of Project
<u>Tindall Corporation</u>	
Name of Public Employer	

I hereby declare under penalty of perjury that the foregoing is true and correct.

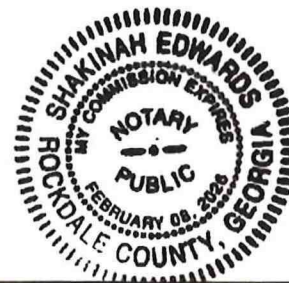
Executed on March, 2023 in Conley (city), Georgia (state).

Isaac T Perkins III
Signature of Authorized Officer or Agent

Isaac T Perkins III, VP & GM
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 6 DAY OF March, 2023

Shakinah Edwards
Notary Public
My Commission Expires: Feb. 8, 2026



- USCIS updates the search tool data every quarter. However, employer status may be updated as needed.
- Employers report their own data at the time they enroll in E-Verify. The accuracy and completeness of the data depend on what was submitted by employers at the time of enrollment and as reported throughout the employer's relationship with E-Verify.
- [Review Employer Data Parameters](#)

Search

Business Name

Tindall Corporation

Primary Industry Type

CONSTRUCTION (23) ✕

Hiring Site Locations (by state)

Select State(s)

Account Status

Open

Items per page

10

SEARCH

RESET

Employer	Doing Business As	Account Status	Date Enrolled	Date Terminated	Workforce Size	Number of Hiring Sites	Hiring Site Locations (by state)
Tindall Corporation	Tindall Corporation	Open	05/18/2021		1,000 to 2,499	5	GA, MS, SC, TX, VA

Showing 1 to 1 of 1 entries. [CSV](#)

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A. § 13-10-91 related to any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

- a) The Contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
- b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
- c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
- d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
- e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);
- f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10-91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
- g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

57-0762671

5/14/2021

Federal Work Authorization User Identification Number

Date of Authorization

Tindall Corporation

City of Holly Springs

Name of Contractor

Name of Project

Tindall Corporation

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on March, 2023 in Conley (city), Georgia (state).

Isaac T Perkins III

Signature of Authorized Officer or Agent

Isaac T Perkins III, VP & GM

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 6 DAY OF March, 2023

Shakinah Edwards

Notary Public

My Commission Expires: Feb. 8, 2026



DRUG AND ALCOHOL COMPLIANCE

City of Holly Springs

DRUG AND ALCOHOL POLICY AND TESTING PROGRAM

All Contractors performing work for the City of Holly Springs shall have a Drug and Alcohol Policy and Testing Program. The policy must comply with Federal Transit Administration testing regulations (49 CFR Parts 653, 654, 40), Federal Highway Administration testing procedures (49 CFR Part 382), and the Drug Free Workplace Act of 1988. The awarded contractor must have a drug and alcohol-free workplace in order to reduce the probability of accidents or incidents related to the use and/or abuse of alcohol and other drugs and to establish guidelines designed to help prevent accidents and injuries resulting from the misuse of alcohol or the use of controlled substances by drivers of commercial motor vehicles.

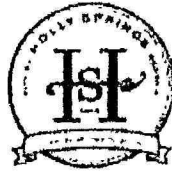
In signing below, I, Isaac T. Perkins III, an authorized representative of Tindall Corporation, am acknowledging that a Drug and Alcohol Policy is in full effect, and a copy of said policy is on file at the company office and can be made available.



(Signature)

Vice President & General Manager

(Title)



The City of Holly Springs

VENDOR/BIDDERS LIST APPLICATION

1. **TYPE OF APPLICATION:** x NEW REVISION (If Revision, please fill in the Business Name and only areas that need to be changed)
2. **COMPLETE LEGAL NAME OF BUSINESS:** Tindall Corporation
3. **REMIT-TO ADDRESS:** 3361 Grant Road
City: Conley State: GA Zip Code: 30288
Remit-to Contact Name & Title: Isaac T. Perkins III, VP & GM
Email Address: isaacperkins@tindallcorp.com
Phone #: 404-366-6270 Fax #:
4. **ORDER-FROM ADDRESS:** 3361 Grant Road
City: Conley State: GA Zip Code: 30288
Order-from Contact Name & Title:
Email Address:
Phone #: 404-366-6270 Fax #:
5. **RETURN-TO ADDRESS:** 3361 Grant Road
City: Conley State: GA Zip Code: 30288
Return-to Contact Name & Title:
Email Address:
Phone #: 404-366-6270 Fax #:
6. **TYPE OF ORGANIZATION (CHECK ONE):**

☐ Individual	☐ Partnership	☐ Non-Profit Organization
☒ Corporation	☐ LLC	☐ Other <u> </u>

7. TYPE OF BUSINESS (CHECK ONE):

- ☒ Manufacturer ☐ Wholesaler ☐ Construction ☐ Retailer
☐ Architect ☐ Services ☐ Highway Construction
☐ Research & Development ☐ Engineering (Specify) _____
☐ Other _____

8. HOW LONG HAVE YOU BEEN IN THIS TYPE OF BUSINESS? 60 years

9. BUSINESS WEBSITE: www.Tindallcorp.com

10. Give us background information on your company, including the number of employees available to service the City of Holly Springs, the closest office location, as well as any financial ratings and reports available. Separate attachments are acceptable.

A. How many employees are available to service the City of Holly Springs? 10-15

B. Please provide the name and address of your local office: _____

3361 Grant Road Conley, GA 30288

11. YOUR CURRENT BUSINESS LICENSE NUMBER: 1463-2018-158059
CITY & STATE OF ISSUANCE: Clayton, GA EXPIRATION DATE: 12/31/2022

12. NAMES OF OFFICERS/OWNERS/PARTNERS:

PRESIDENT: Gregory Force

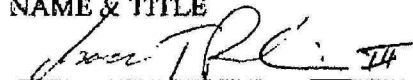
VICE-PRESIDENT: Isaac T. Perkins III

13. TAXPAYERS ID #: 57-0762671 (Attached W-9 must be submitted with this application)

14. PAYMENT TERMS: Net 30

Isaac T Perkins, III VP & GM

NAME & TITLE



SIGNATURE

March 2023

DATE OF APPLICATION

PLEASE LIST ALL THE COMMODITIES OR SERVICES YOU ARE INTERESTED IN BIDDING ON, ON A SEPARATE SHEET. THE CITY OF HOLLY SPRINGS RESERVES THE RIGHT TO ACCEPT THE LOWEST, MOST ACCEPTABLE BID AND RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS.

**Request for Taxpayer
Identification Number and Certification**

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See specific instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

TINDALL CORPORATION

2 Business name/disregarded entity name, if different from above

TINDALL CORPORATION

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

P.O. BOX 1778

6 City, state, and ZIP code

SPARTANBURG, SC 29304

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

5 7 - 0 7 6 2 6 7 1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person

Hanrick

Date ►

1/3/2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



City of Holly Springs

VENDOR REFERENCE SHEET

References must be provided by ALL responding Vendors. It is the vendor's responsibility to provide complete and accurate reference information on the form below, including fax numbers and email addresses.

1. The Battery

Company _____
2801 Windy Ridge Parkway Atlanta, GA

Address, City, State, Zip Code _____
706-587-6366

Telephone Number _____ Fax Number _____

Mike Cunningham

Name of Contact Person _____ E-Mail Address _____

Type of Project and Dates: Precast Parking Deck (December 2021)

2. Amazon DNA2

Company _____
2960 Armory Drive Nashville, TN

Address, City, State, Zip Code _____
615-367-1333

Telephone Number _____ Fax Number _____

Amy Zimmerman

Name of Contact Person _____ E-Mail Address _____

Type of Project and Dates: (September 2021) Precast parking deck & total precast warehouse.

3. Hub Empowerment

Company _____
1709 First Ave N. Birmingham, AL

Address, City, State, Zip Code _____
205-714-1722

Telephone Number _____ Fax Number _____

Virnette Woodbury

Name of Contact Person _____ E-Mail Address _____

Type of Project and Dates: Precast Parking Deck (April 2023)



City of Holly Springs

MUNICIPAL GOVERNMENTS PRIOR WORK/PROJECT REFERENCE SHEET

References must be provided by ALL responding Vendors. It is the vendor's responsibility to provide complete and accurate reference information on the form below, including fax numbers and email addresses.

1. Santa Rosa County Judicial Center Complex
Government
6495 Caroline Street, Milton, FL 32570
Address, City, State, Zip Code
850-983-1877
Telephone Number Fax Number
Dan Schebler, Administrator dans@santarosa.fl.gov
Name of Contact Person E-Mail Address
Type of Project and Dates: Courthouse/Judicial Center, January 2020-March 2022
2. Geneva County Jail
Government
200 N. Commerce Street, PO Box 430 Geneva, AL 36340
Address, City, State, Zip Code
334-684-5600
Telephone Number Fax Number
Toby Seay-Chairman info@genevacounty.al.gov
Name of Contact Person E-Mail Address
Type of Project and Dates: Detention/Mental Health Complex, 2017-2019
3. Cherokee County Detention Center
Government
498 Chattin Drive, Canton, GA 30115
Address, City, State, Zip Code
678-493-6001
Telephone Number Fax Number
Geoff Morton, County Manager gmorton@cherokeega.com
Name of Contact Person E-Mail Address
Type of Project and Dates: Detention/Mental Health Complex, 2018-2022

SPECIAL PROVISIONS

SECTION 101-DEFINITIONS OF TERMS

101.14 Commissioner	Delete as written and substitute the following: City of Holly Springs
101.22 Department	Delete as written and substitute the following: City of Holly Springs Engineering Department
101.24 Engineer	Delete as written and substitute the following: City of Holly Springs Engineer or designee
101.84 City	Add: The City of Holly Springs

SECTION 102 - BIDDING REQUIREMENTS AND CONDITIONS

Replace Section 102 with the following:

102.01 Prequalification of Bidders

Before submitting a bid, the Bidder shall have prequalified with the City of Holly Springs. In order to obtain prequalification, the bidder must complete and submit the Vendor/Bidders List Application and Form W-9. The bidder must also supply a list of three (3) or more references, a list of prior projects with municipal governments, a SAVE affidavit, an E-verify affidavit, and proof of liability & worker's compensation insurance. Copies of the required forms are provided within the bid documents.

102.02 Rejection of Proposals

Proposals may be rejected as irregular if their consideration is conditioned upon the acceptance or rejection of other Proposals submitted by the same Bidder, if the Certificate of Current Capacity is not executed under Oath and substantiated, or if a Unit Price is not shown for each Pay Item. In the case of alternate items, Unit Prices shall be entered for only one alternate.

A. Unbalanced Bids

Proposals may be rejected if any of the Unit Prices are obviously unbalanced. The Department will decide whether any Unit Prices are unbalanced either excessively above or below a reasonable cost analysis value determined by the Engineer, particularly if these unbalanced amounts are substantial and contrary to the interest of the Department.

B. Omissions and Alterations

Proposals may be rejected as irregular if they show any omissions, alterations of form, additions or conditions not called for, unauthorized alternate bids, erasures or changes not initialed, or other irregularities.

C. Technicalities

The Owners reserve the right to reject any and all Bids and to waive technicalities at any time before the Contract has been signed by the Owners.

SECTION 103-AWARD AND EXECUTION OF CONTRACT

Delete this Section in its entirety with exception of Section 103.01, Consideration of Proposals.

SECTION 105 – CONTROL OF WORK

105.05 COOPERATION BY CONTRACTOR: *Add the following:*

The on-site Project Superintendent must have a minimum of ten (10) years' experience as a Superintendent on projects similar in size and complexity. In this context, the Project Superintendent shall be the individual with overall responsibility for management, quality, and production on the project. The Project Superintendent is subject to removal by the Engineer for non-compliance with requirements specified in the Contract and for failure to manage the project to insure timely completion.

Approval of the on-site Project Superintendent is required prior to the start of construction. The Contractor shall submit a resume for the proposed Project Superintendent describing his experience with references and qualifications to the Engineer for approval. The Engineer reserves the right to interview the proposed on-site Project Superintendent at any time in order to verify the submitted qualifications.

105.16 FINAL INSPECTION AND ACCEPTANCE

Upon due written notice from the Contractor of substantial completion of the entire Project, the Engineer will determine if the Project is ready for a Final Inspection. The Engineer will have the final decision on when the Project is substantially complete and thereby ready for a Final Inspection. If the Engineer finds the Project substantially complete the Engineer will schedule the Final Inspection. If all construction provided for and contemplated by the Contract is found completed to the Engineer's satisfaction and all documents required in connection with the Project have been submitted by the Contractor, the Engineer will make the Final Acceptance and notify the Contractor in writing of this acceptance.

If, however, the Final Inspection discloses any work, in whole or part, as being unsatisfactory, the Engineer will provide the Contractor with a written punch-list that includes the necessary instructions for correction of same. The punch-list will also include any remaining work to be completed and any final reports and other documentation required to be submitted by the Contractor. The Contractor shall immediately comply with and execute such instructions. When all construction provided for and contemplated by the Contract is found completed to the Engineer's satisfaction, including submission of any required documentation, the Engineer will make the Final Acceptance and notify the Contractor in writing of this acceptance.

When the Contractor has finished a major portion of the Contract, the Contractor may request that a semi-final inspection be made. At the discretion of the Engineer, who shall be sole judge as to making the inspection, if the work is satisfactory, as described in the first paragraph of this Section, that portion of the Contract may be accepted, opened to traffic, if not already carrying traffic, and the Contractor relieved of the maintenance obligations as described elsewhere in these Specifications.

Such partial acceptance shall in no way relieve the Contractor of responsibility for satisfactory completion of the Contract, or for failure of any portion of the accepted work prior to Final Acceptance of the Project.

SECTION 108-PROSECUTION AND PROGRESS

Delete paragraphs one through four of Subsection 108.01 and substitute the following:

The contractor shall not sublet, sell, transfer, assign, or otherwise dispose of the Contract or Contracts, or any portion thereof, or of his/her right title, or interest therein, without written consent of the Engineer. For Subcontracts, consent of the Engineer will not be considered until after award of the Contract.

In case such consent is given, the Contractor will be permitted to sublet a portion thereof, but shall perform, with his/her own organization, work amounting to not less than seventy percent (70%) of the total Contract cost, including materials, equipment, and labor.

As a further exception, any items designated as "Specialty Items" may be performed by Subcontract and the cost of any such Specialty Items so performed by Subcontract may be deducted from the total cost before computing the amount of work required to be performed by the Contractor with his/her own organization.

Purchase of materials by the Prime Contractor for use by a Subcontractor will not be allowed when computing the 70% requirement.

SECTION 109-MEASUREMENT AND PAYMENT

Delete the second paragraph of Section 109.07.A. and add the following to Section 109:

Prime Contractors who sublet a portion of their work shall pay their subcontractors for satisfactory performance of their contracts no later than 15 calendar days from receipt of each payment made to them. Any delay or postponement of payment among the parties may take place only for good cause with prior written approval from the City.

The Prime Contractor shall produce a signed affidavit verifying final and complete payment of subcontractors before final acceptance will be made by the City.

If the contractor is found to be in noncompliance with these provisions, it shall constitute a breach of contract and further payment for any work performed may be withheld until corrective action is taken. If corrective action is not taken, it may result in termination of the contract.

All subcontract agreements shall contain this requirement.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/2/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Arthur J. Gallagher Risk Management Services, LLC
15 South Main Street
Suite 900
Greenville SC 29601

CONTACT
NAME: Vickie Browning
PHONE (A/C No. Ext): 864-239-2451 FAX (A/C No): 864-239-2435
E-MAIL: vickie_browning@ajg.com
ADDRESS: vickie_browning@ajg.com
INSURER(S) AFFORDING COVERAGE
INSURER A: Phoenix Insurance Company NAIC # 25623
INSURER B: Great American Insurance Company 16691
INSURER C: Travelers Indemnity Company 25658
INSURER D:
INSURER E:
INSURER F:

INSURED
Tindall Corporation Tindall Haul & Erect Corp.
Georgia Prestress Division
3361 Grant Road
Conley GA 30288

COVERAGES

CERTIFICATE NUMBER: 2019343296

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	☒ COMMERCIAL GENERAL LIABILITY CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY ☒ PROJECT ☒ LOC OTHER		VTC2KCO8280B678IND22	10/1/2022	10/1/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
C	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON OWNED AUTOS ONLY		VTC2HCAP8280B68ATIA22	10/1/2022	10/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB CLAIMS-MADE DED RETENTION \$		TUE15277836	10/1/2022	10/1/2023	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A	UB9K20526A2225K	10/1/2022	10/1/2023	☒ PER STATUTE OTH-ER E L EACH ACCIDENT \$1,000,000 E L DISEASE - EA EMPLOYEE \$1,000,000 E L DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

For Information Purposes

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Larry F. Smith

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CLAYTON COUNTY
COMMUNITY DEVELOPMENT

Permits and License Division

This registration must be displayed in a conspicuous place in your business establishment.
This registration is not transferable
Valid for Calendar Year 2022

Business Name: TINDALL CORPORATION

Business Location: 3361 GRANT RD
CONLEY GA 30288

Owner: TINDALL CORPORATION

License Number: 1463-2018-158059

Issue Date: 3/24/2022

Expiration Date: 12/31/2022

Mailing Address: P.O. BOX 1778
SPARTANBURG SC 29304

License Type: Business License

Classification: In Jurisdiction

Business Type: 333120 -Construction Machinery Manufacturing

Restrictions and Comments.

Other Licenses:

County/State/Federal

Document No.

Holder Name

Expiration Date

This registration may be suspended or revoked if Federal, State or County Codes, Ordinances, or requirements are violated. Report any of the following changes to the Business License Division immediately: Ownership, Name, Location, Business Type, or additional lines of Business

If this business closes before the end of the expiration date, please send us a signed written notification of the business closure and the last day of operation to the Business License Division address. It will properly inactivate your business license account and protect you from incurring late fees and penalties.

Karen Norred

From: Business License <Business.License@claytoncountyga.gov>
Sent: Tuesday, March 7, 2023 5:52 PM
To: Lynne Morgan
Subject: 2023 Business License Renewal Notice

1463-2018-158059
TINDALL CORPORATION

2023 Business License Renewal Notice

This email is an official notification that the **Business License Renewal period started December 2, 2022 and ends March 31, 2023**

You can renew your business license and pay fees online using our citizen self-service portal:

<https://selfservice.claytoncountyga.gov/EnerGovProd/SelfService#/home>

Documents outlined below are required for renewal:

- online application (must have an email and mobile phone number)
- Notarized SAVE and E-Verify affidavits in the link below:

<https://www.claytoncountyga.gov/download/99/business-and-alcohol-license-forms/29673/affidavit-packet.pdf>

- Any applicable state, local and/or professional licenses

Effective February 1, 2022 Cash will no longer be accepted as a method of payment. Forms of payment accepted are checks, cashier's checks, money orders, credit/debit card (AMEX/Discover not accepted)

Clayton County Community Development
Permits and License
[121 South McDonough Street](#)
Annex 2
Jonesboro, GA 30236

Please submit your business license renewal application with the required documents on or before **March 31, 2023.**

Penalty and interest will be applied to **payments** not received on or before **March 31, 2023.**

Once your payment and all required documents are received the license will be emailed to the email address on file.

Please Note: The business license renewal process will not begin until payment is received.

When accessing our website, you will need to create a new user ID and password if you do not already have an existing login account.

The instructions to complete a user ID and password are provided below.

*****Registration instructions*****

In the top right corner, click "GUEST". From the dropdown select, "REGISTER"

STEP 1: You will be prompted to enter your email address.

After entering your email address you will receive the following message:

Please check your e-mail. The confirm email link in the body of the e-mail must be clicked to move to the next step of the registration process.

Check your email for a "do not reply" email address with the subject "Citizen Self Service User Account Confirmation".

Please select [confirm](#) in the email and you will be directed to **Step 2** of the registration process.

Step 2: You will be informed that your e-mail address is your username. Select "REGISTER".

STEP 3: Complete the fields located on the screen for "Contact Information".

Please note: Your password must contain 1 capital letter.

Select "Log-In" and you will be prompted to enter your login information (username and password).

Once you are logged in, your registration is complete.

****If you need to change the email address on file please click the link below to submit the updated information**:**

<https://form.jotform.com/53334551492152>

Receipt Details Required on Online Portal that must be Entered:

RECEIPT DETAILS

Original Estimated Receipts	526837
Reported Receipts	0
Allowed Deductions	0
Actual Gross Receipts	0
Estimated Receipts	526837

**Please Note: Clarification of specific information needed for your
Business License Renewal**

Original Estimated Receipts = Prior Year Estimated Gross Receipts

Reported Receipts = Prior Year Actual Gross Receipts

Allowed Deductions = N/A

Actual Gross Receipts = Same as Reported Receipts

Estimated Receipts = Renewal Year Gross Receipts

Thank you for doing business with Clayton County.

**INVOICE (INV-00058061)
FOR CLAYTON COUNTY, GA**

BILLING CONTACT
LYNNE MORGAN
TINDALL CORPORATION
P.O. BOX 1778
SPARTANBURG, SC 29304

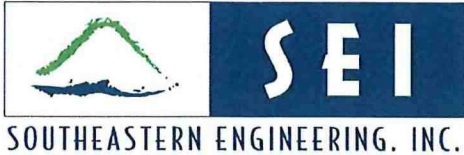


INVOICE NUMBER	INVOICE DATE	INVOICE DUE DATE	INVOICE STATUS	INVOICE DESCRIPTION
INV-00058061	03/07/2023	03/07/2023	Due	NONE

REFERENCE NUMBER	FEE NAME	TOTAL
1463-2018-158059	Administrative	\$75.00
	Total Occupation & Employee Tax	\$15,000.00
3361 Grant Rd Conley, GA 30288		SUB TOTAL \$15,075.00

REMITTANCE INFORMATION
Clayton County Community Development 121 South McDonough St Annex 2 P.K. Dixon Building Jonesboro, GA 30236 Pay Online: https://selfservice.claytoncountyga.gov/EnerGovProd/SelfService (2.5% Convenience Fee will apply to online payments)

TOTAL **\$15,075.00**



2470 Sandy Plains Rd
Marietta, GA 30066
P (770) 321-3936

PROFESSIONAL SERVICES AGREEMENT ADDENDUM NO. 8

This ADDENDUM to the AGREEMENT made and entered into 10/27/2022, by and between Southeastern Engineering, Inc., and the client identified herein, provides for the Additional Services described under the Scope of Services section of this agreement.

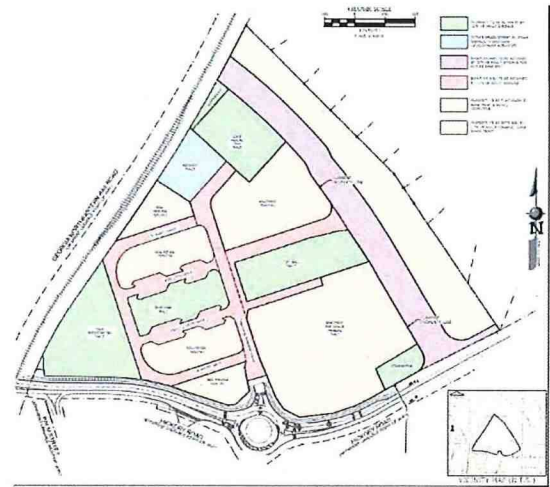
CLIENT: City of Holly Springs
C/O Stonecrest Homes GA., LLC
623 West Crossville Road, Suite 204
Roswell, GA 30075
VIA EMAIL: cheiserjr@stonecresthomesga.com
Ph#: 314-303-4994

PROJECT NAME: **Holly Springs Town Center Post Award**
(1076-21-274)

SCOPE OF SERVICES:

Task 13 – North Final Plat

SEI will prepare/update the northern final plat (north of Hickory Road) per added lots and submit for city review. Property corners will be set as a part of this task. Legal descriptions are included in the project task.



COMPENSATION:

Please initial all authorized tasks below:

PROFESSIONAL FEES			
Description	Task Subtotal	Billed	Authorized Tasks
Task 13 – North Final Plat	\$7,500	<i>Monthly, % complete of Allowance</i>	Client Initial

IN WITNESS WHEREOF, the Agreement is accepted on the later date written below, subject to the terms and conditions stated above and the aforementioned Agreement.

CLIENT CITY OF HOLLY SPRINGS

Signed

Robert H. Logan

Name (Typed)

Robert H. Logan

TITLE

City Manager

DATE

March 7, 2023

SOUTHEASTERN ENGINEERING, INC.

Signed

Chad Epple

Name (Typed)

Chad Epple

TITLE

Vice President

DATE

03/08/2023

ATTACHMENT A

EXCLUSIONS:

This agreement does not include the following:

- ☒ Zoning or zoning modification applications and coordination
- ☒ GDOT or other agency coordination
- ☒ Community coordination meetings
- ☒ Graphic design
- ☒ Traffic engineering services
- ☐ Land surveying services
- ☒ Structural engineering and inspection
- ☒ Soil testing/geotechnical analysis of existing soils or levels of compaction
- ☒ Subsurface utility location and/or investigation
- ☒ Utility capacity analyses
- ☒ Offsite utility evaluation and/or extension
- ☒ Offsite utility easements
- ☒ Utility coordination
- ☒ SBV - variance through EPD and/or local jurisdiction
- ☒ Offsite silt study
- ☒ Dam breach
- ☒ FEMA coordination and/or letter of Map Revision
- ☒ MS4 requirements
- ☒ Architectural services
- ☒ Landscape architectural services
- ☒ Irrigation design
- ☒ Tree survey and/or as-builts
- ☒ Planting plans
- ☒ Inspecting and/or placing plants on site
- ☒ State waters and/or wetland location, delineation and/or permitting through USACE
- ☒ Preparation of Storm Water Management, Inspection and Maintenance Agreement or similar/related documents
- ☒ LDP submittal or revisions
- ☒ Final plat submittal or revisions
- ☒ Cost estimates or Quantity take offs
- ☒ Construction management, contract administration or price/cost negotiations of construction work
- ☒ Settlement of disputes of claims due to contractor default or insolvency or discontinuation of work
- ☒ Maintenance services (post-construction or otherwise)

ATTACHMENT B

HOURLY RATE SCHEDULE:

Services shall be invoiced according to the following rates

Environmental Personnel:

	<u>Rates per Hour</u>
Environmental Scientist 1	\$ 85 00
Environmental Services Manager	\$ 125 00

Planning and Landscape Architecture Personnel:

Administrative	\$ 60 00
Technician	\$ 60 00
Land Planner	\$ 125 00
Landscape Architect	\$ 135 00

Engineering Personnel:

Administrative	\$ 70 00
Technician	\$ 75 00
LiDAR/GIS Technician	\$ 105 00
Remote Sensing Specialist	\$ 125 00
Designer I	\$ 75 00
Designer II	\$ 95 00
Designer III	\$ 115 00
Engineer I	\$ 105 00
Engineer II	\$ 125 00
Engineer III	\$ 160 00
Project Manager	\$ 175 00
Senior Project Manager	\$ 185 00
Project Controls Manager	\$ 115 00
Director/Principal	\$ 250 00

Hourly* Surveying Personnel:

Field Crew (1 Man)	\$ 120 00
Field Crew (2 Man)	\$ 180 00
Field Crew (3 man)	\$ 230 00
Survey Technician 1	\$ 85 00
Survey Technician 2	\$ 105 00
Survey Technician 3	\$ 120 00
Administrative	\$ 70 00

**Overtime rates = 1.5 x standard rates*

Salary Surveying Personnel (Overtime Exempt):

Survey Division Manager (PLS)	\$ 195 00
Project Manager (PLS)	\$ 160 00
Associate Project Manager (LSIT)	\$ 130 00
Field Coordinator	\$ 125 00

I:\CUSTOMERS_PROJECTS\1076 City of Holly Springs\1076-21-274 Holly Springs TC Post Award\Contract Admin\1076-21-274 Holly Springs TC Post Award ADD 8 docx Initials **KHJ/CE**
Client / SEI





3740 Davinci Court, Suite 100
Peachtree Corners, Georgia 30092
o | 770.368.1399
f | 770.368.1944
w | www.fg-inc.net

March 6, 2023

VIA EMAIL

Rob Logan
City of Holly Springs
Holly Springs Downtown Development Authority
3235 Holly Springs Pkwy
Holly Springs, GA 30115

**Re: Letter Agreement for Professional Design Services
Holly Springs Town Center
Add Service #5: Town Center Hardscape/Landscape Construction Document Revisions
Holly Springs, Georgia**

Mr. Logan:

Foresite Group, LLC thanks you for the opportunity to submit this Proposal for Additional Services to the City of Holly Springs and Holly Springs Downtown Development Authority for providing Professional Design Services for the above referenced project. Our Project Understanding is detailed below, and the following Proposal details the Scope of Services, Additional Services, Fees, and Hourly Rate Schedule.

Project Understanding

Foresite Group has been requested to provide an add service proposal for hardscape/landscape revisions due to site changes for Holly Springs Town Center.

Based on our understanding of this project, Foresite Group has made the following assumptions regarding the Scope of Services:

1. Limits of scope are identified in Exhibit A, attached.
2. Scope of hardscape/landscape revisions shall also include revisions to audio/video, low voltage electrical, and site lighting photometrics.
3. Architecture plans, including electrical and building elevations, for City Hall and amphitheater bandshell to be provided by Client in PDF format.
4. Design Development plans issued by Foresite Group on 2/17/2022 and civil CAD issued by SEI on 2/2/2023 to serve as basis of construction document revisions.
5. Hardscape material palette previously selected during the design development submittal will be maintained.
6. Construction details developed and issued in the design development submittal will be maintained.

7. Audio/Video, lighting, and low voltage electrical design/scope limits issued in the design development submittal are being maintained.
8. Scope includes revising electrical plans for new transformer locations.
9. Revisions to plans during bidding and construction for value engineering is not included in this scope.
10. Scope includes redesign of hardscape/landscape around City Hall building due to footprint and parking lot changes.
11. Revisions to site lighting photometric plans to incorporate the revised parking lot at City Hall are included in this scope.
12. Landscape design around Building 200 and 300 is to be provided by Others.
13. Hardscape design around Building 200 and 300 is included in this scope.
14. Additional site visits are not included in this scope.
15. Meetings with Client will be via phone or online.
16. Permitting and impact fees will be paid by Client. Permitting will be managed and submitted by the Client with Foresite Group addressing permit comments.
17. Bidding will be managed and advertised by others.
18. Proposal scope and fees are valid from 90 days from date of proposal.

SECTION 1

Scope of Services

Task 1 – Town Center Hardscape/Landscape Revisions: *Foresite Group will complete the following tasks as part of this phase:*

1. Update CAD backgrounds for hardscape, landscape, audio/video, electrical and irrigation plans to reflect latest civil linework.
2. Revise hardscape/landscape layout to incorporate civil utility and storm changes.
3. Revise seatwall elevations in Town Center plaza and open lawn to reflect civil spot elevations.
4. Revise path, grading, lighting, audio, and landscape layout of Brackett Plaza to reflect civil grading revisions.
5. Update site lighting photometric plans to reflect City Hall parking lot expansion and hardscape adjustments of Town Center.
6. Incorporate changes into 95% level construction documents.
7. Issue 95% construction documents to Client for review.
8. Meet with Client to review construction documents.
9. Incorporate Client comments into final construction documents.
10. Issue construction documents to Client for submittal to jurisdiction for permit review.
11. Review and respond to permit comments.
12. Issue final permit construction documents to Client.

Deliverables:

- *PDF's of Construction Documents*

SECTION 2

Additional Services

(items not included in this scope but can be provided at an additional fee)

1. Construction documents beyond those listed in the scope.
2. Meetings and additional site visits outside scope of services.
3. Changes to civil/architecture plans during revision of hardscape/landscape submittal.
4. Work resulting from changes made in the contract documents to facilitate construction procedures requested after release of the contract documents.

SECTION 3

Fees

Task	Task Fee
Task 1 – Town Center Hardscape/Landscape Construction Document Revisions	\$ 13,500.00
Lighting/Electrical Plans & Photometrics Revisions	\$ 2,800.00
Audio/Video Plan Revisions	\$ 1,200.00
Total	\$ 17,500.00

All permitting, application, and similar project fees will be paid directly by the Client.

Fees and expenses will be invoiced monthly based, as applicable, upon the percentage of services completed or actual services performed, and expenses incurred as of the billing period. Payment will be due within 28 calendar days of the date of the invoice. Payments shall be made electronically or sent to Foresite Group, LLC., 3740 Davinci Court, Suite 100, Peachtree Corners, GA 30092.

Invoices are due to Owner's Representative no later than the 10th of each month for services rendered the previous month. Payment will be made on or before the 15th of the following month.

Hourly Rate Schedule
(To be Adjusted Annually)

Principal	\$ 225-285/hour
Practice Leader	\$ 195-225/hour
Director of Engineering, P.E.	\$ 195-205/hour
Division Director	\$ 150-205/hour
Senior Project Manager	\$ 150-195/hour
Senior Project Engineer, P.E.	\$ 150-185/hour
Project Manager	\$ 130-150/hour
Project Engineer, P.E.	\$ 125-150/hour
Project Landscape Architect, RLA	\$ 120-145/hour
Project Analyst	\$ 100-125/hour
Senior Designer	\$ 115-125/hour
Designer	\$ 95-105/hour
CAD Drafter	\$ 80-90/hour
Administrative Assistant	\$ 65/hour

If you agree to the terms of this Letter Agreement and the Standard Terms and Conditions attached hereto and incorporated herein, please have an authorized representative sign two copies of this Letter Agreement in the spaces below. Retain one copy for your records and return the other to our office.

We appreciate the opportunity to provide these services to you. Please do not hesitate to contact us if you have any questions or comments.

Sincerely,
FORESITE GROUP, LLC.

By: 

Name: Jonathan Bullard

Title: Senior Project Manager, Greenspace + Land Design

Date: March 6, 2023

Client:
City of Holly Springs

By: _____
(Signature)

Name: _____
(Printed Name)

Title: _____

Date: _____

Client:
Holly Springs Downtown Development Authority

By: _____
(Signature)

Name: _____
(Printed Name)

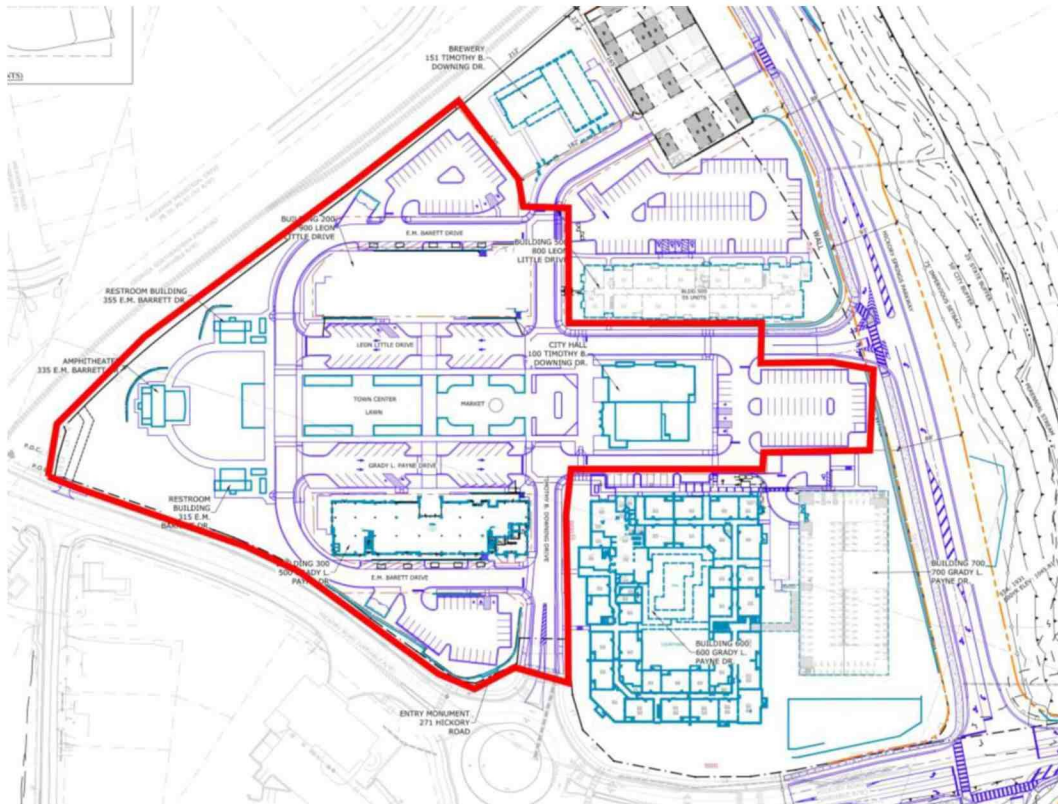
Title: _____

Date: _____

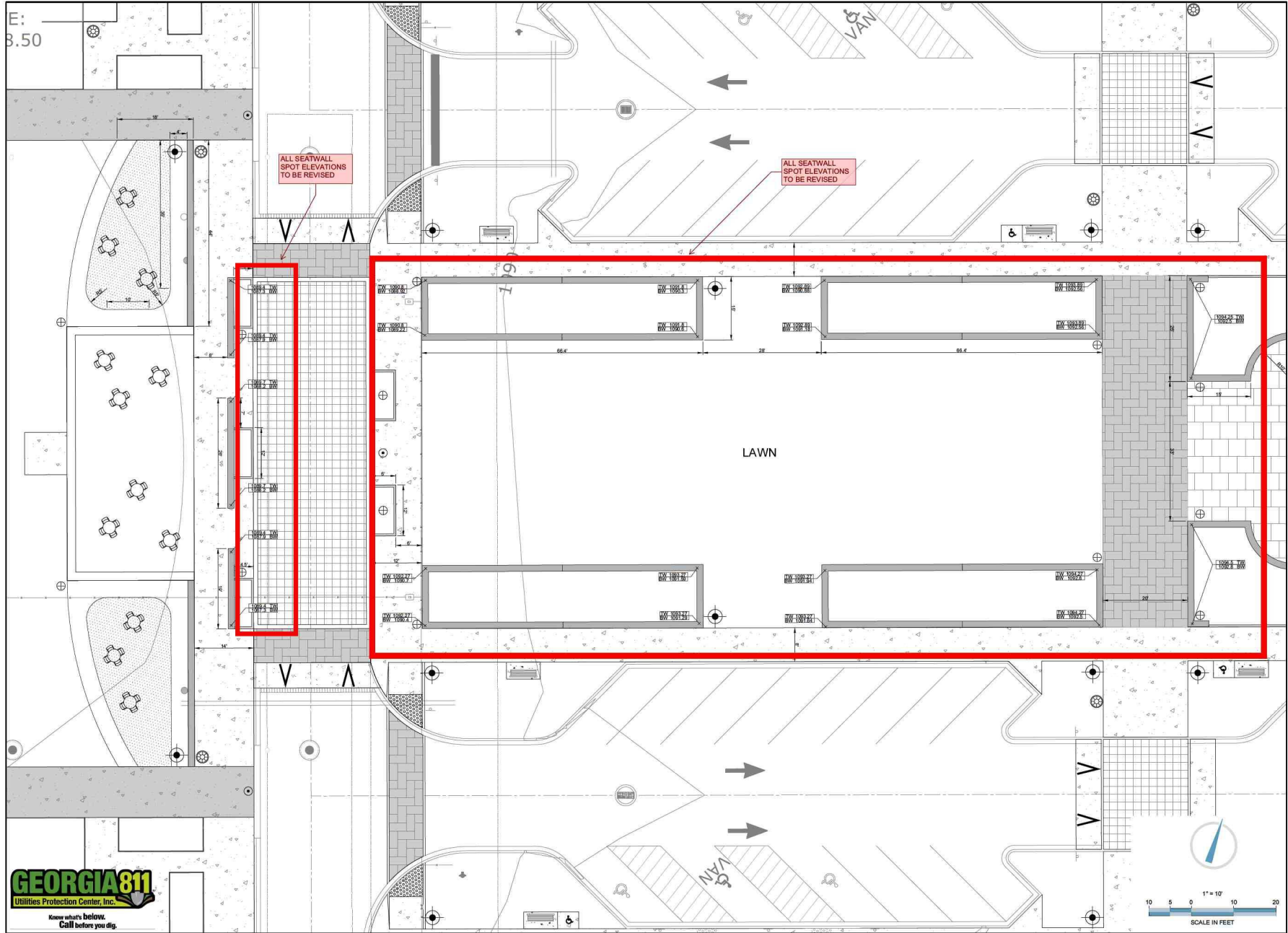
ALL INVOICES SHALL BE SENT TO THE FOLLOWING ADDRESS:
City of Holly Springs Downtown Development Authority
dme.odyssey@gmail.com
Attn: David Edwards

ALL PAYMENTS SHALL BE SENT VIA EFT OR TO THE FOLLOWING ADDRESS:
Foresite Group, LLC.
3740 Davinci Court, Suite 100
Peachtree Corners, GA 30092
ar@fg-inc.net

Exhibit 'A'
Scope Limits



[illegible]



GEORGIA811
Utilities Protection Center, Inc.
Know what's below.
Call before you dig.

ENGINEER
FORESITE
group
ForeSite Group, LLC
3740 Davinci Ct.
Suite 100
Peachtree Corners, GA 30092
P 770.368.1399
F 770.368.1944
W www.foresitegroup.com

DEVELOPER

HOLLY SPRINGS DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF HOLLY SPRINGS
3327 HOLLY SPRINGS PARKWAY
CANTON, GA 30142
(770) 345-5333
ROB LOGAN
CONTACT:

PRODUCT
**HOLLY SPRINGS TOWN CENTER
HARDSCAPE & LANDSCAPE**
CONSTRUCTION DOCUMENTS
LL# 306 & 343, 15TH DISTRICT, TAX ID# 15-0343-0002
PARCEL # 15-0343-0002, <#####>

SEAL:

REVISIONS
50% CD RESUBMITTAL
DATE
02/17/2022
PROJECT MANAGER
JMB
DRAWING BY
SK
JURISDICTION
HOLLY SPRINGS, GA
DATE
02/17/2022
SCALE
1" = 10'
TITLE

HARDSCAPE PLAN
ENLARGEMENT
SHEET NUMBER
H1.5
COMMENTS
NOT RELEASED FOR CONSTRUCTION
JOBFILE NUMBER
1362.001

GENERAL LANDSCAPE NOTES:

1. WARRANTY: ALL PLANTS SHALL BE WARRANTED TO REMAIN ALIVE, HEALTHY, AND IN THRIVING CONDITION FOR A PERIOD OF ONE YEAR FROM FINAL ACCEPTANCE.
2. PLANTS SHALL MEET DOT SPECIFICATIONS AND AMERICAN STANDARD FOR NURSERY STOCK STANDARDS.
3. PLANTS SHALL BE SPECIMEN QUALITY. PLANTS SHALL BE SOUND, HEALTHY AND VIGOROUS, WELL BRANCHED, AND DENSELY FOLIATED WHEN IN LEAF.
4. HEIGHT AND SPREAD DIMENSIONS SPECIFIED REFER TO THE MAIN BODY OF THE PLANT AND NOT FROM BRANCH TO TIP. IF A RANGE OF SIZE IS GIVEN, NO PLANT SHALL BE AS LARGE AS THE MAXIMUM SIZE SPECIFIED.
5. SHADE TREES SHALL BE STRAIGHT UNLESS OTHERWISE SPECIFIED.
6. PLANTS SHALL BE SUBJECT TO REVIEW BY LANDSCAPE ARCHITECT. LANDSCAPE ARCHITECT SHALL BE THE SOLE JUDGE OF THE QUALITY AND ACCEPTABILITY OF MATERIALS AND PLACEMENT.
7. PLACE PLANTS UPRIGHT AND TURNED SO THAT THE MOST ATTRACTIVE SIDE IS VIEWED.
8. BE FAMILIAR WITH UNDERGROUND UTILITIES BEFORE DIGGING. THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ALL DAMAGE TO UTILITY LINES.
9. PROVIDE SHOVEL-CUT TRENCH AT SHRUB BEDS IN LAWN AREAS UNLESS OTHERWISE NOTED.
10. PROVIDE 2" THICKNESS MULCH AT ALL PLANTS AND PLANTING BEDS. MULCH MUST BE 2" THICK AT TIME OF FINAL WALKTHROUGH. MULCH IN SHRUB AND TREE PLANTING BEDS SHALL BE PINE STRAW UNLESS OTHERWISE NOTED. MULCH IN GROUNDCOVER BEDS TO BE SHREDDED HARDWOOD UNLESS OTHERWISE NOTED. MULCH SAMPLE IS TO BE SUBMITTED FOR APPROVAL PRIOR TO INSTALLATION. MULCH IS TO BE REPLACED AT CONTRACTORS OWN EXPENSE IF LAD PRIOR TO APPROVAL.
11. MAINTENANCE WORK SHALL BE PERFORMED UNTIL DATE OF FINAL ACCEPTANCE BY OWNER'S REPRESENTATIVE.
12. CONTRACTOR'S PRICES SHALL INCLUDE ALL LABOR AND MATERIAL NECESSARY TO COMPLETE THE WORK, I.E. MULCH, PLANTING, SOIL MIX, WOOD AND WIRE STAKING MATERIAL, ETC.
13. QUANTITIES NECESSARY TO COMPLETE THE WORK ON THE DRAWING SHALL BE FURNISHED. QUANTITY ESTIMATES HAVE BEEN MADE CAREFULLY, BUT THE OWNER'S REPRESENTATIVE ASSUMES NO LIABILITY FOR OMISSION OR ERRORS. HIS ESTIMATES ARE ONLY AN AID FOR CLARIFICATION OF UNITS AND A CHECK FOR THE CONTRACTOR TO COMPARE WITH HIS OWN ESTIMATES. DIFFERENCES SHALL BE BROUGHT TO THE ATTENTION OF OWNER'S REPRESENTATIVE. NO EXTRA COMPENSATION SHALL BE ALLOWED FOR EXTRA QUANTITIES NECESSARY TO COMPLETE THE WORK.
14. WHERE LANDSCAPING AREAS ADJOIN GRASSED RIGHTS-OF-WAY, SUCH AREAS SHALL BE CONSIDERED PART OF THE LANDSCAPED AREA FOR PURPOSES OF MAINTENANCE. AS OF COMPLETION OF SITE IMPROVEMENTS, THE PROPERTY OWNER SHALL HAVE AN IMPLIED EASEMENT OF THE RIGHT-OF-WAY EXTENDING FROM THE SITE TO THE ROAD PAVEMENT IN ORDER TO COMPLETE THE REQUIRED MAINTENANCE.
15. SEE SHEET 1 - I FOR IRRIGATION SYSTEM DESIGN.

CRITICAL NOTE:

LANDSCAPE PLAN INDICATES DIAGRAMMATIC LOCATIONS ONLY. PLANTS ARE TO BE BROUGHT TO THE SITE AND SET IN GENERAL LOCATION (NOT INSTALLED) AS INDICATED ON THE LANDSCAPE PLAN. LANDSCAPE ARCHITECT TO APPROVE PLANT LAYOUT PRIOR TO ACTUAL INSTALLATION. IF PLANTS ARE INSTALLED PRIOR TO LANDSCAPE ARCHITECT'S REVIEW, ALL PLANTS WILL HAVE TO BE REPLANTED AT NO ADDITIONAL COSTS TO THE OWNER. CONTRACTOR TO COORDINATE SCHEDULE FOR REVIEW WITH LANDSCAPE ARCHITECT (48 HOUR NOTICE MINIMUM). NO PORTION OF THE CONTRACTORS PAY APPLICATION WILL BE APPROVED FOR LANDSCAPING UNITS, THE LANDSCAPE ARCHITECT HAS SIGNED OFF ON THE PLANT INSTALLATION.

LANDSCAPE REQUIREMENTS:

SITE LANDSCAPE: XX SITE DENSITY UNITS PER ACRE
XX.XX ACRES x XX UNITS = XX.XX UNITS REQUIRED
XX.XX UNITS PROPOSED

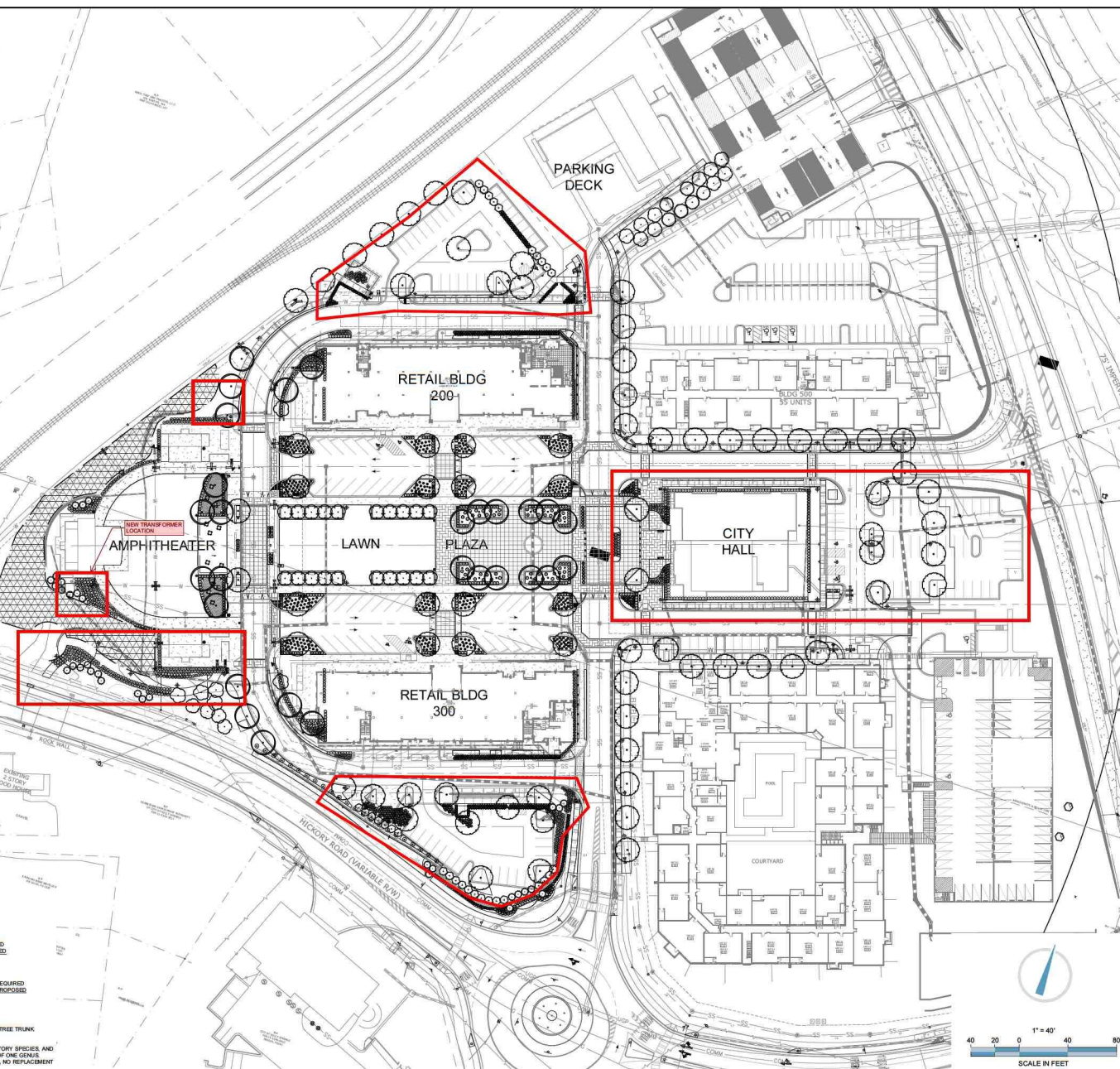
LANDSCAPE STRIP: X CALIPER INCHES PER XX LF

ROAD NAME
XXX LF / XX LF x X INCHES = XX CALIPER INCHES REQUIRED
XX CALIPER INCHES PROPOSED

PARKING LOT LANDSCAPE: (X) TREE PER 100 SPACES
XX SPACES / X = X TREES REQUIRED
X TREES PROPOSED

EVERY PARKING SPACE SHALL BE WITHIN XX FEET OF A TREE TRUNK

REPLACEMENT TREES
REPLACEMENT TREES MUST BE AT LEAST XX% OVERSTORY SPECIES AND NO MORE THAN XX% OF REPLACEMENT TREES MAY BE OF ONE GENUS. NO COMPENSATION REQUIRED ON THIS SITE. THEREFORE, NO REPLACEMENT TREES ARE PROVIDED.



ENGINEER:

FORESITE
group

ForeSite Group, LLC
3740 David Cl.
Suite 100
Peachtree Corners, GA 30092

770.368.1399
f 770.368.1944
w | www.foresitegroup.net

DEVELOPER:

HOLLY SPRINGS DOWNTOWN DEVELOPMENT AUTHORITY /
CITY OF HOLLY SPRINGS
329 HOLLY SPRINGS PARKWAY
CANTON, GA 30142
1770.345.5553
ROB LOGAN

PROJECT:

**HOLLY SPRINGS TOWN CENTER
HARDSCAPE & LANDSCAPE**
CONSTRUCTION DOCUMENTS

LL# 306 & 343, 15TH DISTRICT, TAX ID# 15-043-0002

SEAL:

REVISIONS

NO.	DESCRIPTION	DATE
1	50% CD RESUBMITTAL	02/17/2022

PROJECT MANAGER: JMB

DRAWING BY: SK

JURISDICTION: HOLLY SPRINGS, GA

DATE: 02/17/2022

SCALE: 1" = 40'

TITLE:

OVERALL LANDSCAPE PLAN

SHEET NUMBER: **L1.0**

COMMENTS: NOT RELEASED FOR CONSTRUCTION

JOB FILE NUMBER: 1362.001

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HOLLY SPRINGS, GEORGIA TO RENAME A STREET WITHIN THE CITY OF HOLLY SPRINGS

WHEREAS, the City of Holly Springs has general authority and control over the streets within its jurisdiction, including the acceptance, abandonment, and naming of streets; and

WHEREAS, Church Road is located in the corporate limits of the City of Holly Springs; and

WHEREAS, the deacon and pastor of Landmark Baptist Church have requested that Church Road be renamed to Landmark Church Road; and

WHEREAS, it is the desire of the City Council of the City of Holly Springs to recognize the importance of Landmark Baptist Church in our community; and

WHEREAS, many of the original settlers of Holly Springs worshiped in Landmark Baptist Church; and

WHEREAS, there are several former elected officials of the City of Holly Springs buried in Landmark Baptist Church Cemetery; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Holly Springs, Georgia that Church Road be formally renamed to Landmark Church Road.

THIS RESOLUTION IS ADOPTED THIS 20th DAY OF March 2023.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)



A RESOLUTION OF THE CITY OF HOLLY SPRINGS MAYOR AND COUNCIL TO CLOSE SIX (6) CERTIFICATES OF DEPOSIT; TO AUTHORIZE THE CITY MANAGER AND/OR FINANCE DIRECTOR TO CLOSE SAID CERTIFICATES OF DEPOSIT (CDs)

WHEREAS, it is the desire of the City Council of the City of Holly Springs to close six (6) Certificates of Deposit (CDs) with South State Bank: and

WHEREAS, it is the desire of the City Council of the City of Holly Springs to authorize the City Manager and/or the Finance Director to close said Certificates of Deposit (CDs); and

WHEREAS, it is the desire of the City Council of the City of Holly Springs to close the following accounts:

Account Number	Current Balance	Term	Interest Rate	Maturity Date
900812490	\$ 252,151.23	13 month	0.10%	December 8, 2023
900812494	\$ 506,323.29	19 month	0.10%	November 8, 2023
900812496	\$ 509,071.19	25 month	0.15%	November 8, 2024
900814590	\$ 250,666.85	13 month	2.00%	February 12, 2024
900814592	\$ 250,936.38	19 month	0.10%	January 12, 2024
900814596	\$ 75,451.18	25 month	0.20%	January 12, 2025

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Holly Springs that the City Manager and/or Finance Director is hereby authorized to close six (6) Certificates of Deposit (CDs).

SO RESOLVED THIS 20th DAY OF MARCH, 2023.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

A RESOLUTION OF THE CITY OF HOLLY SPRINGS MAYOR AND COUNCIL TO OPEN SIX (6) CERTIFICATES OF DEPOSIT; TO AUTHORIZE THE CITY MANAGER AND/OR FINANCE DIRECTOR TO MANAGE SAID CERTIFICATES OF DEPOSIT (CDs)

WHEREAS, it is the desire of the City Council of the City of Holly Springs to open six (6) Certificates of Deposit (CDs) with South State Bank: and

WHEREAS, it is the desire of the City Council of the City of Holly Springs to authorize the City Manager and/or the Finance Director to manage said Certificates of Deposit (CDs); and

WHEREAS, it is the desire of the City Council of the City of Holly Springs to open the following accounts:

Account Number	Current Balance	Term	Interest Rate	Maturity Date
900854710	\$ 252,135.00	13 month	4.0%	April 21, 2024
900854716	\$ 506,545.00	13 month	4.0%	April 21, 2024
900854756	\$ 509,399.00	13 month	4.0%	April 21, 2024
900854762	\$ 249,037.00	13 month	4.0%	April 21, 2024
900854766	\$ 251,055.00	13 month	4.0%	April 21, 2024
900854804	\$ 75,434.00	13 month	4.0%	April 21, 2024

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Holly Springs that the City Manager and/or Finance Director is hereby authorized to open six (6) Certificates of Deposit (CDs).

SO RESOLVED THIS 20th DAY OF MARCH, 2023.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HOLLY SPRINGS, GEORGIA TO CLOSE THE AMERICAN RESCUE PLAN ACT OF 2021 CHECKING ACCOUNT AT SOUTH STATE BANK

WHEREAS, the City of Holly Springs no longer has a need to have a Checking account for the American Rescue Plan Act of 2021 at South State Bank; and

WHEREAS, it is the desire of the City Council of the City of Holly Springs to close such account.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Holly Springs, Georgia that the City Manager and/or Finance Director are hereby authorized to close the American Rescue Plan Act of 2021 Checking account at South State Bank.

SO RESOLVED THIS 20th DAY OF MARCH 2023.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

A RESOLUTION OF THE CITY OF HOLLY SPRINGS MAYOR AND COUNCIL TO OPEN ONE (1) NEW MONEY MARKET ACCOUNT; TO AUTHORIZE THE CITY MANAGER AND/OR FINANCE DIRECTOR TO MANAGE SAID MONEY MARKET ACCOUNT

WHEREAS, it is the desire of the City Council of the City of Holly Springs to transfer five-million, seven-hundred and sixty-nine thousand six hundred seventy-one dollars and seventy-two cents (\$5,769,671.72) from the City of Holly Springs American Rescue Plan Act of 2021 Checking Account with South State Bank to open an American Rescue Plan Act of 2021 Money Market Account with South State Bank; and

WHEREAS, it is the desire of the City Council of the City of Holly Springs to authorize the City Manager and/or Finance Director to manage said Money Market Account; and

WHEREAS, it is the desire of the City Council of the City of Holly Springs to open the following accounts:

Amount	Fund
\$ 5,769,671.72	American Rescue Plan Act Fund

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Holly Springs that the City Manager and/or Finance Director is hereby authorized to open one (1) Money Market Account and that the City Manager and/or Finance Director is hereby authorized to manage the aforementioned accounts.

SO RESOLVED THIS 20th DAY OF MARCH, 2023.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

AN ORDINANCE TO ADOPT THE OFFICIAL ZONING MAP OF THE CITY OF HOLLY SPRINGS, GEORGIA, TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

The Council of the City of Holly Springs hereby ordains that:

Section 1. The Official Zoning Map of the City of Holly Springs, dated January 20, 2022 and attached to this ordinance, presented for public hearing at the January 13, 2022 Holly Springs Planning Commission meeting, recommended for approval by the Holly Springs Planning Commission at its **January 13, 2022** meeting, and reviewed by Holly Springs City Council at its March 20, 2023 Work Session, be adopted in its entirety.

Section 2. If any Section, sub-section, sentence, clause, phrase or any portion of this Ordinance be declared invalid or unconstitutional by any court or competent jurisdiction or if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid. It is hereby declared to be the intent of the City Council to provide for separable and divisible parts and he does hereby adopt any and all parts hereof as may not be held invalid for any reason.

Section 3. This Ordinance shall become effective immediately upon approval by the Mayor and Council.

SO ORDAINED, this 20th day of March, 2023.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk

Seal:

AN ORDINANCE TO ADOPT THE OFFICIAL ZONING MAP OF THE CITY OF HOLLY SPRINGS, GEORGIA, TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

The Council of the City of Holly Springs hereby ordains that:

Section 1. The Official Zoning Map of the City of Holly Springs, dated March 20, 2023 and attached to this ordinance, presented for public hearing at the February 9, 2023 Holly Springs Planning Commission meeting, recommended for approval by the Holly Springs Planning Commission at its February 9, 2023 meeting, and reviewed by Holly Springs City Council at its March 20, 2023 Work Session, be adopted in its entirety.

Section 2. If any Section, sub-section, sentence, clause, phrase or any portion of this Ordinance be declared invalid or unconstitutional by any court or competent jurisdiction or if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid. It is hereby declared to be the intent of the City Council to provide for separable and divisible parts and he does hereby adopt any and all parts hereof as may not be held invalid for any reason.

Section 3. This Ordinance shall become effective immediately upon approval by the Mayor and Council.

SO ORDAINED, this 20th day of March, 2023.

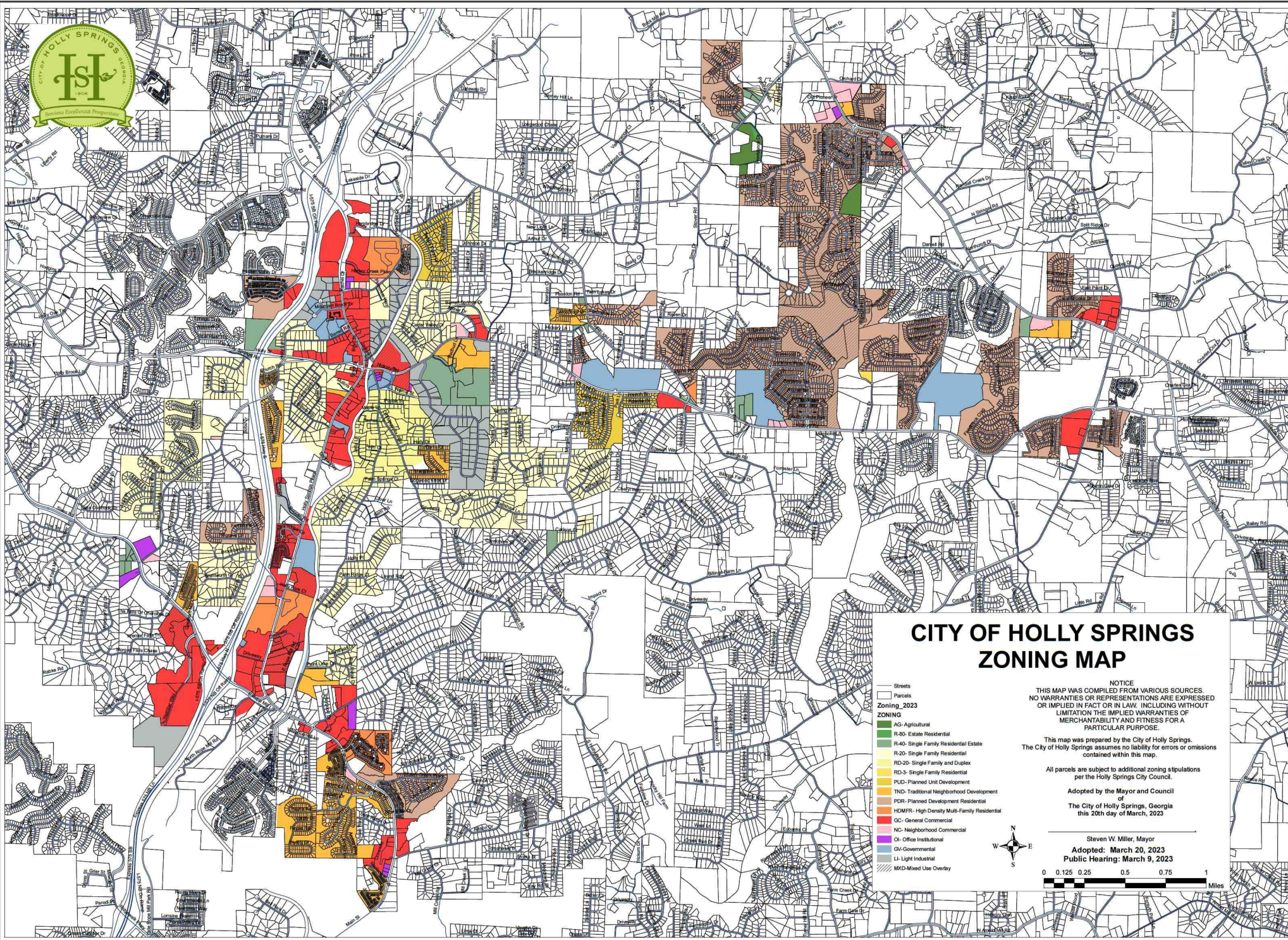
CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk

Seal:



CITY OF HOLLY SPRINGS ZONING MAP

- Streets
- Parcels
- Zoning 2023**
- ZONING**
- AG-Agricultural
- R-80-Estate Residential
- R-40-Single Family Residential Estate
- R-20-Single Family Residential
- RD-20-Single Family and Duplex
- RD-3-Single Family Residential
- PUD-Planned Unit Development
- TND-Traditional Neighborhood Development
- PDR-Planned Development Residential
- HDMFR-High Density Multi-Family Residential
- GC-General Commercial
- NC-Neighborhood Commercial
- OI-Office Institutional
- GV-Governmental
- LI-Light Industrial
- MIXD-Mixed Use Overlay

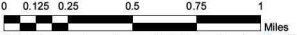
NOTICE
THIS MAP WAS COMPILED FROM VARIOUS SOURCES. NO WARRANTIES OR REPRESENTATIONS ARE EXPRESSED OR IMPLIED IN FACT OR IN LAW, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

This map was prepared by the City of Holly Springs. The City of Holly Springs assumes no liability for errors or omissions contained within this map.

All parcels are subject to additional zoning stipulations per the Holly Springs City Council.

Adopted by the Mayor and Council
of
The City of Holly Springs, Georgia
this 20th day of March, 2023

Steven W. Miller, Mayor
Adopted: March 20, 2023
Public Hearing: March 9, 2023



City of Holly Springs
City Council Work Session Meeting Minutes
February 6, 2023

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Kyle Whitaker, and Councilman Jeff Wilbur.

Elected Officials Absent: Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Tommy Keheley, Deputy Chief Greg Clyburn, Community Development Director Nancy Moon, Finance Director Denise Lamazares, Information Technology Manager/Facilities Manager Ron Carter, Capt. Casey Barton, Lt. Sam Rentz, Cpl. Patrick Davis, Sgt. Naveed Babar, Sgt. Travis Palmer, Sgt. James Lenahan, Sgt. Davis Snider, Det. Travis Wood, Ofc. Brandon Boyce, Ofc. Trey Frechette, Ofc. James Hood, Ofc. Riley Landry, Ofc. Annie Maryska, Ofc. Dustin Miller, and Ofc. Barry Wash.

Mayor Miller called the Work Session to order.

Mayor Miller led the Pledge of Allegiance. Councilwoman Phillips gave the invocation.

Deputy Chief Greg Clyburn and Captain Casey Barton recognized the promotions of Sergeants James Lenahan and Davis Snider.

No public comment.

Councilman Whitaker made a motion to amend the February 6, 2022 Work Session agenda to include Item L, Discuss recommendation for property located within unincorporated Cherokee County inside of the Growth Boundary to rezone 11.1 +/- acres at 624 North Rope Mill Road from R-40 to LI with concurrent variances to Article 27, Section 27.15, Technology Ridge Tree Buffer Zone to reduce the required 75-foot minimum buffer to 25-feet; Article 10, Table 10.1, Minimum Buffer Width Between Abutting Districts to reduce a 50-foot zoning buffer adjacent to R-40 zoned property to 10-feet; Article 27, Appendix C, Site Density Requirements, to allow 100% credit in the stream and zoning buffers to count towards site density. Councilman Wilbur seconded the motion. Motion carried 4-0.

Councilwoman Phillips made a motion to adjourn. Councilman Moore seconded the motion. Motion carried 4-0.

Meeting adjourned.

City of Holly Springs
City Council Work Session Meeting Minutes
February 6, 2023

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Kyle Whitaker, and Councilman Jeff Wilbur.

Elected Officials Absent: Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Tommy Keheley, Deputy Chief Greg Clyburn, Community Development Director Nancy Moon, Finance Director Denise Lamazares, and Information Technology Manager/Facilities Manager Ron Carter,

Mayor Miller called the Special Called Meeting to order.

Councilman Whitaker made a motion to amend the February 6, 2023 Special Called Meeting agenda to include Item 8, A motion to recommend denial of a request to Cherokee County, Georgia to rezone 11.1 +/- acres at 624 North Rope Mill Road from R-40 to LI. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Councilman Whitaker made a motion to add Items 1-7 on a Consent Agenda and to add Litigation to the Executive Session. Councilman Wilbur seconded the motion. Motion carried 4-0.

Consent Agenda

1. A resolution establishing a moratorium on the acceptance of any new applications related to rezoning, development, or construction in the Interstate 575 and Sixes Road interchange area
2. A Grant of Easement Sewer Line/Main to Cherokee County Water & Sewerage Authority and authorize the City Manager to execute the document after final review and approval by Southeastern Engineering, Inc. and the City Attorney
3. Aquatic Resource Delineation Review Request for the Holly Springs Industrial Connector and submit it to the U.S. Army Corps of Engineers and authorize the City Manager to execute the document
4. A resolution to annex a portion of the right-of-way on Hickory Road
5. A resolution to annex property purchased by the City of Holly Springs, Georgia, from Tonya Blackwell and Kim Borsey identified as parcels 18 and 18R, for the widening of Holly Springs Parkway
6. A quote for sidewalk repairs in the Manous Manor subdivision from Douglas Outdoors, LLC, in an amount to exceed \$16,900
7. Proposal #2196 from Hutcheson Horticultural Company in an amount not to exceed \$3,456

Councilwoman Phillips made a motion to approve the February 6, 2023 Consent Agenda. Councilman Wilbur seconded the motion. Motion carried 4-0.

Councilman Whitaker made a motion to recommend denial of a request to Cherokee County, Georgia to rezone 11.1 +/- acres at 624 North Rope Mill Road from R-40 to LI. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Councilwoman Phillips made a motion to adjourn and enter into Executive Session for the purposes of Real Estate and Litigation. Councilman Wilbur seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully Submitted.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

City of Holly Springs
City Council Work Session Meeting Minutes
February 23, 2023

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Official Absent: Councilman Jeff Wilbur.

Staff Present: Audrey Conley from the City Attorney's Office, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Tommy Keheley, Deputy Chief Greg Clyburn, Community Development Director Nancy Moon, Finance Director Denise Lamazares, and Information Technology/Facilities Manager Ron Carter.

Mayor Miller called the Work Session to order.

No public comments.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Meeting adjourned.

City of Holly Springs
City Council Business Meeting Minutes
February 23, 2023

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Official Absent: Councilman Jeff Wilbur.

Staff Present: Audrey Conley from the City Attorney's Office, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Tommy Keheley, Deputy Chief Greg Clyburn, Community Development Director Nancy Moon, Finance Director Denise Lamazares, and Information Technology/Facilities Manager Ron Carter.

Mayor Miller called the Business Meeting to order.

Mayor Miller led the Pledge of Allegiance. Mayor Pro Tem Zenchuk gave the invocation.

Consent Agenda

1. January 5, 2023 Work Session & Special Called Meeting Minutes
2. January 19, 2023 Work Session & Business Meeting Minutes
3. Intergovernmental Agreement for Cherokee County to Conduct Elections for the City of Holly Springs between Cherokee County, Georgia, and the City of Holly Springs, Georgia
4. Change Orders 1, 2a, 2b, 3a, 3b, and 3c from Vertical Earth for the Town Center Project site

Councilwoman Phillips made a motion to approve the February 23, 2023 Consent Agenda. Councilman Zenchuk seconded the motion. Motion carried 4-0.

Councilwoman Phillips made a motion to approve MA-03-2023, rezoning of 3.63 +/- acres located off of Holly Springs Parkway, Holly Springs, GA, tax parcel 050 of tax plat 93N00, from GC, General Commercial, to R-20, Single Family Residential. Motion seconded by Councilman Whitaker. Motion carried 4-0.

Councilwoman Phillips made a motion to approve a resolution of the City of Holly Springs, Georgia, in partnership with Cherokee County and the Cities of Woodstock, Canton, and Ball Ground, seeking to apply for and accept a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant from the U.S. Department of Transportation for the Old Highway 5 Corridor Operational and Mobility Project in accordance with the terms of the Grant Award. Motion seconded by Councilman Moore. Motion carried 4-0.

Councilwoman Phillips made a motion to approve a Professional Design Service Fee for the Barrett Park Improvement Project in an amount not to exceed \$16,323 and the Barrett Springs Detention Pond Project in an amount not to exceed \$12,123 from BM&K Inc. Motion seconded by Mayor Pro Tem Zenchuk. Motion carried 4-0.

Councilman Moore made a motion to approve a resolution to amend the Holly Springs Master Fee Schedule. Motion seconded by Councilwoman Phillips. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to amend the agenda to include an Executive Session for the purpose of Real Estate. Motion seconded by Councilman Whitaker. Motion carried 4-0.

Finance Director Denise Lamazares announced the January finance report was included in the packet.

Mayor Pro Tem Zenchuk wished the Sequoyah High School girls' basketball team good luck as they go into the second round of the playoffs.

Mayor Miller asked everyone to keep Councilman Jeff Wilbur in their thoughts.

Mayor Pro Tem Zenchuk made a motion to adjourn and enter into Executive Session for the purpose of Real Estate. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully Submitted.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Application Project Information

Project Title: TEN - Appalachian Trail

Project Summary:

The Appalachian Traffic Enforcement Network (ATTEN) will coordinate enforcement and education of law enforcement within the network region to maximize the highway safety benefit.

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
General Additional Information

Check here if you are a non-profit organization

Are funds being sought from other sources? * ☐ Yes ☒ No

Does your jurisdiction receive any other federal funds from other sources? * ☒ Yes ☐ No

If so, how much? \$828,475.00

When is your Audit Period? From: 1/1/2023 To: 12/31/2023

SAM UEI UMKGM8M4NPF6

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Problem Identification

The problem identification should clearly present the "Who, What, When, Where, and Why" of the traffic-related issues that are distressing the community and causing crashes, injuries and fatalities. The statement should provide a concise description for the defined geographic area or jurisdiction. Include consecutive years of the most recent local and statewide data, as well as local demographic information.

(Charts, graphs and percentages are effective ways of displaying the data. Chart and graph documents can be uploaded as attachments on the next page).

According to preliminary data, Georgia experienced 1,818 traffic fatalities on public roadways in 2021. The number of roadway fatalities increased by 9% (net 154 count increase) compared to the previous year. During the early months of 2020, Georgia initiated a statewide response to the COVID-19 public health emergency. As traveling patterns are returning to pre-pandemic norms, as shown by the statewide vehicle miles traveled, drivers and other roadway users are engaging in riskier behaviors, including speeding, driving under the influence of alcohol, and not using seat belts.

GOHS recognizes the need to address specific causes of motor vehicle fatalities across the following traffic safety performance measures: unrestrained fatalities, alcohol-related fatalities, pedestrian fatalities, speed-related fatalities, motorcyclist fatalities, and bicyclist fatalities

State Data-

- **Unrestrained Fatalities:** The number of unrestrained passenger fatalities increased by 18 percent from 465 unrestrained fatalities in 2020 to 549 in 2021. Despite Georgia's high observed seat belt use (94.9 percent in 2021), 45 percent of passenger vehicle occupants who were fatally injured in traffic crashes were unrestrained (549 out of 1,213) in 2021. In 2020, 43 percent of passenger vehicle occupants who were fatally injured in traffic crashes were unrestrained (465 out of 1,072).
- **Alcohol-Related Fatalities:** Alcohol test results are imputed values; therefore, 2021 FARS and state preliminary data or estimates were unavailable at the time of reporting. In 2020, there were 402 fatalities in motor vehicle traffic crashes involving drivers with BACs of .08 g/dL or higher. These alcohol-impaired driving fatalities accounted for 24 percent of all motor vehicle traffic fatalities in Georgia in 2020. Fatalities in alcohol-impaired-driving crashes increased by 13 percent (353 to 402 fatalities) from 2019 to 2020. The Georgia counties with the highest alcohol-related fatalities in 2020 were: Fulton (42), Dekalb (22), Gwinnett (18), Clayton (17), and Cobb (16).
- **Speed-Related Fatalities:** The number of speed-related fatalities increased by 46 percent, from 380 in 2020 to 422 in 2021. The proportion of speed-related fatalities increased from 17 percent in 2019 to 23 percent in 2021. Georgia counties with the highest number of speed-related fatalities in 2020 are Fulton (40), Dekalb (33), Clayton (17), and Richmond (17).
- **Pedestrian Fatalities:** In 2021, there were 318 pedestrians fatally injured in the state of Georgia – 17 percent of all traffic fatalities were pedestrians. The 318 pedestrian fatalities in 2021 is a 17 percent increase from the 279 pedestrian fatalities in 2020. The Georgia counties with the highest number of pedestrian fatalities in 2020 are Dekalb (53), Fulton (44), Clayton (20), Bibb (14), Chatham (14), and Gwinnett (14).
- **Motorcyclist Fatalities:** In 2021, there were 182 motorcyclists fatally injured in Georgia motor vehicle traffic

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Problem Identification

crashes – a decrease of 5 percent from the 192 motorcyclists fatally injured in 2020. The number of un-helmeted motorcyclist fatalities increased by two in 2021 compared to 2020. The Georgia counties with the highest number of motorcyclist fatalities in 2020 are Dekalb (16), Cobb (14), Fulton (11), and Clayton (9).

- **Bicyclist Fatalities:** In 2021, there were 16 bicyclists fatally injured in the state of Georgia – a 50% reduction compared to 2020. The count of bicyclist fatalities decreased from 32 in 2020 to 16 in 2021. The Georgia counties with the highest number of bicyclist fatalities in 2020 are Bartow (2) and Lowndes (2).

Although these crash statistics paint a tragic picture, there are ways to reduce the risk of crashes, injuries, and fatalities. Strong law enforcement, effective highway safety legislation, improved road designs, public education and information, and community support, are among the proven means of reducing crashes, injuries, and fatalities.

The Traffic Enforcement Networks (TEN) serve as a systematic means to address these traffic safety performance measures and implement police traffic services statewide. Each network is comprised of multiple counties that have various highway safety problems (i.e. occupant safety, impaired driving, speeding, etc.). In addition to the highway safety problems, each Network has multiple law enforcement agencies and their traffic safety conducted issues cross-jurisdictional lines. Agency participation and reporting are issues that need to be improved to effectively address and evaluate current highway safety programs. The intent of the Traffic Enforcement Network (TEN) is to coordinate the enforcement and education efforts of law enforcement strategies and mobilizations by agencies to maximize the highway safety benefit.

Regional Data-

The Appalachian Trail Traffic Enforcement Network (ATTEN) serves an 8 county region (see attached map) including Cherokee, Dawson, Fannin, Gilmer, Lumpkin, Pickens, Towns, and Union. The region is located on north Georgia and has a population of 379,874. It is comprised of 11 police departments, 8 sheriff's offices, and 1 college. Interstate 575 runs through part of the region connecting Atlanta with the northern part of the region. US 19 runs through the region from Atlanta to North Carolina. It is a major travel route to Georgia mountain resort areas. Agencies within the Traffic Enforcement Network Region have experienced the following within the past 5 years:

Year	Total Crashes (GEARS)	Total Injuries (GEARS)	Total Fatalities (FARS)	Alcohol Related Fatalities (FARS)	Speed Related Fatalities (FARS)
2017	12,697	3,951	82	9	12
2018	13,808	3,913	55	14	11
2019	13,988	3,906	41	11	8
2020	12,721	3,502	64	21	9
2021	10,740	2,159			
5 Yr Avg	12,791	3,486	52	14	10

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Problem Identification

Document Title: Network Map

Attachment:

https://georgia.intelligrants.com/_Upload/95530_1110490-2019TENandLELRegionMaps.pdf

Document Title: Crash Data

Attachment:

https://georgia.intelligrants.com/_Upload/170394_1118040_2-FFY2021TENCrashData.xlsx

Document Title: TEN Crash History

Attachment:

https://georgia.intelligrants.com/_Upload/170394_1118040_3-TenCrashHistory2022.xlsx

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Program Assessment

Program Assessment helps determine the resources a community currently has in place to address the problem. Include a review of current activities and results of past and current efforts, indicating what did or did not work. Assess resources to determine what is needed to more effectively address the problem. Identify local laws, policies, groups, and organizations that support or inhibit the success of the project.

The Governor's Office of Highway Safety (GOHS) created sixteen (16) Regional Traffic Enforcement Networks that encompass Georgia's 159 counties. The networks are made up of both local and state traffic enforcement officers and prosecutors from each region of the state. The activities and programs of each network are coordinated by a coordinator and along with an assistant. Both coordinators are full time law enforcement officers volunteering their time and efforts to highway safety. The dedicated support from these officers, their law enforcement agency and department heads are unsurpassed.

The Appalachian Trail Traffic Enforcement Network provided services in an eight (8) county region. The network consists of eleven (11) police departments, eight (8) sheriff's department and one (1) college/university. The reporting average for FY2022 was 28%, down from FY2021 (37%). The network held eight (8) meetings and conducted three (3) road-checks with an average attendance of twenty-three (23) officers at the meeting. Training topics included Child restraint procedures, DUI Case Law, search & seizure, and distracted driving. It should be noted that COvid-19 pandemic continued to play a part in participation in FY2022. Two of our scheduled meetings, training, and enforcement events had to be cancelled out of an abundance of caution and safety of attendees.

In FY22 we saw traveling patterns returning to pre-pandemic norms, as shown by the statewide vehicle miles traveled, drivers and other roadway users are engaging in riskier behaviors, including speeding, driving under the influence of alcohol, and not using seat belts. While most network meetings were able to be held, there were still those that were cancelled out of an abundance of caution and safety of attendees. We anticipate the number of meetings held to increase and get back to normal this year.

The network held monthly meeting providing information, training and network opportunities to the attending officers. Prosecutors, judges and non-traditional traffic enforcement agencies such as Georgia Department of Natural Resources, Department of Corrections and Military Police attended the meeting and provided valuable assistance during traffic enforcement training and other initiatives.

One of the network's major accomplishments was the mobilization and participation of officers during traffic enforcement initiatives such as Drive Sober or Get Pulled Over, Operation Southern Slow Down, CIOT, and 100 Days of Summer HEAT. The Traffic Enforcement Network is and continues to serve as a valuable tool for Georgia law enforcement communities.

In an effort to communicate legislative updates, court decisions and other pertinent information to traffic enforcement officers statewide, GOHS in partnership with Emory University established an email list serv in which all participating law enforcement agencies receive updated traffic enforcement related information in a timely manner. The list serv provided information relating to legal updates, training opportunities, traffic policies along with other important information. More than 840 traffic officers and prosecutors subscribed to the Georgia Traffic Enforcement Network (GATEN) list serv.

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Program Assessment

In FY24, the Network will continue to hold monthly meetings and strengthen its efforts to increase agency participation and agency reporting. In addition, the Network Coordinator/Assistant Coordinator will track and report monthly the number of officers receiving training within their network.

The coordinator and assistant coordinator will work with agencies within the Network to ensure a minimum of 6 (six) Regional enforcement efforts (impaired roadchecks, speed details, distracted driving/seatbelt details) are held in the network region within the grant period. It is preferable that these be held in conjunction with GOHS highway safety campaigns (see objective 2)

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Program Assessment Chart

For Law Enforcement Agencies only

Please provide the current level of enforcement activity for the entire department for the three (3) previous calendar years (January 1 through December 31). If data is not available for a particular activity/year combination, enter 0.

Activity	Calendar Year		
	2020	2021	2022
DUI Arrests	49	113	88
Speeding (all cases)	1711	1760	1126
Safety Belt Violations	110	77	88
All Other Traffic Violations	3941	7311	4308
Traffic Crashes	374	398	529
Check Point Conducted	2	4	3

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Media Plan

Describe your plans for announcing the award of this grant to your community through media outlets available to you. Include specific media sources. Discuss how you plan to keep the public informed of grant activities throughout the entire project period.

Agency Administrator will announce this grant when awarded to all local media outlets within the network region in the form of an official press release. The Agency Administrator will coordinate press releases and media events prior to all National and Local campaigns such as Click It or Ticket, Operation Zero Tolerance, and 100 Days of Summer Heat. All of these press releases will be reported to the Governor's Office of Highway Safety when required by reporting procedures.

Agency Administrator will insure the Public Information Officer (PIO) submits all approved media releases to the following media outlets;

- Cherokee Ledger-News printed news
- Whistle Stop city magazine published monthly
- Facebook social media
- WSB-TV 2 News

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Project Objectives: 001

If this goal incorporates a best practice, please check here: **If not, this application may not be approved.**

Proposed programs must be data driven and should be based on proven countermeasures. For guidance on best practices visit <http://www.gahighwaysafety.org/grants/best-practices/>

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective:

The Network Coordinator and/or Assistant Coordinator will ensure that a minimum of 10 Network meetings are held in the Network region within the grant period.

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Project Objectives: 002

If this goal incorporates a best practice, please check here: **If not, this application may not be approved.**

Proposed programs must be data driven and should be based on proven countermeasures. For guidance on best practices visit <http://www.gahighwaysafety.org/grants/best-practices/>

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective:

The Network will participate in 8 GOHS highway safety campaigns, including CIOT, DSOGPO, OZT, and Summer HEAT. The coordinator and assistant coordinator will encourage a 24/7 safety belt and impaired driving enforcement concept to the agencies within the Network each month during the grant period.

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Project Objectives: 003

If this goal incorporates a best practice, please check here: **If not, this application may not be approved.**

Proposed programs must be data driven and should be based on proven countermeasures. For guidance on best practices visit <http://www.gahighwaysafety.org/grants/best-practices/>

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective:

The network coordinator and/or assistant coordinator will ensure that a minimum of 6 (six) Regional enforcement efforts (impaired roadchecks, speed details, distracted driving/seatbelt details) are held in the network region within the grant period. It is preferable that these be held in conjunction with GOHS highway safety campaigns (see objective 2)

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Project Objectives: 004

If this goal incorporates a best practice, please check here: **If not, this application may not be approved.**

Proposed programs must be data driven and should be based on proven countermeasures. For guidance on best practices visit <http://www.gahighwaysafety.org/grants/best-practices/>

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective:

The coordinator and/or assistant coordinator will attend the annual LEL Conference as scheduled by NHTSA, and as approved by GOHS. The coordinator and/or assistant coordinator will also attend GOHS meetings and conferences as scheduled by the GOHS Law Enforcement Services Director or Regional LEL.

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Project Objectives: 005

If this goal incorporates a best practice, please check here: **If not, this application may not be approved.**

Proposed programs must be data driven and should be based on proven countermeasures. For guidance on best practices visit <http://www.gahighwaysafety.org/grants/best-practices/>

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective:

The Coordinator and Assistant Coordinator will document monthly activity hours for work required to performed the executed grant project agreement.

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Project Objectives: 006

If this goal incorporates a best practice, please check here: **If not, this application may not be approved.**

Proposed programs must be data driven and should be based on proven countermeasures. For guidance on best practices visit <http://www.gahighwaysafety.org/grants/best-practices/>

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective:

The grantee agrees to submit a Governor's Challenge application and attend the awards banquet/training.

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Project Activities Evaluations: 001

6.1 GOHS Goal: Enhance Police Traffic S...The Network Coordinator and/or Assistant Coordinator will ensure that a minimum of 10 Network meetin

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective: The Network Coordinator and/or Assistant Coordinator will ensure that a minimum of 10 Network meetings are held in the Network region within the grant period.

Activity: The coordinator and/or assistant coordinator will schedule a minimum of 10 network meetings during the grant period. The coordinator and/or assistant coordinator will stay in constant contact with network law enforcement, judges, and prosecutors to promote the Traffic Enforcement Network concept. An announcement will be placed on the GATEN listserve in a timely manner to announce the monthly meeting.

Evaluation: The coordinator or assistant coordinator will attach meeting agenda and sign-in sheet to the monthly report in eGOHS Plus.

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOT
0	1	0	1	1	1	1	1	1	1	1	1	10

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Project Activities Evaluations: 002

6.1 GOHS Goal: Enhance Police Traffic S...The Network will participate in 8 GOHS highway safety campaigns, including CIOT, DSOGPO, OZT, and Su

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective: The Network will participate in 8 GOHS highway safety campaigns, including CIOT, DSOGPO, OZT, and Summer HEAT. The coordinator and assistant coordinator will encourage a 24/7 safety belt and impaired driving enforcement concept to the agencies within the Network each month during the grant period.

Activity: The Network will participate in 8 GOHS/NHTSA highway safety campaigns including CIOT, Drive Sober or Get Pulled Over, CIOT Border to Border, Operation Southern Shield, and 100 Days of Summer HEAT during the grant period.

Evaluation: Participation in GOHS/NHTSA campaigns will be documented in the eGOHS monthly programmatic reports.

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOT
0	1	0	1	0	0	0	1	1	2	0	2	8

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Project Activities Evaluations: 003

6.1 GOHS Goal: Enhance Police Traffic S...The network coordinator and/or assistant coordinator will ensure that a minimum of 6 (six) Regional

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective: The network coordinator and/or assistant coordinator will ensure that a minimum of 6 (six) Regional enforcement efforts (impaired roadchecks, speed details, distracted driving/seatbelt details) are held in the network region within the grant period. It is preferable that these be held in conjunction with GOHS highway safety campaigns (see objective 2)

Activity: The coordinator and assistant coordinator will work with agencies within the Network to ensure a minimum of 6 (six) Regional enforcement efforts (impaired roadchecks, speed details, distracted driving/seatbelt details) are held in the network region within the grant period. It is preferable that these be held in conjunction with GOHS highway safety campaigns (see objective 2)

Evaluation: The coordinator or assistant coordinator will attach documentation of regional efforts , as well as use of the BAT trailer by other agencies. The report will include number of agencies participating, officers present, location and times of regional effort, and enforcement data.

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOT
0	1	1	0	0	1	0	1	0	1	0	1	6

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Project Activities Evaluations: 004

6.1 GOHS Goal: Enhance Police Traffic S...The coordinator and/or assistant coordinator will attend the annual LEL Conference as scheduled by N

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective: The coordinator and/or assistant coordinator will attend the annual LEL Conference as scheduled by NHTSA, and as approved by GOHS. The coordinator and/or assistant coordinator will also attend GOHS meetings and conferences as scheduled by the GOHS Law Enforcement Services Director or Regional LEL.

Activity: The coordinator and/or assistant coordinator will attend the annual LEL Conference as scheduled by NHTSA, and as approved by GOHS. The coordinator and/or assistant coordinator will also attend GOHS meetings and conferences as scheduled by the GOHS Law Enforcement Services Director or Regional LEL.

Evaluation: The coordinator and assistant coordinator will attach documentation of attendance at all LEL meetings as well as coordinator meetings in the monthly report.

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOT
0	0	0	0	1	0	0	0	0	0	1	0	2

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Project Activities Evaluations: 005

6.1 GOHS Goal: Enhance Police Traffic S...The Coordinator and Assistant Coordinator will document monthly activity hours for work required to

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective: The Coordinator and Assistant Coordinator will document monthly activity hours for work required to performed the executed grant project agreement.

Activity: The Coordinator and Assistant Coordinator will document monthly activity hours for work required to performed the executed grant project agreement.

Evaluation: Monthly activity hours for work required to performed the executed grant project agreement will be documented in the monthly ATTEN Progress Report.

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOT
1	1	1	1	1	1	1	1	1	1	1	1	12

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Project Activities Evaluations: 006

6.1 GOHS Goal: Enhance Police Traffic S...

The grantee agrees to submit a Governor's Challenge application and attend the awards banquet/trai

Goal: 6.1 GOHS Goal: Enhance Police Traffic Services

Objective: The grantee agrees to submit a Governor's Challenge application and attend the awards banquet/training.

Activity: The network coordinator and/or assistant coordinator will submit a Governor's Challenge application. The grantee will also attend the awards banquet and training.

Evaluation: The GOHS LES Director will provide a list of all participants attending the Governor's Challenge .

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOT
0	1	0	0	0	0	0	1	0	0	0	0	2

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Resource Requirements

Use this section to provide a detailed justification of all budget items. All resources should support the completion of the activities and objectives needed to accomplish the overall grant goal.

1. What personnel are needed? Hours they will they work? Include job descriptions.
2. What are the types and quantity of needed equipment?
3. How will equipment be used and by whom?
4. Describe the training required by personnel.
5. Are all resources necessary in order to achieve the grant goals/objectives?

With the award of this grant, network funds will be used to implement ATTEEN programs and activities. Grant funds will be utilized as detailed below:

Enforcement/Activity Hours: \$14,160.96

Funds will be utilized to reimburse the agency for the time spent performing activities of the coordinator and assistant coordinator. The agency will be reimbursed for up to 18 hours (straight time) each for the coordinator and assistant coordinator of eligible activity required to perform the executed grant project agreement. The reimbursement for hours of activity would include compensation for time spent on the activities of the grant.

Regular Operating: \$8,00.00

Funds will be used for trailer maintenance and network meeting expenses. Network meeting expenses may typically include room rentals, food, catering and other miscellaneous meeting expenses.

Travel: \$5,000

Funds will be utilized to facilitate travel for the coordinator/assistant coordinator to GOHS required meetings and conferences. (i.e. Regional LEL Conference, Hands Across the Borders, network meetings/training, agencies site visitations along with other highway safety conferences. Funds will also be utilized while providing traffic safety education to other network agencies around the state.

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Self-Sufficiency

Continuation Plan

Federal Funding guidelines require that each funded project indicate how the activities of the project will be continued after federal funds are no longer provided. The continuation plan must identify potential sources of non-federal funds.

The Traffic Enforcement network (TEN) program will continue throughout the State of Georgia to allow law enforcement officers and agencies the opportunity to network with others in their region and across the state .

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Enforcement/Activity Hours

Resource	Pay Rate	Total Hours	Funds Needed
1	\$34.31	216	\$7,410.96
2	\$31.25	216	\$6,750.00
Total		432	\$14,160.96

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Regular Operating Expenses

Description	Unit Price	Quantity	Total Costs
Meeting Room Expenses	\$700.00	10	\$7,000.00
BAT Trailer Maintenance	\$500.00	1	\$500.00
Plaques, Awards, Certificates	\$50.00	10	\$500.00
Total			\$8,000.00

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Travel

Description	Unit Price	Quantity	Total Costs
Network Travel	\$5,000.00	1	\$5,000.00
Total			\$5,000.00

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Cost Category Summary

COST CATEGORY	TOTAL	AWARD AMT.
1. Personnel Services (salaries & fringes)	\$0	\$0
2. Enforcement/Activity Hours	\$14,160.96	\$14,160.96
3. Regular Operating Expenses	\$8,000.00	\$8,000.00
4. Travel	\$5,000.00	\$5,000.00
5. Equipment Purchases	\$0	\$0
6. Contractual Services	\$0	\$0
7. Per Diem and Fees	\$0	\$0
8. Computer Charges and Computer Equipment	\$0	\$0
9. Telecommunication	\$0	\$0
10. Motor Vehicle Purchase	\$0	\$0
11. Rent Real Estates		\$0
12. Total	\$27,160.96	\$27,160.96
MATCHING FUNDS		
Local Cash Match (You must enter at least a 0 before saving to force the page to calculate the category totals).	0%	\$0
Federal Participation (percentage of total in Item 12)	100.00%	\$27,160.96

Traffic Enforcement Networks 2024
Organization: Holly Springs Police Department
TEN-2024-Holly Spri-00007-C
Certification and Signatures

I certify that I understand and agree to comply with the general and fiscal year terms and conditions of this application including special conditions; to comply with provisions of the Act governing these funds and all other federal laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the applicant to perform the tasks as they relate to the terms and conditions of this grant application; that costs incurred prior to grant approval may result in the expenses being absorbed by the grantee; and, that the receipt of grantor funds through the Governor's Office of Highway Safety will not supplant state or local funds. **Monthly reimbursement claim submissions filed electronically are in effect, "electronically signed"**.

Agency Administrator *

Name:	Mr. Michael Adams	Title:	Sergeant
Agency:	Holly Springs Police Department	Address:	3235 Holly Springs Parkway Holly Springs, GA, 30142
Phone Number:	(770) 345-5537	Email Address:	deptadams@gmail.com
Fax Number:			
Signature:	_____	Date:	12/23/2022

Agency Staff *

Name:	Mr. Robert Logan	Title:	City Manager
Agency:	Holly Springs Police Department	Address:	3237 Holly Springs Parkway Holly Springs, GA, 30142
Phone Number:	(770) 345-5536	Email Address:	rlogan@hollyspringsga.us
Fax Number:	(770) 345-0209		
Signature:	_____	Date:	1/1/2023
FEI Number:	58-1051551		

Authorized Official *

Name:	Mr. Steven Miller	Title:	Mayor
Agency:	Holly Springs Police Department	Address:	3237 Holly Springs Parkway Holly Springs, GA, 30142
Phone Number:	(770) 345-5536	Email Address:	smiller@hollyspringsga.us
Fax Number:	(770) 345-0209		
Signature:	_____	Date:	12/23/2022

*** NOTE: AGENCY ADMIN, AGENCY STAFF AND AUTHORIZED OFFICIAL CANNOT BE THE SAME PERSON WITHOUT GOHS APPROVAL. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT GOHS APPROVAL.**



COUNCIL AGENDA REPORT

FROM: Nancy Moon

CC: City Clerk
Public Information

SUBJECT: Release of Performance Bond—Avery Creek Mail Kiosk

DATE: March 1, 2023

COUNCIL MEETING DATE: March 6, 2023

RECOMMENDATION

STAFF ANALYSIS

The following Letter of Credit has been requested for release:

Subdivision	Bond Type	Number	Amount
Avery Creek-Mail Kiosk	Performance	107472222	\$25,000.000

The City Engineer and Building Official have inspected this development and approved the release of the bond.

CONCURRENCES

City Engineer/Building Official

FISCAL IMPACT

N/A

ALTERNATIVES

Denial

ATTACHMENTS

N/A



www.bmandk.com

March 1, 2023

City of Holly Springs
Attn: Rob Logan
3234 Holly Springs Parkway
P. O. Box 990
Holly Springs, GA 30142

RE: Holly Springs Parkway- Phase 3
City of Holly Springs
Cherokee County

Dear Mr. Logan:

This is to advise that we can provide the following appraisal services as outlined below:

Parcel	Type Report	Appraisal Fee	Comments
21	388 C	\$1,800	Strip Take
21-A	388 N	\$4,500	Proximity
21-A	Septic Analysis	\$1,575	
21-A	Septic CTC	\$3,400	Only if septic impacted
23	388 N	\$4,500	Proximity
23	Septic Analysis	\$1,575	
23	Septic CTC	\$3,400	Only if septic impacted
24	388 C	\$1,800	Strip Take
24	Sign Appraisal	\$900	Class B Sign
25	388 C	\$1,800	Strip Take
26	388 C	\$1,800	Strip Take
27	388 N	\$4,500	Proximity
27	Septic Analysis	\$1,575	
27	Septic CTC	\$3,400	Only if septic impacted
27	Landscaping CTC	\$3,400	
29	388 N	\$4,500	Proximity
29	Septic Analysis	\$1,575	
29	Septic CTC	\$3,400	Only if septic impacted
29	Landscaping CTC	\$3,400	



Parcel	Type Report	Appraisal Fee	Comments
30	388 C	\$1,800	Strip Take
31	388 N	\$4,500	Proximity
31	Septic Analysis	\$3,150	2 Septic Studies (2 Houses) (\$1,575 x 2)
31	Septic CTC	\$6,800	Only if septic impacted (2 Houses) \$3400x2
32	388 C	\$1,800	Strip Take
33	388 N	\$4,500	Proximity
33	Septic Analysis	\$1,575	
33	Septic CTC	\$3,400	Only if septic impacted
34	388 N	\$4,500	Proximity
34	Septic Analysis	\$1,575	
34	Septic CTC	\$3,400	Only if septic impacted
36	388 C	\$1,800	Strip Take
36	Billboard	\$1,200	Billboard
37	388 N	\$4,500	Proximity
37	Septic Analysis	\$1,575	
37	Septic CTC	\$3,400	Only if septic impacted
38	388 C	\$1,800	Strip Take
39	388 C	\$1,800	Strip Take
40	388 C	\$1,800	Strip Take
40	Sign	\$900	Class "B" sign
46	388 C	\$1,800	Strip Take
47	388 C	\$1,800	Strip Take
47	Septic Analysis	\$1,575	
47	Septic CTC	\$3,400	Only if septic impacted
48	388 C	\$1,800	Strip Take
49	388 C	\$1,800	Strip Take
49	Sign	\$900	Class "B" sign
50	388 C	\$1,800	Strip Take -Work around sign
51	388 C	\$1,800	Strip Take
	Total	\$125,250	

Appraisal Review Fees: 388 C- \$1,000
 388 N- \$2,000



www.bmandk.com

Upon your approval we will begin the appraisal process. Please notify us once you have approved.

If you have questions regarding this issue, please contact me or Mickie McJunkin at 404-291-9577.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Clerici". The signature is fluid and cursive, with a large initial "D" and a trailing flourish.

Donald B. Clerici, P. E.
BM&K Construction and Engineering

ANNEXATION ORDINANCE

An Ordinance to annex property in the City of Holly Springs, Georgia, pursuant to Chapter 36 of Title 36 of the Official Code of Georgia Annotated (O.C.G.A.); to provide an effective date of said annexation and zoning; and for other purposes.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOLLY SPRINGS:

The following area contiguous to the City of Holly Springs is hereby annexed and zoned into and is made part of said City:

Section 1

0.96+/- acres, identified as parcel 524A of tax plat 15N20 of the 15th District of Cherokee County, located off of Hickory Road and more particularly identified by "Exhibit A," the tax plat identifying the subject tract (attached).

Section 2

Upon annexation, this tract shall be placed in Ward Number 3 of the corporate limits of the City of Holly Springs, Georgia.

Section 3

Upon annexation, this tract shall be zoned RM-10, Multi-Family Residential, and R-20, Single Family Residential.

Section 4

This ordinance shall become effective on the 1st day April, 2023.

Section 5

The City Clerk of the City of Holly Springs is hereby instructed to send certified copies of this ordinance, along with a map of the area annexed to the Cherokee County Board of Commissioners, as well as, notify the Georgia Department of Community Affairs within thirty (30) days after the effective date of the annexation as set forth in section 3 above.

All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Approved this 20th day of March, 2023, by the Mayor and City Council of the City of Holly Springs, Georgia.

Steven W. Miller, Mayor

Karen Norred, City Clerk

Seal:

REZONING ORDINANCE

An ordinance to approve an application for rezoning in the City of Holly Springs, Georgia, concerning 0.96+/- acres, identified as tax parcel 524A of tax plat 15N20, Land Lot 387 of the 15th District of Cherokee County, from RM-10, Multi-Family Residential, and R-20, Single Family Residential, to NC, Neighborhood Commercial; and

WHEREAS, an application was properly submitted to the City of Holly Springs Planning and Zoning Commission by William R. Reed and Sengthong Chanchevalap, requesting rezoning in the City of Holly Springs, Georgia, concerning 0.96+/- acres, identified as tax parcel 524A of tax plat 15N20, Land Lot 387 of the 15th District of Cherokee County, from RM-10, Multi-Family Residential, and R-20, Single Family Residential, to NC, Neighborhood Commercial; and

WHEREAS, after balancing the interest of the community in promoting public health, safety, morality, or general welfare against the right of the property owner to unrestricted use of the property,

The Council of the City of Holly Springs hereby ordains that:

Section 1

The application for rezoning in the City of Holly Springs, concerning 0.96+/- acres, identified as tax parcel 524A of tax plat 15N20, Land Lot 387 of the 15th District of Cherokee County, is hereby rezoned from RM-10, Multi-Family Residential, and R-20, Single Family Residential, to NC, Neighborhood Commercial; and

Section 2

The approval of this application has the following stipulations attached:

1. Lighting shall be environmentally sensitive, with developer making every effort to ensure that lighting is as unobtrusive as possible, utilizing fully-shielded LED lamps in compliance with the International Dark Sky Association, or equivalent organization.
2. In addition to the zoning requirements of the NC zoning districts, all development shall follow the design guidelines as outlined in the Holly Springs Zoning Ordinance, Article 19, Design Guidelines for Model Zoning Districts.
3. A wooden fence shall be permitted to provide screening on the west side of the property in lieu of a 35' vegetative buffer.
4. The following uses shall be prohibited on this site:
 - a. Athletic Club, Facilities
 - b. Café/Restaurant/Supper Club with Drive-thru Services
 - c. Carpet or Rug Sales Shop
 - d. Grocery/General Merchandise
 - e. Hardware Store
 - f. Laundering Establishments

- g. Mobile Food Vendor
- h. Office Supply Store
- i. Pet Grooming or Daycare (overnight pet boarding and outdoor storage of pets prohibited)
- j. Photography Shop and Studio
- k. Radio/TV Sales and Repairs
- l. Recreation Parks
- m. Small Appliance Repair
- n. Tobacco or Cigar Shop
- o. Veterinary Clinic (overnight pet boarding and outdoor storage of pets prohibited)
- p. Any use listed as a conditional use

Section 3

This ordinance shall become effective April 1, 2023, upon approval by Mayor and City Council.

Section 4

The Community Development Director of the City of Holly Springs, Georgia, is hereby instructed to make any and all appropriate changes to the Official Zoning Map of Holly Springs, necessitated by the action described in Section 1 above; however, said changes to the Official Zoning Map of Holly Springs are effective concurrent with the effective date identified in Section 3 above, whether or not they have been physically made and represented.

All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

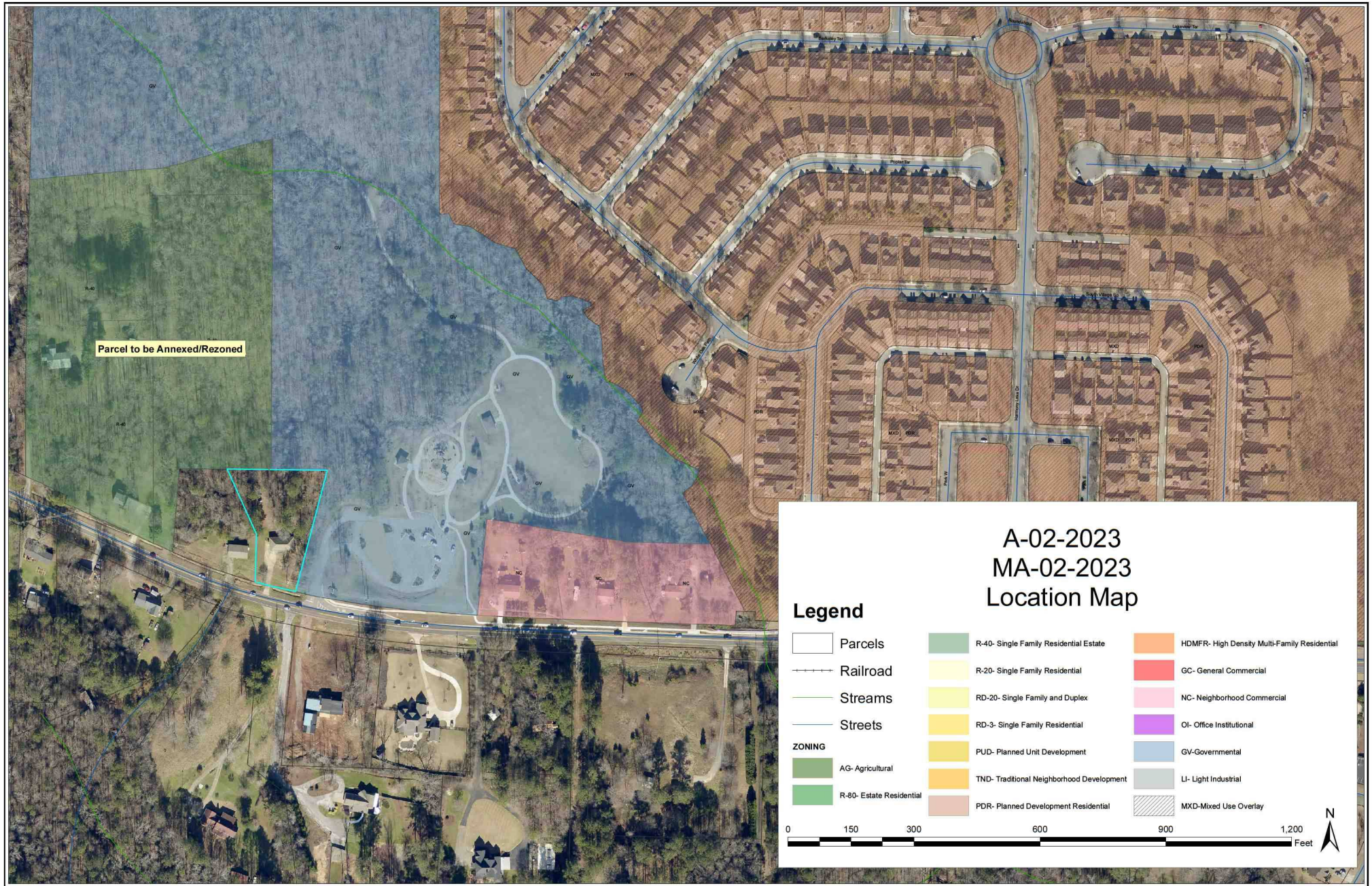
Adopted the 20th day of March, 2023, by the Mayor and City Council of the City of Holly Springs, Georgia.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)





FINANCIAL HIGHLIGHTS
February 28, 2023



Budget Summary
17% of year lapsed

	2022 Year End (unaudited)	2023 Budget	2023 Year to Date	% Annual Budget
REVENUES BY FUND				
General Fund	11,098,761	12,050,000	1,199,590	9.96%
Operating Grant Fund	75,353	75,000	-	0.00%
American Rescue Plan (ARP) Act of 2021	2,003	5,769,200	256	0.00%
Parks & Recreation Fund	484,836	500,000	72,110	14.42%
Tax Allocation District	279,561	300,135	121,283	40.41%
Hotel/Motel Tax Fund	4,765	6,000	914	15.24%
Urban Redevelopment Agency	3,785,668	3,454,000	780,632	22.60%
SPLOST III Fund	2,982	290,000	-	0.00%
SPLOST IV Fund	348	-	-	
SPLOST V Fund	4,272,346	11,835,000	641,872	5.42%
Town Center Fund	4,185,668	3,754,000	780,632	20.79%
Debt Service Fund	649,368	2,300,135	518,811	22.56%
Stormwater Utility Fund	471,014	470,000	9,135	1.94%
Municipal Court Fund	784,495	-	-	
TOTAL REVENUES - ALL FUNDS	\$ 26,097,167	\$ 40,803,470	\$ 4,125,236	10.11%

EXPENDITURES/EXPENSES BY FUND				
General Fund	12,019,301	12,050,000	1,518,456	12.60%
Operating Grant Fund	75,353	75,000	23,088	30.78%
American Rescue Plan (ARP) Act of 2021	-	5,769,200	-	0.00%
Parks & Recreation Fund	291,689	500,000	270,431	54.09%
Tax Allocation District	-	300,135	87	0.03%
Hotel/Motel Tax Fund	3,945	6,000	-	0.00%
Urban Redevelopment Agency	3,785,668	3,454,000	780,632	22.60%
SPLOST III Fund	47,014	290,000	41,530	14.32%
SPLOST IV Fund	69,418	-	-	0.00%
SPLOST V Fund	4,058,237	11,835,000	1,600,160	13.52%
Town Center Fund	4,374,655	3,754,000	503,818	13.42%
Debt Service Fund	1,081,371	2,300,135	558,430	24.28%
Stormwater Utility Fund	676,022	470,000	30,132	6.41%
Municipal Court Fund	712,481	-	-	
TOTAL EXPENDITURES/ EXPENSES - ALL FUNDS	\$ 27,195,154	\$ 40,803,470	\$ 5,326,765	13.05%



**Comparison to Prior Year
17% of year lapsed**

	2/28/2022 Actual (audited)	2022 Annual Adopted Budget	% of Annual Budget	2/28/2023 Actual	2023 Budget	% of Annual Budget
REVENUES BY FUND						
General Fund	1,259,611	10,375,000	12.14%	1,199,590	12,050,000	9.96%
Operating Grant Fund	12,027	90,000	13.36%	-	75,000	0.00%
American Rescue Plan (ARP) Act of 2021	249	5,767,700	0.00%	256	5,769,200	0.00%
Parks & Recreation Fund	77,073	407,150	18.93%	72,110	500,000	14.42%
Tax Allocation District	-	-	-	121,283	300,135	40.41%
Hotel/Motel Tax Fund	558	6,000	9.31%	914	6,000	15.24%
Urban Redevelopment Agency	406,549	9,375,000	4.34%	780,632	3,454,000	22.60%
SPLOST III Fund	-	286,000	0.00%	-	290,000	0.00%
SPLOST IV Fund	-	69,000	0.00%	-	-	-
SPLOST V Fund	498,080	7,950,000	6.27%	641,872	11,835,000	5.42%
Town Center Fund	406,549	9,428,400	4.31%	780,632	3,754,000	20.79%
Debt Service Fund	-	2,000,000	0.00%	518,811	2,300,135	22.56%
Stormwater Utility Fund	12,317	460,000	2.68%	9,135	470,000	1.94%
Municipal Court Fund	119,898	940,500	12.75%	-	-	-
TOTAL REVENUES - ALL FUNDS	\$ 2,792,911	\$ 47,154,750	5.92%	\$ 4,125,236	\$ 40,803,470	10.11%

EXPENDITURES/EXPENSES BY FUND						
General Fund	1,029,787	10,375,000	9.93%	1,518,456	12,050,000	12.60%
Operating Grant Fund	12,150	90,000	13.50%	23,088	75,000	30.78%
American Rescue Plan (ARP) Act of 2021	-	5,767,700	0.00%	-	5,769,200	0.00%
Parks & Recreation Fund	15,200	407,150	3.73%	270,431	500,000	54.09%
Tax Allocation District	-	-	-	87	300,135	0.03%
Hotel/Motel Tax Fund	-	6,000	0.00%	-	6,000	0.00%
Urban Redevelopment Agency	406,549	9,375,000	4.34%	780,632	3,454,000	22.60%
SPLOST III Fund	-	286,000	0.00%	41,530	290,000	14.32%
SPLOST IV Fund	-	69,000	0.00%	-	-	-
SPLOST V Fund	62,243	7,950,000	0.78%	1,600,160	11,835,000	13.52%
Town Center Fund	158,593	9,428,400	1.68%	503,818	3,754,000	13.42%
Debt Service Fund	351,532	2,000,000	17.58%	558,430	2,300,135	24.28%
Stormwater Utility Fund	36,242	460,000	7.88%	30,132	470,000	6.41%
Municipal Court Fund	121,906	940,500	12.96%	-	-	-
TOTAL EXPENDITURES/ EXPENSES - ALL FUNDS	\$ 2,194,203	\$ 47,154,750	4.65%	\$ 5,326,765	\$ 40,803,470	13.05%



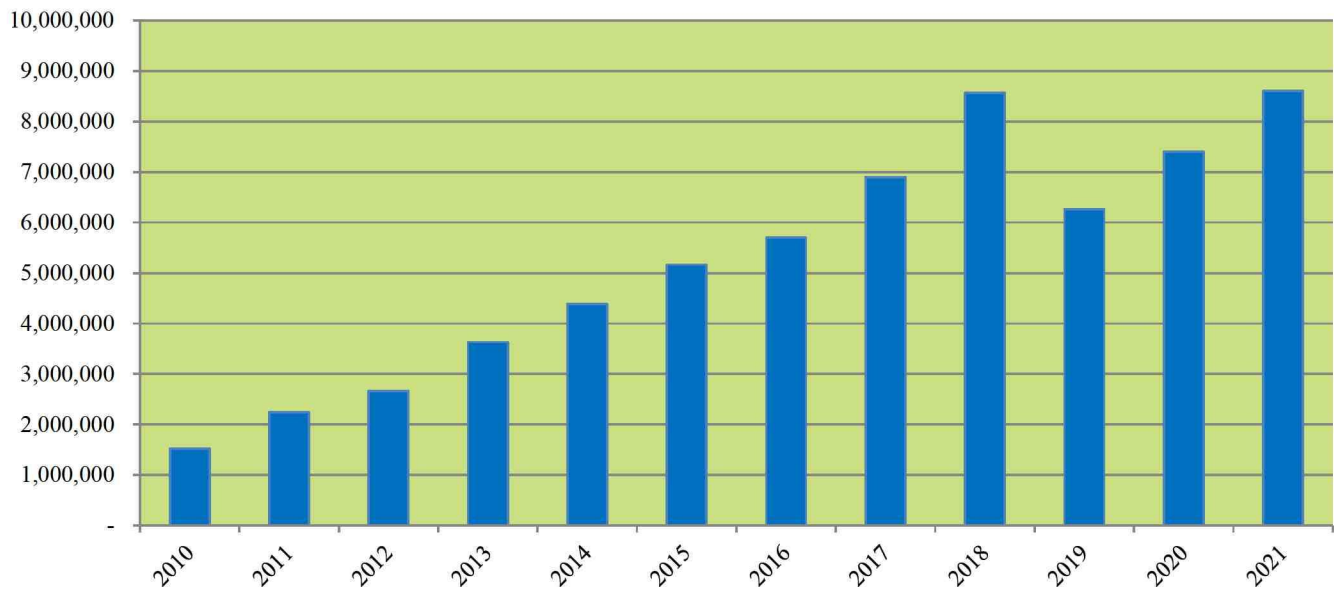
**Changes in Fund Balance/Net Position
As of February 28, 2023**

Unaudited

Fund	Balance as of 1/1/2023 (unaudited)	Revenues	Expenditures/ Expenses	Balance as of 2/28/2023	Net Increase/ (Decrease)
General Fund	8,612,704	1,199,590	1,518,456	8,293,838	(318,866)
Operating Grant Fund	40,042	-	23,088	16,954	(23,088)
American Rescue Plan (ARP) Act of 2021	2,883,771	256	-	2,884,027	256
Parks & Recreation Fund	978,029	72,110	270,431	779,708	(198,321)
Tax Allocation District	279,561	121,283	87	400,756	121,195
Hotel/ Motel Tax Fund	9,055	914	-	9,970	914
Urban Redevelopment Agency	-	780,632	780,632	-	-
SPLOST III Fund	242,113	-	41,530	200,583	(41,530)
SPLOST V Fund	(357,364)	641,872	1,600,160	(1,315,652)	(958,288)
Town Center Fund	(385,862)	780,632	503,818	(109,049)	276,814
Debt Service Fund	3,314	518,811	558,430	(36,305)	(39,619)
Stormwater Utility Fund	5,448,558	9,135	30,132	5,427,562	(20,996)
	\$ 17,753,921	\$ 4,125,236	\$ 5,326,765	\$ 16,552,391	\$ (1,201,529)

General Fund - History of Fund Balance

GENERAL FUND FUND BALANCE

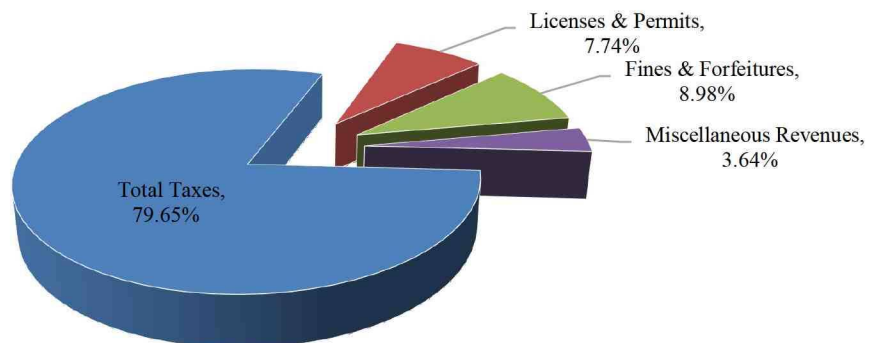




Budget Comparison Report - General Fund
17% of year lapsed

REVENUES	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Property Taxes	23,267	6,105,000	-	0.00%
Motor Vehicle Taxes	1,725	40,000	114,968	287.42%
Motor Vehicle Title Ad Valorem Tax	59,453	700,000	122,966	17.57%
Mobile Home Tax	-	150	-	0.00%
Recording Intangible Taxes	3,224	100,000	6,916	6.92%
Penalties & Interest	874	10,000	2,137	21.37%
Fifa Fees	30	2,000	105	5.25%
Franchise Tax	221,722	525,000	568,449	108.28%
Railroad Equipment Car Tax	-	1,000	-	0.00%
Real Estate Transfer Tax	404	20,000	654	3.27%
Business & Occupation Tax	18,740	80,000	47,978	59.97%
Financial Institutions Tax	-	2,500	-	0.00%
Insurance Premium Tax	-	1,500,000	-	0.00%
Total Taxes	343,200	9,658,150	955,437	9.89%
Licenses & Permits	31,196	1,501,310	92,798	6.18%
Fines & Forfeitures	48,277	548,450	107,731	19.64%
Miscellaneous Revenues	20,464	64,978	26,553	40.87%
Interest Income	16,905	15,000	17,071	113.81%
Proceeds from the Sale of Conf Assets	-	-	-	0.00%
Proceeds from the Sale of Assets	-	25,000	-	0.00%
Donation from Private Sources	-	5,000	-	100.00%
TOTAL GENERAL FUND REVENUES	\$ 460,042	\$ 11,817,888	\$ 1,199,590	10.15%

Revenues by Source



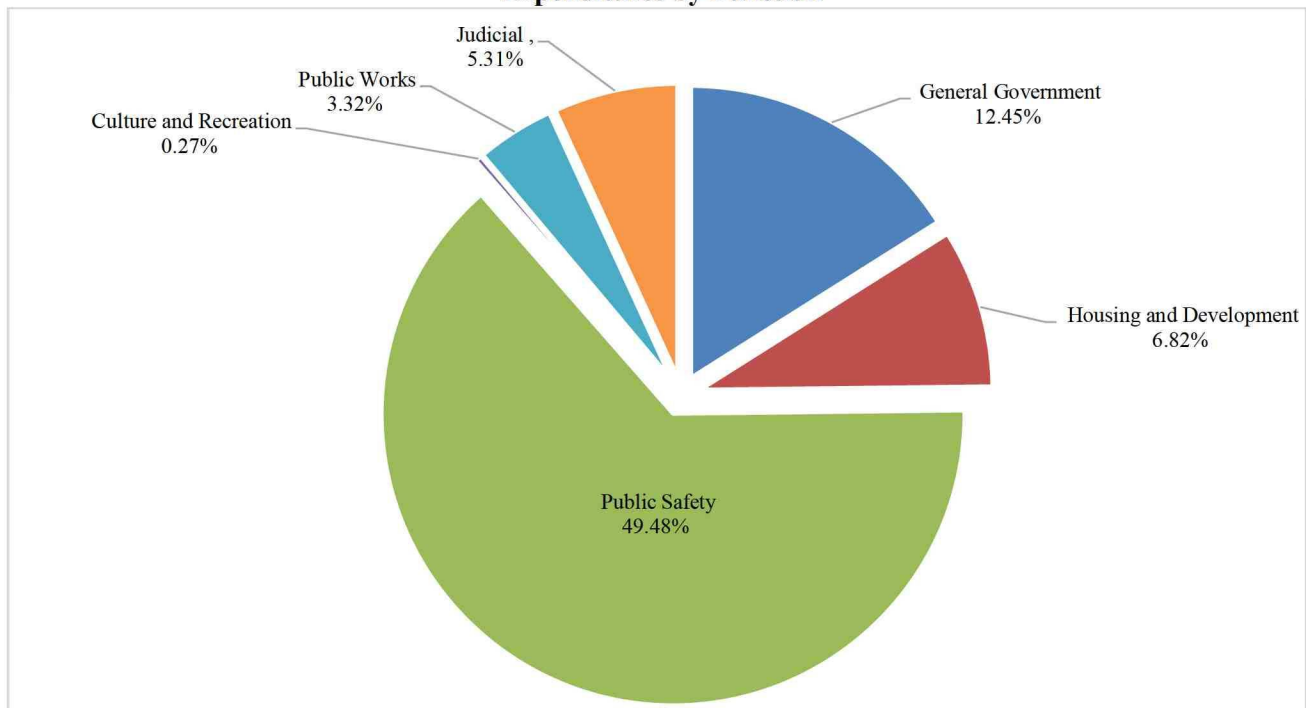
EXPENDITURES	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
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Budget Comparison Report - General Fund
17% of year lapsed

General Government	90,694	2,062,948	189,121	9.17%
Housing and Development	53,526	793,905	103,537	13.04%
Public Safety	292,484	4,799,724	751,268	15.65%
Culture and Recreation	4,000	39,000	4,029	10.33%
Public Works	44,098	3,760,280	50,427	1.34%
Judicial	52,239	434,771	80,631	18.55%
TOTAL GENERAL FUND EXPENDITURES	\$ 537,041	\$ 11,890,628	\$ 1,518,456	12.77%

Expenditures by Function





Budget Comparison Report - All Funds
17% of year lapsed

	Audited		Unaudited	
	2022 Year End Actuals	2023 Budget	Year to Date	% 2023 Annual Budget
<u>GENERAL FUND</u>				
Revenues:	11,098,761	12,050,000	1,199,590	9.96%
Expenditures:	12,019,301	12,050,000	1,518,456	12.60%
Excess Revenues over (under) Expenditures	(920,540)	-	(318,866)	
<u>AMERICAN RESCUE PLAN (ARP) ACT OF 2021</u>				
Revenues:	2,003	5,769,200	256	0.00%
Expenditures:	-	5,769,200	-	0.00%
Excess Revenues over (under) Expenditures	2,003	-	256	
<u>OPERATING GRANT FUND</u>				
Revenues:	75,353	75,000	-	0.00%
Expenditures:	75,353	75,000	23,088	30.78%
Excess Revenues over (under) Expenditures	-	-	(23,088)	
<u>PARKS & RECREATION FUND</u>				
Revenues:	484,836	500,000	72,110	14.42%
Expenditures:	291,689	500,000	270,431	54.09%
Excess Revenues over (under) Expenditures	193,147	-	(198,321)	
<u>TAX ALLOCATION DISTRICT</u>				
Revenues:	279,561	300,135	121,283	
Expenditures:	-	300,135	87	
Excess Revenues over (under) Expenditures	279,561	-	121,195	
<u>HOTEL/MOTEL TAX FUND</u>				
Revenues:	4,765	6,000	914	15.24%
Expenditures:	3,945	6,000	-	0.00%
Excess Revenues over (under) Expenditures	820	-	914	
<u>URBAN REDEVELOPMENT AGENCY</u>				
Revenues:	3,785,668	3,454,000	780,632	22.60%
Expenditures:	3,785,668	3,454,000	780,632	22.60%
Excess Revenues over (under) Expenditures	-	-	-	
<u>SPLOST III FUND</u>				
Revenues:	2,982	290,000	-	0.00%
Expenditures:	47,014	290,000	41,530	14.32%



Budget Comparison Report - All Funds

17% of year lapsed

	Audited		Unaudited	
	2022 Year End Actuals	2023 Budget	Year to Date	% 2023 Annual Budget
Excess Revenues over (under) Expenditures	(44,032)	-	(41,530)	
<u>SPLOST V FUND</u>				
Revenues:	4,272,346	11,835,000	641,872	5.42%
Expenditures:	4,058,237	11,835,000	1,600,160	13.52%
Excess Revenues over (under) Expenditures	214,109	-	(958,288)	
<u>TOWN CENTER FUND</u>				
Revenues:	4,185,668	3,754,000	780,632	20.79%
Expenditures:	4,374,655	3,754,000	503,818	13.42%
Excess Revenues over (under) Expenditures	(188,987)	-	276,814	
<u>DEBT SERVICE FUND</u>				
Revenues:	649,368	2,300,135	518,811	22.56%
Expenditures:	1,081,371	2,300,135	558,430	24.28%
Excess Revenues over (under) Expenditures	(432,003)	-	(39,619)	
<u>STORMWATER UTILITY FUND</u>				
Revenues:	471,014	470,000	9,135	1.94%
Expenses:	676,022	470,000	30,132	6.41%
Excess Revenues over (under) Expenses	(205,008)	-	(20,996)	



Investments
As of February 28, 2023

Ameris Bank		
Downtown Development Authority - CD .75%		36,422
Subtotal Ameris Bank	\$	36,422
Goldman Sachs Autocallable GS Momentum Builder		210,763
Certificate of Deposit - CD .75% Maturity Date - 09/21/2022		303,596
Certificate of Deposit - CD .75% Maturity Date - 12/08/2023		252,151
Certificate of Deposit - CD .80% Maturity Date - 11/08/2023		500,000
Certificate of Deposit - CD .90% Maturity Date - 11/08/2024		509,071
Certificate of Deposit - CD .20% Maturity Date - 01/12/2023		250,500
Certificate of Deposit - CD .25% Maturity Date - 01/12/2024		250,936
Certificate of Deposit - CD .30% Maturity Date - 12/12/2022		75,000
Subtotal South State Investment Services	\$	2,352,018
Total Investments	\$	2,388,440



Cash
As of February 28, 2023

Ameris Bank

Downtown Development Authority - Checking	70,390
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Subtotal Ameris Bank	\$ 70,390
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South State Bank

General Fund	3,796,852
Main Street Board	102,601
American Rescue Plan (ARP) Act of 2021	5,769,672
Parks & Recreation Fund	743,332
Tax Allocation District (TAD)	243,721
Hotel Motel Tax Fund	9,728
Money Market Account	4,102,368
Municipal Court Fund	143,784
Operating Grant Fund	21,585
Police Forfeiture Account	6,029
Police Seized Asset Account	1,461
SPLOST III	200,582
SPLOST IV	-
SPLOST V	242,907
Town Center Fund	312,292
Debt Service Fund	3,314
Stormwater Utility Fund	113,609
Tree Replacement Fund	4,421

Subtotal South State Bank	\$ 15,818,258
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South State Investment Services

Budget Stabilization Cash Account	90
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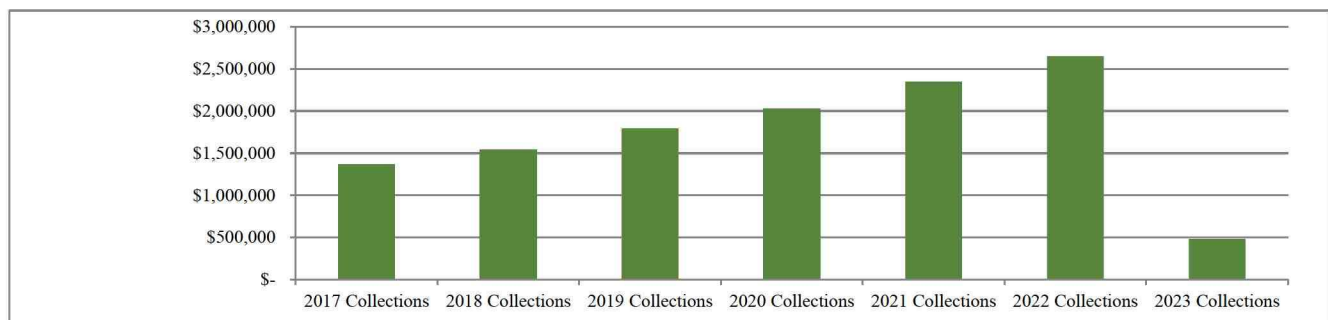
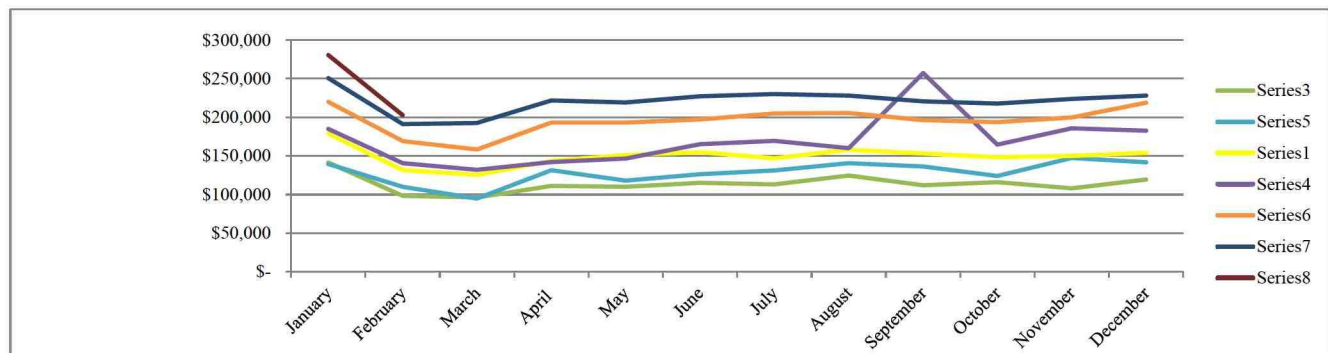
Subtotal South State Investment Services	\$ 90
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Total Cash	\$ 15,888,739
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Special Purpose Local Option Sales Tax Collections
As of February 28, 2023

	2017 Collections	2018 Collections	2019 Collections	2020 Collections	2021 Collections	2022 Collections	2023 Collections	% Change from Prior Year
January	\$ 141,344	\$ 139,474	\$ 178,754	\$ 184,956	\$ 219,927	\$ 250,695	\$ 280,583	11.92%
February	98,189	109,987	131,700	140,587	169,237	191,168	202,766	6.07%
March	96,130	94,765	125,375	131,947	158,258	192,686		
April	111,048	131,392	143,535	141,914	193,138	221,796		
May	110,063	117,981	151,269	146,483	193,137	219,102		
June	114,965	126,193	154,922	165,255	197,249	227,296		
July	113,172	131,005	146,946	169,488	204,832	229,938		
August	124,429	140,651	158,066	160,110	205,351	228,172		
September	111,901	136,184	153,139	257,264	196,323	220,495		
October	115,857	124,067	148,285	164,463	193,776	217,820		
November	108,048	147,256	149,921	185,812	199,817	223,696		
December	119,270	141,583	153,903	182,579	218,887	228,006		
	\$ 1,364,416	\$ 1,540,538	\$ 1,795,816	\$ 2,030,858	\$ 2,349,931	\$ 2,650,872	\$ 483,350	





**Downtown Development Authority
As of February 28, 2023**

Revenues	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Miscellaneous Revenue	-	5,000	-	0.00%
Proceeds from Sale of Property	-	2,300,000	-	0.00%
TOTAL REVENUES	\$ -	\$ 2,305,000	\$ -	0.00%

Expenditures				
Dues & Fees	-	500	-	0.00%
Training	-	250	-	0.00%
Water & Sewer	-	250	-	0.00%
Other Expenditures	-	2,500	-	0.00%
Sponsorships	-	1,500	-	0.00%
Transfers to Primary Government	-	2,300,000	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 2,305,000	\$ -	0.00%



GENERAL FUND REVENUE DETAIL
As of February 28, 2023

	February 2023	2023 Budget	YTD Transactions	% of Annual Budget
Real Property Tax	23,267	6,105,000	114,968	1.88%
Real Property Tax - Public Utility	-	58,000	-	0.00%
Personal Property Tax	1,458	180,000	6,963	3.87%
Motor Vehicle Tax	1,725	40,000	3,313	8.28%
Motor Vehicle Title Ad Valorem Tax	59,453	700,000	122,966	17.57%
Apportioned Vehicles (AAVT)	-	4,000	-	0.00%
Mobile Home Tax	-	150	-	0.00%
Intangible Tax	3,224	100,000	6,916	6.92%
Railroad Equipment Car Tax	-	1,000	-	0.00%
Real Estate Transfer Tax	404	20,000	654	3.27%
Franchise Tax - Electric	221,722	525,000	568,449	108.28%
Franchise Tax - Gas	-	100,000	27,519	27.52%
Franchise Tax - Cable	10,955	225,000	52,106	23.16%
Franchise Tax - Telephone	1,349	5,500	1,363	24.78%
Business & Occupational Tax	18,740	80,000	47,978	59.97%
Insurance Premium Tax	-	1,500,000	-	0.00%
Financial Institutions Tax	-	2,500	-	0.00%
Penalties & Interest	874	10,000	2,137	21.37%
FiFa Fees	30	2,000	105	5.25%
Total Taxes	343,200	9,658,150	955,437	9.89%
Alcoholic Beverage Licenses	-	75,000	-	0.00%
Alcohol Pouring Permit	290	5,000	1,125	22.50%
Zoning and Land Use Permits	4,740	12,500	5,950	47.60%
Planning and Development Fees	-	25,000	-	0.00%
Sign Permit Fees	100	2,500	150	6.00%
Special Event Permits	-	250	-	0.00%
Vacant Lot Registration	-	30	-	0.00%
Personal Transportation Veh Permit	-	30	-	0.00%
Other Licenses and Permits	75	5,000	150	3.00%
Building Permit Revenue	18,705	1,000,000	57,489	5.75%
Certificate of Occupancy Fees	2,500	150,000	4,000	2.67%
Building Permit - Reinspection Fees	-	25,000	-	0.00%
Building Permit-Sub Fee	1,732	75,000	5,666	7.55%
Occupational Tax Late Fees	19	1,000	43	4.26%
Plan Review Fees	3,034	125,000	18,225	14.58%
Total Licenses and Permits	31,196	1,501,310	92,798	6.18%
Municipal Court Fines	42,612	500,000	99,066	19.81%
Cash confiscations-Forfeitures	-	250	-	0.00%
Proceeds From Sale of Confiscations	665	750	665	88.67%
Court Costs	-	12,000	-	0.00%
Drug Testing Fees	-	150	-	0.00%
Expungements	-	50	-	0.00%
Tree Recompense Revenue	-	5,000	-	0.00%
Other Fines & Forfeitures-Code	5,000	30,000	8,000	26.67%
Other Forfeitures	-	250	-	0.00%
Total Fines and Forfeitures	48,277	548,450	107,731	19.64%
Grant Revenue	-	5,000	948	18.95%
Probation Fees	1,623	20,000	3,359	16.80%
Printing and Duplicating Service Fees	56	200	70	34.87%
Election and Qualifying Fees	12	-	-	100%



GENERAL FUND REVENUE DETAIL
As of February 28, 2023

	February 2023	2023 Budget	YTD Transactions	% of Annual Budget
Advertising Fees	-	500	-	0.00%
Accident/Incident Reports	245	2,000	520	26.00%
Wrecker Service Contract	18,500	18,500	18,500	100.00%
Background Checks	40	750	140	18.67%
Bad Check Fees	-	100	-	0.00%
Miscellaneous Revenue	-	10,428	3,017	28.93%
Rents and Royalties	-	5,000	-	0.00%
Reimbursement for Damaged Property	-	2,500	-	0.00%
Total Miscellaneous Income	20,464	64,978	26,553	40.87%
Interest Revenue	14,622	10,000	17,071	170.71%
Unrealized Gain or Loss on Investments	2,284	5,000	-	0.00%
Total Investment Income	16,905	15,000	17,071	113.81%
Inception of Capitla Leases		232,112		
Proceeds from Sale of Assets	-	25,000	-	0.00%
Donations from Private Sources	-	5,000	-	0.00%
Total Other Financing Sources	-	262,112	-	0.00%
TOTAL GENERAL FUND REVENUES	\$ 460,042	\$ 12,050,000	\$ 1,199,590	9.96%



**General Fund Expenditures
As of February 28, 2023**

	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Governing Body				
Salaries & Wages-Council	3,500	42,000	7,000	16.67%
Employee Benefits-Medical	23	90,863	6,939	7.64%
Employee Benefits-Dental	-	3,854	303	7.86%
Employee Benefits-ADD Life	138	882	208	23.54%
FICA	131	2,604	263	10.09%
Medicare	31	609	61	10.10%
Employee Benefits-Retirement	291	3,488	581	16.67%
Unemployment	17	144	34	23.33%
Workers Comp Insurance	-	107	113	105.91%
Total Salaries and Benefits	4,131	144,551	15,502	10.72%
Communications	45	600	91	15.10%
Travel	-	2,000	-	0.00%
Dues and Fees	315	750	495	66.04%
Education and Training	-	3,500	-	0.00%
Other Expenditures	-	500	164	32.85%
General Supplies and Materials	-	250	-	0.00%
Small Equipment	-	250	-	0.00%
Other Supplies - Uniforms	-	350	-	0.00%
Total Operations	360	8,200	750	9.15%
City Manager				
Salaries & Wages	13,073	169,950	26,146	15.38%
Employee Benefits-Medical	3	10,162	778	7.65%
Employee Benefits-Dental	(55)	1,086	57	5.21%
Employee Benefits-ADD Life	25	147	37	25.00%
Employee Benefits-Disability	168	1,008	252	25.00%
FICA	808	9,114	1,617	17.74%
Medicare	189	2,464	378	15.35%
Employee Benefits-Retirement	1,176	14,115	2,353	16.67%
Unemployment	-	38	46	120.00%
Workers' Comp. Insurance	-	727	770	105.90%
Total Salaries and Benefits	15,388	208,811	32,432	15.53%
Communications	190	600	231	
Travel	-	50	-	38.43%
Dues and Fees	250	2,000	707	0.00%
Education and Training	-	1,500	-	0.00%
Other Expenditures	-	1,000	787	78.71%
General Supplies and Materials	-	250	-	0.00%
Small Equipment	-	-	-	#DIV/0!
Total Operations	440	5,400	1,725	31.95%
City Clerk				
Salaries & Wages	9,100	165,576	19,795	11.96%
Employee Benefits-Medical	12	51,786	1,882	3.63%
Employee Benefits-Dental	-	1,658	45	2.71%
Employee Benefits-ADD Life	37	368	55	14.98%
Employee Benefits-Disability	147	1,078	216	20.08%
FICA	529	10,266	1,156	11.26%
Medicare	124	2,401	270	11.26%
Employee Benefits-Retirement	1,146	13,752	2,292	16.67%
Unemployment	21	95	73	76.56%
Workers' Comp. Insurance	-	422	447	105.90%
Total Salaries and Benefits	11,116	247,402	26,231	10.60%



**General Fund Expenditures
As of February 28, 2023**

	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Professional Services	-	5,000	-	0.00%
Communications	22	300	45	15.10%
Advertising	-	250	-	0.00%
Travel	-	2,500	-	0.00%
Dues and Fees	207	6,500	1,370	21.08%
Education and Training	-	1,500	-	0.00%
Other Expenditures	-	500	-	0.00%
General Supplies and Materials	-	250	-	0.00%
General Supplies - Postage	1	200	20	10.06%
Small Equipment	-	3,500	-	0.00%
Software	3,432	21,000	3,432	16.34%
Other Supplies - Uniforms	-	150	-	0.00%
Total Operations	3,663	41,650	4,868	11.69%
Elections				
Advertising	-	1,500	-	0.00%
Intergovernmental - Elections	-	-	-	#DIV/0!
Total Operations	-	1,500	-	100.00%
Contingency				
Contingency	-	120,500	-	0.00%
Total Operations	-	120,500	-	0.00%
Financial Administration				
Salaries & Wages	17,862	220,027	30,474	13.85%
Employee Benefits-Medical	10	81,993	3,516	4.29%
Employee Benefits-Dental	-	2,173	32	1.48%
Employee Benefits-ADD Life	49	441	74	16.67%
Employee Benefits-Disability	233	1,417	334	23.57%
FICA	1,053	13,642	1,782	13.06%
Medicare	246	3,190	417	13.06%
Employee Benefits-Retirement	1,523	18,275	3,046	16.67%
Unemployment	54	114	114	100.35%
Workers' Comp. Insurance	0	561	594	105.90%
Total Salaries and Benefits	21,030	341,833	40,383	11.81%
Professional Services - Audit	-	27,750	-	0.00%
Advertising/Promotions	-	1,500	-	0.00%
Printing and Binding	-	2,000	-	0.00%
Travel	-	150	-	0.00%
Dues and Fees	830	12,500	3,019	24.15%
Dues and Fees-Bank Service Fees	-	-	-	100%
Education and Training	-	1,500	-	0.00%
Other Expenditures	-	150	45	30.00%
General Supplies and Materials	470	1,000	689	68.89%
General Supplies-Postage	414	6,000	502	8.37%
Gasoline/Diesel	-	-	-	100%
Small Equipment	-	250	102	40.73%
Software	-	5,200	-	0.00%
Total Operations	1,714	58,000	4,357	7.51%
Licensing				
Salaries & Wages	1,870	24,307	3,703	15.24%
Employee Benefits-Medical	0	4,674	709	15.17%
Employee Benefits-Dental	-	204	16	7.86%
Employee Benefits-ADD Life	12	74	18	24.84%



**General Fund Expenditures
As of February 28, 2023**

	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Employee Benefits-Disability	32	171	48	28.13%
FICA	103	1,507	203	13.49%
Medicare	24	352	48	13.51%
Employee Benefits-Retirement	168	2,019	337	16.67%
Unemployment	9	19	18	93.53%
Workers' Comp. Insurance	-	31	33	105.90%
Total Salaries and Benefits	2,219	33,358	5,133	15.39%
Contract Labor	-	-	-	100%
General Supplies and Materials	-	100	-	0.00%
General Supplies - Postage	120	1,500	120	8.00%
Other Supplies-Uniforms	-	75	-	0.00%
Total Operations	120	1,675	120	7.16%
Legal				
Professional Services - Legal	406	15,000	1,719	11.46%
Total Operations	406	15,000	1,719	11.46%
Information Technology				
Salaries & Wages	6,128	79,660	11,971	15.03%
Employee Benefits-Medical	738	18,119	743	4.10%
Employee Benefits-Dental	-	1,086	85	7.86%
Employee Benefits-ADD Life	16	147	24	16.24%
Employee Benefits-Disability	112	480	156	32.40%
FICA	357	4,939	694	14.06%
Medicare	83	1,155	162	14.06%
Employee Benefits-Retirement	551	6,616	1,103	16.67%
Unemployment	18	38	46	120.00%
Workers' Comp. Insurance	-	203	215	105.90%
Total Salaries and Benefits	8,002	112,443	15,199	13.52%
Professional Services	-	25,000	-	-
Communications	45	600	91	15.10%
Dues and Fees	-	500	77	15.37%
Other Expenditures	-	250	-	0.00%
General Supplies and Materials	-	500	-	0.00%
Small Equipment	3,047	3,500	3,114	88.97%
Software	5,645	135,000	6,891	5.10%
Total Operations	8,738	165,350	10,173	6.15%
Human Resources				
Salaries & Wages	4,437	57,686	6,656	11.54%
Employee Benefits-Medical	3	5,081	392	7.72%
Employee Benefits-Dental	-	164	13	7.86%
Employee Benefits-ADD Life	12	74	18	24.82%
Employee Benefits-Disability	81	389	119	30.49%
FICA	269	3,577	404	11.29%
Medicare	63	836	94	11.30%
Employee Benefits-Retirement	399	4,791	799	16.67%
Unemployment	2	19	12	65.68%
Workers' Comp. Insurance	-	147	156	105.90%
Total Salaries and Benefits	5,267	72,764	8,663	11.91%
Professional Services - Audit	-	30,000	-	0.00%
Advertising/Promotions	-	100	-	0.00%



**General Fund Expenditures
As of February 28, 2023**

	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Communications	22	300	45	15.10%
Travel	-	1,000	-	0.00%
Dues and Fees	40	1,500	321	21.37%
Education and Training	-	1,000	-	0.00%
Other Expenditures	27	500	27	5.39%
General Supplies and Materials	-	250	-	0.00%
General Supplies-Postage	-	200	-	0.00%
Gasoline/Diesel	-	-	-	100%
Small Equipment	-	3,500	-	0.00%
Software	-	6,000	-	0.00%
Other Supplies - Uniforms	-	150	-	0.00%
Total Operations	89	44,500	393	0.88%
 Risk Management				
Professional Services	-	15,000	-	0.00%
Liability Insurance	-	256,800	-	0.00%
Total Operations	-	271,800	-	0.00%
 General Government Building				
Salaries & Wages	4,878	67,365	9,333	13.85%
Employee Benefits-Medical	0	10,162	733	7.22%
Employee Benefits-Dental	-	326	26	7.90%
Employee Benefits-ADD Life	25	147	37	25.00%
Employee Benefits-Disability	65	334	95	28.55%
FICA	293	4,177	564	13.51%
Medicare	69	977	132	13.51%
Employee Benefits-Retirement	327	3,926	654	16.67%
Unemployment	23	76	45	58.99%
Workers' Comp. Insurance	-	4,921	5,211	105.90%
Total Salaries and Benefits	5,681	92,411	16,831	18.21%
 Professional Services				
Professional Services	-	250	-	0.00%
Disposal - Garbage	31	500	31	6.14%
Lawn Care	-	350	48	13.75%
Pest Control	95	1,600	95	5.94%
Repairs and Maintenance	195	16,000	626	3.91%
Repairs and Maintenance - Vehicles	43	2,500	61	2.44%
Rental of Equipment	440	6,500	621	9.55%
Communications	40	12,000	81	0.67%
 Dues and Fees				
Dues and Fees	-	750	115	15.37%
Other Expenditures	-	2,000	-	0.00%
General Supplies and Materials	247	8,000	1,025	12.81%
Water and Sewer	-	2,000	42	2.11%
Natural Gas	88	2,000	217	10.86%
Electricity	895	15,000	1,425	9.50%
Gasoline and Diesel	257	3,500	257	7.34%
Small Equipment	-	2,000	-	0.00%
Software	-	750	-	0.00%
Other Supplies-Uniforms	-	100	-	0.00%
Capital Outlay - Sites	-	-	-	100%
Capital Outlay - Buildings	-	-	-	#DIV/0!
Total Operations & Capital	2,331	75,800	4,644	6.13%
TOTAL GENERAL GOVERNMENT	\$ 17 90,694	\$ 2,062,948	\$ 189,121	9.17%



**General Fund Expenditures
As of February 28, 2023**

	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
<i>Municipal Court</i>				
Salaries & Wages	12,704	177,070	25,191	14.23%
Salaries & Wages - Overtime	-	1,000	-	0.00%
Employee Benefits-Medical	12	55,613	4,242	7.63%
Employee Benefits-Dental	(0)	2,131	168	7.86%
Employee Benefits-ADD Life	74	441	110	25.00%
Employee Benefits-Disability	231	1,170	338	28.92%
FICA	737	11,040	1,463	13.25%
Medicare	172	2,582	342	13.25%
Employee Benefits-Retirement	1,149	13,793	2,299	16.67%
Unemployment	59	152	119	78.25%
Workers' Compensation	-	454	481	105.90%
<i>Total Salaries and Benefits</i>	15,139	265,446	34,753	13.09%
Professional Services - Public Defender	-	10,000	260	2.60%
Professional Services - Solicitor/Judge	4,000	120,000	12,000	10.00%
Rental of Equipment	105	1,750	185	10.58%
Communications	38	500	76	15.20%
Advertising	-	50	-	0.00%
Printing & Binding	-	100	-	0.00%
Travel	222	1,000	222	22.18%
Dues and Fees	370	750	485	64.71%
Education and Training	575	675	575	85.19%
Other Expenditures	-	150	-	0.00%
General Supplies and Materials	465	1,500	465	30.99%
General Supplies and Materials Postage	37	750	37	4.89%
Gasoline/Diesel	-	-	-	100%
Food Supplies	254	4,100	429	10.46%
Small Equipment	-	500	110	22.00%
Software	1,491	20,000	1,491	7.46%
Other Supplies - Uniforms	-	-	-	100%
Intergovernmental - Inmate Housing	8,030	7,500	8,030	107.07%
Payment to Other Agencies	21,513	-	21,513	100%
<i>Total Operations</i>	37,100	169,325	45,878	27.09%
TOTAL JUDICIAL	\$ 52,239	\$ 434,771	\$ 80,631	18.55%
<i>Police Administration</i>				
Salaries & Wages	39,250	566,854	85,905	15.15%
Salaries & Wages-Overtime	-	4,000	-	0.00%
Employee Benefits-Medical	23	95,310	7,279	7.64%
Employee Benefits-Dental	-	3,892	330	8.49%
Employee Benefits-ADD Life	131	956	209	21.85%
Employee Benefits-Disability	661	3,478	1,016	29.22%
FICA	2,373	35,641	5,199	14.59%
Medicare	555	8,335	1,216	14.59%
Employee Benefits-Retirement	3,769	45,231	7,539	16.67%
Unemployment	81	304	298	98.08%
Workers' Compensation	-	17,862	18,916	105.90%
<i>Total Salaries and Benefits</i>	46,844	781,863	127,907	16.36%
Professional Services	-	1,000	-	0.00%
Repair & Maintenance-Vehicle	1,009	5,500	1,033	18.78%
Rental of Equipment	231	5,000	616	12.33%
Communications	215	2,500	475	19.02%
Advertising	-	5,000	-	0.00%
Printing and Binding	-	600	-	0.00%
Travel	507	6,000	1,041	17.35%



**General Fund Expenditures
As of February 28, 2023**

	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Dues and Fees	875	5,000	1,644	32.87%
Education and Training	-	6,000	1,095	18.25%
Other Expenditures	-	2,000	-	0.00%
General Supplies and Materials	467	2,000	680	34.02%
General Supplies - Postage	42	1,000	74	7.37%
Gasoline/Diesel	1,066	18,000	1,066	5.92%
Small Equipment	-	4,000	277	6.92%
Software	-	1,000	13	1.34%
Other Supplies - Uniforms	-	4,500	-	0.00%
Capital Lease - Principal	761		1,517	
Capital Lease - Interest	235	-	475	100%
Total Operations and Capital	5,409	69,100	10,007	14.48%
Criminal Investigation Division				
Salaries & Wages	23,324	290,027	50,496	17.41%
Salaries & Wages-Overtime	471	6,000	471	7.85%
Employee Benefits-Medical	23	82,116	6,274	7.64%
Employee Benefits-Dental	-	4,345	342	7.86%
Employee Benefits-ADD Life	110	588	159	27.08%
Employee Benefits-Disability	430	1,823	611	33.54%
FICA	1,394	18,354	2,997	16.33%
Medicare	326	4,292	701	16.33%
Employee Benefits-Retirement	2,049	24,587	4,098	16.67%
Unemployment	52	152	182	120.00%
Workers' Compensation	-	11,057	11,709	105.90%
Total Salaries and Benefits	28,179	443,341	78,042	17.60%
Professional Services				
Professional Services	-	750	-	0.00%
Repair & Maintenance-Vehicle	203	3,000	227	7.56%
Communications	176	1,500	352	23.49%
Printing and Binding	-	250	-	0.00%
Travel	-	2,000	-	0.00%
Dues and Fees	-	750	115	15.37%
Education and Training	-	2,500	-	0.00%
Other Expenditures	483	500	483	96.59%
General Supplies and Materials	-	1,000	-	0.00%
General Supplies and Materials-Postage	-	50	-	0.00%
Gasoline and Diesel	402	10,000	402	4.02%
Small Equipment	-	3,000	440	14.66%
Software	200	5,500	200	3.64%
Other Supplies - Uniforms	-	1,000	146	14.60%
Total Operations and Capital	1,465	31,800	2,366	7.44%
Vice				
Salaries & Wages	5,146	64,598	11,003	17.03%
Salaries & Wages-Overtime	1,500	2,000	1,657	82.84%
Employee Benefits-Medical	5	10,162	742	7.30%
Employee Benefits-Dental	-	328	26	7.86%
Employee Benefits-ADD Life	25	147	37	25.00%
Employee Benefits-Disability	87	397	126	31.86%
FICA	397	4,129	759	18.37%
Medicare	93	966	177	18.37%
Employee Benefits-Retirement	461	5,531	922	16.67%
Unemployment	17	38	46	120.00%
Workers' Compensation	-	2,487	2,634	105.90%
Total Salaries and Benefits	7,729	90,783	18,128	19.97%



**General Fund Expenditures
As of February 28, 2023**

	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Repairs & Maintenance Vehicles	140	2,500	146	5.86%
Communications	-		-	100%
Dues and Fees	0	100	15	15.37%
Gasoline	213	5,000	213	4.26%
Small Equipment	-	-	-	#DIV/0!
Total Operations and Capital	354	7,600	375	4.93%
Patrol				
Salaries & Wages	123,200	1,767,665	266,401	15.07%
Salaries & Wages-Overtime	2,948	52,000	4,088	7.86%
Employee Benefits-Medical	102	440,306	34,562	7.85%
Employee Benefits-Dental	-	19,737	1,366	6.92%
Employee Benefits-ADD Life	588	4,116	931	22.62%
Employee Benefits-Disability	2,140	11,314	3,289	29.07%
FICA	7,468	113,191	16,090	14.21%
Medicare	1,746	26,472	3,763	14.21%
Employee Benefits-Retirement	12,636	151,632	25,272	16.67%
Unemployment	417	1,064	1,099	103.25%
Workers' Compensation	-	68,189	72,212	105.90%
Total Salaries and Benefits	151,245	2,655,686	429,072	16.16%
Professional Services	-	5,000	-	0.00%
Repair & Maintenance	-	5,000	-	0.00%
Repair & Maintenance-Vehicle	14,816	70,000	16,898	24.14%
Communications	2,096	15,000	3,723	24.82%
Printing and Binding	-	500	54	10.80%
Travel	-	7,000	109	1.56%
Dues and Fees	485	4,000	1,100	27.50%
Education & Training	1,395	12,000	1,395	11.63%
Other Expenditures	76	2,000	259	12.97%
General Supplies and Materials	1,233	4,000	1,463	36.57%
Gasoline and Diesel	8,621	130,000	8,621	6.63%
Small Equipment	-	20,000	1,215	6.07%
Software	-	20,000	-	0.00%
Other Supplies - Uniforms	349	51,000	1,138	2.23%
Payment to Other Agencies	-	7,500	511	6.82%
Total Operations and Capital	29,071	353,000	36,486	10.34%
Police Training				
Salaries & Wages	5,397	68,488	10,856	15.85%
Salaries & Wages-Overtime	-	2,000	-	0.00%
Employee Benefits-Medical	3	10,163	778	7.65%
Employee Benefits-Dental	-	328	26	7.86%
Employee Benefits-ADD Life	25	147	37	25.00%
Employee Benefits-Disability	94	441	139	31.50%
FICA	333	4,370	669	15.31%
Medicare	78	1,022	156	15.31%
Employee Benefits-Retirement	488	5,854	976	16.67%
Unemployment	19	38	46	120.00%
Workers' Compensation	-	2,633	2,788	105.90%
Total Salaries and Benefits	6,436	95,484	16,470	17.25%
Repair & Maintenance-Vehicle	6	2,000	12	0.60%
Communications	-		-	100%
Travel	-	4,000	-	0.00%
Dues and Fees	0	750	115	15.37%
Education and Training	-	6,000	-	0.00%



**General Fund Expenditures
As of February 28, 2023**

	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
General Supplies and Materials	72	2,000	72	3.60%
Weapons Supplies & Ammunition	-	40,000	-	0.00%
Gasoline and Diesel	117	2,000	117	5.85%
Small Equipment	-	10,000	-	0.00%
Other Supplies - Uniforms	(1)	500	478	95.50%
Intergovernmental	2,500	2,500	2,500	100.00%
Total Operations and Capital	2,695	69,750	3,294	4.72%
Police Stations and Buildings				
Professional Services	-	250	-	0.00%
Disposal-Garbage/Recycle	92	1,500	92	6.14%
Pest Control	45	1,000	45	4.50%
Repairs and Maintenance	1,168	12,000	2,146	17.88%
Rental of Land & Building	3,522	45,000	7,043	15.65%
Communications	-	12,000	-	0.00%
General Supplies and Materials	110	3,000	546	18.21%
Water/Sewer	(0)	5,000	240	4.80%
Electricity	852	12,000	1,351	11.26%
Small Equipment	-	9,200	-	0.00%
Software	-	1,300	-	0.00%
Capital Outlay - Buildings	-	-	-	100%
Total Operations	5,789	102,250	11,463	11.21%
Probation				
Salaries & Wages	5,855	68,691	11,418	16.62%
Employee Benefits-Medical	3	10,161	778	7.65%
Employee Benefits-Dental	-	328	26	7.86%
Employee Benefits-ADD Life	25	147	37	25.00%
Employee Benefits-Disability	101	426	145	34.13%
FICA	361	4,259	704	16.52%
Medicare	84	996	165	16.53%
Employee Benefits-Retirement	475	5,705	951	16.67%
Unemployment	19	38	46	120.00%
Workers' Compensation	-	2,566	2,717	105.90%
Total Salaries and Benefits	6,924	93,317	16,986	18.20%
Communications	41	500	81	16.12%
Travel	-	500	-	0.00%
Dues and Fees	0	250	38	15.37%
Education and Training	-	250	-	0.00%
General Supplies and Materials	54	250	54	21.40%
Gasoline & Diesel	-	-	-	100%
Small Equipment	-	-	-	100%
Software	250	3,000	500	16.67%
Other Supplies - Uniforms	-	1,000	-	0.00%
Total Operations and Capital	345	5,750	673	11.70%
Fire Services				
Intergovernmental-Fire Services	-	-	-	100%
Total Fire Services	-	-	-	#DIV/0!
TOTAL PUBLIC SAFETY	\$ 292,484	\$ 4,799,724	\$ 751,268	15.65%

Highways and Streets

Professional Services-Engineering	-	100	-	0.00%
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**General Fund Expenditures
As of February 28, 2023**

	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Disposal-Garbage/Recycling	-	1,200	-	0.00%
Lawn Care	-		-	100%
Pest Control	-	250	-	0.00%
Repairs & Maintenance	150	75,000	150	0.20%
Repairs & Maintenance-Vehicles	6	5,000	12	0.24%
Rental of Equipment	340	2,000	607	30.35%
Contract Labor	36,981	475,000	36,981	7.79%
Other Expenditures	-	250	-	0.00%
General Supplies and Materials	60	500	60	11.99%
Electricity	55	1,500	72	4.81%
Gasoline/Diesel	-	5,000	-	0.00%
Small Equipment	-	1,000	-	0.00%
Capital Outlay Infrastructure	-	3,035,480	-	0.00%
Total Operations	<u>37,593</u>	<u>3,602,280</u>	<u>37,883</u>	<u>1.05%</u>
Street Lights				
Repairs & Maintenance	2,900	5,000	2,900	58.00%
Electricity-Street Lights	3,435	130,000	9,452	7.27%
Total Street Lights	<u>6,335</u>	<u>135,000</u>	<u>12,352</u>	<u>9.15%</u>
Traffic Lights				
Repairs & Maintenance	-	20,000	-	0.00%
Electricity-Traffic Lights	170	3,000	193	6.44%
Total Traffic Lights	<u>170</u>	<u>23,000</u>	<u>193</u>	<u>0.84%</u>
TOTAL PUBLIC WORKS	<u>\$ 44,098</u>	<u>\$ 3,760,280</u>	<u>\$ 50,427</u>	<u>1.34%</u>
Tree Commission				
Repairs & Maintenance	-	31,500	-	0.00%
Travel	-	750	-	0.00%
Dues and Fees	-	500	-	0.00%
Education and Training	-	1,000	-	0.00%
General Supplies & Materials	-	750	29	3.87%
Books and Periodicals	-	500	-	0.00%
Total Operations	<u>-</u>	<u>35,000</u>	<u>29</u>	<u>0.08%</u>
Culture and Recreation				
Intergovernmental-Sequoyah Regional	4,000	4,000	4,000	100.00%
TOTAL CULTURE AND RECREATION	<u>\$ 4,000</u>	<u>\$ 39,000</u>	<u>\$ 4,029</u>	<u>10.33%</u>
Building Inspections				
Salaries & Wages	16,995	224,867	32,926	14.64%
Overtime	-		-	100%
Employee Benefits-Medical	(10)	38,441	2,895	7.53%
Employee Benefits-Dental	(55)	1,623	47	2.91%
Employee Benefits-ADD Life	80	515	123	23.79%
Employee Benefits-Disability	300	1,521	450	29.60%
Employee Benefits-Vision	-		-	100%
FICA	1,036	13,973	2,006	14.36%
Medicare	242	3,268	469	14.36%
Employee Benefits-Retirement	1,963	18,718	3,927	20.98%
Unemployment	72	152	148	97.40%



**General Fund Expenditures
As of February 28, 2023**

	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Workers' Compensation	-	2,621	2,776	105.90%
Total Salaries and Benefits	20,623	305,699	45,767	14.97%
Professional Services	-		-	100%
Professional Services-Engineer	-		-	100%
Professional Services-Legal	-	1,000	-	0.00%
Repairs & Maintenance - Vehicles	136	3,000	197	6.57%
Communications	156	2,500	313	12.53%
Advertising -Promotions	-	10,000	-	0.00%
Printing & Binding	-	200	-	0.00%
Travel	-	1,000	-	0.00%
Dues and Fees	185	1,000	419	41.87%
Education and Training	-	1,000	-	0.00%
Contract Labor	-		-	100%
Other Expenditures	-	250	-	0.00%
General Supplies and Materials	-	250	-	0.00%
General Supplies - Postage	-		-	100%
Gasoline/Diesel	168	4,000	168	4.21%
Books and Periodicals-Code Books	-	100	-	0.00%
Small Equipment	48	1,500	48	3.21%
Software	3,366	4,000	3,366	84.15%
Other Supplies - Uniforms	-	250	-	0.00%
Capital Lease - Principal	1,053	-	2,113	100%
Capital Lease - Interest	494	-	995	100%
Total Operations	5,607	30,050	7,620	25.36%
Urban Redevelopment and Housing				
Intergovernmental	-	-	-	100%
Total Operations	-	-	-	#DIV/0!
Planning and Zoning				
Salaries & Wages	4,835	131,441	14,008	10.66%
Employee Benefits-Medical	(1,683)	28,501	982	3.45%
Employee Benefits-Dental	(54)	390	20	5.24%
Employee Benefits-ADD Life	43	294	62	21.09%
Employee Benefits-Disability	220	1,057	302	28.58%
FICA	249	8,149	779	9.56%
Medicare	59	1,906	183	9.62%
Employee Benefits-Retirement	104	10,917	611	5.59%
Unemployment	32	76	96	126.66%
Workers' Compensation	6,402	6,262	5,944	94.93%
Total Salaries and Benefits	10,207	188,993	22,988	12.16%
Professional Services	-		-	100%
Professional Services-Engineering	6,804	75,000	6,804	9.07%
Professional Services-Legal	1,111	7,000	1,111	15.88%
Technical Services - Planning	-	2,500	-	0.00%
Repairs & Maintenance	-		-	100%
Other Services - Map Updates	-		-	100%
Technical Services - Planning	-		-	100%
Communications	40	600	81	13.43%
Advertising	-	20,000	165	0.83%
Printing & Binding	-	500	-	0.00%
Travel	-	1,000	-	0.00%
Dues and Fees	278	2,500	762	30.48%
Education and Training	-	750	-	0.00%
Planning & Zoning Meeting Fees	392	3,000	784	26.13%
Other Expenditures	72	250	72	28.86%
General Supplies and Materials	124	250	182	72.60%



**General Fund Expenditures
As of February 28, 2023**

	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
General Supplies - Postage	40	1,000	82	8.18%
Gasoline & Diesel	-	50	-	0.00%
Small Equipment	-	250	10	4.00%
Software	-	30,500	-	0.00%
Total Operations	<u>8,861</u>	<u>145,150</u>	<u>10,053</u>	<u>6.93%</u>
Economic Development				
Salaries & Wages	1,015	13,190	2,015	15.28%
FICA	61	819	120	14.67%
Medicare	14	191	28	14.72%
Employee Benefits - Retirement	91	1,095	183	16.67%
Workers Comp Insurance	-	56	59	105.89%
Total Salaries & Benefits	<u>1,181</u>	<u>15,351</u>	<u>2,405</u>	<u>15.67%</u>
Professional Services	-	-	-	100%
Total Operations	<u>-</u>	<u>-</u>	<u>-</u>	<u>100.00%</u>
Main Street Program				
Salaries and Wages	4,735	60,551	9,405	15.53%
Employee Benefits - Medical	7	18,122	1,389	7.66%
Employee Benefits - Dental	-	1,086	85	7.86%
Employee Benefits - Add Life	25	147	37	25.00%
Employee Benefits - Disability	123	635	181	28.55%
FICA	283	3,816	561	14.70%
Medicare	66	892	131	14.70%
Employee Benefits - Retirement	426	5,112	852	16.67%
Unemployment	12	38	39	102.00%
Workers Comp Insurance	-	263	279	105.90%
Total Salaries and Benefits	<u>5,676</u>	<u>90,662</u>	<u>12,959</u>	<u>14.29%</u>
Communications	41	600	81	13.43%
Advertising	-		-	100%
Travel	-	700	-	0.00%
Dues and Fees	730	1,400	1,065	76.08%
Education and Training	600	1,300	600	46.15%
Contract Labor	-		-	100%
Other Expenditures	-		-	100%
Supplies - Special Events	-		-	100%
Small Equipment	-		-	100%
Software	-	1,000	-	0.00%
Payments to Other Agencies	-	-	-	100%
Total Operations	<u>1,371</u>	<u>5,000</u>	<u>1,746</u>	<u>34.91%</u>
Intergovernmental				
Intergovernmental - COED	-	13,000	-	0.00%
Payments to Others	-		-	100%
Total Intergovernmental	<u>-</u>	<u>13,000</u>	<u>-</u>	<u>0.00%</u>
TOTAL HOUSING AND DEVELOPMENT	<u>\$ 53,526</u>	<u>\$ 793,905</u>	<u>\$ 103,537</u>	<u>13.04%</u>
Capital Lease	<u>\$ -</u>	<u>\$ 113,781</u>	<u>\$ -</u>	<u>0.00%</u>
Other Financing Uses				
Transfer to Other Funds	339,443	45,591	339,443	744.54%
TOTAL OTHER FINANCING USES	<u>\$ 339,443</u>	<u>\$ 45,591</u>	<u>\$ 339,443</u>	<u>744.54%</u>



**General Fund Expenditures
As of February 28, 2023**

	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
TOTAL GENERAL FUND EXPENDITURES	\$ 876,484	\$ 12,050,000	\$ 1,518,456	12.60%



**American Rescue Plan (ARP) Act of 2021
As of February 28, 2023**

REVENUES:	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Interest Revenue	256	1,500	256	17.05%
Miscellaneous Revenue	-	5,767,700	-	0.00%
TOTAL REVENUES	\$ 256	\$ 5,769,200	\$ 256	100.00%
EXPENDITURES:				
Intergovernmental Fire Services	-	3,150,975	-	0.00%
Capital Outlay - Infrastructure	-	2,618,225	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 5,769,200	\$ -	0.00%



**Operating Grant Fund
As of February 28, 2023**

	February 2023		YTD		% of Annual
REVENUES:	Transactions	2023 Budget	Transactions		Budget
Atlanta Regional Commission Grant	-	75,000	-		0.00%
TOTAL REVENUES	\$ -	\$ 75,000	\$ -		0.00%
EXPENDITURES:					
Payments to Other Agencies-FOCUS	12,872	75,000	23,088		30.78%
TOTAL EXPENDITURES	\$ 12,872	\$ 75,000	\$ 23,088		30.78%



Parks & Recreation Fund
As of February 28, 2023

REVENUES:	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Alcoholic Bev Excise Tax Beer & Wine	17,329	300,000	41,245	13.75%
Alcoholic Bev Excise Tax Distilled Spirit	5,578	120,000	17,440	14.53%
Local Option Mixed Drink Tax	5,587	60,000	11,683	19.47%
Penalties and Interest	29	-	101	100%
Rents and Royalties	1,349	20,000	1,642	8.21%
TOTAL REVENUES	\$ 29,871	\$ 500,000	\$ 72,110	14.42%
EXPENDITURES:				
Disposal - Garbage Depot	-	500	-	0.00%
Pest Control - Depot	45	750	45	6.00%
Repairs & Maintenance - Depot	(0)	5,000	136	2.71%
Communications	6	1,750	11	0.61%
General Supplies - Depot	-	1,500	-	0.00%
Professional Services	540	-	540	100%
Water/Sewer - Depot	0	250	6	2.48%
Natural Gas - Depot	192	2,300	192	8.35%
Electricity - Depot	106	5,000	175	3.51%
Small Equipment - Depot	-	500	-	0.00%
Capital Outlay - Buildings	-	250,000	-	0.00%
Disposal - Garbage Parks	146	1,000	146	14.59%
Lawn Care	941	8,000	2,195	27.44%
Pest Control - Parks	45	750	45	6.00%
Repairs & Maintenance - Parks	3,456	48,825	7,409	15.17%
Rental - Equipment & Land	-	1,000	-	0.00%
Communications	41	375	81	21.49%
Dues and Fees	-	500	420	84.00%
Contract Labor	3,825	60,000	3,825	6.38%
General Supplies and Materials - Parks	40	2,000	40	2.00%
Water/Sewer - Parks	32	6,000	295	4.92%
Electricity - Parks	335	3,500	503	14.36%
Small Equipment - Parks	-	500	-	0.00%
Capital Outlay - Site Improvements	75,000	100,000	75,000	75.00%
Transfers to Other Funds	-	-	179,368	100%
TOTAL EXPENDITURES	\$ 84,749	\$ 500,000	\$ 270,431	54.09%



Tax Allocation District Fund
As of February 28, 2023

	February 2023		YTD	% of Annual
REVENUES:	Transactions	2023 Budget	Transactions	Budget
Intergovernmental Cherokee County Governn	17	59,289	3,787	6.39%
Intergovernmental Cherokee County School I	117,496	195,255	117,496	60.18%
Transfers from General Fund	-	45,591	-	0.00%
TOTAL REVENUES	\$ 117,513	\$ 300,135	\$ 121,283	100.00%
EXPENDITURES:				
Transfer to Debt Service Fund	87	300,135	87	0.03%
TOTAL EXPENDITURES	\$ 87	\$ 300,135	\$ 87	100.00%



Hotel/Motel Tax Fund
As of February 28, 2023

	February 2023		YTD	% of Annual
REVENUES:	Transactions	2023 Budget	Transactions	Budget
Hotel/Motel Taxes	377	6,000	914	15.24%
TOTAL REVENUES	\$ 377	\$ 6,000	\$ 914	15.24%
EXPENDITURES:				
Advertising/Promotions	-	5,000	-	0.00%
Payment to Other Agencies	-	1,000	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 6,000	\$ -	0.00%



**Urban Redevelopment Agency
As of February 28, 2023**

	February 2023		YTD	% of Annual
REVENUES:	Transactions	2023 Budget	Transactions	Budget
Proceeds from General Long-term E	435,483	3,454,000	780,632	22.60%
TOTAL REVENUES	\$ 435,483	\$ 3,454,000	\$ 780,632	22.60%
EXPENDITURES:				
Transfer to Town Center Fund	435,483	3,454,000	780,632	22.60%
TOTAL EXPENDITURES	\$ 435,483	\$ 3,454,000	\$ 780,632	22.60%



SPLOST IV Fund
As of February 28, 2023

	February 2023		YTD		% of Annual
REVENUES:	Transactions	2023 Budget	Transactions		Budget
Special Assessments	-		-	100%	
Prior Year Fund Balance	-		-	100%	
Transfer from General Fund	-	-	-	100%	
TOTAL REVENUES	\$ -	\$ -	\$ -	#DIV/0!	
EXPENDITURES:					
Capital Outlay-Infrastructure	-		-	100%	
Capital Outlay-Buildings	-	-	-	100%	
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	#DIV/0!	

DO NOT REPORT A/C CLOSED



SPLOST III Fund
As of February 28, 2023

	February 2023		YTD		% of Annual
REVENUES:	Transactions	2023 Budget	Transactions		Budget
Special Assessments - Crestmont	-	5,964	-		0.00%
Prior Year Fund Balance	-	284,036	-		0.00%
TOTAL REVENUES	\$ -	\$ 290,000	\$ -		0.00%
EXPENDITURES:					
Capital Outlay-Infrastructure	-	-	(3,067)		100%
Capital Outlay-Infrastructure	44,597	290,000	44,597		15.38%
TOTAL EXPENDITURES	\$ 44,597	\$ 290,000	\$ 41,530		14.32%



SPLOST V Fund
As of February 28, 2023

REVENUES:	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
SPLOST V Revenue	483,350	2,825,000	483,350	17.11%
Grant Revenue-LMIG	(1)	160,000	158,523	99.08%
Grant Revenue-SRTA	-	850,000	-	0.00%
Proceeds from GTIB Loan	-	8,000,000	-	0.00%
TOTAL REVENUES	\$ 483,349	\$ 11,835,000	\$ 641,872	5.42%
EXPENDITURES:				
Capital Outlay-Buildings	-	250,000.00	-	0.00%
Capital Outlay-Public Safety Equipment	-	10,000	-	0.00%
Capital Outlay-Sites	-	1,500,000	-	0.00%
Capital Outlay-LMIG	-	600,000	-	0.00%
Capital Outlay-HOTL Vehicle Bridge	45,182	-	88,682	100%
Capital Outlay-Industrial Connector	27,648	250,000	27,648	11.06%
Capital Outlay-HS Pkwy Phase II	55,855	4,750,000	1,461,081	30.76%
Capital Outlay-HS Pkwy Phase III	21,915	3,000,000	21,915	0.73%
Capital Outlay-Holly Street	-	100,000	-	0.00%
Capital Outlay-Equipment	-	25,000	-	0.00%
Capital Outlay - HS Pkwy Sidewalk	-	100,000	-	0.00%
Capital Outlay - Hickory Sidewalk	-	1,000,000	-	0.00%
Capital Outlay - Fox Creek/Turner Village	835	250,000	835	0.33%
TOTAL EXPENDITURES	\$ 151,434	\$ 11,835,000	\$ 1,600,160	13.52%



**Town Center Fund
As of February 28, 2023**

Revenues	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Transfer from Other Funds	435,483	3,754,000	780,632	20.79%
TOTAL REVENUES	\$ 435,483	\$ 3,754,000	\$ 780,632	20.79%
Expenditures				
Capital Outlay - Site Improvements	467,296	3,754,000	503,818	13.42%
TOTAL EXPENDITURES	\$ 467,296	\$ 3,754,000	\$ 503,818	13.42%



Debt Service Fund
As of February 28, 2023

Revenues	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Transfer from Other Funds	339,443	2,300,135	518,811	22.56%
TOTAL REVENUES	\$ 339,443	\$ 2,300,135	\$ 518,811	22.56%
Expenditures				
Contingency	-	814,869	-	0.00%
Debt Service - Bond Principal HSPRA	0	329,475	163,677	49.68%
Debt Service - Bond Interest HSPRA	0	29,300	15,691	53.55%
Debt Service - Bond Principal URA 2019	0	555,556	277,778	50.00%
Debt Service - Bond Principal URA 2020	-	230,770	-	
Debt Service - Bond Interest URA 2019	(0)	118,000	61,665	
Debt Service - Bond Interest URA 2020	-	67,355	-	
Debt Service - Bond Interest URA 2021	39,619	154,810	39,619	25.59%
TOTAL EXPENDITURES	\$ 39,619	\$ 2,300,135	\$ 558,430	24.28%



Stormwater Utility Fund
As of February 28, 2023

REVENUES:	February 2023	2023 Budget	YTD	% of Annual
	Transactions		Transactions	Budget
Stormwater Utility Fees	2,581	470,000	9,135	1.94%
TOTAL REVENUES	\$ 2,581	\$ 470,000	\$ 9,135	1.94%
EXPENSES:				
Salaries & Wages	9,714	58,287	14,571	25.00%
Employee Benefits - Medical Insurance	1,694	10,161	2,541	25.01%
Employee Benefits - Dental Insurance	54	328	81	24.70%
Employee Benefits - Disability	5	147	36	24.49%
Employee Benefits - ADD Life	81	377	93	24.67%
FICA	602	3,614	903	24.99%
Medicare	140	845	210	24.85%
Employee Benefits - Retirement	806	4,841	1,209	24.97%
Unemployment	6	38	9	23.68%
Workers Comp Insurance	458	2,748	687	25.00%
Professional Services	-	1,000	-	0.00%
Professional Services - Engineer	6,804	100,000	6,804	6.80%
Repairs & Maintenance	1,995	152,314	1,995	1.31%
Repairs & Maintenance - Vehicles	18	2,500	102	4.09%
Rental of Equipment	155	5,000	310	6.20%
Communications	118	2,000	237	11.86%
Printing and Binding	-	100	-	0.00%
Dues and Fees	1	6,500	37	0.57%
Training	-	2,500	-	0.00%
Contract Labor	-	5,000	-	0.00%
Other Expenditures	(0)	250	131	52.28%
General Supplies & Materials	-	500	-	0.00%
General Supplies - Postage	42	1,500	64	4.30%
Water/Sewer	55	1,000	111	11.10%
Gasoline & Diesel	-	4,000	-	0.00%
Small Equipment	-	1,000	-	0.00%
Other Supplies-Uniforms	-	250	-	0.00%
Depreciation	-	95,000	-	0.00%
Contingency	-	4,700	-	0.00%
Capital Lease Interest	-	3,500	-	0.00%
TOTAL EXPENSES	\$ 22,749	\$ 470,000	\$ 30,132	6.41%



Municipal Court Fund
As of February 28, 2023

	February 2023		YTD		% of Annual
REVENUES:	Transactions	2023 Budget	Transactions		Budget
Fines & Forfeitures	-		-	100%	
Criminal & Civil Bonds	-		-	100%	
TOTAL REVENUES	\$ -	\$ -	\$ -	-	#DIV/0!
EXPENSES:					
Payment to Other Agencies	-		-	100%	
Payment to Others Custodial	-		-	100%	
Transfer to Other Funds - General Fund	-		-	100%	
TOTAL EXPENSES	\$ -	\$ -	\$ -	-	#DIV/0!

DO NOT REPORT - WE DO NOT USE THIS FUND FOR 2023



**Main Street Board
Budget To Actual Comparison Report
As of February 28, 2023**

Revenues	February 2023 Transactions	2023 Budget	YTD Transactions	% of Annual Budget
Business & Occupation Licenses	18,740	60,662	47,978	79.09%
Alcohol Beverage Licenses	-	25,000	-	0.00%
Alcohol Pouring Permits	290	-	1,125	100%
Donations From Private Sources	-	5,000	-	0.00%
Miscellaneous/Registrations/Booth Fees	0	-	3,017	100%
Rents and Royalties	-	5,000	-	0.00%
Interest Revenue	14,622	-	14,788	100%
TOTAL REVENUES	\$ 33,651	\$ 95,662	\$ 66,907	69.94%

Expenditures				
Salaries & Wages	4,735	60,551	9,405	15.53%
Employee Benefits - Medical	7	18,122	1,389	7.66%
Employee Benefits- Dental	0	1,086	85	7.86%
Employee Benefits-Add Life	25	147	37	25.00%
Employee Benefits-Disability	123	635	181	28.55%
FICA	283	3,816	561	14.70%
Medicare	66	892	131	14.70%
Employee Benefits-Retirement	426	5,112	852	16.67%
Unemployment	12	38	39	102.00%
Workers Comp Insurance	(0)	263	279	105.90%
Communications	41	600	81	13.43%
Travel	-	700	-	0.00%
Dues and Fees	730	1,400	1,065	76.08%
Education and Training	600	1,300	600	46.15%
Software	-	1,000	-	0.00%
TOTAL EXPENDITURES	\$ 7,047	\$ 95,662	\$ 14,704	15.37%



**Holly Springs Tree Commission
Budget to Actual Comparison Report
As of February 28, 2023**

Revenues	February 2023 Transactions	2023 Budget	YTD Transactions	% Variance
Development Fees/Recompense	-	34,980	-	0.00%
Donations from Private Source	-	20	-	0.00%
TOTAL REVENUES	\$ -	\$ 35,000.00	\$ -	0.00%
Expenditures				
Landscaping/Tree Planting & Care	-	31,500	-	0.00%
Tree Maintenance	-	-	-	100%
Tree Removal	-	-	-	100%
Travel	-	750	-	0.00%
Dues and Fees	-	500	-	0.00%
Education and Training	-	1,000	-	0.00%
Tree Seedlings	-	750	29.00	3.87%
Banners & Shirts	-	-	-	100%
Books and Periodicals	-	500	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 35,000.00	\$ 29.00	0.08%

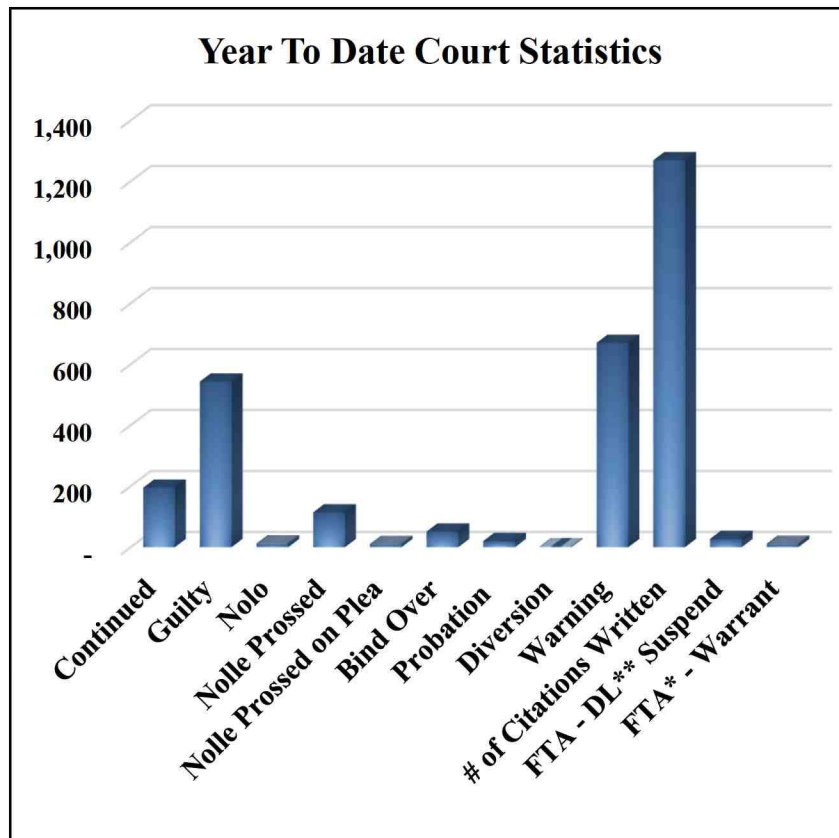


City of Holly Springs Court Statistics 2023 Year to Date

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Continued	123	72											195
Guilty	317	226											543
Nolo	7	5											12
Nolle Prossed	54	60											114
Nolle Prossed on Plea	8	2											10
Bind Over	24	27											51
Probation	14	6											20
Diversion	0	3											3
Warning # of Citations	381	289											670
Written	654	615											1,269
FTA - DL** Suspend	4	23											27
FTA* - Warrant	8	3											11
	1,594	1,331	-	-	-	-	-	-	-	-	-	-	2,925

* Failure to Appear

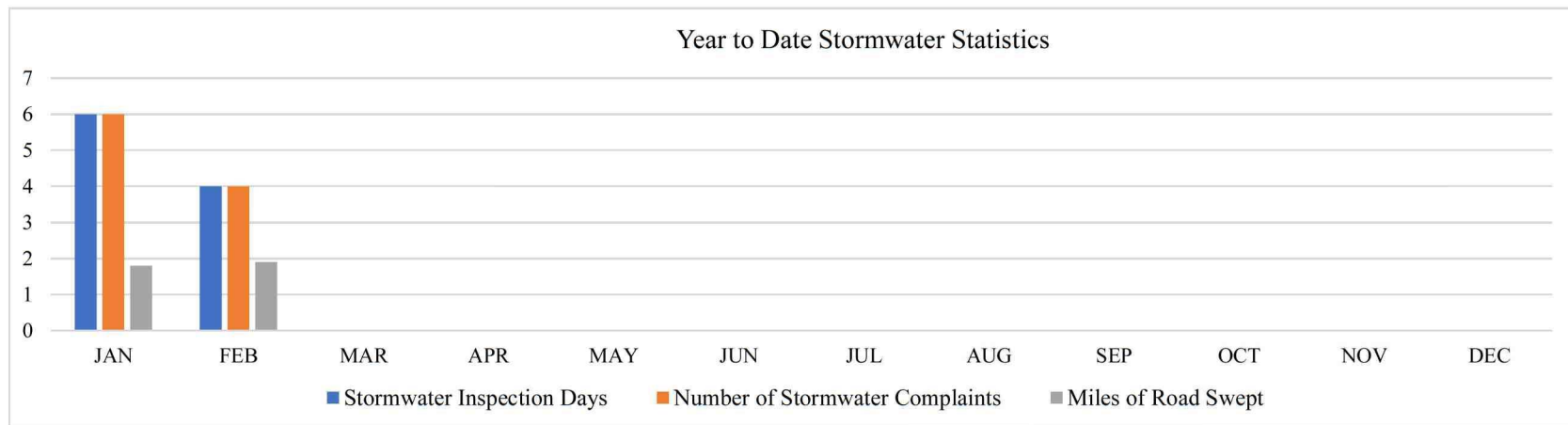
** Driver's License





City of Holly Springs Stormwater Statistics 2023 Year to Date

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Stormwater Inspection Days	6	4											10
Number of Stormwater Complaints	6	4											10
Miles of Road Swept	1.8	1.9											3.7





**City of Holly Springs
Monthly Operation Report
Executive Summary**

Description	Feb-23	
Pot Hole Repair	6	roads
Tree Service Work	2	row
ROW Mowing	0	row
Dead Animal Pick Up	1	roads
Street Sweeping	0	street sweeping
Road Salting	0	roads
Sign Maintenance	5	signs
Traffic Signals	3	signs
Equipment Maintenance	2	equipment maintenance
Misc. Work Orders	11	misc
PARKS		
J.B. Owens	12	parks
Barrett Park	10	parks
J.C. Mullins	23	parks
Monthly Totals	72	

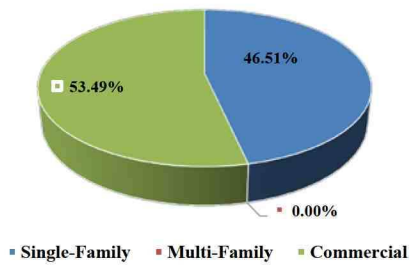
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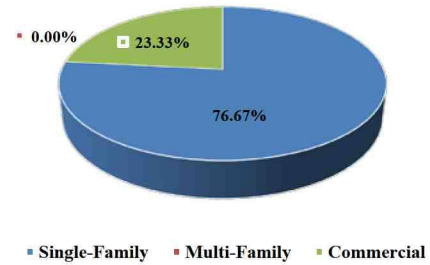
City of Holly Springs
Building Permits and Certificates of Occupancy
2023 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Single-Family													
Houses	3	6											9
Accessory Structures	2	5											7
Additions													0
Basement Buildouts	3	1											4
Mechanical	2	3											5
Plumbing	4	3											7
Electrical	1	1											2
Miscellaneous	6												6
Residential Fence	3	4											7
Certificates of Completion	1												1
Certificates of Occupancy	22	23											45
Multi-Family													
Townhomes													0
Apartments													0
Misc-Multi Family													0
Certificates of Occupancy													0
Commercial													
New Structures	2												2
Addition-C													0
Tenant Build Outs	1												1
Accessory Structures	2	8											10
Mechanical		1											1
Plumbing													0
Electrical	1	2											3
Misc-C	19	3											22
Signs	2	1											3
Utilities	2	2											4
Commercial Fence													0
Certificates of Completion	5												5
Certificates of Occupancy	6	3											9

Year To Date Permits Issued



Year To Date Certificates of Occupancy Issued





City of Holly Springs Occupational Tax Summary 2023 Year to Date

Construction Trade
Equipment Rental
Home Occupation
Insurance Company
Professional Services
Restaurant

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	
Construction Trade	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Equipment Rental	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Home Occupation	6	5	-	-	-	-	-	-	-	-	-	-	11	52.38%
Insurance Company	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Professional Services	7	3	-	-	-	-	-	-	-	-	-	-	10	47.62%
Restaurant	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
	13	8	-	-	-	-	-	-	-	-	-	-	21	100.00%

