

# *Cherokee Municipal Association*

Date: Thursday, January 28, 2021

Location: Virtual Meeting via Zoom

## **Agenda 6:00 p.m.**

### Ways to Attend

- TO REGISTER IN ADVANCE FOR THIS WEBINAR:  
[https://us02web.zoom.us/webinar/register/WN\\_2N1CpGuOQ3KIUKVx0cdmCA](https://us02web.zoom.us/webinar/register/WN_2N1CpGuOQ3KIUKVx0cdmCA)

After registering, you will receive a confirmation email containing information about joining the webinar.

I. CALL TO ORDER  
*By: President Steve Miller*

II. ELECTION OF OFFICERS

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer

III. NEW BUSINESS

- A. Approve/deny the March 13, 2019 Meeting Minutes
- B. Discuss creating a committee to review the CMA Bylaws
- C. Discuss the Atlanta Regional Commission Board Mayoral Rotation
- D. Discuss the Georgia Municipal Association Board of Directors District 3 North Officers
- E. Discuss creating a board to assist county residents in the incorporation process
- F. Discuss Annexation Review Board
- G. Discuss Service Delivery Strategy

IV. ADJOURNMENT

# *Cherokee Municipal Association*

Date: Wednesday, March 13, 2019

Location: Canton City Hall, 110 Academy Street, Canton, Georgia 30114

Present: City of Canton – Gene Hobgood, Bill Grant, Sandy McGrew, Jack Goodwin, Nick Estes, JoEllen Wilson, Billy Peppers, Bobby Dyer (also representing City of Holly Springs), Annie Fortner  
City of Ball Ground – Rick Roberts, Eric Wilmarth, Karen Jordan  
City of Holly Springs – Steve Miller, Michael Zenchuk, Kyle Whitaker, Jeremy Smith, Rob Logan, Karen Norred  
City of Mountain Park – Jim Still, Karen Segars  
City of Waleska – Mary Helen Lamb, Vickie Boswell, Lee Lamb, Dennis Cochran, Kristi Bosch (left early), Jon Costales, Robyn Smith, Paul Ice  
City of Woodstock – Donnie Henriques, Warren Johnson, David Potts, Colin Ake, Rob Usher, Jeff Moon, Rhonda Pezzello

The meeting was called to order by President Rick Roberts and the election of officers passed with a unanimous vote as follows:

President – Steve Miller, City of Holly Springs  
Vice President – Donnie Henriques, City of Woodstock  
Secretary – Sandy McGrew, City of Canton  
Treasurer – Mary Helen Lamb, City of Waleska

Michael Brown of Brown Pelican Consulting LLC gave a presentation regarding Service Delivery Strategy. Mr. Brown discussed history of the topic, applicable laws, mediation and litigation. Bobby Dyer of Canton/Holly Springs discussed the next steps of action in the process.

A motion to adjourn was made by Jim Still, seconded by Nick Estes and approved unanimously.

# **CHEROKEE MUNICIPAL ASSOCIATION**

## **CONSTITUTION AND BY-LAWS**

### **ARTICLE I. NAME**

**The name of this organization shall be the Cherokee Municipal Association**

### **ARTICLE II. PURPOSE**

The purpose of the Association shall be to foster better understanding between the governing authorities of all levels of government and to effect ways and means of providing maximum efficiency and economy in government to the citizens of the municipalities of Cherokee County.

### **ARTICLE III. MEMBERSHIP**

**Section 1.** The membership of this Association shall be composed of the elected officials and the following appointed officials: City Managers, City Clerks, and City Attorneys of the Municipalities located in whole or in part within Cherokee County, Georgia.

**Section 2.** A MEMBER City, as defined in Section 1 of this Article, may resign membership in the Association upon a majority vote of the elected officials of such City. A City located in whole or in part within Cherokee County may become a member of the Association upon a majority vote of the elected officials of such City;

### **ARTICLE IV. OFFICERS**

**Section 1.** Only elected members of the Cherokee Municipal Association shall be eligible to hold office in the Association. The officers of the Association shall consist of a President, a Vice President, a Secretary, and a Treasurer, and such other officers as the members shall designate from time to time.

**Section 2.** Officers shall serve one (1) year term(s) ~~on a calendar year basis.~~

**Section 3.** Officers shall be elected by a majority vote of the members at its annual meeting. Nominations shall be made by a nominating committee of three members which shall be appointed by the officers not less than thirty (30) days prior to the expiration of office of the existing officers. Nominations will also be accepted from the floor at the time of the election. Each of the members shall be entitled to one (1) vote and members from at least three (3) cities must be present.

**Section 4.** Vacancies in office shall be appointed by the elected officers.

#### **ARTICLE V. DUTIES OF OFFICERS**

**President.** The President shall preside at meetings of the Association and shall be the Executive Officer thereof and shall exercise such other duties as shall be consistent with this office in directing the program of the Association.

**Vice President.** The Vice President shall perform the duties of President in the absence of the President, and any other duties designated by the President.

**Secretary.** The Secretary shall record the minutes of each meeting and ~~mail out~~ distribute copies of the minutes one week following the meeting and shall attend to the correspondence of the Association.

**Treasurer.** The Treasurer's duties shall consist of administering the funds of the Association.

#### **ARTICLE VI. BOARD OF DIRECTORS**

**Section 1.** The Association shall have a Board of Directors consisting of the current elected officers and the preceding President.

**Section 2.** The President shall preside at the meeting thereof. In the absence of the President, the Vice President shall serve as presiding officer.

#### **ARTICLE VII. MEETINGS – QUORUM**

**Section 1.** ~~The annual meeting of the Association shall be a dinner meeting and shall be held during the month of December each year;~~ Election of officers will

be made during the annual meeting; the date and location to be set by the Board of Directors. ~~The spouses of all members will be invited to attend this meeting.~~

**Section 2.** Regular meetings of the Association shall be held ~~quarterly on the second Tuesday of the following months: March, June and September.~~ **during April and October.** The meeting place to be rotated among member cities. ~~The business meeting shall begin at 7:30 p.m. and shall end no later than 9:00 p.m.~~ It shall be the responsibility of each City Clerk to notify the City Clerk of the host city at least seven (7) calendar days prior to the scheduled meeting of the number from each city who will be attending.

**Section 3.** A special meeting may be called by the President of the Association or by three (3) ~~mayors~~ **members** of the Association with a minimum of five (5) days notice.

**Section 4.** The Secretary shall ~~mail~~ **provide** notice of meetings to each Association member **and the media** not less than ten (10) days prior to the date on which the meeting is to be held.

**Section 5.** Representation by a majority of the voting members shall constitute a quorum at any meeting of the Association. Each officer shall have one (1) vote with the exception of the President who will vote only in case of a tie. Each member City shall have two (2) voting delegates, including officers, who will be elected by their respective Mayor and Council. A simple majority vote on any normal issue shall be sufficient to carry; however, Robert's Rules of Order shall prevail.

## **ARTICLE VIII. DUES**

~~Annual dues for the Association shall be \$100.00 per member city for the first year and \$50.00 per member city each year thereafter. Dues shall be payable on or before March 1<sup>st</sup> of each year, and the Secretary shall mail notices of dues to each Mayor. Expenditures of the Association shall be authorized by the President and/or~~

the Board of Directors. Special projects, dinner, Mayor's Day functions, and all municipal activities approved by the Association shall be paid by pro rata.

#### **ARTICLE IX. COMMITTEES**

~~The following shall be standing committees:~~

- ~~1. Cherokee Legislative Committee~~
- ~~2. Cherokee Liaison Committee~~

Other **C**ommittees may be appointed as deemed necessary by the President.

#### **ARTICLE X. AMENDMENTS**

These By-Laws may be amended by a majority vote of the members at any official meeting of the Association provided such amendments be submitted in writing to the President at least thirty(30) days in advance of the meeting.

**Approved this 10<sup>th</sup> Day of March, 1987.**

**Amended on**