



Holly Springs Tree Commission

Date: January 14, 2020

Location: 3235 Holly Springs Parkway

6:00 P.M.

AGENDA

- I. CALL TO ORDER
- II. OATH OF OFFICE CEREMONY
- III. TREASURER'S REPORT – December 2019
- IV. NEW BUSINESS
 - A. Update on the Tree City USA Application
Presented By: Robert H. Logan, City Manager
 - B. Discuss projects for 2020
Presented By: Robert H. Logan, City Manager
 - C. Update on Holly Springs Parkway Landscaping project
Presented By: Robert H. Logan, City Manager
 - D. Update on Arbor Day Plans
Presented By: Robert H. Logan, City Manager
 - E. Governors recognition in February for Arbor Day
Presented By: Marc Teffeau, Chairman
 - F. Quarterly meeting Trees Georgia
Presented By: Marc Teffeau, Chairman
 - G. Approve / deny the November 12, 2019 meeting minutes
- V. REPORTS
- VI. ADJOURNMENT

Holly Springs Tree Commission
December 2019

Opening Balance: \$ 8,678.69

Less: Cash Disbursements

DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
12/2/2019	111	Buck Jones Nursery	\$ (4,650.00)	Crape Myrtles
12/16/2019	112	Arbor Day Foundation	\$ (15.00)	Membership
12/20/2019	CC	Georgia Urban Forest Council	\$ (225.00)	Education & Training
Total			\$ (4,890.00)	

Add: Deposits & Other Credits

12/31/2019		South State Bank	\$ 0.05	Interest Revenue
Total			\$ 0.05	

Ending Bank Balance \$ 3,788.74

Total Funds \$ 3,788.74



GEORGIA FORESTRY COMMISSION

protecting and conserving Georgia's forests

Tree City USA

Thank you for your patience with the Arbor Day Foundation's new Tree City USA online portal. We understand the significant changes have caused some difficulties and confusion. We are working very closely with the Arbor Day Foundation to improve the portal for next year.

These communities have been **approved** for the year 2019: Acworth, Albany, Alpharetta, Ashburn, Athens-Clarke County, Atlanta, Augusta, Avondale Estates, Bainbridge, Ball Ground, Berkeley Lake, Bethlehem, Blairsville, Bowman, Brookhaven, Brunswick, Buckhead, Calhoun, Camak, Canton, Carlton, Cedartown, Chamblee, Chattahoochee Hills, Clarksville, Columbus, Conyers, Cornelia, Covington, Dalton, Decatur, Douglasville, Dublin, Duluth, Dunwoody, Fayetteville, Flovilla, Forsyth, Gainesville, Good Hope (NEW), Gray, Griffin, Hahira, Hampton, Hapeville, Hartwell, Hiawassee, **Holly Springs**, Homerville, Ivey, Jekyll Island, Jesup, Kennesaw, Lavonia, Lilburn, Locust Grove, Loganville, Lyerly, Macon, Madison, Mansfield, Marietta, Metter, Millen, Milton, Monroe, Moody AFB, Moultrie, Newborn, Newnan, Norcross, Norwood, Odum, Oxford, Peachtree Corners, Pembroke, Robins AFB, Rome, Royston, Rutledge, Sandersville, Sandy Springs, Savannah, Screven, Smyrna, St. Marys, Statesboro, Thomaston, Thunderbolt, Tifton, Toccoa, Trenton, Tybee Island, Valdosta, Vienna, Walnut Grove, Warner Robins, Washington, Waynesboro, Winterville, Woodbine, Woodland, Woodstock, Yatesville, Young Harris.

These communities are **in progress**: Blue Ridge (NEW), Bowersville, Carnesville, Cumming (NEW), Dahlonega, Darien, Doraville, Ellaville, Fort Oglethorpe, Fort Stewart/Hunter AAF, Fort Valley, Hampton, Hinesville, Jefferson, Lexington, Monticello, Porterdale, Sharon (NEW), Sky Valley, Social Circle, Sugar Hill (NEW), Suwanee, Tallulah Falls, Thomasville, Warrenton.

City of Holly Springs
Tree Commission Meeting Minutes
November 12, 2019
6:00 p.m.

Board of Directors Present: Chairman Marc Teffeau, Vice Chairman Jennifer Wade, Chief Michael Carswell, Secretary Brandi Hackett, and Treasurer Colleen Konwick.

Staff Present: City Manager Robert H. Logan, Community Development Director Nancy Moon, Administrative Assistant Tracey Chambers

Chairman Teffeau called the meeting to order.

Vice Chairman Wade made a motion to approve the November 12, 2019 agenda. Treasurer Konwick seconded the motion. Motion carried 5-0.

Treasurer Konwick presented the financial report for October 2019.

City Manager Logan presented the proposed budget for Fiscal Year 2020. Mr. Logan said the proposed budget is set for \$25,500 for the Holly Springs Tree Commission. Mr. Logan said the Tree Commission may make any changes on the line items in the proposed budget throughout the year and it does meet the required budget for Tree City USA requirement since the \$25,500 is based on per capita.

Secretary Hackett made a motion to approve the proposed budget for Fiscal Year 2020. Vice Chairman Wade seconded the motion. Motion carried 5-0.

City Manager Logan updated the Board on the Tree City USA application. Mr. Logan said the 2020 application is still pending submittal because it has changed from the previous year and questions that the city has regarding the application have been sent to the appropriate contacts and we are awaiting their reply.

Chairman Teffeau said the Arbor Day Proclamation will be presented at the City Council meeting.

Chairman Teffeau opened the discussion regarding the 2019 tree planting effort. Mr. Logan stated that planting trees in the new median of Holly Springs Parkway near Sixes Road was discussed at a recent meeting of the Landscape and Beautification Committee. The proposal resulting from that meeting is for 75 Crape Myrtle trees to be planted between the creek and Rabbit Hill Road. The cost of purchasing the trees and the mulch will come out of the Tree Commission budget.

Vice Chairman Wade made a motion to approve the planting of 75 trees to be placed in the new median of Holly Springs Parkway. Treasurer Konwick seconded the motion. Motion carried 5-0.

Chief Carswell motioned to approve the September 10, 2019 meeting minutes. Secretary Hackett seconded the motion. Motion carried 5-0.

Reports

Chairman Teffeau gave a brief overview on the 2019 Georgia Tree Council Annual Meeting that he attended at Stone Mountain on November 6 – November 8. Chairman Teffeau passed around a packet for review that contained information from the meeting. Chairman Teffeau spoke about tree committee activities and park developments in various towns in Georgia that were highlights of a discussion during the meeting, some were associated with programs honoring veterans.

Treasurer Konwick said that she appreciated the city for having the banner program for the veterans in Holly Springs and wondered if that could be extended further south on Holly Springs Parkway. Mr. Logan said that it can when the new light posts are placed on that portion of the parkway.

A resident from Harmony on the Lakes spoke about a tree issue that he is having on his lot and other issues that neighbors are having with trees within their neighborhood. He has asked his HOA to work with the city to resolve the tree problems. Chairman Teffeau responded that he is very aware of the issues, he has concerns, and he has made recommendations to the North HOA board in Harmony on the Lakes who is responsible for the trees in those neighborhoods. Chairman Teffeau also stated that the Tree Commission is basically promotion and education, but there is a city tree ordinance in place whereas the homeowner would need to obtain a permit from the city to receive HOA approval prior to removing any trees. Community Development Director Nancy Moon explained that the city's tree ordinance was revised in 2017 because developers were putting in trees that were not appropriate for the neighborhoods and that were causing sidewalk issues among other things. Ms. Moon stated that the city arborist now reviews all trees going into the neighborhoods by the developers and will not allow ones to be planted that will cause issues in the future. City Manager Logan listed efforts and plans that have been made to correct some of the tree issues within the developments to avoid future issues.

Treasurer Konwick motioned to adjourn. Vice Chairman Wade seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted,

Marc Teffeau
Holly Springs Tree Commission Chairman

Attest:

Tracey Chambers
Administrative Assistant