

City of Holly Springs
City Council Work Session Meeting Minutes
January 20, 2022

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Jeff Wilbur, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilman Kyle Whitaker.

Staff Present: Jeff Rusbridge from the City Attorney's Office, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Tommy Keheley, Community Development Director Nancy Moon, Finance Director Denise Lamazares, Economic Development Director/Assistant City Clerk Erin Honea, Administrative Assistant Tracey Chambers, Administrative Assistant Sabrina Resendiz, Sgt. Jeff Lance, Cpl. Jay Burns, and Building & Grounds Technician James Cochran.

Mayor Miller called the Work Session to order.

No public comments.

Mayor Pro Tem Zenchuk made a motion to adjourn and enter into Executive Session for the purpose of Real Estate. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Meeting adjourned.

City of Holly Springs
City Council Business Meeting Minutes
January 20, 2022

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Jeff Wilbur and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilman Kyle Whitaker.

Staff Present: Jeff Rusbridge from the City Attorney's Office, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Tommy Keheley, Community Development Director Nancy Moon, Finance Director Denise Lamazares, Economic Development Director/Assistant City Clerk Erin Honea, Administrative Assistant Tracey Chambers, Administrative Assistant Sabrina Resendiz, Building & Grounds Technician James Cochran, Capt. Casey Barton, Capt. Greg Clyburn, Sgt. Naveed Babar, Sgt. Jeff Lance, Sgt. Palmer, Cpl. Jay Burns, Ofc. Brendan Creegan, Ofc. Riley Landry, Ofc. Annie Maryska, Ofc. Dustin Miller, Ofc. Donald Self, and Ofc. Davis Snider

Mayor Miller called the Business Meeting to order.

Mayor Miller led the Pledge of Allegiance. Mayor Pro Tem Zenchuk gave the invocation.

Mayor Miller presented Tree Commission member Alex Gray with the 2022 Arbor Day Proclamation.

Mayor Pro Tem Zenchuk presented Building & Grounds Technician James Cochran with the Distinguished Service Award.

Mayor Miller and City Manager Robert H. Logan presented Administrative Assistant Tracey Chambers with the 2021 Employee of the Year Award.

Chief Tommy Keheley presented Cpl. Jay Burns with the 2021 Officer of the Year Award.

Chief Tommy Keheley presented Sgt. Jeff Lance with the Bob Fuller Leadership Award.

Mayor Pro Tem Zenchuk made a motion to move Items 5-9 to the January 20, 2022 Consent Agenda. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Consent Agenda

1. December 6, 2021 Council Work Session and Special Called Meeting Minutes
2. December 20, 2021 Work Session and Business Meeting Minutes
3. CUP-04-2021, a conditional use permit for a School Establishment for property located off of Holly Springs Parkway, Holly Springs, GA, tax parcel 061 of tax plat 93N00
4. CUP-05-2021, a conditional use permit for a Self-Storage Establishment for property located off of Holly Springs Parkway, Holly Springs, GA, tax plat 117 of tax parcel 15N16

5. ORD-01-2022, an ordinance to adopt the Official Zoning Map of the City of Holly Springs, Georgia
6. Release of Holly Glen Phase 2 Performance Bond #906222937 and Maintenance Bond #906222938
7. A resolution to accept and authorize certain streets in Holly Glen Phase 2 to become publicly maintained streets
8. A quote from Esri, Inc. in an amount not to exceed \$4,700
9. A resolution to appoint the Municipal Prosecuting Attorney and Assistant Prosecuting Attorneys

Mayor Pro Tem Zenchuk made a motion to approve the January 20, 2022 Consent Agenda. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Finance Director Denise Lamazares announced the December finance report was included in the packet.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)



