



City of Holly Springs

Date: Monday, March 7, 2022

Location: 3235 Holly Springs Parkway

Finance & Administration Committee Agenda 5:30p.m., Council Chambers

- I. CALL TO ORDER
- II. NEW BUSINESS
 - A. Discuss the Enterprise Fleet Management Program
Presented By: Robert H. Logan, City Manager
 - B. Discuss Amendment Two to the Contract for Professionals Services between Optech Monette, LLC and the City of Holly Springs, Georgia
Presented By: Robert H. Logan, City Manager
 - C. Discuss use of American Rescue Plan Act funding
Presented By: Denise Lamazares, Finance Director
 - D. Discuss an amendment to the 2022 budget appropriation
Presented By: Denise Lamazares, Finance Director
- III. ADJOURNMENT

AMENDMENT TWO

For

To the Contract for Professional Services
between the City of Holly Springs, GA
and Optech Monette, LLC

WHEREAS, the City of Holly Springs, Georgia (hereinafter referred to as the Owner), entered into a Contract for Professional Services, dated December 16, 2019 with Optech Monette, LLC, hereinafter referred to as OPTECH (the Contractor), whose address is 2150 Brandon Trail, Alpharetta, GA 30004 to provide Public Works Contract Operations services to the City and its affiliates.

WHEREAS, Contractor and City of Holly Springs previously entered into an agreement in which the Contractor provides Public Works Contract Operations services for the City; and

WHEREAS, the City had previously leased vehicles to the Contractor for their use in performance of their professional duties on behalf of the City; and

WHEREAS, the City has decided to eliminate their current fleet of owned vehicles to be used on behalf of the citizens in performance of this agreement; and

WHEREAS, the Contractor will now need to provide their own fleet of three (3) vehicles for their staff to perform their duties on behalf of the City under this services contract; and

NOW THEREFORE, in consideration of the foregoing recitals, the sums hereafter set forth and for good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, it is hereby agreed to amend the agreement for the Contractor to add the following equipment:

1. The addition of three vehicles for use by Contractor's staff, and
2. The Contractor will be responsible for all maintenance cost associated with their vehicles, and
3. The Contractor will provide all fuel required for the vehicles in performance of their duties, and
4. The Contractor will pay all taxes, tag fees and liability insurance cost annually associated with these vehicles.
5. The cost will be \$ 650/vehicle for Items 1-4 above, a total cost of \$ 1,950/month to be added to the current cost of contractor services monthly.

All other paragraphs remain as originally written.

IN WITNESS WHEREOF, the parties hereto have indicated their approval of this Amendment by their signatures below:

City of Holly Springs, GA
(Owner)

By _____
Steven W. Miller, Mayor

Date _____

Optech Monette, LLC (Optech)
(Contractor)

By _____
Robert W. Monette, P.E.,
President

Date _____