



City of Holly Springs

Date: Thursday, January 23, 2020

Location: 3235 Holly Springs Pkwy

City Council Work Session Agenda 6:30 p.m., Council Chambers

- I. CALL TO ORDER
- II. PUBLIC COMMENTS
- III. NEW BUSINESS
 - A. Discuss a resolution in support of the Second Amendment to the United States Constitution and the Georgia Constitution
Presented By: Mayor Steven W. Miller
 - B. Discuss a proposal from Acer Environmental, LLC for professional services associated with consultation and meeting coordination for a road and trail crossing and environmental issues on U.S. Army Corps of Engineers land, R/P No. P206
Presented By: Robert H. Logan, City Manager
 - C. Discuss a proposal from Hutcheson Horticultural Co. for pine straw for the Sixes Road median
Presented By: Robert H. Logan, City Manager
 - D. Discuss a resolution declaring certain property as surplus and authorizing its sale or disposal
Presented By: Robert H. Logan, City Manager
 - E. Discuss a resolution to amend the City of Holly Springs Municipal Services Master Fee Schedule
Presented By: Robert H. Logan, City Manager
 - F. Discuss a resolution to request the Cherokee Legislative Delegation to sponsor and submit enabling Legislation for a Homestead Exemption for senior citizens
Presented By: Robert H. Logan, City Manager

- G. Discuss a resolution appointing conferees of the City Council to a conference committee to negotiate matters related to the Service Delivery Strategy Agreement
Presented By: Robert H. Logan, City Manager
- H. Discuss an intergovernmental agreement regarding City elections
Presented By: Karen Norred, City Clerk/HR Director
- I. Discuss a quote from Andrews Technology HMS, Inc.
Presented By: Karen Norred, City Clerk/HR Director
- J. Discuss an interagency agreement regarding the Cherokee County Child Abuse Multidisciplinary Team
Presented By: Chief Michael Carswell
- K. Discuss CUP-03-2019, a conditional use permit for a Self-Storage Establishment for property located on Hickory Road, Holly Springs, GA, tax parcel 105 of tax plat 15N14
Presented By: Nancy Moon, Community Development Director

IV. ADJOURNMENT

**City Council Meeting
Agenda
7:00 p.m., Council Chambers**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- “Veterans of U.S. military services may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007.”*
- III. INVOCATION
- IV. SPECIAL PRESENTATION
- Town Center Project Parking Analysis, Mary Thumaty, Southeastern Engineering, Inc.
- V. CONSENT AGENDA
1. December 2, 2019 Council Meeting Minutes
 2. December 16, 2019 Council Meeting Minutes
- VI. NEW BUSINESS

3. Approve/deny a resolution in support of the Second Amendment to the United States Constitution and the Georgia Constitution protecting citizens' inalienable and individual right to keep and bear arms
4. Approve/deny a proposal from Acer Environmental, LLC for professional services associated with consultation and meeting coordinator for a road and trail crossing and environmental issues on U.S. Army Corps of Engineers land, R/P No. P206
5. Approve/deny proposal No. 40480M from Hutcheson Horticultural Co. for pine straw for the Sixes Road median in an amount not to exceed \$247.50
6. Approve/deny a resolution declaring certain property as surplus and authorizing its sale or disposal
7. Approve/deny a resolution to amend the City of Holly Springs Municipal Services Master Fee Schedule
8. Discuss a resolution to request the Cherokee Legislative Delegation to sponsor and submit enabling Legislation for a Homestead Exemption for senior citizens
9. Approve/deny a resolution to appoint conferees of the City Council of the City of Holly Springs, Georgia to a conference committee to participate in good faith in negotiation of matters related to Service Delivery Strategy Agreements with other cities and Cherokee County, to agree to dates, times, and locations for said meetings, to establish topics for the negotiation meetings and to establish rules of decorum for said negotiation meetings
10. Approve/deny an intergovernmental agreement between Cherokee County and the City of Holly Springs for Cherokee County to conduct City elections
11. Approve/deny a quote from Andrews Technology HMS, Inc. for Novatime Web based Time & Attendance Licenses and an FMLA Case Tracking module in an amount not to exceed \$1,260 annually
12. Approve/deny an interagency agreement regarding the Cherokee County Child Abuse Multidisciplinary Team among Anna Crawford Children's Center, Ball Ground Police Department, Canton Police Department, Cherokee County Department of Family and Children Services, Cherokee County District Attorney's Office, Cherokee County Sheriff's Office, Cherokee County Solicitor's Office, Holly Springs Police Department, and Woodstock Police Department and authorize Chief Michael Carswell to execute the agreement
13. Approve/deny CUP-03-2019, a conditional use permit for a Self-Storage Establishment for property located on Hickory Road, Holly Springs, GA, tax parcel 105 of tax plat 15N14

VII. EXECUTIVE SESSION

- Litigation
- Real Estate
- Personnel

VIII. REPORTS

IX. ADJOURNMENT

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HOLLY SPRINGS, GEORGIA, TO DECLARE ITS SUPPORT OF THE SECOND AMENDMENT TO THE UNITED STATES CONSTITUTION AND THE GEORGIA CONSTITUTION PROTECTING CITIZENS' INALIENABLE AND INDIVIDUAL RIGHT TO KEEP AND BEAR ARMS

WHEREAS, the Mayor and City Council of the City of Holly Springs, Georgia, a political subdivision of the State of Georgia, is authorized to adopt, and from time to time amend, rescind or change the provisions of resolutions; and

WHEREAS, the Second Amendment to the United States Constitution protects the inalienable and individual right to keep and bear arms; and

WHEREAS, the Second Amendment was ratified in 1791 as part of the United States Bill of Rights; and

WHEREAS, the Supreme Court in the *District of Columbia v. Heller* decision affirmed the right to keep and bear arms is not connected to any service in a militia; and

WHEREAS, the Supreme Court in *United States v. Miller* opined that firearms that are part of ordinary military equipment, or with use that could contribute to the common defense are protected by the Second Amendment; and

WHEREAS, local, state and federal lawmakers continue to propose measures aimed at restricting an individual's Second Amendment right; and

WHEREAS, the City of Holly Springs will not actively enforce any state legislation that restricts Second Amendment rights.

NOW, THEREFORE, BE IT RESOLVED by the City of Holly Springs, Georgia:

That it is the desire of the Mayor and City Council of the City of Holly Springs, Georgia, to declare its support of the Second Amendment to the United States Constitution and the Georgia Constitution protecting citizens' inalienable and individual right to keep and bear arms; and

That it is the desire of the Mayor and City Council of the City of Holly Springs, Georgia will not actively enforce any state legislation that restricts Second Amendment rights; and

That it is the desire of the Mayor and City Council of the City of Holly Springs to encourage all citizens to consider firearm ownership for their personal protection and seek out appropriate training to better prepare them in the event they would need to use their firearm to protect their life or the life of another.

This Resolution is adopted this 23rd day of January 2020.

CITY OF HOLLY SPRINGS

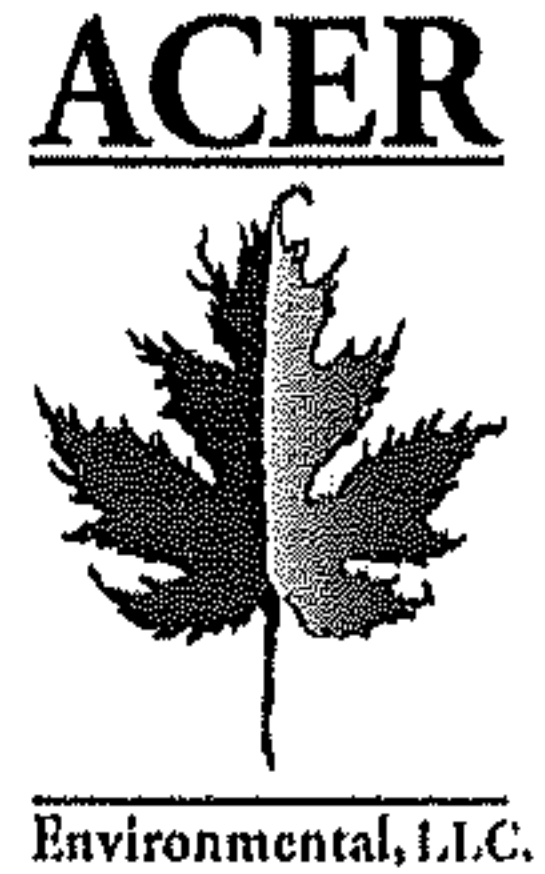
Attest:

Steven W. Miller, Mayor

Karen Norred, City Clerk
(Seal)

November 26, 2019

City of Holly Springs
3737 Holly Springs Parkway
Holly Springs, GA 30115



Attention: Mr. Stephen W. Miller, Mayor

Re: Proposal for Professional Services Associated with Consultation and Meeting Coordination for a Road and Trail Crossing and Environmental Issues on U.S. Army Corps of Engineers Land in Holly Springs, Georgia
Acer's R/P No.: P206

Dear Mr. Miller:

Acer Environmental, LLC. (Acer) appreciates the opportunity to present this scope of work and cost estimate to City of Holly Springs(client), for professional services associated with consultation and meeting coordination for a road and trail system crossing and environmental issues on U.S. Army Corps of Engineers land in Holly Springs, Georgia. Specifically, the City of Holly Springs is planning on placing a roadway and trail system on land owned by the USACE and wants a meeting to discuss potential use or purchase of land. This proposal includes the following work elements:

Task 1 Setup and Coordinate Meetings

Acer will set up, coordinate and conduct up to three (3) meetings between the USACE and the City of Holly Springs, Georgia, concerning the use or purchase of land for a road and trail system and potential environmental issues on USACE land. These meeting should generate a course of action for the City of Holly Springs to use or purchase the USACE land.

Acer agrees to provide to the Client the Scope of Work described above, based on a time and materials basis with a cost not to exceed of \$3,000.00 and City of Holly Springs agrees to compensate Acer for these services. If any other services are needed that are outside this scope of work, they will be completed on a time and materials basis on the then current Standard Rate Schedule.

The Client agrees to pay all costs of any additional services outside the Scope of Work, including, but not limited to personal costs and related expenses associated with meetings, survey coordination, permitting assistance, conceptual and detailed design, monitoring and not explicitly set forth in the Scope of Work (hereinafter, the "Additional Services") on a time and materials basis pursuant to Acer's current rate schedule in effect at the time such Additional Services are first authorized by the Client. No Additional Services will be provided until such Additional Services are authorized in writing by the Client to Acer, sent to the attention of the undersigned. Any such authorized Additional Services shall be subject to the terms and conditions of this proposal and agreement.

P.O. Box 366
Buford, Georgia
30515
Phone: 404.520.9422
www.acerenv.net

Fees and expenses incurred for Services associated with this proposal will be invoiced by Acer to the Client monthly on a percentage completion basis or time and expense basis, with payment due immediately upon receipt of invoice. Payments not received from the Client by Acer within thirty (30) days after invoice date will be considered past due, and Acer, at its sole discretion, may stop activities under the Scope of Work should any such payment become past due. A finance charge of one and one-half percent (1.5%) shall accrue and be due and payable for any compensation contemplated in this proposal and agreement for any thirty (30) day period from the date of such invoice, until all amounts due and payable are paid. Should the services of an attorney be required to collect any amounts due and payable, the Client agrees to pay for all attorney's fees and expenses associated with such collection.

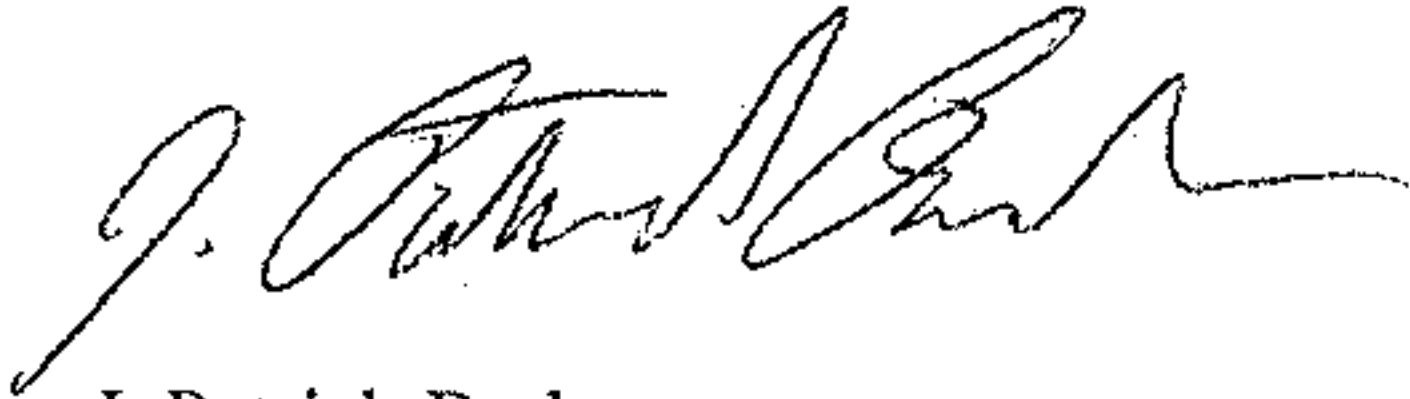
As a part of Acer's operating procedure, this proposal is submitted with the following assumptions:

- Acer will furnish material, machinery, tools, apparatus, labor, service, and equipment necessary to perform the wetland delineation and assessment.
- The client will furnish all available survey information, site boundary maps, aerial photographs, site topography maps, (digital and hard copy) and any other site location information that may be used to locate, as near as practical, the project boundaries.
- Prior to any work conducted, the client will provide written authorization to proceed and access to all properties to be made available.
- Any additional work requested by the client must be authorized in writing and will be billable in accordance with the attached Standard Rate Schedule or a mutually agreed upon fee.

On behalf of Acer, thank you for asking Acer to present this proposal to the City of Holly Springs. By signing where indicated below the City of Holly Springs agrees with the terms and conditions of this proposal and authorizes Acer to proceed with the Scope of Work.

Sincerely,

ACER ENVIRONMENTAL, LLC.



J. Patrick Barber
Partner

Agreed to and Accepted by:

City of Holly Springs

By: _____

Title: _____

Date: _____

ACER ENVIRONMENTAL, LLC.

STANDARD RATE SCHEDULE

Partner	\$125.00
Senior Biologist	\$95.00
Project Biologist	\$75.00
Staff Biologist	\$50.00
Technician	\$45.00
GIS/CADD Operator	\$60.00
Clerical/Administrative	\$45.00

Note: Travel expenses and other direct charges will be billed at cost. Above rates are valid through December, 2020.

Attachment

Acer Environmental, LLC.
Standard Contract Conditions

The projected Scope of Work and compensation contained herein shall expire after thirty (30) days from the date of this proposal and agreement, unless accepted in writing by the Client prior to the end of such period.

Acer is an independent contract and shall not be deemed to be employed by the Client. The Client is contracting with Acer for the Scope of Work and Additional Services, if any, and Acer reserves the right to determine the method, manner, and means by which the Scope of Work and Additional Services shall be performed. Acer is not required to perform the Scope of Work or Additional Services during a fixed hourly or daily time. Inasmuch as Acer and the Client are contractors independent of one another, neither has the authority to bind the other to any third person or otherwise to act in any way as the representative of the other, unless otherwise expressly agreed to in writing by Acer and the Client.

Acer and the Client may each terminate the Scope of Work agreed to herein upon thirty (30) days' notice to the other; provided, however, all unpaid compensation and finance charges incurred prior to such termination shall immediately be due and payable in full by the Client to Acer.

The waiver by either party of any breach of any provision contained in this proposal and agreement shall not be deemed to be a waiver of such provision on any subsequent breach of the same or any other provision contained in this proposal and agreement. Any such waiver between the parties must be in writing in order to be effective, and no such waiver or waivers shall serve to establish a course of performance between the parties contradictory to the terms hereof.

This proposal and agreement shall be governed by the laws of the State of Georgia.

This proposal and agreement constitutes the entire agreement between the parties with respect to the subject matter.

This proposal and agreement may be amended, but only in a written amendment which has been signed by the appropriate represented of Acer and the Client.

This proposal and agreement shall be binding on and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successor and assigns.

If any one or more of the provisions contained in this proposal and agreement shall for any reason be held to be invalid, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this proposal and agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

PROPOSAL for: Sixes Rd Median Pinestraw 2020--Holly Sp

Hutcheson Horticultural Co.
400 Arnold Mill Way
Woodstock , GA. 30188
Phone: (770) 924-1001
Fax: (770) 926-1855

Prepared for: Robert Logan by:

To:

City Of Holly Springs
3237 Holly Springs Parkway
Holly Springs, GA 30115

770-345-5536

Project :

Sixes Rd Median Pinestraw 2020--Holly Sp
3237 Holly Springs Parkway
Holly Springs, GA 30115

Project Information:

Job #: 40480M
Type::
Location:
Job Ready:

Description of Materials and Work to be Performed:

Description	Quantity	Unit of Measure	Unit Price	Total Price
Pinestraw bale	33	bale	7.50	247.50
Total:				\$247.50

By your signature, you agree to the following terms and conditions:

- 1)The above prices, specifications and conditions are satisfactory and hereby accepted. Any additional work to the above contract is required to be invoiced in addition to stated estimate. Payment of any "change order" will be made upon receipt of invoice. Payment of this contract will be made on receipt of invoice unless otherwise stated. Incremental billing may be done on multiple day jobs. Incremental billing will be due upon receipt of invoices. All invoiced work is subject to terms and conditions.
- 2)Utilities will be marked. Hutcheson Horticultural Co. will not be responsible for damage to underground or unseen mechanical systems. (i.e. irrigation, drainage, wiring, etc.) Every precaution will be taken not to damage any existing system.
- 3)All plant material will be installed in a live and viable condition. . No warranty for livability or productivity past 90 days from installation unless otherwise stated. Warranty claims must be submitted to Hutcheson Horticultural Co. by the property owner prior to the end of the warranty period. Material replacement will be made one time at the discretion of Hutcheson Horticultural Co.. All invoices and account balances must be paid in full prior to warranty consideration. No warranty on annuals, perennials, grassing, seeding, or transplants, all other service concerns to be handled on a situational basis. No warranty on material as a result of theft, vandalism, vehicle damage, weather phenomena, or other conditions beyond our control.
- 4)Work crews will arrive at the job site unannounced unless otherwise noted herein. Hutcheson Horticultural Co. shall attempt to meet all performance dates, but shall not be liable for damages due to delays. The customer shall not be relieved of his/her responsibility because of delays.
- 5)Work crews cannot make changes or alterations to the contract, only your sales representative or a member of management is authorized to handle changes.
- 6)Notification of postponement or cancellation by the customer must be received in our office before the crews arrive on site or charges for travel will be invoiced.
- 7)Minor incidental damage to driveways, sidewalks and turf areas will be minimized, but may occur.
- 8)Hutcheson Horticultural Co. is insured for liability and Workers Compensation Insurance covers all of its employees.
- 9)**Payment Policy:** Payment of this contract will be due upon receipt of invoice. We accept Cash, Checks, Mastercard and Visa Credit Cards. All Credit Card payments will have a **3%** convenience fee added to the total invoice amount. Payment not received within 15 days will be considered past due. All past due invoices will be assessed a late payment fee of 1.5% (18% APR) on remaining balances. Should any sum be collected by or through an outside source, the customer is responsible for all cost associated with the collection including but not limited to attorney fees and court cost.
- 10)This proposal may be withdrawn by Hutcheson Horticultural Co. if not accepted within 30 days.

PROPOSAL for: Sixes Rd Median Pinestraw 2020--Holly Sp

Hutcheson Horticultural Co.
400 Arnold Mill Way
Woodstock , GA. 30188
Phone: (770) 924-1001
Fax: (770) 926-1855

Prepared for: Robert Logan by:

To:

City Of Holly Springs
3237 Holly Springs Parkway
Holly Springs, GA 30115

770-345-5536

Project :

Sixes Rd Median Pinestraw 2020--Holly Sp
3237 Holly Springs Parkway
Holly Springs, GA 30115

Project Information:

Job #: 40480M
Type::
Location:
Job Ready:

Description of Materials and Work to be Performed:

Description	Quantity	Unit of Measure	Unit Price	Total Price
-------------	----------	-----------------	------------	-------------

Proposal Accepted by: _____ Date: _____

Steven W. Miller, Mayor

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HOLLY SPRINGS, GEORGIA, DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE OR DISPOSAL

WHEREAS, it has been determined that the City has no further use of these certain item;
and

WHEREAS, the City Council may determine that these items are surplus property; and

WHEREAS, the fair market value, if any, is determined for the surplus property and its disposal will be for the common benefit; and,

WHEREAS, the City Manager or his designee will oversee the sale or disposal of this item; and,

NOW THEREFORE, IT IS HEREBY RESOLVED that the Mayor and City Council of the City of Holly Springs hereby approve the surplus and authorize the sale or disposal of the items described in attached Exhibit "A":

This Resolution is adopted this 23rd day of January 2020.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

EXHIBIT A
Surplus List

Qty	Year	Make/Model	VIN, Serial or Service Tag Number
1	2008	Dodge Avenger	1B3LC46RX8N260052
1	2013	Dodge Charger	2C3CDXAT7DH610907
1	2014	Dodge Charger	2C3CDXAT2EH205992
1	2014	Dodge Charger	2C3CDXAT4EH205991

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HOLLY SPRINGS, GEORGIA, TO AMEND THE ADOPTED MUNICIPAL SERVICES MASTER FEE SCHEDULE; TO AMEND MUNICIPAL COURT FEES; TO PROVIDE FOR THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC; TO ESTABLISH THE EFFECTIVE DATE; AND FOR OTHER PURPOSES

WHEREAS, the Mayor and City Council of the City of Holly Springs, Georgia, seek to provide for the health, safety, and welfare of the general public; and

WHEREAS, the Mayor and City Council of the City of Holly Springs, Georgia amend the fee schedule from time to time; and

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Mayor and City Council of the City of Holly Springs, Georgia, do hereby adopt the amended Municipal Services Master Fee Schedule as attached hereto as Exhibit "A."

IT IS HEREBY FURTHER RESOLVED, by the Mayor and City Council of the City of Holly Springs, Georgia, that the amended Municipal Services Master Fee Schedule attached hereto as Exhibit "A," shall be effective immediately.

This Resolution is adopted this 23rd day of January, 2020.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

EXHIBIT A**-AMENDED-****CITY OF HOLLY SPRINGS MUNICIPAL SERVICES MASTER FEE SCHEDULE*****ADD THE FOLLOWING FEES*****Municipal Court Fees**

Local Legal Code	Category	Local Violation Description	Fine Amount
16-11-32	Offenses Against Public Order	Affray Fighting	\$400
40-6-21f	Traffic Signs, Signals, & Markings	Running Red Arrow	\$182
40-6-200	Stopping, Standing, & Parking	Improper Parking	\$140
40-6-248.1	Miscellaneous Provisions	Unsecured Load	\$400
40-6-254	Miscellaneous Provisions	Failure to Secure Load	\$254
40-6-294	Special Provisions for Certain Vehicles	Riding on Roadways & Bicycle Paths	\$50
40-8-75	Equipment Generally	Tire Covers	\$160
46-9	City Ordinance	Social Hosting	\$215

A RESOLUTION BY THE CITY OF HOLLY SPRINGS, GEORGIA TO REQUEST THE CHEROKEE LEGISLATIVE DELEGATION TO SPONSOR AND SUBMIT ENABLING LEGISLATION TO GRANT A HOMESTEAD EXEMPTION FOR SENIOR CITIZENS

WHEREAS, the City of Holly Springs, Georgia is an incorporated municipality located within Cherokee County and the State of Georgia; and

WHEREAS the City of Holly Springs seeks the assistance of the Cherokee Legislative Delegation for the purpose of introducing local legislation during the 2020 Legislative Session of the Georgia General Assembly; and

WHEREAS the City of Holly Springs requests the Cherokee Legislative Delegation to sponsor and submit enabling legislation for the purpose to grant a Homestead Exemption for Senior Citizens; and

NOW THEREFORE, BE IT RESOLVED that the Mayor and City Council hereby submit their legislative package to the Cherokee Legislative Delegation for their full consideration and timely introduction of legislation on behalf of the City of Holly Springs.

SO RESOLVED THIS 23rd DAY ON JANUARY 2020.

Post 1: Kyle Whitaker

Post 2: Dee Phillips

Post 3: Michael Roy Zenchuk II

Post 4: Karen Barnett

Post 5: Jeremy Smith

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HOLLY SPRINGS, GEORGIA, TO APPOINT CONFEREES OF THE CITY COUNCIL OF THE CITY OF HOLLY SPRINGS, GEORGIA TO A CONFERENCE COMMITTEE TO PARTICIPATE IN GOOD FAITH IN NEGOTIATION OF MATTERS RELATED TO SERVICE DELIVERY STRATEGY AGREEMENTS WITH OTHER CITIES AND CHEROKEE COUNTY, TO AGREE TO DATES, TIMES AND LOCATIONS FOR SAID MEETINGS, TO ESTABLISH TOPICS FOR THE NEGOTIATION MEETINGS AND TO ESTABLISH RULES OF DECORUM FOR SAID NEGOTIATION MEETINGS.

WHEREAS, The State of Georgia requires that each county and the municipalities of said county in good faith negotiate service delivery strategies for local services every 10 years through the adoption of a Service Delivery Strategy Agreement and the execution of Form 2s with the Georgia Department of Community Affairs; and

WHEREAS, Cherokee County was due to submit a Service Delivery Strategy Agreement Update to the Georgia Department of Community Affairs by October 31, 2018; and

WHEREAS, Cherokee County and several municipalities in said county have filed for at least two extensions, held pre-litigation mediation, exchanged comments on Form 2s, and are still negotiating through staff; and

WHEREAS, Cherokee County and all municipalities in said county are currently out of compliance with the State of Georgia for having neither an agreed upon strategy nor a proper extension, jeopardizing the Qualified Local Government status of each party; and

WHEREAS, the City of Holly Springs believes that the prudent next steps for a proper Service Delivery Strategy Agreement requires that the elected bodies of each government currently negotiating have formal representation at the table to work in good faith for a resolution; and

WHEREAS, there has yet to be a good faith vote of each party to appoint conferees to a conference committee of all involved to negotiate publicly the effective creation of a Service Delivery Strategy;

NOW THEREFORE BE IT RESOLVED that the Mayor and City Council of Holly Springs, Georgia do hereby appoint the following members of City Council to serve as conferees to a conference committee of negotiating parties: Councilor Kyle Whitaker of Ward 1 and Councilor Michael Roy Zenchuk II of Ward 3; and

BE IT FURTHER RESOLVED that the City of Holly Springs, Georgia does hereby request the creation of a calendar of public meetings to discuss items deemed by Cherokee County Board of Commissioners in its letter dated November 19, 2019 as "Major Clarifications and Corrections," as follows:

WEDNESDAY, FEBRUARY 26, 2020 at 6 p.m. at Canton City Hall Auditorium, 110 Academy Street, Canton, Georgia 30114, to discuss Parks and Recreation;

WEDNESDAY, MARCH 25, 2020 at 6 p.m. at The Chambers at City Center, 8534 Main Street, Woodstock, Georgia 30188, to discuss Roads and Stormwater;

WEDNESDAY, APRIL 22, 2020 at 6 p.m. at (a Cherokee County facility to be determined by the Cherokee County Board of Commissioners prior to March 1, 2020) to discuss Sources of Funds, Uses of Funds, and Special Tax Districts;

BE IT FURTHER RESOLVED that the City of Holly Springs, Georgia agrees to the following terms for negotiation:

1. The SDS Negotiation Conference Committee shall be made up of two City Councilmembers from the cities of Canton, Holly Springs, Mountain Park, Waleska and Woodstock as well as two Post Commissioners from the Cherokee County Board of Commissioners. Those conferees from each group shall be voted on by their respective local government in a public meeting prior to the first negotiation meeting.
2. The hosting government of each meeting shall moderate the meeting, keep minutes of the meeting, provide the facility at no cost, post the meeting notice of the meeting with the legal organ, provide any other required meeting notices as required by Georgia law, and ensure security for each meeting.
3. The meetings will be topic based as outlined above and while legal counsel for any party may be present, the discussion will be between conferees and not attorneys.
4. The meetings will be fully open to the public, meaning that there will be no discussions of the committee or its members during the meeting times that exclude the media or members of the public that should wish to attend.
5. Should any party need to replace a conferee due to sickness or out of town business, the party should do so in writing no less than 24 hours prior to the scheduled meeting and the alternate may not be a mayor or board chair.

BE IT FURTHER RESOLVED that the City of Holly Springs, Georgia believes that if all parties are willing to work towards active negotiation through a manner of transparency, open dialogue among elected officials, and accountability in reporting and service delivery that the taxpayers of all cities and Cherokee County will ultimately be successful in receiving the best services in the most efficient manner.

BE IT SO RESOLVED on this the 23rd day of January 2020.

Steven W. Miller, Mayor

Attest:

Approved as to form and content:

Karen Norred, City Clerk
(Seal)

Robert Dyer, City Attorney

STATE OF GEORGIA
COUNTY OF CHEROKEE

**INTERGOVERNMENTAL AGREEMENT
FOR CHEROKEE COUNTY
TO CONDUCT ELECTIONS FOR THE CITY OF
HOLLY SPRINGS, GEORGIA**

THIS AGREEMENT entered into between the City of Holly Springs, Georgia, a Municipal Corporation, lying wholly within the County of Cherokee, Georgia, hereinafter referred to as the “City,” and Cherokee County, a political subdivision of the State of Georgia, (including the Cherokee County Board of Elections and Registration) hereinafter referred to as the “County.”

WITNESSETH

WHEREAS, the Georgia General Assembly created a Cherokee County Board of Elections and Registration having jurisdiction over the conduct of primaries and elections (Ga. Laws 1991, p. 3830, *et seq.*, as amended), and provided that the Board of Elections and Registration shall, with regard to the preparation for, conduct and administration of primaries and elections, succeed to and exercise all duties and powers granted to and incumbent upon the election superintendent pursuant to Title 21 of the O.C.G.A.; and

WHEREAS, the city, in the performance of its governmental functions, desires to contract with the County to conduct all elections for the citizens of the City (including referenda, bond issues, special elections, second elections pursuant to O.C.G.A. § 21-2-520, *et seq.*, and run-off elections, hereinafter referred to as the “City Elections”) as hereinafter described; and

WHEREAS, under the provisions of the Georgia Election Code, particularly Section 21-2-45 of the O.C.G.A., a City may by Ordinance authorize the County to conduct City Elections, and the City has heretofore adopted such an Ordinance; and

WHEREAS, the City and the County are also authorized by Art. IX, Sec. III, Par. 1 of the Constitution of the State of Georgia to enter into such an agreement for the conduct of City Elections; and

WHEREAS, O.C.G.A. § 36-70-20, *et seq.*, provides that local governments should develop a service delivery system that is efficient and responsive to citizens; and

WHEREAS, the County is willing to conduct City Elections under the terms and conditions contained herein to accomplish efficiency to the benefit of residents of the City and the County

NOW, THEREFORE, in consideration of the premises contained herein, the sufficiency of which is hereby acknowledged, it is hereby agreed by the City and the County as follows:

(1)

Conduct of City Elections

This Agreement shall govern the conduct of all the City Elections by the County. Polling places for City Elections shall be at locations mutually acceptable to the City and County. It is the intent of the parties that City Elections be conducted in compliance with all applicable federal, state and local legal requirements. In the event that any unscheduled City Election becomes necessary, the City and the County shall confer and reach a mutually convenient date to conduct any such election.

(2)

Time of Commencement and Completion of Services

The services to be performed pursuant to this Agreement shall commence upon signing of this Agreement and expire on January 1, 2021. This Agreement shall automatically be renewed for two (2) additional one-year terms (the "Renewal Term"), unless either party provides to the other party at least ninety (90) days written notice of termination prior to January 1, 2021. The rates set forth on Exhibit "A" shall be re-negotiated between the parties for any Renewal Term to account for increased costs to the County for provision of these services.

This Agreement may be terminated by either party by providing to the other party at least ninety (90) days prior written notice of termination at any time during the initial term or the Renewal Term.

In the event that the City: 1) fails to make payment to the County as required by this Agreement; 2) receives written notice from the County of such nonpayment; and 3) fails within thirty (30) days of such notice from the County to make proper payment to the County, then the County may terminate this Agreement, effective immediately, by providing written notice of termination to the City.

In the event of termination of this Agreement, all compensation theretofore due to the County for services rendered prior to such date of termination shall be tendered by the City to the County on or before said date of termination, subject only to the satisfactory performance of the County's obligations, if any remain, under the terms and conditions of this Agreement.

(3)

Duties and Responsibilities

The Supervisor of Elections and Registration of the Cherokee County Board of Elections and Registration, or his/her designee(s), shall perform any and all functions for the City in connection with the conduct of City Elections, with the exception of the following tasks to be performed by the City:

- a. Adoption of Election Resolutions and Calls, including placement of and payment for required advertisements, for City Elections (“the Calls”) as required by Title 21 of the Official Code of Georgia;
- b. Pursuant to O.C.G.A. § 21-2-130, *et seq.*, setting of qualifying fees, placement of and payment for advertisements in the City’s legal organ for qualifying of candidates and amounts of qualifying fees, (hereinafter “Qualifying”)
- c. Preparing Qualifying materials for potential candidates and performing Qualifying of candidates, including any write-in candidates, for City Elections pursuant to O.C.G.A. § 21-2-130, *et seq.* All Qualifying fees shall be deposited into the City’s general fund to help cover election costs;
- d. Submitting Resolutions and other appropriate election information as required to the Cherokee County Board of Elections and Registration and the Georgia Secretary of State, except for certification of returns pursuant to O.C.G.A. § 21-2-493
- e. Performing qualifying officer duties as required by Georgia Government Transparency & Campaign Finance Commission for any and all state reports filed by candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;
- f. Verifying, in a timely manner, accuracy of voter list(s) for City residents;
- g. Paying for change of precinct voter registration cards and notifications of changes in polling places for City residents, except where such changes are requested or instituted by the County.
- h. Ensuring that the City Clerk is available and readily accessible to the County: 1) during absentee voting periods under O.C.G.A. § 21-2-380; 2) all day on the day preceding day of, and day after any City Election; and 3) as may subsequently be necessary and requested by the County after any City Elections;
- i. Providing to the County a detailed map showing the City’s Municipal Boundaries, Municipal Precinct Boundaries, and Voting District Boundaries in compliance with O.C.G.A. § 21-2-226 (c);
- j. Being responsible for all aspects of bond issues, except for City Elections duties specifically assigned to the County herein;
- k. Being responsible for all other required advertisements, except as specifically stated otherwise herein; and
- l. Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

The County Supervisor of Elections and Registration shall:

- a. Place the City's candidate(s), and/or referendum question(s) on the ballot for City Elections within a reasonable time after written notice from the City is received by the County (which notice shall include all necessary details and information), and the County shall have ballots printed or loaded into voting equipment as appropriate;
- b. Hire, train, supervise and pay poll officers and absentee ballot clerks;
- c. Prepare and submit to the City Clerk a draft voter registration list for review, editing and approval;
- d. Perform duties of election superintendent and absentee ballot clerk for City Elections;
- e. Place advertisements in the City's legal organ regarding logic and accuracy testing as required by Sections 183-1-12 .02 and .07 of the Georgia Administrative Code (to be paid by the City in the event of no County/State/Federal election.);
- f. Provide staff, equipment and supplies for conducting City Elections at City polling places on City Election days and to conduct recounts as may be required;
- g. Certify City Election returns pursuant to O.C.G.A. § 21-2-493; submit certified City Election returns to the Georgia Secretary of State or City Clerk, or as otherwise required by law;
- h. Upon receipt of a notice from the City of a change in City precincts or voting districts, notify City residents of any change in voting districts and/or municipal precincts (costs involved for sending new voter registration cards will be borne by the City); and
- i. Answer, as appropriate, open records requests or complaints forwarded by the City to the County regarding the County's conduct of City Elections (not including Qualifying, Calls, and filing of State Ethics Commission Reports.)

In the event that a City Election is contested, the City shall defend and/or bear all costs incurred in responding to the election challenger, including, but not limited to, attorneys' fees and expenses associated with the election challenge and any appeals thereafter and as further defined in Section 5 of this Agreement. It is not the intent of the parties that the city should reimburse costs unreasonably incurred by the County. If a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

(4)

Costs Associated with Elections

It is understood between the parties that should a City Election be held in conjunction with a County, State and/or Federal Election, the City shall be responsible for fifty percent (50%) of the costs associated with said City Election. Costs shall be as defined in the fee schedule attached hereto and incorporated as part of this Agreement as Exhibit "A"; and

It is further understood between the parties that a "stand alone" City Election conducted by the County on behalf of the City will mean the City will bear the full cost associated with said election in accordance with Exhibit "A"; and

The costs of any City Election shall be billed to the City within ninety (90) days after the date of the City Election. A detailed statement showing all costs and expenses incurred by the County, with the City's portion (if not a "stand alone" election) of said costs reflected, shall be submitted to the City of Holly Springs, Office of the City Clerk, P.O. Box 990, Holly Springs, GA 30142. The City shall pay all invoices within thirty (30) days of receipt. Payments shall be payable to Cherokee County, Georgia and remitted to the County Supervisor of Elections and Registration at 400 East Main Street, Canton, GA 30114.

(5)

Legal Responsibilities

To the extent permitted under Georgia Law, the City shall indemnify and hold the County harmless from any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims regarding the willful acts of agents or employees of the County in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs, including but not limited to court costs and attorney fees, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County. All legal services and defenses of litigation required by any Board or person arising from the aforementioned election under this Agreement shall be furnished by the City Attorney for the City. Should the City Attorney for any reason fail to provide the legal services referred to in this paragraph, the Supervisor shall have authority to engage the Cherokee County Attorney at the expense of the City; provided however, that all requests for legal assistance by the Cherokee County Board of Elections and Registration from the City Attorney to provide such services shall be communicated in writing to the City Manager, before the City will be obligated to pay for legal services under this paragraph; provided further that the failure of the City Attorney to respond to a request made hereunder, within a responsible time shall be deemed to be a refusal to furnish such service. County shall notify the City Manager in writing of the determination that the City has failed to respond as contemplated hereinabove before incurring legal fees on its own behalf for which the City shall be responsible.

Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

(6)

Miscellaneous

Section 601. **Assignment.** Neither party shall, without written consent of the other party, assign or transfer this Agreement or any rights or obligations hereunder.

Section 602. **Amendment.** The terms of this Agreement shall not be altered, amended, or modified except in writing signed by duly authorized officers or representatives of the parties.

Section 603. **Construction of Agreement.** This Agreement shall be construed under the laws of the State of Georgia.

Section 604. **Severability.** If any paragraph, subparagraph, sentence, clause, phrase, or any portion of this Agreement shall be declared invalid or unconstitutional by any court of competent jurisdiction or if the provisions of any part of this Agreement as applied to any particular situations or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Agreement not held to be invalid. It is hereby declared to be the intent of the parties to provide for separable and divisible parts, and they do hereby adopt any and all parts hereof as may not be held invalid for any reason.

Section 605. **Notice.** Any notice of communications hereunder shall be in writing and shall be deemed to have been delivered when deposited in the United States mail, registered or certified, or when sent by overnight courier, addressed as follows:

City of Holly Springs, Georgia:

Attn: Mayor
P.O. Box 990
3235 Holly Springs Parkway
Holly Springs, Georgia 30142

Cherokee County, Georgia:

Cherokee County Supervisor of Elections and Registration
400 East Main Street
Canton, Georgia 30114

Or to such other address as either party may designate for itself by written notice to the other party from time to time.

Section 606. **No Third Party Rights.** This Agreement shall be exclusively for the benefit of the City and the County and shall not provide any third parties with any remedy, claim, liability, reimbursement, cause of action, or other right.

Section 607. **Uncontrollable Circumstance.** The performance of either party hereunder shall be excused if such party is reasonably precluded from performance by the occurrence of an Uncontrollable Circumstance, which shall be defined as follows: Any act, event, or condition, or any combination thereof, that is beyond the reasonable control of the party relying on the same and that materially interferes with the performance of the party's obligations to include, but not limited to, (a) acts of God; (b) fire, flood, hurricane, tornado, and earthquakes; (c) the failure of any utility provider to provide and maintain utility services

through no fault of the party; and (d) the preemption, confiscation, diversion, destruction, or other interference in possession or performance or supply of materials or services, by or on behalf of, or with the authority of, a governmental body in connection with a declared or asserted public emergency by an entity other than one of the parties.

A party relying on the occurrence of an Uncontrollable Circumstance as an excuse for non-performance shall, as soon as is reasonably possible upon becoming aware of such an event and its consequences, notify the other party of the occurrence of such event and its consequences and shall take all reasonable efforts to eliminate the cause of such non-performance and to resume full performance in accordance with this Agreement.

Section 608. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall constitute an original. It shall not be necessary that each signatory sign the same counterpart as long as each has signed an identical counterpart.

Section 609. **Authority to Enter Agreement.** Each of the individuals who executes this Agreement agrees and represents that he is authorized to execute this Agreement on behalf of the respective government and further agrees and represents that this Agreement has been duly passed upon by his respective government and spread upon the Minutes. Accordingly, the County and City both waive and release any right to contest the enforceability of this Agreement based upon the execution and/or approval thereof.

IN WITNESS WHEREOF, the parties have hereunto set their hands and affixed their seals this 23rd day
of January 2020,__

City of Holly Springs, Georgia

Cherokee County, Georgia

By: Steven W. Miller, Mayor

By: Harry Johnston, Chairman

Attest: _____
City Clerk (Seal)

Attest: _____
County Clerk (Seal)

Cherokee County Board of Elections & Voter Registration

By: Lewis A. Cline, Chairman

EXHIBIT A
FEE SCHEDULE

Development and Administration of Poll Worker Training ----- \$750

- Poll worker recruitment and assignment
- Development of training curriculum
- Conducting training sessions

Logic and Accuracy Testing

- Advertisement in legal organ ----- Actual cost
- Labor ----- \$15 per hour, per person

Delivery and Setup of Voting Equipment

- Delivery crew labor ----- \$15 per hour, per person
- Training of delivery crew ----- \$20 per person
- Truck rental and insurance ----- Actual cost
- Refuel for truck ----- Actual cost
- Mileage for van ----- Actual cost

Facilities

- Facility rental (Churches) ----- \$100 per facility
- Library staff (after hours) ----- \$10 per hour
- Carpet cleaning (If necessary) ----- Actual cost

Consumables

- Ballot security paper ----- .13 each
- Toner for ballot printers ----- \$10 per machine

Vote-by-Mail

- Ballot set-up and printing ----- Actual cost
- Ballot postage ----- Actual cost
- Processing of vote-by-mail applications and ballots ----- \$5 each

Payroll

- Early Voting Poll Workers (two possible locations) ----- Actual cost, includes training
 1. Manager (1 per location) = \$17 per hour
 2. Assistant Manager (2 per location) = \$15 per hour
 3. Clerk = \$12 per hour
- Advance Voting and Election Day Poll Workers (Flat rate per day) ----- Actual cost, includes training
 1. Manager (1 per location) = \$220
 2. Assistant Manager (2 per location) = \$170
 3. Clerk = \$140
- Election Day technicians ----- \$15 per hour, per person
- Technician training ----- \$20 per person
- Labor to unload supplies returned by poll workers on election day ----- \$50 per person
- Staff overtime ----- Actual cost
- Miscellaneous labor not listed ----- Actual cost
- Mileage for technicians, board members and staff ----- .45 per mile

Tabulation and Electronic Posting of Results ----- \$250

- Sequestered workers (if necessary) ----- \$12 per hour, per person

Certification of Results, including Provisional Voter research ----- \$250

* 10% Administrative Fee to cover undefined costs such legal consultations, executing the contract, billing, and supplies.

**Anna Crawford Children's Center
Cherokee County Child Abuse Multidisciplinary Team
Interagency Agreement
January 2020**

In recognition that there is a national need to enhance coordination among community agencies and professionals involved in the intervention and investigation of child abuse, and further that there is a need for professionals to be sensitive to the needs and best interests of the child; the undersigned directors of agencies in the Cherokee County Blue Ridge Judicial Circuit agree to the mission of the Cherokee County Child Abuse Multidisciplinary Team.

While each of the undersigned agencies has specific responsibilities with regard to the investigation, assessment, medical/therapeutic treatment, and prosecution of cases of child abuse; we agree to support the concept and adhere to the guidelines as outlined. We understand that on occasion exceptions to these guidelines will be necessary. We, the undersigned, do hereby acknowledge that the multi-disciplinary team approach, through the Anna Crawford Children's Center, will unify our community in the ongoing struggle to ensure the protection of our children.

In order to undertake a unified approach to cases of child abuse neglect arising in Cherokee County, Georgia, the parties hereto agree as follows:

1. Each party agrees to support the concept, philosophy, and continuation of a neutral site, Anna Crawford Children's Center, to promote the multidisciplinary team approach to intervention, investigation, prosecution and treatment of child abuse, and agrees that all efforts will be made to interview and meet with children at this neutral facility.
2. Each party will make a good faith effort to devote sufficient staff and resources to maintain a team whose goals are to: facilitate the intervention and investigation of the case; facilitate the protection and recovery of the child victim; and further the prosecution of offenders, when deemed appropriate.
3. Each party agrees that all initial interviews of children will be conducted by a trained Forensic Interviewer employed by Anna Crawford Children's Center, whenever possible.
4. Each party agrees that all efforts will be made to coordinate each step of the intervention, investigation, treatment, and prosecution process to minimize the number of interviews to which the children are subjected.
5. The parties agree to meet once a month, or at such intervals as may be agreed upon, to attend Case Review Team Meetings for the purpose of reviewing specific cases, sharing relevant information, and recommending specific referrals.
6. The parties recognize that each of them has a different role and specific responsibilities which are set forth in the Cherokee County Child Abuse Protocol for the interviewing, investigation, treatment, prosecution, and support services in the handling of these cases. It is further recognized that a team approach is more conducive to the resolution of the problems presented by these cases than an individual agency approach.
7. It is expressly understood that each agency will work within its departmental mandates and policies. Nothing contained herein supersedes the statutes, rules, and regulations governing each agency. To the extent that any provision of this agreement is inconsistent with any such statute, rule or any regulation, the statute, rule or regulation shall prevail.
8. Each party agrees to maintain confidentiality of all records and information gathered on all child abuse cases and preserve the privileged nature of said records and information within the bounds allowed by law (O.C.G.A. 49-5-40). They also agree that they will immediately share pertinent case information with the appropriate agency except as prohibited by law; and will provide required reporting information for the CAC's Case Tracking Data System.

9. All parties agree to participate in ongoing training in the field of child abuse and neglect.
10. All parties agree to abide by the protocol for use at the Anna Crawford Children's Center.
11. This Interagency Agreement shall be reviewed annually by the Multidisciplinary Team. The CAC Director will discuss desired modifications with the heads of each participating agency to negotiate an agreeable solution. These guidelines and policies and procedures may be modified as follows:
 - a) To conform to existing or new statutes, rules, regulations, or departmental policies which may conflict with any provisions of these guidelines;
 - b) To better meet the needs of families and children in the provision of child abuse related services;
 - c) To improve the procedures set forth in these guidelines;
 - d) To add or delete agencies as parties to these guidelines;
 - e) For such other purpose as the parties may agree.

IN WITNESS WHEREOF, each agency signed their names to this Agreement, which shall serve as an original.

Anna Crawford Children's Center - Authorized Person's Signature and Title

Ball Ground Police Department -Authorized Person's Signature and Title

Canton Police Department - Authorized Person's Signature and Title

Cherokee County Department of Family and Children Services - Authorized Person's Signature and Title

Cherokee County District Attorney's Office - Authorized Person's Signature and Title

Cherokee County Sheriff's Office - Authorized Person's Signature and Title

Cherokee County Solicitor's Office - Authorized Person's Signature and Title

Holly Springs Police Department - Authorized Person's Signature and Title

Woodstock Police Department - Authorized Person's Signature and Title



COUNCIL AGENDA REPORT

FROM: Nancy Moon

CC: City Clerk
Public Information

SUBJECT: CUP-03-2019, applicant requests a conditional use permit for a Self-Storage Establishment for property located on Hickory Road, Holly Springs, GA, tax parcel 105 of tax plat 15N14

DATE: January 13, 2019

COUNCIL MEETING DATE: January 23, 2020

RECOMMENDATION

Applicant, Thomas Crumpton, has requested a Conditional Use Permit for a Self-Storage Establishment, for property located on Hickory Road, parcel 105 of tax plat 15N14. The applicant is requesting approval to allow recreational vehicles, boat, and trailers to be stored on the property. The property is zoned LI, Light Industrial and is already being utilized in this manner. This request is for formal approval of the use. This site is also the proposed site of Hickory Springs Parkway, connecting the Hickory Springs Industrial Park to Holly Springs Parkway at Mountain Brook Drive.

A. Existing Land Use and Zoning Classification of Nearby Property

ADJACENT ZONING		ADJACENT DEVELOPMENT	
NORTH:	LI R-20	NORTH:	P. Rickman Industrial Park SFR
SOUTH:	LI GC/MXD	SOUTH:	Hickory Springs Industrial Park Town Center Development
EAST:	R-20	EAST:	SFR
WEST:	GC/MXD	WEST:	Town Center Development

B. Zoning Proposal Review Standards; Study Required for Amendment

1. Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property?

The use is an allowed use by the issuance of a Conditional Use Permit in the LI zoning district. The property is being utilized by multiple businesses and the use does not increase the intensity of the existing uses.

2. Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property?

The use of the property should not adversely affect the existing use or usability of adjacent or nearby property. The property has been utilized for light industrial purposes for a number of years.

3. Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned?

The property is zoned LI and this use is an allowed use subject to conditional use permit approval. As currently zoned, all permitted uses within the LI zoning district would be allowed.

4. Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, public safety, or schools?

This request will not result in a use that would cause an excessive or burdensome use of utilities, streets, or other public services. It will have no impact on the local school system.

5. Whether the zoning proposal is in conformity with the policy and intent of the adopted Future Development Map (FDM) and Future Land Use Map (FLUM)?

The Future Development Map identifies this area with the character area of Town Center. This character area consists of a compact area corresponding with the City's downtown. Acceptable uses include residences, businesses, offices, civic buildings and uses, entertainment space, institutional, and mixed-use developments. In addition, this character area is proposed to incorporate redevelopment and revitalization objectives of a compact, pedestrian-friendly downtown. Within this character area, participation of other agencies such as the Main Street Board, Downtown Development Authority, and/or the Planning and Zoning Commission will be required in terms of development planning.

Application: Holly Springs Town Center

Primary Future Land Uses: Mix of uses including commercial, office, government, residential, and park.

Zoning Districts: PD-C, NC, GC, OI, GV, MXD-1, MXD-2

6. Whether the zoning proposal is in conformity with the policies, objectives, and vision set forth by the Community Agenda (Comprehensive Plan) and other adopted policy documents?

While the use does not conform specifically with the policies of the comprehensive plan and the preferred uses within the town center, it is compatible with the developed current uses of the property. The use may be only temporary with the construction of the Parkway projected to begin within a few years.

7. Whether an impact is expected on the environment, including, but not limited to, drainage, soil erosion, and sedimentation, flooding, air quality, and water quality and quantity?

Any future development of the property will be held to the environmental development standards for all local, state, and federal requirements.

8. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal?

Adjacent and nearby properties are either developed or proposed to be developed. Future development planned for the property includes the construction of the Hickory Springs Parkway.

C. Conditional Use Proposal Review Standards

Under Attachment B in the application, the City asks each CUP applicant to complete 16 questions related to the proposed use. The applicant has completed these questions and they are attached in the Conditional Use Permit application.

The Conditional Use Permit for a Self-Storage Establishment requires the following regulations to be met:

5.4-40 Self-Storage Establishments: Self-Storage Establishments, also known as “Self Service Storage” and “Storage Facilities” are any real property designed and used for renting or leasing individual storage spaces, other than storage spaces which are leased or rented as an incident to the lease or rental of residential property or dwelling units, to which the occupants thereof have access for storing or removing their personal property. No occupant shall use a self-service storage facility for residential purposes. The purpose of this section is to mitigate the negative effects of impervious surfaces, stormwater runoff, bright lights and noise, to promote the aesthetic quality and operational safety of adjacent land uses, to promote diverse economic uses, and to ensure compatibility with adjacent uses and surrounding neighborhoods and businesses. In addition to an application for a conditional use permit, the applicant shall submit evidence sufficient to demonstrate compliance, and at all times thereafter remain compliant with the following standards:

- a.) Self-Storage Establishments shall only be permissible on a tract of at least five (5) acres.

The property consists of approximately 7.3+/- acres.

- b.) Individual storage units shall be located within Self-Storage Establishment structures, primarily accessed from interior corridors. However, any individual storage space that is not accessed from an interior corridor, and whose individual unit door is accessed from the outside of the structure so that the unit door is visible from public rights-of-way or adjacent properties of dissimilar zoning or use, are to be adequately and sufficiently screened from view through the use of landscaping, plantings, walls, fencing or by use of other approved methods to emphasize architectural aesthetics and to blend in with adjacent uses.

Only outdoor storage is proposed.

- c.) All facades constructed in connection with Self-Storage Establishments and structures therewith, that are visible from public rights-of-way or adjacent properties, or dissimilar uses, shall be constructed of either brick, stone, or other City pre-approved masonry materials, or a combination thereof. Additionally, said structures shall also be constructed of materials and colors that are compatible with and that embody the forms and features of buildings in the area.

- d.) Self-Storage Establishments proposed and designed to be entirely self-contained, with no individual customer unit door(s) typically accessed from the outside of the structure, and with one or more levels (storage facility), shall be climate controlled, with no individual customer storage unit doors placed on the exterior of the structure. The architecture of these buildings shall be constructed consistent with the requirements of this section and other zoning codes, as well as the architecture of the immediate vicinity.
- e.) The owner/operator of Self-Storage Establishments shall provide an on-site Manager, who shall maintain and operate an office on the premises. Said office is required to be operated with personnel, open and occupied a minimum of forty (40) hours each seven-day week. Said operational hours are to be posted conspicuously on the premises, for public view.
- f.) A decorative fence or wall shall be placed on all street frontages, which shall be compatible with the architecture of the building(s). A six (6) foot chain link fence, or approved alternate, is permitted thirty (30) feet behind the building line of the building(s) closest to the nearest public street, but shall not be visible from any public street. Said chain link fence shall be black or an earth tone color compatible with the immediate area.
- g.) The outdoor storage of vehicles and/or equipment as an ancillary use of the self-storage establishment business may be considered at the time of review by Mayor and City Council. Each vehicle and/or piece of equipment stored on the premises must be kept in an approved parking space, with drive aisles. All outdoor vehicle/equipment storage shall be completely shielded from views of public rights-of-way and buffered from adjacent properties and dissimilar uses. All other forms of outdoor storage are expressly prohibited.

Applicant would be required to comply with this requirement.
- h.) The proposed height of self-storage establishment structures shall be reviewed through the zoning process. The Mayor and City Council shall have the discretion to restrict the height of said structures.
- i.) For “Warehousing,” “Storage Yard,” and other storage uses not intended for individual access by the public, please review the Light Industrial Zoning District. For businesses proposed to engage primarily in the outdoor storage of vehicles and/or equipment, please review the Light Industrial Zoning District.

D. Summary

The proposed conditional use permit request for a Self-Storage Establishment is an allowed use within the LI, Light Industrial zoning district, subject to compliance with the applicable regulations. The property has been utilized for light industrial purposes for a number of years.

E. Planning Commission Recommendation

Planning Commission conducted a public hearing on December 12, 2019. No public comments were made. Planning Commission voted to recommend **APPROVAL** of the Conditional Use Permit request (2-0-1 Abstention) including the staff stipulations.

F. Staff Recommendation

Based on the preceding analysis, Staff recommends **APPROVAL** of the Conditional Use Permit for a Self-Storage Establishment with outdoor storage with the following stipulations.

1. Any future lighting within the proposed development shall be environmentally sensitive, with developer making every effort to ensure that lighting is as unobtrusive as possible, utilizing fully-shielded LED lamps in compliance with the International Dark Sky Association, or equivalent organization.
2. Owner/Developer shall coordinate with the Community Development Director and the City Arborist regarding landscaping and required buffering.
3. Use of the property for the requested conditional use shall comply with the requirements of the Holly Springs Zoning Ordinance, Section 5.4-40 Self-Storage Establishments, as well as, Appendix H, Stream Buffer Protection Ordinance, of the Holly Springs Development Regulations.

CONCURRENCES

Planning Commission

FISCAL IMPACT

N/A

ALTERNATIVES

Denial

ATTACHMENTS

Application
Location Map

CUP-03-2019
Location Map
Conditional Use Permit Request

0 250 500 750 1,000 Feet

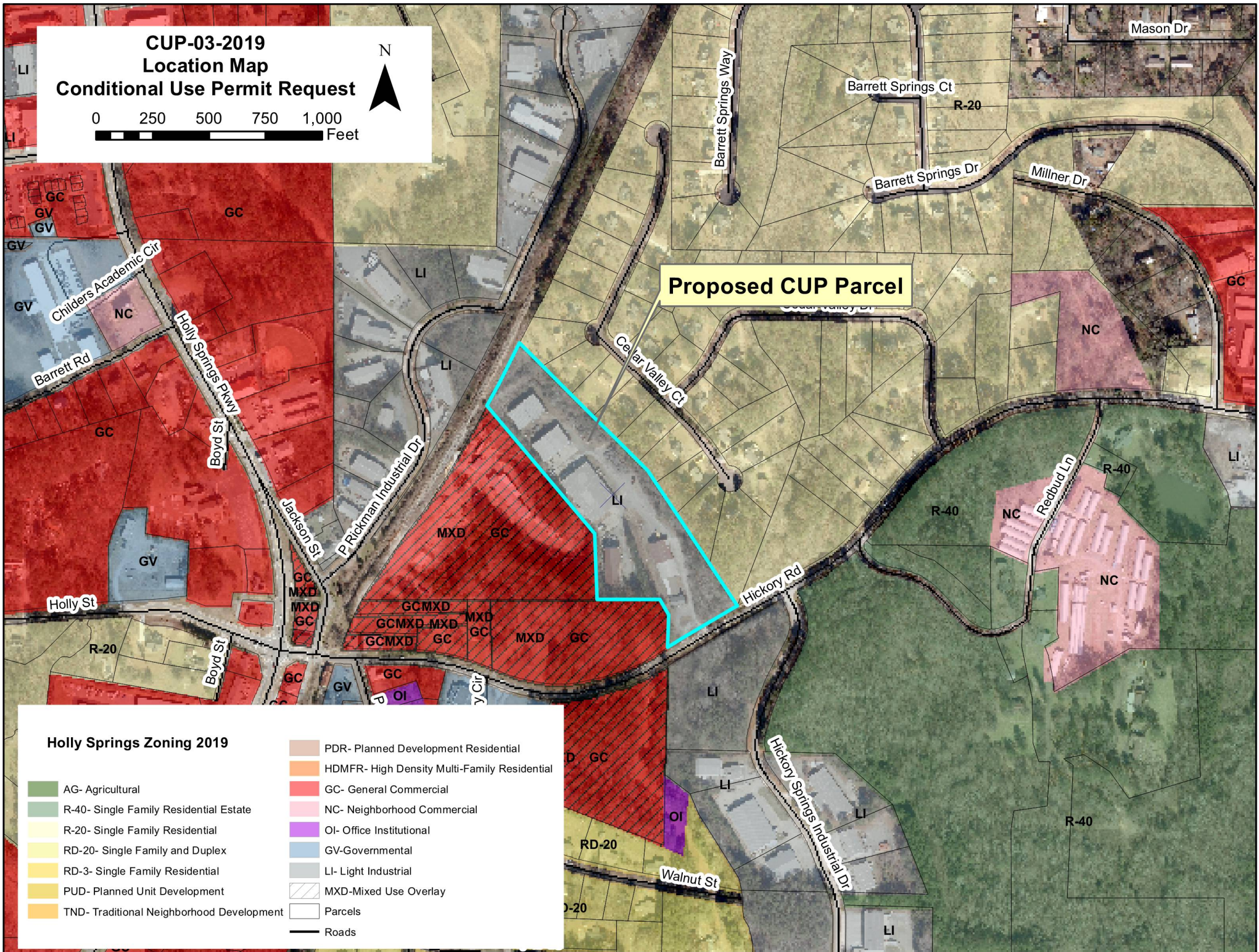


Proposed CUP Parcel

Holly Springs Zoning 2019

- AG- Agricultural
- R-40- Single Family Residential Estate
- R-20- Single Family Residential
- RD-20- Single Family and Duplex
- RD-3- Single Family Residential
- PUD- Planned Unit Development
- TND- Traditional Neighborhood Development

- PDR- Planned Development Residential
- HDMFR- High Density Multi-Family Residential
- GC- General Commercial
- NC- Neighborhood Commercial
- OI- Office Institutional
- GV- Governmental
- LI- Light Industrial
- MXD- Mixed Use Overlay
- Parcels
- Roads





MAP AMENDMENT (REZONING) AND CONDITIONAL USE PERMIT APPLICATION

Adopted by Mayor and Council on February 23, 2006

For Application Procedures, See p. 8



APPLICATION MA-_____

APPLICATION CUP- 03-2019

HEARING DATE December 12th 2019

DATE OF APPLICATION October 25th, 2019

APPLICANT Thomas Crumpton

OWNER HAVGOL, LLC
(If other than applicant)

Commercial Experts, Inc.

ADDRESS 2205 Riverstone Blvd #253.

ADDRESS P.O. Box 374

Canton, Ga. 30114

Point Clear, Al.

ZIP CODE 30115 PHONE 678-493-8000

ZIP CODE 36564 PHONE 251-454-0999

EMAIL tom@commercialexpertsinc.com

EMAIL alan.goldberg@tintronics.com

SIGNATURE [Signature]

SIGNATURE [Signature]

APPLICANT OR REPRESENTATIVE MUST ATTEND MEETING OR APPLICATION WILL NOT BE CONSIDERED

PRESENT ZONING DISTRICT(S) Holly Springs

REQUESTED ZONING DISTRICT Same

REQUESTED CONDITIONAL USE(S) Conditional Use Permit for outside storage of vehicles

PROPERTY LOCATION/ADDRESS 411 Hickory Road, Holly Springs, Ga.

MAP NUMBER _____

PARCEL NUMBER(S) ~~15-0306-0014~~ 15 N14 105

LAND LOT(S) 306,307,342

DISTRICT(S) 15th SECTION(S) 2nd

ACREAGE 7.3 SEWAGE DISPOSAL TYPE septic UTILITIES AVAILABLE water, elec.

DESCRIPTION OF PROPOSED DEVELOPMENT AND/OR CONDITIONAL USE REQUEST: _____

conditional use permit for a self-storage facility to allow recreational vehicle, boats, and trailer storage

This use is currently being utilized under the current correct zoning, and this is being applied for to formalize the permitted use.

(COMPLETE ON ATTACHED PAPER IF NECESSARY)

The following information must be provided with completed application:

- ___ WARRANTY DEED
- ___ TAX DOCUMENTATION
- ___ SURVEY PLAT BY REGISTERED SURVEYOR
- ___ 10 COPIES OF SITE DEVELOPMENT PLAN BY REGISTERED SURVEYOR
- ___ INDIVIDUAL FOLDED TO 8.5"x11" (SEE p.7 FOR REQUIREMENTS)
- ___ CAMPAIGN CONTRIBUTION DISCLOSURE STATEMENT (ATTACHMENT A)
- X FOR CONDITIONAL USE REQUESTS, COMPLIANCE WITH SECTION 5.4
- X FOR CONDITIONAL USE REQUESTS, COMPLETE ATTACHMENT B
- X FILING FEES \$ 500.00 RECEIPT# _____ CHECK# 676

(APPLICANT DO NOT WRITE BELOW THIS LINE)

PLANNING COMMISSION RECOMMENDATION:

APPROVED _____ STIPULATIONS _____

DISAPPROVED _____ TABLED _____

CITY COUNCIL DECISION:

APPROVED _____ STIPULATIONS _____

DISAPPROVED _____ TABLED _____

Application Information

Please print or type answers, using additional paper or a separate sheet of paper, if necessary.

(1) Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property? _____

This is for a permit within the current zoning, and formalizing a use the present owner has utilized in the past and currently. This use is within zoning and will not affect any adjacent property

(2) Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property? This application is for a use already zoned and is only for a conditional permit.

The requested use will not affect the existing use or usability of adjacent property. This use of outside storage is already being utilized and has caused no adverse effects previously.

(3) Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned? The current zoning allows for this permitted use, with the conditional permit, AND

NOT GRANTING THE PERMIT WILL NEGATIVELY EFFECT THE PROPERTY because it will force the eviction of a current tenant.

(4) Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, public safety, or schools?

This conditional use permit of an already correctly zoned parcel would cause no increase in use of existing streets, utilities, schools, public safety or transportation facilities.

(5) Whether the zoning proposal is in conformity with the policy and intent of the adopted Future Development Map (FDM) and Future Land Use Map (FLUM)? _____

This conditional use permit does not conflict with the FDM or FLUM. The long range "flyover" project would not effect this use until the roadways began construction and ownership changed to the City of Holly Springs

(6) Whether the zoning proposal is in conformity with the policies, objectives, and vision set forth by the Community Agenda (Comprehensive Plan) and other adopted policy documents?

The use requested by this conditional permit application is already in use and currently within conformity of all objectives policies, and other documents.

(7) Whether an impact is expected on the environment, including, but not limited to, drainage, soil erosion, and sedimentation, flooding, air quality, and water quality and quantity? No impact whatsoever is expected for a conditional use permit for an existing use by an existing owner.

(8) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal? This simply provides the correct permit for a use already being utilized within the zoning by an owner that has had the property over 20 years

Per 14.5-7 of the City of Holly Springs Zoning Ordinance, **Applicant Report for Rezoning and Conditional Use Permit Requests**, as relevant and determined by the Zoning Administrator, all applicants must submit the following in addition to any standing requirements for requests for zoning changes*:

1. A plan of the general location of the proposed buildings by reference to a plan or drawing and an indication of the use to be made of each and every building;
2. Architectural, façade and materials to be utilized as compared to the zoning requirements for the current and proposed zoning district;
3. The percentage of development maintained as open space and/or recreation areas and impervious surfaces;
4. If application exceeds 150 residential units and/or exceeds 100,000 square feet of commercial area, the applicant is required to submit a transportation impact study to be designed by an appropriate transportation professional;
5. Preliminary tree protection plan and buffer standards;
6. Preliminary storm water retention plan.

*Per 14.5-8 of the City of Holly Springs Zoning Ordinance, **Application Submittal Requirements Waived**, When determined by the Community Development Director to be unnecessary or irrelevant to the application submitted, the requirements listed in this section may be waived; however, if determined to be of significant importance to the decision process at any time after the application has been accepted, the Community Development Director, Planning Commission, or City Council may request the submission of these items or other information as deemed relevant during the decision making process.

Complete the following section, if applicable.

Residential

Minimum house size: _____sq. ft.

Exterior façade: _____

Maximum number of units: _____

Anticipated start date: _____

Anticipated completion date: _____

Commercial

Number of buildings: None , but 1 roof only structure

Maximum square footage: 14,000 _____sq. ft.

Number of stories: 1 _____

Total number of employees: 0 _____

Exterior façade: none _____

Anticipated start date: Jan. 2020 _____

Anticipated completion date: Feb 2020 _____

ATTACHMENT A

DISCLOSURE

Please answer the following questions. If the answer to any of the following questions is "yes", you may be required under O.C.G.A. 36-67A, to provide further information.

A.) Are you, or anyone else with a property interest in the property, a member of the City of Holly Springs Planning and Zoning Commission or City of Holly Springs Council?

_____ YES X _____ NO

B.) Does an official of such public bodies have any financial interest in any business entity, which has a property interest in the subject property?

_____ YES X _____ NO

C.) Does a member of the family of such official have an interest in the subject property as described in (A) and (B)?

_____ YES X _____ NO

D.) Within two (2) years immediately preceding this application, have you made campaign contribution (s) or given gifts to public officials aggregating \$250.00 or more?

_____ YES X _____ NO

10/22/19
DATE

Alan Goldberg
APPLICANT NAME PRINTED

[Signature]
APPLICANT SIGNATURE

Patricia Johnston
NOTARY

Seal:



ATTACHMENT A

DISCLOSURE

Please answer the following questions. If the answer to any of the following questions is "yes", you may be required under O.C.G.A. 36-67A, to provide further information.

A.) Are you, or anyone else with a property interest in the property, a member of the City of Holly Springs Planning and Zoning Commission or City of Holly Springs Council?

_____YES X_____NO

B.) Does an official of such public bodies have any financial interest in any business entity, which has a property interest in the subject property?

_____YES X_____NO

C.) Does a member of the family of such official have an interest in the subject property as described in (A) and (B)?

_____YES X_____NO

D.) Within two (2) years immediately preceding this application, have you made campaign contribution (s) or given gifts to public officials aggregating \$250.00 or more?

_____YES X_____NO

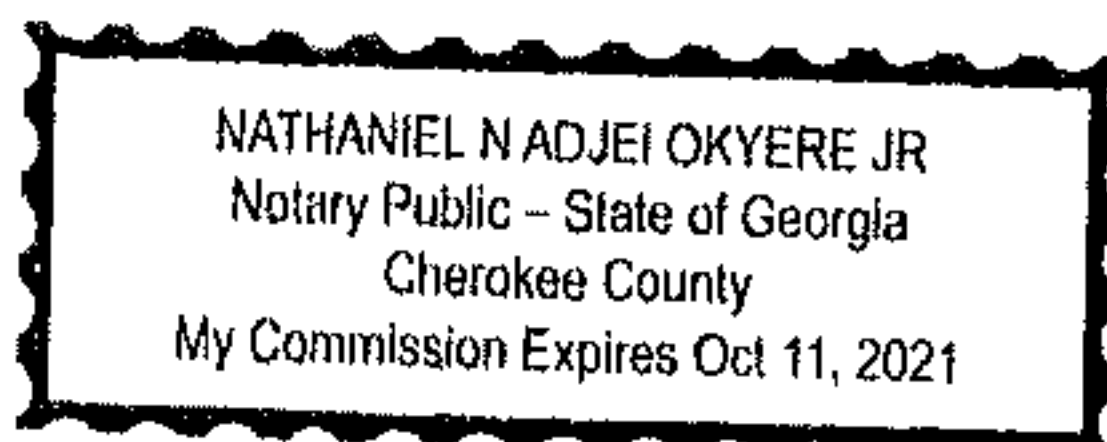
10/28/2019
DATE

Thomas Crumpton
APPLICANT NAME PRINTED

[Signature]
APPLICANT SIGNATURE

[Signature]
NOTARY

Seal:



ATTACHMENT B

For Conditional Use Permit Requests, please answer the following questions on a separate sheet of paper.

- 1) Please verify that the proposed use complies with all of the additional stipulations by use, if any, as set forth by Section 5.4, Article 5.
 - a) This use is within zoning and complies with all requirements. This conditional use permit request is for outside storage of vehicles, not self-storage interior units.
- 2) State the proposed business name, brand, flag, and/or franchise.
 - a) None. This is for a current use be correctly permitted.
- 3) Explain in detail what services the proposed conditional use business will provide.
 - a) The outside storage of recreational vehicles, boats, trailers; both uncovered and covered.
- 4) Has a business plan or model been completed for this proposed conditional use business?
 - a) No, as this is a request for a conditional permit use that is already in existence.
- 5) Why was this specific location chosen for this proposed establishment?
 - a) It is zoned correctly and currently in use.
- 6) What is the projected date that the proposed conditional use business will open?
 - a) It will continue to run with additions in the 1st quarter of 2020
- 7) How many employees are expected to work at the proposed conditional use business?
 - a) One part time.
- 8) What are the expected hours of operation for the proposed conditional use business?
 - a) This will be a key card electronic entry system, with security cameras. The property is already fenced with limited access.
- 9) What licensing requirements, if any, are mandated by the state for this business to operate? Do the proprietors of this business already possess these credentials?
 - a) None / Not applicable
- 10) Does the proposed conditional use business conform with the nearby uses already in existence?
 - a) Yes
- 11) Was a feasibility study conducted that provides evidence that the local market demands such a business use? Or is such a study available?
 - a) NO, and No. This is simply to comply with a current use.

- 12) Will the proposed conditional use business create a nuisance or disturbance to nearby or adjacent properties?
a) No.
- 13) Is the proposed conditional use business a service that is similar or will overlap a nearby establishment already in existence?
a) No
- 14) Will the services provided by the proposed conditional use business complement and correspondent well with the intended character of the respective zoning district area?
a) Yes
- 15) Will the business have adequate facilities and parking to accommodate the proposed use?
a) Yes
- 16) If in the Neighborhood Commercial District (NC), could nearby neighborhood residents and local pedestrians be expected to frequent this proposed business establishment without the use of an automobile?
a) Not applicable



296.08 ft

653.00 ft

695.93 ft

Area: 8.13 ac
Perimeter: 3,134.58 ft

354.86 ft

69.42 ft

129.20 ft

320.93 ft

638.77 ft

HOLLY SPRINGS REZONING APPLICATION SITE PLAN REQUIREMENTS

Site Development Plan prepared by a registered surveyor, engineer, land planner, or architect (with profession seal affixed) drawn to scale of the subject property.

Not applicable, no new buildings are being requested.

Exact size and location of all buildings

There are no new buildings, just the possibility of replacing an older structure with a metal roof and no walls for covered storage for boats, recreational vehicles, etc.

State proposed use of property(s) within the requested zoning classification

Outside storage of oversized vehicles; boats, recreational vehicles, etc.

State the proposed density

Not applicable

Show N/F property(s) adjacent to the subject property. ??

Required or proposed setbacks and buffers

All are within property and currently being utilized and will be sufficient.

Parking areas number of spaces, including (access points)

In both directions, show distances from the access point to the nearest curb cuts on both sides of the road.

There are no curb cuts no nor will any be needed.

Location/Vicinity map

North arrow

Land lots/District/City of County boundary line

Adjoining and proposed streets (paving and right-of-way widths)

Total acreage

Topography at 10-foot contour intervals

Show creeks, streams, flood plain, etc., with required stream bank buffers

Limits of the 100-year flood plain and acreage of flood plain

Detention/Retention areas

Utility easements, cemeteries, architectural or archeological landmarks (if applicable)



City of Holly Springs

SYSTEMATIC ALIEN VERIFICATION FOR ENTITLEMENTS (SAVE)

Affidavit of Compliance with O.C.G.A. 50-36-1 "Verification of Lawful Presence within the United States."

O.C.G.A. 50-36-1 requires that applicants applying for such things as licenses for public benefits complete a signed and sworn affidavit verifying the applicant's lawful presence in the United States. Therefore, the applicant must answer the following questions:

The applicant is a U. S. citizen or legal permanent resident at least eighteen (18) years old.

X YES NO or IF NOT:

The applicant is a qualified alien or nonimmigrant under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, at least eighteen (18) years old, and is lawfully present in the United States. *A photo static copy of the applicant's alien card issued by the Department of Homeland Security or other federal immigration agency must be included with this document.**

O.C.G.A. 50-36-1 states that "Any person who knowingly and willfully makes a false, fictitious, or fraudulent statement of representation in an affidavit executed pursuant to this Code section shall be guilty of a violation of Code Section 16-10-20."

I declare, under penalty of law, that this affidavit has been completed by me and is true and correct.

Signature

Date

9-28-2019

Title

Legal Company Name

Company Address

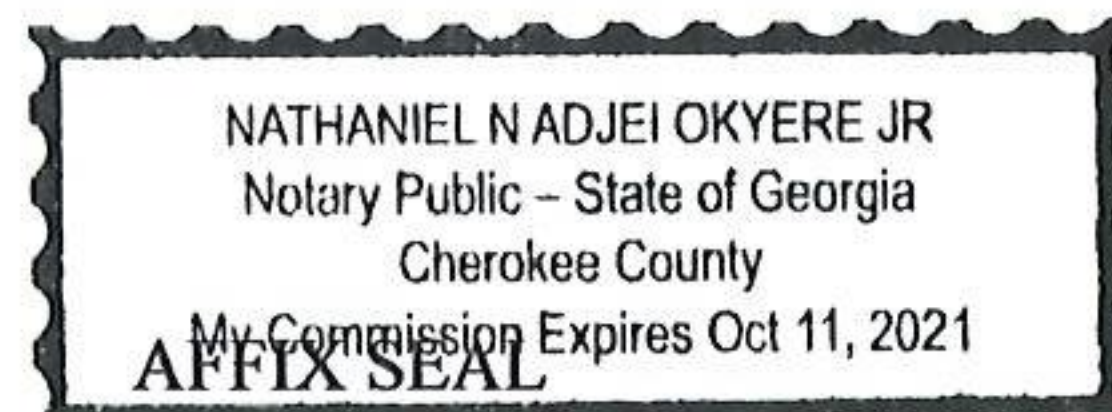
(Must be signed by applicant. If the applicant is a corporation, must be signed by an officer of the corporation. A STAMPED SIGNATURE IS NOT ACCEPTABLE.)

I hereby certify that Thomas Crumpton is personally known, or verified by me, that the applicant signed this application after stating to me his or her personal knowledge and understanding of all statements and, under oath actually administered by me, has sworn that the statements and answers contained in this affidavit are true.

SUBSCRIBED AND SWORN BEFORE ME ON THIS

28 DAY OF Oct, 2019

Notary Public



*All applicants must attach a copy of a secure and verifiable document as defined in O.C.G.A. 50-36-2.



City of Holly Springs

SYSTEMATIC ALIEN VERIFICATION FOR ENTITLEMENTS (SAVE)

Affidavit of Compliance with O.C.G.A. 50-36-1 "Verification of Lawful Presence within the United States."

O.C.G.A. 50-36-1 requires that applicants applying for such things as licenses for public benefits complete a signed and sworn affidavit verifying the applicant's lawful presence in the United States. Therefore, the applicant must answer the following questions:

The applicant is a U. S. citizen or legal permanent resident at least eighteen (18) years old.

X YES NO or IF NOT:

The applicant is a qualified alien or nonimmigrant under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, at least eighteen (18) years old, and is lawfully present in the United States. *A photo static copy of the applicant's alien card issued by the Department of Homeland Security or other federal immigration agency must be included with this document.**

O.C.G.A. 50-36-1 states that "Any person who knowingly and willfully makes a false, fictitious, or fraudulent statement of representation in an affidavit executed pursuant to this Code section shall be guilty of a violation of Code Section 16-10-20."

I declare, under penalty of law, that this affidavit has been completed by me and is true and correct.


Signature

10/22/19
Date

MANAGER
Title

HAUGOL LLC
Legal Company Name

P.O. BOX 374, POINT CLEAR, AL 36504
Company Address

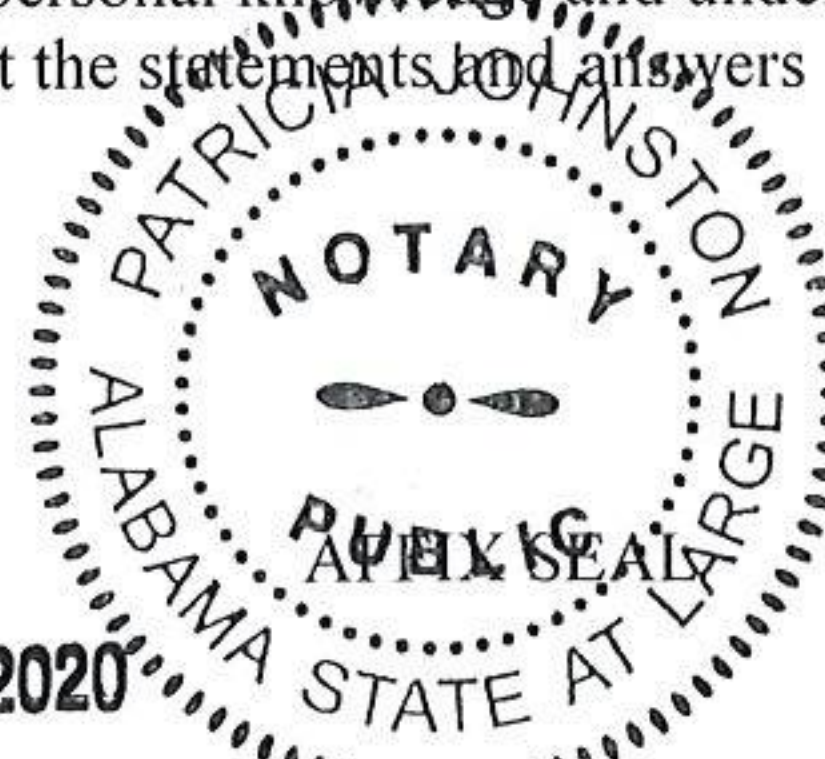
(Must be signed by applicant. If the applicant is a corporation, must be signed by an officer of the corporation. A STAMPED SIGNATURE IS NOT ACCEPTABLE.)

I hereby certify that Alan Goldberg is personally known, or verified by me, that the applicant signed this application after stating to me his or her personal knowledge and understanding of all statements and, under oath actually administered by me, has sworn that the statements and answers contained in this affidavit are true.

SUBSCRIBED AND SWORN BEFORE ME ON THIS
22nd DAY OF October, 2019

Patricia Johnston
Notary Public

MY COMMISSION EXPIRES 8-10-2020



*All applicants must attach a copy of a secure and verifiable document as defined in O.C.G.A. 50-36-2.

IN THE PROBATE COURT OF CHEROKEE COUNTY
STATE OF GEORGIA

FILED IN OFFICE
This 28 day of February, 2018
at 8:30 a.m. John D. Uhl

IN RE: ESTATE OF)

ARNOLD I. GOLDBERG,)
DECEASED)

ESTATE NO. 2018-ES-0094

Chief Deputy Clerk
Cherokee County Probate Court

LETTERS TESTAMENTARY
(Relieved of Filing Returns)

At a regular term of Probate Court, the Last Will and Testament dated February 11, 1991 and ~~Codicil(s)~~ dated of the above named decedent, who was domiciled in this County at the time of his or her death or was domiciled in another state but owned property in this County at the time of his or her death, was legally proven in Solemn Form to be the Decedent's Will and was admitted to record by order, and it was further ordered that ALAN N. GOLDBERG, named as Executor in said Will, be allowed to qualify, and that upon so doing, Letters Testamentary be issued to such Executor(s).

NO, THEREFORE, the said Executor, having taken the oath of office and complied with all necessary prerequisites of the law, is/are legally authorized to discharge all the duties and exercise all powers of Executor under the Will of said deceased, according to the Decedent's Will and the law.

Given under my hand and official seal, the 28 day of February, 20 18.

B. K. W. O. O.

Judge of the Probate Court

NOTE: The following must be signed if the
Judge does not sign the original of
this document:

Issued by:

(Seal)

Clerk/Deputy Clerk of the Probate Court

CONDITIONAL USE PERMIT ORDINANCE

An ordinance to approve an amendment for Conditional Use Permit CUP-01-2019, identified as tax parcel 105 of tax plat 15N14, located off of Hickory Road, to allow a “Self-Storage” establishment in the City of Holly Springs, Georgia; and

WHEREAS, an application was properly submitted to the City of Holly Springs Planning and Zoning Commission by Thomas Crumpton requesting an amendment for Conditional Use Permit CUP-03-2019, to allow a “Self-Storage” establishment in accordance with Article 5 of the Holly Springs Zoning Ordinance; and

WHEREAS, the 7.3+/- acres, now or formerly known as tax parcel 105 of tax plat 15N14 is zoned LI, Light Industrial; and

WHEREAS, after balancing the interest of the community in promoting public health, safety, morality, or general welfare against the right of the property owner to unrestricted use of the property,

The Council of the City of Holly Springs hereby ordains that:

Section 1

A Conditional Use Permit for a “Self-Storage” establishment, concerning 7.3+/- acres, identified as tax parcels 105 of tax plat 15N14, located off of Hickory Road, is hereby approved.

Section 2

The approval of this Conditional Use Permit has the following stipulations attached:

1. Any future lighting within the proposed development shall be environmentally sensitive, with developer making every effort to ensure that lighting is as unobtrusive as possible, utilizing fully-shielded LED lamps in compliance with the International Dark Sky Association, or equivalent organization.
2. Owner/Developer shall coordinate with the Community Development Director and the City Arborist regarding landscaping and required buffering.
3. Use of the property for the requested conditional use shall comply with the requirements of the Holly Springs Zoning Ordinance, Section 5.4-40 Self-Storage Establishments, as well as, Appendix H, Stream Buffer Protection Ordinance, of the Holly Springs Development Regulations.

Section 3

This ordinance shall become effective immediately upon approval by Mayor and City Council.

Section 4

The Community Development Director of the City of Holly Springs is hereby instructed to make any and all appropriate changes to the Official Zoning Map of Holly Springs, necessitated by the action described in Section 1 above; however, said changes to the Official Zoning Map of Holly Springs are effective concurrent with the date identified in Section 3 above, whether or not they have been physically made and represented.

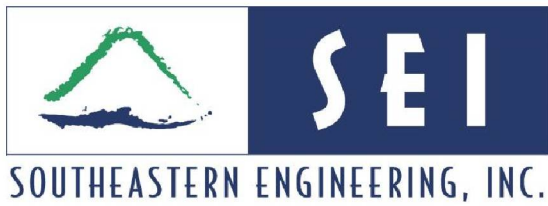
All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Approved this 23rd day of January 2020, by the Mayor and City Council of the City of Holly Springs, Georgia.

Steven W. Miller, Mayor

Karen Norred, City Clerk

Seal:



2470 Sandy Plains Road
Marietta, GA 30066
(Office) 770-321-3936
(Fax) 770-321-3935

Date: January 7, 2020

To: Rob Logan, City of Holly Springs; Charles Heiser, Stonecrest Homes

From: Mary Thumaty, Southeastern Engineering, Inc. (SEI)

RE: City of Holly Springs Parking Analysis

CC: Brennan Gifford, (SEI); Teresa Epple (SEI); Chad Epple (SEI)

Introduction

A parking analysis was conducted for the proposed downtown area for City of Holly Springs, GA to determine the required number of spaces to meet the shared parking demand of the planned mixed-use development. The proposed downtown area has been planned to include several uses including City Hall, active adult flats, a mixed residential and retail area, as well as a small amphitheater for city events.

The proposed land uses for the City of Holly Springs downtown development have varying degrees of parking demand throughout the day. The ITE Parking Generation Manual, 4th Edition provides rates of expected parking demand for most of these various land uses. Because of the different time frames in which land use is most utilized and because of internal capture, shared parking can reduce the overall demand. The analysis will determine the shared parking demand for the proposed planned City of Holly Springs mixed-use development based on data provided in the ITE Parking Generation manual and in the City of Woodstock Parking Demand and Occupancy survey conducted by SP+ Municipal Services in April 2019. A recommendation will be made of the required number of spaces needed to meet the shared parking demand.

Existing Conditions/Data Collection

For the office, retail, restaurant, and residential uses, the ITE Parking Generation Manual, 4th Edition provides parking demand rates. For an event space such as the amphitheater, the manual does not provide parking demand rates. The most similar use would be a convention center which is not recommended. For the purposes of this study, the event parking use for the current City of Holly Springs events with 2,500 to 3,000 attendees held at a nearby park was estimated and applied to the future amphitheater use. The parking for these current events is in locations near the park as well. The following table summarizes the existing available parking near the park where City events are held.

TABLE 1: CURRENT CITY OF HOLLY SPRINGS – EVENT PARKING AVAILABILITY

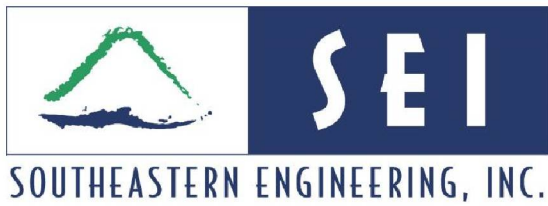
Parking Location	Number of Vehicles
JC Mullins Park	30
First Baptist Holly Springs	70
Holly Springs United Methodist Church	30
Hickory Road Baptist Church	120
Holly Springs Elementary School	242
Adcock Property	70
Additional Parking in Small Strip Shopping Centers	50
TOTAL	612

For the 3,000 attendee events currently held by City of Holly Springs all the available 612 spaces of parking is used. Based on the existing event parking, the demand rate is 0.204 parking spaces per attendee. This is slightly lower than the comparable rates used in the Parking Generation Manual for the most similar land use of a convention center which ranged from 0.31 to 0.44.

Data was also obtained from a parking study conducted in Woodstock, GA's downtown area. Located in Cherokee County, Woodstock, GA is approximately twice the population of City of Holly Springs, GA. Similar parking patterns are expected in the proposed site in City of Holly Springs as with Woodstock as both town centers have a mix of residential and commercial land use and dedicated event space. Downtown Woodstock has 976 available parking spaces, but the spaces are not fully utilized. An hourly breakdown can be seen in the table below. The weekend has a higher parking demand, which is expected with commercial land uses. The data from the Woodstock study was taken on a day in which there was not a major event in downtown Woodstock.

TABLE 2: CITY OF WOODSTOCK – PARKING STUDY FINDINGS

Time	Parking Spaces Used on a Weekday (out of 976)			Parking Spaces Used on a Weekend (out of 976)		
	Commercial	Residential	Total	Commercial	Residential	Total
10:00 AM	316	54	370	313	109	422
11:00 AM	388	58	446	348	156	504
12:00 PM	443	67	510	396	150	546
1:00 PM	391	66	457	410	144	554
2:00 PM	299	56	355	435	159	594
3:00 PM	286	54	340	467	155	622
4:00 PM	339	70	409	468	163	631
5:00 PM	364	79	443	492	165	657
6:00 PM	420	128	548	521	178	699
7:00 PM	477	144	621	564	181	745
8:00 PM	393	139	532	550	174	724



2470 Sandy Plains Road
Marietta, GA 30066
(Office) 770-321-3936
(Fax) 770-321-3935

Because of the nature of mixed use, the overall demand for trips and parking decreases. People often will choose to combine trips such as shopping and going to eat at a restaurant. However, combining this trip would only require one space for both the uses. This can be seen in the reduced parking demand in downtown Woodstock as compared to the total based on the land uses alone.

TABLE 3: WOODSTOCK PARKING DEMAND		
Parking Demand	Weekday	Weekend
Per Parking Generation Manual (no reduction)	687	1380
Actual Peak Demand	621	745

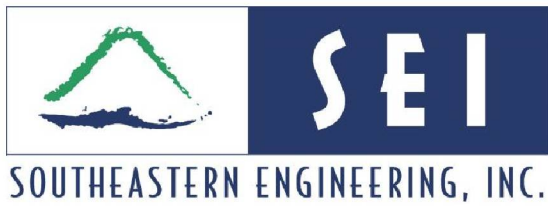
Proposed Site Parking Demand

Each of the proposed uses has a parking requirement set forth in the City of Holly Springs Zoning Ordinance with the exception of the proposed amphitheater and brewery. Surface parking has been provided throughout the development. The lofts, the active adult flats, and City Hall all have surface parking directly at the use which meets the requirements as set forth in the Zoning Ordinance. The train depot is an existing site with 26 spaces that will remain intact as part of the development. Currently vehicles park in undesignated areas along the curb in addition to the existing 26 marked spaces. The proposed site provides an additional 28 spaces in order to handle the existing overflow at the depot.

The remainder of the site will be supported by additional surface level shared parking areas as well as an additional parking deck in order to meet the shared parking demand. The existing 612 spaces currently being utilized for event parking will still be available for overflow parking for large events. Parcel "H" building which could be used as office space or a potential brewery, the retail/restaurants in sections A and B, and the small amphitheater for City of Holly Springs events will use this shared parking. The parking for City Hall and the residential lofts is also accessible to these shared uses. The active adult flats and train depot are separated, have clearly designated sections, and were not included in the mixed-use section of the site for the purpose of analysis.

For the overall town center plan for the City of Holly Springs for the parking spaces not contained within their own site, the parking demand was analyzed in further detail. The parking demands vary by time of day. Four distinct periods were analyzed: weekday 9 am to 4 pm, weekday 7 pm to 9 pm, weekend 11 am to 7 pm, and weekend 7 pm to 9 pm. The weekday overnight was not analyzed as the only heavy land use during that period was residential, which generates fewer needed parking spaces compared to the commercial uses.

The commercial area was assumed to be 30% retail and 70% restaurant use. Parcel "H" was analyzed as a brewery, City Hall as office space, lofts as owned residential, and the amphitheater parking demand was determined utilizing existing event data. The amphitheater was considered separately as its use is dependent on the specific details for each event.



2470 Sandy Plains Road
 Marietta, GA 30066
 (Office) 770-321-3936
 (Fax) 770-321-3935

Without considering shared uses, the overall parking requirements can be seen in the table below. The brewery and amphitheater do not have specific requirements in the City of Holly Springs Zoning Ordinance.

TABLE 4: TOWN CENTER LAND USES ZONING PARKING REQUIREMENTS				
ITE Parking Code	Land Use	Land Use Description	Size (SF)	Required Spaces per Holly Springs Zoning Ordinance
230	Lofts A&B	Lofts	24	48
931	Commercial A&B	Restaurants - Quality	21	179
820	Commercial A&B	Shopping	9	36
701	City Hall	Office	15	43
925*	Parcel "H" Building	Brewery	24	
	Amphitheater	Event Space		

*A derived parking rate was determined using the ITE Land Use Code for Trip Generation as defined in the ITE Trip Generation Manual 9th edition

Based on the four peak periods and the corresponding demands for each use, the period with the highest parking demand is the weekend evening peak (7pm to 9 pm) with 435 spaces required before any reductions were taken.

A detailed summary can be seen in the table below.

TABLE 5: HOLLY SPRINGS TOWN CENTER PARKING DEMAND					
Land Use	Weekday		Weekend		Peak Hours
	9am-4pm	7pm-9pm	11am-7pm	7pm-9pm	
Lofts A&B	14	33	33	33	11 pm - 6 am
Commercial A&B (restaurant)	0	223	172	344	7 pm - 9 pm
Commercial A&B (retail)	23	23	26	13	Weekday: 11 am -3 pm, 6-7 pm Weekend: 1 pm-2 pm
City Hall	43	0	0	0	9 am to 4 pm
Parcel "H" Building (Brewery)	29	45	45	45	Weekday: 7-9 pm Weekend: 1 pm-9 pm
Total	109	324	276	435	

The proposed site also has facilities for rideshare which is often utilized with establishments serving alcohol. Although the active adult flats do not have shared parking spaces, the mix of residential and commercial uses in the town center will increase the internal capture and reduce the need for parking. Based on these factors and the similar trends observed in data from the parking study performed for the City of Woodstock, a 20% reduction of parking demand was applied. Excluding the amphitheater, a total of **348 spaces** will be needed. Additional spaces will be needed for events. For an event of 3,000 attendees 630 additional spaces will be needed.

Recommendations

To provide parking outside of the self-contained sites (active adult flats and train depot), 92 surface parking spaces are provided in the site plan. In addition to those spaces a parking deck will be needed to meet the typical demand. The deck will need a minimum of 256 spaces. The total parking provided for the mixed-use area can be seen in the table below.

TABLE 6: HOLLY SPRINGS TOWN CENTER PARKING PROVIDED		
TOWN CENTER AREAS	PARKING DEMAND AT PEAK PERIOD	PARKING PROVIDED
PARCEL 'H' BUILDINGS	45	
RETAIL 'A'	196	48
LOFTS	17	22
COMMERCIAL/RESTAURANTS	179	26
RETAIL 'B'	194	44
LOFTS	16	18
COMMERCIAL/RESTAURANTS	178	26
CITY HALL		41
PARKING DECK		308
20% REDUCTION (RIDESHARE/MIXED USE)	-87	
TOTAL	348	441

The recommended 3-level deck would provide over 300 spaces which would have enough capacity for typical use of the town center. The larger events would require additional parking, which could be provided by the 612 spaces in other lots. A full summary can be seen in Table 7.

TABLE 7: HOLLY SPRINGS TOWN CENTER PARKING PROVIDED		
TOWN CENTER AREAS	PARKING DEMAND AT PEAK PERIOD	PARKING PROVIDED
MIXED USE AREA	348	441
TRAIN DEPOT	26	54
EVENT PARKING (3,000 attendees)	630	612
MEMORIAL PARK	-	13
TOTAL	1004	1120

The overall provided parking including the surface parking, the deck, the train depot, and other lots is 1120 spaces, which is adequate for the expected demand of 1004 spaces.

City of Holly Springs
City Council Work Session Meeting Minutes
December 2, 2019

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Dee Phillips, Councilman Jeremy Smith, and Councilman Kyle Whitaker.

Elected Officials Absent: Councilwoman Karen Barnett and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, Main Street Director/Assistant City Clerk Erin Honea, and IT/Facilities Manager Ron Carter.

Mayor Miller called the Work Session to order. Councilman Smith gave the invocation

Councilwoman Phillips made a motion to enter into Executive Session for the purpose of Litigation. Councilman Whitaker seconded the motion. Motion carried 3-0.

Councilwoman Phillips made a motion to return from Executive Session. Councilman Whitaker seconded the motion. Motion carried 3-0.

Councilwoman Phillips made a motion to adjourn. Councilman Whitaker seconded the motion. Motion carried 3-0.

Meeting adjourned.

Respectfully Submitted.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

City of Holly Springs
City Council Work Session Meeting Minutes
December 16, 2019

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Jeremy Smith, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, and IT/Facilities Manager Ron Carter.

Mayor Miller called the Work Session to order.

Mayor Pro Tem Zenchuk made a motion to enter into Executive Session for the purpose of Litigation. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to return from Executive Session. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to adjourn. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Meeting adjourned.

City of Holly Springs
City Council Meeting Minutes
December 16, 2019

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Jeremy Smith, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, and IT/Facilities Manager Ron Carter.

Mayor Miller called the meeting to order. Councilman Smith gave the invocation.

Mayor Pro Tem Zenchuk made a motion to amend the agenda to move items 14-24 to the Consent Agenda. Councilman Smith seconded the motion. Motion carried 5-0.

Consent Agenda:

1. November 4, 2019 Council Meeting Minutes
2. November 18, 2019 Council Meeting Minutes
3. Resolution to dissolve the Main Street Board
4. Resolution to appoint the Municipal Court Judge and Municipal Court Judge Pro Tem
5. Resolution to appoint the Municipal Prosecuting Attorney and Assistant Prosecuting Attorneys
6. Agreement for Public Works Contract Operations between Optech Monette, LLC and the City of Holly Springs
7. Resolution for annual appointments for Mayor Pro Tem and Standing Committees of the City Council
8. Compensation Agreement between Arthur J. Gallagher Risk Management Services, Inc. and the City of Holly Springs
9. Georgia Municipal Employees Benefits System (GMEBS) Restated Defined Benefit Retirement Plan Ordinance and Adoption Agreement for the City of Holly Springs
10. Renewal of the Worker's Compensation Insurance with the Georgia Municipal Association Worker's Compensation Self-Insurance Fund
11. A-09-2019, annexation request of 1.00 +/- acre located on Palm Street around the intersection Palm Street and Palm Lake Drive, Cherokee County, GA, tax parcel 074A of tax plat 15N15, R-40, Single Family Residential Estate (County)

12. MA-10-2019, rezoning request of 1.00 +/- acre located on Palm Street around the intersection Palm Street and Palm Lake Drive, Cherokee County, GA, tax parcel 074A of tax plat 15N15, R-40, Single Family Residential Estate (County) to GV, Governmental (City)
13. Release of The Reserve at Harmony on the Lakes Phase 3C-1 and 3C-2-Performance Bond No. 074513
14. 2020 Meeting Dates
15. 2020 Meeting Calendar
16. Resolution to appoint members to the Downtown Development Authority/Urban Redevelopment Agency
17. Resolution to appoint members to the Holly Springs Parks and Recreation Authority
18. Resolution to appoint members to the Planning and Zoning Commission
19. Resolution to appoint members to the City of Holly Springs Tree Commission
20. Inmate Housing Agreement between Cherokee County, Georgia and the City of Holly Springs
21. Renewal of the Alcohol License for ADB Hospitality Corporation d/b/a Sidelines Grille
22. Second Amendment to Development and Management Agreement among Stonecrest Homes GA, LLC, Holly Springs Downtown Development Authority, and the City of Holly Springs
23. Resolution to set qualifying fees for Municipal Elections
24. Comcast Enterprise Services Sales Order, MSA ID# GA-6688060, for Standard Installation in an amount not to exceed \$550, and monthly reoccurring charges in an amount not to exceed \$1,200 for 36 months

Mayor Pro Tem Zenchuk made a motion to approve the December 16, 2019 Consent Agenda. Councilwoman Phillips seconded the motion. Motion carried 5-0.

City Manager Robert H. Logan announced that the November financial report was in the agenda packet.

City Clerk Karen Norred reminded Mayor Miller and Council that the staff Christmas lunch would be Thursday, December 19th.

Mayor Pro Tem Zenchuk wished everyone a Merry Christmas.

Councilwoman Phillips made a motion to adjourn. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

DRAFT



FINANCIAL HIGHLIGHTS
December 31, 2019



Budget Summary
100% of year lapsed

	Audited		Unaudited	
	2018 Year End Actual	2019 Annual Amended Budget	2019 Year to Date	% Annual Budget
REVENUES BY FUND				
General Fund	8,731,338	11,500,000	9,328,364	81.12%
Operating Grant Fund	172,926	228,500	186,863	81.78%
Parks & Recreation Fund	372,029	500,000	387,790	77.56%
Hotel/Motel Tax Fund	5,663	4,500	4,397	97.70%
SPLOST III Fund	27,270	15,325	15,296	99.81%
SPLOST IV Fund	1,294,404	71,500	12,479	17.45%
SPLOST V Fund	1,338,207	4,728,895	2,293,717	48.50%
Town Center Fund	521	2,635,103	2,419,961	91.84%
Debt Service Fund	358,736	2,179,368	2,179,430	100.00%
Stormwater Utility Fund	791,715	335,000	408,178	121.84%
TOTAL REVENUES - ALL FUNDS	\$ 13,092,809	\$ 22,198,191	\$ 17,236,474	77.65%
EXPENDITURES/EXPENSES BY FUND				
General Fund	6,805,265	11,500,000	11,064,740	96.22%
Operating Grant Fund	172,892	228,500	185,182	81.04%
Parks & Recreation Fund	112,298	500,000	488,059	97.61%
Hotel/Motel Tax Fund	4,693	4,500	7,580	168.44%
SPLOST III Fund	-	15,325	-	0.00%
SPLOST IV Fund	1,038,969	71,500	-	0.00%
SPLOST V Fund	2,286,241	4,728,895	4,375,283	92.52%
Town Center Fund	497,917	2,635,103	2,029,601	100.00%
Debt Service Fund	358,736	2,179,368	358,736	16.46%
Stormwater Utility Fund	282,311	335,000	252,599	75.40%
TOTAL EXPENDITURES/ EXPENSES - ALL FUNDS	\$ 11,559,322	\$ 22,198,191	\$ 18,761,780	84.52%



**Comparison to Prior Year
100% of year lapsed**

	12/31/18 Actual	2018 Annual Budget	% of Annual Budget	12/31/19 Actual	2019 Annual Budget	% of Annual Budget
REVENUES BY FUND						
General Fund	8,780,157	6,800,000	129.12%	9,328,364	11,500,000	81.12%
Operating Grant Fund	172,927	225,000	76.86%	186,863	228,500	81.78%
Parks & Recreation Fund	372,029	476,000	78.16%	387,790	500,000	77.56%
Hotel/Motel Tax Fund	5,663	6,500	87.12%	4,397	4,500	97.70%
SPLOST III Fund	27,270	200,000	13.63%	15,296	15,325	99.81%
SPLOST IV Fund	1,594,405	1,945,000	81.97%	12,479	71,500	17.45%
SPLOST V Fund	1,338,207	1,000,000	0.00%	2,293,717	4,728,895	48.50%
Town Center Fund	521	514,989	0.10%	2,419,961	2,635,103	91.84%
Debt Service Fund	358,736	358,736	100.00%	2,179,430	2,179,368	100.00%
Stormwater Utility Fund	753,573	325,000	231.87%	408,178	335,000	121.84%
TOTAL REVENUES - ALL FUNDS	\$ 13,403,487	\$ 11,851,225	145.44%	\$ 17,236,474	\$ 22,198,191	77.65%

EXPENDITURES/EXPENSES BY FUND

General Fund	7,105,265	6,800,000	104.49%	11,064,740	11,500,000	96.22%
Operating Grant Fund	172,892	225,000	76.84%	185,182	228,500	81.04%
Parks & Recreation Fund	474,034	476,000	99.59%	488,059	500,000	97.61%
Hotel/Motel Tax Fund	4,693	6,500	72.20%	7,580	4,500	168.44%
SPLOST III Fund	-	200,000	0.00%	-	15,325	0.00%
SPLOST IV Fund	1,038,969	1,945,000	53.42%	-	71,500	0.00%
SPLOST V Fund	2,286,241	1,000,000	0.00%	4,375,283	4,728,895	92.52%
Town Center Fund	497,917	514,989	96.69%	2,029,601	2,635,103	77.02%
Debt Service Fund	358,736	358,736	100.00%	358,736	2,179,368	16.46%
Stormwater Utility Fund	275,411	325,000	84.74%	252,599	335,000	75.40%
TOTAL EXPENDITURES/ EXPENSES - ALL FUNDS	\$ 12,214,159	\$ 11,851,225	158.31%	\$ 18,761,780	\$ 22,198,191	84.52%

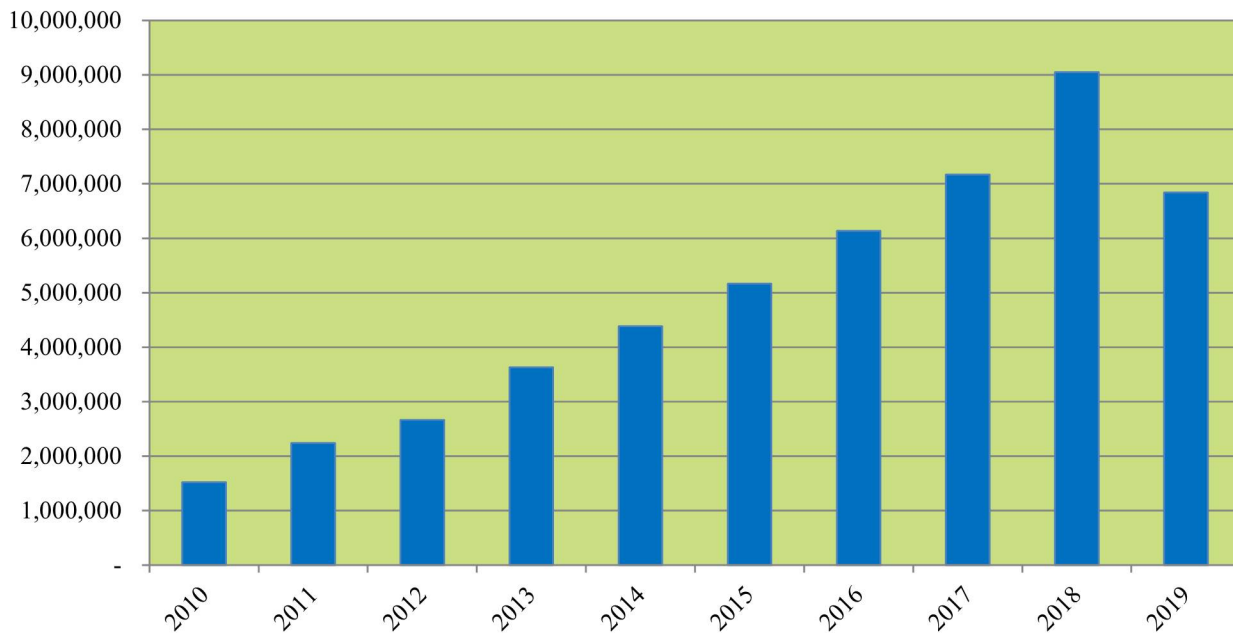


**Changes in Fund Balance/Net Position
As of December 30, 2019**

Fund	Audited			Unaudited	
	Balance as of 1/1/19	Revenues	Expenditures/ Expenses	Balance as of 12/31/19	Net Increase/ (Decrease)
General Fund	8,574,335	9,328,364	11,064,740	6,837,959	(1,736,376)
Operating Grant Fund	37,083	186,863	185,182	38,763	1,680
Parks & Recreation Fund	246,679	387,790	488,059	146,410	(100,269)
Hotel/ Motel Tax Fund	10,173	4,397	7,580	6,990	(3,183)
SPLOST III Fund	258,683	15,296	-	273,979	15,296
SPLOST IV Fund	59,481	12,479	-	71,960	12,479
SPLOST V Fund	(948,034)	2,293,717	4,375,283	(3,029,600)	(2,081,566)
Town Center Fund	17,593	2,419,961	2,029,601	407,953	390,360
Debt Service Fund	-	2,179,430	358,736	1,820,694	1,820,694
Stormwater Utility Fund	4,011,855	408,178	252,599	4,167,434	155,579
	\$ 12,267,848	\$ 17,236,474	\$ 18,761,780	\$ 10,742,542	\$ (1,525,306)

General Fund - History of Fund Balance

GENERAL FUND FUND BALANCE

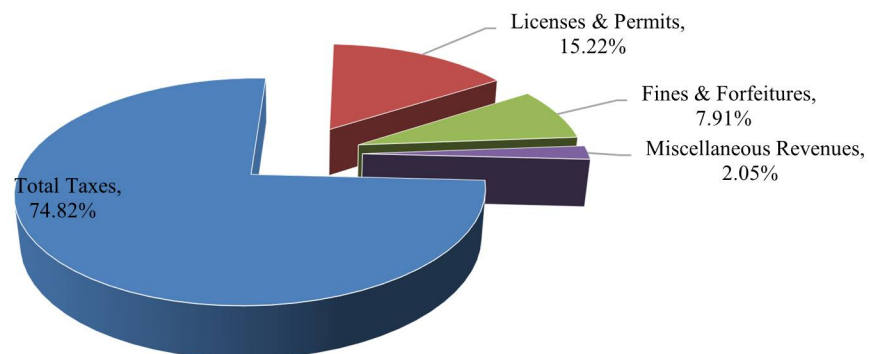




Budget Comparison Report - General Fund
100% of year lapsed

REVENUES	December 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Property Taxes	3,754,162	3,755,000	4,643,298	123.66%
Motor Vehicle Taxes	8,858	65,000	79,118	121.72%
Motor Vehicle Title Ad Valorem Tax	29,423	350,000	410,475	117.28%
Mobile Home Tax	-	150	134	89.65%
Recording Intangible Taxes	10,621	80,000	99,100	123.88%
Penalties & Interest	1,779	15,000	23,344	155.63%
Fifa Fees	90	1,600	2,145	134.06%
Franchise Tax	-	410,000	410,498	100.12%
Railroad Equipment Car Tax	-	700	704	100.51%
Real Estate Transfer Tax	4,492	16,000	22,353	139.71%
Business & Occupation Tax	43,496	120,000	133,667	111.39%
Financial Institutions Tax	-	3,500	3,569	101.97%
Insurance Premium Tax	-	705,000	705,617	100.09%
Total Taxes	3,871,556	6,010,450	6,828,713	113.61%
Licenses & Permits	132,931	1,285,050	1,389,432	108.12%
Fines & Forfeitures	47,661	620,110	721,954	116.42%
Miscellaneous Revenues	5,940	3,303,143	105,081	3.18%
Interest Income	404	50,000	52,120	104.24%
Proceeds from the Sale of Conf Assets	-	250	257	102.60%
Proceeds from the Sale of Assets	-	4,500	4,562	101.37%
Donation from Private Sources	-	25,000	24,750	99.00%
TOTAL GENERAL FUND REVENUES	\$ 4,058,492	\$ 11,298,503	\$ 9,126,867	80.78%

Revenues by Source



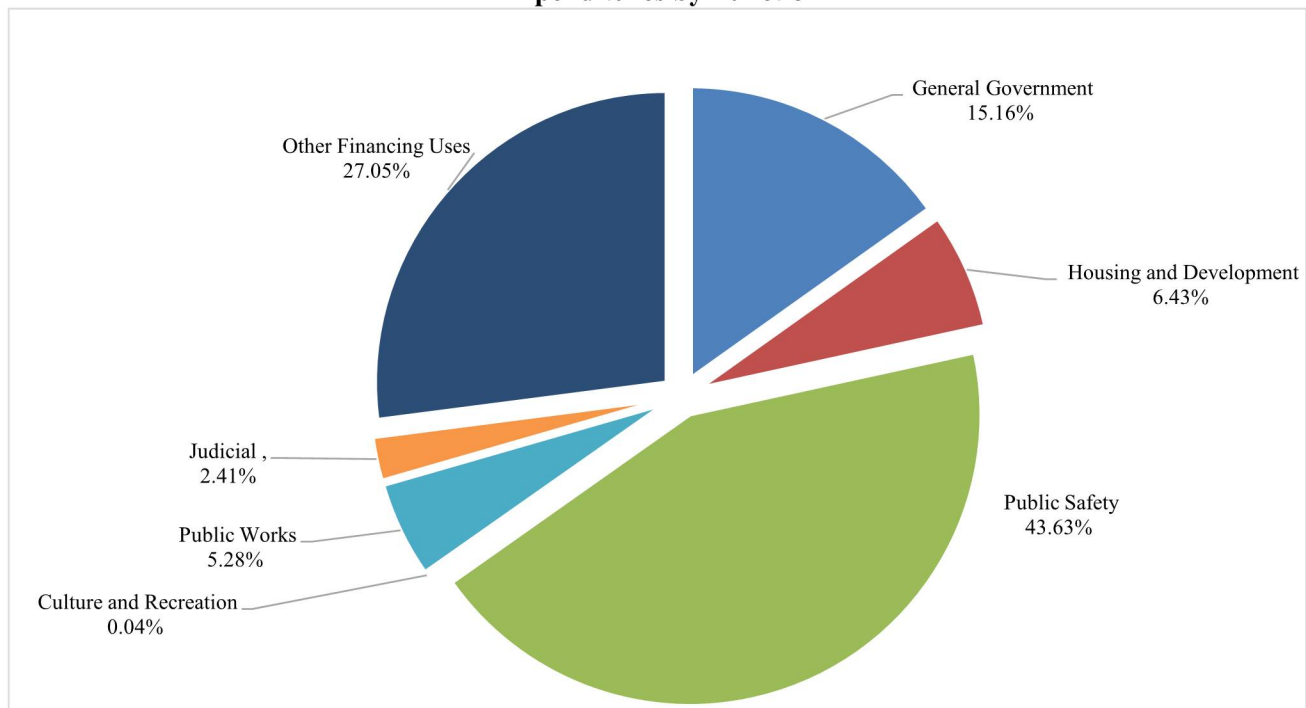


Budget Comparison Report - General Fund

100% of year lapsed

EXPENDITURES	December 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
General Government	59,431	1,829,016	1,676,904	91.68%
Housing and Development	47,187	779,928	711,593	91.24%
Public Safety	228,267	5,010,080	4,827,925	96.36%
Culture and Recreation	-	4,000	4,000	100.00%
Public Works	49,762	609,476	584,655	95.93%
Judicial	21,361	267,500	266,887	99.77%
Other Financing Uses	-	500,000	2,992,775	598.56%
TOTAL GENERAL FUND EXPENDITURES	\$ 406,007	\$ 9,000,000	\$ 11,064,740	122.94%

Expenditures by Function





Budget Comparison Report - All Funds
100% of year lapsed

	Audited		Unaudited	
	2018 Year End Actuals	2019 Annual Budget	Year to Date	% 2019 Annual Budget
<u>GENERAL FUND</u>				
Revenues:	8,731,338	11,500,000	9,328,364	81.12%
Expenditures:	6,805,265	11,500,000	11,064,740	96.22%
Excess Revenues over (under) Expenditures	1,926,073	-	(1,736,376)	
<u>OPERATING GRANT FUND</u>				
Revenues:	172,926	228,500	186,863	81.78%
Expenditures:	172,892	228,500	185,182	81.04%
Excess Revenues over (under) Expenditures	34	-	1,680	
<u>PARKS & RECREATION FUND</u>				
Revenues:	372,029	500,000	387,790	77.56%
Expenditures:	112,298	500,000	488,059	97.61%
Excess Revenues over (under) Expenditures	259,731	-	(100,269)	
<u>HOTEL/MOTEL TAX FUND</u>				
Revenues:	5,663	4,500	4,397	97.70%
Expenditures:	4,693	4,500	7,580	168.44%
Excess Revenues over (under) Expenditures	970	-	(3,183)	
<u>SPLOST III FUND</u>				
Revenues:	27,270	15,325	15,296	99.81%
Expenditures:	-	15,325	-	0.00%
Excess Revenues over (under) Expenditures	27,270	-	15,296	
<u>SPLOST IV FUND</u>				
Revenues:	1,294,404	71,500	12,479	17.45%
Expenditures:	1,038,969	71,500	-	0.00%
Excess Revenues over (under) Expenditures	255,435	-	12,479	
<u>SPLOST V FUND</u>				
Revenues:	-	4,728,895	2,293,717	48.50%
Expenditures:	-	4,728,895	4,375,283	92.52%
Excess Revenues over (under) Expenditures	-	-	(2,081,566)	



Budget Comparison Report - All Funds

100% of year lapsed

	Audited		Unaudited	
	2018 Year End Actuals	2019 Annual Budget	Year to Date	% 2019 Annual Budget
<u>TOWN CENTER FUND</u>				
Revenues:	521	2,635,103	2,419,961	91.84%
Expenditures:	497,917	2,635,103	2,029,601	77.02%
Excess Revenues over (under) Expenditures	(497,396)	-	390,360	
<u>DEBT SERVICE FUND</u>				
Revenues:	358,736	2,179,368	2,179,430	100.00%
Expenditures:	358,736	2,179,368	358,736	16.46%
Excess Revenues over (under) Expenditures	-	-	1,820,694	
<u>STORMWATER UTILITY FUND</u>				
Revenues:	791,715	335,000	408,178	121.84%
Expenses:	282,311	335,000	252,599	75.40%
Excess Revenues over (under) Expenses	509,404	-	155,579	



Investments
As of December 30, 2019

Ameris Bank

Downtown Development Authority - CD .75%	35,864
--	--------

Subtotal Ameris Bank	\$ 35,864
-----------------------------	------------------

Bank United	250,000
First Choice Bank	250,643
First Foundation Bank	250,000
First National Bank	29,070
Goldman Sachs Bank	250,000
Old National Bank	250,603
State Bank of Lizton	250,643
TBK Bank SSB	12,000

Subtotal South State Investment Services	\$ 1,542,959
---	---------------------

Total Investments	\$ 1,578,823
--------------------------	---------------------



Cash
As of December 30, 2019

Ameris Bank

Downtown Development Authority - Checking 83,840

Subtotal Ameris Bank	\$	83,840
-----------------------------	-----------	---------------

South State Bank

General Fund		4,951,384
Main Street Board		39,376
Parks & Recreation Fund		112,640
Hotel Motel Tax Fund		6,647
Money Market Account		417,590
Municipal Court Fund		161,756
Operating Grant Fund		12,889
Police Forfeiture Account		6,526
Police Seized Asset Account		3,026
SPLOST III		273,978
SPLOST IV		61,501
SPLOST IV/Grant Revenue		2,066
SPLOST V		8,053
Town Center Fund		464,708
Debt Service Fund		1,820,694
Stormwater Utility Fund		758,270
Tree Replacement Fund		3,789

Subtotal South State Bank	\$	9,104,893
----------------------------------	-----------	------------------

BB&T

Savings Account 7,551

Subtotal BB&T	\$	7,551
--------------------------	-----------	--------------

South State Investment Services

Budget Stabilization Cash Account 6,625

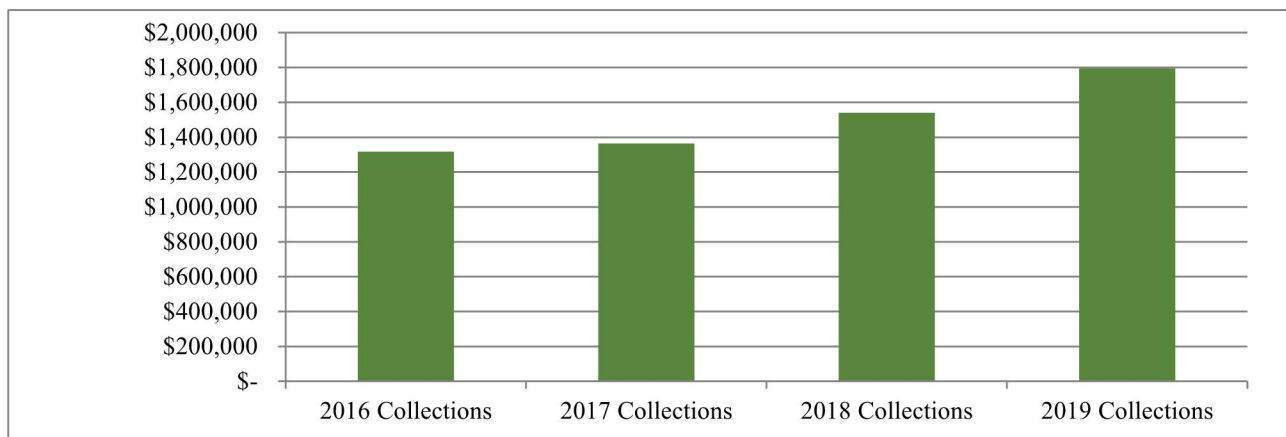
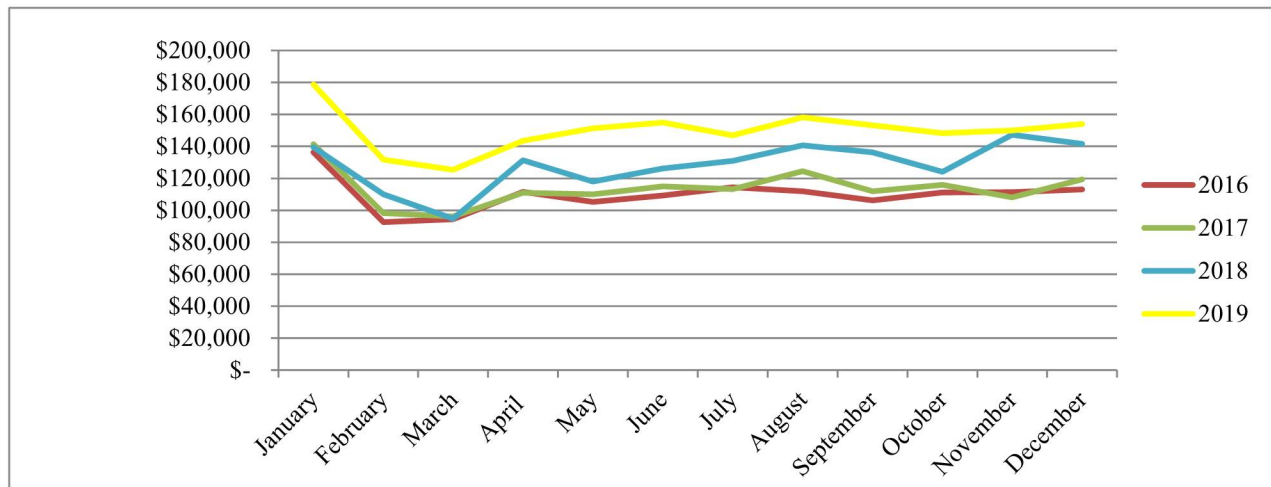
Subtotal South State Investment Services	\$	6,625
---	-----------	--------------

Total Cash	\$	9,202,910
-------------------	-----------	------------------



Special Purpose Local Option Sales Tax Collections As of December 30, 2019

	2016 Collections	2017 Collections	2018 Collections	2019 Collections	% Change from Prior Year
January	\$ 136,321	\$ 141,344	\$ 139,474	\$ 178,754	28.16%
February	92,605	98,189	109,987	131,700	19.74%
March	94,455	96,130	94,765	125,375	32.30%
April	111,527	111,048	131,392	143,535	9.24%
May	105,169	110,063	117,981	151,269	28.21%
June	109,300	114,965	126,193	154,922	22.77%
July	114,305	113,172	131,005	146,946	12.17%
August	112,004	124,429	140,651	158,066	12.38%
September	106,169	111,901	136,184	153,139	12.45%
October	111,138	115,857	124,067	148,285	19.52%
November	111,396	108,048	147,256	149,921	1.81%
December	112,996	119,270	141,583	153,903	8.70%
	\$ 1,317,384	\$ 1,364,416	\$ 1,540,538	\$ 1,795,816	





**Downtown Development Authority
As of December 30, 2019**

Revenues	December 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Prior Year Fund Balance	-	4,900	-	0.00%
Interest Revenue	-	100	-	0.00%
TOTAL REVENUES	\$ -	\$ 5,000	\$ -	0.00%

Expenditures				
Dues & Fees	-	500	290	58.00%
Training	-	250	-	0.00%
Other Expenditures	-	250	19	7.50%
Stormwater Fees	3,950	2,500	3,950	157.99%
Sponsorships	-	1,500	1,500	100.00%
TOTAL EXPENDITURES	\$ 3,950	\$ 5,000	\$ 5,758	115.17%



GENERAL FUND REVENUE DETAIL
As of December 30, 2019

	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Real Property Tax	3,754,162	3,755,000	4,643,298	123.66%
Real Property Tax - Public Utility	-	55,000	-	0.00%
Personal Property Tax	-	175,000	-	0.00%
Motor Vehicle Tax	8,858	65,000	79,118	121.72%
Motor Vehicle Title Ad Valorem Tax	29,423	350,000	410,475	117.28%
Apportioned Vehicles (AAVT)	-	2,500	2,346	93.84%
Mobile Home Tax	-	150	134	89.65%
Intangible Tax	10,621	80,000	99,100	123.88%
Railroad Equipment Car Tax	-	700	704	100.51%
Real Estate Transfer Tax	4,492	16,000	22,353	139.71%
Franchise Tax - Electric	-	410,000	410,498	100.12%
Franchise Tax - Gas	18,636	55,000	72,220	131.31%
Franchise Tax - Cable	-	195,000	212,883	109.17%
Franchise Tax - Telephone	-	6,000	7,242	120.71%
Business & Occupational Tax	43,496	120,000	133,667	111.39%
Insurance Premium Tax	-	705,000	705,617	100.09%
Financial Institutions Tax	-	3,500	3,569	101.97%
Penalties & Interest	1,779	15,000	23,344	155.63%
FiFa Fees	90	1,600	2,145	134.06%
Total Taxes	3,871,556	6,010,450	6,828,713	113.61%
Alcoholic Beverage Licenses	40,700	71,500	72,700	101.68%
Alcohol Pouring Permit	340	2,500	3,205	128.20%
Zoning and Land Use Permits	450	15,000	15,706	104.71%
Planning and Development Fees	50	15,000	12,294	81.96%
Sign Permit Fees	517	3,500	4,209	120.27%
Special Event Permits	-	250	150	60.00%
Vacant Lot Registration	-	100	105	105.00%
Personal Transportation Veh Permit	-	50	30	60.00%
Other Licenses and Permits	-	1,250	1,040	83.20%
Building Permit Revenue	66,368	900,000	978,538	108.73%
Certificate of Occupancy Fees	16,050	175,000	192,800	110.17%
Building Permit - Reinspection Fees	1,225	25,000	25,650	102.60%
Building Permit-Sub Fee	7,230	50,000	59,932	100.00%
Occupational Tax Late Fees	-	900	855	95.00%
Plan Review Fees	-	25,000	22,217	88.87%
Total Licenses and Permits	132,931	1,285,050	1,389,432	108.12%
Municipal Court Fines	47,661	600,000	703,748	117.29%
Forfeitures	-	500	-	0.00%
Court Costs	-	7,500	6,324	100.00%
Drug Testing Fees	-	35	95	271.43%
Expungements	-	50	-	0.00%
Tree Recompense Revenue	-	5,025	5,025	100.00%
Other Fines & Forfeitures-Code	-	750	500	66.67%
Other Forfeitures	-	6,250	6,262	100.00%
Total Fines and Forfeitures	47,661	620,110	721,954	116.42%
Grant Revenue	-	1,000	810	81.00%
Probation Fees	3,164	20,000	24,045	120.23%
Printing and Duplicating Service Fees	-	750	825	110.00%
Election and Qualifying Fees	-	-	-	0.00%
Advertising Fees	-	7,250	7,128	98.32%
Accident/Incident Reports	270	2,500	2,670	106.80%
Wrecker Service Contract	-	16,500	16,500	100.00%
Background Checks	50	1,000	1,060	106.00%
Bad Check Fees	-	100	25	25.00%
Miscellaneous Revenue	12	3,209,793	5,645	0.18%
Rents and Royalties	-	6,250	6,240	99.84%
Reimbursement for Damaged Property	2,444	38,000	40,133	105.61%
Total Miscellaneous Income	5,940	3,303,143	105,081	3.18%



GENERAL FUND REVENUE DETAIL
As of December 30, 2019

	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Interest Revenue	404	50,000	52,120	104.24%
Total Investment Income	404	50,000	52,120	104.24%
Proceeds from Sale of Conf Assets	-	250	257	102.60%
Proceeds from Sale of Assets	-	4,500	4,562	101.37%
Donations from Private Sources	-	25,000	24,750	99.00%
Transfer from Other Funds	-	201,497	201,497	100.00%
Total Other Financing Sources	-	231,247	231,065	99.92%
TOTAL GENERAL FUND REVENUES	\$ 4,058,492	\$ 11,500,000	\$ 9,328,364	81.12%



**General Fund Expenditures
As of December 30, 2019**

	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Governing Body				
Salaries & Wages-Council	3,500	42,000	42,000	100.00%
Employee Benefits-Medical	23	80,000	69,757	87.20%
Employee Benefits-Dental	-	2,000	2,199	109.97%
Employee Benefits-ADD Life	-	882	882	100.00%
FICA	153	2,604	1,838	70.59%
Medicare	36	609	430	70.58%
Employee Benefits-Retirement	252	3,150	3,021	95.91%
Unemployment	8	144	105	72.67%
Workers Comp Insurance	-	1,075	1,076	100.12%
Total Salaries and Benefits	<u>3,972</u>	<u>132,464</u>	<u>121,308</u>	<u>91.58%</u>
Communications	42	500	523	104.59%
Travel	-	250	248	99.13%
Dues and Fees	-	600	525	87.53%
Education and Training	-	2,075	2,075	100.00%
Other Expenditures	-	250	233	100.00%
General Supplies and Materials	-	1,000	838	83.81%
Small Equipment	-	-	1,182	100.00%
Total Operations	<u>42</u>	<u>4,675</u>	<u>5,624</u>	<u>120.30%</u>
City Manager				
Salaries & Wages	9,922	121,500	120,822	99.44%
Employee Benefits-Medical	3	9,291	8,842	95.17%
Employee Benefits-Dental	-	377	603	160.03%
Employee Benefits-ADD Life	-	147	147	100.00%
Employee Benefits-Disability	-	920	939	102.04%
FICA	614	7,527	7,478	99.35%
Medicare	144	1,762	1,749	99.26%
Employee Benefits-Retirement	683	8,200	8,199	99.99%
Unemployment	-	38	27	70.00%
Workers' Comp. Insurance	-	512	512	100.03%
Total Salaries and Benefits	<u>11,366</u>	<u>150,274</u>	<u>149,318</u>	<u>99.36%</u>
Communications	47	600	601	100.25%
Travel	-	600	576	100.00%
Dues and Fees	20	2,050	2,050	100.02%
Education and Training	-	1,500	1,069	71.27%
Other Expenditures	65	500	457	91.33%
General Supplies and Materials	-	500	239	47.79%
Total Operations	<u>131</u>	<u>5,750</u>	<u>4,992</u>	<u>86.82%</u>
City Clerk				
Salaries & Wages	9,567	134,760	120,203	89.20%
Employee Benefits-Medical	10	32,473	26,886	82.79%
Employee Benefits-Dental	-	1,297	1,220	94.10%
Employee Benefits-ADD Life	-	294	282	95.83%
Employee Benefits-Disability	-	977	944	96.59%
FICA	579	8,355	7,222	86.44%
Medicare	135	1,954	1,689	86.44%
Employee Benefits-Retirement	725	8,736	8,701	99.60%
Unemployment	-	76	53	70.12%
Workers' Comp. Insurance	-	610	352	57.63%
Total Salaries and Benefits	<u>11,016</u>	<u>189,532</u>	<u>167,551</u>	<u>88.40%</u>



**General Fund Expenditures
As of December 30, 2019**

	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Communications	47	1,000	793	79.33%
Advertising	-	750	702	93.60%
Travel	-	3,000	2,137	71.25%
Dues and Fees	223	6,500	5,650	86.92%
Education and Training	-	1,000	870	87.00%
Other Expenditures	-	1,000	616	61.58%
General Supplies and Materials	-	5,000	2,273	45.46%
Software	-	-	819	100.00%
Total Operations	<u>269</u>	<u>18,250</u>	<u>13,861</u>	<u>75.95%</u>
Elections				
Advertising	-	-	-	#DIV/0!
Intergovernmental - Elections	-	-	-	0.00%
Total Operations	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Contingency				
Contingency	-	86,000	-	0.00%
Total Operations	<u>-</u>	<u>86,000</u>	<u>-</u>	<u>0.00%</u>
Financial Administration				
Salaries & Wages	7,010	84,483	85,142	100.78%
Employee Benefits-Medical	16	46,364	44,376	95.71%
Employee Benefits-Dental	-	1,840	1,840	99.98%
Employee Benefits-ADD Life	-	294	294	100.00%
Employee Benefits-Disability	-	627	692	110.30%
FICA	392	5,238	4,717	90.05%
Medicare	92	1,225	1,103	90.05%
Employee Benefits-Retirement	506	4,749	6,077	127.96%
Unemployment	-	76	54	70.51%
Workers' Comp. Insurance	-	216	224	103.86%
Total Salaries and Benefits	<u>8,016</u>	<u>145,112</u>	<u>144,519</u>	<u>99.59%</u>
Professional Services	-	5,000	2,821	56.43%
Professional Services - Audit	-	25,000	18,500	74.00%
Advertising/Promotions	-	2,500	1,531	61.23%
Printing and Binding	-	750	637	84.93%
Dues and Fees-Bank Service Fees	9,081	5,500	14,480	263.27%
Education and Training	-	500	-	0.00%
Other Expenditures	-	100	36	100.00%
General Supplies and Materials	213	2,543	2,372	93.29%
General Supplies-Postage	335	7,500	7,739	103.19%
Gasoline/Diesel	-	100	50	100.00%
Small Equipment	209	1,500	2,286	152.41%
Software	-	-	375	100.00%
Total Operations	<u>9,837</u>	<u>50,993</u>	<u>50,828</u>	<u>99.68%</u>



**General Fund Expenditures
As of December 30, 2019**

	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Legal				
Professional Services - Legal	1,201	35,000	31,338	89.54%
Total Operations	<u>1,201</u>	<u>35,000</u>	<u>31,338</u>	<u>89.54%</u>
Salaries & Wages	4,024	52,319	52,336	100.03%
Employee Benefits-Medical	-	23,182	14,912	64.33%
Employee Benefits-Dental	-	920	920	99.98%
Employee Benefits-ADD Life	-	147	147	100.00%
Employee Benefits-Disability	-	423	431	101.84%
FICA	229	3,244	2,978	91.81%
Medicare	54	759	696	91.76%
Employee Benefits-Retirement	314	3,779	3,763	99.59%
Unemployment	-	38	27	70.05%
Workers' Comp. Insurance	-	134	139	104.08%
Total Salaries and Benefits	<u>4,621</u>	<u>84,945</u>	<u>76,349</u>	<u>89.88%</u>
Communications	47	1,000	666	66.65%
Dues and Fees	-	1,750	1,694	96.79%
Other Expenditures	-	100	34	100.00%
General Supplies and Materials	-	3,500	2,027	57.93%
Small Equipment	-	7,500	6,842	91.22%
Software	512	100,000	98,602	98.60%
Total Operations	<u>559</u>	<u>113,850</u>	<u>109,865</u>	<u>96.50%</u>
Risk Management				
Professional Services	-	5,000	5,000	100.00%
Liability Insurance	300	105,000	103,468	98.54%
Total Operations	<u>300</u>	<u>110,000</u>	<u>108,468</u>	<u>98.61%</u>
General Government Building				
Salaries & Wages	2,827	37,384	36,519	97.69%
Employee Benefits-Medical	3	9,291	8,842	95.17%
Employee Benefits-Dental	-	377	377	100.07%
Employee Benefits-ADD Life	-	147	147	100.00%
Employee Benefits-Disability	-	294	300	101.88%
FICA	174	2,318	2,251	97.12%
Medicare	41	542	526	97.14%
Employee Benefits-Retirement	224	2,699	2,689	99.63%
Unemployment	-	38	27	70.00%
Workers' Comp. Insurance	-	3,831	3,988	104.10%
Total Salaries and Benefits	<u>3,270</u>	<u>56,921</u>	<u>55,666</u>	<u>97.80%</u>
Disposal - Garbage	30	500	353	70.56%
Pest Control	90	3,500	3,144	89.83%
Repairs and Maintenance	654	10,000	7,528	75.28%
Repairs and Maintenance - Vehicles	-	5,000	4,261	85.22%
Rental of Equipment	176	5,000	4,330	86.59%
Communications	825	10,000	10,760	107.60%



**General Fund Expenditures
As of December 30, 2019**

	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Dues and Fees	-	500	498	99.61%
Other Expenditures	151	500	254	50.82%
General Supplies and Materials	630	7,500	6,381	85.08%
Water and Sewer	815	1,500	1,551	103.38%
Natural Gas	239	500	631	126.14%
Electricity	980	12,500	11,944	95.55%
Gasoline and Diesel	202	1,500	1,742	116.13%
Small Equipment	-	1,500	1,313	87.54%
Software	40	5,000	3,430	68.59%
Capital Outlay - Sites	-	400,250	400,156	100.00%
Capital Outlay - Buildings	-	180,000	178,941	100.00%
Total Operations & Capital	4,832	645,250	637,215	98.75%
TOTAL GENERAL GOVERNMENT	\$ 59,431	\$ 1,829,016	\$ 1,676,904	91.68%
Municipal Court				
Salaries & Wages	9,137	98,500	99,437	100.95%
Salaries & Wages - Overtime	334	3,500	3,571	102.02%
Employee Benefits-Medical	10	30,178	21,897	72.56%
Employee Benefits-Dental	-	1,840	1,519	82.57%
Employee Benefits-ADD Life	-	294	270	91.67%
Employee Benefits-Disability	-	696	563	80.91%
FICA	470	6,324	5,319	84.10%
Medicare	110	1,479	1,244	84.11%
Employee Benefits-Retirement	577	6,951	6,923	99.60%
Unemployment	2	114	80	70.49%
Workers' Compensation	-	249	259	104.09%
Total Salaries and Benefits	10,659	150,125	141,085	93.98%
Professional Services - Public Defender	540	7,500	6,623	88.30%
Professional Services - Solicitor/Judge	7,750	65,000	74,750	115.00%
Repairs & Maintenance	-	1,000	880	88.02%
Rental of Equipment	122	1,750	1,691	96.65%
Communications	-	500	41	8.28%
Advertising	-	100	-	0.00%
Printing & Binding	-	1,000	976	100.00%
Travel	-	2,500	2,738	109.53%
Dues and Fees	-	500	483	96.60%
Education and Training	-	1,300	1,259	96.85%
Other Expenditures	-	1,750	1,602	91.52%
General Supplies and Materials	7	4,000	3,926	98.14%
General Supplies and Materials Postage	-	100	99	100.00%
Gasoline/Diesel	-	75	51	100.00%
Food Supplies	324	3,000	3,074	102.48%
Books and Periodicals-Code Books	-	50	-	0.00%
Small Equipment	-	7,000	6,977	99.68%
Software	1,980	20,000	20,388	101.94%
Other Supplies - Uniforms	-	250	245	98.15%
Total Operations	10,722	117,375	123,804	107.18%
TOTAL JUDICIAL	\$ 21,361	\$ 267,500	\$ 266,887	99.77%



**General Fund Expenditures
As of December 30, 2019**

	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
<i>Police Administration</i>				
Salaries & Wages	31,229	383,795	380,008	99.01%
Salaries & Wages-Overtime	154	1,000	655	65.51%
Employee Benefits-Medical	19	73,373	75,478	102.87%
Employee Benefits-Dental	-	4,434	4,654	104.96%
Employee Benefits-ADD Life	-	882	882	100.01%
Employee Benefits-Disability	-	2,942	3,217	109.35%
FICA	1,873	23,857	22,654	94.96%
Medicare	438	5,580	5,298	94.95%
Employee Benefits-Retirement	2,211	26,640	26,534	99.60%
Unemployment	-	228	160	69.99%
Workers' Compensation	-	16,050	16,044	99.96%
<i>Total Salaries and Benefits</i>	35,925	538,781	535,585	99.41%
Professional Services	-	5,000	4,186	83.72%
Repair & Maintenance-Vehicle	946	3,000	5,098	169.92%
Rental of Equipment	412	5,000	4,508	90.16%
Communications	298	3,750	3,692	98.45%
Advertising	-	965	801	83.05%
Printing and Binding	-	250	112	44.80%
Travel	-	5,000	4,725	94.49%
Dues and Fees	105	6,500	5,683	87.44%
Education and Training	-	2,500	2,105	84.20%
Other Expenditures	255	2,500	2,124	84.97%
General Supplies and Materials	-	6,000	4,773	79.55%
General Supplies - Postage	-	75	43	57.99%
Gasoline/Diesel	1,157	9,000	10,473	116.37%
Small Equipment	-	7,500	6,503	86.71%
Software	432	4,000	3,691	92.27%
Other Supplies - Uniforms	100	2,500	1,911	76.43%
<i>Total Operations and Capital</i>	3,706	63,540	60,428	95.10%
<i>Criminal Investigation Division</i>				
Salaries & Wages	18,331	234,125	232,423	99.27%
Salaries & Wages-Overtime	809	6,180	6,954	112.52%
Employee Benefits-Medical	16	51,056	53,745	105.27%
Employee Benefits-Dental	-	3,137	2,738	87.29%
Employee Benefits-ADD Life	-	588	576	97.92%
Employee Benefits-Disability	-	1,489	1,531	102.79%
FICA	1,146	14,899	14,380	96.52%
Medicare	268	3,484	3,363	96.53%
Employee Benefits-Retirement	1,291	15,549	15,488	99.61%
Unemployment	-	152	106	70.01%
Workers' Compensation	-	10,105	10,104	99.99%
<i>Total Salaries and Benefits</i>	21,860	340,764	341,408	100.19%



**General Fund Expenditures
As of December 30, 2019**

	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Repair & Maintenance-Vehicle	1,090	6,000	6,157	102.61%
Communications	167	2,000	2,040	102.00%
Printing and Binding	-	250	56	22.40%
Travel	-	1,000	657	65.70%
Dues and Fees	-	1,000	786	78.64%
Education and Training	-	1,000	1,827	182.70%
General Supplies and Materials	20	1,000	320	31.98%
General Supplies and Materials-Postage	-	50	15	100.00%
Gasoline and Diesel	613	7,000	7,916	113.09%
Small Equipment	-	1,500	1,103	73.51%
Software	-	500	2,395	479.00%
Other Supplies - Uniforms	-	1,500	1,110	74.00%
Total Operations and Capital	<u>1,891</u>	<u>22,800</u>	<u>24,382</u>	<u>106.94%</u>
Vice				
Salaries & Wages	3,847	51,634	49,035	94.97%
Salaries & Wages-Overtime	-	2,060	852	41.34%
Employee Benefits-Medical	7	16,848	16,086	95.47%
Employee Benefits-Dental	-	920	920	99.98%
Employee Benefits-ADD Life	-	147	147	100.00%
Employee Benefits-Disability	-	369	375	101.76%
FICA	220	3,329	2,854	85.72%
Medicare	51	779	667	85.67%
Employee Benefits-Retirement	301	3,620	3,606	99.61%
Unemployment	-	38	27	70.03%
Workers' Compensation	-	2,458	2,457	99.97%
Total Salaries and Benefits	<u>4,425</u>	<u>82,202</u>	<u>77,025</u>	<u>93.70%</u>
Repairs & Maintenance Vehicles				
Repairs & Maintenance Vehicles	70	250	266	100.00%
Communications	-	100	-	100.00%
Dues and Fees	-	150	51	34.21%
Gasoline	261	100	261	261.43%
Small Equipment	-	1,750	1,594	100.00%
Total Operations and Capital	<u>332</u>	<u>2,350</u>	<u>2,173</u>	<u>92.49%</u>
Patrol				
Salaries & Wages	84,411	1,130,810	993,489	87.86%
Salaries & Wages-Overtime	9,106	65,210	69,792	107.03%
Employee Benefits-Medical	70	300,956	293,929	97.67%
Employee Benefits-Dental	-	13,395	13,459	100.48%
Employee Benefits-ADD Life	-	3,528	3,172	89.92%
Employee Benefits-Disability	-	8,351	7,542	90.32%
FICA	5,645	74,153	63,948	86.24%
Medicare	1,320	17,343	14,956	86.23%
Employee Benefits-Retirement	6,581	79,289	78,972	99.60%
Unemployment	13	950	686	72.25%
Workers' Compensation	-	55,691	55,706	100.03%
Total Salaries and Benefits	<u>107,147</u>	<u>1,749,676</u>	<u>1,595,653</u>	<u>91.20%</u>



**General Fund Expenditures
As of December 30, 2019**

	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Professional Services	15	250	188	75.01%
Repair & Maintenance	-	1,000	505	50.50%
Repair & Maintenance-Vehicle	11,485	52,500	60,620	115.47%
Communications	1,774	15,000	14,477	96.51%
Printing and Binding	-	250	120	48.00%
Travel	316	1,250	1,252	100.00%
Dues and Fees	32	1,500	1,466	97.74%
Education & Training	202	3,000	2,797	93.23%
Contract Labor	-	1,000	1,000	100.00%
Other Expenditures	153	8,000	6,915	86.43%
General Supplies and Materials	495	5,000	3,342	66.84%
Weapons Supplies & Ammunition	961	30,000	19,737	65.79%
Gasoline and Diesel	7,098	70,000	79,596	113.71%
Small Equipment	6,882	27,500	30,756	111.84%
Software	-	15,000	12,361	82.41%
Other Supplies - Uniforms	1,527	20,000	14,959	74.80%
Total Operations and Capital	30,940	251,250	250,090	99.54%
Police Training				
Salaries & Wages	4,106	53,938	52,681	97.67%
Salaries & Wages-Overtime	-	2,060	1,456	70.68%
Employee Benefits-Medical	-	-	-	#DIV/0!
Employee Benefits-Dental	-	-	-	#DIV/0!
Employee Benefits-ADD Life	-	147	61	41.67%
Employee Benefits-Disability	-	368	375	102.03%
FICA	255	3,472	3,356	96.67%
Medicare	60	812	785	96.67%
Employee Benefits-Retirement	314	3,782	3,767	99.60%
Unemployment	-	38	27	70.03%
Workers' Compensation	-	2,564	2,564	99.98%
Total Salaries and Benefits	4,734	67,181	65,072	96.86%
Repair & Maintenance	-	500	245	48.91%
Repair & Maintenance-Vehicle	96	500	278	55.62%
Communications	42	750	600	80.02%
Travel	-	2,500	1,886	75.44%
Dues and Fees	-	500	259	51.83%
Education and Training	-	7,500	4,970	66.27%
General Supplies and Materials	-	1,000	1,444	144.35%
Weapons Supplies & Ammunition	1,065	30,000	23,007	76.69%
Gasoline and Diesel	154	1,750	1,840	105.17%
Small Equipment	8,178	1,500	9,338	622.52%
Other Supplies - Uniforms	-	300	137	45.78%
Intergovernmental	-	5,000	5,000	100.00%
Total Operations and Capital	9,555	51,800	49,004	94.60%



**General Fund Expenditures
As of December 30, 2019**

	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
<i>Police Stations and Buildings</i>				
Disposal-Garbage/Recycle	90	1,500	1,058	70.56%
Pest Control	45	1,000	762	76.20%
Repairs and Maintenance	616	25,000	22,617	90.47%
Communications	784	10,500	10,237	97.50%
General Supplies and Materials	-	4,500	3,564	79.21%
Water/Sewer	688	5,000	5,389	107.78%
Electricity	942	15,000	11,906	79.37%
Small Equipment	-	500	125	25.00%
Software	91	5,000	3,299	65.97%
<i>Total Operations</i>	<u>3,256</u>	<u>68,000</u>	<u>58,958</u>	<u>86.70%</u>
<i>Probation</i>				
Salaries & Wages	3,672	50,110	48,933	97.65%
Employee Benefits-Medical	-	15,929	13,221	83.00%
Employee Benefits-Dental	-	920	767	83.32%
Employee Benefits-ADD Life	-	147	208	141.67%
Employee Benefits-Disability	-	369	313	84.88%
FICA	227	3,107	2,708	87.16%
Medicare	53	727	633	87.12%
Employee Benefits-Retirement	274	3,296	3,283	99.60%
Unemployment	-	38	27	70.03%
Workers' Compensation	-	2,151	2,151	99.99%
<i>Total Salaries and Benefits</i>	<u>4,225</u>	<u>76,794</u>	<u>72,244</u>	<u>94.07%</u>
Communications	42	500	523	104.64%
Travel	-	1,250	1,130	90.37%
Dues and Fees	-	300	302	100.76%
General Supplies and Materials	-	500	177	35.36%
Small Equipment	-	1,500	1,372	91.45%
Software	250	-	1,750	100.00%
Other Supplies - Uniforms	-	300	58	19.19%
<i>Total Operations and Capital</i>	<u>292</u>	<u>4,350</u>	<u>5,311</u>	<u>122.10%</u>
<i>Fire Services</i>				
Intergovernmental-Fire Services	-	1,690,592	1,690,592	100.00%
Total Fire Services	<u>-</u>	<u>1,690,592</u>	<u>1,690,592</u>	<u>100.00%</u>
TOTAL PUBLIC SAFETY	<u>\$ 228,267</u>	<u>\$ 5,010,080</u>	<u>\$ 4,827,925</u>	<u>96.36%</u>
<i>Highways and Streets</i>				
Professional Services-Engineering	-	7,500	5,500	73.33%
Disposal-Garbage/Recycling	95	1,250	1,123	89.87%
Lawn Care	-	1,000	591	59.10%
Pest Control	45	500	369	73.80%
Repairs & Maintenance	522	40,000	38,542	96.35%
Repairs & Maintenance-Vehicles	-	6,000	4,414	73.56%
Rental of Equipment	98	2,500	2,372	94.90%
Communications	-	-	-	#DIV/0!
Contract Labor	34,165	409,976	409,906	99.98%
Other Expenditures	-	250	-	0.00%
General Supplies and Materials	-	4,000	2,697	67.44%
Electricity	254	5,000	3,057	61.14%
Gasoline/Diesel	233	5,000	4,875	97.49%
Small Equipment	-	2,500	200	8.00%
<i>Total Operations</i>	<u>35,411</u>	<u>485,476</u>	<u>473,646</u>	<u>97.56%</u>



**General Fund Expenditures
As of December 30, 2019**

	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
<i>Street Lights</i>				
Electricity-Street Lights	9,286	96,500	103,875	107.64%
Total Street Lights	<u>9,286</u>	<u>96,500</u>	<u>103,875</u>	<u>107.64%</u>
<i>Traffic Lights</i>				
Electricity-Traffic Lights	175	2,500	1,564	62.55%
Total Traffic Lights	<u>175</u>	<u>2,500</u>	<u>1,564</u>	<u>62.55%</u>
<i>Tree Commission</i>				
Repairs & Maintenance	4,650	21,500	4,650	21.63%
Travel	-	750	-	0.00%
Dues and Fees	15	500	190	38.00%
Education and Training	225	1,000	295	29.50%
General Supplies & Materials	-	750	421	56.18%
Books and Periodicals	-	500	14	2.78%
Total Operations	<u>4,890</u>	<u>25,000</u>	<u>5,570</u>	<u>22.28%</u>
TOTAL PUBLIC WORKS	<u>\$ 49,762</u>	<u>\$ 609,476</u>	<u>\$ 584,655</u>	<u>95.93%</u>
<i>Culture and Recreation</i>				
Intergovernmental-Sequoyah Regional	-	4,000	4,000	100.00%
TOTAL CULTURE AND RECREATION	<u>\$ -</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>100.00%</u>
<i>Building Inspections</i>				
Salaries & Wages	10,654	217,155	176,694	81.37%
Overtime	-	1,500	144	9.61%
Employee Benefits-Medical	(0)	66,964	61,224	91.43%
Employee Benefits-Dental	(0)	3,514	3,507	99.80%
Employee Benefits-ADD Life	0	735	551	74.97%
Employee Benefits-Disability	0	1,763	1,600	90.75%
FICA	634	13,557	10,399	76.70%
Medicare	148	3,170	2,430	76.64%
Employee Benefits-Retirement	1,508	17,595	18,053	102.60%
Unemployment	2	190	164	86.07%
Workers' Compensation	(223)	1,673	1,672	99.96%
Total Salaries and Benefits	<u>12,723</u>	<u>327,816</u>	<u>276,438</u>	<u>84.33%</u>



**General Fund Expenditures
As of December 30, 2019**

	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Professional Services-Engineering	4,252	50,000	50,471	100.94%
Professional Services-Legal	404	7,500	7,634	101.78%
Technical Services - Planning	-	25,000	18,801	75.20%
Repairs & Maintenance	-	2,500	355	14.19%
Repairs & Maintenance - Vehicles	55	5,000	2,160	43.19%
Communications	286	5,000	4,161	83.22%
Advertising -Promotions	156	2,000	1,382	69.12%
Printing & Binding	-	500	-	0.00%
Travel	-	1,000	865	86.54%
Dues and Fees	-	7,500	5,440	72.53%
Education and Training	-	1,000	533	53.35%
Contract Labor	7,575	10,000	12,345	123.45%
Other Expenditures	-	1,000	724	72.39%
General Supplies and Materials	10	1,000	998	99.85%
General Supplies - Postage	110	250	110	44.00%
Gasoline/Diesel	286	5,000	3,892	77.84%
Books and Periodicals-Code Books	-	500	956	191.10%
Small Equipment	-	2,000	2,354	117.71%
Software	-	-	188	100.00%
Other Supplies - Uniforms	-	250	-	0.00%
Total Operations	13,134	127,000	113,368	89.27%
Planning and Zoning				
Salaries & Wages	11,934	129,500	132,076	101.99%
Employee Benefits-Medical	10	18,582	17,726	95.39%
Employee Benefits-Dental	-	755	377	49.97%
Employee Benefits-ADD Life	-	294	303	103.06%
Employee Benefits-Disability	-	865	877	101.38%
FICA	707	8,029	7,899	98.38%
Medicare	165	1,878	1,847	98.37%
Employee Benefits-Retirement	638	7,690	7,659	99.60%
Unemployment	-	76	54	71.64%
Workers' Compensation	-	5,667	5,667	99.99%
Total Salaries and Benefits	13,453	173,336	174,486	100.66%
Professional Services	-	1,000	-	0.00%
Professional Services-Legal	-	1,000	-	0.00%
Technical Services - Planning	-	5,000	-	0.00%
Repairs & Maintenance	-	500	-	0.00%
Other Services - Map Updates	-	1,000	-	0.00%
Communications	47	1,750	1,422	81.26%
Advertising	-	15,000	16,996	113.31%
Printing & Binding	(25)	250	(75)	-30.00%
Travel	-	500	64	12.74%
Dues and Fees	-	2,500	1,501	60.06%
Education and Training	-	1,500	1,300	86.67%
Planning & Zoning Meeting Fees	147	2,500	2,548	101.92%
Other Expenditures	-	500	114	100.00%
General Supplies and Materials	-	1,000	275	27.52%
Gasoline & Diesel	-	500	34	6.80%
Small Equipment	-	1,500	1,058	100.00%
Software	-	-	188	100.00%
Total Operations	169	36,000	25,425	70.62%



**General Fund Expenditures
As of December 30, 2019**

	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
<i>Main Street Program</i>				
Salaries and Wages	5,320	49,177	59,988	121.98%
Overtime	-	1,000	262	26.19%
Employee Benefits - Medical	7	15,629	15,185	97.16%
Employee Benefits - Dental	-	376	377	100.34%
Employee Benefits - Add Life	-	147	147	100.00%
Employee Benefits - Disability	-	397	405	101.98%
FICA	319	3,111	3,591	115.44%
Medicare	75	728	840	115.38%
Employee Benefits - Retirement	295	3,552	3,537	99.59%
Unemployment	-	38	27	69.97%
Workers Comp Insurance	-	226	226	99.95%
<i>Total Salaries and Benefits</i>	<u>6,015</u>	<u>74,381</u>	<u>84,586</u>	<u>113.72%</u>
Communications	42	750	523	69.73%
Advertising	-	500	125	25.00%
Travel	-	500	12	2.40%
Dues and Fees	-	1,750	1,545	88.31%
Education and Training	-	500	225	45.00%
Contract Labor	300	7,500	6,142	81.89%
Supplies - Special Events	1,350	15,000	14,218	94.79%
Software	-	395	-	0.00%
Payments to Other Agencies	-	1,500	1,500	100.00%
<i>Total Operations</i>	<u>1,692</u>	<u>28,395</u>	<u>24,290</u>	<u>85.54%</u>
<i>Intergovernmental</i>				
Intergovernmental - COED	-	13,000	13,000	100.00%
Total Intergovernmental	<u>-</u>	<u>13,000</u>	<u>13,000</u>	<u>100.00%</u>
TOTAL HOUSING AND DEVELOPMENT	<u>\$ 47,187</u>	<u>\$ 779,928</u>	<u>\$ 711,593</u>	<u>91.24%</u>
<i>Other Financing Uses</i>				
Transfer to Other Funds	-	3,000,000	2,992,775	99.76%
TOTAL OTHER FINANCING USES	<u>\$ -</u>	<u>\$ 3,000,000</u>	<u>\$ 2,992,775</u>	<u>99.76%</u>
TOTAL GENERAL FUND EXPENDITURES	<u>\$ 406,007</u>	<u>\$ 11,500,000</u>	<u>\$ 11,064,740</u>	<u>96.22%</u>



**Operating Grant Fund
As of December 30, 2019**

	December 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
REVENUES:				
Atlanta Regional Commission Grant	-	228,455	186,821	81.78%
Interest Revenue	1	45	42	92.22%
TOTAL REVENUES	\$ 1	\$ 228,500	\$ 186,863	81.78%
EXPENDITURES:				
Payments to Other Agencies-FOCUS	12,111	228,500	185,182	81.04%
TOTAL EXPENDITURES	\$ 12,111	\$ 228,500	\$ 185,182	81.04%



**Parks & Recreation Fund
As of December 30, 2019**

	December 2019	2019 Annual	YTD	% of Annual
REVENUES:	Transactions	Amended Budget	Transactions	Budget
Alcoholic Bev Excise Tax Beer & Wine	19,820	240,000	240,854	100.36%
Alcoholic Bev Excise Tax Liquor	8,518	85,000	85,585	100.69%
Local Option Mixed Drink Tax	4,083	45,000	45,172	100.38%
Penalties and Interest	-	250	-	0.00%
Bad Check Fees	-	25	25	100.00%
Interest Revenue	5	350	295	84.17%
Rents and Royalties	850	15,000	15,860	105.73%
Prior Year Fund Balance	-	114,375	-	0.00%
TOTAL REVENUES	\$ 33,276	\$ 500,000	\$ 387,790	77.56%
EXPENDITURES:				
Disposal - Garbage Depot	51	750	614	81.85%
Pest Control - Depot	45	600	576	96.00%
Repairs & Maintenance - Depot	31	2,500	1,892	75.68%
Communications	274	1,750	1,835	104.83%
General Supplies - Depot	2,483	1,532	2,515	164.17%
Water/Sewer - Depot	11	1,000	709	70.85%
Natural Gas - Depot	162	1,750	1,631	93.21%
Electricity - Depot	224	5,000	4,168	83.37%
Small Equipment - Depot	-	500	-	0.00%
Professional Services	-	-	2,500	100.00%
Disposal - Garbage Parks	51	750	614	81.85%
Lawn Care	297	7,000	6,160	88.00%
Pest Control - Parks	45	1,500	1,379	91.91%
Repairs & Maintenance - Parks	1,081	20,000	26,752	133.76%
Rental - Equipment & Land	-	500	450	90.00%
Dues and Fees	-	500	357	71.40%
Contract Labor	2,888	40,000	43,275	108.19%
General Supplies and Materials - Parks	21	1,500	863	57.56%
Water/Sewer - Parks	1,957	6,500	7,231	111.25%
Electricity - Parks	82	1,500	987	65.78%
Small Equipment - Parks	-	500	-	0.00%
Capital Outlay - Site Improvements	-	225,000	204,183	100.00%
Transfers to Other Funds	-	179,368	179,368	100.00%
TOTAL EXPENDITURES	\$ 9,705	\$ 500,000	\$ 488,059	97.61%



Hotel/Motel Tax Fund
As of December 30, 2019

	December 2019	2019 Annual	YTD	% of Annual
REVENUES:	Transactions	Budget	Transactions	Budget
Hotel/Motel Taxes	355	4,490	4,385	97.67%
Interest Revenue	0	10	11	112.90%
TOTAL REVENUES	\$ 355	\$ 4,500	\$ 4,397	97.70%
EXPENDITURES:				
Advertising/Promotions	-	4,500	7,580	168.44%
TOTAL EXPENDITURES	\$ -	\$ 4,500	\$ 7,580	168.44%



SPLOST III Fund
As of December 30, 2019

	December 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
REVENUES:				
Special Assessments - Crestmont	-	14,910	14,910	100.00%
Prior Year Fund Balance	-	-	-	#DIV/0!
Interest Revenue	12	415	386	92.89%
TOTAL REVENUES	\$ 12	\$ 15,325	\$ 15,296	99.81%
EXPENDITURES:				
Capital Outlay-Infrastructure	-	15,325	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 15,325	\$ -	0.00%



SPLOST IV Fund
As of December 30, 2019

	December 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
REVENUES:				
SPLOST IV Revenue	-	8,394	8,394	100.00%
Special Assessments	-	3,970	3,970	100.00%
Interest Revenue	3	130	115	88.81%
Prior Year Fund Balance		59,006	-	0.00%
TOTAL REVENUES	\$ 3	\$ 71,500	\$ 12,479	17.45%
EXPENDITURES:				
Capital Outlay-Infrastructure	-	71,500	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 71,500	\$ -	0.00%



SPLOST V Fund
As of December 30, 2019

REVENUES:	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
SPLOST V Revenue	153,903	1,750,000	1,795,815	102.62%
Grant Revenue-LMIG	-	135,000	-	0.00%
Grant Revenue-LCI Phase II	-	600,000	497,503	82.92%
Special Assessments	-	1,824,548	-	0.00%
Bond Proceeds	-	418,897	-	0.00%
Interest Revenue	2	450	398	88.54%
TOTAL REVENUES	\$ 153,905	\$ 4,728,895	\$ 2,293,717	48.50%
EXPENDITURES:				
Capital Outlay-Public Safety Equipment	-	400,000	336,730	84.18%
Capital Outlay-Police Cars	14,410	199,650	269,673	135.07%
Capital Outlay-Infrastructure	-	1,805,350	1,198,817	66.40%
Capital Outlay-HOTL Pedestrian	-	250,500	250,369	99.95%
Capital Outlay-HS Pkwy	18,533	1,145,000	1,179,151	102.98%
Capital Outlay-TCP Road Net	124	128,395	190,407	148.30%
Capital Outlay-LCI Phase II	147,924	800,000	950,138	118.77%
TOTAL EXPENDITURES	\$ 180,990	\$ 4,728,895	\$ 4,375,283	92.52%



Town Center Fund
As of December 30, 2019

Revenues	December 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Interest Revenue	30	100	154	154.49%
Donations from Private Source	-	-	5,000	100.00%
Prior Year Fund Balance	-	124,900	-	0.00%
Transfer from General Fund	312,477	1,000,000	2,414,806	241.48%
Transfer from URA	-	1,510,103	-	0.00%
TOTAL REVENUES	\$ 312,507	\$ 2,635,103	\$ 2,419,961	91.84%
Expenditures				
Advertising	-	-	125	100.00%
Professional Services	340	350,000	95,219	27.21%
Capital Outlay - Sites	10,059	-	16,279	100.00%
Capital Outlay - Site Improvements	53,870	750,000	560,735	74.76%
Capital Outlay - TCP Road Network	524,847	1,333,606	1,155,746	100.00%
Transfer to Other Funds	-	201,497	201,497	100.00%
TOTAL EXPENDITURES	\$ 589,116	\$ 2,635,103	\$ 2,029,601	77.02%



Debt Service Fund
As of December 30, 2019

Revenues	December 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Interest	62	-	62	100.00%
Transfers from Parks & Rec Fund	-	179,368	179,368	100.00%
Transfer from General Fund	-	2,000,000	2,000,000	100.00%
TOTAL REVENUES	\$ 62	\$ 2,179,368	\$ 2,179,430	100.00%
Expenditures				
Other Expenditures	-	1,819,896	-	0.00%
Debt Service - Bond Principal HSPRA	152,850	305,095	304,436	99.78%
Debt Service - Bond Interest HSPRA	26,518	54,377	54,299	99.86%
TOTAL EXPENDITURES	\$ 179,368	\$ 2,179,368	\$ 358,736	16.46%



**Stormwater Utility Fund
As of December 30, 2019**

REVENUES:	December 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Stormwater Utility Fees	285,411	334,500	407,341	121.78%
Interest Revenue	28	500	837	167.36%
TOTAL REVENUES	\$ 285,438	\$ 335,000	\$ 408,178	121.84%
EXPENSES:				
Salaries & Wages	3,834	56,500	46,863	82.94%
Overtime	-	2,000	-	0.00%
Employee Benefits - Medical Insurance	774	13,952	11,233	80.51%
Employee Benefits - Dental Insurance	31	377	372	98.67%
Employee Benefits - Disability	22	380	314	82.63%
Employee Benefits - ADD Life	12	147	144	97.96%
FICA	238	3,627	2,906	80.12%
Medicare	56	848	682	80.42%
Employee Benefits - Retirement	216	3,178	2,637	82.98%
Unemployment	3	76	36	47.37%
Workers Comp Insurance	223	2,726	2,726	100.00%
Legal & Professional	900	4,000	1,382	34.54%
Regional Stormwater	-	2,500	-	0.00%
Pollution Prevention	-	1,500	51	3.39%
Watershed Planning	-	500	-	0.00%
Maintenance & Cleaning	4,307	111,239	93,513	84.06%
Structural Upgrades	-	95,000	78,192	82.31%
Rental of Equipment	-	7,500	-	0.00%
Communications	174	2,750	1,103	40.12%
Advertising	-	250	-	0.00%
Dues and Fees	-	6,500	6,688	102.88%
Training	350	2,000	572	28.60%
Contract Labor	-	500	-	0.00%
General Supplies & Materials	516	1,500	801	53.41%
Postage	-	100	17	17.35%
Water/Sewer	-	5,000	336	6.73%
Gasoline & Diesel	188	4,500	1,026	22.81%
Small Equipment	-	1,500	-	0.00%
Office Supplies	-	1,000	505	50.54%
Capital Outlay-Infrastructure	500	-	500	100.00%
Contingency	-	3,350	-	0.00%
TOTAL EXPENSES	\$ 12,343	\$ 335,000	\$ 252,599	75.40%



**Main Street Board
Budget To Actual Comparison Report
As of December 30, 2019**

Revenues	December 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Business & Occupation Licenses	-	41,401	45,909	110.89%
Alcohol Beverage Licenses	-	25,000	25,000	100.00%
Alcohol Pouring Permits	315	5,000	3,180	63.60%
Donations From Private Sources	-	20,000	24,750	123.75%
Miscellaneous/Registrations/Booth Fees	-	8,825	5,079	57.55%
Rents and Royalties	-	2,500	2,500	100.00%
Interest Revenue	2	50	70	140.94%
TOTAL REVENUES	\$ 317	\$ 102,776	\$ 106,488	103.61%

Expenditures				
Salaries & Wages	2,660	49,177	59,988	121.98%
Overtime	-	1,000	262	26.19%
Employee Benefits - Medical	-	15,629	15,185	97.16%
Employee Benefits- Dental	-	376	377	100.34%
Employee Benefits-Add Life	-	147	147	100.00%
Employee Benefits-Disability	-	397	405	101.98%
FICA	160	3,111	3,591	115.44%
Medicare	37	728	840	115.38%
Employee Benefits-Retirement	-	3,552	3,537	99.59%
Unemployment	-	38	27	69.97%
Workers Comp Insurance	-	226	226	99.95%
Communications	42	750	523	69.73%
Advertising	-	500	125	25.00%
Travel	-	500	12	2.40%
Dues and Fees	-	1,750	1,545	88.31%
Education and Training	-	500	225	45.00%
Contract Labor	-	7,500	6,142	81.89%
Supplies-Special Events	1,350	15,000	14,218	94.79%
Software	-	395	-	0.00%
Payments to Other Agencies	-	1,500	1,500	100.00%
TOTAL EXPENDITURES	\$ 4,249	\$ 102,776	\$ 108,876	105.94%



**Holly Springs Tree Commission
Budget to Actual Comparison Report
As of December 30, 2019**

Revenues	December 2019 Transactions	2019 Annual Budget	YTD Transactions	% Variance
Development Fees/Recompense	-	24,950.00	5,025.00	20.14%
Interest Revenue	-	50.00	3.86	7.72%
TOTAL REVENUES	\$ -	\$ 25,000.00	\$ 5,028.86	20.12%
Expenditures				
Landscaping/Tree Planting & Care	4,650.00	8,000.00	4,650.00	58.13%
Tree Maintenance	-	8,000.00	-	0.00%
Tree Removal	-	5,500.00	-	0.00%
Travel	-	750.00	-	0.00%
Dues and Fees	15.00	500.00	190.00	38.00%
Education and Training	225.00	1,000.00	295.00	29.50%
Tree Seedlings	-	500.00	330.00	66.00%
Banners & Shirts	-	250.00	91.36	36.54%
Books and Periodicals	-	500.00	13.90	2.78%
TOTAL EXPENDITURES	\$ 4,890.00	\$ 25,000.00	\$ 5,570.26	22.28%

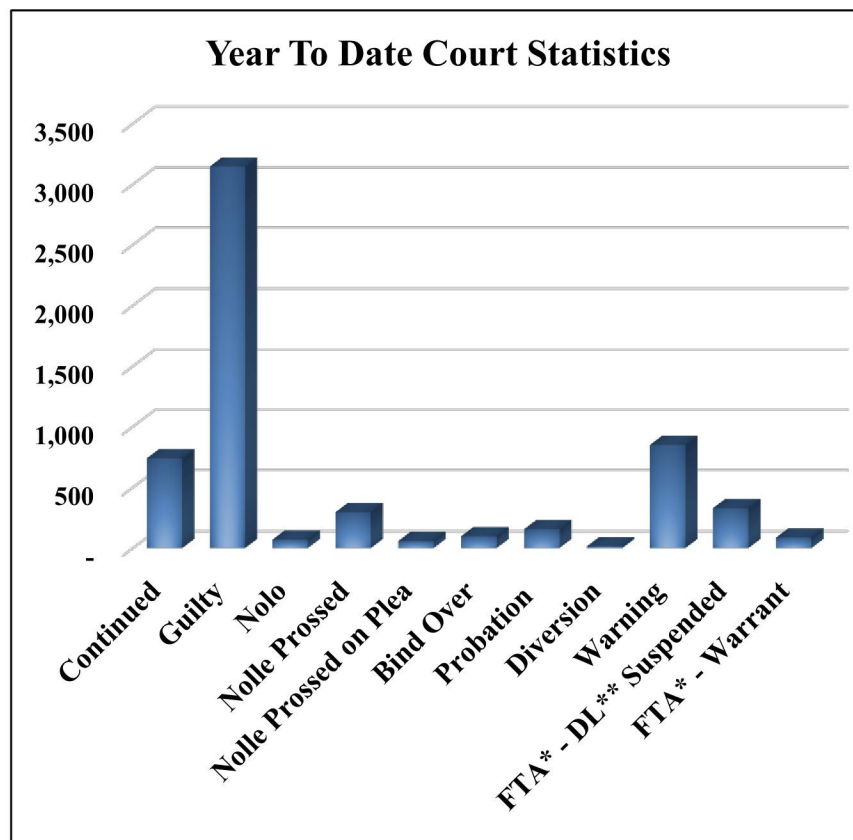


City of Holly Springs Court Statistics 2019 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Continued	0	131	148	184	70	106	36	118	49	77	57	74	1,050
Guilty	0	104	131	347	84	36	474	449	305	328	454	334	3,046
Nolo	0	12	0	9	8	11	12	9	7	7	4	7	86
Nolle Prossed	0	6	1	25	18	36	20	32	32	46	73	35	324
Nolle Prossed on Plea	0	24	0	25	-	-	-	-	-	-	-	-	49
Bind Over	0	5	3	8	6	14	24	16	10	12	9	4	111
Probation	0	9	6	10	10	11	7	10	14	49	34	12	172
Diversion	0	2	0	2	3	1	-	-	-	4	2	1	15
Warning	0	4	0	32	27	108	157	102	125	65	100	120	840
FTA* - DL** Suspended	0	23	32	14	52	147	9	32	36	88	22	9	464
FTA* - Warrant	0	10	8	14	15	20	-	11	17	6	13	10	124
	-	330	329	670	293	490	739	779	595	682	768	606	6,281

* Failure to Appear

** Driver's License



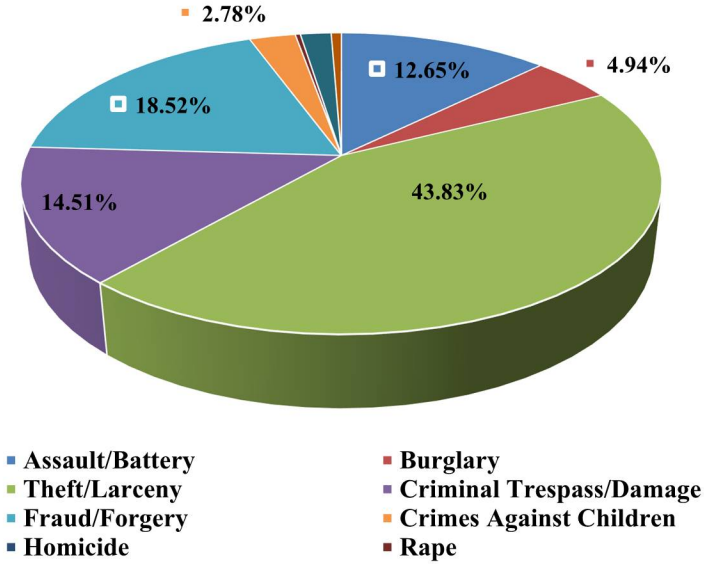


City of Holly Springs Police Statistics 2019 Year to Date

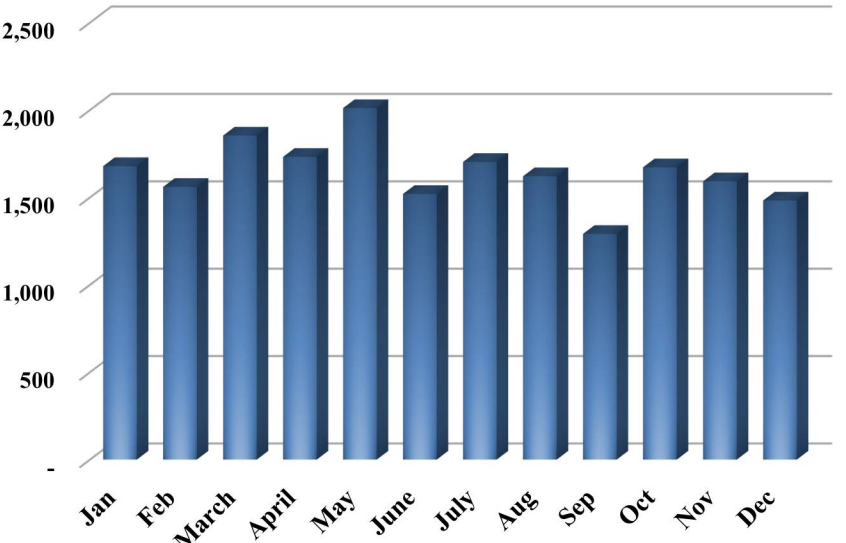
	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Assault/Battery	4	3	3	2	5	3	2	6	2	5	-	6	41
Burglary	3	2	2	-	-	-	2	1	1	3	1	1	16
Theft/Larceny	24	5	17	15	9	7	14	12	8	8	12	11	142
Criminal Trespass/Damage	3	2	3	5	5	10	4	6	4	3	-	2	47
Fraud/Forgery	4	5	5	5	9	6	1	7	7	4	4	3	60
Crimes Against Children	1	1	-	2	-	-	-	2	1	-	2	-	9
Homicide	-	-	-	-	-	-	-	-	-	-	-	-	-
Rape	-	-	-	-	1	-	-	-	-	-	-	-	1
Robbery	-	-	-	-	-	-	-	-	-	-	-	-	-
Arson	-	-	-	-	-	-	-	-	-	-	-	-	-
Motor Vehicle Theft	-	-	-	1	1	-	-	-	-	1	1	2	6
Sex Crimes	-	-	-	-	-	-	1	-	-	-	-	1	2
	39	18	30	30	30	26	24	34	23	24	20	26	324

Calls for Service	1,679	1,560	1,854	1,732	2,011	1,520	1,703	1,621	1,291	1,672	1,592	1,482	19,717
-------------------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

Year To Date Police Statistics



Year To Date Calls for Service





**City of Holly Springs
Monthly Operation Report
Executive Summary**

Description	Dec-19	
Pot Hole Repair	14	roads
Tree Service Work	12	row
ROW Mowing	2	row
Dead Animal Pick Up	6	roads
Street Sweeping	0	street sweeping
Road Salting	0	roads
Sign Maintenance	4	signs
Traffic Signals	3	signs
Equipment Maintenance	4	equipment maintenance
Misc. Work Orders	9	misc
PARKS		
J.B. Owens	13	parks
Barrett Park	13	parks
J.C. Mullins	12	parks
Monthly Totals	92	

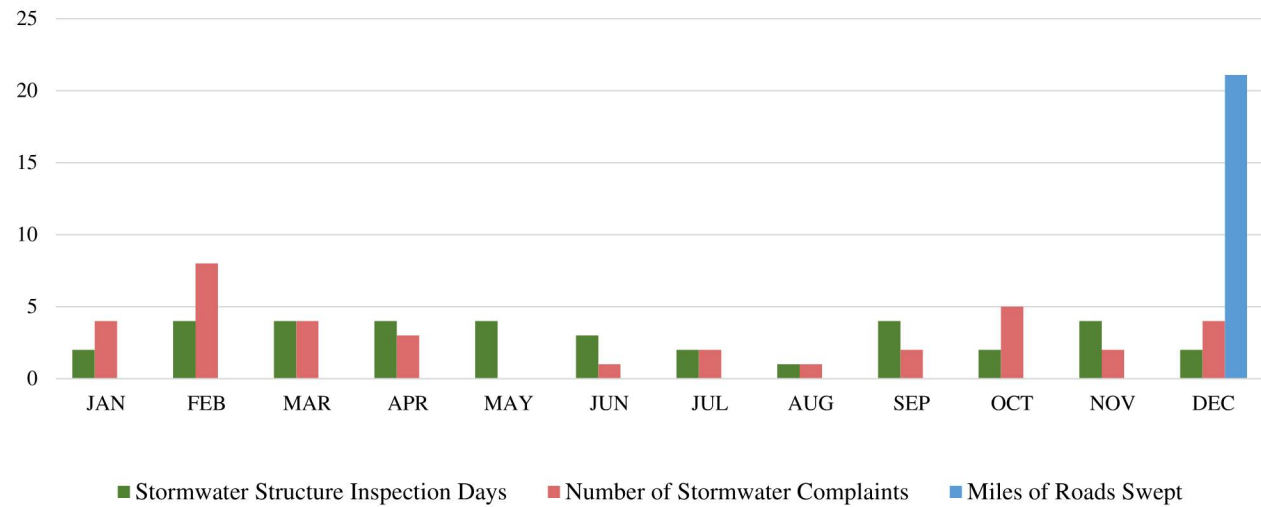


**City of Holly Springs
Stormwater Statistics
2019 Year to Date**

Stormwater Structure Inspection Days
Number of Stormwater Complaints
Miles of Roads Swept

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	
	2	4	4	4	4	3	2	1	4	2	4	2	36
	4	8	4	3	0	1	2	1	2	5	2	4	36
	0	0	0	0	0	0	0	0	0	0	0	21.1	21.1

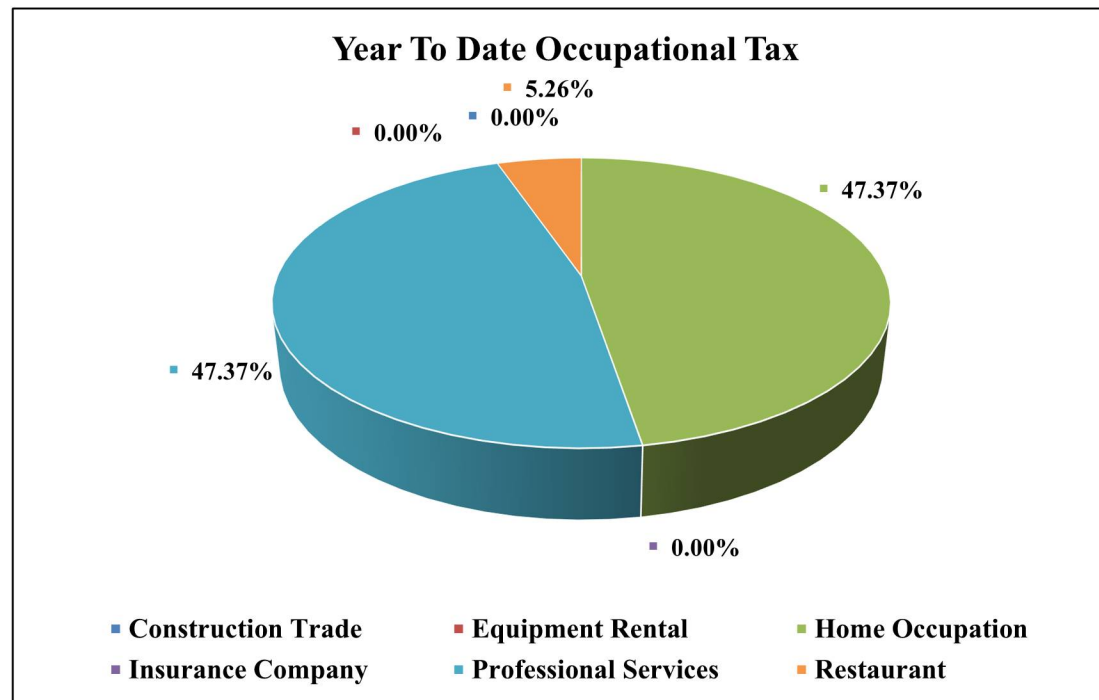
Year to Date Stormwater Statistics





City of Holly Springs Occupational Tax Summary 2019 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
Construction Trade	-	-	-	-	-	-	-	-	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-	-	-	-	-	-	-	-
Home Occupation	1	3	1	5	5	2	4	5	5	-	3	2	36
Insurance Company	-	-	-	-	-	-	-	-	-	-	-	-	-
Professional Services	10	4	1	4	4	1	-	5	2	3	-	2	36
Restaurant	-	2	-	-	-	-	-	1	-	-	-	1	4
	11	9	2	9	9	3	4	11	7	3	3	5	76

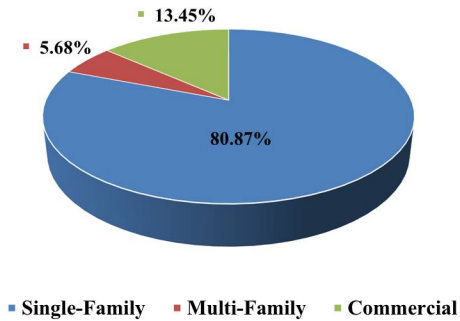




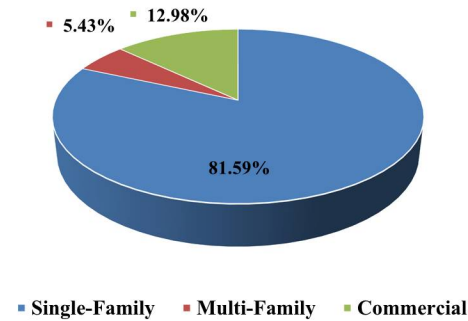
Building Permits and Certificates of Occupancy 2019 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Single-Family													
Houses	33	34	35	29	30	26	30	47	30	37	15	16	362
Accessory Structures	1		1		1							1	4
Additions			1		1						1	1	4
Basement Buildouts	1		1	2		3	1	2	2	2	1	2	17
Mechanical	1	3	3	1	4	9	6	4	5	5	3	1	45
Plumbing	3	2	4	1	3	4	1	2		2	2		24
Electrical		1	1	1	1	2	2	1	5	1			15
Miscellaneous	2	6	13	6	3	4	2	10	8	3	9	4	70
Certificates of Completion	4	2	9	1		8	9	1		3	1	2	40
Certificates of Occupancy	32	27	26	33	37	25	34	38	43	25	32	29	381
Multi-Family													
Townhomes		11	3					4	5			10	33
Apartments											5		5
Misc-Multi Family													0
Certificates of Occupancy	1	2		6	2	4	1	1	2	2	2	5	28
Commercial													
New Structures	1		2		1								4
Addition-C													0
Tenant Build Outs	1		2		2		4				4		13
Accessory Structures			1							1	1		3
Mechanical													0
Plumbing				2									2
Electrical	3		3	3	1	2		3					15
Misc-C	5	3	6	7	5	6	11	5	1	3	1		53
Certificates of Completion			1	3		1	3	2	1				11
Certificates of Occupancy	1	1	12	9	6	4	7	4	1	1	5	5	56

Year To Date Permits Issued



Year To Date Certificates of Occupancy Issued



City of Holly Springs Work Session Meeting

Speaker Sign In Sheet

January 23, 2020

Meeting Date: _____

Name	Address	City Resident Y/N	Topic of Comment
1. <i>Tom Crumpton</i>	<i>2265 Riverstone Blvd H253 Carter Ct</i>	<i>No</i>	<i>Conditional Use Permit</i>
2. <i>Mary Thumaly</i>	<i>2470 Sandy Plains Rd Marietta, GA 30066</i>	<i>No</i>	<i>City Center Parking Study</i>
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

Note: City Council meetings are public meetings but are not public hearings. It is at the Chief Elected Official's discretion if public comment is taken.

