

City of Holly Springs
City Council Work Session Meeting Minutes
February 24, 2020

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Jeremy Smith, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, Chief Michael Carswell, Community Development Director Nancy Moon, Deputy Chief Tommy Keheley, Main Street Director/Assistant City Clerk Erin Honea, Finance Director Denise Lamazares, Court Administrator Donna Sanders, and IT/Facilities Manager Ron Carter.

Mayor Miller called the Work Session to order.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Meeting adjourned.

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Mayor Miller called the meeting to order. Councilman Smith gave the invocation.

Mayor Miller read a Proclamation recognizing Eagle Scout Lukas Baardson.

Mayor Miller recognized outgoing board members Van Cantrell, Main Street Board, and John Wiegand, Planning and Zoning Commission.

Mayor Miller and City Manager Robert H. Logan recognized Donna Sanders, Court Administrator, as the 2019 Employee of the Year.

Mayor Miller and Chief Michael Carswell recognized Officer Megan Yeager as the 2019 Officer of the Year.

Mayor Miller and Chief Michael Carswell presented Lieutenant Greg Clyburn with the Bob Fuller Leadership Award.

Chief Michael Carswell recognized Deputy Chief Tommy Keheley's 50 years of law enforcement service.

Anita Summers, Executive Director of the Sequoyah Regional Library System presented the Sequoyah Regional Library System's 2018-19 Annual Report.

Jennifer Nilsson, Managing Partner, Clementine Creative, presented the Branding Launch Preview for the Town Center Project.

Mayor Pro Tem Zenchuk made a motion to amend the agenda to move items 6-13 to the Consent Agenda. Councilman Whitaker seconded the motion. Motion carried 5-0.

Consent Agenda:

1. January 23, 2020 Council Meeting Minutes

2. CUP-01-2020, a Conditional Use Permit for a “Massage Therapy” establishment, concerning 0.62+/- acres, identified as tax parcel 055 of tax plat 93N00, located off of Holly Springs Parkway with staff stipulations
3. Contract Change Order #8 from Georgia Development Partners for the Hickory Road and Palm Street Intersection Improvements Project
4. Proposal No. P19120 (Revised) for preliminary subsurface exploration and geotechnical engineering evaluation for the Town Center Parking Deck among Oasis Consulting Services, Holly Springs Downtown Development Authority, and the City of Holly Springs
5. Resolution supporting legislation for the Georgia Local Government Infrastructure Finance Authority Act
6. MCSJ Contract and the Cloud Hosting Agreement between Edmunds GovTech, Inc. and the City of Holly Springs in an amount not to exceed \$229,810 for the first year, \$28,800 in year two, and \$29,100 in year three
7. Scope of Services for Holly Springs Town Center, Monthly Services Retainer from Clementine Creative in an amount not to exceed \$4,500 per month
8. Towing and Storage Services Agreement between Ingram Towing & Impound Service, Inc. and the City of Holly Springs and to authorize the Mayor to execute the agreement
9. Ordinance of the City of Holly Springs, Georgia approving budget amendments for the fiscal year 2019 for the Hotel/Motel Tax Fund
10. Award the Hickory Road Sidewalk and Drainage Improvements Project to Triscapes Incorporated in an amount not to exceed \$305,854, and to authorize the Mayor to sign the construction documents
11. Award the Palm Street Sidewalk and Drainage Improvements Project to A1 Contracting in an amount not to exceed \$1,240,231, and to authorize the Mayor to sign the construction documents
12. Proposal from Caldwell Cline Architects & Designers for Design Development Phase and Construction Documents for the parking deck in the Town Center Project
13. Amendment to Intergovernmental Agreement with Downtown Development Authority (DDA) and deed to transfer property to DDA

Councilwoman Phillips made a motion to approve the February 24, 2020 Consent Agenda. Councilman Whitaker seconded the motion. Motion carried 5-0.

Councilwoman Dee Phillips made a motion to enter into Executive Session for the purposes of Litigation and Real Estate. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Dee Phillips made a motion to return from Executive Session. Councilwoman Barnett seconded the motion. Motion carried 5-0.

City Manager Robert H. Logan announced that the January financial report was in the agenda packet.

Councilwoman Phillips made a motion to adjourn. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)