

**City of Holly Springs
City Council Meeting Minutes
May 23, 2024**

Elected Officials Present: Mayor Steven W. Miller, Mayor Pro Tem Michael Zenchuk II, Councilman Jeff Wilbur, Councilwoman Dee Phillips and Councilman Kyle Whitaker.

Elected Officials Not Present: Councilman Kevin Moore.

Staff Present: City Attorney Robert M. "Bobby" Dyer, City Manager Robert H. Logan, Communications and External Affairs Director Erin Honea, Finance Director Denise Lamazares, Community Development Director Nancy Moon, Information Technology/Facilities Manager Ron Carter, Chief Tommy Keheley, Deputy Chief Greg Clyburn and Captain Casey Barton.

I. CALL TO ORDER

Mayor Miller called the City Council Meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Miller led the Pledge of Allegiance.

III. INVOCATION

Mayor Pro Tem Zenchuk gave the invocation.

IV. PRESENTATIONS

A. Yard of the Month - Mark and Debbie Fiedler

V. PUBLIC COMMENTS

No public comments were made.

VI. CONSENT AGENDA

A. May 6, 2024 City Council Meeting Minutes

Mayor Pro Tem Zenchuk made a motion to approve the consent agenda.
Councilman Wilbur seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Quote from TSF Concrete for the 2024 Stormwater Infrastructure Maintenance, in an amount not to exceed \$21,825.

Mayor Pro Tem Zenchuk made a motion to approve. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

B. Change order #3, dated March 18, 2024, between Yanover Construction and the City of Holly Springs, Georgia for Depot renovations, for the amount of -\$19,397.

Councilwoman Phillips made a motion to approve. Councilman Wilbur seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- C. Change order #4 between Yanover Construction and the City of Holly Springs, Georgia for Depot renovations, in an amount not to exceed \$7,593.

Councilwoman Phillips made a motion to approve. Councilman Wilbur seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- D. Right-of-Way Easement for 2699 Hickory Road, from the City of Holly Springs, Georgia to Sawnee Electric Membership Corporation for the addition of underground service at J. B. Owens Park.

Mayor Pro Tem Zenchuk made a motion to approve. Councilman Wilbur seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- E. Invoice WO #3052645 from Sawnee EMC to install two transformers and six streetlights at J. B. Owens Park, in an amount not to exceed \$14,602.00.

Councilman Wilbur made a motion to approve. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- F. Bond Release for Performance Bond #US00096546SU20A and Maintenance Bonds #US00096529SU20A and #US00096545SU20A for the Estates at Riverside Phase 5.

Councilwoman Phillips made a motion to approve. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- G. Resolution to accept and authorize streets to become publicly maintained streets in Estates at Riverside Phases 5A and 5B.

Councilwoman Phillips made a motion to approve. Councilman Wilbur seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- H. Resolution to adopt the Update to the Comprehensive Plan 2018-2038.

Mayor Pro Tem Zenchuk made a motion to approve. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

AMEND AGENDA

Mayor Pro Tem Zenchuk made a motion to amend the agenda and move into executive session for the purposes of real estate and personnel, following the adjournment. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

IX. REPORTS/COMMENTS

- A. Monthly Departmental Reports
No staff comments were given.

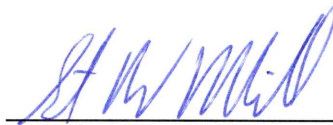
City Attorney Bobby Dyer informed Mayor and Council that the work is in preparing the agenda, to explain what is to be approved. If members want to make a motion to solely approve, he asked that they review the language of the agenda items prior so they are aware of the action that is being taken when the motion is made.

Mayor Miller asked everyone to remember Erin Mason and family in their prayers.

X. ADJOURNMENT

Mayor Pro Tem Zenchuk made a motion to adjourn and move into executive session for the purposes of real estate and personnel. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

Respectfully submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

