Holly Springs Tree Commission

Date: February 9, 2021
Location: 3235 Holly Springs Parkway
6:00 P.M.

AGENDA

I. CALL TO ORDER

II. OATH OF OFFICE CEREMONY

III. ELECTION OF OFFICERS

IV. TREASURER'S REPORT – January 2021

V. NEW BUSINESS

A. Discuss Committee Appointments:

1) Tree City USA

2) Arbor Day

3) Great American Cleanup

4) Landscape and Beautification

5) Yard of the Month

B. Update on the Tree City USA Application
Presented By: Robert H. Logan, City Manager

C. Discuss projects for 2021
Presented By: Robert H. Logan, City Manager

D. Update on Arbor Day Plans
Presented By: Colleen Konwick, Treasurer

E. Approve / deny the November 10, 2020 meeting minutes

VI. REPORTS

VII. ADJOURNMENT

Holly Springs Tree Commission January 2021				
		$	8,573.69	
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
Total		$	-	
Add: Deposits & Other Credits				
1/31/2021		South State Bank	$ 0.07	Interest Revenue
Total		$	0.07	
Ending Bank Balance		$	8,573.76	
Total Funds		$	8,573.76	

City of Holly Springs
Tree Commission Meeting Minutes
November 10, 2020
6:00 p.m.

Board of Directors Present: Chairman Marc Teffeau, Chief Michael Carswell, Secretary Brandi Hackett, and Treasurer Colleen Konwick.

Staff Present: City Manager Robert H. Logan, Community Development Director Nancy Moon, and Administrative Assistant Tracey Chambers.

Chairman Teffeau called the meeting to order.

Treasurer Konwick presented the financial report for October 2020.

Chairman Teffeau reviewed with the Board the written proposal to amend the City of Holly Springs Tree Ordinance by adding the Georgia Forestry Commission 2020 Recommended Tree Species Selections for Urban and Community Sustainability. The proposal will be sent to the Planning and Zoning Commission and then the City Council for their consideration. Secretary Hackett motioned to approve authorization to submit the proposal. Treasurer Konwick seconded the motion. Motion carried 4-0.

Chief Carswell motioned to approve the October 13, 2020 meeting minutes. Treasurer Konwick seconded the motion. Motion carried 4-0.

City Manager Logan discussed the Great American Cleanup. The event will be held November 14, 2020 from 9 AM until 12 PM on Ash Street.

Chairman Teffeau discussed the tree planting ceremony that was held on October 28, 2020 at J.B. Owens Park in honor of the First Responders.

Chairman Teffeau passed out a draft of the description that he composed to be posted on social media to encourage applications for the current vacancy on the Tree Commission.

Treasurer Konwick presented an example of the 2021 Arbor Day event yard signs that were purchased by the Board for the annual event.

The Board agreed to defer the December Tree Commission meeting. The next meeting will be held in January 2021.

Treasurer Konwick motioned to adjourn. Secretary Hackett seconded the motion. Motion carried 4-0.

Meeting adjourned.

DRAFT

Respectfully Submitted,

_____
Marc Teffeau
Holly Springs Tree Commission Chairman

Attest:

_____
Tracey Chambers
Administrative Assistant

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