



City of Holly Springs

Date: Wednesday, March 20, 2019
Location: 3235 Holly Springs Parkway

Downtown Development Authority Meeting Agenda 6:30pm

- I. CALL TO ORDER
- II. ROLL CALL – Sonia Carruthers, Christopher DeLuca, Tim Downing, Phyllis Long, Kevin Moore, Kyle Whitaker
- III. TREASURER’S REPORT – February 2019
- IV. UNFINISHED BUSINESS
- V. NEW BUSINESS
 - A. Discuss and approve/deny the Downtown Development Authority Board Application from Jimmy T. Long
Presented By: Robert H. Logan, City Manager
 - B. Approve/deny the February 27, 2019 meeting minutes
- VI. ADJOURNMENT



Downtown Development Authority
As of February 28, 2019

Revenues	February 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Prior Year Fund Balance	-	4,900	-	0.00%
Interest Revenue	-	100	-	0.00%
TOTAL REVENUES	\$ -	\$ 5,000	\$ -	0.00%

Expenditures				
Dues & Fees	-	500	-	0.00%
Training	-	250	-	0.00%
Other Expenditures	-	250	-	0.00%
Stormwater Fees	-	2,500	-	0.00%
Sponsorships	1,500	1,500	1,500	100.00%
TOTAL EXPENDITURES	\$ 1,500	\$ 5,000	\$ 1,500	30.00%



BOARD AND COMMUNITY ORGANIZATION APPLICATION

On which Board or Community Group would you like to serve? Please indicate and label your first and second choice.

- ☐ Board of Appeals
- ☒ Downtown Development Authority (DDA)
- ☐ Planning & Zoning Commission
- ☐ Main Street Board
- ☐ Cherokee County Library Board of Trustees

Name Jimmy T. Long

Home Address [REDACTED]

City Woodstock State GA Zip Code 30189

Home Phone [REDACTED] Unlisted? ☐ Yes ☐ No
Cell Phone 11 Email

Employer U.S. Whirlpool Occupation owner

Employer's Address Holly Springs 123 P. Rickman Trl. Dr
City Canton State GA Zip Code 30115

Business Phone 770-4-5081 Website uswhirlpool.net

- 1) Are you a registered voter in the City of Holly Springs? ☐ Yes ☒ No
Cherokee County? ☒ Yes ☐ No
- 2) How did you hear about the Board or Commission to which you are applying? Nancy Moon
- 3) Were you recommended or nominated by a sitting Commission/Board/City Council Member, or the Mayor? If so, please indicate who (not mandatory for consideration). No
- 4) Please indicate any information (experience, education, community activities, organizations, etc) that you think should be considered for your appointment to a Board or Commission. Use additional paper and include a resume. Chairman of Woodstock DDA for 11 years
- 5) Are there any reasons you may have a conflict of interest if you were appointed to Board or Commission listed above? Use additional paper in necessary. If yes, please explain.

Signature Jimmy T. Long Date 1-19-17

Holly Springs Downtown Development Authority
Meeting Minutes
February 27, 2019

Members Present: Vice Chairman Kevin Moore, Treasurer Sonia Carruthers, Tim Downing, Phyllis Long, and Councilman Kyle Whitaker.

Staff Present: City Manager Robert H. Logan, Deputy Chief Tommy Keheley, Officer Andrew Drake, and Assistant City Clerk Donna Sanders.

Roll Call – Chairman Steve Adcock and Secretary Christopher DeLuca were absent.

Vice Chairman Moore called the meeting to order at approximately 6:40p.m.

Treasurer's Report

City Manager Robert H. Logan presented the Treasurer's Report for January 2019 and gave an update on the balances in the accounts.

Tim Downing made a motion to approve the January financial report. Councilmember Whitaker seconded the motion. Motion carried 5-0.

Unfinished Business

None to discuss.

New Business

City Manager Robert H. Logan discussed the 2019 Special Events Sponsorship request from Main Street Director Erin Honea. Mr. Logan said the sponsorship will support the 16th Annual Easter Egg Hunt, the 14th Annual Autumn Fest, and the 13th Annual Holly Springs Christmas Parade.

Treasurer Carruthers made a motion to approve the \$1,500 sponsorship for the 2019 Special Events, \$500 to support the Easter Egg Hunt, \$500 to support Autumn Fest, and \$500 to support the Holly Springs Christmas Parade. Phyllis Long seconded the motion. Motion carried 5-0.

Phyllis Long made a motion to approve the January 16, 2019 meeting minutes. Vice Chairman Moore seconded the motion. Motion carried 5-0.

Vice Chairman Moore made a motion to enter into Executive Session for the purpose of real estate. Councilmember Whitaker seconded the motion. Motion carried 5-0.

Tim Downing made a motion to return from Executive Session. Councilmember Whitaker seconded the motion. Motion carried 5-0.

Tim Downing made a motion to adjourn. Treasurer Carruthers seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted,

Kevin Moore, Vice Chairman

Date

Attest:

Donna Sanders, Assistant City Clerk