

Holly Springs Downtown Development Authority  
Meeting Minutes  
January 16, 2019

Members Present: Vice Chairman Kevin Moore, Treasurer Sonia Carruthers, Secretary Christopher DeLuca, Phyllis Long, and Councilman Kyle Whitaker.

Staff Present: City Manager Robert H. Logan, Deputy Chief Tommy Keheley, Officer Arthur Gibford, and Assistant City Clerk Donna Sanders.

Roll Call – Chairman Steve Adcock and Tim Downing were absent.

Vice Chairman Moore called the meeting to order at approximately 6:30p.m.

Treasurer's Report

Treasurer Sonia Carruthers presented the Treasurer's Report for December 2018.

Secretary DeLuca made a motion to approve the December 2018 financial report. Councilmember Whitaker seconded the motion. Motion carried 5-0.

Unfinished Business

None to discuss.

New Business

City Manager Robert H. Logan gave an update on the Amendment Number 01 to the agreement with Tunnell-Spangler & Associates, Inc. d/b/a TSW. Mr. Logan said the amendment is for land planning for the parcel adjacent to the Train Depot. Mr. Logan said the long-range plan is to relocate Brackett Plaza, provide access to Palm Street from the Train Depot and additional parking for the Depot.

City Manager Robert H. Logan discussed the proposal from Kimley-Horn for the Town Center Parking Deck. Mr. Logan said City Council approved Task 1 of the proposal to initiate design as grading begins on the Town Center Project.

City Manager Robert H. Logan gave an update on the Addendum No. 7 to the Professional Services Agreement with Southeastern Engineering, Inc. (SEI). Mr. Logan said the addendum is for additional surveying of the road plan for the intersection at Palm Street and Hickory Road. Mr. Logan said the City is looking at relocating water and sewer lines in the area to serve the new development and existing area. Mr. Logan said once we get approval from Cherokee County Water and Sewerage Authority, we will get final approval from the City Engineers to move forward.

City Manager Robert H. Logan gave an update on the asbestos surveys. Mr. Logan said asbestos was found in the Barrett house on Palm Street and will be torn down once the asbestos abatement is complete. Mr. Logan said no asbestos was found in the Heritage Roof Truss building.

City Manager Robert H. Logan gave an update on the LCI Phase II Project. Mr. Logan said construction has started on the second phase of the sidewalk project. Mr. Logan said the second phase will include streetscapes, sidewalk, curb and gutter, and intersection improvements at Pinecrest to include mast arm installation.

No action taken.

Phyllis Long made a motion to approve the December 19, 2018 meeting minutes. Secretary DeLuca seconded the motion. Motion carried 5-0.

City Manager Robert H. Logan suggested an Executive Session for the purpose of real estate.

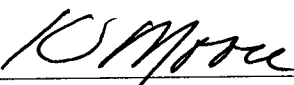
Councilmember Whitaker made a motion to enter into Executive Session for the purpose of real estate. Phyllis Long seconded the motion. Motion carried 5-0.

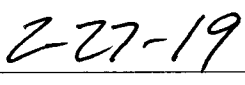
Councilmember Whitaker made a motion to return from Executive Session. Vice Chairman Moore seconded the motion. Motion carried 5-0.

Phyllis Long made a motion to adjourn. Treasurer Carruthers seconded the motion. Motion carried 5-0.

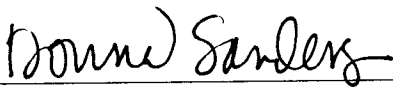
Meeting adjourned.

Respectfully Submitted,

  
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Kevin Moore, Vice Chairman

  
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Date

Attest:

  
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Donna Sanders, Assistant City Clerk