



Holly Springs Tree Commission

Date: February 11, 2020

Location: 3235 Holly Springs Parkway

6:00 P.M.

AGENDA

I. CALL TO ORDER

II. TREASURER'S REPORT – January 2020

III. NEW BUSINESS

A. Discuss the 2020 Arbor Day Event plans

Presented By: Colleen Konwick, Treasurer

B. Approve/deny the January 14, 2020 meeting minutes

IV. REPORTS

V. ADJOURNMENT

Holly Springs Tree Commission				
January 2020				
Opening Balance:		\$	3,788.74	
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
Total			\$	-
Add: Deposits & Other Credits				
12/31/2019		South State Bank	\$	0.03 Interest Revenue
Total			\$	0.03
Ending Bank Balance			\$	3,788.77
Total Funds			\$	3,788.77

City of Holly Springs
Tree Commission Meeting Minutes
January 14, 2020
6:00 p.m.

Board of Directors Present: Chairman Marc Teffeau, Vice Chairman Jennifer Wade, Chief Michael Carswell, and Secretary Brandi Hackett

Board of Directors Absent: Treasurer Colleen Konwick

Staff Present: City Manager Robert H. Logan, Community Development Director Nancy Moon, and Administrative Assistant Tracey Chambers

Chairman Teffeau called the meeting to order.

Chairman Teffeau announced that the Oath of Office ceremony would be postponed as Mayor Steven Miller was unavailable.

City Manager Robert H. Logan presented the financial report for December 2019.

Mr. Logan gave the update regarding the Tree City USA application. The city has received an email confirming the application has been completed and approved.

Mr. Logan spoke about the Holly Springs Parkway median project that is tentatively scheduled for completion in 2020. The city is currently waiting for Atlanta Gas Light to relocate some gas mains before moving forward with the landscaping on the parkway. Mr. Logan was asked about the roundabout that is to be installed on Hickory Road and he informed the commission that it is set to be completed in two years. Chairman Teffeau asked who designed the Holly Springs median project and Mr. Logan replied that it was designed by the city arborist with the input of the Landscape and Beautification committee. Chairman Teffeau requested that going forward, the Tree Commission have the final approval of project designs. Mr. Logan agreed to the request.

Mr. Logan gave the update on Arbor Day plans. Treasurer Colleen Konwick submitted the Arbor Day flyers and handouts to City Hall for the staff to make the necessary copies. The city's electronic sign boards will be set up in days prior to the event to display the day of the event and the hours. Treasurer Konwick also gave the information to the Main Street Director, Erin Honea, to send for publicity and to the media.

Chairman Teffeau discussed the Governor's recognition in February for Arbor Day. Governor Kemp will be meeting at the capital with representatives from Georgia cities for a photo when he signs Georgia's Arbor Day proclamation, the exact day is still to be determined. The Georgia Forestry commission will let us know if there is room for a participate from Holly Springs to attend.

Chairman Teffeau stated that he is unable to attend the Georgia Tree Council's first quarter program at the Georgia Sports Hall of Fame in Macon on February 12, 2020 but would like for anyone else that is available to attend.

Chairman Teffeau stated that we are not designated as a Keep America Beautiful community. Mr. Logan stated that we participate in the Great American Clean Up and the Little River Cleanup for our storm water program annually. Mr. Logan said that we can investigate the benefits of obtaining the Keep America Beautiful affiliation. Secretary Brandi Hackett noted the fees that are required to be a member of the Keep America Beautiful organization and said that she would email the information that she found to everyone present at the meeting.

Chairman Teffeau questioned who is overseeing / enforcing the tree ordinance as it is written and would this be a responsibility of the Tree Commission. Mr. Logan stated that the ordinance was written around the time that the Tree Commission was established, and he would welcome any suggestions for changes to the ordinance.

Chairman Teffeau announced that the Georgia Green Industry Association would be holding their annual meeting January 21-23, 2020 at the Infinite Energy Center in Duluth if anyone was interested in attending.

Vice Chairman Jennifer Wade motioned to approve the November 12, 2019 meeting minutes. Chief Michael Carswell seconded the motion. Motion carried 4-0.

Secretary Hackett made a motion to adjourn. Vice Chairman Wade seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully Submitted.

Marc Teffeau
Holly Springs Tree Commission Chairman

Attest:

Tracey Chambers
Administrative Assistance