

City of Holly Springs
City Council Work Session Meeting Minutes
January 21, 2021

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Kyle Whitaker, Councilman Jeff Wilbur, and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Laura Rollins from the City Attorney's Office, Chief Michael Carswell, Community Development Director Nancy Moon, Finance Director Denise Lamazares, Economic Development Director/Assistant City Clerk Erin Honea, Court Administrator Donna Sanders, Facilities Manager/Information Technology Manager Ron Carter, and Stormwater Coordinator/GIS Technician Zachary Arnold.

Mayor Miller called the Work Session to order.

Public Comments

City resident and former Georgia House of Representatives member Scot Turner addressed Council to return and thank them for lending a City of Holly Springs flag to him during his time in office. Mayor Miller thanked him for his service and returned the flag to him as a token of the City's appreciation.

City Manager Robert H. Logan announced that Roger McIver withdrew his name from consideration for appointment to the Planning & Zoning Commission.

No action taken.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Meeting adjourned.

City of Holly Springs
City Council Business Meeting Minutes
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Staff Present: City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Laura Rollins from the City Attorney's Office, Chief Michael Carswell, Community Development Director Nancy Moon, Finance Director Denise Lamazares, Economic Development Director/Assistant City Clerk Erin Honea, Court Administrator Donna Sanders, Facilities Manager/Information Technology Manager Ron Carter, and Stormwater Coordinator/GIS Technician Zachary Arnold.

Mayor Miller called the Business Meeting to order.

Mayor Miller led the Pledge of Allegiance. Mayor Pro Tem Zenchuk gave the invocation.

City Clerk Karen Norred administered the Oath of Office to Mayor Pro Tem Michael Roy Zenchuk II.

City Manager Robert H. Logan presented Stormwater Coordinator/GIS Technician Zachary Arnold with the 2020 Employee of the Year Award.

Consent Agenda

1. December 7, 2020 City Council Work Session Meeting Minutes

Councilman Whitaker made a motion to approve the January 21, 2021 Consent Agenda. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Councilman Whitaker made motion to approve A-03-2020, annexation of 4.2 +/- acres located on Hickory Road and East Cherokee Drive, Cherokee County, GA, tax parcel 124 of tax plat 15N26. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Councilman Whitaker made a motion to approve MA-09-2020, rezoning of 4.2 +/- acres located on Hickory Road and East Cherokee Drive, Holly Springs, GA, tax parcel 124 of tax plat 15N26, from R-40, Single Family Residential Estate (County) to GC, General Commercial (City) with staff stipulations as described in Rezoning Ordinance MA-09-2020. Councilman Wilbur seconded the motion. Motion carried 5-0.

Councilman Whitaker made a motion to approve A-04-2020, annexation of 2.245 +/- acres located on Misty Hollow Way and Holly Springs Parkway, Cherokee County, GA, tax parcels 051 and 001A of tax plat 15N16A, tax parcel 068 of tax plat 15N16, tax parcels 002 and 001 (partial) of tax plat 15N15A. Councilman Wilbur seconded the motion. Motion carried 5-0.

Councilman Whitaker made motion to approve MA-10-2020, rezoning of 2.245 +/- acres located on Misty Hollow Way and Holly Springs Parkway, Holly Springs, GA, tax parcels 051 and 001A of tax plat 15N16A, tax parcel 068 of tax plat 15N16, tax parcels 002 and 001 (partial) of tax plat 15N15A, from GC, General Commercial (County), NC, Neighborhood Commercial (County), and R-20, Single Family Residential (County) to GC, General Commercial (City) with staff stipulations as described in Rezoning Ordinance MA-10-2020. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made motion to table a request from A1 Contracting, LLC for relief from liquidated damages for the Palm Street Sidewalk & Drainage Improvement Project. Councilman Whitaker seconded the motion. Motion carried 5-0.

Councilman Whitaker made motion to approve a resolution to appoint members to the Planning & Zoning Commission to include Mike Grayeski. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve a Memorandum of Understanding between Cherokee County, Georgia and the City of Holly Springs, Georgia for Transportation Facility Improvements, Hickory Road and Stringer Road Sidewalks – Fill-in the Gaps Project and authorize the Mayor to execute the Memorandum of Understanding. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to approve ORD-09-2020, proposed text amendment to the Holly Springs Zoning Ordinance, Appendix E, Guidance Document for Tree Conservation, Landscape, and Buffer Requirements, specifically, to amend the Holly Springs Tree List. Councilman Wilbur seconded the motion. Motion carried 5-0.

Councilman Whitaker made a motion to approve a resolution to rename a street within the Town Center Road Network, specifically, to rename W.G. Burrell Drive to W. Grady Burrell Drive. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to approve a proposal from Hutcheson Horticultural Co. for the installation of pine straw in the median on Sixes Road in an amount not to exceed \$247.50. Councilman Wilbur seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve a Governmental Regulated LED Roadway Lights Authorization for Sixes Road, from Holly Springs Parkway to Interstate 575, Holly Springs, Georgia and authorize the Mayor to execute the authorization. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve a Training Facilities Agreement between Cherokee County, Georgia and the City of Holly Springs, Georgia and authorize and ratify the Mayor's execution of the agreement. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to approve an estimate from Blackjack Paving, Sealcoating & Striping, LLC for thermoplastic striping and traffic control at the intersection of Rabbit Hill Road and Hillgrove Drive in an amount not to exceed \$3,475. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve a resolution to close the Public Fund Money Rate Savings Account at BB&T. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Finance Denise Lamazares announced that the December finance report was in the agenda packet.

Councilwoman Phillips made a motion to adjourn. Councilwoman Barnett seconded the motion. Motion carried 5-0.

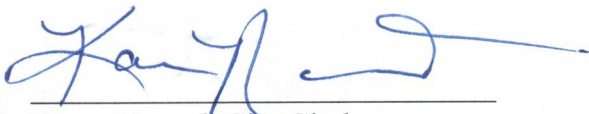
Meeting adjourned.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)