

Holly Springs Tree Commission

Date: February 13, 2024

Location: 3235 Holly Springs Parkway

6:00 P.M.

AGENDA

- I. CALL TO ORDER
- II. OATH OF OFFICE CEREMONY FOR ALEX GRAY
- III. TREASURER’S REPORT – January 2024
- IV. NEW BUSINESS
 - A. Update on Arbor Day Plans
Presented By: Colleen Konwick
 - B. Approve/deny the January 9, 2024 meeting minutes
- V. REPORTS
- VI. ADJOURNMENT

Holly Springs Tree Commission January 2024				
			\$	48,796.91
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
Total			\$	-
Add: Deposits & Other Credits				
Total			\$	-
Ending Bank Balance			\$	48,796.91
Total Funds			\$	48,796.91

**City of Holly Springs
Tree Commission Meeting
Minutes January 9, 2024**

Commissioners Present: Chairman Marc Hutchins, Vice Chairman Colleen Konwick
Secretary Pamela Shurmantine, Treasurer Tray Herndon

Commissioners Absent: Alex Gray

Staff Present: City Manager Robert H. Logan, Community Development Director Nancy Moon, and Captain Michael Hales

I. Call to Order

Chairman Konwick called the meeting to order.

II. Oath of Officer Ceremony

City Manager Robert H. Logan administered the Oath of Office to the Commissioners.

III. Election of Officers

The Commission proposed the following slate of officers: Chairman Marc Hutchins, Vice Chairman Colleen Konwick, Secretary Pamela Shurmantine, Treasurer Tray Herndon.

Commissioner Shurmantine made a motion to approve the slate of officers. Commissioner Marc Hutchins seconded the motion. Motion carried 4-0.

IV. Treasurer's Report

Vice Chairman Konwick presented the financial reports for November and December 2023.

V. New Business

A. The Commission discussed the following committee appointments:

1. Tree City USA-Chairman Alex Gray, Co-Chairman Pamela Shurmantine
2. Arbor Day-Chairman Tray Herndon, Co-Chairman Colleen Konwick
3. Great American Cleanup-Chairman Marc Hutchins, Co-Chairman Pamela Shurmantine
4. Landscape and Beautification-Chairman Colleen Konwick, Co-Chairman Alex Gray
5. Yard of the Month-Chairman Pamela Shurmantine, Co-Chairman Tray Herndon

Chairman Marc Hutchins made a motion to approve the committee appointments. Secretary Pamela Shurmantine seconded the motion. Motion carried 4-0.

- B.** Discussed projects for 2024:
 - 1. Barrett Memorial Park
 - 2. Park between Barrett Springs/ Taylors Farm (Karen Johnson Barnett Park)
 - 3. Storm detention pond-Barrett Springs
 - 4. Barrett Farms-Leylands to be removed, plant new trees / shrubs in place
- C.** Update on Arbor Day Plans February 16th.
- D.** Discussed the Yard of the Month program for 2024.
- E.** Treasurer Tray Herndon made a motion to approve the September 12, 2023 minutes. Secretary Pamela Shurmantine seconded the motion. Motion carried 4-0.
- F.** Discussed Tree City USA status.

VI. Reports
No Reports

VII. Adjournment
Chairman Marc Hutchins made a motion to adjourn. Treasurer Tray Herndon seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully Submitted.

Marc Hutchins, Holly Springs
Tree Commission Chairman

Attest:

Wendy Kelley, Community Development Technician