

City of Holly Springs
City Council Work Session Meeting Minutes
January 7, 2021

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilman Kyle Whitaker, and Councilman Jeff Wilbur.

Elected Officials Absent: Councilwoman Dee Phillips and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Manager Robert H. Logan, City Clerk Karen Norred, Laura Rollins from the City Attorney's Office, Deputy Chief Tommy Keheley, Community Development Director Nancy Moon, Finance Director Denise Lamazares, Information Technology Manager/Facilities Manager Ron Carter, Economic Development Director/Assistant City Clerk Erin Honea, Lt. Casey Barton, Lt. Michael Hales, Sgt. Andrew Drake, Sgt. Sherron Conrad, Sgt. Travis Palmer, Sgt. Sam Rentz, Cpl. Mike Adams, Cpl. Kyle Bunch, Ofc. Brandon Boyce, Ofc. Marquavius Brownlee, Ofc. Joe Burson, Ofc. Annie DeCresente, Ofc. Patrick Davis, Ofc. Dustin Miller, and Ofc. Davis Snider.

Mayor Miller called the Work Session to order.

Mayor Miller led the Pledge of Allegiance and gave the invocation.

City Clerk Karen Norred administered Oaths of Office to Mayor Steven W. Miller and Councilman Jeff Wilbur.

Deputy Chief Tommy Keheley recognized the promotions of Andrew Drake, Travis Palmer, and Sam Rentz to the rank of Sergeant.

Public Comment

County residents Phillip and Mary Beth Smith addressed the council regarding MA-05-2020, specifically asking if the logging that is taking place had been properly permitted.

City resident Roger McIver informed Council that the City is not obligated to pay the assessment for the property located at 270 Crowne Avenue, Holly Springs, GA 30115 from the Harmony on the Lakes Property Owners Association.

No action taken.

Councilwoman Barnett made a motion to adjourn. Councilman Wilbur seconded the motion. Motion carried 3-0.

Meeting adjourned.

City of Holly Springs
City Council Special Called Meeting Minutes
January 7, 2021

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilman Kyle Whitaker, and Councilman Jeff Wilbur.

Elected Officials Absent: Councilwoman Dee Phillips and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Manager Robert H. Logan, City Clerk Karen Norred, Laura Rollins from the City Attorney's Office, Community Development Director Nancy Moon, Finance Director Denise Lamazares, Information Technology Manager/Facilities Manager Ron Carter, and Economic Development Director/Assistant City Clerk Erin Honea.

Mayor Miller called the Special Called Meeting to order.

Consent Agenda

1. November 9, 2020 Public Hearing and Council Work Session Minutes
2. November 16, 2020 Council Work Session and Business Meeting Minutes
3. A resolution appointing Mayor Pro Tem and Standing Committees of the City Council
4. A resolution to appoint members to the Holly Springs Parks and Recreation Authority
5. A resolution to appoint the Municipal Court Judge and Municipal Court Judge Pro Tem
6. A resolution to appoint the Municipal Prosecuting Attorney and Assistant Prosecuting Attorneys
7. An ordinance to amend the Code of the City of Holly Springs, Georgia, Article II – Municipal Court – of Chapter 30 to create Section 30-41 – Appearance Before the Court of Persons Served with Charges; Failure to Appear
8. A resolution to amend to the Holly Springs Municipal Services Master Fee Schedule

Councilman Whitaker made a motion to approve the January 7, 2021 Consent Agenda. Councilwoman Barnett seconded the motion. Motion carried 3-0.

Councilman Whitaker made a motion to remove Item 9, Approve/deny an assessment from the Harmony on the Lakes Property Owners Association for 270 Crown Avenue, Holly Springs, Georgia 30115, from the January 7, 2021 Special Called Meeting agenda. Councilman Wilbur seconded the motion. Motion carried 3-0.

Councilman Whitaker made a motion to table a resolution to appoint members to the Planning & Zoning Commission. Councilwoman Barnett seconded the motion. Motion carried 3-0.

Councilman Whitaker made a motion to approve a resolution to appoint members to the Holly Springs Tree Commission. Councilwoman Barnett seconded the motion. Motion carried 3-0.

Councilman Whitaker made a motion to approve a resolution to appoint Councilman Kyle Whitaker and Mayor Pro Tem Michael Roy Zenchuk II as voting delegates to the Cherokee Municipal Association. Councilwoman Barnett seconded the motion. Motion carried 3-0.

Councilwoman Barnett made a motion to approve a proclamation declaring the first Thursday of each February Optimist Day in the City of Holly Springs. Councilman Wilbur seconded the motion. Motion carried 3-0. Mayor Miller presented the proclamation to City Manager Robert H. Logan.

Councilwoman Barnett made a motion to approve a Professional Services Agreement Addendum No. 14 for Task 75 – Lot Consolidation Plat between Southeastern Engineering, Inc. (SEI) and the City of Holly Springs, Georgia in an amount not to exceed \$5,000. Councilman Wilbur seconded the motion. Motion carried 3-0.

Councilwoman Barnett made a motion to approve a proposal from Bleakley Advisory Group to update the status of the Holly Springs Tax Allocation District (TAD) #2 in an amount not to exceed \$3,000. Councilman Wilbur seconded the motion. Motion carried 3-0.

Councilman Wilbur made a motion to approve a Maintenance Agreement and quote between Andrews Technology HMS, Inc. and the City of Holly Springs, Georgia for Novatime Web based Time & Attendance Licenses in an amount not to exceed \$6,865 annually. Councilwoman Barnett seconded the motion. Motion carried 3-0.

Councilwoman Barnett made a motion to approve the release of Woodhaven Court Phase 1 Performance Bond #CMS325127 and Maintenance Bond #CMS325128, Woodhaven Court Phase 2 Performance Bond #59BSBHP7911 and Maintenance Bond #59BSBHP7912. Councilman Wilbur seconded the motion. Motion carried 3-0.

Councilwoman Barnett made a motion to approve the release of Oakhaven Phase 1 Performance Bond #SUR0040127 and Maintenance Bond #SUR0040129, and Oakhaven Phase 2 Performance Bond #SUR0040193. Councilman Whitaker seconded the motion. Motion carried 3-0.

Councilwoman Barnett made a motion to approve a resolution to accept and authorize certain streets on Woodhaven Court Phases 1 & 2 and Oakhaven Phase 1 to become publicly maintained streets. Councilman Whitaker seconded the motion. Motion carried 3-0.

Councilman Wilbur made a motion to adjourn. Councilman Wilbur seconded the motion. Motion carried 3-0.

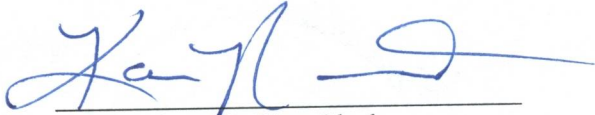
Meeting adjourned.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:

A handwritten signature in blue ink, appearing to read 'Karen Norred', followed by a long horizontal flourish.

Karen Norred, City Clerk
(Seal)