

City of Holly Springs
City Council Special Called Work Session Meeting Minutes
March 18, 2020

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips via phone, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilman Jeremy Smith.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell.

Mayor Miller called the Special Called Work Session to order.

No action taken.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Meeting adjourned.

Mayor Miller called to reenter into the Special Called Work Session.

Mayor Pro Tem Zenchuk made a motion to enter into Executive Session for the purposes of Litigation and Real Estate. Councilman Whitaker seconded the motion. Motion carried 4-0.

Councilwoman Karen Barnett made a motion to return from Executive Session. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Meeting adjourned.

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Elected Officials Absent: Councilman Jeremy Smith.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell.

Mayor Miller called the meeting to order. Mayor Pro Tem Zenchuk gave the invocation.

City Attorney Robert M. Dyer stated that agenda needed to be amended to add Item 18: Approve/deny the purchase in lieu of condemnation of the Havgol, LLC property for the industrial connector project, located at 411 Hickory Road, in an amount not to exceed \$2,621,000. Councilman Whitaker made a motion to amend the agenda to add Item 18. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to amend the agenda to move items 9-17 to the Consent Agenda. Councilman Whitaker seconded the motion. Motion carried 4-0.

Consent Agenda:

1. February 3, 2020 Council Meeting Minutes
2. February 24, 2020 Council Meeting Minutes
3. ORD-01-2020, adoption of the Official Holly Springs Zoning Map
4. MA-01-2020, rezoning of 0.82 +/- acres located at 727 Hickory Road and 155 Milner Drive Holly Springs, GA, tax parcels 245 and 246 of tax plat 15N14, from NC, Neighborhood Commercial to GC, General Commercial with staff stipulations
5. CUP-02-2020, a conditional use permit for a Gasoline Service Station located at 727 Hickory Road and 155 Milner Drive Holly Springs, GA, tax parcels 245 and 246 of tax plat 15N14
6. Lighting Services Agreement between Georgia Power and the City of Holly Springs for Service Location 0 Holly Springs Parkway, Holly Springs, Georgia 30115 in an amount not to exceed \$45,236.40
7. Contract Change Order #9 from Georgia Development Partners, LLC for the Hickory Road and Palm Street Intersection Improvements Project in an amount not to exceed \$38,763.20
8. Memorandum of Understanding regarding the Georgia Internet Crimes Against Children Task Force between the Georgia Bureau of Investigation and the City of Holly Springs

9. A resolution to amend the City of Holly Springs Financial Management Policy, Purchasing Policies, Section I Centralized Purchasing System, Sections (D), (E) and (F) and Section II, Bidding Process, Sections (C) and (D)
10. A contract for Detention Pond Wall B-1 among North Georgia Foundations, Inc., the Downtown Development Authority of Holly Springs, and the City of Holly Springs, Georgia, in an amount not to exceed \$361,790.84 and authorize the Mayor to execute the contract
11. Award the clearing, grinding, and hauling project for the Master Detention Pond B-1 to Southeast Grinding, Inc. in an amount not to exceed \$30,000, and authorize the Mayor to execute the proposal
12. Award the erosion control project for the Master Detention Pond B-1 to The Erosion Company (TEC) in an amount not to exceed \$12,270, and authorize the Mayor to execute the proposal
13. Award the grading and site work project for the Master Detention Pond B-1 to Weaver Grading in an amount not to exceed \$63,998.68, and authorize the Mayor to execute the proposal
14. Award the stormwater infrastructure project for the Master Detention Pond B-1 to Weaver Grading in an amount not to exceed \$99,998.48, and authorize the Mayor to execute the proposal
15. A resolution to declare certain property as surplus and authorizing its sale or disposal
16. A Vendor Hosted Order Form from Andrews Technology HMS, Inc. for seven (7) Supervisor Licenses in an amount not to exceed \$420
17. A resolution amending the City of Holly Springs Personnel Manual to create Section 11.2.4 Contagious Conditions, Section 11.2 Attendance and Punctuality

Mayor Pro Tem Zenchuk made a motion to approve the March 18, 2020 Consent Agenda. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Councilman Whitaker made a motion to approve the purchase in lieu of condemnation of the Havgol, LLC property for the industrial connector project, located at 411 Hickory Road, in an amount not to exceed \$2,621,000. Motion seconded by Mayor Pro Tem Zenchuk. Motion carried 4-0.

City Manager Robert H. Logan announced that the February financial report was in the agenda packet. He also stated that the City will defer the collection process at this time for delinquent property taxes and occupational tax permits.

City Attorney Robert M. Dyer discussed an ordinance which during a time of a public health emergency would grant the city manager the authority to make decisions that would be in the best interest of the employees and residents. He also stated that the City should consider virtual meetings to comply with the social distancing recommendations.

Mayor Miller announced, that since the Easter Egg Hunt was cancelled, that Erin Honea came up with a way to assist families in need to have a drive thru egg pick up. The bags of eggs could be handed out by the Easter Bunny. He also explained that the City's website has many COVID-19 resources to residents and small businesses. He stated that a listed of local churches who have volunteered to assist with families impacted by COVID-19 will be on the website by the end of the week.

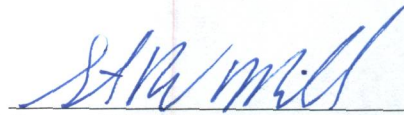
Mayor Pro Tem Zenchuk requested prayers for his uncle who had a stroke. He also suggested that an email regarding telemedicine be sent to employees.

Councilwoman Barnett requested prayers for a 33-year-old coworker who has ALS.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilman Whitaker seconded the motion. Motion carried 4-0.

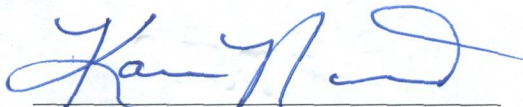
Meeting adjourned.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)