

Holly Springs Tree Commission

Date: January 11, 2022

Location: 3235 Holly Springs Parkway

6:00 P.M.

AGENDA

- I. CALL TO ORDER
- II. OATH OF OFFICE CEREMONY
- III. ELECTION OF OFFICERS
- IV. TREASURER’S REPORT – December 2021
- V. NEW BUSINESS

- A. Discuss Committee Appointments:

- (1) Tree City USA
 - (2) Arbor Day
 - (3) Great American Cleanup
 - (4) Landscape and Beautification
 - (5) Yard of the Month

- B. Discuss projects for 2022

- Presented By: Robert H. Logan, City Manager*

- C. Update on Arbor Day Plans

- Presented By: Colleen Konwick*

- D. Approve/deny the November 9, 2021 meeting minutes

- VI. REPORTS

- VII. ADJOURNMENT

Holly Springs Tree Commission				
November 2021				
			\$	7,549.70
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
Total			\$	-
Add: Deposits & Other Credits				
Total			\$	-
Ending Bank Balance			\$	7,549.70
Total Funds			\$	7,549.70

Holly Springs Tree Commission				
December 2021				
			\$	7,549.70
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
12/15/2021	119	Buck Jones Nursery	\$ (2,476.18)	Trees for Palm Street project
Total			\$	(2,476.18)
Add: Deposits & Other Credits				
12/31/2021		Cobb Industrial	\$ 4,000.00	Tree Recompense
Total			\$	4,000.00
Ending Bank Balance			\$	9,073.52
Total Funds			\$	9,073.52

City of Holly Springs
Tree Commission Meeting Minutes
November 9, 2021
6:00 p.m.

Board of Directors Present: Chairman Brandi Hackett, Vice Chairman/Treasurer Colleen Konwick, Secretary Pamela Shurmantine, Commissioner Mandy Lynn, and Commissioner Alex Gray.

Staff Present: City Manager Robert H. Logan and Administrative Assistant Tracey Chambers.

Chairman Brandi Hackett called the meeting to order.

Roll Call – All present

Vice Chairman/Treasurer Konwick presented the financial report for October 2021.

City Manager Robert H. Logan discussed the planting of evergreens along the Palm Street sidewalk and drainage project. Mr. Logan stated that if the Board agrees, the tree planting would be a project under the Tree Commission. City staff would be picking the trees up from Buck Jones Nursery and planting them on Palm Street to revegetate the area where the drainage project was completed. Mr. Logan will be discussing the project with the City Arborist to get an idea of the cost and will inform the Tree Commissioners when he has that information.

Vice Chairman/Treasurer Konwick motioned to approve the September 14, 2021 meeting minutes. Secretary Shurmantine seconded the motion. Motion carried 5-0.

Vice Chairman/Treasurer Konwick made a motion to not hold the Tree Commission meeting planned for December 14, 2021, but to resume the Tree Commission meeting in January of 2022. Secretary Shurmantine seconded the motion. Motion carried 5-0.

Secretary Shurmantine motioned to adjourn. Vice Chairman/Treasurer Konwick seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted,

Brandi Hackett, Holly Springs Tree Commission Chairman

Attest:

Tracey Chambers
Administrative Assistant